

Indian Prairie Public Library Board Agenda
April 17, 2024

Board of Trustees Regular Meeting
April 17, 2024 – 6:30 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

- B. Mission Statement: We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.

- C. Public Comment

- D. Communications and Announcements
 - 1. Note to IPPL from a Young Guest Page 3
 - 2. Darien Woman’s Club to IPPL re: Thank You Page 5
 - 3. Early Literacy Rotary Project Page 6
 - 4. Birmingham to Republic Bank re: Summer Reading Page 7
 - 5. Trustee Training, April 26 Page 9
 - 6. Trustee Training, May 7 Page 11
 - 7. Trustee Training, May 18 Page 13

- E. Omnibus Consent Agenda Action
 - 1. Minutes of Regular Board Meeting, March 20, 2024 Page 15
 - 2. Minutes of Special Board Meeting, March 20, 2024 Page 17
 - 3. Action on Bills/Additional Bills Page 18
 - 4. Ordinance #2024-1 Authorizing Non-Resident Cards Page 22

- F. Items Deleted from Omnibus Consent Agenda Action

- G. Library Director’s Report Page 24 Information

- H. Department Reports Information
 - 1. Deputy Director’s Report Page 26
 - 2. Marketing Page 28
 - 3. Guest Services Page 32
 - 4. Programming & Outreach Page 34
 - 5. Resource Services Page 38
 - 6. Technology & Maker Services Page 41

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- I. Staff Report Information
Passport Services at IPPL: Amy Pearson, Guest Services Supervisor II

- J. Reports Page 52 Information
 - 1. Treasurer’s Report
 - 2. Building and Grounds Committee (no report)
 - 3. Finance Committee (no report)
 - 4. Planning/Outreach Committee (no report)
 - 5. Policy Committee (no report)

- K. Unfinished Business
None

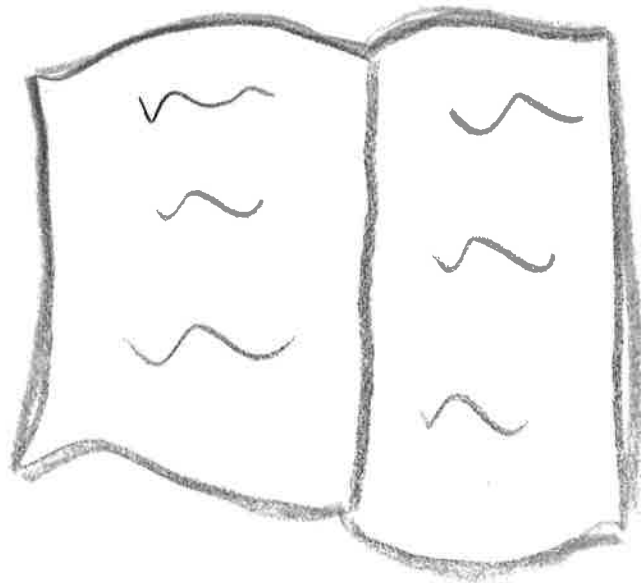
- L. New Business Action
 - 1. Emergency Roof Repairs Action
 - 2. Workroom Furniture Purchase

- M. Scheduled Meetings
 - 1. Building & Grounds Committee, May 6 at 5:30 p.m.
 - 2. Finance Committee, June 4 at 6:30 p.m.

- N. Adjournment

Why I 
the

Library!



- Fun
- book
- games
- chess
- coloring
- librarians
- calm
- snacks
- various options
- the tech
- quiet-ish
- play dates
- graphic novels
- art
- magnets



Thank you for all of your
efforts to support the Darien
Woman's Club. You went above
& beyond to accommodate us for
our general meetings & assisting
with the display of Children's art.

Please enjoy these treats & know we
appreciate you. Sincerely, Lynn Novak
DWC President

Early Literacy Rotary Project Update

Amy Merda <amym@ippl.info>

Wed 4/10/2024 12:16 PM

To:Laura Birmingham <laurab@ippl.info>;Jill Yott <jilly@ippl.info>;Erin Fergus <erinf@ippl.info>;Jordan Calabrese <jordanc@ippl.info>

Hello,

Happy Wednesday! Below is a picture of the items and the bag that were created for the final stage of the Early Literacy Rotary project. It was presented at the recent rotary meeting this month, and they will be packed by Rotary members/volunteers on April 22nd. Thank you for all of your work in the creation process for this project!



Thank you,

Amy Merda
Head of Programming & Outreach
Indian Prairie Public Library
401 Plainfield Road
Darien, IL 60561
(630) 884-8017
amym@ippl.info



401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 ippl.info

March 19, 2024

Amanda Sloan, VP/Branch Sales Manager
Republic Bank of Chicago
1510 75th Street
Darien, IL 60561

Dear Amanda:

Last year, Republic Bank helped make our Summer Kick-Off Party a huge success! Your generous \$1,800 sponsorship for face painting, ice cream cart and tote bags, helped us include more participants. As we plan this year's Summer Reading, I am hoping I can count on your sponsorship once again.

Indian Prairie Public Library's Summer Reading program is one of the most important programs that we offer to our community. Nationwide studies show that children that participate in library summer reading programs enter the classroom more confidently in the fall. And, a program like ours not only focuses on reading, but we have opportunities for children to gain math, science, and social skills. For adults, reading helps stimulate the brain, sparks imagination, improves vocabulary, and reduces stress.

This year's Summer Reading Program starts on Saturday, June 8th with a kick-off party for the community. At last year's kick off, we had a **whopping 2,600** people attend and **over 1,600** people complete the reading program.

I am writing to ask you to consider sponsoring any or all of the following:

- tote bags for program participants - (\$1,800)
- Animal Quest (2 performances @ \$500 each) – (\$1,000)
- ice cream cart - (\$500)

As a sponsor, we will add the Republic Bank logo and/or name to the following . . .

- the library's Summer Reading Program web page, which is the place we send those that participate in the program
- posters at the Kick-Off party
- every tote bag
- the library's print newsletter which is mailed to 25,000 households in Darien, Willowbrook, and Burr Ridge
- fliers that will be distributed to students at our local schools via print or electronic (4,200 students)
- poster that is in the library's entry way, as well as the three electronic monitors that are strategically located in two places on the second floor and the library's exit.
- newsletters that are sent to 26,000 email subscribers over the course of the summer
- every social media post on Facebook, Instagram), and X.

Your donation could make another big impact on our community and thousands of people will see the generous sponsorship by Republic Bank. If you have any questions, please let me know. Thank you in advance for your consideration.

Best,



Laura Birmingham
Executive Director
Indian Prairie Public Library

Trustee Training: Navigating Difference in Library Boards

About This Event

This introductory session will include a general overview of current trends and research about handling diversity topics particularly race, gender, ability, and family structure as library boards and staff. The conversation will include understanding our perspectives and how these may impact our communities. This training will include interactive discussion and exercises for participants to explore concepts and build awareness.

Details

Use L2 for Registration	No
Event Type(s)	Webinar
Audience(s)	Library Trustees
Sponsor	Reaching Across Illinois Library System
Topic(s)	Equity, Diversity & Inclusion
System Program	Continuing Education

PRESENTER

Elisabeth "Biz" Lindsay-Ryan

EDI professor, trainer, and consultant

Biz holds an MA from DePaul University in Human Services and Counseling and a BA from DePaul University. She has taught classes on Civic Engagement, Diversity, Gender, and Agents of Change at DePaul University's School for New Learning.

As a consultant Biz has worked in a multitude of organizations including government entities, corporations, non-profits and educational institutions at every level from preschool through university building capacity for equity, diversity, and inclusion within their culture by providing facilitation, curriculum development, policy evaluation, assessment, and strategic planning with administrators, managers, employees, teachers, students and parents. She has engaged in extensive work with schools, school districts, and nonprofits on school and workplace climate and helping her clients create a positive and sustained environment where all constituents feel safe, welcomed, respected, and valued to reach their fullest potential.

Event Contact

Diana Rusch

When

Friday, Apr 26, 2024 | 9:00 am - 12:00 pm

Where

Zoom

See event details.

Online

Tuesday, May 07, 2024 | 10:00 am - 12:00 pm

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Adapting Your Library to Changing Community Needs

About This Event

This training program combines theoretical knowledge with practical applications, equipping library professionals with the skills needed to adapt to the changing needs of their communities. This comprehensive program covers four key topics crucial for the modern library landscape: library advocacy, community partnerships, libraries as places of healing, and social-emotional services in libraries.

Library Advocacy:

- Explore strategies for effectively advocating for libraries in the community and beyond.
- Learn to articulate the value and impact of libraries in promoting literacy, education, and community development.
- Gain insights into building strong relationships with stakeholders, policymakers, and the public to garner support for library initiatives.

Community Partnerships:

- Understand the importance of forging partnerships with community organizations, schools, businesses, and local government.
- Explore best practices for developing collaborative programs and services that meet the diverse needs of the community.
- Acquire skills to establish and nurture sustainable partnerships that enhance the reach and impact of library services.

Libraries as Places of Healing:

- Delve into the concept of libraries as safe and inclusive spaces that contribute to community wellbeing.
- Learn about the role of libraries in promoting mental health, fostering a sense of belonging,

and providing resources for personal growth.

-Discover strategies to create welcoming environments that support users facing various challenges.

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Social Work | Social-Emotional Services in Libraries:

Explore the integration of social work services within library settings.

-Understand the potential for libraries to address social issues, connect patrons with relevant resources, and collaborate with social work professionals.

-Gain practical insights into implementing and sustaining social work services in libraries, with a focus on empathy and cultural competence.

Funded by a RAILS CE Event Grant.

Details

Use L2 for Registration	No
Event Type(s)	Webinar
Audience(s)	Academic Libraries Public Libraries School Libraries Special Libraries Library Directors
Sponsor	Reaching Across Illinois Library System
Topic(s)	Advocacy
System Program	Continuing Education

Trustee/Director Relations

About This Event

How can a trustee leverage their role to advocate for the public? We, the board, have made our goals and plans, but how can my Library provide better access to the community we serve? Trustee and Director relationships are important to grow and maintain for a successful community collaboration.

Join Kate Buckson, Director of St. Charles Library as she shares her experiences, lessons learned and tips to help your library succeed and thrive.

Details

Use L2 for Registration	No
Event Type(s)	Program
Audience(s)	Library Trustees Library Directors
Sponsor	Area Training for Libraries and Staff
Topic(s)	Library Management Trustee Development



Flyer for Director/Trustee Relations Program

(329.71 KB)

When

Saturday, May 18, 2024 | 10:00 am - 12:00 pm

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Where

Orland Park Public Library
14921 South Ravinia Avenue
Orland Park, IL 60462-3193

In Person

Register

[Eventbrite link to Trustee/Director Relations sign up](#)

Event last updated 03/11/2024 - 14:23 by Tim Prendergast

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of March 20, 2024

**Board of Trustees Regular Meeting
March 20, 2024 – 7:15 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:27 p.m. Secretary Krupicka called the roll.

Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski

Others:

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Thank You from Oak Park Public Library
2. Darien Historical Society Newsletter

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, February 21, 2024
2. Action on Bills/Additional Bills
3. Determination to Dispose of Personal Property

Damon moved, Rodriguez seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director’s Report

H. Department Reports

Lawson recapped her written report from the packet. Our insurance adjuster confirmed that we had damage to our roof from the hail storm on February 27. We are waiting on their final report. The roof is 15 years old.

I. Staff Report – none

J. Reports

- 1. Treasurer’s Report - backup in packet.
- 2. Building and Grounds Committee – no report
- 3. Finance Committee – no report.
- 4. Planning/Outreach Committee – no report
- 5. Policy Committee – no report

K. Unfinished Business

- 1. Strategic Planning – The staff and community have been very engaged with the focus groups and survey. The all-day Strategic Retreat will be held on May 3 from 9-4 p.m.

L. New Business - none

M. Meetings Scheduled

A Building and Grounds Committee meeting was scheduled for May 6 at 5:30 p.m. A Finance Committee meeting was scheduled for June 4 at 6:30 p.m.

N. Adjournment

At 8:30 p.m. Palmisano moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

Marian Krupicka, Secretary

Indian Prairie Public Library
Special Board of Trustees Meeting
March 20, 2024 – 5:45 p.m.
Minutes

Call to Order: 5:47 p.m.

Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis (arrived at 6:05 p.m.) Christina Rodriguez, Victoria Suriano, Samia Wahab, Laura Birmingham, Kristen Lawson

Facilitator Janet Nelson from ReThinking Libraries conducted the Library Board of Trustees Strategic Plan Focus Group.

The meeting adjourned at 7:20 p.m.

Marian Krupicka, Secretary

ACTION ON BILLS MARCH, 2024

<u>Account</u>	<u>Check #s</u>	<u>Total</u>
Republic Bank-Bills for Approval	2979 - 3034	\$ 98,655.03
Republic Paper Pay Checks	2129 - 2132	\$ 1,341.16
Republic Direct Deposits		\$ 136,781.34
MONTH'S TOTAL:		\$ 236,777.53

Indian Prairie Public Library District
Bill Payment List
March 2024

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
03/08/2024	2979	Allard, Jamie	62.55
03/08/2024	2980	Baker & Taylor	129.00
03/08/2024	2981	Bullseye Cleaning Services, Inc.	6,300.00
03/08/2024	2982	Children's Plus Inc.	367.20
03/08/2024	2983	Current Technologies Corporation	4,219.33
03/08/2024	2984	DEMCO	254.50
03/08/2024	2985	EvaAnne D. Johnson	125.00
03/08/2024	2986	Fox Valley Fire & Safety	640.00
03/08/2024	2987	Ingram Library Services	11,328.30
03/08/2024	2988	Joe Eskew	25.46
03/08/2024	2989	Kanopy	228.60
03/08/2024	2990	Kate Kresek	30.13
03/08/2024	2991	Kelli Marshall	280.00
03/08/2024	2992	kristinZkreations	815.00
03/08/2024	2993	Lauterbach & Amen, LLP	675.00
03/08/2024	2994	Library Ideas LLC	337.87
03/08/2024	2995	Merda, Amy E	6.77
03/08/2024	2996	Midwest Tape	4,176.71
03/08/2024	2997	Nenad Matich	50.00
03/08/2024	2998	Ninja Girl Coffee, LLC	100.00
03/08/2024	2999	OverDrive, Inc.	5,650.41
03/08/2024	3000	Rivistas Subscription Services	36.30
03/08/2024	3001	Specialty Mat Service	140.54
03/08/2024	3002	Talewise LLC	500.00
03/08/2024	3003	Today's Business Solutions, Inc.	148.32
03/08/2024	3004	Unique	88.65
03/08/2024	3005	Wilmette Public Library	20.00
03/08/2024	3006	Wlosinski, Maria	12.06
03/13/2024	3007	Fox Valley Fire & Safety	1,540.34
03/25/2024	3008	Blue Cross Blue Shield of Illinois	20,062.06
03/25/2024	3009	Dearborn Life Insurance Company	95.66
03/25/2024	3010	DuPage Children's Museum	40.00
03/25/2024	3011	NCPERS Group Life Insurance	48.00
03/25/2024	3012	Ann Stovall	360.00
03/27/2024	3013	AEP Energy, Inc.	5,989.59
03/27/2024	3014	AT&T	365.15
03/27/2024	3015	Bank of America	7,400.17
03/27/2024	3016	Blackstone Publishing, Inc.	284.53
03/27/2024	3017	Canon Financial Services, Inc.	228.88
03/27/2024	3018	Canon Solutions America Inc.	65.45

03/27/2024	3019	Center Point Large Print	92.13
03/27/2024	3020	Chrissy Wesolowski	6.03
03/27/2024	3021	City of Darien	50.00
03/27/2024	3022	Current Technologies Corporation	1,439.10
03/27/2024	3023	DuPage County Public Works	667.76
03/27/2024	3024	Groot Industries, Inc.	160.29
03/27/2024	3025	Illinois Dept of Innovation & Technology	475.00
03/27/2024	3026	Merda, Amy E	194.97
03/27/2024	3027	Patron Point, Inc.	8,850.00
03/27/2024	3028	RAILS	202.08
03/27/2024	3029	ReThinking Libraries, LLC	6,475.00
03/27/2024	3030	Specialty Mat Service	140.54
03/27/2024	3031	Staples Inc.	3,451.11
03/27/2024	3032	Cathy Streett	92.54
03/27/2024	3033	The New York Times	1,130.95
03/27/2024	3034	Village of Willowbrook	2,000.00

Total for 10127 Republic Bank Operating Account

\$ 98,655.03

Bills for approval – Electronic Payments & Automatic Withdrawals

MARCH 2024

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	3/13/2024	24,966.28
Federal & IL	Payroll taxes	3/27/2024	25,167.94
ExpertPay	Garnishments	3/13/2024	459.38
ExpertPay	Garnishments	3/27/2024	464.62
Mission Square	457 Plan	3/01/2024	50.00
Mission Square	457 Plan	3/15/2024	50.00
Nationwide	457 Plan	3/14/2024	50.00
Nationwide	457 Plan	3/28/2024	50.00
DAC	Deposit to HRA	3/05/2024	1,058.98
DAC	Deposit to HRA	3/08/2024	226.15
DAC	Deposit to HRA	3/12/2024	461.47
DAC	Deposit to HRA	3/19/2024	386.38
DAC	Deposit to HRA	3/26/2024	867.04
Nicor	Gas	3/12/2024	2,154.34
ELS	License Stickers		3,834.00
ELS	ELS Fee (February)	3/05/2024	72.20
INB & Republic	Cr Card & Bank Fees	3/13/2024	308.10

2024 ANNUAL ORDINANCE AUTHORIZING
PUBLIC LIBRARY NON-RESIDENT CARDS

WHEREAS, the Indian Prairie Public Library District is a tax-supported public library; and

WHEREAS, people residing within the jurisdictional boundaries of the Indian Prairie Public Library District pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

WHEREAS, PA 92-0166 stipulates that “A person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person’s principal residence”; and

WHEREAS, the Office of the Illinois Secretary of State has issued regulations defining the “closest public library” and also providing three formulas which public libraries can use to determine the non-resident fee; and

WHEREAS, the Board of Library Trustees of the Indian Prairie Public Library District has determined for its 2024-2025 fiscal year, commencing July 1, 2024 and ending June 30, 2025, to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards.

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT as follows:

SECTION 1: Individuals residing beyond the jurisdictional boundaries of the Indian Prairie Public Library District whose closest public library is the Indian Prairie Public Library District, and not residing within the boundaries of another public library, may purchase a non-resident fee card during fiscal year 2024-2025, calculated according to the General Mathematical Formula (23 Ad. Code 3050.60(a)).

SECTION 2: Individuals residing beyond the jurisdictional boundaries of the Indian Prairie Public Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Indian Prairie Public Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Indian Prairie Public Library District, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

SECTION 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

SECTION 4: The Indian Prairie Public Library District shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

SECTION 5: The Indian Prairie Public Library District shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

SECTION 6: The Policy of the Indian Prairie Public Library District for service to non-residents, including a description of the Library’s service areas and the methods of calculating fees, shall be available for public inspection at the Library.

SECTION 7: A valid non-resident library card issued by the Indian Prairie Public Library District pursuant to this Ordinance shall accord a non-resident library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

ADOPTED this 17th day of April, 2024, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

Victoria Suriano, President

ATTEST:

Marian Krupicka, Secretary

Executive Director's Report April 2024

Agenda:

I have included three trustee training opportunities under Communications & Announcements. Please let me know if you wish to attend any of them.

Roof repair is listed under new business. As Kristen mentioned last month, we have been working with our insurance company to cover the cost of the repairs. Kristen is busy getting quotes from roofers. I will have more of an update at the meeting and we will need a motion to proceed with the repairs.

This month's staff report is Amy Pearson, Guest Services Supervisor II. Amy will be talking about our passport services.

Strategic Plan:

The community survey closed at the end of March with a total just over 1,500 completed. ReThinking Libraries is busy compiling data from the surveys and the focus groups in preparation for the May 3rd retreat. The May 3rd retreat will include trustees, staff from all levels and community members.

Summer Reading Sponsorship:

Good news! Republic Bank of Darien is once again helping to sponsor our Summer Reading Program. They will be funding our tote bag prizes and the ice cream cart rental for the kick-off party for a total of \$2,300.

Legislative Updates:

These are bills currently working their way through legislation:

HB4224: This bill seeks to reduce the amount required for the library treasurer bond from 50% to 10%.

HB4567: This bill amends the criminal code to include library employees as protected in relation to threats and disorderly conduct. Secretary of State Alexi Giannoulias sponsored this bill as additional support for libraries facing threats and other conduct challenges.

SB2787: This bill would require competitive bidding for contacts over \$35,000 (rather than the current \$25,00) for specified improvement and equipment purchases. This amount has not changed since 1991.

I will continue to monitor these bills and report if and when they become law.

IPPL Foundation & Friends:

The Book Sale brought in \$288 and movie Donations were \$21 in March.

On Library Giving Day, which was April 3rd, the library received \$1,705 in donations. We highlighted the day in a special enews and on social media. This was a great response from our community. Last year we collected \$562-so it's a \$300% increase.

Meetings:

- 3/26 Meeting with CEO of King Bruwaert House, Burr Ridge
- 3/26 Person-In-Charge Training
- 3/28 Department Head Meeting
- 4/3 Willowbrook Burr Ridge Chamber Meeting
- 4/17 Board of Trustees Meeting

In March, I had 32 one-on-ones (Mary, Kristen, Cindy, Mark, Amy, Gail & Jill)

Continuing Education:

- Webinar: *Managing Stress in the Library: Strategies for Library Workers*
- Webinar: *Guide to Up-skilling your Managers*
- Webinar: *Managing Team Burnout*
- Webinar: *Pillars of High Performance*

Submitted by:

Laura Birmingham
Executive Director

Deputy Director's Report: March 2024

Building & Grounds:

I met with our Premier Landscaping rep Pedro on April 8. We discussed the erosion and drainage situation on the east side of the building and Pedro will be sending two proposals by April 15: one for an extended French drain system (which will mitigate the erosion) and one for a dry well system (which will mitigate the drainage issues).

