

Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of February 21, 2024

**Board of Trustees Regular Meeting  
February 21, 2024 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:07 p.m. Secretary Krupicka called the roll.

Present: Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano

Absent: Donald Damon

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jill Yott

Others: Samia Wahab, a Willowbrook resident interested in the open Trustee position

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Kleefisch to Birmingham re: Thank You
2. Darien Chamber to Birmingham re: Thank You
3. Atlas Admin & Trustee Workshop, March 12, 2024
4. The Way Forward in Art Group to IPPL re: Thank You

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, January 17, 2024
2. Action on Bills/Additional Bills
3. Review of Policies
  - 210 Public Comment
  - 410 Hours of Operation
  - 415 Closings
  - 420 Library Cards
  - 430 Circulation of Materials
  - 431 Fines and Charges
  - 433 Suspension and Limitations of Privileges
  - 465 Computer and Internet Services

470 Web Site  
480 Privacy of Patron Records/Information  
500 Materials Selection  
600 Use of Library Facilities  
805.6 Jury Duty  
1100 Gifts and Donations

Krupicka moved, Raftis seconded to approve the Omnibus Consent Agenda. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

With respect to the Strategic Plan, the community survey is live and highlighted in the newsletter. We've added a table in the lobby with information as to how people can help us plan for the library's future. Copies of the survey are at the service desks. We will also be sending out a special enews on Sunday. Community focus groups, as well as staff focus groups, have been scheduled. Birmingham reminded the Board that their focus group is next month prior to the Board meeting.

H. Department Reports

Lawson recapped her written report from the packet.

I. Staff Report – Jill Yott, Communications Coordinator, spoke to the Board about the various ways we reach our community. This includes our website, newsletter, social media, weekly enews, flyers, virtual backpacks, summer reading banners, and our outside sign. Our newsletter reaches 25,000 households across 53 postal routes. Our enewsletter includes library news and programs and is sent to 21,000 subscribers.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report.
4. Planning/Outreach Committee – no report
5. Policy Committee – Palmisano reported that the committee met on January 23 and reviewed various policies. The Board approved the revisions in tonight's omnibus.
6. Policy Committee Minutes, January 23, 2024 – Palmisano moved, Rodriguez seconded to approve the Policy Committee Minutes dated January 23, 2024. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

K. Unfinished Business

1. Trustee Vacancy – Samia Wahab is interested in the open Trustee position. She submitted an application and met with Birmingham to review the duties of a Trustee and the appointment process. The Trustees introduced themselves and gave some background information. Samia told the Board about herself and answered their questions. Suriano thanked Samia for her interest in serving.

L. New Business

1. Emergency Succession Plan – Birmingham noted that this is required by the Serving our Public Standards. The Policy Committee reviewed and approved the plan. Rodriguez moved, Raftis seconded to approve the Emergency Succession Plan. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.
2. Board Member Speaking for the Board to Public or Media Policy – The Policy Committee reviewed and approved the policy. It will be added to the by-laws. Raftis moved, Krupicka seconded to approve the Board Member Speaking for the Board to Public or Media Policy. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.
3. License Plate Sticker Fee Increase – The library currently charges a \$9 fee and the limit has been raised by the state to \$9.50 per sticker. Raftis moved, Rodriguez seconded to approve the License Plate Sticker Fee Increase to \$9.50 per sticker. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously. Birmingham noted that the increase will go into effect March 1.
4. Trustee Appointment – Raftis moved, Palmisano seconded to appoint Samia Wahab to the Board. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

M. Meetings to be Scheduled

N. Adjournment

At 8:58 p.m. Krupicka moved, Raftis seconded to adjourn the meeting. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: Damon. Motion carried unanimously.

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Marian Krupicka, Secretary