

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

**Board of Trustees Regular Meeting
February 19, 2014 – 7 p.m. – Conference Room**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Beena Deshmukh, Marian Krupicka,
Julia Lacayo, Dorothy Schardt, Victoria Suriano
- B. Mission Statement: We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.
- Vision Statement: Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.
- C. Public Comment
- D. Communications and Announcements
- | | | |
|---|--------|--|
| 1. City of Darien to IPPL Board re: Citizen of the Year | Page 4 | |
| 2. Darien Chamber to Bukovac re: Using Parking Lot | Page 5 | |
| 3. Bukovac to Darien Chamber re: Using Parking Lot | Page 6 | |
| 4. Darien Woman's Club re: Thank You for Soap Donation Assistance | Page 7 | |
| 5. Bukovac to Avci: Thank You for Donation | Page 8 | |
- E. Omnibus Consent Agenda
- | | | |
|---|---------|--------|
| 1. Minutes of Regular Board Meeting, January 15, 2014 | Page 9 | Action |
| 2. Treasurer's Report | Page 12 | |
| 3. Action on Bill/Additional Bills | Page 16 | |
| 4. Building & Grounds Committee Minutes, January 22, 2014 | Page 21 | |
- F. Items Deleted from Omnibus Consent Agenda
- | | | |
|--|--|--------|
| | | Action |
|--|--|--------|
- G. Library Director's Report
- | | | |
|--|---------|-------------|
| | Page 23 | Information |
|--|---------|-------------|
- H. Staff Report
- | | | |
|--|--|-------------|
| Tyler Works, Youth Services Senior/ Teen Librarian, Introduction | | Information |
| Shirley Jensen, Adult Services Senior Librarian, Zinio E-magazines | | Information |
- I. Reports
- | | | |
|--|--|-------------|
| 1. Darien Committee Intergovernmental Coordination (Suriano, Krupicka) | | Information |
| 2. WB/BR Chamber of Commerce Meeting (none) | | |

BOARD MEETING – FEBRUARY 19, 2014 – PAGE 2

Reports (continued)

3. Darien Chamber of Commerce (none)

4. RAILS

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Information

5. Building and Grounds Committee (Krupicka)

Information

6. Finance Committee (no report)

7. Plan/Annexation Committee (no report)

8. Policy Committee (no report)

J. Unfinished Business

1. Appointment of Trustees

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Action

K. New Business

1. Library User Survey Results

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Information

L. Meetings Scheduled – Policy Committee, Feb. 26, 12:30 p.m.
Annexation Committee - March 12, 9:30 a.m.

M. Community Events

N. Library Events

Crime Readers Book Discussion- Brimstone Wedding by Barbara Vine	2/20/2014	7:00 PM
AARP Tax Aide 2014	2/21/2014	9:00 AM
Movies & More: Who Framed Roger Rabbit	2/21/2014	7:00 PM
Little University Spring Session	2/24/2014	All Day
AARP Tax Aide 2014	2/24/2014	9:00 AM
Adult Chess Group	2/24/2014	6:00 PM
Great Decisions	2/24/2014	7:00 PM
La Clemenza di Tito: Lyric Opera Lecture	2/25/2014	7:00 PM
Needlers	2/25/2014	7:00 PM
Facebook 101	2/26/2014	6:00 PM
GenLit (for 20-30somethings)	2/26/2014	6:30 PM
Genealogy Group	2/27/2014	1:00 PM
Author Visit: Brigid Pasulka	2/27/2014	7:00 PM
AARP Tax Aide 2014	2/28/2014	9:00 AM
Create Minecraft	2/28/2014	1:30 PM
Practice ACT	3/1/2014	10:00 AM
ESL Conversation Group	3/1/2014	10:00 AM
AARP Tax Aide 2014	3/3/2014	9:00 AM
Adult Chess Group	3/3/2014	6:00 PM
AARP Tax Aide 2014	3/7/2014	9:00 AM
Vine Video Challenge	3/9/2014	2:00 PM
AARP Tax Aide 2014	3/10/2014	9:00 AM
Adult Chess Group	3/10/2014	6:00 PM
Great Decisions	3/10/2014	7:00 PM
DIYT's	3/11/2014	4:00 PM

BOARD MEETING – FEBRUARY 19, 2014 – PAGE 3

Stop Motion Video Workshop	3/11/2014	6:30 PM
Novel Idea- The Big Read	3/12/2014	7:00 PM
Captain Phillips (2013)	3/13/2014	2:00 PM
AARP Tax Aide 2014	3/14/2014	9:00 AM
Senior Friday Fun Days	3/14/2014	10:00 AM
NBA 2K14 Tournament	3/14/2014	6:00 PM
ESL Conversation Group	3/15/2014	10:00 AM
Teen Advisory Board (TAB)	3/15/2014	2:30 PM
Start Early - Start Smart	3/16/2014	2:00 PM
AARP Tax Aide 2014	3/17/2014	9:00 AM
Adult Chess Group	3/17/2014	6:00 PM

O. Adjournment



CITY OF DARIEN

In the County of DuPage and the State of Illinois
Incorporated 1969

January 28, 2014

Indian Prairie Public Library board
Crystal Megaridis, President
401 Plainfield Road
Darien, IL 60561

Dear Indian Prairie Public Library board,

You are cordially invited to attend a dinner-dance honoring
Darien's 2014 Citizen of the Year recipient,
John F. Potoske Jr.

The event will take place on:
Saturday, March 8th, 2014
Alpine Banquets
8230 S. Cass Avenue; Darien
Cocktails – 6 pm / Dinner – 7 pm

Your attendance will enhance the celebration of this well deserving individual.

The \$30.00 per person cost includes a full-course dinner, 3-hours of open bar, music and dancing. For reservations, please contact Darien City Hall at 630-852-5000, Ext. 8102. Please specify the full names of those attending and their dinner choice of either Roast Pork Loin or Chicken Marsala. Please indicate also if there are specific individuals you wish to be seated with at the event. Checks should be made out to City of Darien and mailed to: City of Darien, Atten: Citizen of the Year Committee, 1702 Plainfield Road; Darien, Illinois, 60561 or drop it off at the location. City Hall is open Monday through Friday from 8:30 am to 5 pm. Payment should be received no later than Friday, February 28th, 2014.

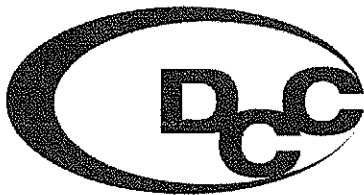
To kick-off this annual recognition, please join us on Tuesday, February 18th for a Coffee/Cake Reception for John at City Hall following the City Council Meeting which begins at 7:30 pm.

We hope you will be able to join us for this very special time and recognition.

Sincerely,

Kathleen Weaver
Kathleen Weaver
Mayor, City of Darien
/bik

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**Darien Chamber
of Commerce**

YOUR CONNECTION TO BUSINESS SUCCESS

February 10, 2014

Jamie Bukovac
Indian Prairie Public Library
401 Plainfield Road
Darien, IL 60561-4207

Dear Jamie:

The Darien Chamber of Commerce will host the 14th Annual Darien Dash on Sunday, May 18th. This event will be held at Darien Community Park. Registration begins at 7 a.m. and the races begin at 8:30 a.m. We are requesting approval to use the Library's parking lot. We would expect the event activities to conclude by approximately 11 a.m. Your logo will be included in the partner section of our website and all of our marketing material.

Attached is a copy of our Certificate of Insurance.

If you have any questions or concerns, please call the Chamber office. Thank you for your consideration and continued support of the Darien Chamber of Commerce.

Sincerely,

Clare Bongiovanni

Clare Bongiovanni
President & CEO

401 Plainfield Road | Darien, Illinois 60561-4207
T 630/887-8760 F 630/887-1018 ippl.info



February 11, 2014


Clare Bongiovanni
Darien Chamber of Commerce
1702 Plainfield Road
Darien, IL 60561

Dear Clare:

Regarding your request to use the library parking lot for the Darien Dash on May 18, we would be happy to provide use of the library parking lot for the event. Per your letter, we've received the Certificate of Insurance listing the library as an additional insured.

Best wishes for another successful Dash. We're happy to be able to support this important community event.

Sincerely,


Jamie Bukovac
Director



January 27, 2014

Mrs. Jamie Bukovac
Library Director
Indian Prairie Public Library
401 Plainfield Road
Darien, IL 60561

Dear Mrs. Bukovac:

On behalf of the Darien Woman's Club I wish to express our thanks regarding your support of our soap donation project this past holiday season. Because of your assistance and that of others the Darien Woman's Club collected 425 soap items and served some 200 needy families in the area. Thank you for opening the doors for this project at the Indian Prairie Public Library by permitting us to place a box for our soap donations at the library. Boxes for soap donations were also placed at Mark DeLay, Lace, and Eisenhower Schools along with the Darien Park District Community Center, Republic Bank on 75th Street, and Citizens Financial Bank on Cass Avenue. One place alone could not get this job done. The Darien Woman's Club appreciates all of this community spirit and generosity to aid those in need.

Thank you again for your help and our best wishes to you for a happy 2014.

Sincerely,

Mary Beardsley
Home Life Committee – Darien Woman's Club

cc: Sandra Stevens
President – Darien Woman's Club

401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 ippl.info



February 14, 2014

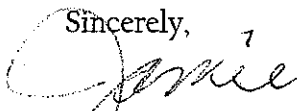
Halil Avci
Rotary Club of Darien
P. O. Box 423
Westmont, IL 60559

Dear Halil,

On behalf of the Library Board of Trustees and the staff of the Indian Prairie Public Library, we wish to extend a sincere thank you for the Rotary's donation of \$354.00 to the library. We're very excited about our joint partnership to present "Pages for All Ages" to our community. Thank you for approaching us with the idea of intergenerational programming. We look forward to future partnerships.

Again, thank you for your generosity and support of the library.

Sincerely,



Jamie Bukovac
Director

Board of Trustees

Victoria Suriano /President Donald Damon /Vice President Marian Krupicka /Treasurer Beena Deshmukh /Secretary
Julia Lacayo /Trustee Dorothy Schardt /Trustee Jamie Bukovac /Library Director

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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 15, 2014

**Board of Trustees Regular Meeting
January 15, 2014 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:07 p.m. Secretary Deshmukh called the roll.
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Dorothy Schardt,
Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Suzy Deucher, Ann Stovall
Others:

President Suriano asked for additions and/or corrections to the agenda. Bukovac added E3 to
Communication and Announcements, Majchrowicz to Sheehan re: Our Lady of Mount Carmel
Food Pantry.

B. Trustee Oath of Office –Dorothy Schardt took the oath of office.

C. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples’
lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community
depends upon the Indian Prairie Public Library District as a vital and trusted resource for
achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art
service, the library is an essential center of learning, inspiration, and community pride.

D. Public Comment – none

At this point Deucher and Stovall gave the staff report. They left at 7:35 and the Board
continued with Communications and Announcements and the rest of the agenda.

E. Communications and Announcements

1. Clare to Jamie re: Thank You and Donation from the Darien Chamber
2. ILA Library Trustee 2014 Workshop
3. Majchrowicz to Sheehan re: Our Lady of Mount Carmel Food Pantry

F. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, December 18, 2013
2. Treasurer’s Report
3. Action on Bill/Additional Bills
4. Statement of Receipts and Disbursements for Fiscal Period July 1, 2013 Through December
31, 2013

Lacayo moved, Krupicka seconded to set the Omnibus Consent Agenda. Motion carried
unanimously. Lacayo moved, Deshmukh seconded to approve the Omnibus Consent
Agenda. Motion carried unanimously.

G. Items Deleted from Omnibus Consent Agenda - none

H. Library Director's Report

Bukovac reported that Jenn Weinschenker, a library patron and local artist, would like to create a painting for the library and donate it. Her style is abstract and she uses bright colors. She is looking for inspiration from our staff such as a poem, quotation, song or picture. We will begin interviewing for the Marketing and Public Information Coordinator position next week. Eight interviews are set. Bukovac hopes to offer the job by mid-February. We will be starting our intergenerational programming (kids will be matched with seniors) with the Darien Rotary in the spring. Bukovac and Williams will be giving a presentation to the Rotary in February for the summer project in which teens interview seniors to collect their oral histories. We will ask the Rotary for financial help with the equipment.

- I. Staff Report - Suzy Deucher, Adult Services Librarian, demonstrated Hoopla. Deucher explained that part of her job focus is E-books and digital technologies. Hoopla is a new service that allows patrons to stream music and movies to a computer, smartphone or tablet. This is a product designed strictly for libraries by Midwest Tape. We are the first library in SWAN and one of the first libraries in the area to offer this service. Patrons are limited to 3 items per month. Music can be checked out for 7 days and movies for 3 days. Once a patron creates an account they have access to the complete collection. Deucher noted how simple it is to use Hoopla which isn't always the case with mobile technology. We offer a quick start guide and video tutorials on our website as well as classes at the library.

Ann Stovall, Head of Technical & Technology Services, demonstrated Roku. Stovall explained that one of her responsibilities is to look at emerging technologies and work with adult and youth staff to bring them to the patron. Roku is a device that patrons can check out to stream movies on their television from IPPL's My Vudu Collection. The Roku can be checked out for 7 days and comes with a remote control. Wireless internet and a television with an HDMI input are required.

J. Reports

- 1. WB/BR Chamber of Commerce – (no report)
- 2. Darien Chamber of Commerce - (no report)
- 3. RAILS – backup is in the packet.
- 4. Building and Grounds Committee - (no report)
- 5. Finance Committee – (no report)
- 6. Plan/Annexation Committee (no report)
- 7. Policy Committee – (no report)

K. Unfinished Business

- 1. Appointment of Trustees – Kelly Von Zee, our former Early Literacy Librarian, is interested in the Trustee position; her questionnaire is in the packet. She is very interested in the foreign community within our community and finding ways to do outreach for ethnic groups. The Board agreed that we will invite Von Zee to the February Board Meeting.

L. New Business

- 1. Annual Update 2013-2015 Strategic Plan – Bukovac said that most of the items have been accomplished. She highlighted many of the goals that we reached. Bukovac will update the plan to reflect ways in which we've connected with the villages.
- 2. DarienFest Hours – The Board discussed the Chamber's desire to add Thursday evening to the DarienFest schedule. Currently, the library is closed Friday night, Saturday at 1:00 p.m. and Sunday afternoon due to DarienFest. The Board agreed that they do not want to close

the library any more hours, particularly on a school night. Bukovac will send a letter to the Chamber letting them know the Board's decision. 11

M. Scheduled Meetings

1. A Building and Grounds Committee meeting is scheduled for January 22 at 1:00 p.m.
2. A Policy Committee meeting was scheduled for February 26 at 12:30 p.m.
3. An Annexation Committee meeting was scheduled for March 12 at 9:30 a.m.

N. At 8:34 p.m. Damon moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Schardt, Suriano. Nays: None. Absent: None. Motion carried unanimously.