On March 27, the City of Darien notified us that our variance hearing request was approved, which is step one in getting electronic messaging systems for our outdoor monument signs. We had until April 3 to post large signs on both street-facing sides of library property to notify the public about the hearing, which will be happening the evening of April 17. Our consultant, Justin Pathmann, will be attending the hearing on our behalf and will be answering any questions about the project that come up. If our variance request is approved, we can then begin the formal bidding process, which Justin will also be assisting with.

Additionally, Joe closed 18 building tickets in March. Highlights include: 1) Fixed the keypad for the armed staff door on the second floor, 2) Added asset tags to projectors and security cameras, and 3) Fixed and re-stained our wood chess pieces and table.

Meetings:

Department Head meeting: 3/28

Library Board meeting: 3/20

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Staff Training:

I conducted initial Person-In-Charge general training for Jean Carroll, our new P&O librarian. I also conducted Person-In-Charge training for all PICs on the topic of asking guests to leave for the day and choice language.

Technology Highlights:

Tony identified an email phishing training tool called Bullphish. Bullphish makes general training available for library staff about what phishing is and tips about how to spot if an email is legitimate or a phishing attempt. It also allows us to expand on that initial training and send

“test” phishing emails, and direct staff who click the fake phishing links toward follow-up training. We conducted our research into this tool in March and will start using it for initial training in April and May.

In addition to closing 14 technology tickets in March, Tony completed a lot of back-end IT work for us. Highlights include: 1) Replaced a battery backup unit that failed in the server room, 2) Updated DeepFreeze on public computers, and 3) Conducted troubleshooting and wrote check-in procedures for Meta Quest headsets.

The WorkNet DuPage Kiosk stats for March showed 27 navigations.

Report Submitted by: Kristen Lawson

Jill Yott, Communications Coordinator, Report for Board of Trustees March 2024

In the Gallery—March

1st & 2nd Floor Gallery: Darien Woman's Club Art Show

Notable Projects/Meetings/Workshops

- Note: I was on vacation during the last week of March.
- Did various signs for the library including display signs for Resource Services and promotional signs for Programming & Outreach and Guest Services.
- Worked on survey promotion for strategic agenda.
- Worked on Job Fair promotion.
- Worked on scavenger hunt items for National Library Week for Jen and Jordan.
- Worked on Crime Readers bookmark for Tori.
- Created a template for the Maker Studio display.
- Updated policy information for Maker Studio sign.
- Worked on Book Club to Go items with Gail and Tori.
- Worked on scavenger hunt sheet for Arbor Day for Beth.
- Met with Gail and Jeanine about Library of Things.
- Worked on Library Giving Day email.
- Met with Gail regarding upcoming projects.
- Met with Amy regarding programming.
- Met with Kate K. regarding programming changes after the submission deadline.
- Met with Mark and Laura regarding Maker Studio signs.
- Had regular 1-1 with Paul.
- Had regular 1-1 with Laura.

Summer Reading 2024

- Worked with Patron Point on the summer reading campaign; creative content to still be worked on, but the bones of the campaign are there.
- Worked with the designer plus Kristen, Amy, and Erin on the summer reading logs.

June/July/August 2024 Newsletter

- Wrote stories and content with Paul.
- Reviewed programs and got everything updated in LibCal with Paul.
- Submitted content to designer.

Outreach/Community Promotions (attached)

- Worked with Amy and Erin on a flier for an outreach event they are doing in early April. There were two versions of this flier. One had bit.ly shortcut links; the other had the actual links (this version of the flier was sent electronically.)

Website

Paul and I did various updates on the site. This ranged from making database revisions to simple revisions on existing pages.

Yelp & Google

People are using Yelp and Google to access the library.

In the month of March through Yelp, 23 people used us to find out more information about the library.

In the month March through Google ...

- 480 called us
- 923 asked for directions to get to us
- 3,210 Googled our name

General Enews Subscribers

We gained subscribers this month.

February 29	21,774
March 31	21,811
Loss/Gain in subscribers	+37

Enews Open Rate

Our enews had steady open rates; the percentage was similar to February open rates.

Date	Open Rate
March 7	36 percent
March 14	39 percent
March 21	35 percent
March 28	48 percent
Recommends	50 percent
Birthday Campaign Open Rate	55 percent
Anniversary Campaign Open Rate	49 percent
Library Welcome Emails	
Welcome one	73 percent
Welcome two	64 percent
Welcome three	58 percent


Social Media

We continue to gain a lot likes and followers on social media. YouTube is the exception; we aren't active on there right now, so it's not a surprise to lose a follower.


Social Channel	Likes/Followers	+/- (February 29)
Facebook (likes)	2,474	+8
Facebook (follows)	2,722	+34
Instagram	1,136	+14
Twitter	1,158	+3
LinkedIn	237	+5
YouTube	221	-1


Compared to the previous 90 days (October-December), engagement on Facebook posts for January-March was up 136 percent. In January, the LittleTown sunrise posts were among our highest performing posts ever, which no doubt contributed to the higher engagement.

For the month of March, these were our highest performing posts on the Meta (Facebook and Instagram combined) platform: the Teen Job Fair, the Darien Woman's Club Art Show, the Community Survey, and Ramadan Kareem.





Save the Date: Saturday, Apr. 20 when our annual Tee...

 Indian Prairie Public Library





The art of local students is hanging throughout the li...

 Indian Prairie Public Library




Have 10 minutes? Complete our community survey b...

 Indian Prairie Public Library



Ramadan Kareem to our friends celebrating Ramada...

 Indian Prairie Public Library

EXPLORE, CREATE, AND *Be Inspired*

at the Indian Prairie Public Library

Two floors of space for study, enjoyment, and enrichment!

On-site and at-home accessibility resources. Learn more: bit.ly/4c6XiC3

Looking for a more quiet or private study space in the library?

Learn more: bit.ly/3wIB0qf

Welcoming programs for all ages

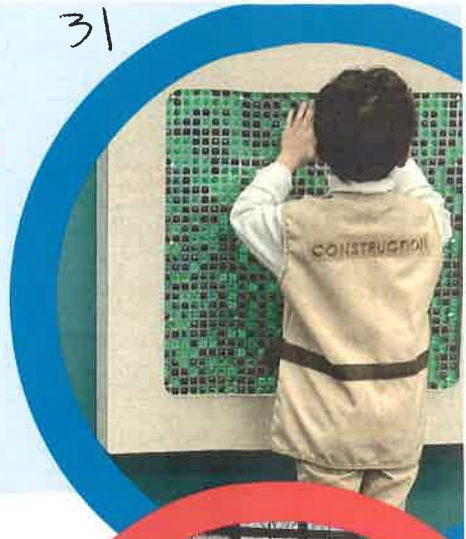
See current program offerings at calendar.ippl.info

For specific accommodations, contact Kristen Lawson, Deputy Director, at kristenl@ippl.info/630-887-8010 at least 5 days prior to a program.

More Resources

- Enjoy reading in various formats through audiobooks, ebooks, eaudiobooks, Playaways, our Read-Along collection, and more. Learn more: catalog.ippl.info
- Enjoy and learn from hands-on items that you can check out and take home just like a book such as Kids Tech (bit.ly/3T5vpBS) and the Library of Things (bit.ly/3sXCvv2)
- Build social and emotional skills through game play with our extensive board game collection here: bit.ly/3wGQScx
- Find student support from our expert librarians here: bit.ly/4a2vVr3
- Develop strong early literacy skills to lay the foundation for a child's future learning and success. Learn more: bit.ly/3wUBdX6

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Guest Services

March 2024

Circulation

Total checkouts and renewals for March was 57,801. 75% of our checkouts and renewals were done by self-checkout. 15% of our checkouts and renewals were done by staff and 10% (1,579) were done at the drive up. 1,031 holds were placed in March for pickup at the drive-up.

The library had 30,218 in-person visitors and 723 patrons use the drive-up last month.

Community

Passports: The library accepted 115 passports.

License plate sticker renewals: Staff sold 29 License plate stickers.

Library Cards: 275 library cards were issued in March: 172 resident and 103 non-resident. 24 were initiated remotely.

Total number of Current IPPL Library cards: 27,204

Birthday gifts: Staff handed out 31 birthday gifts in March.

Meetings

- April 17 SWAN Circ Users group
- April 30 SWAN updates

Cindy Maiello Gluecklich
Head of Guest Services

Circulation Statistics													
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Month	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
July	87,602	80,022	75,425	67,595	59,767	8 65,323	64,326	# 38,174	# 48,269	50,710	58,718		
Aug.	77,621	72,824	67,971	63,720	56,603	61,591	60,815	# 44,438	# 44,949	50,259	61,685		
Sept.	65,873	64,241	57,006	53,375	48,001	* 43,966	55,401	# 44,419	# 40,926	42,524	53,672		
Oct.	70,857	65,894	60,141	56,236	51,829	56,250	56,681	# 45,228	# 43,085	42,952	56,408		
Nov.	68,912	64,203	59,906	53,280	51,105	53,902	53,513	# 43,386	# 42,654	43,005	51,651		
Dec.	62,642	62,656	56,512	50,932	48,477	51,627	50,504	# 39,447	# 42,669	41,917	52,438		
Jan.	71,590	69,608	64,231	58,950	53,767	56,972	57,138	# 42,870	# 47,860	44,846	57,406		
Feb.	65,225	60,286	60,625	54,369	52,259	53,962	54,801	# 40,445	# 42,102	42,325	53,832		
Mar.	74,816	64,857	65,904	61,856	58,144	59,223	# 33,850	# 46,377	# 47,000	48,922	57,801		
Apr.	68,376	71,904	^ 60,424	54,820	52,453	54,270	# 11,631	# 29,586	# 44,598	43,707			
May	61,687	62,018	58,528	54,893	51,329	54,751	# 15,670	# 45,473	# 42,153	43,553			
June	74,986	71,702	71,568	60,867	60,743	59,443	# 26,631	# 46,565	47,887	51,985			
Yearly													
Total	850,187	810,215	758,241	690,893	644,477	671,280	540,961	506,408	534,152	546,705	503,611	0	
& Ill sent added ^Missing data--used an average number to get a total *Parking lot construction #Covid 19 \$-closed 2 weeks													

Programming and Outreach Department – March 2024

Staffing Update

Jean Carroll joined the Programming & Outreach Department on March 12 as a Librarian Specializing in Older Adults and People with Disabilities. Welcome, Jean!

