

Indian Prairie Public Library Board Agenda
August 16, 2023

Board of Trustees Regular Meeting
August 16, 2023 – 6:30 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano
- B. Mission Statement: We enrich people’s lives by providing
opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.
- C. Public Comment
- D. Communications and Announcements
 - 1. Birmingham to Darien Woman’s Club re: Thank You for Donation Page 3
 - 2. Doings Article re: Mobile Museum of Tolerance Page 4
- E. Omnibus Consent Agenda Action
 - 1. Minutes of Regular Board Meeting, July 19, 2023 Page 6
 - 2. Action on Bills/Additional Bills Page 9
 - 3. Approval of 2023 Illinois Public Library Annual Report Page 13
 - 4. Local Government Efficiency Act Final Report Page 34
- F. Items Deleted from Omnibus Consent Agenda Action
- G. Library Director’s Report Page 39 Information
- H. Department Reports Information
 - 1. Deputy Director’s Report Page 41
 - 2. Marketing Page 43
 - 3. Guest Services Page 46
 - 4. Programming & Outreach Page 47
 - 5. Resource Services Page 52
 - 6. Technology & Maker Services Page 54
- I. Staff Report
 - 1. Joe Popowitch, Resource Services Librarian – Genealogy Resources Information

- J. Reports
 - 1. Treasurer’s Report Page 63 Information
 - 2. Building and Grounds Committee (no report)
 - 3. Finance Committee (no report)
 - 4. Planning/Outreach Committee (no report)
 - 5. Policy Committee (no report)

- K. Unfinished Business
 - None

- L. New Business
 - 1. Programming Discussion
 - 2. Strategic Plan Timeline Page 74 Discussion Information

- M. Meetings

- N. Adjournment

401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 ippl.info

July 21, 2023

Darien Woman's Club
c/o Darien City Hall
1702 Plainfield Road
Darien, IL 60561

Dear Members of the Darien Woman's Club,

On behalf of the Indian Prairie Public Library, I would like to thank you for your generous donation of \$2,492. Your donation will be used to enhance our library collections and will be used to purchase:

- Additional bilingual **"Vox" books** in a variety of languages. Vox books are read-along picture books that do not require a player – the speaker is built into the book and will read the book out loud.
- Materials to create additional **Book Bundles** focusing on languages. Book Bundles include books, toys, games and other activities. For these new Book Bundles, we will also include flash cards that will aid in learning a new language.
- Book prizes for the **1,000 Books Before Kindergarten** program. Children who complete the program will be given a book to keep in their personal library.
- Additional items for the **Library of Things** such as an air quality meter, a magnetic pick-up tool and a professional engraving pen.

Thank you again for your generous donation. As you can see in the list above, your funding is going to make a positive impact in a variety of ways for all ages.

Sincerely,



Laura Birmingham
Executive Director

Board of Trustees

Victoria Suriano /President Donald Damon /Vice President Themis Raftis/Treasurer Marian Krupicka /Secretary
Crystal Megaridis/Trustee Stacy Palmisano /Trustee Christina Rodriguez /Trustee Laura Birmingham /Library Executive Director

Mobile Museum brings awareness of hate and bigotry to western suburbs

By Hank Beckman

Pioneer Press

Published:

Jul 18, 2023 at 3:01 pm



On its way through the state of Illinois, the Mobile Museum of Tolerance (MMOT) is making a stop in Darien at the Indian Prairie Public Library.

Paul LaTour came away from the Mobile Museum of Tolerance (MMOT) with a keen appreciation of the effort.

“It’s just really impressive,” the library employee said. “I’m impressed with the videos, the quality, and the things that need to be said.”

The roving exhibit is an offshoot of the California-based Simon Wiesenthal Center Museum that seeks to bring awareness to the problem of hate and bigotry throughout the world.

“It’s an exhibit that sort (that) resembles a mobile classroom,” Elizabeth Blair, education associate with the Wiesenthal Center, said before opening the exhibit. “The response to the exhibit has been very positive, especially among students.”

“The purpose of the MMOT is to inspire people of all ages and backgrounds,” reads the museum’s website, “empowering them to raise their voices to combat anti-Semitism, bullying, racism, hate, and intolerance, and to promote human dignity.”

The literature available to visitors to MMOT also makes it clear that combating hate and intolerance has become critical in recent years, stressing that “over the past several years, there has been a historic rise in acts of hate, anti-Semitism, and identity-based hate incidents in the United States.”

Blair said, “we can learn about the past and think about how we can make the world better today.”

This week’s exhibits included a variety of different videos, no different than what the MMOT regularly features. Included were a Civil Rights Workshop, The Power of Ordinary People, Digital Media Literacy, and an exhibit on the Anne Frank Story.

The MMOT also regularly brings in visitors to educate the public about the damage done by intolerance.

Past exhibits have included Holocaust survivors Kurt Gutfreund, and Marguerite (Lederman) Mishkin, Assyrian genocide survivor Juliana Taimoorazy, Peter Bul, survivor of the lost boys of Sudan, and Marty Zak, the son of Holocaust survivors.

For a perspective on how hate can infect a person, MMOT has even brought in Jeff Schoep, a former member of a white supremacist organization.

MMOT visiting Indian Prairie was the result of library employees taking the initiative.

“I was looking at another library and did some research on it,” Kate Kresek, programming and outreach specialist, said. “Last year was the second year, and it goes all throughout Illinois. I think it can start important conversations ... and it’s free, it’s ADA compliant.”

The library’s head of programming and outreach services, Amy Merda, credited Kresek for being the driving force behind MMOT visiting Indian Prairie.

“Many of these topics are also addressed in our local schools during the school year,” she said. “We serve multiple towns here at Indian Prairie.”

Indian Prairie Executive Director Laura Birmingham echoed Kresek’s sentiments.

“I think it’s important to see it,” she said. “It starts a great conversation.”

The Mobile Museum of Tolerance will be at Indian Prairie Public Library from Tuesday, July 18 through Friday, July 21.

It opens at 11 a.m. daily and runs until 6 p.m. Further information of the exhibit can be found at the museum’s website, mmot.com

Hank Beckman is a freelance reporter for Pioneer Press.

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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of July 19, 2023

**Board of Trustees Regular Meeting
July 19, 2023 – 6:45 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:45 p.m. Secretary Krupicka called the roll.

Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jill Yott, Amy Merda

Others: Darien residents Jim Mayka and Luanne Spiros serving on the Decennial Local Government Efficiency Committee (K1)

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

The public was invited to address the Board. Four people spoke. All expressed their thanks and appreciation to the library for its leadership, staff, and services. All commented on the library's importance to the community. Also expressed was the hope that the library will continue to be an inclusive place. The library was urged to consider reinstating the Teen Rainbow Club next year. The Board was asked why the club was cancelled. Suriano said the Board would respond at a later date.

D. Communications and Announcements

1. Birmingham to Illinois Department of Natural Resources re: OSLAD Grant Program
2. Ritzman Memo re: Selection of Materials

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, June 21, 2023
2. Action on Bills/Additional Bills
3. Determination to Dispose of Library Property

Rodriguez moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point the Board moved to Unfinished Business K1, Decennial Local Government Efficiency Committee.

G. Library Director's Report

The Mobile Museum of Tolerance has been in our parking lot all week and has had a steady stream of visitors. This free traveling mobile education center is the first of its kind in the United States. It uses technology and interactive lessons to bring a message of tolerance to communities across Illinois. The exhibit is an offshoot of the Museum of Tolerance in Los Angeles. A reporter from the Tribune was here yesterday – Birmingham will have the article for next month's meeting. The museum's visit to IPPL was the result of Programming and Outreach Specialist, Kate Kresek's initiative. The College of DuPage sent the library a discount code that our community can use to attend the Warhol Exhibit.

H. Department Reports

Lawson reported that we're working on developing regular staff training for cyber security and we continue to post safety tips on the staff blog and in Catch the Wave.

I. Staff Report – none

J. Reports

- 1. Treasurer's Report - backup in packet.
- 2. Building and Grounds Committee – no report
- 3. Finance Committee – no report.
- 4. Planning/Outreach Committee – no report
- 5. Policy Committee – no report

K. Unfinished Business

- 1. Decennial Local Government Efficiency Committee – Tonight is the committee's third meeting. Birmingham's latest draft report is in the packet encompassing all that was discussed and added at last month's meeting. Tonight the committee reviewed the library's public comment policy. There were no suggested revisions to the policy.

L. New Business

- 1. Adopt Tentative Budget & Appropriations – Damon moved, Raftis seconded to approve the Tentative Budget & Appropriations. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
- 2. Ordinance #2023-3 Determining to Levy an Additional Tax of .02% – Krupicka moved, Palmisano seconded to approve Ordinance #2023-3 Determining to Levy an Additional Tax of .02%. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.
- 3. Audit of Secretary's Minutes & Review of Closed Session Minutes – Krupicka and Palmisano conducted the audit and review. Krupicka reported that the minutes are in order and they recommend keeping all closed session minutes closed. Palmisano moved, Krupicka seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

4. Trustee Appointment – Suriano reported that Sri Rao has agreed to be appointed. Damon moved, Rodriguez seconded to appoint Sri Rao to the Board. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously. Rao will attend the August meeting.

M. Meetings

N. Adjournment

At 7:24 p.m. Raftis moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nays: none. Absent: none. Motion carried unanimously.

Marian Krupicka, Secretary

ACTION ON BILLS JULY, 2023

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	2486 - 2561	\$ 228,685.22
Republic Paper Pay Checks	2090 - 2093	\$ 1,384.67
Republic Direct Deposits		\$ 125,642.40
MONTH'S TOTAL:		\$ 355,712.29

Indian Prairie Public Library District
Bill Payment List
 July, 2023

Date	Number	Vendor	Amount
10127 Republic Bank Operating Account			
07/10/2023	2486	AEP Energy, Inc.	3,778.20
07/10/2023	2487	Art Excursions, Inc.	360.00
07/10/2023	2488	Basecamp Web Solutions	2,778.75
07/10/2023	2489	Brainfuse, Inc.	4,860.00
07/10/2023	2490	Bullseye Cleaning Services, Inc.	6,300.00
07/10/2023	2491	Case Lots Inc.	1,230.15
07/10/2023	2492	Chicago SunTimes	521.66
07/10/2023	2493	Colley Elevator Co.	439.00
07/10/2023	2494	ComEd	3,461.14
07/10/2023	2495	Current Technologies Corporation	15,917.17
07/10/2023	2496	Dancing Cranes Yoga Inc.	480.00
07/10/2023	2497	Darien Woman's Club	75.00
07/10/2023	2498	EBSCO Information Services	1,492.14
07/10/2023	2499	Edge Music Academy LLC	200.00
07/10/2023	2500	Fox Valley Fire & Safety	402.99
07/10/2023	2501	Groot Industries, Inc.	456.95
07/10/2023	2502	InfoUSA Marketing, Inc.	3,700.00
07/10/2023	2503	Leslie Goddard	400.00
07/10/2023	2504	LinkedIn	6,440.00
07/10/2023	2505	Morningstar Inc.	5,000.00
07/10/2023	2506	News Bank, Inc.	8,549.00
07/10/2023	2507	Niche Academy	1,530.00
07/10/2023	2508	Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.	675.00
07/10/2023	2509	Premier Landscape Contractors	10,500.00
07/10/2023	2510	ProQuest LLC	6,213.59
07/10/2023	2511	RAILS	996.00
07/10/2023	2512	Record Information Services, Inc.	769.00
07/10/2023	2513	Streett, Cathy	378.40
07/10/2023	2514	Today's Business Solutions, Inc.	300.00
07/10/2023	2515	Transparent Language, Inc.	1,920.00
07/10/2023	2516	Unique	78.80
07/10/2023	2517	Value Line Publishing, Inc.	4,650.00
07/19/2023	2518	Canon Financial Services, Inc.	474.88
07/19/2023	2519	Cengage Learning, Inc.	244.72
07/19/2023	2520	Center Point Large Print	90.63
07/19/2023	2521	City of Darien	50.00
07/19/2023	2522	DEMCO	398.23
07/19/2023	2523	Gail Morales	150.00
07/19/2023	2524	Ingram Library Services	1,714.58
07/19/2023	2525	Midwest Tape	437.21

07/19/2023	2526	Nancy McCully	225.00
07/19/2023	2527	NCPERS Group Life Insurance	48.00
07/19/2023	2528	Runco Office Supply	74.55
07/19/2023	2529	Scott Brandon Ingerson	350.00
07/19/2023	2530	Susan Maddox	350.00
07/19/2023	2531	SWAN	21,856.25
07/21/2023	2532	Blue Cross Blue Shield of Illinois	22,485.21
07/21/2023	2533	Dearborn Life Insurance Company	391.65
07/21/2023	2534	Principal Life Insurance Company	1,497.21
07/21/2023	2535	U.S. Postal Service (PostageByPhone)	8,000.00
07/28/2023	2536	Baker & Taylor	3,344.96
07/28/2023	2537	Bank of America	3,057.31
07/28/2023	2538	Blackstone Publishing, Inc.	180.90
07/28/2023	2539	Canon Solutions America Inc.	59.50
07/28/2023	2540	Case Lots Inc.	969.90
07/28/2023	2541	Cengage Learning, Inc.	167.94
07/28/2023	2542	DEMCO	140.84
07/28/2023	2543	DuPage County Public Works	1,838.82
07/28/2023	2544	Hagg Press, Inc.	2,713.20
07/28/2023	2545	Hayes Mechanical LLC	13,037.50
07/28/2023	2546	Julia Lange	500.00
07/28/2023	2547	Kamm Insurance Group	24,994.00
07/28/2023	2548	Laura LeinSvencner	950.00
07/28/2023	2549	Long Thread Media, LLC	34.99
07/28/2023	2550	Merda, Amy E	24.05
07/28/2023	2551	ProQuest LLC	6,577.50
07/28/2023	2552	Rivistas Subscription Services	3,899.48
07/28/2023	2553	SWAN	560.95
07/28/2023	2554	World Relief	240.00
07/31/2023	2555	Bullseye Cleaning Services, Inc.	6,300.00
07/31/2023	2556	Gail Graziani	50.00
07/31/2023	2557	Heritage House Florist	59.95
07/31/2023	2558	LIMRiCC	943.50
07/31/2023	2559	OverDrive, Inc.	2,972.17
07/31/2023	2560	Premier Landscape Contractors	1,243.00
07/31/2023	2561	Specialty Mat Service	133.70