O. Return to Open Session and Report of Any Action Taken

At 8:38 p.m. Deshmukh moved, Damon seconded to go back into open session. Roll call vote. Motion carried unanimously. Krupicka moved, Suriano seconded to approve the closed session minutes dated January 16, 2013. Abstain: Damon, Deshmukh, Lacayo, Schardt. Motion carried. Krupicka moved, Suriano seconded to keep all closed session minutes closed. Motion carried unanimously.

P. At 8:45 Deshmukh moved, Lacayo seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Library Director). Roll call vote. Ayes: Damon, Deshmukh, Krupicka, Lacayo, Schardt, Suriano. Nays: None. Absent: None. Motion carried unanimously

Q. Return to Open Session and Report of Any Action Taken

At 9:40 p.m. Deshmukh moved, Lacayo seconded to go back in to open session. Damon moved, Krupicka seconded to set the Director's salary at \$114,500 per annum and to award a bonus of \$1000. Motion carried unanimously.

R. Community Events

S. Library Events

T. Adjournment

At 9:41 Deshmukh moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Beena Deshmukh, Secretary

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 1/31/2014

Balance on hand as of December 31, 2013.....	3,118,510.55
Cash Receipts for January.....	35,171.05
Cash Disbursements for January.....	308,966.38
Cash on hand as of January 31, 2014.....	2,844,715.22
Illinois Funds (Money Market) - Average Monthly Rate 0.014%	
General.....	333,602.50
Special Reserve.....	20,950.18
Working Cash.....	315.06
Bond.....	7,437.75
Children's Endowment.....	2,885.94
Endowment.....	11,170.94
<u>MPI Investments</u>	1,148,753.57

JP Morgan Chase - Savings - Rate .05%	
General.....	867,700.79

Working Cash Fund

MPI Investments.....	389,445.35
JP Morgan Chase - Checking - Rate .05%	
General.....	56,740.37
Hinsdale Bank & Trust - Checking.....	5,108.77
Petty Cash.....	200.00
Petty Cash/Circulation.....	404.00
Balances as of January 31, 2014.....	2,844,715.22

FUND BALANCES AS OF 01/31/2014

Corporate Fund.....	2,157,576.00
Building & Maintenance Fund.....	102,071.09
I.M.R.F. Fund.....	6,940.18
Liability Fund.....	7,357.17
Social Security Fund.....	5,702.68
Special Reserve Fund.....	22,074.08
Working Cash Fund.....	389,847.70
Bond Fund.....	84,797.90
Misc. Balance Sheet Accounts from all Funds.....	68,348.42
Grand Total All Funds.....	2,844,715.22

**Indian Prairie Public Library District
Consolidated Revenue Report for January 2014**

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Percent of Year: 58.33

	RECEIVED January 14	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	16,578.49	3,267,668.53	101.00%	3,235,315.00	-32,353.53
41110 · Bond Property Taxes	2,415.43	244,458.82	51.59%	473,860.00	229,401.18
41150 · Non-current Property Taxes	0.00	870.12	290.04%	300.00	-570.12
43100 · Interest-Tax Levy	0.03	101.00	0.00%	0.00	-101.00
TOTAL PROPERTY TAX & LEVY INTEREST	18,993.95	3,513,098.47	94.71%	3,709,475.00	196,376.53
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	0.00	0.00%	42,000.00	42,000.00
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00%	42,000.00	42,000.00
INTEREST					
43200 · Interest -Checking	3.83	25.10	25.10%	100.00	74.90
43500 · Interest - Investment	44.55	493.61	49.36%	1,000.00	506.39
TOTAL INTEREST	48.38	518.71	47.16%	1,100.00	581.29
DESK MONIES					
45100 · Copier	388.15	3,045.80	67.68%	4,500.00	1,454.20
45120 · Computer Copies	934.43	6,925.86	69.26%	10,000.00	3,074.14
45200 · Fines/Fees	4,576.39	31,979.71	56.11%	57,000.00	25,020.29
45250 · Gifts/Donations	250.00	1,490.00	74.50%	2,000.00	510.00
45300 · Lost Materials	912.65	9,855.35	89.59%	11,000.00	1,144.65
45350 · Non-Resident Fees	5,908.00	52,087.11	61.28%	85,000.00	32,912.89
45400 · DVD Fines	1,070.90	7,298.86	81.10%	9,000.00	1,701.14
45450 · Book Rental	209.75	1,479.75	70.46%	2,100.00	620.25
45550 · Meeting Room Rental	50.00	50.00	25.00%	200.00	150.00
45600 · ILL Fees	5.00	233.35	46.67%	500.00	266.65
TOTAL DESK MONIES	14,305.27	114,445.79	63.13%	181,300.00	66,854.21
OTHER INCOME					
46700 · Miscellaneous	4.50	85.67	5.35%	1,600.00	1,514.33
46750 · Collection Agency Fee	60.00	300.00	0.00%	0.00	-300.00
49000 · Operating Transfer In	226,590.00	226,590.00	0.00%	0.00	-226,590.00
TOTAL OTHER INCOME	226,654.50	226,975.67	0.00%	1,600.00	-225,375.67
GRAND TOTAL	260,002.10	3,855,038.64	97.96%	3,935,475.00	80,436.36

Indian Prairie Public Library District Consolidated Expenditures Report for January 2014

14

Percent of Year: 58.33

	January 14	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	217,423.77	1,109,247.20	56.19%	1,974,041.00	864,793.80	2,033,262.00	54.56%
61310 · Benefits - Medical / Life Ins.	7,229.52	62,834.80	54.88%	114,500.00	51,665.20	132,000.00	47.80%
61320 · Employee Assistance Program	2,500.00	2,500.00	100.00%	2,500.00	0.00	2,600.00	96.15%
61330 · Benefits - IMRF	0.00	83,886.96	44.84%	187,083.00	103,196.04	207,500.00	40.43%
61340 · Benefits - FICA	16,468.54	83,969.56	57.36%	146,389.00	62,419.44	158,500.00	52.98%
61400 · Staff Development	2,348.57	9,583.20	52.08%	18,400.00	8,816.80	25,000.00	38.33%
61500 · Recruitment	0.00	0.00	0.00%	0.00	0.00	1,000.00	0.00%
61600 · Board Development	264.38	421.25	28.08%	1,500.00	1,078.75	22,000.00	1.91%
61710 · Workers Compensation	0.00	12,414.00	112.64%	11,021.00	-1,393.00	15,000.00	82.76%
61720 · Unemployment Insurance	995.62	2,509.81	55.77%	4,500.00	1,990.19	7,000.00	35.85%
TOTAL PERSONNEL	247,230.40	1,367,366.78	55.59%	2,459,934.00	1,092,567.22	2,603,862.00	52.51%
MATERIALS							
62100 · Books	16,074.28	118,817.76	47.68%	249,175.00	130,357.24	255,000.00	46.60%
62200 · Periodicals	5,541.09	22,119.38	61.19%	36,150.00	14,030.62	42,000.00	52.67%
62300 · Audio	1,520.55	24,298.36	48.55%	50,050.00	25,751.64	52,000.00	46.73%
62400 · Video	2,627.69	26,592.32	48.17%	55,200.00	28,607.68	60,000.00	44.32%
62500 · Multi-Media	98.64	847.59	42.38%	2,000.00	1,152.41	2,300.00	36.85%
62600 · Electronic Reference Resources	4.99	46,051.05	70.36%	65,455.00	19,403.95	69,500.00	66.26%
62800 · Processing Supplies	1,471.09	14,643.65	63.67%	23,000.00	8,356.35	25,000.00	58.57%
TOTAL MATERIALS	27,338.33	253,370.11	52.67%	481,030.00	227,659.89	505,800.00	50.09%
BUILDING							
63100 · Building & Maintenance Fund	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
63200 · Cleaning Service	3,211.30	35,657.70	54.86%	65,000.00	29,342.30	70,000.00	50.94%
63300 · Utilities (1-8-11 · Gas)	1,500.00	5,525.47	46.05%	12,000.00	6,474.53	22,000.00	25.12%
63300 · Utilities (1-8-12 · Electric)	3,596.94	33,120.68	55.20%	60,000.00	26,879.32	80,000.00	41.40%
63300 · Utilities (1-8-13 · Telephone)	784.88	6,011.92	54.65%	11,000.00	4,988.08	21,000.00	28.63%
63300 · Utilities (1-8-14 · Water/Sewer)	527.21	4,243.20	101.03%	4,200.00	-43.20	19,000.00	22.33%
63300 · Utilities (1-8-15 · Garbage Disposal)	225.98	1,673.39	55.78%	3,000.00	1,326.61	8,000.00	20.92%
63400 · Maintenance Supplies	663.54	9,795.19	61.22%	16,000.00	6,204.81	20,000.00	48.98%
63500 · Security System Monitoring	0.00	618.00	41.20%	1,500.00	882.00	2,000.00	30.90%
63600 · Property Maintenance	1,848.89	7,636.08	36.36%	21,000.00	13,363.92	30,000.00	25.45%
63800 · Building Maintenance/Repairs	3,113.07	22,305.78	0.00%	43,000.00	20,694.22	55,000.00	40.56%
TOTAL BUILDING	15,471.81	126,587.41	53.48%	236,700.00	110,112.59	327,000.00	38.71%
OPERATIONS							
64200 · Supplies - Office	867.35	5,756.39	44.28%	13,000.00	7,243.61	16,000.00	35.98%
64300 · Photocopy Supplies	218.70	2,472.95	54.95%	4,500.00	2,027.05	5,500.00	44.96%
64400 · Patron Card Supplies	88.66	3,777.44	83.94%	4,500.00	722.56	5,000.00	75.55%
64500 · Postage	0.00	2,452.90	35.04%	7,000.00	4,547.10	9,000.00	27.25%
64600 · Non-Payment Reimbursement	0.00	2,658.00	75.94%	3,500.00	842.00	6,000.00	44.30%
64700 · Travel	0.00	227.47	35.00%	650.00	422.53	1,000.00	22.75%
64800 · Organizational Memberships	0.00	625.00	34.72%	1,800.00	1,175.00	2,200.00	28.41%
64900 · Bank Fees	209.67	1,631.46	60.42%	2,700.00	1,068.54	0.00	0.00%
TOTAL OPERATION	1,384.38	19,601.61	52.06%	37,650.00	18,048.39	44,700.00	43.85%
AUTOMATION							
65100 · Supplies (paper, ink cartridge)	513.92	8,137.80	85.66%	9,500.00	1,362.20	11,000.00	73.98%
65200 · Automation-Prof Services	0.00	29.99	0.60%	5,000.00	4,970.01	10,000.00	0.30%
65300 · Purchase of Equipment	284.94	13,049.57	72.62%	17,970.00	4,920.43	21,000.00	62.14%
65400 · Automation Equip Mnt/Repair	0.00	1,462.71	97.51%	1,500.00	37.29	4,000.00	36.57%
65500 · Software	7,920.57	15,841.92	74.91%	21,148.00	5,306.08	24,000.00	66.01%
65600 · SWAN	12,729.50	38,188.50	75.59%	50,518.00	12,329.50	53,000.00	72.05%
65700 · Telecommunications	527.97	3,666.43	58.20%	6,300.00	2,633.57	9,000.00	40.74%
TOTAL AUTOMATION	21,976.90	80,376.92	71.81%	111,936.00	31,559.08	132,000.00	60.89%

**Indian Prairie Public Library District
Consolidated Expenditures Report for January 2014**

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Percent of Year: 58.33

	January 14	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
CONTRACTUAL SERVICES							
66100 · General Professional Services	0.00	4,348.00	32.21%	13,500.00	9,152.00	29,000.00	14.99%
66200 · Credit Bureau	116.35	640.15	42.66%	1,500.00	859.85	2,000.00	32.01%
66300 · Equipment-Maintenance Repair	693.46	2,917.44	35.58%	8,200.00	5,282.56	9,800.00	29.77%
66900 · Fees - Bond Registrar	0.00	10.00	2.00%	500.00	490.00	0.00	0.00%
TOTAL CONTRACTUAL SERVICES	809.81	7,915.59	33.40%	23,700.00	15,784.41	40,800.00	19.40%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	8,841.00	100.00%	8,841.00	0.00	8,841.00	100.00%
67200 · Bonding	0.00	0.00	0.00%	2,100.00	2,100.00	4,892.00	0.00%
67300 · Officers & Directors Liability	0.00	2,984.00	100.00%	2,984.00	0.00	2,984.00	100.00%
67400 · Umbrella Liability	0.00	3,283.00	100.00%	3,283.00	0.00	3,283.00	100.00%
TOTAL INSURANCE	0.00	15,108.00	87.80%	17,208.00	2,100.00	20,000.00	75.54%
MARKETING							
68110 · Marketing Newsletter	0.00	11,856.63	52.27%	22,685.00	10,828.37	25,800.00	45.96%
68111 · eNewsletter	0.00	1,344.00	89.60%	1,500.00	156.00	0.00	0.00%
68210 · Marketing Advertising	180.00	2,074.24	69.14%	3,000.00	925.76	5,000.00	41.48%
68310 · Marketing Supplies	157.19	1,314.73	52.59%	2,500.00	1,185.27	4,000.00	32.87%
68410 · Marketing-Information Printing	292.90	1,008.18	25.21%	4,000.00	2,991.82	7,500.00	13.44%
68500 · Legal Notices	0.00	988.80	82.40%	1,200.00	211.20	2,000.00	49.44%
68600 · Special Events	636.58	10,377.64	41.18%	25,200.00	14,822.36	30,000.00	34.59%
TOTAL PUBLIC INFORMATION	1,266.67	28,964.22	48.21%	60,085.00	31,120.78	74,300.00	38.98%
CAPITAL OUTLAY & CONTINGENCY							
69100 · Building Improvements	0.00	189.99	0.00%	0.00	-189.99	0.00	0.00%
69200 · Special Reserve Fund	0.00	0.00	0.00%	0.00	0.00	100,000.00	0.00%
69300 · Bond Interest and Principal	0.00	461,597.50	100.00%	461,597.00	-0.50	480,000.00	96.17%
69800 · Operating Transfer Out	226,590.00	226,590.00	0.00%	0.00	-226,590.00	0.00	0.00%
69900 · Contingency	297.00	3,471.13	10.40%	33,372.00	29,900.87	80,000.00	4.34%
TOTAL CAPITAL OUTLAY & CONTINGENCY	226,887.00	691,848.62	139.78%	494,969.00	-196,879.62	680,000.00	104.83%
GRANT/DONATION PURCHASES							
70000 · Grant/Donation Purchases	0.00	977.70	0.00%	0.00	-977.70	0.00	0.00%
TOTAL GRANT/DONATION PURCHASES	0.00	977.70	0.00%	0.00	-977.70	0.00	0.00%
GRAND TOTAL	542,365.30	2,592,116.96	66.07%	3,923,212.00	1,332,072.74	4,408,462.00	58.80%