Community

On Mar. 2, 130 garden-minded guests of all ages enjoyed the partnership Seed & Plant Exchange Drop-In program with the Darien Garden Club. Many guests chose to bring in seeds and plants to share with fellow guests and club volunteers, and everyone who stopped by enjoyed learning new things from the many garden experts present. Seeds leftover from the plant sale were incorporated for community enjoyment into the IPPL seed library, which has remained popular as a seed sharing destination throughout this winter.



On Mar. 11, Sarah Zagotta, Teen Librarian, and Beth Skolba, Specialist, visited with 8 students at Lakeview Junior High's Spartan Hour to facilitate an engaging escape room activity.

Also on Mar. 11, Chrissy Wesolowski, Specialist, and Beth Skolba presented team building activities at the after-school program at Anne M. Jeans School for 29 students.

Jean Carroll, Adult Librarian, and Kate Kresek, Specialist, visited Burr Ridge Senior Living on Mar. 15 to offer a Mini-Library and information on library services. They interacted with 12 guests who asked 8 questions, placed 8 holds and checked out 9 items.

The Homebound program, for local residents, saw a circulation of 135 items. Tori Castro, Resource Specialist, is now the coordinator for this program.

Two hundred forty-five seed packets were taken for use by guests from the Seed Library, which is maintained by Betty Cornfield, Support Associate.

Spring Break

Spring Break for many local students occurred during the week of Mar. 25 with thrilling program options to match, including storytimes, a Science Heroes experiment program, Board Game Café programs, a robot coding program, and more. In total, over a hundred guests attended IPPL programs during this week, and increased daytime and afternoon department traffic was noted on most days.

Programs – March 2024

In March, we had 69 programs attended by 2,644 guests.

Early Literacy/Families

3/7	1,000 Books Before Kindergarten Storytime	Jordan	13
3/9	Shamrock Storycraft	Erin	45
3/11	Preschool Play	Erin	21
3/12	Talented Toddlers	Chrissy, Beth	35
3/13	Talented Toddlers	Amy	16
3/15	Baby Brilliance	Erin	20
3/18	Preschool Play	Erin	17
3/19	Talented Toddlers	Chrissy, Beth	31
3/20	Talented Toddlers	Beth, Erin	27
3/22	Baby Brilliance	Erin	27
3/25	Preschool Play	Erin	20
3/25	Cat Cafe—canceled due to lack of kittens from organization	Sarah	
3/26	Talented Toddlers	Chrissy, Beth	35
3/27	Talented Toddlers	Beth, Amy	17
3/29	Baby Brilliance	Erin	28

Bubbles are always a blast, especially at the Talented Toddlers storytime that occurred on Mar. 19.



Mid-Kids

3/4	Mid-Kids Art Club	Chrissy	18
3/13	Read to a Pet	Sarah	11
3/19	Dog Man Release Party	Jordan	37
3/21	STEAM Station	Chrissy	22
3/27	Science Heroes: Saving Earth Together	Chrissy, Amy	92
3/29	Mid-Kids Board Game Café Drop-In	Chrissy	9

On Mar. 29, a Talewise presenter facilitated engaging science experiments through storytelling to an eager crowd of 92 Mid-Kids and some of their family members. Multiple audience volunteers assisted on the thrilling displays of science in action. This program was one of several that week planned to connect with the higher amount of guests expected at IPPL on weekdays due to spring break for many of the local school districts.

Teens

3/6	Teen Drop-In—Canceled due to survey promotion	Sarah	
3/13	Teen Drop-In—Canceled due to Teen Focus Group	Sarah	
3/14	Teen Dungeons and Dragons	Sarah	4
3/19	Middle School Tech Take Apart	Sarah	6
3/20	Teen Drop-In—Canceled due to program promotion	Sarah	
3/22	Holi Color Fight—Canceled due to weather	Sarah	
3/29	Teen Board Game Café Drop-In	Sarah	0

On Tues., March 19, we held our first trial of a new type of program: a Tech Take-Apart program for middle schoolers (Grades 6-8). Old tech was sourced with the help of Tony Lucarelli, Senior Technology Librarian, and from my family. We had 15 middle schoolers register for the program (well above typical middle-school numbers) and 5 students attend for the full length of the program. During the program, one Lenovo laptop and a Play Station 2 were thoroughly disassembled by participants. Students were told that this program was focusing on deconstruction, not destruction. The aim was to carefully "dissect" the technology and note how it's put together. We particularly enjoyed the struggle to free the laptop's motherboard from the casing, and the discovery that some wires and elements of the devices were held in place inside the device with what appeared to be normal masking tape. We were able to identify a CD drive reader, several Solid State Drives, batteries and power sources. The hope is with future programs to successfully identify all hardware as we find it, and perhaps reassemble the technology enough to turn back on.

Adults

3/2	Seed & Plant Exchange Drop-In	Amy, Beth	130
3/6	Online: Chair Yoga	Kate	21
3/7	Thursday Afternoon Movie: Barbie	T.J.	55
3/12	Stories of Your Ancestors	Joe	12
3/13	Online: Chair Yoga	Kate	21
3/20	Online: Chair Yoga	Kate	19
3/20	Illinois Libraries Present: Ruth E. Carter	Jen	3
3/21	How Hollywood Portrays Women	Kate	16
3/21	Thursday Afternoon Movie: Iron Jaws Angels	T.J.	14
3/22	Coffee: From Bean to Coffee	Kate	29
3/27	Online: Chair Yoga	Kate	21
3/28	Great Northern American Eclipse	Kate	46

On Mar. 22, Ninja Girl Coffee presented Coffee: From Bean to Cup to almost 30 guests. They gave a presentation on the origin of the coffee from a bean picked from a cherry to being roasted. They then had a tasting of three of their different types of roasts along with information about the farms where those beans came from.

NASA Solar System Ambassador James Knapper gave a presentation about the Great North American Eclipse to 46 guests. He started with eclipses throughout history to the eclipse on April 8. Guests in attendance at this program received eclipse glasses.

Groups

3/2	In-Person ESL Conversation Group	Joe	5
3/4	Adult Chess Group	Beth	7
3/7	Nonfiction at Night Book Discussion	Joe	11
3/11	Adult Chess Group	Beth	12
3/13	Online ESL Conversation Group	Joe	3
3/14	Crime Readers	Tori	12
3/16	TASC Meeting	Sarah	5
3/16	In-Person ESL Conversation Group	Joe	7
3/18	Adult Chess Group	Beth	7
3/18	Novel Idea	Jen	15
3/27	Online ESL Conversation Group	Joe	4
3/28	Genealogy Group	Joe	21

Passive Programs

3/1-3/31	Adult Puzzles in Café	Kate	31
3/1-3/31	AISLE Brochure Completions	Jordan	17
3/1-3/31	AISLE Voting Ballot Turn-Ins	Jordan	5
3/1-3/31	1,000 Books Before Kindergarten Registrations	Jordan	2
3/1-3/31	1,000 Books Before Kindergarten Completions	Jordan	1
3/1-3/31	Mid-Kids Book Bag Requests	Jordan	1
3/1-3/31	Scavenger Hunt: Help us Find the Penguins!	Beth	120
3/1-3/17	St. Patrick's Day Coloring	Erin	100
3/1-3/17	Little Makers @ Home: Count and Color	Erin	50
3/2-3/8	Rainbow Pixel	Chrissy	180
3/8-3/13	I Spy Spring	Chrissy	160
3/14-3/21	St. Paddy's Day Pot of Gold Craft	Chrissy	260
3/21-3/28	Color by Number	Chrissy	240
3/23-3/29	Easter Egg Coloring	Erin	230
3/25-3/31	Little Makers @ Home: Ramadan Counting	Erin	50
3/29-3/31	Ramadan Lanterns	Chrissy	100
3/30-3/31	Ramadan Color by Number	Erin	50

Submitted by:

Amy Merda, P & O Dept. Head

4/11/24

Resource Services March 2024 Report
Submitted by Gail Graziani, Head of Resource Services

Collection Updates

- A new pullout section for Diets was created by using part of the Fitness shelves to bring together popular diets like Keto and Gluten Free in one area.
- A new collection called “Book Club to Go” became available on March 20th consisting of 12 tote bags, each containing 10 copies of a popular book, discussion questions, and author information for check out by community book groups.
- Jordan Calebrese, Youth and Teen Resource Librarian, is preparing to launch four Kindle Kids devices for the Mid-Kids age group pre-loaded with popular series books.

March Collection Totals

Print Books	101,144
A/V Materials	36,174
Other Physical Materials (Kits, Games, Puzzles)	1,490
eBooks (OverDrive & Hoopla)	929,372
eAudio & Music (Overdrive & Hoopla)	673,399
Digital Video (Hoopla & Kanopy)	64,000

Library Displays

1st Floor

- Get your greens!
- Midwest March
- March Madness
- Spring Cleaning

2nd Floor

- Women’s History Month
- Easter
- Celebrating Ramadan and Eid
- Celebrating St. Patrick’s Day
- Celebrating Holi

Monthly Highlights

- Joe Popowitch, Resource Services Librarian, facilitated the NonFiction at Night book group where 11 people attended a discussion of *The Wager* by David Grann.
- T.J. Szafranski, Senior Resource Services Librarian, researched how other libraries organize and shelve DVDs as a first step to possible changes to IPPL’s collection.
- T.J. Szafranski reconfigured Aspen settings to improve the New Materials carousel’s appearance on the library’s website.
- Jordan Calabrese, Youth and Teen Resources Librarian, created an outline to assist with training new staff in Kids & Teens on the many youth collections and passive programming options.

- Jordan Calabrese coordinated with tech-focused staff to process and organize the new award books for the rollout on March 15th, along with new brochures created by Marketing.
- Jen Ripka, Resource Services Librarian, updated the Lucky Day options on OverDrive.
- Jen Ripka facilitated the Novel Idea Book group where 15 people attended a discussion of *The Paris Library* by Janet Skeslien Charles.
- Jeanine Clinton, Resource Services Librarian, removed broken or unwieldy items from the Library of Things collection and drafted an updated collection development policy.
- Tori Castro, Readers' Advisory Specialist II, prepared 12 binders for the new Book Club to Go collection containing discussion questions, author information, reviews, and checkout information.
- Anna Hinkley processed new tote bags to be used for deliveries to the Homebound program participants.

On-Call Librarian Interactions

Assistance	259
Reference	99
One-to-One Training	11
Readers' Advisory	5
Directional	12
TOTAL	386

Community

- Tori Castro checked out 135 items for Homebound delivery in March.
- Tori Castro prepared book club discussion questions for 17 book clubs.
- Joe Popowitch coordinated 2.75 volunteer hours for the Veterans History Project.