Total for 10127 Republic Bank Operating Account

\$ 228,685.22

Bills for approval – Electronic Payments & Automatic Withdrawals

JULY 2023

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	7/6/2023	22,397.09
Federal & IL	Payroll taxes	7/19/2023	23,836.96
IMRF	Payroll Pension	7/24/2023	23,148.71
ExpertPay	Garnishments	7/6/2023	676.08
ExpertPay	Garnishments	7/19/2023	515.64
Mission Square	457 Plan	7/7/2023	50.00
Mission Square	457 Plan	7/21/2023	50.00
Nationwide	457 Plan	7/7/2023	50.00
Nationwide	457 Plan	7/21/2023	50.00
DAC	Deposit to HRA	7/5/2023	6.09
DAC	Deposit to HRA	7/06/2023	214.90
DAC	Deposit to HRA	7/11/2023	909.73
DAC	Deposit to HRA	7/18/2023	365.13
DAC	Deposit to HRA	7/25/2023	201.29
Nicor	Gas	7/11/2023	931.32
ELS	License Stickers		4,271.00
ELS	ELS Fee (May)	7/06/2023	28.05
INB & Republic	Cr Card & Bank Fees	7/26/2023	310.81

IPLAR

IDENTIFICATION (1.1 - 1.31)

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLS 151, PLS 701]	30366
1.2 ISL Branch # [PLS 151, PLS 701]	00
1.3a FSCS ID [PLS 150, PLS 700]	IL0130
1.3b FSCS_SEQ [PLS 700]	002
1.4a Legal Name of Library [PLS 152]	Indian Prairie Public Library District
1.4b If the library's name has changed, then enter the updated answer here.	
1.5a Facility Street Address [PLS 153]	401 Plainfield Road
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.6a Facility City [PLS 154]	Darien
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLS 155]	60561
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLS 157]	401 Plainfield Road
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLS 158]	Darien
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLS 159]	60561
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLS 162]	6308878760
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	6308871018
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.ippl.info

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Laura Birmingham
1.15 Title	Executive Director
1.16 Library Director's E-mail	laurab@ippl.info

Library Information

Please provide the requested information about the library type.

1.17a Type of library	District
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear

once text has been entered in the first box.

Number of contracting libraries:	
Legal name of library you contract with:	

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]	DuPage
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLS 205]	No
1.23a Population residing in tax base (Use the latest official federal census figure) [PLS 208]	43,892
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.25a This library is currently a member of what Illinois library system?	RAILS
1.25b If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the FSCS public library definition? [PLS 203]	Yes

SERVICE OUTLETS (2.1 - 2.16)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.gov) so that it can be added.

2.1a Total number of bookmobiles [PLS 211 & PLS 712]	0
2.1b Total number of branch libraries [PLS 210]	0
2.2a Are any of the branch libraries a combined public and school library?	

Service Outlet Name

Location	2.3a Branch or Bookmobile Legal Name [PLS 702]	2.3b If the outlet's legal name has changed, then enter the updated answer here.	2.3c Was this an official name change?
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INDIAN PRAIRIE P.L.D. INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

ISL Control Number

Location	2.4 ISL Control # [PLS 701]	2.5 ISL Branch # [PLS 701]
INDIAN PRAIRIE P.L.D.	30366	3036600

Street Address

Location	2.6a Street Address [PLS 703]	2.6b If the outlet's street address has changed, then enter the updated answer here.	2.6c Was this a physical location change?
INDIAN PRAIRIE P.L.D.	401 PLAINFIELD ROAD		

Address

Location	2.7a City [PLS 704]	2.7b If the outlet's city has changed, then enter the updated answer here.	2.8a Zip Code [PLS 705]	2.8b If the outlet's zip code has changed, then enter the updated answer here.
INDIAN PRAIRIE P.L.D.	DARIEN		60561	

County & Phone

Location	2.9a County [PLS 707]	2.9b If the outlet's county has changed, then enter the updated answer here.	2.10a Telephone [PLS 708]	2.10b If the outlet's phone number has changed, then enter the updated answer here.
INDIAN PRAIRIE P.L.D.	DuPage		6308878760	

Square Feet

Location	2.11a Square Footage of Outlet [PLS 711]	2.11b If the facility's square footage has changed, then enter the updated answer here.	2.11c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.
INDIAN PRAIRIE P.L.D.	43,394		

IDs

Hours and Attendance

Location	2.12 Total public service hours PER YEAR for this service outlet [PLS 713]	2.13 Total number of weeks, during the fiscal year, this service outlet was open for service to the public [PLS 714]	2.14 Total annual attendance/visits in the outlet	2.15 Number of Weeks an Outlet Closed Due to COVID-19	2.16 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19
INDIAN PRAIRIE P.L.D.	3,240	52	352,803	0	0

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLS 206]	07/01/2022
3.2 Fiscal Year End Date (mm/dd/year) [PLS 207]	06/30/2023
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Laura Birmingham
3.5 Telephone Number of Person Preparing Report	630-884-8010
3.6 FAX Number	630-887-1018
3.7 E-Mail Address	laurab@ippl.info

REFERENDA (4.1 - 4.7)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum requires a question be submitted to the voters at an election held under the general election law. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period? No

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

5

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CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.2b Please explain	
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes

First Member

5.5 Name	Themis Raftis
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	04/2025
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	themisr@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL
5.13 Zip Code	60562

Second member

5.5 Name	Donald Damon
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	dond@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL
5.13 Zip Code	60561

Third member

5.5 Name	Marian Krupicka
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	mariank@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL

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5.13 Zip Code	60561
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Fourth member

5.5 Name	Victoria Suriano
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	victorias@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL
5.13 Zip Code	60561

Fifth member

5.5 Name	Sri Rao
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2025
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	srir@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL
5.13 Zip Code	60561

Sixth member

5.5 Name	Christina Rodriguez
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2025
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	christinar@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL
5.13 Zip Code	60561

Seventh member

5.5 Name	Stacy Palmisano
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	630-887-8760
5.9 E-mail Address	stacyp@ippl.info
5.10 Home Address	401 Plainfield Road
5.11 City	Darien
5.12 State	IL

5.13 Zip Code	60561
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Eighth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Ninth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.3b)

Please provide the requested information about the library's facilities.

6.1 Does the library address the environmental needs of patrons on the autism spectrum?	No
6.2 Total Number of Meeting Rooms	3
6.2b Total number of times meeting room(s) used by the public during the fiscal year	1,424
6.3 Total Number of Study Rooms	8
6.3b Total number of times study room(s) used by the public during the fiscal year	7,190

Capital Needs Assessment

Public Act 96-0037, the Public Library Construction Act, requires the Illinois Secretary of State to file a comprehensive assessment report of the capital needs of all Illinois public libraries to the General Assembly every two years. In an effort to compile this data, please fill in the requested information below. If you have any questions about this section, please contact Mark Shaffer (217-524-4901 or mshaffer@ilsos.gov) at the Illinois State Library.

Age of Facility

Please indicate the number of buildings in each category below.

	5 years or less	6-10 years	11-25 years	26-50 years	51-100 years	100+ years
Number of Facilities				1		

Type of Work Needed

Please provide estimates of the costs for the type of work needed. If you do not have branch locations, the "Other Facilities" columns should be pre-

populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Number of Buildings	Other Facilities - Estimate \$
General repair/remodeling	1	¹ \$35,000	0	
Structural repairs (walls, foundations, etc.)				
Roof repair/replacement				
Heating/ventilation/air conditioning	1	² \$24,000	0	
Electrical systems other than alarms				
Plumbing systems				
Egress systems (doors, stairs, etc.)				
Fire protection (detectors, alarms, etc.)				
Asbestos abatement				
Security measures				
Energy conservation				
Repair of sidewalks, curbing, parking areas	1	³ \$10,000	0	
Accessibility measures				
Technology upgrading	1	⁴ \$30,000	0	
New building construction (construction of a new facility)				
Building additions (adding square feet to existing facility)				

Type of Work in Progress

Please provide estimates of the costs for the type of work currently in progress. If you do not have branch locations, the "Other Facilities" columns should be pre-populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Number of Buildings	Other Facilities - Estimate \$
General repair/remodeling	1			
Structural repairs (walls, foundations, etc.)				
Roof repair/replacement				
Heating/ventilation/air conditioning				
Electrical systems other than alarms				
Plumbing systems				
Egress systems (doors, stairs, etc.)				
Fire protection (detectors, alarms, etc.)				
Asbestos abatement				
Security measures				
Energy conservation				
Repair of sidewalks, curbing, parking areas				
Accessibility measures				
Technology upgrading				
New building construction (construction of a new facility)				
Building additions (adding square feet to existing facility)				

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase,

gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$14,420,000
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.	Balance on hand as of 6/30/23 is 2,243,633.89 includes tax disbursements from the county to be spent this fiscal year, payroll, and unspent funds from FY22/23 to be rolled over into reserves.

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	No
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OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLS 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$3,887,066
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	Yes

8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$4,129,698
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State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.2 Per capita grant	\$64,470
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$0
8.5 Other State Government funds received	\$0
8.6 If Other, please specify	
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLS 301]	\$64,470

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLS 302]	\$0

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$100
8.14 Other receipts intended to be used for operating expenditures	\$197,098
8.15 TOTAL all other receipts (8.13 + 8.14) [PLS 303]	\$197,198
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLS 304]	\$4,148,734
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in

the last fiscal year...," or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district in the last previous fiscal year...," or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a The library safeguards its funds using which option?	Insurance Policy/Instrument
8.18b Proof of Certificate of Insurance for Library Funds	Certificate 2023.pdf Certificate of Property Insurance 2023.pdf
8.19 What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$2,210,132
8.20 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21 The designated custodian of the library's funds is:	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1 Salaries and wages for all library staff [PLS 350]	\$2,256,827
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLS 351]	\$572,551
9.3 Total Staff Expenditures (9.1 + 9.2) [PLS 352]	\$2,829,378

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLS 353]	\$159,595
10.2 Electronic Materials (e-books, databases, etc.) [PLS 354]	\$211,657
10.3a Other Materials (CDs, DVDs, video games, etc.) [PLS 355]	\$64,030
10.3b Please list the types of materials purchased in 10.3a	Audio, Video, Kits, Console Games

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10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLS 356]	\$435,282
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OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLS 357]	\$507,660
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLS 358]	\$3,772,320

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLS 400]	\$0
12.2 State Government [PLS 401]	\$0
12.3 Federal Government [PLS 402]	\$0
12.4 Other Capital Revenue [PLS 403]	\$0
12.5 If Other, please specify	
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLS 404]	\$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]	\$60,696
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PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	14	14	\$501.63	525.00
	13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week
	Executive Director	Library Director	\$65.00	37.50
	Deputy Director	Assistant Library Director	\$43.44	37.50
	Head of Guest Services	Circulation	\$38.97	37.50
	Head of Resource Services	Collection Development Acquisitions	\$41.29	37.50
	Head of Programming and Outreach	Other Type of Librarian	\$33.29	37.50
	Head of Maker and Technology Services	Automation/Technology/Systems	\$36.92	37.50
	Librarian	Reference	\$37.23	37.50
	Librarian	Collection Development Acquisitions	\$27.35	37.50
	Librarian	Collection Development Acquisitions	\$26.34	37.50
	Senior Librarian	Collection Development Acquisitions	\$33.94	37.50
	Librarian	Young Adult Services	\$25.51	37.50
	Librarian	Children's Services	\$26.33	37.50
	Senior Librarian	Automation/Technology/Systems	\$33.32	37.50
	Senior Librarian	Automation/Technology/Systems	\$32.70	37.50

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLS 250]	13.13
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Group A hidden group hours

Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional

training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	1	1	1	\$25.97	37.50
	13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week
	Programming and Outreach Strategist	5 Adult Services	Master's Degree (non-ALA program)	\$25.97	37.50

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	0.94
13.12 Total FTE Librarians (13.5 + 13.11) [PLS 251]	14.06

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	1,240.00
13.14 Minimum hourly rate actually paid	\$13.52
13.15 Maximum hourly rate actually paid	\$50.42
13.16 Total FTE Group C employees (13.13 / 40)	31.00

Group D

This category includes full-time and part-time pages or shelveers.