ACTION ON BILLS January 2014

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Chase Bank-Bills for Approval	45117 thru 45216	\$ 86,434.78
Chase Bank-Salaries for January	35619 thru 35661	\$ 12,873.42
Hinsdale Bank-Direct Deposits	& 16970 thru 17200	\$ 142,760.96
MONTH'S TOTAL:		\$ 242,069.16

Indian Prairie Public Library District
Check Register
 January 1 through January 31, 2014

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Type	Date	Num	Name	Amount
10121 - Checking	JP Morgan Chase			
Liability Check	01/02/2014	45117	Adler & Associates	35.22
Liability Check	01/02/2014	45118	Nationwide Retirement	610.00
Liability Check	01/02/2014	45119	Vantagepoint	1,077.00
Bill Pmt Check	01/02/2014	45120	Dave's Specialty Foods, Inc.	275.00
Bill Pmt Check	01/02/2014	45121	Innovation Experts	275.00
Bill Pmt Check	01/02/2014	45122	Phillip's Interior Plants	215.00
Liability Check	01/09/2014	45123	LIMRiCC	583.97
Bill Pmt Check	01/09/2014	45124	Bibliotheca ITG LLC	5,537.42
Bill Pmt Check	01/09/2014	45125	Canon Business Solutions	693.46
Bill Pmt Check	01/09/2014	45126	Case Lots Inc.	312.30
Bill Pmt Check	01/09/2014	45127	ComPsych	2,500.00
Bill Pmt Check	01/09/2014	45128	Constellation	3,596.94
Bill Pmt Check	01/09/2014	45129	DAC	129.50
Bill Pmt Check	01/09/2014	45130	Downers Grove South High School	180.00
Bill Pmt Check	01/09/2014	45131	Fox Valley Fire & Safety	911.70
Bill Pmt Check	01/09/2014	45132	Kline, Cindy	64.92
Bill Pmt Check	01/09/2014	45133	Quill	52.70
Bill Pmt Check	01/09/2014	45134	Rogers Vending	170.80
Bill Pmt Check	01/09/2014	45135	Runco	480.80
Bill Pmt Check	01/09/2014	45136	ScotPress Printing	65.00
Bill Pmt Check	01/09/2014	45137	Siebert Enterprises	75.00
Bill Pmt Check	01/09/2014	45138	Speciality Mat Service	171.30
Bill Pmt Check	01/09/2014	45139	Tyco SimplexGrinnell	128.12
Bill Pmt Check	01/09/2014	45140	Unique Management	116.35
Bill Pmt Check	01/09/2014	45141	Westmont Paint & Decorating	45.98
Bill Pmt Check	01/09/2014	45142	Williams., Natalie	36.00
Bill Pmt Check	01/09/2014	45143	Yousufi, Sue	25.80
Bill Pmt Check	01/15/2014	45144	American Chamber of Commerce Resou	126.00
Bill Pmt Check	01/15/2014	45145	Anderson's Bookfair Co.	55.00
Bill Pmt Check	01/15/2014	45146	Baker & Taylor	6,321.50
Bill Pmt Check	01/15/2014	45147	Baker & Taylor (video)	712.54
Bill Pmt Check	01/15/2014	45148	Blackstone Audio, Inc.	50.00
Bill Pmt Check	01/15/2014	45149	Chicago SunTimes	130.00
Bill Pmt Check	01/15/2014	45150	Cox, Nancy A.	68.62
Bill Pmt Check	01/15/2014	45151	Darien Park District	1,848.89
Bill Pmt Check	01/15/2014	45152	Davidson Titles, Inc.	878.84
Bill Pmt Check	01/15/2014	45153	Gale/CENGAGE Learning	581.66
Bill Pmt Check	01/15/2014	45154	Ingram Library Services	9.03
Bill Pmt Check	01/15/2014	45155	Inkwell	93.42
Bill Pmt Check	01/15/2014	45156	Law Bulletin Publishing Company	67.00
Bill Pmt Check	01/15/2014	45157	Midwest Tape	915.28
Bill Pmt Check	01/15/2014	45158	Price Digests	79.95
Bill Pmt Check	01/15/2014	45159	Quill	74.67
Bill Pmt Check	01/15/2014	45160	Random House	50.00

Indian Prairie Public Library District
Check Register
January 1 through January 31, 2014

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Type	Date	Num	Name	Amount
Bill Pmt Check	01/15/2014	45161	Recorded Books, LLC	177.15
Bill Pmt Check	01/15/2014	45162	Wolper Information Services	103.99
Liability Check	01/16/2014	45163	Adler & Associates	35.22
Liability Check	01/16/2014	45164	Nationwide Retirement	610.00
Liability Check	01/16/2014	45165	Vantagepoint	1,077.00
Bill Pmt Check	01/16/2014	45166	Baker & Taylor	4,442.53
Bill Pmt Check	01/16/2014	45167	Baker & Taylor (video)	723.17
Bill Pmt Check	01/16/2014	45168	Blackstone Audio, Inc.	200.00
Bill Pmt Check	01/16/2014	45169	DEMCO	494.13
Bill Pmt Check	01/16/2014	45170	Displays2go	48.39
Bill Pmt Check	01/16/2014	45171	Findaway World, LLC	56.82
Bill Pmt Check	01/16/2014	45172	Gale/CENGAGE Learning	373.46
Bill Pmt Check	01/16/2014	45173	Information Today, Inc.	385.05
Bill Pmt Check	01/16/2014	45174	Ingram Library Services	14.85
Bill Pmt Check	01/16/2014	45175	Inkwell	45.57
Bill Pmt Check	01/16/2014	45176	Library Display Design Systems	204.59
Bill Pmt Check	01/16/2014	45177	Lincoln National Life	97.47
Bill Pmt Check	01/16/2014	45178	Midwest Tape	368.87
Bill Pmt Check	01/16/2014	45179	Quill	12.73
Bill Pmt Check	01/16/2014	45180	Random House	10.00
Bill Pmt Check	01/16/2014	45181	Thomson Reuters West	51.49
Bill Pmt Check	01/16/2014	45182	Unique Books, Inc.	125.69
Bill Pmt Check	01/16/2014	45183	Vernon Library Supplies, Inc.	654.26
Bill Pmt Check	01/22/2014	45184	BCBS	7,079.03
Bill Pmt Check	01/22/2014	45185	Comcast	229.85
Bill Pmt Check	01/22/2014	45186	Cosmopolitan Building Services	2,825.00
Bill Pmt Check	01/22/2014	45187	Frank Electric Co.	504.00
Bill Pmt Check	01/22/2014	45188	Groot Industries, Inc.	225.98
Bill Pmt Check	01/22/2014	45189	Inkwell	412.57
Bill Pmt Check	01/22/2014	45190	JavaSmart USA LLC	125.56
Bill Pmt Check	01/22/2014	45191	Kroeschell Service	209.25
Bill Pmt Check	01/22/2014	45192	OverDrive	1,110.45
Bill Pmt Check	01/22/2014	45193	PrintSmart Printing & Graphics, Inc.	88.66
Bill Pmt Check	01/22/2014	45194	Quill	72.07
Bill Pmt Check	01/22/2014	45195	RAILS	792.00
Bill Pmt Check	01/22/2014	45196	ScotPress Printing	227.90
Bill Pmt Check	01/22/2014	45197	Suburban Door Check & Lock Service	547.50
Bill Pmt Check	01/22/2014	45198	SWAN	12,729.50
Bill Pmt Check	01/22/2014	45199	VSP Vision	80.47
Bill Pmt Check	01/29/2014	45200	Alert Alarm Corp.	125.00
Bill Pmt Check	01/29/2014	45201	Bank of America	6,648.76
Bill Pmt Check	01/29/2014	45202	Call One	709.88
Bill Pmt Check	01/29/2014	45203	Case Lots Inc.	110.10
Bill Pmt Check	01/29/2014	45204	CheckBook	34.00
Bill Pmt Check	01/29/2014	45205	DuPage County Public Works	527.21

Indian Prairie Public Library District
Check Register
January 1 through January 31, 2014

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt Check	01/29/2014	45206	Guardian	427.49
Bill Pmt Check	01/29/2014	45207	Illinois Library Association	75.00
Bill Pmt Check	01/29/2014	45208	OverDrive	92.95
Bill Pmt Check	01/29/2014	45209	Recorded Books, LLC	7,149.47
Bill Pmt Check	01/29/2014	45210	Rogers Vending	22.50
Bill Pmt Check	01/29/2014	45211	Runco	84.57
Bill Pmt Check	01/29/2014	45212	Target	18.23
Bill Pmt Check	01/29/2014	45213	ThyssenKrupp Elevator	687.50
Liability Check	01/30/2014	45214	Adler & Associates	35.22
Liability Check	01/30/2014	45215	Nationwide Retirement	610.00
Liability Check	01/30/2014	45216	Vantagepoint	1,077.00
Total 10121 - Checking JP Morgan Chase				<u>86,434.78</u>
TOTAL				<u><u>86,434.78</u></u>

Bills for approval – Electronic Payments & Automatic Withdrawals

January 2014

Vendor	Purpose	Date Paid	Amount Paid
EFTPS-Federal	Payroll taxes	01/03/2014	18,512.58
ILDOR-State	Payroll taxes	01/03/2014	3,222.02
EFTPS-Federal	Payroll taxes	01/16/2014	17,739.34
ILDOR-State	Payroll taxes	01/16/2014	3,042.98
EFTPS-Federal	Payroll taxes	01/31/2014	18,160.16
ILDOR-State	Payroll taxes	01/31/2014	3,212.35
AT&T	Telecommunications	01/10/2014	298.12
Nicor	Gas	01/20/2014	1,500.00
DAC	Deposit to HRA	01/21/2014	1,000.00
US Bank	Credit Card Fee	01/03/2014	189.67
Hinsdale Bank	Fee-Direct Deposit	01/03/2014	20.00

Indian Prairie Public Library
Building & Grounds Committee Minutes
January 22, 2014 – 1 p.m.

Present: M. Krupicka, J. Lacayo, L. Birmingham, J. Bukovac
Absent: none

1. Roll Call

2. Building Maintenance

The current cleaning service is not doing a good job. Laura is working on identifying quality cleaning companies and will get price quotes. The park district has been managing the snow removal and provides the de-icer.

3. Furniture

The library is storing a lot of shelving in the basement. The staff is looking at ways to sell the shelving.

Staff chairs are now 13 yrs. old. A new chair has been selected. The cost is \$468 a chair with warranty. 40 chairs will be purchased. The committee looked at fabrics and colors.

Bukovac discussed the fact that the Teen area furniture had been purchased over three years ago from Ikea and West Elm. The library should consider replacing some of the furniture. Bukovac presented an idea from the YS staff for furniture in the Mid Kids area. The committee would like staff to look at other furniture as well. There was concern about how this furniture would hold up, about the cost, about how the colors would work with the décor, and they would like to see furniture similar to what is in the teen area. Krupicka suggested that larger seating be provided for parents in the Family Center.

Bukovac said that the flat screen that used to be the lobby kiosk is available to be used elsewhere in the building. One idea is to place it over the book returns. Bukovac also mentioned using it in the Family Center. The trustees liked that idea to promote programs and information to parents.

4. Art Work

Local artist Jenn Weinschenker has offered to create a painting for the library. The artist had suggested the painting be hung behind the checkout desk but the committee felt that the space is too congested and busy. Suggestions were under the stairway and on the wall by the recently returned shelves.

5. Space Configuration

The committee reviewed the floor plan to consider ways to open up to the public space that is currently being used solely by staff. The committee considered the copier room which could easily be opened up to the public. Possibly the Technology Services staff could be moved to administration and their room on the first floor be opened up to the public. The board also looked at removing the storage closets along the south wall for

Building & Grounds Committee Minutes January 22, 2014 (continued)

the meeting room, creating a new entrance to the meeting room and possibly adding a movable wall to divide the room in two. The committee also looked at spaces where an additional room for studying or collaborative work could be placed in the youth services department. Bukovac also discussed the two group study rooms on the first floor – whether those should be divided into 3 rooms or used instead for individual study. The committee asked Bukovac to get estimates for the south meeting room wall and a movable divider.

Bukovac reported that the circulation department would like to reconfigure their desk so that the south end of it is not angled. They feel the current design is confusing to patrons and it is difficult for staff to see patrons who are waiting. Bukovac also discussed that the adult Ask Us Desk is rather hidden and patrons don't seem to see it.

Bukovac told the committee that the adult DVD and CD shelving is very tight, that to purchase more shelving is expensive and would take up more floor space, and that staff are considering a new type of DVD/CD case that other libraries are using that takes up less space than the traditional DVD/CD case and would be a less expensive option for creating room on the shelves. The case would be used in place of non-locking cases.

Meeting adjourned at 3 p.m.

Director's Report February 2014

Agenda

Youth Services Senior Librarian Tyler Works will be coming to the meeting to introduce himself and tell you a bit about what he's working on. Shirley Jensen, Adult Services Senior Librarian, will be reporting on the Zinio online magazine service.

Reports:

Vicki and Marian will report on the Darien intergovernmental meeting and you'll hear about the discussion held by the Building and Grounds Committee.

Unfinished Business:

Darien resident Diane Ruscitti contacted me this week to inquire about the open trustee position. I spoke to Vicki about it and she decided to include Diane's questionnaire in this packet and to hold the interviews at the March meeting.

New Business:

I've provided the results of the November 2013 library usage survey.

Trustee Orientation

Dorothy received her tour of the library and we'll be meeting one more time to wrap up her orientation.

Rotary Partnership

As I reported in my November report, we are partnering with the Rotary in intergenerational programming. I've attached to my report the proposals for these two projects. (Natalie wrote the proposals with input from me and from staff.) The conversation about the projects started with Rotary President Halil Avci, Natalie, Marian and me. When the proposal for "Pages for All Ages" was written, Natalie met with Halil to review the project. Halil then brought the information to the Rotary and they approved the donation of \$354.00 to support the program. For "Memory Drive" Natalie and I made the presentation to the Rotary this week. They were very interested in this project and I got the sense that they will be supporting the library in this project as well with a donation. This program and the equipment we will purchase will allow us to take the first steps towards introducing digital media programming to the public. I believe this is also the first intergenerational programming that we've done that involves seniors.

Sparks Grant

Natalie wrote about the Sparks Grant in her report. I echo her sentiment that it was a wonderful collaboration between staff. The idea came out of a grant ideas brainstorming session that included all departments and then Youth Services, Technology Services and I got together to define this particular project. I've included information about the grant project at the back of the packet. Again, Natalie did a wonderful job writing most of the grant with input from Tyler and me.

Marketing

Theresa and I partnered to put the newsletter together and as I write this we're just finishing up the proofreading before it goes the printer. Nancy has been doing a great job managing the enewsletter. Theresa is very self-sufficient in keeping things going on her end while Laura has stepped in to assist on some promotional needs.

