

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 18, 2023

**Board of Trustees Regular Meeting
October 18, 2023 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski,

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Waukegan Public Library Staff re: Thank You for IPPL Tour
2. People's Resource Center Certificate of Appreciation to IPPL

E. Omnibus Consent Agenda

1. Minutes of Budget & Appropriations Hearing and Regular Board Meeting, September 20, 2023
2. Action on Bills/Additional Bills
3. Determination to Dispose of Property
4. Village of Willowbrook Intergovernmental Agreement to Provide Snow Removal Services
Rao moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

Lawson reported that we are waiting for one of our air handler blower parts to ship from the manufacturer. Once it's received our HVAC company will be able to do the work but there will be no heat in the building during that time. We will use signage and the website to warn patrons that it may be cold in the building. Discussion included our emergency closing policy. Because we don't know yet when the work will be scheduled and what the weather report will be at that time, the Board agreed to leave the option of closing to Birmingham and Suriano's discretion. Lawson reported that the computers were replaced in the computer lab with very little, if any, guest disruption. Premier Landscaping relocated the plants blocking our Plainfield Road outdoor sign and they will be doing the same for the Clarendon Hills Road sign.

I. Staff Report – none

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report.
4. Planning/Outreach Committee – Rao reported that they met on October 17 to review the five RFP's. They selected three firms to get more information from and to check references. The committee will meet again before the November Board meeting.
5. Policy Committee – no report

K. Unfinished Business

1. Strategic Planning Process Update

L. New Business

1. Resolution 2023-D To Determine Estimate of Funds Needed for 2023-2024 Fiscal year – Rodriguez moved, Raftis seconded to approve Resolution 2023-D To Determine Estimate of Funds Needed for 2023-2024 Fiscal Year. Ayes: Damon, Krupicka, Palmisano, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
2. Approve LIMRiCC Resolution IGA-01 for Administrative Amendments to the Intergovernmental Agreement – Rao moved, Palmisano seconded to approve LIMRiCC Resolution IGA-01 for Administrative Amendments to the Intergovernmental Agreement. Ayes: Damon, Krupicka, Palmisano, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
3. Approve LIMRiCC Resolution IGA-02 for Substantive Amendments to the Intergovernmental Agreement – Palmisano moved, Krupicka seconded to approve LIMRiCC Resolution IGA-02 for Substantive Amendments to the Intergovernmental Agreement. Ayes: Damon, Krupicka, Palmisano, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
4. Hire Strategic Planning Consultant – this item was omitted from the agenda.
5. Executive Director Evaluation – Birmingham will send the Trustees her report and the link to SurveyMethods by Friday. The survey is due by 9 a.m. on November 7. Survey results will be discussed during the November closed session.

M. Meetings To Be Scheduled

A Planning/Outreach meeting was scheduled for October 31, 2023 at 1:30 p.m.

N. Adjournment

At 7:11 p.m. Raftis moved, Damon seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rao, Rodriguez, Suriano. Nays: none. Absent: None. Motion carried unanimously.

Marian Krupicka, Secretary