

GROUP REQUEST TO HOUSE A DISPLAY OR EXHIBIT
IN THE INDIAN PRAIRIE PUBLIC LIBRARY

640.6

Name of Organization _____

Address _____ City _____ State _____

Is the organization -
Circle one - (Local) or a (Chapter of a State/National Organization)

Name if different from that above _____

Applicant's Name _____

How may we contact you? _____
(Address) (Phone #)

Office in organization _____

Nature of display or exhibit _____

Number of items to be displayed or exhibited and space requirements _____

Insured valuation _____ Insurer _____

Preferred dates for display from _____ to _____ 2nd choice from _____ to _____

Indemnification - For and in consideration of the use of the library facilities for display purposes, any person or group using same hereby agrees to indemnify and hold the Indian Prairie Public Library District harmless from any and all actions, suits, causes of or relating to its use of such facilities. Further, such person or group agrees to indemnify the library for any and all costs for repair of any and all damage as may be caused directly or indirectly to the facilities by such use thereof.

I have read the Indian Prairie Public Library District's policy concerning Displays and agree to abide by the terms of that statement. It is understood that all displays and exhibits are temporary; that it is my organization's responsibility to provide insurance coverage for the items displayed and not the responsibility of the Indian Prairie Public Library District; and that the Indian Prairie Public Library District shall not be held responsible for loss of, or damage to, any portion of the display or exhibit while it is housed in the library.

Library card # _____ Signature _____

Date of application _____ Date application received _____

Date _____

Your request to house a display or exhibit in the library from _____ to _____, has been
(approved) (denied)

(Reason for denial)

If you have any questions, please contact me at 887-8760.