Laura and I interviewed 8 applicants and offered the position to Marianne Ryan. Marianne has 19 years' experience in the field and worked previously for Moraine Valley College and the Plainfield Park District. She is currently working on a graduate degree in Communications with a Public Relations concentration.

Staff

Besides interviewing applicants for the marketing position, I was part of the second interviews for the two finalists for the Early Literacy Librarian position.

Katie Salo has been hired as the Early Literacy Librarian beginning Feb. 24 at a salary of \$42,700. Marianne Ryan starts as Marketing and Promotion Coordinator Feb. 17 at a salary of \$45,000. Carolyn Napoli has been hired as a Page in Adult Services starting Feb. 11 at a salary of \$8.77/hour. (Carolyn's husband is former Willowbrook Mayor Bob Napoli.) Jacki Paruszkiewicz and Mary Moravek have been hired as substitute Pages in the Adult Services Department starting Feb. 11 at a salary of \$8.77/hour.

Jamie Bukovac, Director

Pages for All Ages

Presented by Indian Prairie Public Library and the Darien Rotary Club

Overview: *Pages for All Ages* is an intergenerational opportunity for children (grades 3-6) to partner with seniors (55 and older) to discuss books and to write letters to each other. It is like having a book discussion and a pen pal in one! The participants are also invited to meet at the library for three special *Pages for All Ages* events.

Dates: The *Pages for All Ages* events will take place on Mondays, March 10th, April 14th, and May 12th at 4:00-5:00 p.m.

Details:

Monday, March 10th - Participants will meet their partners at the first *Pages for All Ages* event. They will have the opportunity to get to know a little bit about each other and to learn more about how the program will work. Together they will select a book to read for the following event. Refreshments will be served.

Between meetings, each participant will read the book they've selected, write at least one letter to their partner, and drop letters in the mailbox in the Youth Services Department on the second floor of the Indian Prairie Public Library. Although pairs will be reading and writing about the same book, they do the reading and writing at their own pace and according to their own schedules.

Monday, April 14th - Participants will meet again to enjoy refreshments, collect letters from their partner, and discuss books in pairs and as a whole group. Then the pairs will select their next book.

Monday, May 12th - At this final event, participants will meet again to enjoy refreshments, collect letters from their partner, and discuss books in pairs and as a whole group. Instead of choosing another book together, the children will get to choose a title to keep. The books will be purchased by the Rotary Club and will contain a book plate that acknowledges them for their generosity.

To be eligible to participate, adults must be 55 years of age or older and children must be in 3rd-6th grades. Participants can register online, in person, or by phone. Due to space restraints, the program will be limited to 20 children and 20 adults. If we do not have enough adult participants, we may ask some adults to work with two children.

Books: Indian Prairie Library will provide 10 different titles for participants to choose from. The books will be carefully selected by the Youth Services staff. We will provide books that are easy to love and that will spark intergenerational discussion. We will also choose books that are available in large print, audiobook, and e-book formats to accommodate participant's preference.

Indian Prairie's Role: IPPL is delighted to plan the events, pair up the participants, select and order the books, and coordinate the letter exchange. We will be marketing this opportunity in the library and in our community by working with the schools in our district.

The Rotary Club's Role: By partnering with the IPPL, the Darien Rotary Club will donate funds to purchase light snacks for the events and 20 books for the children to choose and keep. The Rotary Club will also help spread the word to senior citizens in the community who will participate by reading and writing with the children.

Cost:

\$150 – 3 (x \$50) events for plates, napkins, cups, light refreshments

\$204 – 20 (x \$10.16) books for children to choose and keep

\$354 total

Conclusion: This is a wonderful opportunity for all of our participants. Not only will the children be encouraged to read, but by writing the letters, they will have the chance to improve their writing skills, work on penmanship, and demonstrate their understanding of the reading.

The adults will get the satisfaction of knowing that they helped in aiding a child's education and the pleasure of interacting with a child. Also, by partnering with the Indian Prairie Library, the Rotary Club will enable children to keep and reread a beloved book.

All of the participants will gain a new understanding of the books and of the world by reading their partner's experiences through their letters and through discussion at the events. We believe that this will be great fun for all of the kids and for the adults who participate.

Thank you for your time and for considering this partnership with us.



Memory Drive: A Story Collection Project

Presented by Indian Prairie Public Library and the Rotary Club of Darien

Overview

Memory Drive is an intergenerational opportunity for teens (grades 7-12) to collaborate with seniors (55 and older) to document memories, stories, and local history from the communities of Darien, Willowbrook, and Burr Ridge using digital photography, videography, and audio files. This is a creative endeavor in which teens will create, edit, and present the multimedia for each interview. Ultimately, we will create a digital story collection.

Details

May through June: The library will provide a space where teen volunteers will create and edit digital media. Applications for teen volunteers will be accepted and evaluated during this time and training for staff and teens will begin. We will also start asking interested adult participants to sign up to share their stories. *Memory Drive: a Story Collection Project* will be branded and developed to go online as part of the library's website. We will investigate local broadcasting opportunities that might also be willing to show our project.

July through August 8: The entire group of teen collaborators will meet on Monday evenings to share progress and receive additional training. Teens will contact adult participants who have signed up to set up individual meetings and interviews at various dates and times. Teen volunteers will work independently on projects as their schedules allow. We will continually post completed projects to the website page and social media sites.

August 17th: Participants and families will be invited to a screening of the projects that have been created throughout the summer. This will also be promoted to the general public. Refreshments will be served. This will likely be a happy reunion for the teens and adults who have worked together.

After August, IPPL will evaluate the program and brainstorm ways to continue the project once the teens are back in school. We hope to generate an interest that will keep teens coming back. We would like to continue to offer training and various opportunities for people of all ages to learn and create in digital media. Adult Services is already taking steps to participate in a similar story-sharing program called StoryCorps.

To be eligible to participate, adults must be 55 years of age or older and teens must be in 7th-12th grades. Adult participants who would like to share photos and memories will apply and tell us what they'd like to contribute. Teen Volunteers will need to apply and show that they have a demonstrated interest and experience in digital media. We will select approximately 10 teens to participate. We already have a Teen Advisory Board (TAB) Committee devoted to planning this project and finding qualified volunteers. The head of the TAB committee is Ashley Yong, a student at Hinsdale South High School and member of the HSHS audio/visual club. She has been working as a consultant so that we can select equipment that is familiar to students already working with a/v tools.

Indian Prairie's Role

IPPL will provide the space for the project, plus an iMac or Net Book Pro with editing software such as iMovie and Garage Band and a digital camera. We will provide training for staff and teen volunteers on how to use the equipment and how to conduct an interview. Staff will oversee the projects and host the special screening event. We will also provide marketing and advertisements for the project.

The Rotary Club's Role

By partnering with the IPPL, the Darien Rotary Club will donate funds to purchase equipment for the project. The Rotary Club will also help spread the word to senior citizens in the community who will participate by meeting with teen volunteers to share their memories and stories.

Donation: \$1,100.00

Digital Camcorder (Panasonic HC-V720 3D Ready 1MOS HD Digital Camcorder with Wi-fi or similar), Accessory package including carrying case and tripod, extra battery and charger, SD cards (32 GB), softbox lighting, and microphone.

Conclusion

This is a wonderful opportunity for all of our participants. Our teen volunteers will have an engaging and rewarding experience this summer. They will learn new skills and gain confidence using digital media equipment and they will reap the rewards of building relationships with the senior citizens in our communities.

The adults involved will get the satisfaction of knowing that they have helped teens to learn new skills and find a productive use of their time off from school. They will also have the opportunity to share their own story, to know that their words matter, and that their stories are being preserved.

Thank you for your time and for considering this partnership with us.

Assistant Director's Report February 2014

Building and Grounds:

The library's fire panel which monitors the fire system died in late January and was unable to be repaired. I received three quotes from different fire monitoring companies for replacement of the panel. Our new panel was installed by Simplex (the manufacturer of the panel) as they had the lowest price. While I was working on getting the panel replaced, library staff was on "fire watch" and we were told to call 911 if we saw or smelled fire. The library system is now functioning normally and the system is back to automatic monitoring.

The recessed entry grill mat between the doors has broken and needs to be replaced. One of the inner entry doors is locked due to the broken mat because when the door is opened, the broken mat causes a terrible screeching sound. I am currently getting prices on replacement and will have this fixed as soon as possible.

When temps went above freezing, icicles were falling from the high peaks of the roof. One area near the handicapped door at the front entrance was affected. In order to warn patrons of the dangerous icicles, we put up orange cones and bright orange signs that say "Danger: Falling Ice and Snow". We took the signs down when the icicles were no longer an issue. No incidents occurred.

I know I have mentioned this in both December and January reports, but Mike Armstrong has continued to do a fantastic job keeping up with the massive amounts of snow that have kept coming. Ben Egger, who is one of our weekend monitors, has also had to deal with exceptional amounts of snow and he has also done a great job.

The replacement chairs for staff have been ordered and will be delivered by the end of March.

Friends:

The Book Sale was February 8th and 9th and the Friends made \$1,975.25. As usual, we had massive amounts of leftover books which we put out for patrons to take for free on Monday after the sale. On Tuesday, Mike recycled the rest of the books.

The Friends are no longer able to deal with the amount of materials that the library withdraws regularly. (Right now, the Friends get all the library withdrawals.) Both the Friends and Technical Services and I have been discussing ways to efficiently deal with the withdrawals and streamline the disposal process. So, I am investigating book recycling programs that other area

libraries recommended. With these programs, books we don't want are boxed up and sent to a vendor who then recycles or sells the materials. A portion of the proceeds for sold books would be returned to the library. I will have a full report and recommendation in March.

Another idea I have for the Friends is to find a volunteer to set up and manage a Friends' Amazon storefront where valuable or rare items can be sold virtually. Currently, we save these specialty items for the book sale, but don't always find a buyer. With an Amazon storefront, a person looking for a specific item can live anywhere in the world and buy it from our Friends.

Marketing:

Marianne Ryan, our new hire for the Marketing and Public Relations Coordinator is starting on Monday, February 17th. Marianne comes to us with lots of experience at both Plainfield Park District and Moraine Valley Community College.

Jamie and Theresa have successfully put together the spring 2014 newsletter!

I have attached an update regarding the library's celebration of the 25th anniversary.

Submitted by:



Laura Birmingham

Notes from Library's 25th Birthday Celebration Meeting :

- A family-friendly celebration will be on Saturday, April 26th from 1-4pm.
- The week leading up to the celebration, will be "Spirit Week" for the staff. Staff will dress up to various 80's themes, music in the lobby, and other fun activities.
- There will be a "Sharing Wall" for patrons to write their favorite IPPL memory.

Events for Saturday, April 26th (1-4pm):

1st Floor:

Lobby: 80's videos on TV; Photo "booth" with 80's props (under the stairs)

Café: Refreshments; Games (Rubik's cube, UNO, Connect 4)

Adult Services: Community jigsaw puzzle of 80's album covers; Scattegories

AS Study Rooms: Trivial Pursuit; I Love the 80's Game

2nd floor:

Lobby: IPPL Sharing Wall

Meeting Room: Thriller dance and line dance instruction

Family Center: 80's Coloring Sheets; Cartoons playing on TV

Kids and Teens Entrance area: Nintendo and Pac Man games

MPR: 80's news highlights playing on TV

Conference Room: Scene It! Game

Mid-Kids Area: Perler bead craft; Rubik's cubes

Teen Area: Friendship Bracelet craft

Kids and Teens Study Room: Simon game

In addition, facts about 1988 will be posted around the library (i.e. price of gas, cost milk, world events, popular culture, etc) and there will be displays with popular books, music, and movies.

Adult Services January, 2014: Board Report

We have had a number of opportunities to influence the future of libraries during January. Christine Maleno, a recent library school graduate, has been volunteering 4 hours a week on either Monday or Tuesday in order that she can get some public desk experience for her resume. We had Michael the COD intern for 12 hours and Jack Schultz, who works at Westmont and is a current library school student has come to observe on two occasions.

Highlights of adult programs in January included a "Countdown to Downton" in which the 35 participants had tea and watched the last episode of season three in preparation for season four. We also had a cooking program with 32 in attendance on a "1988 Family Affair Dinner."

Jennifer had arranged for a presentation from Standard and Poor's on use of their database. We had 23 people for this. Ann and Suzy presented Hoopla and Roku to a total of 26 people. We had eight people at a drop-in for e-books and e-magazines. We had 24 people at classes for downloading e-books.

The GenLit book discussion started up again in January with ten people at the discussion. Several of the group also arranged to see the movie *The Book Thief* together (which the group had previously read) and then discussed it briefly afterwards.

Jennifer and I have worked on an online form for readers and movie advisory. We already had a form for books online, but we are expanding it and adding one for movies. We intend to officially launch the form in the summer, but are currently looking for staff or board volunteers to try the form beforehand so we can make any changes. If you are interested let Jamie know.

Shirley, who is our Illinois Worknet liaison, worked with Theresa to put out some publicity for Worknet in our Jobs and Careers area.

We now have a separate area for the language instruction materials. They are on the other side of the testing books and include books, DVDs, CDs and CD-Roms for learning foreign languages.

The Assistive Technologies information on our website has been updated. This includes all of the assistive devices that Indian Prairie provides for patrons with vision, hearing, or other disabilities.

The public computers have all been put on the new scheduling and printing software.

Attached you will find the final report for the Muslim Journeys Grant.

Debbie Wordinger



apply.ala.org

debbiew@ippl.info | Bridging Cultures Bookshelf: Muslim Journeys | My Profile | Sign Out

Bridging Cultures Bookshelf MUSLIM JOURNEYS

Indian Prairie Public Library: Final Report

debbiew@ippl.info

Final Report Pages

- Programming
- Bookshelf Materials
- Narrative Questions
- Uploads
- Circulation Information

Programming

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Program Log

Title	Pg date	Attendance	Location
Islamic Art: Mirror of the Invisible World	10/21/2013	18	Indian Prairie Public Library
Comparative Religions	10/29/2013	47	Indian Prairie Public Library
Sweet and Savory Ramadan	11/06/2013	39	Indian Prairie Public Library

Bookshelf Materials

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Books

1. At Indian Prairie the materials were shelved together in our New Book area with the bookmarks and posters. The books all contained the supplied bookplate and a sticker on the spine of the book indicating it was part of the grant.

I have received no information from the Hinsdale library about their collection.

DVDs

1. At Indian Prairie the DVDs were shelved with the books in our New Book area with the bookplate and a spine sticker. After reviewing the DVDs we did choose to show the DVD Islamic Art.

Oxford Islamic Studies Online

1. The Oxford Islamic Studies Online was on the Indian Prairie database computers in the list of our other databases. Unfortunately it did not get used. I believe it was just too academic to be of interest to our general population.