13.17 Total hours worked in a typical week by all Group D employees	275.00
13.18 Minimum hourly rate actually paid	\$13.52
13.19 Maximum hourly rate actually paid	\$20.00
13.20 Total FTE Group D employees (13.17 / 40)	6.88

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	37.50
13.22 Minimum hourly rate actually paid	\$29.17
13.23 Maximum hourly rate actually paid	\$43.77
13.24 Total FTE Group E employees (13.21 / 40)	0.94
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLS 252]	38.81
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLS 253]	52.88

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary							
	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

LIBRARY VISITS (14.1 - 14.1a)

This section collects information on the number of library visits. This is prefilled, based on the answer from Section 2.14.

14.1 Total annual visits/attendance in the library [PLS 501]	352,803
14.1a Library Visits Reporting Method [PLS 501a]	Annual Count

PROGRAMS, ACTIVITIES & ATTENDANCE (15.1 - 15.39a)

Synchronous Programs:

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, or held virtually as a group that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Note: For more information, please refer to the Counting Opinions login screen for links to: "Guidance for Programs: Live Virtual and Recorded", "How to Count Programs and Activities", and "Virtual Programming Guidelines".

Self-Directed Activities:

A self-directed activity is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, take and make kits, library scavenger hunts (when not done as part of a group), etc.

Count all self-directed activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities. If activities are offered as a series, count each activity in the series.

Note: For more information, please refer to the Counting Opinions login screen for links to: "Guidance for Programs: Live Virtual and Recorded", "How to Count Programs and Activities", and "Virtual Programming Guidelines".

	15.1 Synchronous Programs (All Group Programs by Age)	15.2 Attendance	15.3 Self Directed Activities	15.4 Self Directed Activity Participants
Children (0-5)	119	3,761	155	6,830
Children (6-11)	178	3,330	104	6,020
Young Adults (12-18)	59	442	26	1,097
Adults (19 and older)	426	4,897	21	263
General Interest	126	5,214	9	183
Total	908	17,644	315	14,393

Onsite, Offsite and Virtual (All Group Programs by Type)

	15.29 Program Sessions	15.30 Program Attendance
Synchronous In-Person Onsite Program Sessions	702	11,320
Synchronous In-Person Offsite Program Sessions	110	5,220
Synchronous Virtual Program Sessions	96	1,104
Total	908	17,644

Asynchronous Virtual Presentations (Subset of Self-Directed Activities)

15.37 Total Number of Asynchronous (Virtual) Program Presentations [PLS 620]	0
15.38 Total Views of Asynchronous (Virtual) Program Presentations [PLS 630]	0

Special Programming

15.39a Did the library provide any special programming for patrons on the autism spectrum?	No
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REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Cards	24,098
16.2a Total Number of Unexpired Non-resident Cards	1,941
16.2a (1) Of the total in 16.2a, how many Cards for Klds Act cards were issued?	0
16.2a (2) Of the total in 16.2a, how many Disabled Veterans cards were issued?	0
16.2b What was the total amount of the fees collected from the sale of non-resident cards during the past fiscal year?	\$111,254.00
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLS 503]	26,039
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes
16.5 Current Overdue Fine Policy [PLS 504]	No

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that

have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: [Counting Electronic Materials for the IPLAR](#)

17.1 Print Materials [PLS 450]	108,498
17.2 Current Print Serial Subscriptions	266
17.3 Total Print Materials (17.1+17.2)	108,764
17.4 E-books Held at end of the fiscal year [PLS 451] ⁶	843,598
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLS 452]	12,569
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLS 453] ⁷	572,274
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLS 454]	24,508
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLS 455] ⁸	60,255
17.6c Other Circulating Physical Items [PLS 462]	1,616
17.6d Total Physical Items in Collection [PLS 461]	147,191

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLS 456]	56
17.8 State (state government or state library) [PLS 457]	16
17.9 Total Electronic Collections (17.7 + 17.8) [PLS 458]	72

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

For guidance in counting electronic item usage, please reference the following guide: [Counting Electronic Item Usage for the IPLAR](#)

18.1 Number of adult materials loaned	369,751
18.2 Number of young adult materials loaned	20,079
18.3 Number of children's materials loaned [PLS 551]	161,258
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	551,088

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: [Reporting Electronic Item Usage for the IPLAR](#)

18.5 Books- Physical	317,272
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18.6 Videos/DVDs- Physical	70,057
18.7 Audios (include music)- Physical	20,374
18.8 Magazines/Periodicals- Physical	7,872
18.9 Other Items- Physical [PLS 561]	19,941
18.10 Physical Item Circulation (18.5-18.9) [PLS 553]	435,516
18.11 Use of Electronic Materials [PLS 552]	115,572
18.12 Total Circulation of Materials (18.10+18.11) [PLS 550]	551,088
18.13 Successful Retrieval of Electronic Information [PLS 554]	161,301
18.14 Electronic Content Use (18.11+18.13) [PLS 555]	276,873
18.15 Total Collection Use (18.10+18.11+18.13) [PLS 556]	712,389
18.16 Interlibrary Loans Provided TO other libraries [PLS 575]	34,227
18.17 Interlibrary Loans Received FROM other libraries [PLS 576]	58,961

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLS 502]	52,390
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19.1a Reference Transactions Reporting Method [PLS 502a]	Annual Count
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One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	3,874
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AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	120
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	61
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	45 Mbps or more
21.2b If Other, please specify	100 Mbps
21.3 What is the monthly cost of the library's internet access?	\$1,010
21.4 Number of Internet Computers Available for Public Use [PLS 650]	39
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLS 651]	25,781
21.5a Reporting Method for Number of Uses of Public Internet Computers Per Year [PLS 651a]	Annual Count
21.6 Wireless Sessions Per Year [PLS 652]	81,344
21.6a Reporting Method for Wireless Sessions [PLS 652a]	Annual Count
21.7 Does your library utilize Internet filters on some or all of the public access computers?	No
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes
21.9 Number of website visits or sessions to your library website [PLS 653]	494,440 --Select--

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.3 If NO, why did your library NOT participate in the E-rate program?	

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$19,154
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	1,257.00
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	Yes
23.5 Would you like to receive autism training at your library?	Yes

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	

COVID-19 QUESTIONS

Closed Outlets Due to COVID-19	Yes
Public Services During COVID-19	Yes
Electronic Library Cards Issued During COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External WiFi Access Added During COVID-19	No
External WiFi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	Yes

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5) DISTRICT LIBRARIES ONLY

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

NOTE: Only DISTRICT libraries need to complete this Section, all other libraries should select "Not Applicable" for all questions in this section.

25.1 Were the secretary's records found to be complete and accurate?	Yes
25.2 If NO, please list and explain any errors or discrepancies.	
25.3 First board member completing the audit	Marian Krupicka
25.4 Second board member completing the audit	Stacy Palmisano
25.5 Date the Secretary's Audit was completed	2023-06-28

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Laura Birmingham	08/09/2023
President	Victoria Suriano	08/16/2023
Secretary	Marian Krupicka	08/16/2023

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this

33 year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

- 1, Painting public areas on both floors (0-2023-07-26)
- 2, New circulating fan in air handler includes parts and labor (0-2023-07-26)
- 3, Parking lot resealing (0-2023-07-26)
- 4, New wifi hot spots including installation and network upgrade (0-2023-07-26)
- 5, 13.7 This position focuses on programming and outreach to seniors and adults with disabilities (0-2023-07-26)
- 6, 17.4 Hoopla titles increased by 388,452 this year. (0-2023-08-09)
- 7, 17.5b Hoopla music increased by 130,696 and audiobooks increased 97,835. (0-2023-08-09)
- 8, 17.6b Includes new resource Kanopy (31,133) and increased Hoopla content 27,464. (0-2023-08-09)

Decennial Committees on Local Government Efficiency Act Report

Prepared for:

Indian Prairie Public Library District
401 Plainfield Road
Darien, IL 60561

I. Information about our Library:

Indian Prairie serves a population of 43, 892- all of Willowbrook, most of Darien and part of Burr Ridge. The library building is located in DuPage County and serves areas in both DuPage and Cook Counties.

The library has 70 paid employees.

Our budget for Fiscal Year 2023-2024 is \$4,240,254.

II. Information about Our Committee:

A. The Committee on Local Government Efficiency Act Committee was comprised of:

Library Trustees: Victoria Suriano (President), Don Damon (Vice-President), Themis Raftis (Treasurer), Marian Krupicka (Secretary), Stacy Palmisano and Christina Rodriguez

Library Staff: Executive Director, Laura Birmingham and Deputy Director, Kristen Lawson

Library Residents: Luanne Spiros and James Mayka

B. The Committee met on the following dates as part of the regular Board of Trustees meetings:

First Meeting: 4/19/23

Second Meeting: 6/21/23

Third Meeting: 7/19/23

III. Core Programs/Services:

A. Our library offers the following core services and programs:

- a. Materials (both physical and digital) for educational, research and recreational purposes
- b. Programs for educational and recreational purposes
- c. Computers, laptops, and hotspots for public use
- d. WIFI 24/7
- e. A makerspace and one-on-one instruction on using the various machines
- f. A Library of Things to check out equipment
- g. Kit for checkout (STEM, Nature Packs, Parenting Packs, Baby Bundles)
- h. Meeting and study spaces
- i. Early literacy education through story times and classes

- j. Storytime in other languages such as Hindi, Spanish and Polish
- k. Kindergarten Bootcamp to prepare both parents and children for school
- l. Book clubs offered on a variety of topics (Novels, Non-fiction and more)
- m. Materials and resources in other languages
- n. Discussion groups
- o. 1,000 Books Before Kindergarten program to strengthen foundations for early literacy
- p. Art gallery featuring monthly exhibitions of local artists
- q. Display cases featuring local organizations and artists
- r. Space in lobby for state legislators' office hours
- s. Community Bulletin Board featuring flyers and brochures from local organizations
- t. Veteran's History Project partnership to memorialize soldier's experiences
- u. License plate sticker renewals
- v. Passport services for new passports
- w. Support for Homeschooling families
- x. Support for schools, teachers and students
- y. Outreach to underserved areas
- z. Outreach to seniors in senior residences
- aa. Homebound delivery service
- bb. Summer Reading Program for all ages
- cc. Math Buddies program to help math buddies improve math skills
- dd. Reading Buddies program to help grade schoolers improve reading skills
- ee. Annual Teen Job Fair
- ff. Resources for Job Seekers
- gg. Streaming services and devices
- hh. Outdoor seating spaces
- ii. Gardens to enjoy and explore
- jj. Monarch Waystation
- kk. Annual Write-On program for students featuring a visit from a published author

B. We identified potential other core services/programs:

- a. Do a cost analysis and feasibility study of a bookmobile or library van.
- b. Investigate a 24-hour locker program for people to more easily pick up materials after hours.
- c. Investigate ways to increase outreach to the community

IV. Intergovernmental Agreements

The library has the following intergovernmental agreements:

- a. Illinois Libraries Present (virtual author visits) – As a participant, the library has access to virtual visits from bestselling authors
- b. Village of Willow Springs – Library Cards for Willow Springs Residents – The Village offers a \$50 discount to residents who purchase an IPPL card
- c. Emergency Evacuation Agreement - District 86 – The library is an evacuation center in the event of an emergency

d. Reciprocal Easement Agreement – District 86 -The parking lot at the Transition Center is able to be used after school hours, on weekends and in the summer

e. Cooperative Partnership Agreement – People’s Resource Center – We have an agreement for the PRC to use spaces to teach classes at the library

f. RAILS – Indian Prairie is a member of the Reaching Across Illinois Library System which provides state-wide delivery, in-person and virtual continuing education and consulting services to our library. RAILS makes it possible for staff from 3,699 libraries to share best practices. RAILS offers 56 email discussion lists which are archived and accessible. In addition, RAILS provides a FOIA/OMA hotline to receive free assistance from an attorney with basic questions on the Freedom of Information Act or the Open Meetings Act. This saves the individual library from having to pay an attorney to answer basic questions.

g. RAILS’ Explore More Illinois program allows library cardholders to reserve free and discounted admission, parking, and gift store purchases from a wide variety of cultural and recreational attractions.

h. SWAN – Indian Prairie is a member of the SWAN (System Wide Automated Network) consortium. Our libraries have access to the holdings of 100 libraries and nearly 10 million items. They can request materials be delivered to our library or the library of their choice via the RAILS delivery service.

i. The library is a partner in the Museum Adventure Pass program allowing cardholders to checkout free and discounted admission to a wide variety of cultural and recreational attractions throughout the state.

j. The library is a partner in NIMEC, a purchasing group over 170 municipal and non-profit organizations.

v. Community Partnerships:

The library has many partnerships including:

- a. City of Darien
- b. Village of Willowbrook
- c. Village of Burr Ridge
- d. Darien Women’s Club (blood drive, soap drive, annual art fair)
- e. Darien Garden Club
- f. Darien Park District
- g. Willowbrook Department of Parks and Recreation
- h. Burr Ridge Park District
- i. Darien Police
- j. Willowbrook Police
- k. Burr Ridge Police
- l. Lions Club
- m. Rotary Club
- n. Kiwanis Club

- o. Darien Historical Society
- p. Darien Community Action Committee
- q. Willowbrook Burr Ridge Chamber
- r. Darien Chamber

s. Schools:

- Anne M. Jeans Elementary
- Avery Coonley
- Burr Ridge Middle School
- Cass Junior High School
- Concord Elementary
- Eisenhower Junior High School
- Elizabeth Ide Elementary
- Gower Middle School
- Gower West Elementary
- Hinsdale South High School
- Holmes Elementary
- Holtz Educational Center
- Kindi Academy
- Kingswood Academy
- Lace Elementary
- Lake View Junior High School
- Maercker Intermediate
- Mark DeLay Elementary
- Prairie View Elementary
- Seaton Montessori
- St. Isaac Jogues
- Westview Hills Junior High

- t. Willowbrook Corner Coalition
- u. Gift of Carl Foundation
- v. Downers Grove Township
- w. AARP Tax Aide offering free tax preparation services
- x. College of DuPage
- y. Darien Arts Council
- z. WorkNet DuPage
- aa. West Suburban Community Pantry
- bb. People's Resource Center
- cc. SCARCE
- dd. Literacy DuPage
- ee. Boy Scouts/Girl Scouts
- ff. Local Homeschooling Groups
- gg. Darien Dragons 4H Club
- hh. Local businesses such as:
 - Republic Bank (sponsorships, special community displays)
 - Chuck's Southern Comfort

Wayback Burgers
 Chik-Fil-A
 Firehouse Subs
 Portillo's
 Starbucks (Willowbrook and Darien)
 SportsKids
 Giordano's
 Whole Foods

VI. Review of Policies:

The Committee reviewed the library's policy on public comment and all intergovernmental agreements.