Programs

Date	Name	Program	Attendance
3/02/24	Joe	In-Person ESL Conversation Group	5
3/07/24	T.J.	Thursday Movie: <i>Barbie</i>	55
3/07/24	Joe	NonFiction at Night Book Group	11
3/07/24	Jordan	1,000 Books Before Kindergarten Storytime	13
3/13/24	Joe	Online ESL Conversation Group	3
3/14/24	Tori	Crime Readers Book Group	12
3/16/24	Joe	In-Person ESL Conversation Group	7
3/18/24	Jen	Novel Idea Book Group	15
3/19/24	Jordan	Dog Man: The Scarlet Shredder Release Party	37
3/20/24	Jen	Illinois Libraries Present: Ruth E. Carter	3
3/21/24	T.J.	Thursday Move: <i>Iron Jawed Angels</i>	14
3/26/24	Joe	People's Resource Center Career Assistance	1
3/27/24	Joe	Online ESL Conversation Group	4
3/28/24	Joe	Genealogy Meeting on Family Search	21

March Passive Youth Programs

Program	Engagement
Monarch Challenge	10 completed brochures
Bluestem Challenge	4 completed brochures
Caudill Challenge	3 completed brochures
Association of School Library Educators Challenge	5 ballots turned in
1,000 Books Before Kindergarten	1 completion, 2 sign ups
Baby Book Bees	1 completion
100 Books Before Graduation	6 signups
Mid-Kid Book Bags	1 request received

Continuing Education & Contributing to the Profession

- Jordan Calabrese attended the following webinars/meetings:
 - The Science of Reading for Librarians (LACONI)
 - Infobase Homeschool and Independent Learning webinar (RAILS)
 - Person in Charge Training
- Jen Ripka attended the following webinars/meetings:
 - Spring Book Club Picks (Booklist)
 - SustainRT Chairs Meeting (ALA)
 - SustainRT Sustainability Resources Committee Meeting (ALA)
 - The Science of Reading for Librarians (LACONI)
 - Advancing Your Digital Library (Hoopla)
 - Person in Charge Training
- Jeanine Clinton attended the following meetings:
 - Person in Charge Training
- T.J. Szafranski attended the following meetings:
 - Person in Charge Training
- Joe Popowitch attended the following meetings:
 - Person in Charge Training
- Tori Castro attended the following webinars:
 - Matchmaking with MacMillian (Booklist)
 - Crash Course: Romance (NoveList)
 - Spring Book Club Picks (Booklist)
 - 3 Readers' Advisory Ideas and Practice Sessions (Booklist)

Technology & Maker Services Board Report

March 2024

Classes/Programs

Number of Classes: 20

Total Attendance: 206

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
3/2	10-11a	Intro to Wood Carving	All	Jack	7
3/5	9:30-1030a	Intro to sewing	All	Jack	8
3/5	4-5p	Mid-Kid Studio Time	Kids	Beth, Jack	14
3/7	5-6p	Intro to sewing	All	Jack	8
3/9	630-8p	Sublimation Pillows	All	Jack	11
3/12	630-730p	Intro to 3D Printing	All	Mark	11
3/16	930-11a	Intro to Embroidery	All	Luke	7
3/19	4-5p	Mid-Kid Studio Time	Kids	Beth, Jack	10
3/21	530-7p	Heat Press Dark Fabrics	All	Jack	4
3/21	7-830p	Heat Press Dark Fabrics	All	Jack	9
3/25	630-8p	Laser Etched Acrylic Paint	Adult	Kate	5
3/30	930-11a	Sublimation Tumblers	All	Jack	11

Technology Programs

Date	Time	Class	Audience	Instructor	Attendance
3/4	7-9p	Word basics	Adult	Presenter	5
3/9	1130-130a	Cutting Cable Cord	Adult	Presenter	35
3/12	4-5p	Digital Circuits	Kids	Jack	8
3/13	530-7p	Windows Computer Basics	Adults	Presenter	6
3/20	530-7p	Windows Computer Basics	Adults	Presenter	5
3/23	11a-1p	Selling your stuff online	Adults	Presenter	30
3/26	4-5p	Sphero Robotics	Kids	Jack	8
3/27	530-7p	Windows Computer Basics	Adults	Presenter	4

Statistics

- Computer Usage
 - Adult Users: 1863 Hours: 1472
 - Adult laptop: 8 Hours: 10
 - K&T Users: 860 Hours: 444

- K&T Laptops: 4 Hours: 4
- Technology Desk Assistance- 940
- 1-on-1 Training- 10
- Directional - 27
- Wireless Usage- Total Unique Access: 7214


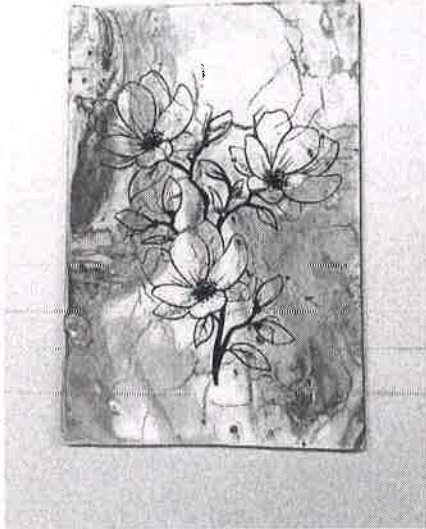
Maker Services/Maker Studio

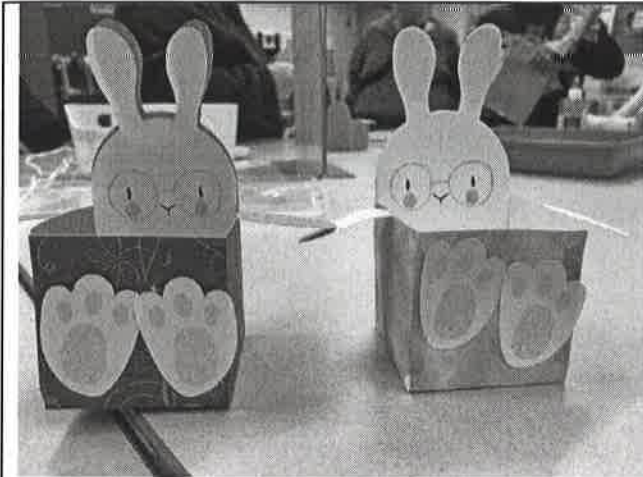
- Everyone is still learning the new embroidering machine

Classes/Programs

- Passive program- 1-1. Total attendance: 23

Made in a class

<p style="text-align: center;">Sublimation Pillows</p> 	<p style="text-align: center;">Laser Etched Acrylic Pour Painting</p> 
<p style="text-align: center;">Program Name-- Objects</p>	<p style="text-align: center;">White Toner Printing-- Bag</p>



Sublimation Tumblers



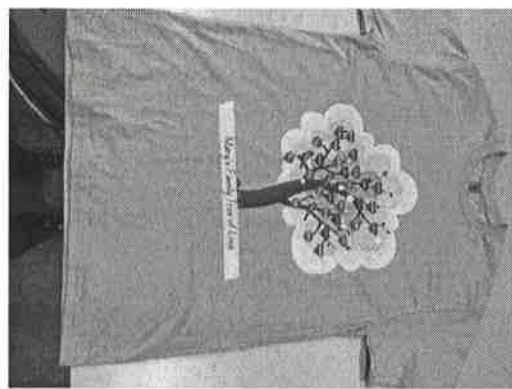
Made Using Equipment

Laser Cutter – Human Heart Diagram

Button Maker – Name Tag Buttons



Family Tree T-Shirt for 102 year young matriarch – White Toner Printer



Vinyl cutter – HTV eye patch



White toner printer – Swifties T Shirt



Laser cutter – Handwritten recipe on mini cutting board



Statistics

- Maker Assistance- 1025
- Maker 1-on-1 Training- 105
- Tours - 82

Equipment Usage

- 3D Printers- 24
- Button Maker- 8
- Candle Maker- 1
- Carving Machine - 8
- Cricut (Vinyl)- 4
- Digital Editing (iMac)- 1
- Embroidery Machine- 23
- Hat/ Mug Press - 17
- Knitting Machine- 4
- Laminator - 4
- Laser Cutter- 29
- Poster Printer- 16
- Sewing Machine- 26
- Silhouette (Vinyl)- 12
- Sizzix (die cut/embossing)- 6
- Sublimation Printer- 27
- White Toner Printer - 24

Outreach & Projects

- Kate created several projects this month that are now living as examples in the Maker Studio. She used the Silhouette to draw a Happy Birthday Card using the pen attachment. She used Fusion 360 to 3D model and printed a custom cord holder that keeps the studio's laptop power cord off the floor. She also used Kasra's research into sublimating onto embroidery to create an Iron-On Heart shaped Patch of two otters holding hands.
- Kate also created a new class involving the Silhouette. Patrons will be able to design their own stencils on sticker vinyl, attach them onto a shirt, and spray dye over top. The stencil blocks the dye, and once removed, it leaves their white design behind surrounded by tie-dye color. Kate made a hat and shirt using this technique.
- Mid-Kid Studio time is back. The program is an after-school event where kids can work on pre-defined projects that will take them about 30 minutes to an hour. The kids say they enjoy making things in the studio and their adults are telling us they are thankful to us for hosting the program.
- Jack updated our white toner printer process with a new finishing technique which makes the outcomes on fabric a matte finish rather than the glossier finish which first appears.
- Jack researched the free Inkscape embroidery software extension Inkstitch as a possible backup for the Hatch software when it is unavailable due to software errors. The software is good at basic designs and works with .SVG formatted images.

- Luke has been working to develop his upcoming programs, including his Mixed Media program later this month as well as summer programs. He is also editing the presentation for his macOS program so that it is better comprehended and received by attendees.