Islamic Art Spots

1. At Indian Prairie we processed and shelved this DVD with the others in the collection.

Narrative Questions

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Describe how actual programs compared to the programs proposed in your application. Please make note of any significant changes to your original program plans.

1. The Hinsdale Library did use Dr. Scott Alexander for the program Islam, Muslims and the Contemporary Global Context. Indian Prairie chose to emphasize Islamic culture with a well attended program on foods of Ramadan and a showing of the DVD Islamic Art. Representative Bill Foster made an appearance at the Ramadan program and spoke on the importance of libraries in fostering cultural awareness and understanding. We hosted a

program on Comparative Religions to place Islam in the context of world religions. At each of these programs, we had a mix of audience, both Muslim and non Muslim. We saw many new faces in the audience, people who are not regulars at the library's programs. Several people who had attended the showing of the DVD on Islamic Art commented on how good they thought it was at the later Comparative Religions program.

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I received no additional information from Hinsdale Public Library.

Describe your promotional efforts for the Muslim Journeys Bookshelf and any publicity received, including URLs for any online examples. Upload copies of any other outstanding promotional materials, press coverage, and/or event photos in the "Upload" section at the bottom of this page.

1. Indian Prairie announced the grant in our summer 2013 newsletter and in the fall newsletter listed the three programs we had scheduled. We had contacted Representative Bill Foster to appear at the Ramadan cooking program. Pictures of this event appeared in both the library's e-news and the local online newspaper (<http://burrridge.suntimes.com/people/ramadan-WYD-11062013:article>). We promoted all of the programs in our e-news. The books were displayed with bookmarks and poster in our new book area from March until the end of the year when they were distributed throughout the collection. Each book has the Muslim Journeys bookplate inside and a sticker on the spine promoting it as part of the Muslim Journeys grant. In the fall, we had a display of Islamic objects in the library's two display cases. This display was from MECCA: Muslim Educational and Cultural Center of America.

If you worked with a community partner(s), please share your experience. Include the partner organization name, and describe their contributions to the initiative.

1. Indian Prairie notified Irshad Learning Center about our intention of applying for the grant. Irshad was supportive, yet wary since they have had some difficulty in DuPage County trying to build a mosque. We notified them we received the grant and let them know about the books, database, and programs we had scheduled so that they could inform their members. This was a first step in letting them know that the library community does support their presence and wants to make them welcome with materials and programs of particular interest to them. Although the response from non Muslim members of the community was primarily neutral and many people were happy to come to the programs and learn more, we did have push back from some non Muslims. This made us at the library aware of the obstacles Muslims face in our communities where they simply want to be accepted and productive members and shed light on Irshad's wariness. We partnered with MECCA: Muslim Educational and Cultural Center of America for our displays.

Did you use any of the support materials provided by NEH and ALA for the Bookshelf (i.e., thematic essays, sample discussion points for books and films, recommended reading lists, promotional materials, bridgingcultures.neh.gov/muslimjourneys website)? If so, please tell us how you used them. If there are additional resources that you might have found helpful in your programming efforts, please let us know.

1. Indian Prairie used the bookmarks, bookplates, and poster.

Describe the very best part of your Muslim Journeys Bookshelf grant experience. What made it special?

1. Seeing new faces at the programs and hearing how appreciative our Muslim residents were to see their culture and religion represented in their neighborhood library.

Uploads

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Upload Supporting Materials (optional)

Filename

Hinsdale_newsletter_Winter_2013-14.pdf

IPPL_Newsletter_-_clip_of_Muslim_Journey_Bookshelf.pdf

IPPL_Newsletter_-_Summer_2013.pdf

Enews_October_29.PNG

Enews_November_5.PNG

Enews_November_12.PNG

Circulation Information

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Circulation Information

Title	Circulation
<i>A Quiet Revolution</i> by Leila Ahmed	3
<i>Acts of Faith</i> by Eboo Patel	4
<i>Broken Verses</i> by Kamila Shamsie	6

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<i>Dreams of Trespass</i> by Fatima Mernissi	6
<i>House of Stone</i> by Anthony Shadid	4
<i>In an Antique Land</i> by Amitav Ghosh	3
<i>In the Country of Men</i> by Hisham Matar	2
<i>Islamic Arts</i> by Jonathan Bloom and Sheila Blair	3
<i>Leo Africanus</i> by Amin Maalouf, translated by Peter Sluglett	2
<i>Minaret</i> by Leïla Aboulela	4
<i>Muhammad: A Very Short Introduction</i> by Jonathan A. C. Brown	4
<i>Persepolis: The Story of a Childhood</i> by Marjane Satrapi	1
<i>Prince Among Slaves</i> by Terry Alford	3
<i>Rumi: Poet and Mystic</i> , edited and translated by Reynold A. Nicholson	5
<i>Snow</i> by Orhan Pamuk, translated by Maureen Freely	2
<i>The Arabian Nights (anonymous)</i> , edited by Muhsin Mahdi, translated by Husain Haddawy	1
<i>The Art of Hajj</i> by Venetia Porter	4
<i>The Butterfly Mosque: A Young American Woman's Journey to Love and Islam</i> by G. Willow Wilson	3
<i>The Children of Abraham: Judaism, Christianity, Islam</i> by F. E. Peters	4
<i>The Columbia Sourcebook of Muslims in the United States</i> , edited by Edward E. Curtis IV	1
<i>The Conference of the Birds</i> by Farid al-Din Attar, translated by Dick Davis and Afkham Darbandi	1
<i>The House of Wisdom: How Arabic Science Saved Ancient Knowledge and Gave Us the Renaissance</i> by Jim Al-Khalili	4
<i>The Ornament of the World</i> by Maria Rosa Menocal	4
<i>The Story of the Qur'an: Its History and Place in Muslim Life</i> by Ingrid Mattson	8
<i>When Asia Was the World: Traveling Merchants, Scholars, Warriors, and Monks Who Created the "Riches of the East"</i> by Stewart Gordon	4

Currently logged in as debbiew@ippl.info. [Logout](#)

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**Youth Services
Monthly Report to the Board
January 2013**

Overview

2014 is off to an action-packed, fun-filled start! In January staff prepared and performed 43 programs for kids and teens! We had almost 700 people attend programs this month, despite the snow and sub-zero temperatures.

Programs

Little U

For our winter storytime session, we've offered Baby Brilliance, Talented Toddlers, Junior Genius, and Fantastic Families classes. Registration for classes was filled quickly, and our waitlists are long enough to warrant opening additional classes, which we hope to do once we have more staff. This session we added a second Fantastic Families class and removed registration requirements so that anyone was welcome. Attendance averaged between 20 and 25 people per class. *(Supporting Strategic Plan: Facilitate early literacy and cultivate young readers and Brand the library's early education services, programs, and materials.)*

Mid-Kid Programming

The kids of K-Rot (Kids Reading on Tuesdays) are celebrating IPPL's 25th birthday by reading classic books published in 1988, like *The Indian in the Cupboard* and *Matilda*. Every Tuesday, 4-6th graders meet to discuss books, share snacks, watch movie adaptations, and hangout.

This session, the 1st-3rd graders who have attended FrISK (Friday Interactive Storytime for Kids) have focused on STEAM (science, technology, engineering, art, and math) activities by exploring books like *What Floats in a Moat* and *Math Potatoes*. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

Teen Programming

New this month - teens have been participated in the weekly DIY Teens program by participating in do-it-yourself projects, creating buttons, photo memes, temporary tattoos, and zines. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

In January we also offered another Practice ACT program for teens. 27 people participated in the practice test and then received results from Kaplan. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

Partnerships

Teens 4 Xcellence Book Group (T4X)

Krista planned and presented activities for the January Teens4Xcellence meeting. This month the group talked about non-fiction crafting books, so discussion included an activity about writing instructions. Students were broken into two groups and had to write instructions on how to tie shoes. Then they discussed the pros and cons to each style of instructions, which led into a discussion about the elements of a nonfiction instructional book. Then students were broken into four groups to participate in crafts that they had read about; duct tape, book bags, weaving, and friendship bracelets. The day also included booktalks on three possible titles for the club to read in April; *Rules*, *Wonder*, and *Counting by Sevens*. *(Supporting Strategic Plan: Form partnerships to further develop community services)*

Hinsdale South Book Club

Tyler attended Hinsdale South High School's Book Club this month and met with staff to discuss partnerships. HSHS's book club is much smaller than T4X, it has approximately 10 members, but it also has a lot of potential for the future, especially in terms of shifting the teen book discussion group here this summer. *(Supporting Strategic Plan: Form partnerships to further develop community services)*

Sparks Grant

This month we wrote an application requesting a grant of \$25,000 from the Institute of Museum and Library Services' Sparks! Ignition Grants for Libraries and Museums program. If approved, funds would support the experimental creation of seven "Mobile Maker Boxes," or portable kits that contain popular maker technologies or tools and the training materials required to use them. The Maker Boxes would be shared with libraries and schools in our area who do not have the resources to offer these tools to their patrons or students. Although we won't know if we will receive the grant until June, we are proud of the work and the collaboration that it took this month to submit the application. *(Supporting Strategic Plan: Conduct focused discussions with schools regarding their strategic goals and analyze how the library can provide support)*

Staff Changes

Youth Services has hired a new Early Literacy Librarian! Her name is Katie Salo. Katie is coming to us from Melrose Park Public Library where she has been the head of the youth department for five years. She has demonstrated that she has the exceptional experience and skill for serving young children. We're delighted that she will be joining our team on February 24, 2014.

Submitted by Natalie Williams 2/13/2013

TECHNICAL & COMPUTER SERVICES REPORT
Board Report January 2014

Strategic Plan Goals

- Improve patron browsing within Dewey topics – The adult small business books were reclassified to make it easier for patrons to browse this collection. All books are now under the Dewey number 658.02 for small business and then by the specific topic. Example: 658.02|PLANS|SMITH
- Host programs that allow residents to use different types of technology- Suzy D. and I developed a program on streaming media content. The program was held on a weekend and evening to give our members the opportunity to explore Roku streaming device and Hoopla streaming service for eMovies and eMusic.
- Create screencasts/videos to teach and share information. – Dave created a new video on sharing and editing pictures on you iPad.
- Review/create procedure manuals in each department and set up cross training program in each department. Ordering procedures were revised for adult materials. The new procedures streamline and standardize the ordering process between Technical Services and Adult Services Departments.

Ann M. Stovall, Head of Technical & Computer Services, February 13, 2014

Circulation Services

January 2014

Circulation was down 9% from January of 2013. (71,590 this year as compared to 78,554 last year). Patron visits were also down – 18% from last year. (33,112 as compared to 40,190 last year). I think much of the difference has to do with the extreme weather we encountered this year. We were closed one day and many other days saw sub-zero temperatures as well as an incredible amount of snow. Many patrons commented that they stayed home because of the weather. As a side note, Woodridge library experienced a 7% decline in their circulation from last year and a 4% drop in visitors (they did not close at all). Downers Grove saw a 2.6% decrease in circulation and a 20% drop in visitors.

We had an upgrade to SWAN on Wednesday, January 29. Although we were supposed to be able to log in before 9am, we needed to use our back up system until 1:00. When we are on the back up, patrons cannot check out without their library card, we cannot issue new cards or collect fines and fees. We also do not check in while on the back up and that includes the delivery as well as items that patrons have requested to be sent to other libraries. As a result we had a lot of materials that had to be processed in some manner after 1:00 that day. The staff really did a great job of working hard to get all of the work done that day.

You will notice in my Circulation statistics that we are missing the “holds” placed number. This was another issue with the upgrade, SWAN has been unable to run the report that generates this number. When it is available, I will add it to the total.

As of January 6, RAILS outsourced the delivery of items from the Burr Ridge service center, or in other words, SWAN. The company they chose is CTS and they are located in Bensenville. There have been many issues including missed deliveries, late deliveries and lack of communication. Unbeknownst to most libraries, delivery changed from Monday through Friday morning, to Monday through Friday night. Although this may not sound like much of a change, it has had repercussions throughout SWAN. Now we all have to process a delivery on Saturday morning– a day when most libraries (including IPPL) are very busy and do not have staff in place to do this. We have had to change some of our processes in order to accommodate this change. Deliveries are taking longer to reach their destinations. So far, the new system has not been in the best interest of our patrons. Circulation Managers as well as the Circulation Advisory Committee have met with SWAN delivery staff and have strongly expressed our concerns. We are hoping to see improvements soon.

We had Mike Early, a COD intern, in our department for a week in January. He spent time checking in, checking out, learning a little about ILL and the kinds of work we do in the workroom.

We have reposted the position of Senior Circulation Supervisor and am hoping to have this position filled soon.

Debbie Sheehan
Head of Circulation Services

				Circ Stats								
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Month	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
July	71,704	69,760	68,182	69,450	70,056	79,189	84,907	84,936	86,301	87,216	87,602	
Aug.	62,107	66,710	66,665	67,898	64,625	72,584	80,592	77,314	84,118	80,915	77,621	
Sept.	59,179	55,769	55,283	53,975	55,798	62,798	69,066	71,475	70,089	67,864	65,873	
Oct.	59,726	61,117	55,646	58,620	63,670	66,511	75,131	42,400	71,702	74,123	70,857	
Nov.	59,438	60,497*	55,000	55,020	59,559	66,395	71,373	53,470	67,626	71,019	69,912	
Dec.	52,378	53,593	46,961	50,059	51,403	59,953	64,351	67,699	67,864	66,499	62,642	
Jan.	67,000	60,631	60,336	60,832	64,730	72,058	76,341	77,035	74,604	78,554	71,590	
Feb.	65,032	60,160	57,337	54,435	62,086	69,661	71,385	69,341	73,132	70,512		
Mar.	71,245	68,128	67,087	65,230	70,477	80,579	81,058	83,103	79,502	78,612		
Apr.	59,272	61,606	55,281	57,505	64,763	73,007	72,010	68,953	73,470	71,161		
May	57,551	58,429	54,656	54,410	62,724	68,994	67,337	72,416	69,927	67,429		
June *	72,163	69,281	69,165	67,386	74,029	84,888	87,748	87,635	83,339	79,392		
Renewals through the webpack not included before April						1,284						
						Electronic Circulation		3,852				
Yearly												
Total	756,795	745,681	711,599	714,820	763,920	857,901	905,151	855,777	901,674	893,296	506,097	
*Missing data--used an average number to get a total												