The Board's policy committee regularly reviews all library policies.

IX. What have we done well?

- a. The library responds to FOIA requests in a timely fashion.
- b. The library routinely listens and responds to the needs of the community through surveys and other methods.
- c. Indian Prairie has many vital relationships with our community partners from schools to the municipalities to businesses.
- d. Maintaining a diverse and robust collection of popular materials in a range of formats.
- e. Developing strategic plans in partnership with community leaders and residents.
- f. Dedicated staff for outreach to senior residences, schools, businesses and community events.
- g. Offering a cutting-edge Maker Studio to residents.

X. What are any inefficiencies?

- a. We recognize that we need to do a better job of marketing the wide-variety of services the library provides to our district residents.
- b. We recognize that out of our 43, 892 residents, only 26,000 have current library cards. We can come up with strategies to raise this number and awareness of the library in the community.

XIII. What are committee's recommendations?

- a. Study the viability of a bookmobile or van.
- b. Study the opportunity to coordinate the Summer Reading program with other local public libraries in our area.
- c. Investigate opportunities to share services, such as snow removal or cleaning, with municipalities.
- d. Seek opportunities to participate in joint bidding for utilities.
- e. Investigate ways to partner with other public libraries on a joint summer reading program.

Executive Director's Report August 2023

Local Government Efficiency Act Committee:

The final report is in the omnibus. If it is approved, I will submit the report with both DuPage and Cook Counties.

Village of Willowbrook:

Sean Halloran, the Village Administrator, came over to the library for a tour and a chat. Willowbrook is very interested in working with us to share services or participate in joint bids. I inquired about using their staff for our snow removal services. AJ Passero, their Public Works foreman, came over to look at the library's property and I am waiting on a price.

Early Literacy Partnership:

The Rotary Club of Darien, Cass School District 63, Cass School District 66, Darien school District 61 and the library are partnering to provide book bundles to children ages 3 to 5 as they are screened for either Preschool or Kindergarten. The library will provide resources that will be included in the book bundles including information about the library, getting a library card, storytimes, collections, e-resources and activities. The project will impact over 150 kids annually. Amy Merda is representing the library as this moves forward.

Roundtable with Representative Casten:

Representative Casten has booked the Keshav Sanghani Meeting Room for a "Book Ban Roundtable with Representative Casten". The objective of the roundtable is to discuss how book bans effect the community, the Illinois passage of the ban on book bans and threats that exist to library service. Panelists are asked to provide remarks for five minutes on the topic. Panelists include: State Representative Anne Stava-Murray; Jodi Harap, Chair, Civic Affairs and Public Policy Committee, Equality Downers Grove; Ashley Stewart, Director at Caseyville Public Library District; Amy Franco, Executive Director at Hillside Public Library; Dr. Emily J.M. Knox, Associate Professor, School of Information Sciences at University of Illinois at Urbana Champaign; Deborah Caldwell-Stone, American Library Association, Director, Office for Intellectual Freedom and Executive Director, The Freedom to Read Foundation. It is set for 4:30 – 6:00 p.m. on Tuesday, August 22nd. I plan to be there as an attendee.

Illinois Public Library Annual Report (IPLAR):

Most of my time since the last board meeting has been spent on the IPLAR report. It involves a lot of data from several staff and is time-intensive. The final report is included in the omnibus.

Kids & Teens Desk:

The new service desk has arrived! Joe will be installing it and it should be in place by the time of the board meeting. The previous desk will be repurposed.

IPPL Foundation & Friends:

A conversation that Jack Schultz had with a guest in the Maker Studio prompted a \$3,299 donation to the Foundation for a new state-of-the-art serger. It replaces an old model and it a big improvement. The serger was purchased at Quilter's Quest, located in Downers Grove. They have offered to do classes on the new serger at no cost to the library.

The Book Sale brought in \$391.39 in July. Movie Donations were \$21.25.

Better World Books made \$256.92 for May through June.

Meetings:

- 7/21 Sean Halloran, Village of Willowbrook
- 7/25 SWAN Fireside
- 7/26 Jamie Allard and Kate Kresek, Meeting to discuss Foundation event
- 8/15 Department Head Meeting
- 8/16 Library Board Meeting

In July, I had 12 one on ones with 7 staff. (Mary, Kristen, Cindy, Mark, Amy, Gail & Jill)

Continuing Education

- 7/27 Strategic Planning Webinar (2 hours)

Submitted by:

Laura Birmingham
Executive Director

Deputy Director’s Report: July 2023

Building & Grounds:

One of the main components of the air handler, the blower, broke in July. Joe was able to put a temporary solution in place, but it’s not something that will work for us in the long term. Hayes estimated that the full repair will cost about \$24,700, not including a balancing service we will need to obtain from a third party. The cost of parts is the lion’s share of this estimate at around \$17,800, and unfortunately there is a 45-60-day delay for getting them shipped. Right now, the expectation is that the repair work will be completed sometime in October.

The tree removal and other softscape improvements have all been completed by Premier as promised.

Additionally, Joe closed 28 building tickets in July. Highlights include: 1) Fixed lighting issue caused by broken emergency ballast, 2) Installed new umbrella for patio, and 3) Replaced endcaps and canopy top for GS desk shelving unit.

Meetings:

Meeting with Tony and Jamie to discuss asset tracking: 7/14

Department Heads meeting: 7/18

Library Board meeting: 7/19

Meeting with Mark, Laura, and Jill to discuss Maker Studio procedures and signage: 7/24

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Staff Training:

I conducted Person-In-Charge training reviews with Gail, Cindy, Amy M, Joe P, Jack, Jordan, Erin, Jen, Tony, T.J., and Sarah.

I also trained Amy M., Gail, and Mark on the new program schedule spreadsheet and how to use it to plan programs for their departments. Using the new spreadsheet will help everyone avoid splitting audiences for programs and will ensure that rooms are available for regularly scheduled programs.

Continuing Education:

I attended an in-person training session provided by HR Source about best practices for onboarding on July 18. I also attended a 1-hour webinar on AI on July 27, and attended the Assistant Director's meetup via Zoom on July 28.

Technology Highlights:

It's a new fiscal year, and that means new funding is available for equipment upgrades. Many of our computers and other equipment were either not operating optimally, reaching the end of their service window, or both. We have purchased new public computers, new staff computers, new public printers, a new switch, and we put down a deposit on new WiFi access points.

In addition to closing 16 technology tickets in July, Tony completed a lot of back-end IT work for us. Highlights include: 1) Completed initial setup and configuration for two new public printers, 2) Continued setup of new VMs for eventual transfer of all our VMs onto an up-to-date server, and 3) Set up Malicious Domain Blocking and Reporting service, offered for free to local governments, so users on our network are blocked from visiting malicious websites. He also attended a couple of webinars on cybersecurity.

In July, the WorkNet DuPage Kiosk in the café area recorded 28 sessions and 11 navigations.

Report Submitted by: Kristen Lawson

**Jill Yott, Communications Coordinator, Report for Board of Trustees
July 2023**

In the Gallery—June

Display cases: **The Artists' Way**

1st floor gallery: **Chrissy Wesolowski**

2nd floor gallery: **The Artists' Way**

Note: In August, Paul is interviewing the group of people who comprise the Artists' Way to feature in the newsletter for winter. They met because of a class at the library. Thanks to Marquitta for giving us this lead to write a story.

Other Notable Projects/Meetings/Workshops

- Continued work on the Foundation website with the outside consultant.
- Attended the Board Meeting on July 19.
- Met with Amy and Sarah regarding fall promotions for teens.
- Sent information to the Village of Willowbrook for information to be included in their water bill about IPPL.
- Had my monthly call with Patron Point (and Paul). We talked about establishing a campaign for nonresident cards. I plan to work with Cindy to see how we can execute this.
- Finished the September/October/November 2023 newsletter. This will arrive at households around August 21.

Summer Reading 2023

I will do complete recap along with Amy for my next board report. Summer reading ends on August 1; people have until August 15 to claim prizes. Overall, I am pleased with the open rate and interaction on the summer reading emails. In addition, a survey was sent to participants on August 1. I can't wait to hear the feedback on summer reading so we can plan for an even better summer program next year.

Date	Open Rate
July 1 Kids	68 percent
July 1 Adults	65 percent
July 15 Kids	68 percent
July 15 Adults	60 percent
July 25 Kids	63 percent
July 25 Adults	65 percent
Overall email about the program that everyone gets when they sign up.	76 percent

Website

During the month of July, I worked on deleting old pages, photos, files, and forms behind the scenes so that we could upgrade the back end of the website on the most current version of the software. After I deleted the files, the migration was completed by our consultant.

As far as any major updates, Paul updated the Neighbors Together information, Write-On, and some graphics on the Early Literacy and Mid-Kid pages. I also updated the nonresident card fee

Yelp & Google

People are using Yelp and Google to access the library.

In the month of July, through Yelp 39 people used us to find out more information about the library.

In the month July, through Google . . .

- 396 called us
- 778 asked for directions to get to us
- 4,425 Googled our name

Enews

General Enews Subscribers

Note: The increase in subscribers is because of those who are registering for summer reading.

June 30	21,061
July 31	21,336
Loss/Gain in subscribers	+275

Enews Open Rate

Overall, people are opening our emails consistently.

Date	Open Rate
July 6	43 percent
July 13	38 percent
July 20	41 percent
July 27	36 percent
Recommends	44 percent
Birthday Campaign Open Rate	49 percent





Anniversary Campaign Open Rate	49 percent
Library Welcome Emails	
Welcome one	77 percent
Welcome two	65 percent
Welcome three	58 percent

Social Media

We continue to see organic growth on our channels; no changes on Twitter and LinkedIn.

Social Channel	Likes/Followers	+/- (June 30)
Facebook (likes)	2,340	+6
Facebook (follows)	2,557	+6
Instagram	1,075	+8
Twitter	1,147	No change
LinkedIn	228	No change
YouTube	222	+1

The following were the posts with the highest engagement in July on Facebook; it was also the case on Instagram. People enjoyed being reminded we were a cooling center during the extreme heat; the art gallery that featured the work by Chrissy Wesolowski; photos of adults enjoying an after hours event (thanks to Kate K. for the photos); and people being reminded that

	We're expecting some exceptionally hot days this week, so we want to remind people that IPPL is an official DuPage County cooling center. Stay for a short time or all day; it's up to you!...	Post reach 734	Engagement 48
	This month's first-floor gallery features art by Chrissy Wesolowski, a Youth Specialist in our Programming & Outreach Department. Chrissy finds inspiration from nature, women, and her Hispanic...	Post reach 689	Engagement 150
	Guests enjoyed themselves at an after-hours event last weekend. Keep an eye on calendar.ippl.info to join us for future after-hours events.	Post reach 668	Engagement 120
	ABCMouse.com Early Learning Academy is a fun way for kids to learn reading, math, beginning science, social studies, art, and music. ABCmouse offers a comprehensive online curriculum for...	Post reach 639	Engagement 32

we have ABC Mouse.

Guest Services

July 2023

Circulation

The total checkouts and renewals for July was 58,718.

68% of our checkouts and renewals were done by self-service. 25% of our checkouts and renewals were done at the desk and 7% were done at the drive up.

We had 33,542 in-person visitors in July.

We had 725 patrons use the drive up in July.

We checked out or renewed 1,545 items at the drive up. 1,052 holds were placed in July for pickup at the drive-up.

There were 193 checkouts done by patrons on the mobile app.

Community

Passports: We accepted 96 passports in July.

License plate sticker renewals: We sold 29 License plate stickers in July.

Library Cards: We issued a total of 248 library cards. 88 were non-resident; 160 were resident library cards. 58 were initiated remotely.

Total number of IPPL Library cards: 26,432

Birthday gift: We handed out 9 birthday gifts in July.