Mark Sloan, Head of Technology & Maker Services, March 2024

STATISTICS FOR	Mar-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	24,385	20,194	218,211	174,950	24.73%
Teen	1,093	1,479	26,109	12,265	112.87%
Kids	17,390	12,912	134,552	112,982	19.09%
ILLS Sent	2,814	3,382	25,613	25,495	0.46%
TOTAL	45,682	37,967	404,485	325,692	24.19%
Electronic Circulation	12,119	11,025	99,126	81,838	21.12%
GRAND TOTAL CIRC.	57,801	48,992	503,611	407,530	23.58%
% Reciprocal Borrowing	11%	10%	10%	10%	
Patron Visits	30,941	31,367	265,526	257,656	3.05%
<u>Current Cards</u>					
Resident	172	157	24,945	23,684	5.32%
Non-Resident	103	32	2,259	2,113	6.91%
TOTAL	275	189	27,204	25,797	5.45%
<u>Patron Assistance</u>					
Adult - Reference	2,617	3,020	21,950	21,889	0.28%
Kids - Reference	1,049	961	8,309	6,875	20.86%
Technology - Reference	1,965	1,081	10,500	9,782	7.34%
TOTAL REFERENCE	5,631	5,062	40,759	38,546	5.74%
Adult - Other	90	194	842	1,477	-42.99%
Kids - Other	81	69	430	811	-46.98%
Technology - Other	27	47	122	311	-60.77%
TOTAL OTHER	198	310	1,394	2,599	-46.36%
GRAND TOTAL ASST.	5,829	5,372	42,153	41,145	2.45%
<u>ILL/Reserves</u>					
Holds	7,874	7,800	75,111	62,713	19.77%
ILLS Sent	2,814	3,382	25,613	24,529	4.42%
ILLS Checked Out	3,816	3,431	35,802	34,839	2.76%
ILLS Received	4,461	5,486	42,014	44,613	-5.83%
<u>Programs - Adult</u>					
# Programs	12	27	123	197	-37.56%
Attendance	387	401	2,469	2,608	-5.33%
<u>Programs - Tech & Maker</u>					
# Programs	20	26	119	166	-28.31%
Attendance	206	1,208	934	2,241	-58.32%
<u>Individual Technology Training</u>					
# of Patrons	139	308	1,466	2,980	-50.81%
<u>Groups</u>					
# Programs	12	12	95	113	-15.93%
Attendance	109	107	869	747	16.33%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	7	11	67	53	26.42%
Attendance	10	42	390	219	78.08%
<u>Programs - Kids</u>					
# Programs	21	32	167	231	-27.71%
Attendance	541	839	4,026	4,703	-14.40%
GRAND TOTAL ATT.	1,392	2,905	10,154	13,498	-24.77%

STATISTICS FOR	Mar-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	2	4	25	21	19.05%
Attendance	34	50	546	515	6.02%
<u>Passive Programs - Teen</u>					
# Programs	1	2	20	20	0.00%
Attendance	0	21	144	434	-66.82%
<u>Passive Programs - Kids</u>					
# Programs	17	10	137	95	44.21%
Attendance	1,586	1,471	13,539	9,095	48.86%
<u>Computers - Patron Use</u>					
Adult Computers	1,863	1,870	12,598	14,776	-14.74%
Kids Computers	860	556	6,622	3,893	70.10%
Teen Laptop	4	6	649	87	645.98%
Adult Laptop	8	18	121	166	-27.11%
TOTAL PATRON USE	2,735	2,450	19,990	18,922	5.64%
<u>Hours Used</u>					
Adult Computers	1,472	1,540	9,996	11,645	-14.16%
Kids Computers	444	267	3,644	1,850	96.97%
Teen Laptop	4	11	313	106	195.28%
Adult Laptop	10	23	136	212	-35.85%
TOTAL HOURS USED	1,930	1,841	14,089	13,813	2.00%
<u>Wireless Total Connections</u>	7,214	7,379	64,837	58,977	9.94%
<u>IPPL Total Web Site Access</u>	12,791	12,931	117,679	107,480	9.49%
<u>IPPL Total Page Views</u>	45,795	43,259	443,751	364,368	21.79%
<u>Subscription Database Logins</u>	2,283	3,269	23,864	25,393	-6.02%
<u>Outreach-Homebound</u>					
Items Delivered	135	138	1,458	1,319	10.54%
<u>Volunteers</u>					
Number Active	14	12			
Hours Worked	56	29	982	471	108.49%
<u>Staff Training Hours</u>	70	73	594	602	-1.33%
<u>Room Use</u>					
Conference Rooms	898	744	7,089	5,243	35.21%
Meeting Rooms					
Library	81	74	475	553	-14.10%
Non-Library	16	29	169	159	6.29%
Board Room					
Library	18	27	179	176	1.70%
Non-Library	31	30	215	172	25.00%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - Mar 2024

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	322	0	0	322
Non-Fiction	31,572	174	118	31,628
Fiction	29,126	273	508	28,891
ADULT TOTALS	61,020	447	626	60,841
KIDS				
Non-Fiction	11,032	120	37	11,115
Fiction	24,144	369	168	24,345
Books + Audio (Vox, WonderBooks)	204	0	0	204
KIDS TOTALS	35,380	489	205	35,664
TEEN				
Non-Fiction	646	16	0	662
Fiction	3,875	114	12	3,977
TEEN TOTALS	4,521	130	12	4,639
BOOK TOTALS	100,921	1,066	843	101,144

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	6,142	35	99	6,078
Music CDs	4,364	17	4	4,377
Playaway	344	1	1	344
ADULT TOTALS	10,850	53	104	10,799
KIDS				
Audiobooks on CD	605	6	0	611
Music CDs	236	0	1	235
Playaway	127	13	0	140
KIDS TOTALS	968	19	1	986
TEEN				
Audiobooks on CD	138	3	0	141
Playaway	13	6	0	19
TEEN TOTALS	151	9	0	160
AUDIO TOTALS	11,969	81	105	11,945

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	20,259	127	108	20,278
ADULT TOTALS	20,259	127	108	20,278
KIDS				
DVD & Blu-ray	3,937	16	2	3,951
KIDS TOTALS	3,937	16	2	3,951
TEEN				
DVD & Blu-ray	0	0	0	0
TEEN TOTALS	0	0	0	0
VIDEO TOTALS	24,196	143	110	24,229

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Console Games	582	3	2	583
Library of Things (incl. Roku, iPods, Kindles, Book Club To Go)	157	12	14	155
CD-ROMs	12	0	0	12
ADULT TOTALS	751	15	16	750
KIDS				
Kits (STEM, Book bundles, etc.)	218	0	0	218
Puzzles	25	0	0	25
Tablets (Fire HD, Launchpads)	22	0	1	21
Console Games	320	3	0	323
Board Games - Juvenile	27	0	2	25
KIDS TOTALS	612	3	3	612
TEEN				
Equipment (CD Players, etc.)	20	0	0	20
Console Games	5	0	0	5
Board Games	105	0	2	103
TEEN TOTALS	130	0	2	128
OTHER TOTALS	1,493	18	21	1,490
COLLECTION TOTALS	138,579	1,308	1,079	138,808

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - Mar 2024

eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	881,464	20,014	901,478
eMedia (OverDrive Consortium)	24,165	-4,070	20,095
eMedia (OverDrive Advantage)	7,593	15	7,608
Preloaded Adult eReaders	191	0	191
eBook Totals	913,413	15,959	929,372
AUDIO	Previous Month Totals	Added Items	Current Totals
Audiobooks			
Hoopla	224,178	8,132	232,310
eMedia (Overdrive Consortium)	7,069	-63	7,006
eMedia (OverDrive Advantage)	2,209	20	2,229
Preloaded Adult iPods	170	1	171
Music			
Hoopla	406,870	24,813	431,683
Audio Total	640,496	24,771	673,399
VISUAL	Previous Month Totals	Added Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	29,640	186	29,826
Kanopy	32,200	194	32,394
Preloaded Adult Roku Titles	1,538	10	1,548
Preloaded Family Roku Titles	230	2	232
Visual Totals	63,608	392	64,000
Total Audio/Visual	704,104	25,163	737,399
Collection Totals	1,617,517	41,122	1,666,771

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 3/31/2024

Balance on hand as of February 29, 2024.....	2,939,541.50
Cash Receipts for March.....	117,370.04
Cash Disbursements for March.....	338,398.92
Cash on hand as of March 31, 2024.....	2,718,512.62

Investments

Illinois Funds (Money Market) - Average Monthly Rate 5.403%	
General.....	788,888.80
MPI Investment (Corporate Fund).....	1,422,792.05

Fifth Third - Checking	(535.00)
Republic Bank - Savings - Rate 3.83%.....	484,448.65
Republic Bank - Checking General.....	15,059.90
Republic Bank - Payroll Account.....	2,552.14
Republic Bank - License Sticker Account.....	4,702.08
Petty Cash/Circulation.....	604.00
Balances as of March 31, 2024.....	2,718,512.62

FUND BALANCES AS OF 3/31/2024

Corporate Fund.....	2,411,539.09
Building & Maintenance Fund.....	(15,640.20)
I.M.R.F. Fund.....	(9,083.29)
Liability Fund.....	(4,941.63)
Social Security Fund.....	(11,988.33)
Special Reserve Fund.....	-
Deferred.....	123,527.85
Current Liabilites.....	348,626.98
Grand Total All Funds.....	2,718,512.62

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**Indian Prairie Public Library District
Consolidated Revenue Report for March 2024**

Percent of Year: 75.00

	RECEIVED March 2024	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	0.00	4,131,305.39	100.04%	4,129,698.00	-1,607.39
41150 · Non-current Property Taxes	0.00	743.09	0.00%	0.00	-743.09
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	0.00	4,132,048.48	100.06%	4,129,698.00	-2,350.48
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	100.00%	64,740.70	0.00
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	64,740.70	100.00%	64,740.70	0.00
INTEREST					
43500 · Interest - Investment	5,605.49	64,239.10	321.20%	20,000.00	-44,239.10
TOTAL INTEREST	5,605.49	64,239.10	0.00%	20,000.00	-44,239.10
DESK MONIES					
45100 · Copier	259.85	2,035.30	101.77%	2,000.00	-35.30
45120 · Computer Copies	1,956.56	10,617.47	88.48%	12,000.00	1,382.53
45130 · Fax	389.23	5,236.62	149.62%	3,500.00	-1,736.62
45200 · Fines/Fees	603.05	3,818.81	76.38%	5,000.00	1,181.19
45250 · Gifts/Donations	0.00	5.20	5.20%	100.00	94.80
45300 · Lost Materials	543.86	4,933.89	89.71%	5,500.00	566.11
45350 · Non-Resident Fees	12,452.58	91,165.63	101.30%	90,000.00	-1,165.63
45550 · Meeting Room Rental	0.00	1,625.00	162.50%	1,000.00	-625.00
45600 · ILL Fees	0.00	217.34	62.10%	350.00	132.66
45650 · Maker Studio	797.19	7,157.60	238.59%	3,000.00	-4,157.60
45700 · Passport Fees	3,710.00	29,575.00	118.30%	25,000.00	-4,575.00
45800 · License Stickers	187.50	2,222.55	148.17%	1,500.00	-722.55
TOTAL DESK MONIES	20,899.82	158,610.41	106.49%	148,950.00	-9,660.41
OTHER INCOME					
46500 · OCLC Refund	0.00	539.75	0.00%	500.00	-39.75
46700 · Miscellaneous	0.00	2,430.55	243.06%	1,000.00	-1,430.55
46800 · Collection Agency Fee	40.00	190.00	190.00%	100.00	-90.00
TOTAL OTHER INCOME	40.00	3,160.30	197.52%	1,600.00	-1,560.30
TOTAL	26,545.31	4,422,798.99	101.32%	4,364,988.70	-57,810.29
49000 · Operating Transfer In	0.00	40,865.20			
GRAND TOTAL	26,545.31	4,463,664.19	102.26%	4,364,988.70	-98,675.49

Operating Transfer Out reflects \$40,865.20 from Corporate Reserves

70000 · Operating Transfer Purchases - Premier Landscape Contractors, Inc. \$10,500.00; TLS K&T Desk \$11,556.25

CG Professional Services for Generator \$18,808.95

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**Indian Prairie Public Library District
Consolidated Expenditures Report for March 2024**