STATISTICS FOR	Jan. 2014	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	44,081	51,166	308,812	334,283	-7.62%
Teen	3,264	3,732	23,485	26,117	-10.08%
Kids	20,578	21,555	151,712	153,292	-1.03%
TOTAL	67,923	76,453	484,009	513,692	-5.78%
Electronic Circulation	3,667	2,101	21,088	12,498	68.73%
GRAND TOTAL CIRC.	71,590	78,554	505,097	526,190	-4.01%
% Reciprocal Borrowing	15%	17%	15%	16%	
Patron Visits	33,112	40,190	269,130	284,831	-5.51%
<u>Current Cards</u>					
Resident	139	216	22,799	23,380	-2.49%
Non-Resident	58	65	1,077	1,078	-0.09%
TOTAL	197	281	23,876	24,458	-2.38%
<u>Patron Assistance</u>					
Adult - Reference	3,398	3,904	22,961	24,961	-8.01%
Kids - Reference	1,286	1,888	11,795	13,638	-13.51%
TOTAL REFERENCE	4,684	5,792	34,756	38,599	-9.96%
Adult - Other	1,765	2,205	11,486	11,071	3.75%
Kids - Other	1,325	1,811	10,406	12,002	-13.30%
TOTAL OTHER	3,090	4,016	21,892	23,073	-5.12%
GRAND TOTAL ASST.	7,774	9,808	56,648	61,672	-8.15%
<u>ILL/Reserves</u>					
Holds		10,666		67,854	
ILLs Sent	5,220	5,874	34,353	36,956	-7.04%
ILLs Checked Out	5,324	6,763	37,439	43,645	-14.22%
ILLs Received	5,746	7,332	40,606	47,284	-14.12%
Copy/Fax Sent	1	0	1	4	-75.00%
Copy/Fax Received	6	10	178	41	334.15%
<u>Programs - Adult</u>					
# Programs	5	8	39	39	0.00%
Attendance	87	375	1,185	1,542	-23.15%
<u>Computer Classes</u>					
# Programs	14	11	44	42	4.76%
Attendance	163	135	483	450	7.33%
<u>Individual Technology Training</u>					
# of Patrons	122	132	674	379	77.84%
<u>Groups</u>					
# Programs	13	12	88	89	-1.12%
Attendance	141	140	1,160	1,081	7.31%
<u>Others</u>					
#Programs	0	0	6	0	
Attendance	0	0	102	0	
<u>Programs - Teen</u>					
# Programs	3	9	22	77	-71.43%
Attendance	40	197	444	1,371	-67.61%
<u>Programs - Kids</u>					
# Programs	44	12	165	200	-17.50%
Attendance	942	829	4,846	11,294	-57.09%
GRAND TOTAL ATT.	1,495	1,808	8,894	16,117	-44.82%

STATISTICS FOR	Jan. 2014	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
Computers -					
Patron Use					
Adult Computers	3,651	4,164	29,421	29,989	-1.89%
Kids Computers	1,376	1,468	10,595	10,879	-2.61%
Teen Laptop	117	191	1,067	1,462	-27.02%
Adult Laptop	173	179	1,203	1,376	-12.57%
TOTAL PATRON USE	5,317	6,002	42,286	43,706	-3.25%
Hours Used					
Adult Computers	2,476	2,939	19,294	20,686	-6.73%
Kids Computers	733	824	5,876	6,869	-14.46%
Teen Laptop	153	226	1,504	1,702.50	-11.66%
Adult Laptop	352	311	2,340.50	2,587	-9.53%
TOTAL HOURS USED	3,714	4,300	29,014.50	31,844.50	-8.89%
IPPL Web Site Visitors	15,584	21,145	33,222	139,630	-76.21%
IPPL Total Page Views	36,900	25,067	78,041	138,505	-43.65%
Subscription Database Logins	2,721	2,717	19,748	18,585	6.26%
Outreach-Homebound					
Items Delivered	166	172	1,089	1,145	-4.89%
Volunteers					
Number Active	58	67			
Hours Worked	315.75	376.75	2,776.00	3,768.25	-26.33%
Staff Training Hours	37.50	112	656.50	555.75	18.13%
Room Use					
Multi-Purpose Room	23	11	103	107	-3.74%
Meeting Room					
Library	45	31	219	202	8.42%
Non-Library	43	27	216	189	14.29%
Group Study Room	243	254	1,762	1,696	3.89%
Lobby Programs	2	1	14	12	16.67%
Conference Room	27	21	121	99	22.22%
Clavinova	0	0	0	0	

MATERIALS COLLECTION STATISTICS- JANUARY 2014

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
BOOKS--ADULT								
Reference	1702	7	9	1700	335	98	342	107
Non-Fiction	52357	339	527	52169	2358	3746	2697	4273
Fiction	39146	366	333	39179	2814	2161	3180	2494
TOTAL	93205	712	869	93048	5507	6005	6219	6874
BOOKS-- CHILDRENS								
Reference	456	0	15	441	1	435	1	450
Non-Fiction	20245	114	6	20353	346	135	460	141
Fiction	27479	99	65	27513	1718	2275	1817	2340
TOTAL	48180	213	86	48307	2065	2845	2278	2931
BOOKS - TEEN								
Non-Fiction	850	11	1	860	52	162	63	163
Fiction	3615	96	1	3710	307	186	403	187
TOTAL	4465	107	2	4570	359	348	466	350
GRAND TOTAL	145850	1032	957	145925	7931	9198	8963	10155

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
AUDIOVISUAL-ADULT								
Audio Books on CD	4716	58	2	4772	383	292	441	294
Music CD	10399	36	6	10429	448	113	484	119
Playaway	420	1	2	419	38	13	39	15
Video (VHS & DVD)	15849	150	6	15993	902	303	1052	309
CD-ROMs	159	0	0	159	0	4	0	4
TOTAL	31543	245	16	31772	1771	725	2016	741
AUDIOVISUAL-CHILDRENS								
Audio Books	757	1	0	758	89	18	90	18
Childrens Music CD	878	0	1	877	25	7	25	8
Junior Music CD	213	0	0	213	67	9	67	9
Playaway	65	0	0	65	3	0	3	0
Video	4393	4	14	4383	487	192	491	206
TOTAL	6306	5	15	6296	671	226	676	241
AUDIOVISUAL-TEEN								
Audio Books on CD	239	4	0	243	15	11	19	11
Music CD	28	0	0	28	0	291	0	291
Playaway	67	0	0	67	2	2	2	2
Video	510	8	0	518	50	11	58	11
Console Games	445	0	0	445	18	26	18	26
PC-GAMES (formally CD-ROMS)	-23	0	1	-24	0	11	0	12
TOTAL	1266	12	1	1277	85	352	97	353
GRAND TOTAL	39115	262	32	39345	2527	1303	2789	1335

CATEGORY	Previous Month Totals	Added Items	Current Total	Prev. Mo YTD		Year to Date	
				A	W	Added	Withdrawn
Digital Collections							
Adults ebooks	1511	38	1549	283		321	
Kids and Teens ebooks	334	0	334	0		0	
Reference ebooks	329	0	329	0		0	
Emedia Library (ebooks & audiobooks)	13337	138	13475	479		617	

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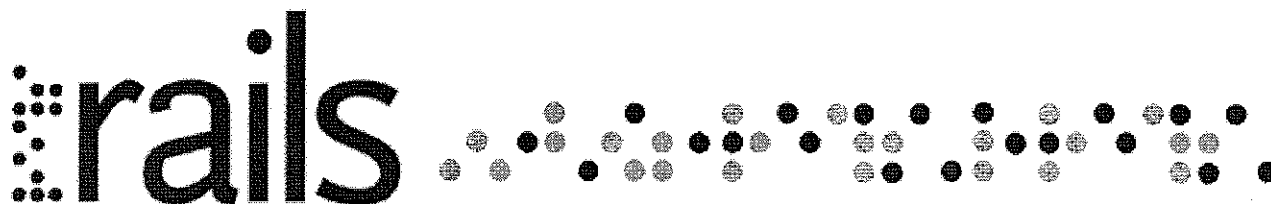
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News from the Reaching Across Illinois Library System.



e-news

RAILS Online Auction Begins February 10, 2014

RAILS is holding an online auction to sell items no longer needed at our East Peoria service center. The auction will begin on Monday, February 10, at 7 a.m., and end on Sunday, February 23, at 11:45 p.m. Full descriptions and photographs of all available items can be found at: www.32auctions.com/rails. You can preview items before February 10, but will not be able to bid on items before that date.

A wide variety of items for every size library and price range are available, including: dining booths, book carts, office and stacking chairs, tables, files, step stools, desks, bookcases, a library print couch and matching end chairs, and much more! Once you are at the auction site (www.32auctions.com/rails), click on a thumbnail photo to see a larger photo and a full description for each item.

Winning bidders will need to schedule an appointment to pick up their item(s) at the East Peoria service center. All items must be picked up by 3 p.m. on Friday, February 28. Acceptable forms of payment are cash, certified check, or a check drawn on a library account. Complete details about the auction, including information on how to place a bid beginning on February 10, can also be found in the alert box, located in the top center of the RAILS website at www.railslibraries.info.

RAILS Geneva and East Peoria Facilities Update

RAILS has received an offer on our Geneva building. At its January 31 meeting, the RAILS Board decided to move forward with the bid process required for the sale of the Geneva property. We will publish the required bid notice in a newspaper for two weeks, with the goal of receiving a preliminary contract we can take to the February 28 RAILS Board meeting.

ITV-3/Family Video, the buyer of the RAILS East Peoria building, has requested a 30-day extension on the purchase contract for that property. RAILS will be leasing back space in the main East Peoria building, as well as the entire delivery hub adjacent to the main building. Negotiations on these leases are still underway.

eRead Illinois Live Training Sessions and Webinars

A series of live training sessions and online webinars on the eRead Illinois Axis 360 platform begin on February 10 and run into April. Because seating is limited, live sessions are only available to staff from libraries participating in eRead Illinois and registration is required. Recordings of the Shared Collection Training and the Administrative Site webinars will be available at a later date and posted on the eRead Illinois website. For a complete list of upcoming training opportunities, see: www.railslibraries.info/eread-illinois-program/webinars-and-presentations. Please note that you must be logged in to www.librarylearning.info to view

February 5, 2014

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Trainer/Coordinator, at natalie.dejonghe@railslibraries.info.

March 5 Member Update Agenda Available

The March 5 RAILS Member Update will feature an update on the RAILS strategic planning process, including how RAILS plans to respond to member input captured during the process, and a discussion of resource sharing and continuing education strategic goals and possible initiatives. There will be opportunities for members to ask questions and to share information about what is happening at their libraries as well. Executive Director Dee Brennan will host the meeting from the RAILS Coal Valley service center. Members are welcome to attend in Coal Valley, at another scheduled location, or via one-way streaming. To view the [agenda](#), further details, and to register, see: www.librarylearning.info/events/?eventID=16681.

Group Viewing of February 19 Webinar on Starting a Digitization Project

RAILS has purchased a group viewing of the webinar, "What you Need to Know About Starting a Digitization Project." The group viewing will be held on February 19, at 1:30 p.m., and is free for RAILS members. Scheduled locations include: the RAILS Burr Ridge, Coal Valley, East Peoria, and Rockford service centers, and the Blessing-Rieman College of Nursing in Quincy. Whether you're just getting started setting up a community repository or you want to digitize older materials to save space and enable greater access, this webinar is for you! For more information or to register, visit: www.librarylearning.info/events/?eventID=17013.

Group Viewing of All-Day Webinar on RDA February 20

RAILS has arranged for a group viewing of, "Is RDA on Your RaDAr?," an all-day webinar, on February 20, from 9 a.m. - 4 p.m. This in-depth webinar will discuss what we have learned with RDA and where we are headed. The webinar will be shown at the RAILS Burr Ridge and East Peoria Service Centers. For more information, a list of topics that will be covered, and registration, see: www.librarylearning.info/events/?eventID=17074.

All-Day Workshop on Children's Literature in Chillicothe on February 24

On February 24, [Dr. Peggy Sharp](#), a nationally recognized expert in children's literature, will present, "What's New in Children's Literature," at the Chillicothe Public Library, beginning at 8:30 a.m. Dr. Sharp will speak on the newest trends in children's literature during this all-day workshop, providing participants with demonstrations, reading lists, and practical advice on book selection. Space is limited and registration is required. The \$12 fee for the program includes lunch and is due in advance. For more information and registration, see: www.librarylearning.info/events/?eventID=17073.

RAILS Member Libraries Must Certify by March 31

All RAILS member libraries must complete the annual online certification process by March 31, 2014 to retain their system membership and access system services including delivery, continuing education, etc., and to be eligible for grants and other offerings from the Illinois State Library. If you haven't completed this mandatory process, see: www.cyberdriveillinois.com/departments/library/libraries/librarycertification.html. If you have questions, contact certification@railslibraries.info or call 630.734.5160.

Heading to the PLA Conference in March?

If you are attending the PLA 2014 Conference in Indianapolis on March 11-15, visit RAILS' exhibit booth (#318) when the exhibit hall is open. We look forward to connecting with our members, sharing the latest RAILS news, and hearing what's new at your library. We'll have

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project, and much more.

Congratulations ILEAD U Mentors!

Congratulations to the RAILS members selected as mentors for the upcoming Illinois State Library ILEAD U-2014 sessions: Richard Darga, Chicago State University; Anthony Lucarelli, Fountaindale Public Library District; Michael Sukowski, Chicago State University Academic Library; and Catherine Yanikoski, Fountaindale Public Library District. RAILS' staff member Brian Smith was also selected as a mentor. [ILEAD U](#) kicks off in March at the University of Illinois, Springfield. If you have any questions on ILEAD U, contact Gwen Harrison at 217.785.7334 or garrison@ilsos.net or Sandra Fritz at 217.558.2064 or sfritz@ilsos.net.

Annual Meeting of Polish American Librarians Association

The Polish American Librarians Association's 4th Annual Meeting will be held on February 23, 2014 at the Crown Center Auditorium, Loyola University's Lake Shore Campus, in Chicago. The meeting offers an opportunity to network in a small-group setting with colleagues from around the country and with top professional leaders. For more information, see: www.palalib.org.

Update on Soon to Be Famous Illinois Author Project

The *Soon to Be Famous Author Project* received 103 nominations from academic, public, and school libraries. A nomination was also received from a writer's group that meets at a library. [This map](#) shows the location of where nominations were submitted from. The project hopes to have a winner selected by National Library Week in April.

Lemony Snicket Award Applications Open February 7

The American Library Association (ALA) Council recently approved a new Lemony Snicket Prize for Noble Librarians Faced with Adversity. The prize will honor a librarian who has faced adversity with integrity and dignity intact! Apply by May 1, 2014. For more information, see: www.ala.org/awardsgrants/awards/33498/apply.

Applications Open for Leading for the Future

Applications for the 2014 Leading for the Future Institute, that will be held August 10-14, at Eaglewood Resort, in Itasca, are being accepted through April 25, 2014. Applicants may nominate themselves or be nominated by their employer. Participation includes a free one-year membership in LLAMA (Library Leadership and Management Association). For more information and guidelines, see: www.ala.org/transforminglibraries/ala-leadership-institute.

Libraries Transforming Communities

The American Library Association (ALA) Public Programs Office is accepting applications for the *Libraries Transforming Communities* Public Innovators Cohort, an 18-month, team-based professional development opportunity for public libraries, developed by ALA and the Harwood Institute for Public Innovation. Training opportunities and learning resources will be provided that support community engagement and innovation. Apply by March 6, 2014. For more information, see: www.ala.org/transforminglibraries/libraries-transforming-communities.