Meetings

July 19	SWAN Circ Advisory	Zoom
July 25	SWAN Updates	Zoom

Cindy Maiello Gluecklich
Head of Guest Services

Programming and Outreach Department – July 2023

Community

On July 5, Jack Schultz, Senior Librarian, and Amy Merda, Dept. Head, hosted all Community House’s Anne M. Jeans summer campers on a field trip at IPPL for activities involving air pressure, including the building a structure to withstand a fan “hurricane” and air-powered hovercrafts. A tour of the 2nd floor Kids and Teens area was also included.

Marquitta Harris, Strategist, and Kate Kresek, Specialist, interacted with 14 residents at Sunrise of Willowbrook to provide material checkouts and answer questions on IPPL services. During this visit, 13 residents also enjoyed a program with one of the newly created Reminisce kits. A singalong was included as one of the activities, which one resident mentioned to staff triggered a wonderful memory of a past trip.

Staff continued its summer visits to Community House’s Summer Day Camp program hosted at Anne M. Jeans School to provide engaging activities to all 94 participants entering Kindergarten thru 8th grade. On July 12, Amy Merda and Chrissy Wesolowski, Specialist, provided activities with Sphero robots. On July 19, Amy Merda and Chrissy Wesolowski shared an Ozobot robots activity. Erin Fergus, Senior Librarian, and Kelli Parke, Specialist, shared a LEGO experience with campers.

On July 13, 25 summer campers from Seton Montessori School visited IPPL for a 2nd floor tour, garden tour, and pollinator activity with Amy Merda.

Also on July 13, Kate Kresek and Marquitta Harris visited Burr Ridge Senior Living and connected 14 residents with information on IPPL services and answered questions, which resulted in 13 check-outs.



The Mobile Museum of Tolerance was enjoyed by the IPPL community daily between July 18 and July 21. One hundred ninety-seven guests stepped onto the bus to learn from the interactive exhibits. This community enrichment opportunity at IPPL, discovered and booked by Kate Kresek, was covered in a recent Chicago Tribune article.

Marquitta Harris presented an engaging activity for 18 SEASPAR program participants on July 18.

The Homebound program, coordinated by Marquitta Harris and additional staff across departments, saw a circulation of 181 items.

One hundred four seed packets were taken for use by guests in the month of July.

The Gardens at IPPL have been blooming this summer with flowers, plants, and vegetables. Pollinator insects, caterpillars, and more have visited this dynamic outdoor area. Multiple harvests have been completed of tomatoes and peppers that have been shared with the IPPL

community, and the garden has been incorporated on several occasions into programming, including the Science Lab in Keshav's Garden and at least two of the popular Family Nights. This year, garden watering has been offered as an opportunity to interested volunteers, including adult and summer VolunTeens.

Summer Reading:

The Summer Reading Program, which began on June 3, continues to show strong participation. Guests could register and receive logs (including additional logs) up until Aug. 1st with the opportunity to turn in completed logs for prizes until Aug. 15. Over 1,440 guests registered for the program (including 390 ReaderZone participants) with currently over 1,453 paper logs turned in and 206 ReaderZone program completions. Many guests have enjoyed the opportunity to complete additional logs beyond the required reading goal. The grand prize drawing will occur after August 15.

Family Nights ran on Thursday evenings from June 15- July 27. Most events were an hour and a half long. The events started with the annual Tie Dye night with 75 participants. The rest of the events in June were less well attended with only about a third of registered participants attending. Attendance increased in July with our most popular events being the Outdoor Art Party with 125 people and the Giant Bubble Show with 120 participants.



The Mission Math and Reading Buddies Drop-Ins, which were both held on Saturdays in June and July from 1-3 p.m., had less attendance this year compared to last year with an average of 1-2 participants at each, though those that came enjoyed connecting with VolunTeens to help build reading and math skills. This year, Reading Buddies could also choose a prize from a treasure chest after their reading session. The Mission Math Drop-in program was a dedicated math help time with VolunTeens. For the passive Mission Math packet completion program (ongoing between June 3 and Aug. 15) has seen more participation this year with 91 unique participants and 287 completed packets so far.

The Mid-Kids Chess Club was popular again in June and July with dozens of participants each week the program was offered. We are grateful for the many teens that volunteered their help in this program.

Programs – July 2023

In July, we had 78 programs attended by 2664 guests.

Early Literacy

7/11	Family Storytime	Chrissy, Kelli	23
7/12	Mini Music Makers	Erin	52
7/18	Family Storytime	Chrissy	16
7/21	Mermaid Storycraft	Erin	18

7/26	Mini Music Makers	Erin	43
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Families

7/3	Discovery Zone	Erin	25
7/6	Family Night: Trolls World Tour Movie	Erin	6
7/8	Polish Language Storytime	Erin	15
7/13	Family Night: Outdoor Art Party	Erin	125
7/17	Discovery Zone	Erin	20
7/17	Cat Café with West Suburban Humane Society Sarah		94
7/20	Family Night: Garden Gnomes	Erin	45
7/27	Family Night: Giant Bubble Show	Erin	120

Mid-Kids

7/1	Reading Buddies	Chrissy	1
7/1	Mission Math	Chrissy	1
7/7	Science Lab in Keshav's Garden	Amy	12
7/8	Reading Buddies	Chrissy	1
7/8	Mission Math	Chrissy	2
7/11	Chess Club	Sarah, Kelli	28
7/12	Read to a Pet	Chrissy	8
7/15	Reading Buddies	Chrissy	1
7/15	Mission Math	Chrissy	1
7/18	Chess Club	Sarah, Kelli	30
7/21	Science Lab in Keshav's Garden	Kelli	6
7/22	Reading Buddies	Chrissy	0
7/22	Mission Math	Chrissy	0
7/25	Chess Club	Sarah, Kelli	22
7/28	Science Lab in Keshav's Garden (canceled: inclement weather)	Amy	
7/29	Reading Buddies	Chrissy	1
7/29	Mission Math	Chrissy	1

Teens

7/5	Microwave Chef (canceled: low registration)	Sarah	0
7/10	Middle School Craft: Felted Soap	Sarah	10
7/13	Teen Dungeons & Dragons	Sarah	6
7/24	Teen Craft: Mock Stained Glass	Sarah	6
7/24	Find Your Voice: Mural Project (canceled: low registration)	Chrissy	
7/27	Middle School Sphero Club	Sarah	2

Adults

7/6	Thursday Afternoon Movie: 1776	T.J.	16
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7/10	Flying High with Betty the Pan Am Stewardess	Cindy	82
7/11	Citizenship 101	Joe	1
7/12	Online: Chair Yoga	Cindy	19
7/14	Punch, Ice Cream & Coloring	Kate	12
7/15	Hybrid: Korean Lotus Flower Lantern Workshop	Sarah	17
7/17	Older Adult Housing	Marquitta	13
7/17	Online: Vincent Van Gogh in the City of Light	Cindy	34
7/18	Rethinking Your Job Skills & Abilities	Joe	
	(canceled: low registration)		
7/18	Local History: Martin B. Madden	Joe	23
7/19	Experience Virtual Reality Drop-In	Sarah	3
7/20	Thursday Afternoon Movie: The Man With the Gun	T.J.	21
7/22	Beautiful Sounds	Marquitta	17
7/25	On the Beach	Cindy	10
7/26	Online: Chair Yoga	Cindy	18
7/26	Adult Dungeons & Dragons	Sarah	15
7/27	Outdoor Grilling 101	Kate	25

Groups

7/1	In-Person ESL Conversation Group	Joe	7
7/3	Adult Chess	Amy	6
7/6	Nonfiction at Night Book Discussion	Joe	6
7/10	Adult Chess	Amy	7
7/12	Online: ESL Conversation Group	Joe	7
7/13	Crime Readers	Tori	8
7/15	In-Person ESL Conversation Group	Joe	9
7/17	Adult Chess	Amy	10
7/20	Novel Idea Book Discussion	Jen	9
7/24	Adult Chess	Amy	12
7/26	Online: ESL Conversation Group	Joe	4
7/27	Genealogy Group	Joe	17

Passive Programs

7/1-7/31	Teen Post: Book Reviews	Sarah	32
7/1-7/31	Adult Post: Recommend a Book	Kate	13
7/1-7/31	Adult Puzzle	Marquitta	3
7/18-7/21	Mobile Museum of Tolerance	Kate	197
7/1-7/4	4 th of July Craft	Chrissy	80
7/3-7/7	Firework Coloring	Erin	125
7/5-7/14	Shark Craft	Chrissy	260
7/8-7/17	Little Maker @ Home: Find the Difference	Erin	110
7/11-7/17	Trace and Color: Sandcastle	Erin	150
7/13-7/17	Hot Dog Man Craft	Chrissy	60
7/21-7/29	Summer I Spy	Chrissy	170

7/21-7/29	Little Maker @ Home: Nature	Erin	95
7/24-7/29	Racecar Coloring	Erin	200

Submitted by:
Amy Merda, P & O Dept. Head
8/6/23

Resource Services Report for July 2023
Submitted by Gail Graziani, Head of Resource Services

Collections

- Work continued in the paperbacks area with older teen Manga moving from K&T to join the adult Manga, and technical staff changing labels and records for Console Games, Manga, and World Languages
- New Graphic Novels and New Manga are now located at the beginning of these collections instead of in the Marketplace
- Joe shifted the Jobs, Language, Self-Help, Tests, and nonfiction books to fill the space left by the move of the English as a Second Language collection
- The new, narrower shelf dividers have all been added to the collections in K&T
- T.J. added two new Rokus to the collection featuring the Peacock app
- Jen added eight new titles to the Kindle Paperwhites

Library Materials Displays for July

1st Floor

- Beach Reads
- Christmas in July
- U.S. History
- This Barbie Reads Pink Books

2nd Floor

- Summer Reads
- Fourth of July
- Oceans/Beaches
- Shark Week
- Don't Forget About Summer Reading!

Monthly Highlights

- Anna and Jeanine collaborated with SWAN to prepare for the changes to various check out limits scheduled to occur on August 1st
- Tori worked with P&O to determine the preferences of new participants in the homebound program
- T.J., Joe, Jen, and Jordan participated in a refresher session for in charge staff
- Jordan updated several book lists on hoopla including, "Don't Forget about Summer Reading!" listing eAudiobooks from the Hinsdale Central and South summer reading lists
- Joe worked with Diane to create a spreadsheet showing print magazine changes by month to help ensure that the Magazine page on the website is regularly updated
- Diane and Chris worked on new guidelines for removing older magazines from the acrylic boxes
- Jeanine sent the selectors spreadsheets with the FY2023 final spending and the FY2024 new budget and rollover amounts
- Joe drafted a collection policy for the local author collection

Community

- Tori prepared book club discussion materials for 11 book clubs, five on new titles never before requested and six on titles that another club had previously requested

On-Call Librarian July Interactions

Assistance	266
Reference	70
One-to-One Training	7
Readers' Advisory	6
Directional	22
TOTAL	371

Groups / Programs

Date	Name	Program	Attendance
7/1/23	T.J.	Thursday Movie: 1776	16
7/1/23	Joe	In-Person ESL Conversation Group	7
7/6/23	Joe	Non-Fiction at Night Book Group	6
7/11/23	Joe	Online Naturalization 101: Becoming a US Citizen	1
7/12/23	Joe	Online ESL Conversation Group	7
7/13/23	Tori	Crime Readers Book Group	8
7/15/23	Jordan	Mid-Kid Graphic Novel Meet Up	0
7/15/23	Joe	In-Person ESL Conversation Group	9
7/18/23	Joe	Local History: Martin B. Madden & Darien's White House	23
7/20/23	T.J.	Thursday Move: The Man with the Gun	22
7/20/23	Jen	Novel Idea Book Club	9
7/26/23	Joe	Online ESL Conversation Group	4
7/27/23	Joe	Genealogy Group	17

Continuing Education & Contributing to the Profession

- Jen attended the following webinars/meetings:
 - Graphic Novels Webinar (BookList)
 - SustainRT Volunteer Orientation (ALA)
- Jeanine attended the following webinars:
 - Libraries in the Age of AI: A Primer (RAILS)
 - Navigating Difficult Conversations (CARLI)

Technology & Maker Services Board Report

July 2023

Classes/Programs

Number of Classes: 11

Total Attendance: 97

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
7/1/23	9:30-11a	Hair Scrunchies	Kids	Jack	7
7/6/23	6-7:30p	Among Us Embroidery Patches	Kids	Jack	8
7/8/23	11-12:30p	Phone Grip	Teens	Beth	2
7/27/23	6-7:30p	Creative Bug Letter Decor	All	Beth	6
7/12/23	6-7p	Air Freshener	All	Luke	6
7/15/23	9:30-11a	Introduction to Embroidery	All	Luke	8
7/18/23	2-3:30p	Heat Reveal Sub Mugs	Teens	Beth/Luke	6
7/31/23	6-7:30p	Introduction to 3D printing	All	Beth	36

Technology Programs

Date	Time	Class	Audience	Instructor	Attendance
7/3/23	1-2:30p	Scratch Video game Coding	Kids	Jack	7
7/11/23	1-2p	Ozobot Coding	Kids	Jack	11
7/13/23	10-12p	iPhone/iPad Basics	Adults	Luke/Beth	CXL