Percent of Year: 75.00

	March 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	187,573.67	1,809,344.94	77.17%	2,344,628.00	535,283.06		
61310 · Benefits - Medical / Life Ins.	17,644.18	158,808.76	66.82%	237,660.00	78,851.24		
61330 · Benefits - IMRF	19,899.08	171,573.38	76.21%	225,134.00	53,560.62		
61340 · Benefits - FICA	14,042.27	124,126.57	71.57%	173,445.00	49,318.43		
61400 · Staff Development	631.54	9,757.10	44.55%	21,900.00	12,142.90		
61600 · Board Development	0.00	671.32	67.13%	1,000.00	328.68		
61710 · Workers Compensation	0.00	3,692.00	90.42%	4,083.00	391.00		
61720 · Unemployment Insurance	0.00	2,034.21	58.12%	3,500.00	1,465.79		
TOTAL PERSONNEL	239,790.74	2,280,008.28	75.71%	3,011,350.00	731,341.72	3,250,000.00	70.15%
MATERIALS							
62100 · Books	11,595.07	93,626.45	59.15%	158,300.00	64,673.55		
62200 · Periodicals	1,167.25	15,585.92	85.17%	18,300.00	2,714.08		
62300 · Audio	1,201.81	13,479.77	49.38%	27,300.00	13,820.23		
62400 · Video	3,048.00	22,145.20	59.13%	37,450.00	15,304.80		
62500 · Multi-Media	17.43	1,000.95	50.05%	2,000.00	999.05		
62600 · eMaterials	9,023.10	163,854.61	74.45%	220,100.00	56,245.39		
62700 · Console Games	0.00	3,334.34	44.46%	7,500.00	4,165.66		
62800 · Damaged Item Replacement	489.48	3,043.49	50.73%	6,000.00	2,956.51		
62900 · Materials Supplies	2,229.24	16,138.00	76.85%	21,000.00	4,862.00		
TOTAL MATERIALS	28,771.38	332,208.73	66.72%	497,950.00	165,741.27	525,000.00	63.28%
BUILDING							
63200 · Cleaning Service	6,581.08	58,060.43	69.95%	83,000.00	24,939.57		
63300 · Utilities (1-8-11 · Gas)	2,154.34	11,179.24	46.18%	24,210.00	13,030.76		
63300 · Utilities (1-8-12 · Electric)	5,989.59	56,681.38	103.06%	55,000.00	-1,681.38		
63300 · Utilities (1-8-13 · Telephone)	242.31	1,908.63	76.35%	2,500.00	591.37		
63300 · Utilities (1-8-14 · Water/Sewer)	667.76	6,175.32	51.46%	12,000.00	5,824.68		
63300 · Utilities (1-8-15 · Garbage Disposal)	160.29	4,506.62	69.33%	6,500.00	1,993.38		
63350 · Building Supplies	0.00	11,009.40	78.64%	14,000.00	2,990.60		
63400 · Maintenance Supplies	893.80	5,524.31	50.22%	11,000.00	5,475.69		
63500 · Security System Monitoring	0.00	937.50	93.75%	1,000.00	62.50		
63600 · Property Maintenance	2,092.54	23,003.75	46.01%	50,000.00	26,996.25		
63800 · Building Maintenance/Repair	2,230.34	68,843.42	114.74%	60,000.00	-8,843.42		
TOTAL BUILDING	21,012.05	247,830.00	77.64%	319,210.00	71,380.00	350,000.00	70.81%
OPERATIONS							
64100 · Payroll Service	675.00	5,970.00	74.63%	8,000.00	2,030.00		
64200 · Supplies - Office	462.86	4,541.04	75.68%	6,000.00	1,458.96		
64300 · Photocopy Supplies	391.60	2,509.63	100.39%	2,500.00	-9.63		
64400 · Guest Services Supplies	4.12	60.82	4.06%	1,500.00	1,439.18		
64500 · Postage	-413.27	5,570.11	69.70%	8,000.00	2,423.89		
64550 · Passport Postage	415.62	3,241.78	72.04%	4,500.00	1,258.22		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	500.00	500.00		
64700 · Travel	337.97	1,015.04	101.50%	1,000.00	-15.04		
64800 · Organizational Memberships	0.00	2,715.00	90.50%	3,000.00	285.00		
64900 · Bank Fees	308.10	2,547.98	127.40%	2,000.00	-547.98		
TOTAL OPERATION	2,182.00	28,177.40	76.16%	37,000.00	8,822.60	45,000.00	62.62%
TECHNOLOGY							
65100 · Supplies-Toner	2,939.01	15,354.95	102.37%	15,000.00	-354.95		
65160 · Supplies-Technology Services	0.00	53.73	26.87%	200.00	146.27		
65170 · Supplies-Maker Studio	620.26	5,400.35	120.54%	4,480.00	-920.35		
65200 · Technology-Prof Services	0.00	6,861.25	114.35%	6,000.00	-861.25		
65300 · Purchase of Equipment	0.00	42,770.75	95.03%	45,010.00	2,239.25		
65350 · Library of Things	60.09	2,687.57	67.19%	4,000.00	1,312.43		

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**Indian Prairie Public Library District
Consolidated Expenditures Report for March 2024**

Percent of Year: 75.00

	March 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65400 · Technology Equip Mnt/Repair	5,658.43	19,811.62	90.44%	21,905.00	2,093.38		
65500 · Software	148.32	9,525.69	69.91%	13,626.00	4,100.31		
65600 · SWAN	0.00	39,451.88	77.81%	50,701.00	11,249.12		
65700 · Telecommunications	840.15	8,555.40	70.58%	12,121.00	3,565.60		
TOTAL TECHNOLOGY	10,266.26	150,473.19	86.96%	173,043.00	22,569.81	200,000.00	75.24%
CONTRACTUAL SERVICES							
66100 · General Professional Services	815.00	23,812.50	69.02%	34,500.00	10,687.50		
66200 · Credit Bureau	86.65	719.05	71.91%	1,000.00	280.95		
66300 · Copier	196.27	2,043.23	68.11%	3,000.00	956.77		
66400 · Copier Maintenance Contract	65.45	1,202.12	60.11%	2,000.00	797.88		
66500 · Background Screenings	0.00	735.26		1,000.00			
66900 · Fees - Bond Registrar	0.00	0.00	0.00%	200.00	200.00		
TOTAL CONTRACTUAL SERVICES	1,165.37	28,512.16	68.37%	41,700.00	12,923.10	45,000.00	63.36%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	14,623.00	100.00%	14,623.00	0.00		
67200 · Bonding	0.00	1,367.33	100.54%	1,360.00	-7.33		
67300 · Officers & Directors Liability	0.00	2,153.00	100.00%	2,153.00	0.00		
67400 · Umbrella Liability	0.00	2,775.00	100.00%	2,775.00	0.00		
TOTAL INSURANCE	0.00	20,918.33	100.04%	20,911.00	-7.33	25,000.00	83.67%
COMMUNICATIONS							
68110 · Marketing Newsletter	0.00	34,349.11	72.16%	47,600.00	13,250.89		
68111 · eNewsletter	8,850.00	9,063.30	99.05%	9,150.00	86.70		
68210 · Marketing Advertising	9.00	459.99	61.33%	750.00	290.01		
68310 · Marketing Supplies	35.94	412.10	31.70%	1,300.00	887.90		
68410 · Marketing-Information Printing	409.57	1,260.51	25.21%	5,000.00	3,739.49		
68500 · Legal Notices	0.00	841.24	56.08%	1,500.00	658.76		
TOTAL COMMUNICATIONS	9,304.51	46,386.25	71.04%	65,300.00	18,913.75	75,000.00	61.85%
PROGRAMMING							
68600 · Programming	2,182.37	20,232.64	52.15%	38,800.00	18,567.36		
TOTAL PROGRAMMING	2,182.37	20,232.64	52.15%	38,800.00	18,567.36	45,000.00	44.96%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	40,865.20	0.00%		-40,865.20		
69900 · Contingency	7,918.43	18,137.17	51.82%	35,000.00	16,862.83		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	322,593.11	3,254,614.55	76.76%	4,240,264.00	985,649.45		
70000 · Operating Transfer Purchases	0.00	40,865.20	0.00%				
GRAND TOTAL	322,593.11	3,295,479.75	77.72%	4,240,264.00	944,784.25	4,560,000.00	72.27%

Operating Transfer Out reflects \$40,865.20 from Corporate Reserves

70000 · Operating Transfer Purchases - Premier Landscape Contractors, Inc. \$10,500.00; TLS K&T Desk \$11,556.25

CG Professional Services for Generator \$18,808.95

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MPI Wealth Management, LLC.
15 Salt Creek Lane, Suite 404
Hinsdale, IL 60521

Client Update Report

Account

Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

3/31/2024

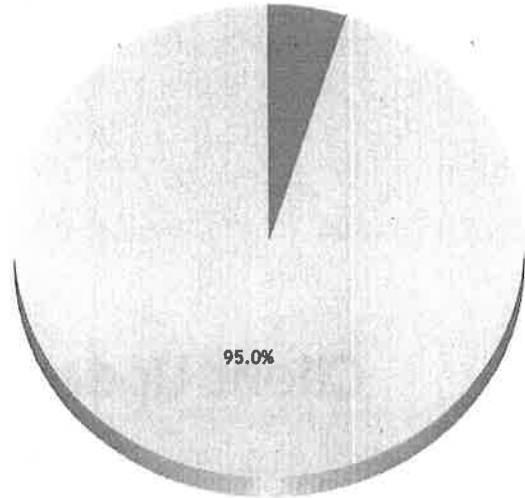


Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Holdings Overview

US Dollar
 3/31/2024

Portfolio Allocation as of 3/31/2024

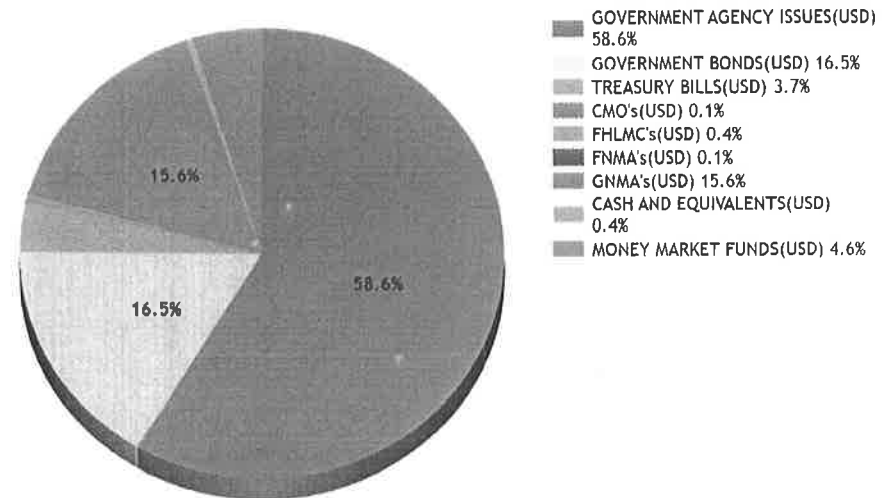


Asset Class	Market Value	% Equity	% Assets
Cash and Equivalents	67,746.47	5.0	5.0
Fixed Income	1,285,699.08	95.0	95.0
Equity Total	1,353,445.55	100.0	100.0