RAILS Library Director News

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors so we can officially welcome new directors to the RAILS community.

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News from the Reaching Across Illinois Library System.




 e-news

RAILS Online Auction Features Great Deals!

The RAILS online auction is now open with great deals on more than 250 items that are no longer needed at our East Peoria service center. The auction will be open until Sunday, February 23, at 11:45 p.m. Full descriptions and photographs of all available items can be found at: www.32auctions.com/rails.

A wide variety of items for every size library and price range are available, including: dining booths, book carts, office and stacking chairs, tables, files, step stools, desks, bookcases, a library print couch and matching end chairs, and much more! Once you are at the [auction site](#), click on a thumbnail photo to see a larger photo and a full description for each item.

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March 5 Member Update

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February 12, 2014

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Administrators Workshop:

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Peggy Sharp Workshop on Children's Literature in Chillicothe on February 24

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Workshops for Administrators on Working Effectively with Trustees

Sally Gardner Reed will lead in-person workshops for directors and other administrators on how to effectively work with trustees, how to help them understand their role as a board member, and how to handle potential problems. Sally Gardner Reed is the Executive Director of United for Libraries, the author of numerous books, and the former Executive Director of Friends of Libraries U.S.A. (FOLUSA). The workshop will be repeated at four locations in the RAILS service area. Register on L2 to attend at one of the following locations:

[March 4, 9:30 a.m. - 12:30 p.m.](#), Wauconda Area Public Library District

[March 5, 1 - 4 p.m.](#), RAILS Coal Valley service center

[March 6, 9:30 a.m. - 12:30 p.m.](#), RAILS East Peoria service center

[March 7, 9:30 a.m. - 12:30 p.m.](#), RAILS Burr Ridge service center

LYRASIS Special Offers

Through RAILS' membership in [LYRASIS](#), RAILS members can receive discounts on product purchases, professional development courses, and more. LYRASIS has developed an exclusive new e-book program, in partnership with ProQuest, to offer demand-driven e-book content to members in an easy-to-manage, pay-as-you-go format. Through the Easy DDA program, you can obtain access to thousands of books that your library could never afford to buy. For more information and to request a quotation, see: www.lyrasis.org/Pages/productdetails.aspx?pid=DCC468A3-3988-E311-B918-18A9053F8A60.

Knowledge Unlatched Initiative

Knowledge Unlatched (KU) is a collaborate initiative that is establishing a new business model for scholarly e-books that makes them openly accessible. Any library that would like to

[Your Trustees](#)[March 4 - Wauconda](#)[March 5 - Coal Valley](#)[March 6 - East Peoria](#)[March 7 - Burr Ridge](#)

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link by February 28. More information is available in [this video](#).

TTD/TTY Access for Hearing Impaired Patrons

RAILS received a question from a member on whether there have been any changes in the ADA law regarding TTD/TTY access for hearing impaired patrons. RAILS checked with attorney Phil Lenzini, of Kavanagh, Scully, Sudow, White & Frederick, P.C. He states that the ADA law hasn't changed to dictate a different requirement or technique. The ADA law essentially requires that we accommodate disabilities when and how it is economically feasible to do so and where the technology exists to do so. There are a number of computer and Internet-based tools that exist for communication accommodations for the hearing impaired, and many times these can be substituted for the TTD/TTY devices of the past.

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www.cyberdriveillinois.com/departments/library/libraries/librarycertification.html. If you have questions, contact certification@railslibraries.info or call 630.734.5160.

South Suburban Legislative Breakfast February 14

The Illinois Library Association (ILA) is hosting a South Suburban Legislative Breakfast on Friday, February 14, from 7:45 – 10:30 a.m., at the Public Landing Restaurant in Lockport. Library trustees and staff from all types of libraries are strongly encouraged to attend. This is a perfect opportunity to get to know your legislators in an informal setting, to share the issues affecting you and your library, and to network with library colleagues all at the same time. In addition, Kip Kolkmeier, ILA Legislative Consultant, will present up-to-the-minute information about important issues affecting all Illinois libraries. Tickets are \$25. Register by February 13 at: https://netforum.avectra.com/eWeb/DynamicPage.aspx?Site=ILA&WebCode=EventDetail&evt_key=29553557-7dc9-49ec-85da-d64e24cd1c8f. See the sidebar in [ILA's February 20 newsletter](#) for information on other upcoming legislative breakfasts.

Deadline Approaches for 2014 ILA Annual Conference Program Proposals

The February 28 deadline is approaching for program proposals for ILA's *KickStarting Connections, Creativity, Community* conference to be held on October 14-16 in Springfield. For detailed information on submitting a proposal, see "Call for Proposals" in [ILA's December 12 newsletter](#).

March 21 IACRL Conference

The Illinois Association of College and Research Libraries (IACRL) will hold a statewide conference for academic librarians on March 21 (pre-conference activities on March 20). The conference will be held at the Chicago Marriott Oak Brook Hotel. For more information and registration, see: www.ila.org/events-and-exhibitors/iacrl-conference.

May 9 Reaching Forward Conference

Reaching Forward will be held May 9, 2014 at the Donald E. Stephens Convention Center in Rosemont. This is Reaching Forward's 25th anniversary! If you are attending, please stop by the RAILS exhibit booth and say hello. For more information, see: <http://reachingforward.net>.

RAILS Library Director News

Do you have library director changes to share? Let RAILS [Communications](#) know of changes

Indian Prairie Public Library Trustee Questionnaire



Please return to Library Director Jamie Bukovac.
Thank you.

Name: Diane Ruscitti

Town: Darien, IL

What is your "day job"?

I am a Treasury director for a large international conglomerate.

Tell us about your experience, hobbies and interests.

I have over twenty years of financial management experience principally with Fortune 500 and government organizations. I am currently a volunteer for a large non-profit organization (the American Red Cross of Greater Chicago) and previously volunteered for the MD Anderson Cancer Center and Little City Foundation. I travel when possible and am interested in history and non-fiction reading.

Why would you like to be a trustee?

My financial management and strategic planning work experience and volunteer background (both in fund raising and in budgeting and other matters) would be an asset for the organization. I would like to give back to the community and to help the library and community to continue to prosper.

What about Indian Prairie makes you the most proud?

The parking lot at the library is usually always full. This suggests to me that patrons are satisfied and happy with the services that the library provides. The library has certainly grown in the last 28 years since I first moved to the community and provides a much larger selection of services.

Do you have anything else that you would like to share with the Board?

I am a hard working, consensus builder that believes in community and the benefits of working with others for a greater good.

Patron Usage Survey 2013

The survey was conducted in the library in November 2013 over a period of five days. This included morning, afternoon, evening and weekend hours. We received 546 completed surveys. The survey was meant to receive feedback from patrons regarding their experience in using the physical library plus what they come to the library for as well as to get suggestions for improvement. There is quite a bit of information when you factor in the comments. I would suggest the trustees take at least two meetings to review and discuss this to provide time to digest the information.

The questions that have responses (comments) attached to them are marked with an asterisk.

I did not include the responses to question #4, "What is your native language", because many of the responses ended up being English (the question should have included "besides English"). I'll provide a chart of the various languages at the meeting.

It is interesting to note that 66.48% of the respondents come to the library at least weekly. Most come for the purpose of "leisure" and the majority come to check something out, browse the shelves and/or pick up a reserve. In question 12, when asked to rate the assistance they received, 78.9% rated the assistance good to very good with 60.46% rating it as very good. In questions 13 the friendliness/helpfulness of staff was rated as very good by 76.98% and the overall experience at the library was rated very good by 73.42%.

The majority of patrons prefer to hear about library services and programs through the newsletter and website with the enewsletter being third.

I had hoped the survey would provide not only information as to how patrons use the library but guidance as to improvements in the physical space. While there are some comments relative to noise and an interest in more study space and meeting space, these comments represent a very small number relative to the 546 responses.

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[Upgrade](#)

Analyze Survey Results - Results Summary

[New Features](#) [Reporting Menu](#)

Survey: Patron Use Survey 2013

Instant Help: On Off

The data below represents this survey's consolidated results. To conduct analysis on what types of individuals answered questions in a particular way, click on the Create Criteria button.

[Individual Results](#)

Survey Status

Status: Live
Deploy Date: 11/04/2013
Closed Date:

Respondent Statistics

Total Responses: 546
Completes: 546
Partials: 0

Points Summary

Max Attainable: 5 100%
Highest: 8 160%
Lowest: 1 20%
Average: 4.39 88%
Median: 5 100%

[Publish Results](#)

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[Convert to Word](#)

[Email PDF](#)

[Print](#)

Select Responses

All responses

Select Questions

All Questions

Standard Reports

Criteria Active: 0

Create Display Criteria

[Create Criteria](#)

View Questions: 1 to 5

Summarized Data Report - Survey: Patron Use Survey 2013

1. Where do you live?

	Responses	Percent
Darien:	218	39.93%
Willowbrook:	158	28.94%
Burr Ridge:	46	8.42%
If other, please specify:	124	22.71%
Total Responded to this question:	546	100%
Total who skipped this question:	0	0%
Total:	546	100%

X

2. Gender

	Responses	Percent
Male:	182	34.87%
Female:	340	65.13%
Total Responded to this question:	522	95.6%
Total who skipped this question:	24	4.4%
Total:	546	100%

3. What is your age?

	Responses	Percent
Total Responded to this question:	538	98.53%
Total who skipped this question:	8	1.47%
Total:	546	100%

S3

	Responses	Percent
Under 14:	23	4.28%
14-17:	39	7.25%
18-24:	23	4.28%
25-34:	51	9.48%
35-44:	90	16.73%
45-54:	89	16.54%
55-64:	98	18.22%
65+:	125	23.23%
Total Responded to this question:	538	98.53%
Total who skipped this question:	8	1.47%
Total:	546	100%

4. What is your native language?



Responses:	Responses	Percent
[Bar chart showing a single dominant response]	521	100%
Total Responded to this question:	521	95.42%
Total who skipped this question:	25	4.58%
Total:	546	100%

5. How often do you come to the library?

	Responses	Percent
More than once a week:	157	29.24%
Weekly:	200	37.24%
Two or three times a month:	126	23.46%
Once a month:	33	6.15%
Two or three times every six months:	12	2.23%
Once every six months:	4	0.74%
Once per year:	4	0.74%
Less than once per year:	1	0.19%
Total Responded to this question:	537	98.35%
Total who skipped this question:	9	1.65%
Total:	546	100%

66.48

View Questions: 1 to 5

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Publish Results

Analyze Survey Results: Results Summary

[New Features](#)

Survey: Patron Use Survey 2013

Instant Help: On Off

1.
Where do you live?

Show: 500 Per Page

Response	If other, please specify	View Individual Responses
1	Downers Grove	
2	Clarendon Hills	
3	Downers Grove	
4	Downers Grove	
5	Downers Grove	
6	Westmont	
7	Westmont	
8	Westmont	
9	Westmont	
10	Indian Head Park	
11	Indian Head Park	
12	Willow Springs	
13	Westmont	
14	Lisle	
15	Hinsdale	
16	Naperville	
17	Plainfield	
18	Clarendon Hills	
19	Chicago	
20	Unincorporated Downers Grove	
21	Unincorporated Downers Grove	
22	LaGrange	
23	Downers Grove	
24	LaGrange Highlands	
25	Westmont	
26	Westmont	
27	Woodridge	

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- 28 Clarendon Hills
- 29 Westmont
- 30 Clarendon Hills
- 31 Western Springs
- 32 Berwyn
- 33 Hinsdale
- 34 Downers Grove
- 35 unincorporated Downers Grove
- 36 Westmont
- 37 Yorkville
- 38 Clarendon Hills
- 39 Westmont
- 40 Clarendon Hills
- 41 Seneca, Illinois
- 42 Westmont
- 43 Hinsdale
- 44 Indian Head Park
- 45 Woodridge
- 46 Westmont
- 47 Clarendon Hills
- 48 Unincorporated Downers Grove
- 49 Homer Glen
- 50 Woodridge
- 51 Hinsdale
- 52 Hinsdale
- 53 Westmont
- 54 Unincorporated Hinsdale
- 55 Westmont
- 56 Westmont
- 57 Westmont
- 58 Westmont
- 59 LaGrange
- 60 Westmont
- 61 Countryside
- 62 Indian Head Park
- 63 Chicago



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- 64 LaGrange Highlands
- 65 Countryside
- 66 LaGrange
- 67 Countryside
- 68 Westmont
- 69 Indian Head Park
- 70 Westmont
- 71 Westmont
- 72 unincorporated Hinsdale (Timberlake)
- 73 Clarendon Hills
- 74 Westmont
- 75 Woodridge
- 76 Mokena
- 77 Unincorporated Hinsdale
- 78 Hinsdale
- 79 Unincorporated Downers Grove
- 80 Unincorporated Downers Grove
- 81 Western Springs
- 82 Western Springs
- 83 Indian Head park
- 84 Clarendon Hills
- 85 Westmont
- 86 willow springs
- 87 hinsdale
- 88 did not state
- 89 Downers Grove
- 90 Downers Grove
- 91 Brookfield
- 92 Clarendon Hills
- 93 Westmont
- 94 Westmont
- 95 hinsdale
- 96 Clarendon Hills
- 97 Westmont
- 98 Downers Grove
- 99 Downers Grove

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- 100 Downers Grove
- 101 Westmont
- 102 LaGrange
- 103 Clarendon Hills
- 104 not listed
- 105 willow springs
- 106 Westmont
- 107 Chicago
- 108 not listed
- 109 Downers Grove
- 110 willow springs
- 111 willow springs
- 112 Hinsdale
- 113 Northbrook
- 114 Bolingbrook
- 115 Chicago
- 116 Naperville
- 117 Clarendon Hills
- 118 Western Springs
- 119 Hinsdale
- 120 Clarendon Hills
- 121 OakBrook
- 122 Westmont
- 123 Clarendon Hills
- 124 Indian Head Park



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Analyze Survey Results - Results Summary

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Survey: Patron Use Survey 2013

Instant Help: On Off

The data below represents this survey's consolidated results. To conduct analysis on what types of individuals answered questions in a particular way, click on the Create Criteria button.

Survey Status

Status: Live
Deploy Date: 11/04/2013
Closed Date:

Respondent Statistics

Total Responses: 546
Completes: 546
Partials: 0

Points Summary

Max Attainable:	5	100%
Highest:	8	160%
Lowest:	1	20%
Average:	4.39	88%
Median:	5	100%

[Individual Results](#)

- [Publish Results](#)
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- [Print](#)

Select Responses

All responses

Select Questions

All Questions

Standard Reports

Criteria Active: 0

Create Display Criteria

[Create Criteria](#)

View Questions: 6 to 10

Summarized Data Report - Survey: Patron Use Survey 2013

6. Why do you usually come to the library?

	Responses	Percent
Leisure:	308	57.25%
Work:	41	7.62%
School/studying:	123	22.86%
Meetings:	16	2.97%
Kids:	111	20.63%
* If other, please specify:	97	18.03%
Total Responded to this question:	538	98.53%
Total who skipped this question:	8	1.47%
Total:	546	100%

7.