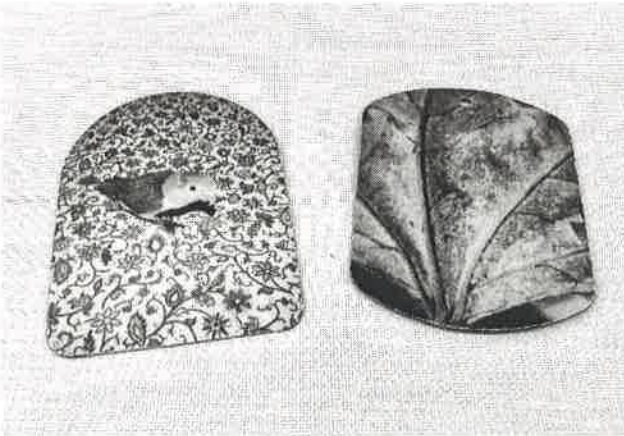



Statistics

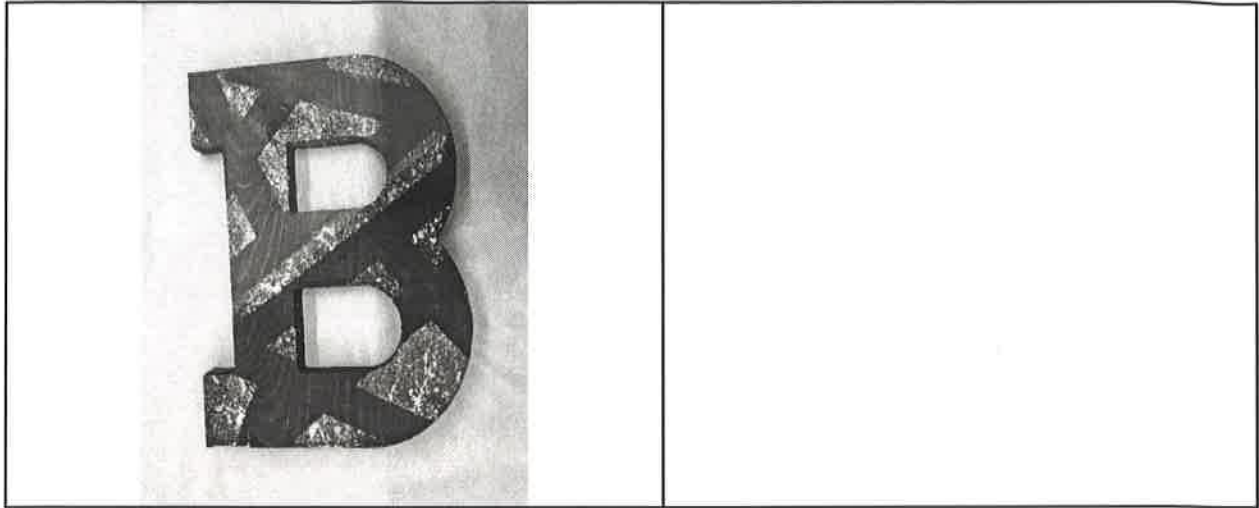
- Computer Usage
 - Adult Users: 1697 Hours: 1415
 - Adult laptop: 16 Hours: 23
 - K&T Users: 882 Hours: 442
 - K&T Laptops: 6 Hours: 5
- Technology Desk Assistance- 474
- 1-on-1 Training- 16
- Wireless Usage- Total Unique Access: 6926

Maker Services/Maker Studio**Classes/Programs**

- Passive program- 1-1. Total attendance: 40

Made in a class

<p data-bbox="430 447 594 478" style="text-align: center;">Air Freshener</p> 	<p data-bbox="1040 447 1227 478" style="text-align: center;">Hair Scrunchies</p> 
<p data-bbox="329 951 699 982" style="text-align: center;">Among Us Embroidery Patches</p> 	<p data-bbox="1000 951 1271 982" style="text-align: center;">Heat Reveal Sub Mugs</p> 
<p data-bbox="378 1497 651 1528" style="text-align: center;">Wooden Letter Design</p>	



Made Using Equipment

Epilog Laser – Etched wooden hangers



Epilog Laser – Text etched into stone



Embroidery + Laser – Cutting board + towel set



Button Maker – Photo pins



Dye sub printer + mug press – Photo mug



Sewing Machine



Statistics

- Maker Assistance- 274
- Maker 1-on-1 Training- 131

Equipment Usage

- 3D Printers- 55
- Button Maker- 36
- Candle Maker- 1
- Carving Machine- 5
- Cricut (Vinyl)- 8
- Digital Editing (iMac)- 4
- Embroidery Machine- 14
- Knitting Machine- 0
- Laser Cutter- 31
- Poster Printer- 2 (10 requests while unit was down)

- Sewing Machine- 14
- Silhouette (Vinyl)- 10
- Sizzix (die cut/embossing)- 9
- Sublimation Printer- 42
- Tours: 32

Outreach & Projects

- Mark & Jack created an outline and procedures for volunteers in the Maker Studio. The first Maker Studio Volunteer started this month.
- A donor gave us the funds to purchase a new serger machine for the Maker Studio. The new Serger will offer our patrons quick and easy threading of the machine, quick and professional seams, and more garment and edging opportunities when sewing.
- Luke is continuing to develop a macOS program for later this year and a new program for this winter utilizing laser-cut wood and dye-sublimated cast acrylic pieces glued together for a nifty mixed-media final product.

Mark Sloan, Head of Technology & Maker Services, July 2023

STATISTICS FOR	Jul-23	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	24,912	20,912	24,912	20,912	19.13%
Teen	1,628	1,817	1,628	1,817	-10.40%
Kids	18,837	14,869	18,837	14,869	26.69%
ILLS Sent	2,634	3,434	2,634	3,434	-23.30%
TOTAL	48,011	41,032	48,011	41,032	17.01%
Electronic Circulation	10,707	9,678	10,707	9,678	10.63%
GRAND TOTAL CIRC.	58,718	50,710	58,718	50,710	15.79%
% Reciprocal Borrowing	8%	9%	8%	9%	
Patron Visits	34,267	31,338	34,267	31,338	9.35%
<u>Current Cards</u>					
Resident	160	153	24,245	22,419	8.14%
Non-Resident	88	115	2,187	834	162.23%
TOTAL	248	268	26,432	23,253	13.67%
<u>Patron Assistance</u>					
Adult - Reference	2,648	2,187	2,648	2,187	21.08%
Kids - Reference	906	1,113	906	1,113	-18.60%
Technology - Reference	748	1,224	748	1,224	-38.89%
TOTAL REFERENCE	4,302	4,524	4,302	4,524	-4.91%
Adult - Other	108	167	108	167	-35.33%
Kids - Other	51	167	51	167	-69.46%
Technology - Other	10	25	10	25	-60.00%
TOTAL OTHER	169	359	169	359	-52.92%
GRAND TOTAL ASST.	4,471	4,883	4,471	4,883	-8.44%
<u>ILL/Reserves</u>					
Holds	8,469	7,369	8,469	7,369	14.93%
ILLS Sent	2,634	3,434	2,634	3,434	-23.30%
ILLS Checked Out	3,869	3,805	3,869	3,805	1.68%
ILLS Received	4,496	4,179	4,496	4,179	7.59%
<u>Programs - Adult</u>					
# Programs	17	25	17	25	-32.00%
Attendance	326	344	326	344	-5.23%
<u>Programs - Tech & Maker</u>					
# Programs	11	19	11	19	-42.11%
Attendance	97	126	97	126	-23.02%
<u>Individual Technology Training</u>					
# of Patrons	231	318	231	318	-27.36%
<u>Groups</u>					
# Programs	12	13	12	13	-7.69%
Attendance	102	69	102	69	47.83%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	6	4	6	4	50.00%
Attendance	24	11	24	11	118.18%
<u>Programs - Kids</u>					
# Programs	30	48	30	48	-37.50%
Attendance	717	1,166	717	1,166	-38.51%
GRAND TOTAL ATT.	1,497	2,034	1,497	2,034	-26.40%

STATISTICS FOR	Jul-23	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	4	2	4	2	100.00%
Attendance	215	7	215	7	2971.43%
<u>Passive Programs - Teen</u>					
# Programs	2	2	2	2	0.00%
Attendance	34	50	34	50	-32.00%
<u>Passive Programs - Kids</u>					
# Programs	10	12	10	12	-16.67%
Attendance	1,286	972	1,286	972	32.30%
<u>Computers - Patron Use</u>					
Adult Computers	1,697	1,589	1,697	1,589	6.80%
Kids Computers	882	516	882	516	70.93%
Teen Laptop	6	13	6	13	-53.85%
Adult Laptop	16	19	16	19	-15.79%
TOTAL PATRON USE	2,601	2,137	2,601	2,137	21.71%
<u>Hours Used</u>					
Adult Computers	1,415	1,184	1,415	1,184	19.51%
Kids Computers	442	246	442	246	79.67%
Teen Laptop	5	20	5	20	-75.00%
Adult Laptop	23	26	23	26	-11.54%
TOTAL HOURS USED	1,885	1,476	1,885	1,476	27.71%
<u>Wireless Total Connections</u>	6,926	6,659	6,926	6,659	4.01%
<u>IPPL Total Web Site Access</u>	13,826	14,527	13,826	14,527	-4.83%
<u>IPPL Total Page Views</u>	49,515	46,277	49,515	46,277	7.00%
<u>Subscription Database Logins</u>	2,597	3,178	2,597	3,178	-18.28%
<u>Outreach-Homebound</u>					
Items Delivered	181	162	181	162	11.73%
<u>Volunteers</u>					
Number Active	55	62			
Hours Worked	171	159	171	159	7.55%
<u>Staff Training Hours</u>	38	18	38	18	111.11%
<u>Room Use</u>					
Conference Rooms	655	452	655	452	44.91%
Meeting Rooms					
Library	43	66	43	66	-34.85%
Non-Library	13	7	13	7	85.71%
Board Room					
Library	20	21	20	21	-4.76%
Non-Library	17	10	17	10	70.00%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS -

Jul 2023

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BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Reference	321	0	0	321	492	660	492	660
Non-Fiction	35773	177	872	35078	7314	11901	7491	12773
Fiction	31377	658	685	31350	11349	14870	12007	15555
ADULT TOTALS	67471	835	1557	66749	19155	27431	19990	28988
KIDS								
Non-Fiction	11442	105	64	11483	2596	2490	2701	2554
Fiction	24759	275	93	24941	7506	5571	7781	5664
KIDS TOTALS	36201	380	157	36424	10102	8061	10482	8218
TEEN								
Non-Fiction	635	12	55	592	313	118	325	173
Fiction	4191	96	303	3984	1681	1299	1777	1602
TEEN TOTALS	4826	108	358	4576	1994	1417	2102	1775
BOOK TOTALS	108498	1323	2072	107749	31251	36909	32574	38981

AUDIOVISUAL	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Audiobooks on CD	6501	20	184	6337	1605	1403	1625	1587
Music CDs	4518	3	3	4518	841	2147	844	2150
Playaway	383	1	0	384	22	9	23	9
DVDs (DVD & Blu-ray)	20503	4	21	20486	4084	4386	4088	4407
ADULT TOTALS	31905	28	208	31725	6552	7945	6580	8153
KIDS								
Audiobooks on CD	591	0	0	591	163	110	163	110
Music CDs	281	1	0	282	36	24	37	24
Playaway	116	1	0	117	16	7	17	7
DVDs (DVD & Blu-ray)	4005	10	3	4012	630	923	640	926
KIDS TOTALS	4993	12	3	5002	845	1064	857	1067
TEEN								
Audiobooks on CD	167	0	0	167	99	138	99	138
Playaway	12	1	0	13	2	9	3	9
DVDs (DVD & Blu-ray)	0	0	0	0	0	442	0	442
TEEN TOTALS	179	1	0	180	101	589	102	589
AUDIOVISUAL TOTALS	37077	41	211	36907	7498	9598	7539	9809

Other	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Console Games	513	47	1	559	405	40	452	41
Tech Takeout (except digital content devices)	169	2	2	169	84	31	86	33
CD-ROMs	14	0	0	14	0	41	0	41
ADULT TOTALS	696	49	3	742	489	112	538	115
KIDS								
Kits (STEM, Book bundles, etc.)	218	0	0	218	96	35	96	35
Puzzles (New Aug. 2018)	20	0	0	20	12	8	12	8
Playaway Launch Pads	19	0	1	18	2	5	2	6
Console Games	243	48	2	289	243	0	291	2
KIDS TOTALS	500	48	3	545	353	48	401	49
TEEN								
Equipment (CD Players, etc.)	6	0	0	6	1	1	1	1
Console Games	139	0	93	46	235	608	235	701
Board Games	110	0	0	110	41	28	41	28
TEEN TOTALS	255	0	93	162	277	637	277	730
OTHER TOTALS	1451	97	99	1449	1119	797	1216	894
COLLECTION TOTALS	147026	1461	2382	146105	39868	47304	41329	49684

