

Indian Prairie Public Library
Board of Trustees Minutes
November 19, 2025

**Truth in Taxation Hearing
November 19, 2025– 6:50 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the meeting to order at 6:50 p.m. Present were Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab, Laura Birmingham, Kristen Lawson, Maria Wlosinski.
Absent: none
Suriano stated that the purpose of the hearing was to provide opportunity for public comment on the proposed property tax levy increase. The Legal Notice of Proposed Property Tax Increase for Indian Prairie Public Library District appeared in The Doings Newspaper on November 6, 2025.
- B. Public Questions/Comments – No public in attendance.
- C. Closing of Hearing – Suriano closed the hearing at 7 p.m.

**Board of Trustees Regular Meeting
November 19, 2025 – 7 p.m.**

- A. Roll Call
President Suriano called the meeting to order at 7 p.m. Secretary Palmisano called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab
Absent: none
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, T.J. Szafranski
Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

- C. Public Comment
- D. Communications and Announcements
 - 1. State Library Memo re: Senate Resolution 104
- E. Omnibus Consent Agenda
 - 1. Minutes of Regular Board Meeting, October 15, 2025
 - 2. Action on Bills/Additional Bills

3. Ordinance #2025-7 Directing Cook County as to PTELL Reduction
4. Determination to Dispose of Personal Property
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Szafranski gave his staff report. When he finished the Board continued with the rest of the agenda.

G. Library Director's Report

The library will be featured on the 2026 Darien vehicle sticker. An article appeared in The Darien Patch reporting that each year the city holds a lottery for nonprofit groups to design a sticker but no one took up the offer this year. Darien doesn't require residents to purchase a sticker. Instead, they ask for a \$3 donation which goes to the nonprofit group that wins the lottery. Birmingham and Yott saw the article and decided to let the city know that the library would love to offer a design. Birmingham showed the sticker to the Board. They thought it looked great! Stickers will be sold at Darien City Hall and at the library – the library needs to sell 50 to break even.

H. Department Reports

Lawson recapped her written report from the packet. We received another utility bill since she wrote her report and it's actually 1% lower than last November. We are back on track in terms of power usage because Joe, our Building Services Coordinator, has been monitoring the system manually. The new air handler valve is coming on Monday and after installation, it will be doing the work that Joe has been doing. We finalized the color choice for our new signs and they will be installed as the weather permits. Palmisano noted that our marketing department has been doing an awesome job with the library's social media presence.

- I. Staff Report – Resource Services Senior Librarian, T.J. Szafranski, spoke to the board about two of our newest collections, vinyl records and trending Rokus. We started circulating our vinyl collection in September of 2024 with funding from the Foundation and Friends. We began with 20 albums and are now at 34. We also have 2 entry level record players. Each item has gone out an average of 7 times. We are able to add 16 albums a year with a \$500 budget. There is a huge demand for our Rokus so they don't stay on the shelves -- in September 2025 we were able to add 8 Roku devices to our Trending Collection with funding from the Foundation and Friends. We continue to monitor their interest and performance. Birmingham noted that Szafranski does an excellent job managing the collections.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – Krupicka reported that the committee met on October 22. They reviewed the Capital Needs Assessment Report from Enberg Anderson Architects. They discussed higher priority items for 2025-2029 as well as lower priority items and future needs.
3. Building and Grounds Committee Minutes, 10/22/25 – Rodriguez moved, Palmisano seconded to approve Building and Grounds Committee Minutes, 10/22/25. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
4. Finance Committee – no report
5. Planning/Outreach Committee – no report

6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. Ordinance #2025-6 Levying and Assessing Taxes for FY 2025-2026 - Damon moved, Raftis seconded to approve Resolution #2025-E To Determine Estimate of Funds Needed for FY 25-26. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
2. Elevator Project 2026 – This is a priority because the elevator is obsolete. Lawson reviewed her written backup from the packet. An analysis of our door counter data over the past two years showed that the library tends to have the fewest visitors from December through February. We've spoken to our attorney regarding what steps need to be taken so that the library remains ADA compliant. We're identifying specific ways that our operations will be affected. We anticipate going out to bid in January and the work to begin in Late November or early December of 2026. The project would continue until late January or early February of 2027. The bid will include a provision for the contractor to obtain the necessary equipment as soon as possible and store it until we begin the project – then if we need to move up the date, we will be ready to go.

M. Meetings Scheduled - none

N. Adjournment

At 7:57 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

Stacy Palmisano, Secretary