Top 10 Holdings

Symbol	Security	Market Value	% Assets
3133ef5e3	Federal Farm Credit Banks 2.250% Due 4/27/2027	142,031.55	10.5
3134gwuq7	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	134,275.85	9.9
3130ak6v3	Federal Home Loan Banks 0.730% Due 9/22/2027	131,775.92	9.7
3130al4c5	Federal Home Loan Banks 0.950% Due 2/25/2028	131,132.18	9.7
3134gwp67	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	128,957.43	9.5
3133embg6	Federal Farm Credit Banks 1.120% Due 9/28/2029	125,557.78	9.3
91282chd6	United States Treas Notes 4.250% Due 5/31/2025	100,608.07	7.4
36179vhg8	GNMA Pass-Thru M Jumbo FHA 3.000% Due 3/20/2050	99,325.61	7.3
3622acsk7	GNMA Pass-Thru C Platinum 30 Year 5.500% Due 9/20/2053	98,521.36	7.3
91282cht1	United States Treas Notes 3.875% Due 8/15/2033	73,437.41	5.4
Top 10 Holdings Total		1,165,623.17	86.1

Equity Allocation by Security Type



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Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Performance by Asset Class

Net of Fees | US Dollar
 12/31/2023 - 3/31/2024

Time Period	Cash and Equivalents	Equity	Fixed Income	Other	Total Portfolio
Market Value on 12/31/2023	57,178.82	0.00	1,293,851.62	0.00	1,351,030.44
Accrued Interest	0.00	0.00	4,816.26	0.00	4,816.26
Purchases/Contributions	112,383.42	0.00	101,526.25	0.00	0.00
Sales/Withdrawals	-101,526.25	0.00	-112,383.42	0.00	0.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	0.00
Realized Gains	0.00	0.00	207.48	0.00	207.48
Unrealized Gains	0.00	0.00	-8,280.09	0.00	-8,280.09
Interest Income	7.84	0.00	6,478.16	0.00	6,486.00
Dividend Income	719.53	0.00	0.00	0.00	719.53
Change in Accrued Interest	0.00	0.00	-517.17	0.00	-517.17
Management Fees	-1,016.89	0.00	0.00	0.00	-1,016.89
Portfolio Fees	0.00	0.00	0.00	0.00	0.00
Market Value on 3/31/2024	67,746.47	0.00	1,281,400.00	0.00	1,349,146.47
Accrued Interest	0.00	0.00	4,299.09	0.00	4,299.09
Average Capital Base	72,920.29	0.00	1,282,926.41	0.00	1,355,846.70
Total Fees	-1,016.89	0.00	0.00	0.00	-1,016.89
Total Gain after Fees	-289.52	0.00	-2,111.62	0.00	-2,401.14
IRR for 0.25 Years	-0.40%	0.00%	-0.16%	0.00%	-0.18%



Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
 3/31/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
GOVERNMENT AGENCY ISSUES(USD)							
150,000	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	99.99	149,979.96	89.52	134,275.85	9.9	4.8
150,000	Federal Farm Credit Banks 2.250% Due 4/27/2027	104.49	156,734.89	93.73	140,587.80	10.4	4.5
150,000	Federal Home Loan Banks 0.730% Due 9/22/2027	99.97	149,958.35	87.83	131,748.55	9.7	4.6
150,000	Federal Home Loan Banks 0.950% Due 2/25/2028	99.74	149,615.84	87.33	130,989.68	9.7	4.5
150,000	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	100.00	150,000.00	85.92	128,886.60	9.5	4.5
150,000	Federal Farm Credit Banks 1.120% Due 9/28/2029	99.97	149,948.61	83.70	125,543.78	9.3	4.5
	Accrued Interest				1,698.46	0.1	
			906,237.64		793,730.72	58.6	4.6
GOVERNMENT BONDS(USD)							
50,000	United States Treas Notes 2.125% Due 9/30/2024	98.52	49,261.28	98.48	49,239.75	3.6	5.2
100,000	United States Treas Notes 4.250% Due 5/31/2025	99.25	99,248.46	99.19	99,191.41	7.3	5.0
75,000	United States Treas Notes 3.875% Due 8/15/2033	92.69	69,515.87	97.44	73,078.13	5.4	4.2
	Accrued Interest				1,775.96	0.1	
			218,025.62		223,285.23	16.5	4.8
TREASURY BILLS(USD)							
50,000	United States Treas Bills 0.000% Due 6/6/2024	99.04	49,521.51	99.04	49,521.73	3.7	5.2
	Accrued Interest				0.00	0.0	
			49,521.51		49,521.73	3.7	5.2
CMO's(USD)							
1,415,000	FNMA REMIC Trust 2003-27 4.000% Due 4/25/2033	108.00	1,035.34	98.48	944.08	0.1	2.2
32,000	FHLMC REMIC Series 3325 5.500% Due 6/15/2037	108.11	709.77	102.15	670.65	0.0	3.0
	Accrued Interest				6.20	0.0	
			1,745.11		1,620.93	0.1	2.5

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Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
3/31/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
FHLMC's(USD)							
520,000	FHLMC PC Gold Cash 20 5.500% Due 8/1/2024	109.50	243.14	99.66	221.31	0.0	1.3
81,000	FHLMC PC Gold 15 Yr 3.500% Due 11/1/2025	104.53	948.22	98.41	892.64	0.1	0.9
280,000	FHLMC PC Gold 15 Yr 4.000% Due 3/1/2026	107.31	4,646.21	98.42	4,261.30	0.3	5.1
240,000	FHLMC PC Gold Comb 15 4.500% Due 9/1/2026	107.19	601.24	99.13	556.02	0.0	1.7
	Accrued Interest				20.20	0.0	
			6,438.81		5,951.47	0.4	4.0
FNMA's(USD)							
50,000	FNMA Pass-Thru Int 15 Year 4.000% Due 11/1/2028	106.63	970.33	98.22	893.81	0.1	4.7
	Accrued Interest				3.03	0.0	
			970.33		896.84	0.1	4.7
GNMA's(USD)							
100,000	GNMA Pass-Thru M Single Family 4.500% Due 1/20/2025	108.00	560.90	99.31	515.76	0.0	2.6
3,245,000	GNMA Pass-Thru X Single Family 7.000% Due 6/15/2031	111.93	5,227.24	99.66	4,654.34	0.3	3.1
125,000	GNMA Pass-Thru X Single Family 5.500% Due 12/15/2032	108.98	2,638.18	102.54	2,482.14	0.2	2.1
175,000	GNMA Pass-Thru X Platinum 30 Year 5.500% Due 4/15/2033	108.99	1,462.21	100.94	1,354.31	0.1	1.6
100,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.01	2,129.39	102.54	2,003.10	0.1	2.2
38,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.14	796.25	101.94	743.73	0.1	1.8
111,289	GNMA Pass-Thru X Single Family 6.000% Due 6/15/2037	107.23	726.43	104.13	705.38	0.1	2.3
53,114	GNMA Pass-Thru X Single Family 6.000% Due 10/15/2038	108.93	337.64	104.13	322.76	0.0	2.5
1,000,000	GNMA Pass-Thru M Jumbo FHA 3.000% Due 3/20/2050	87.72	99,831.76	87.03	99,041.10	7.3	4.3
100,000	GNMA Pass-Thru C Platinum 30 Year 5.500% Due 9/20/2053	96.46	94,091.10	100.55	98,074.29	7.2	5.5
	Accrued Interest				795.24	0.1	
			207,801.08		210,692.16	15.6	4.7

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Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
 3/31/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
CASH AND EQUIVALENTS(USD)							
	Cash Account Balance		5,991.08		5,991.08	0.4	0.0
			5,991.08		5,991.08	0.4	0.0
MONEY MARKET FUNDS(USD)							
61,755.39	Schwab Charles Family Fund Treas Oblig Inv	1.00	61,755.39	1.00	61,755.39	4.6	5.1
			61,755.39		61,755.39	4.6	5.1
Total Portfolio			1,458,486.58		1,353,445.55	100.0	4.6

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Disclaimer & Terms

3/31/2024

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A Note About This Report

The information and market values contained in this report are based on data received from your custodian(s), outside pricing services, and other sources that MPI Wealth Management, LLC. ("MPI") believes to be reliable. These market values are net of fees and also include accrued interest (if applicable). Valuations can be inherently imprecise, particularly regarding less liquid assets, and the valuations shown may be greater or less than the price at which the assets can be sold. Performance and market values for the assets in your account(s) obtained from another source may differ from the information in this report because the performance calculations and values may have been based on different sources of pricing information, accounting or calculation methodology and analysis. We urge you to advise us immediately if you have not received your custodian or brokerage statement which is required to be delivered to you no less frequently than quarterly. In addition, please compare any account information provided by us with account statements from your broker-dealer or custodian and to advise us of any discrepancies. The official record of your account is maintained by your broker-dealer or custodian. If your management fee is automatically deducted from your account(s) please note that the account custodian does not verify the accuracy of the advisory fee calculation.

Performance

Portfolio performance is calculated utilizing a total return methodology. The total rate of return for the time periods shown is equal to the change in the value of the portfolio, including capital appreciation, depreciation and income as a percentage of the beginning market value of the portfolio adjusted for all contributions and withdrawals. The total return is expressed as a percentage gain or loss in the investment's value. All cash flows are weighted from the actual date of the contribution or withdrawal in order to minimize the effect of cash flows on the investment performance of your account(s). Total returns for your account(s) are presented net of fees (money manager fees, MPI's advisory fees, and custodian fees) and other expenses (where applicable) paid from your account(s). It should also be noted that, certain security types and other assets are excluded from this report. These assets may include, among others, real estate, notes and mortgages, insurance policies, personal property, receivables, and partnerships interests. The performance results have been compiled solely by MPI and have not been independently verified. Please keep in mind that past performance may not be indicative of future results and does not guarantee future positive returns. This report includes information as of the date indicated based on trades that have been executed in the account(s). To the extent that your regular account statements report information based on settlement date rather than trade date, there is a possibility that trades executed but not settled before the end of a reporting period may be reflected in this report but not on your regular account statements.

Keeping MPI Wealth Management, LLC. Up-to-Date

If you wish to impose reasonable restrictions or modify existing restrictions concerning the management of your account or if your financial situation, investment objectives, or risk tolerance have changed, please contact your MPI Investment Advisor Representative at (630)325-6900. We will contact you at least annually to determine if your investment goals, objectives and risk tolerance have changed.

ADV & Privacy Policy Offering

If you would like to obtain copies of ADV Part 2 or the Privacy Policy for MPI please send a written request to the attention of: Matthew Pequet, MPI Wealth Management, LLC., 15 Salt Creek Lane, Suite 404, Hinsdale, IL 60521. Copies will be provided to you free of charge.



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.