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS -

July 2023

eBOOKS	Previous	Added	Current	Prev. Mo. YTD	YTD
	Month Totals	Items	Totals	Adds	Add
Hoopla- Year (ebooks & comics)	N/A	N/A	811,718	N/A	N/A
eMedia (Overdrive Consortium)	24,377	-65	24,312	1,034	969
eMedia (Overdrive Advantage)	7,328	2	7,330	1,289	1291
Preloaded eReaders	175	8	183	183	191
eBook Totals	31,880	-55	843,543	2,506	2,451
AUDIOVISUAL	Previous	Added	Current	Prev. Mo. YTD	YTD
	Month Totals	Items	Totals	Adds	Add
Audiobooks					
Hoopla- Year	N/A	N/A	190,904	N/A	N/A
eMedia (Overdrive Consortium)	6,759	14	6,773	902	916
eMedia Advantage (Overdrive)	2,049	19	2,068	703	722
Preloaded Adult Audiobook iPods	162	1	163	89	90
Audiobook Total	8,970	34	199,908	1,694	1,728
Music					
Hoopla- Year	320,377	52,023	372,400	N/A	52,023
Videos					
Hoopla- Year (includes TV Episodes)	N/A	N/A	27,464	N/A	N/A
Kanopy	31,133	273	31,406	61,353	61,626
Preloaded Adult Roku Titles	1,440	0	1,440	2,818	2,818
Preloaded Family Roku Titles	218	1	219	427	428
Video Totals	32,791	274	60,529	64,598	64,872
Total Audiovisual	362,138	52,331	632,837	66,292	118,623
Collection Totals	394,018	52,276	1,476,380	68,798	121,074

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT

7/31/2023

Balance on hand as of June 30, 2023.....	3,588,714.95
Cash Receipts for July.....	137,425.08
Cash Disbursements for July.....	433,789.79
Cash on hand as of July 31, 2023.....	3,292,350.24

Investments

Illinois Funds (Money Market) - Average Monthly Rate 5.311%	
General.....	441,362.77
MPI Investment (Corporate Fund).....	1,422,792.05

Fifth Third - Checking	(1,417.45)
Republic Bank - Savings - Rate 3.82%.....	1,408,740.24
Republic Bank - Checking General.....	16,894.84
Republic Bank - Payroll Account.....	681.91
Republic Bank - License Sticker Account.....	2,691.88
Petty Cash/Circulation.....	604.00
Balances as of July 31, 2023.....	3,292,350.24

FUND BALANCES AS OF 7/31/2023

Corporate Fund.....	2,819,151.20
Building & Maintenance Fund.....	58,037.49
I.M.R.F. Fund.....	13,342.12
Liability Fund.....	(9,924.00)
Social Security Fund.....	13,517.94
Special Reserve Fund.....	-
Current Liabilites.....	398,225.49
Grand Total All Funds.....	3,292,350.24

Indian Prairie Public Library District Consolidated Revenue Report for July 2023

Percent of Year: 8.33

	RECEIVED July 2023	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	2,268,993.91	2,268,993.91	54.94%	4,129,698.00	1,860,704.09
41150 · Non-current Property Taxes	0.00	0.00	0.00%	0.00	0.00
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	2,268,993.91	2,268,993.91	54.94%	4,129,698.00	1,860,704.09
INTERGOVERNMENTAL					
42200 · Per Capita Grant	64,740.70	64,740.70	100.00%	64,740.70	0.00
42300 · LIMRiCC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	64,740.70	64,740.70	100.00%	64,740.70	0.00
INTEREST					
43500 · Interest - Investment	6,655.55	6,655.55	33.28%	20,000.00	13,344.45
TOTAL INTEREST	6,655.55	6,655.55	0.00%	20,000.00	13,344.45
DESK MONIES					
45100 · Copier	184.65	184.65	9.23%	2,000.00	1,815.35
45120 · Computer Copies	986.50	986.50	8.22%	12,000.00	11,013.50
45130 · Fax	632.22	632.22	18.06%	3,500.00	2,867.78
45200 · Fines/Fees	522.17	522.17	10.44%	5,000.00	4,477.83
45250 · Gifts/Donations	0.00	0.00	0.00%	100.00	100.00
45300 · Lost Materials	605.89	605.89	11.02%	5,500.00	4,894.11
45350 · Non-Resident Fees	9,761.83	9,761.83	10.85%	90,000.00	80,238.17
45550 · Meeting Room Rental	100.00	100.00	10.00%	1,000.00	900.00
45600 · ILL Fees	29.34	29.34	8.38%	350.00	320.66
45650 · Maker Studio	416.86	416.86	13.90%	3,000.00	2,583.14
45700 · Passport Fees	3,465.00	3,465.00	13.86%	25,000.00	21,535.00
45800 · License Stickers	205.80	205.80	13.72%	1,500.00	1,294.20
TOTAL DESK MONIES	16,910.26	16,910.26	11.35%	148,950.00	132,039.74
OTHER INCOME					
46500 · OCLC Refund	0.00	0.00	0.00%	500.00	500.00
46700 · Miscellaneous	221.00	221.00	22.10%	1,000.00	779.00
46800 · Collection Agency Fee	0.00	0.00	0.00%	100.00	100.00
TOTAL OTHER INCOME	221.00	221.00	13.81%	1,600.00	1,379.00
TOTAL	2,357,521.42	2,357,521.42	54.01%	4,364,988.70	2,007,467.28
49000 · Operating Transfer In	10,500.00	10,500.00			
GRAND TOTAL	2,368,021.42	2,368,021.42	54.25%	4,364,988.70	1,996,967.28

Operating Transfer Out reflects \$10,500.00 from Corporate Reserves

70000 · Operating Transfer Purchases - Premier Landscape Contractors, Inc. \$10,500.00

Indian Prairie Public Library District Consolidated Expenditures Report for July 2023

Percent of Year: 8.33

	July 23	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	174,463.82	174,463.82	7.44%	2,344,628.00	2,170,164.18		
61310 · Benefits - Medical / Life Ins.	20,549.02	20,549.02	8.65%	237,660.00	217,110.98		
61330 · Benefits - IMRF	15,538.88	15,538.88	6.90%	225,134.00	209,595.12		
61340 · Benefits - FICA	9,868.41	9,868.41	5.69%	173,445.00	163,576.59		
61400 · Staff Development	59.95	59.95	0.27%	21,900.00	21,840.05		
61600 · Board Development	0.00	0.00	0.00%	1,000.00	1,000.00		
61710 · Workers Compensation	4,083.00	4,083.00	100.00%	4,083.00	0.00		
61720 · Unemployment Insurance	943.50	943.50	26.96%	3,500.00	2,556.50		
TOTAL PERSONNEL	225,506.58	225,506.58	7.49%	3,011,350.00	2,785,843.42		#DIV/0!
MATERIALS							
62100 · Books	5,413.26	5,413.26	3.42%	158,300.00	152,886.74		
62200 · Periodicals	4,456.13	4,456.13	24.35%	18,300.00	13,843.87		
62300 · Audio	160.00	160.00	0.59%	27,300.00	27,140.00		
62400 · Video	0.00	0.00	0.00%	37,450.00	37,450.00		
62500 · Multi-Media	0.00	0.00	0.00%	2,000.00	2,000.00		
62600 · eMaterials	64,923.38	64,923.38	29.50%	220,100.00	155,176.62		
62700 · Console Games	29.88	29.88	0.40%	7,500.00	7,470.12		
62800 · Damaged Item Replacement	49.27	49.27	0.82%	6,000.00	5,950.73		
62900 · Materials Supplies	1,141.43	1,141.43	5.44%	21,000.00	19,858.57		
TOTAL MATERIALS	76,173.35	76,173.35	15.30%	497,950.00	421,776.65		#DIV/0!
BUILDING							
63200 · Cleaning Service	12,733.70	12,733.70	15.34%	83,000.00	70,266.30		
63300 · Utilities (1-8-11 · Gas)	931.32	931.32	3.85%	24,210.00	23,278.68		
63300 · Utilities (1-8-12 · Electric)	7,239.34	7,239.34	13.16%	55,000.00	47,760.66		
63300 · Utilities (1-8-13 · Telephone)	0.00	0.00	0.00%	2,500.00	2,500.00		
63300 · Utilities (1-8-14 · Water/Sewer)	1,838.82	1,838.82	15.32%	12,000.00	10,161.18		
63300 · Utilities (1-8-15 · Garbage Disposal)	456.95	456.95	7.03%	6,500.00	6,043.05		
63350 · Building Supplies	2,200.05	2,200.05	15.72%	14,000.00	11,799.95		
63400 · Maintenance Supplies	911.81	911.81	8.29%	11,000.00	10,088.19		
63500 · Security System Monitoring	50.00	50.00	5.00%	1,000.00	950.00		
63600 · Property Maintenance	1,021.40	1,021.40	3.24%	50,000.00	48,378.60		
63800 · Building Maintenance/Repair	13,879.49	13,879.49	23.13%	60,000.00	46,120.51		
TOTAL BUILDING	41,862.88	41,862.88	13.12%	319,210.00	277,347.12		#DIV/0!
OPERATIONS							
64100 · Payroll Service	0.00	0.00	0.00%	8,000.00	8,000.00		
64200 · Supplies - Office	166.78	166.78	2.78%	6,000.00	5,833.22		
64300 · Photocopy Supplies	34.97	34.97	1.40%	2,500.00	2,465.03		
64400 · Guest Services Supplies	5.50	5.50	0.37%	1,500.00	1,494.50		
64500 · Postage	7,585.05	7,585.05	94.81%	8,000.00	414.95		
64550 · Passport Postage	414.95	414.95	9.22%	4,500.00	4,085.05		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	500.00	500.00		
64700 · Travel	0.00	0.00	0.00%	1,000.00	1,000.00		
64800 · Organizational Memberships	50.00	50.00	1.67%	3,000.00	2,950.00		
64900 · Bank Fees	310.81	310.81	15.54%	2,000.00	1,689.19		
TOTAL OPERATION	8,568.06	8,568.06	23.16%	37,000.00	28,431.94		#DIV/0!
TECHNOLOGY							
65100 · Supplies-Toner	0.00	0.00	0.00%	15,000.00	15,000.00		
65160 · Supplies-Technology Services	0.00	0.00	0.00%	200.00	200.00		
65170 · Supplies-Maker Studio	157.87	157.87	3.52%	4,480.00	4,322.13		
65200 · Technology-Prof Services	3,191.25	3,191.25	53.19%	6,000.00	2,808.75		
65300 · Purchase of Equipment	17,023.57	17,023.57	37.82%	45,010.00	27,986.43		
65350 · Library of Things	500.00	500.00	12.50%	4,000.00	3,500.00		

Indian Prairie Public Library District Consolidated Expenditures Report for July 2023

Percent of Year: 8.33	July 23	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65400 · Technology Equip Mnt/Repair	0.00	0.00	0.00%	21,905.00	21,905.00		
65500 · Software	300.00	300.00	2.20%	13,626.00	13,326.00		
65600 · SWAN	13,236.20	13,236.20	26.11%	50,701.00	37,464.80		
65700 · Telecommunications	0.00	0.00	0.00%	12,121.00	12,121.00		
TOTAL TECHNOLOGY	34,408.89	34,408.89	19.89%	173,043.00	138,634.11		#DIV/0!
CONTRACTUAL SERVICES							
66100 · General Professional Services	675.00	675.00	1.96%	34,500.00	33,825.00		
66200 · Credit Bureau	78.80	78.80	7.88%	1,000.00	921.20		
66300 · Copier	445.54	445.54	14.85%	3,000.00	2,554.46		
66400 · Copier Maintenance Contract	59.50	59.50	2.98%	2,000.00	1,940.50		
66500 · Background Screenings	0.00	0.00		1,000.00			
66900 · Fees - Bond Registrar	0.00	0.00	0.00%	200.00	200.00		
TOTAL CONTRACTUAL SERVICES	1,258.84	1,258.84	3.02%	41,700.00	39,441.16		#DIV/0!
INSURANCE							
67100 · Multi Peril-Physical Assets	14,623.00	14,623.00	100.00%	14,623.00	0.00		
67200 · Bonding	1,360.00	1,360.00	100.00%	1,360.00	0.00		
67300 · Officers & Directors Liability	2,153.00	2,153.00	100.00%	2,153.00	0.00		
67400 · Umbrella Liability	2,775.00	2,775.00	100.00%	2,775.00	0.00		
TOTAL INSURANCE	20,911.00	20,911.00	100.00%	20,911.00	0.00		#DIV/0!
COMMUNICATIONS							
68110 · Marketing Newsletter	2,713.20	2,713.20	5.70%	47,600.00	44,886.80		
68111 · eNewsletter	0.00	0.00	0.00%	9,150.00	9,150.00		
68210 · Marketing Advertising	75.00	75.00	10.00%	750.00	675.00		
68310 · Marketing Supplies	0.00	0.00	0.00%	1,300.00	1,300.00		
68410 · Marketing-Information Printing	0.00	0.00	0.00%	5,000.00	5,000.00		
68500 · Legal Notices	0.00	0.00	0.00%	1,500.00	1,500.00		
TOTAL COMMUNICATIONS	2,788.20	2,788.20	4.27%	65,300.00	62,511.80		#DIV/0!
PROGRAMMING							
68600 · Programming	3,873.87	3,873.87	9.98%	38,800.00	34,926.13		
TOTAL PROGRAMMING	3,873.87	3,873.87	9.98%	38,800.00	34,926.13		#DIV/0!
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	10,500.00	10,500.00	0.00%		-10,500.00		
69900 · Contingency	0.00	0.00	0.00%	35,000.00	35,000.00		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	436,351.67	436,351.67	10.29%	4,240,264.00	3,803,912.33		
70000 · Operating Transfer Purchases	10,500.00	10,500.00	0.00%				
GRAND TOTAL	446,851.67	446,851.67	10.54%	4,240,264.00	3,793,412.33	0.00	#DIV/0!

Operating Transfer Out reflects \$10,500.00 from Corporate Reserves

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MPI Wealth Management, LLC.
15 Salt Creek Lane, Suite 404
Hinsdale, IL 60521

Client Update Report

6/30/2023

Account

Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

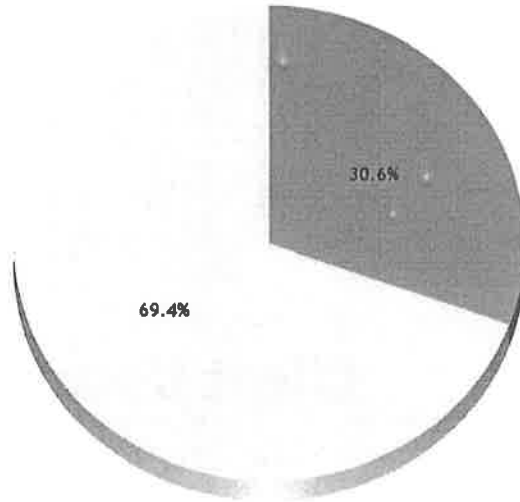


Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Holdings Overview

US Dollar
6/30/2023

Portfolio Allocation as of 6/30/2023

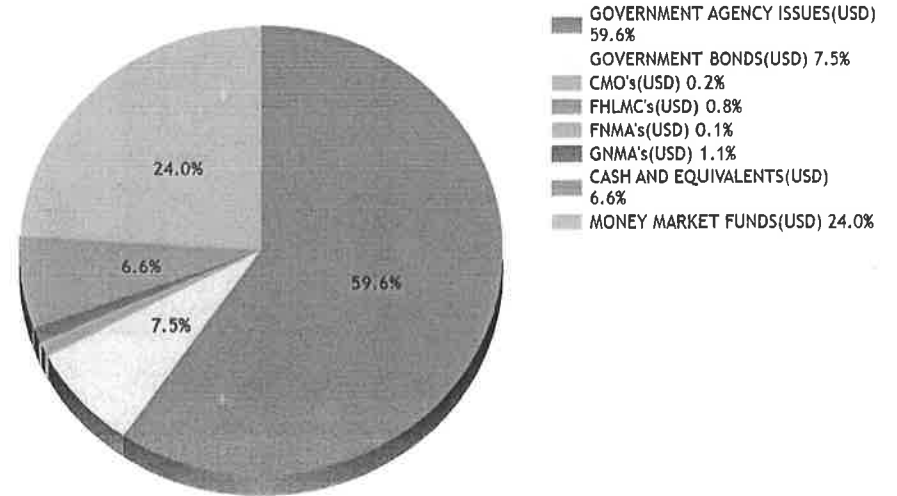


Asset Class	Market Value	% Equity	% Assets
Cash and Equivalents	399,900.17	30.6	30.6
Fixed Income	907,643.18	69.4	69.4
Equity Total	1,307,543.35	100.0	100.0

Top 10 Holdings

Symbol	Security	Market Value	% Assets
snxxx	Schwab Charles Family Fund Treas Oblig Inv	313,503.27	24.0
3133ef5e3	Federal Farm Credit Banks 2.250% Due 4/27/2027	139,242.23	10.6
3134gwuq7	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	132,051.86	10.1
3130ak6v3	Federal Home Loan Banks 0.730% Due 9/22/2027	129,447.65	9.9
3130al4c5	Federal Home Loan Banks 0.950% Due 2/25/2028	127,637.47	9.8
3134gwp67	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	127,406.86	9.7
3133embg6	Federal Farm Credit Banks 1.120% Due 9/28/2029	124,082.01	9.5
91282cdm0	United States Treas Nts 0.500% Due 11/30/2023	98,072.92	7.5
cash	Cash Account Balance	86,396.90	6.6
3128puda7	FHLMC PC Gold 15 Yr 4.000% Due 3/1/2026	6,842.14	0.5
Top 10 Holdings Total		1,284,683.30	98.3

Equity Allocation by Security Type





Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Performance by Asset Class

Net of Fees | US Dollar
12/31/2022 - 6/30/2023

Time Period	Cash and Equivalents	Equity	Fixed Income	Other	Total Portfolio
Market Value on 12/31/2022	181,154.40	0.00	1,102,478.09	0.00	1,283,632.49
Accrued Interest	0.00	0.00	2,850.38	0.00	2,850.38
Purchases/Contributions	390,103.92	0.00	170,628.35	0.00	0.00
Sales/Withdrawals	-170,628.35	0.00	-390,103.92	0.00	0.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	0.00
Realized Gains	0.00	0.00	4,251.47	0.00	4,251.47
Unrealized Gains	0.00	0.00	10,192.86	0.00	10,192.86
Interest Income	211.91	0.00	7,515.79	0.00	7,727.70
Dividend Income	1,003.27	0.00	0.00	0.00	1,003.27
Change in Accrued Interest	0.00	0.00	-169.83	0.00	-169.83
Management Fees	-1,944.98	0.00	0.00	0.00	-1,944.98
Portfolio Fees	0.00	0.00	0.00	0.00	0.00
Market Value on 6/30/2023	399,900.17	0.00	904,962.63	0.00	1,304,862.80
Accrued Interest	0.00	0.00	2,680.55	0.00	2,680.55
Average Capital Base	157,603.97	0.00	1,128,878.89	0.00	1,286,482.87
Total Fees	-1,944.98	0.00	0.00	0.00	-1,944.98
Total Gain after Fees	-729.80	0.00	21,790.28	0.00	21,060.48
IRR for 0.50 Years	-0.46%	0.00%	1.93%	0.00%	1.64%



Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
6/30/2023

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
GOVERNMENT AGENCY ISSUES(USD)							
150,000	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	99.98	149,974.54	87.86	131,789.36	10.1	4.5
150,000	Federal Farm Credit Banks 2.250% Due 4/27/2027	105.57	158,361.48	92.43	138,651.60	10.6	4.4
150,000	Federal Home Loan Banks 0.730% Due 9/22/2027	99.97	149,949.47	86.10	129,149.56	9.9	4.4
150,000	Federal Home Loan Banks 0.950% Due 2/25/2028	99.70	149,543.49	84.76	127,142.68	9.7	4.6
150,000	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	100.00	150,000.00	84.64	126,965.20	9.7	4.3
150,000	Federal Farm Credit Banks 1.120% Due 9/28/2029	99.96	149,941.81	82.44	123,652.68	9.5	4.4
	Accrued Interest				2,517.00	0.2	
			907,770.79		779,868.08	59.6	4.4
GOVERNMENT BONDS(USD)							
100,000	United States Treas Nts 0.500% Due 11/30/2023	98.29	98,289.39	98.03	98,031.25	7.5	5.3
	Accrued Interest				41.67	0.0	
			98,289.39		98,072.92	7.5	5.3
CMO's(USD)							
1,415,000	FNMA REMIC Trust 2003-27 4.000% Due 4/25/2033	108.00	1,806.54	97.60	1,632.50	0.1	2.2
32,000	FHLMC REMIC Series 3325 5.500% Due 6/15/2037	108.11	760.82	101.45	714.00	0.1	3.0
	Accrued Interest				8.51	0.0	
			2,567.36		2,355.01	0.2	2.4
FHLMC's(USD)							
520,000	FHLMC PC Gold Cash 20 5.500% Due 8/1/2024	109.50	1,034.84	99.69	942.16	0.1	1.3
81,000	FHLMC PC Gold 15 Yr 3.500% Due 11/1/2025	104.53	1,691.14	97.75	1,581.41	0.1	0.9
280,000	FHLMC PC Gold 15 Yr 4.000% Due 3/1/2026	107.31	7,488.48	97.73	6,819.65	0.5	5.3



Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
 6/30/2023

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
240,000	FHLMC PC Gold Comb 15 4.500% Due 9/1/2026	107.19	1,436.33	98.80	1,323.98	0.1	1.7
	Accrued Interest				36.09	0.0	
			11,650.79		10,703.28	0.8	3.9
FNMA's(USD)							
50,000	FNMA Pass-Thru Int 15 Year 4.000% Due 11/1/2028	106.63	1,970.20	97.74	1,805.97	0.1	4.8
	Accrued Interest				5.95	0.0	
			1,970.20		1,811.92	0.1	4.8
GNMA's(USD)							
75,000	GNMA Pass-Thru X Single Family 7.000% Due 11/15/2024	110.97	388.51	99.72	349.12	0.0	3.6
100,000	GNMA Pass-Thru M Single Family 4.500% Due 1/20/2025	108.00	1,462.43	96.81	1,310.87	0.1	2.6
3,245,000	GNMA Pass-Thru X Single Family 7.000% Due 6/15/2031	111.93	5,636.08	98.77	4,973.34	0.4	3.1
125,000	GNMA Pass-Thru X Single Family 5.500% Due 12/15/2032	108.98	2,815.12	100.42	2,594.01	0.2	2.1
175,000	GNMA Pass-Thru X Platinum 30 Year 5.500% Due 4/15/2033	108.99	1,659.05	101.54	1,545.76	0.1	1.6
100,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.01	2,249.67	100.46	2,073.19	0.2	2.2
38,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.14	869.11	100.47	800.10	0.1	1.8
111,289	GNMA Pass-Thru X Single Family 6.000% Due 6/15/2037	107.23	778.47	103.51	751.46	0.1	2.3
53,114	GNMA Pass-Thru X Single Family 6.000% Due 10/15/2038	108.93	379.95	104.01	362.78	0.0	2.5
	Accrued Interest				71.33	0.0	
			16,238.40		14,831.97	1.1	2.5
CASH AND EQUIVALENTS(USD)							
	Cash Account Balance		86,396.90		86,396.90	6.6	0.0
			86,396.90		86,396.90	6.6	0.0

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Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
 6/30/2023

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
MONEY MARKET FUNDS(USD)							
313,503.27	Schwab Charles Family Fund Treas Oblig Inv	1.00	313,503.27	1.00	313,503.27	24.0	4.9
			313,503.27		313,503.27	24.0	4.9
Total Portfolio			1,438,387.09		1,307,543.35	100.0	4.3



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Disclaimer & Terms

6/30/2023

A Note About This Report

The information and market values contained in this report are based on data received from your custodian(s), outside pricing services, and other sources that MPI Wealth Management, LLC. ("MPI") believes to be reliable. These market values are net of fees and also include accrued interest (if applicable). Valuations can be inherently imprecise, particularly regarding less liquid assets, and the valuations shown may be greater or less than the price at which the assets can be sold. Performance and market values for the assets in your account(s) obtained from another source may differ from the information in this report because the performance calculations and values may have been based on different sources of pricing information, accounting or calculation methodology and analysis. We urge you to advise us immediately if you have not received your custodian or brokerage statement which is required to be delivered to you no less frequently than quarterly. In addition, please compare any account information provided by us with account statements from your broker-dealer or custodian and to advise us of any discrepancies. The official record of your account is maintained by your broker-dealer or custodian. If your management fee is automatically deducted from your account(s) please note that the account custodian does not verify the accuracy of the advisory fee calculation.

Performance

Portfolio performance is calculated utilizing a total return methodology. The total rate of return for the time periods shown is equal to the change in the value of the portfolio, including capital appreciation, depreciation and income as a percentage of the beginning market value of the portfolio adjusted for all contributions and withdrawals. The total return is expressed as a percentage gain or loss in the investment's value. All cash flows are weighted from the actual date of the contribution or withdrawal in order to minimize the effect of cash flows on the investment performance of your account(s). Total returns for your account(s) are presented net of fees (money manager fees, MPI's advisory fees, and custodian fees) and other expenses (where applicable) paid from your account(s). It should also be noted that, certain security types and other assets are excluded from this report. These assets may include, among others, real estate, notes and mortgages, insurance policies, personal property, receivables, and partnerships interests. The performance results have been compiled solely by MPI and have not been independently verified. Please keep in mind that past performance may not be indicative of future results and does not guarantee future positive returns. This report includes information as of the date indicated based on trades that have been executed in the account(s). To the extent that your regular account statements report information based on settlement date rather than trade date, there is a possibility that trades executed but not settled before the end of a reporting period may be reflected in this report but not on your regular account statements.

Keeping MPI Wealth Management, LLC. Up-to-Date

If you wish to impose reasonable restrictions or modify existing restrictions concerning the management of your account or if your financial situation, investment objectives, or risk tolerance have changed, please contact your MPI Investment Advisor Representative at (630)325-6900. We will contact you at least annually to determine if your investment goals, objectives and risk tolerance have changed.

ADV & Privacy Policy Offering

If you would like to obtain copies of ADV Part 2 or the Privacy Policy for MPI please send a written request to the attention of: Matthew Pequet, MPI Wealth Management, LLC., 15 Salt Creek Lane, Suite 404, Hinsdale, IL 60521. Copies will be provided to you free of charge.

Strategic Planning Timeline

- September 2023: Request Proposals from Strategic Planning Consultants
- October 2023: Review Proposals (by Board or by Planning committee)
- November 2023: Invite selected consultant/s to Board meeting for interview/Q&A
- January 2024: Consulting firm selected and confirmed. Pre-planning begins.
- February-March 2024: Begin process; gather community, staff, board feedback through surveys and focus groups.
- April 2024: Identify primary initiatives and present to Library Board
- May 2024: Create draft plan
- June 2024: Approve final plan at June Board meeting
- July 2024: Official kickoff of new strategic plan



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.