Do you have high speed Internet access at home?

	Responses	Percent
Yes:	453	83.43%
No:	90	16.57%
Total Responded to this question:	543	99.45%
Total who skipped this question:	3	0.55%
Total:	546	100%

8.

Why did you come to the library today?

	Responses	Percent
Total Responded to this question:	529	96.89%
Total who skipped this question:	17	3.11%
Total:	546	100%

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	Responses	Percent
Borrowing a specific item:	229	43.29%
Seeing what's new or to browse:	192	36.29%
To research or find information:	74	13.99%
To get help with e-books/e-readers:	16	3.02%
To get other help from a librarian:	17	3.21%
To study:	17	3.21%
To work:	3	0.57%
Brought my children to the library:	1	0.19%
Picking up a reserve:	96	18.15%
To use IPPL computers:	52	9.83%
To use IPPL equipment:	14	2.65%
To meet someone:	32	6.05%
To attend a meeting:	11	2.08%
To take a class or program:	36	6.81%
Other:	140	26.47%
Total Responded to this question:	529	96.89%
Total who skipped this question:	17	3.11%
Total:	546	100%

9.

Were you able to accomplish what you wanted today?

	Responses	Percent
Yes:	498	98.42%
No:	8	1.58%
Total Responded to this question:	506	92.67%
Total who skipped this question:	40	7.33%
Total:	546	100%

10.

If no, why not?


	Responses	Percent
There was nowhere to sit:	2	20%
There were no computers available:	0	0%
I didn't find anything that interested me:	0	0%
I couldn't find the right section:	1	10%
The item I wanted was not where it should have been:	0	0%
My reserve was not available:	1	10%
I couldn't find someone to help me:	0	0%
The staff was busy:	1	10%
It was too noisy:	0	0%
If other, please specify:	8	80%
Total Responded to this question:	10	1.83%
Total who skipped this question:	536	98.17%
Total:	546	100%

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Publish Results

Analyze Survey Results: Results Summary 






























Survey: Patron Use Survey 2013

[New Features](#)

Instant Help: On Off

Show 100 Per Page

6. Why do you usually come to the library?

Response	If other, please specify	View Individual Responses
1	NA	
2	Internet	
3	DVD rental	
4	Cards, tapes, books	
5	Volunteering	
6	Volunteer	
7	Services: movies, copies, computers for copies	
8	internet and books	
9	check out books for work	
10	I tutor a Hispanic couple in ESL	
11	investment research	
12	to get books, magazines, movies	
13	check out books	
14	for specific books	
15	Get reading material	
16	job hunting	
17	use computer, borrow books, movies and read	
18	walk here for exercise	
19	research, non fiction reading, genealogy	
20	programs and books	
21	volunteering	
22	Volunteer	
23	research	
24	to get movies. to get info for my kids as I homeschool. to relax	
25	rent books for my students	
26	Art Exhibits	
27	get books	
28	borrow books	
29	left blank	

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- 30 computer internet access
- 31 check out books
- 32 to get magic and tree house books
- 33 books
- 34 use internet
- 35 left blank
- 36 take books
- 37 select books
- 38 reading and internet
- 39 programs
- 40 reading on foreign affairs from journals
- 41 to rent books
- 42 internet and read papers
- 43 chess
- 44 to read, to get myself organized for home or work. it is a restful quiet place, I feel reenergized after somewhere so peaceful
- 45 wireless high speed internet...good download speed
- 46 events
- 47 career
- 48 Movie rental
- 49 Computers
- 50 Tutoring
- 51 To attend wonderful programs
- 52 research
- 53 books moves and computers
- 54 use computer, see new music and CDs
- 55 research and Internet
- 56 pleasure of reading
- 57 rent movies
- 58 get a good book
- 59 check out reading material that can be both leisure and otherwise
- 60 rent DVDs/use computer
- 61 nothing written
- 62 movie check out
- 63 movies and reading classes
- 64 DVDs and books
- 65 book self help

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- 66 pick up a particular book
- 67 Games, work, fun
- 68 tutoring
- 69 DVD
- 70 tech classes
- 71 nothing listed
- 72 apply for a job online
- 73 get books
- 74 Gumin
- 75 reference
- 76 books
- 77 check out reading material that can be both leisure and otherwise
- 78 books
- 79 DVD
- 80 nothing listed
- 81 computer internet
- 82 genealogy research on microfilm machine
- 83 check out books
- 84 nothing listed
- 85 tutoring
- 86 buy books
- 87 books and movies
- 88 self development/financial growth /investment
- 89 reading
- 90 DVDs and Books
- 91 research
- 92 nothing listed
- 93 conversation classes
- 94 english ocnversation
- 95 get DVDs
- 96 shows, DVDs etc
- 97 use of computer and taking out books



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Publish Results

Analyze Survey Results: Results Summary

[New Features](#)

Survey: Patron Use Survey-2013

Instant Help: On Off

8. Why did you come to the library today?

Show 100 Per Page

Response	Other	View Individual Responses
1	NA	
2	Kid's tutor	
3	renew book	
4	return books	
5	find books	
6	return books	
7	Kids story time	
8	check out kids books	
9	pay an overdue fine	
10	computer class / use copy machine	
11	nw	
12	to make copies. I have internet, but no microsoft program	
13	books and movies	
14	book due	
15	to do work and hang out with friends	
16	photocopy	
17	check out books for grad class	
18	see people	
19	waiting for a ride home	
20	Volunteer	
21	tutor	
22	tutor	
23	Ramadan, to work in cafe	
24	print	
25	returning books	
26	to speak to circulation manager	
27	fill out this survey , return books	
28	let my son play on the computer	

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- 29 rent movie
- 30 Jr genius
- 31 check out books for my daughter
- 32 baby brilliance
- 33 4 yr reading class
- 34 returning books/movies
- 35 Baby Brilliance
- 36 Baby Brilliance
- 37 returning materials
- 38 storytime with librarian Jane
- 39 baby and junior reading programs
- 40 help with survey
- 41 volunteer
- 42 volunteer
- 43 return
- 44 return
- 45 movie and book
- 46 placed a reserve
- 47 to return 2 books and to take out 1-2 books
- 48 returning a book
- 49 kids tutoring
- 50 left blank
- 51 got movies
- 52 return DVD
- 53 return resources
- 54 for work as a teacher
- 55 entertain kids with books
- 56 renew book I am reading
- 57 to bring child for tutoring
- 58 my daughter begged me to come (5 yrs old)
- 59 return DVD
- 60 volunteer to sit at survey desk, return a book
- 61 help with survey
- 62 Notary
- 63 return books
- 64 return books



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- 65 read my book
- 66 notary
- 67 DVDs
- 68 current event
- 69 survey and return an item
- 70 helping with the surveys
- 71 chess
- 72 kids, and to work/declutter my work bag
- 73 wireless internet.I made recommendation for faster download speed and librarian listened and forwarded my info to IT
- 74 chess club
- 75 drop off books
- 76 visit your family room
- 77 studying with kids
- 78 tutoring for child
- 79 Tutoring
- 80 Study and return movie
- 81 Return CDs
- 82 return books
- 83 talented toddlers
- 84 Toddler Storytime, return books
- 85 returning books
- 86 talented toddlers
- 87 volunteering
- 88 volunteering
- 89 return a book
- 90 story hour for 2 yr olds
- 91 volunteering
- 92 return books
- 93 donation of books and CDs
- 94 returning materials
- 95 take my niece for books
- 96 Spanish School days
- 97 return items, let kids play
- 98 spanish storytime
- 99 Spanish Scholars
- 100 conversation meeting

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Analyze Survey Results: Results Summary

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Survey: Patron-Use-Survey 2013

Instant Help: On Off

8. Why did you come to the library today?

Show Per Page

Response	Other	View Individual Responses
101	drop off DVDs	
102	Jane Austen	
103	Jane Austen, found books for my daughters 5th grade class	
104	Jane Austen	
105	return materials	
106	read, do homework	
107	return over due book	
108	purchase a stamp	
109	volunteer	
110	to get a library card	
111	tutor	
112	read newspapers	
113	kids books	
114	tech	
115	movies	
116	use copy machine	
117	check books for preschoolers	
118	found lost disc I paid for and inquired about getting money back since I found the disc	
119	borrow movie	
120	DVDs	
121	DVDs	
122	ECE	
123	print something from computer	
124	to do volunteer work with my books in the cafeteria	
125	returned CDs	
126	get my son kids books and play on computer	
127	daughter is on teen advisory board	
128	drop off books	

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- 129 bring the kids
- 130 tutoring Literacy of DuPage
- 131 buy books
- 132 practice ACT
- 133 look at used books
- 134 volunteer and TAB
- 135 ESL conversation classes
- 136 english conversation
- 137 ESL class
- 138 DVDs you have a good selection
- 139 getting new library card since I lost mine
- 140 return an item

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Instant Help: On Off

10.
If no, why not?

Show 100 Per Page

Response	If other, please specify	View Individual Responses
1	left blank	
2	misunderstanding of what needed to be done	
3	could not find book I wanted	
4	tax discrimination...sometimes, I am prevented from making use of the library because ii am in a different tax district	
5	more tables for homework needed	
6	Because the site I was trying to use was not working.	
7	The book I need is not in the Illinois system.	
8	Item was checked out so I reserved it	

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Survey: Patron Use Survey 2013

Instant Help: On Off

The data below represents this survey's consolidated results. To conduct analysis on what types of individuals answered questions in a particular way, click on the Create Criteria button.

Survey Status

Status: Live
Deploy Date: 11/04/2013
Closed Date:

Respondent Statistics

Total Responses: 546
Completes: 546
Partials: 0

Points Summary

Max Attainable: 5 100%
Highest: 8 160%
Lowest: 1 20%
Average: 4.39 88%
Median: 5 100%

Individual Results

- [Publish Results](#)
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- [Print](#)

Select Responses

All responses

Select Questions

All Questions

Standard Reports

Criteria Active: 0

Create Display Criteria

[Create Criteria](#)

View Questions: 11 to 15

Summarized Data Report - Survey: Patron Use Survey 2013

11.

If the staff helped you today, how?

	Responses	Percent
Finding a section of the library:	75	23.15%
Finding an item on the shelves:	91	28.09%
Using the online catalog:	17	5.25%
Accessing the Internet:	20	6.17%
Using e-books or e-readers:	16	4.94%
Explained the available services:	24	7.41%
Gave me information on library programs:	27	8.33%
Using the self-check machine:	14	4.32%
Checked out my book/item:	116	35.8%
Guided my research:	29	8.95%
Looked up an answer to a specific research question:	19	5.86%
Requested an item for me:	45	13.89%
Recommended an item to me:	18	5.56%
If other, please specify:	59	18.21%
Total Responded to this question:	324	59.34%
Total who skipped this question:	222	40.66%
Total:	546	100%

12.

Please rate the assistance you received at the library today.

	Responses	Percent
very poor (1 Points):	3	0.57%

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	Responses	Percent
poor (2 Points):	0	0%
neutral (3 Points):	108	20.53%
good (4 Points):	97	18.44%
very good (5 Points):	318	60.46%
Total Responded to this question:	526	96.34%
Total who skipped this question:	20	3.66%
Total:	546	100%

Points Summary:

Highest: 5 Lowest: 1 Average: 4.38 Median: 5

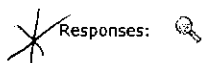
13.

Please rate the following:

	very poor	poor	neutral	good	very good	Total
Atmosphere:	3(0.55%)	4(0.74%)	29(5.34%)	138(25.41%)	369(67.96%)	543
Availability of services:	1(0.18%)	0(0%)	31(5.71%)	138(25.41%)	373(68.69%)	543
Ease of finding sections in the library:	2(0.37%)	8(1.48%)	49(9.04%)	196(36.16%)	287(52.95%)	542
Ease of finding items within sections:	0(0%)	7(1.29%)	55(10.13%)	187(34.44%)	294(54.14%)	543
Selection/assortment:	0(0%)	4(0.74%)	56(10.31%)	173(31.86%)	310(57.09%)	543
Library classes/programs:	2(0.37%)	2(0.37%)	155(28.76%)	129(23.93%)	251(46.57%)	539
Instructions/assistance:	1(0.18%)	4(0.74%)	99(18.27%)	118(21.77%)	320(59.04%)	542
Friendliness/helpfulness of staff:	2(0.37%)	2(0.37%)	28(5.16%)	93(17.13%)	418(76.98%)	543
Overall experience:	1(0.19%)	2(0.37%)	23(4.28%)	117(21.75%)	395(73.42%)	538
Total Responded to this question:						543
Total who skipped this question:						3
Total:						546

14.

If you answered poor or very poor to any of the above, please explain.

	Responses	Percent
* Responses: 	25	100%
Total Responded to this question:	25	4.58%
Total who skipped this question:	521	95.42%
Total:	546	100%

15. How do you prefer to hear about library services/programs?

	Responses	Percent
Library newsletter:	230	46.09%
Library website:	202	40.48%
eNewsletter:	186	37.27%
Posters in library:	149	29.86%
Local newspapers:	47	9.42%
Friends and neighbors:	54	10.82%
Facebook:	39	7.82%
Total Responded to this question:	499	91.39%
Total who skipped this question:	47	8.61%
Total:	546	100%

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If other, please specify:

Twitter: [input]
[input]

	Responses	Percent
	7	1.4%
	25	5.01%
Total Responded to this question:	499	91.39%
Total who skipped this question:	47	8.61%
Total:	546	100%

View Questions: [left arrow] 11 to 15 [right arrow]

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Analyze Survey Results: Results Summary

Survey: Patron Use Survey 2013

11.
If the staff helped you today, how?

[New Features](#)

Instant Help: On Off

Show: 100 Per Page

Response	If other, please specify
1	informed me of my book's status
2	assisted me with return
3	send a fax
4	helped me pick up a globe
5	did it myself
6	gave us study room
7	gave us study room
8	gave me paper and pencil when I asked
9	helping me print
10	Got VHS to DVD equipment for me to use
11	always helpful
12	business card given to me
13	opportunity to take part in this survey
14	Printed out book list
15	reserving a DVD movie
16	lent me markers
17	help with book on reserve
18	Jane made our class safe and fun
19	setting up survey table
20	they usually help me find books
21	use fax machine
22	filling out a survey
23	check on function of database
24	returned one book and renewed another
25	renewed my card
26	computer help
27	being nice to me
28	Get my reserved CDs/Books

[View Individual Responses](#)

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- 29 helped with a library item damaged by us
- 30 notarized form
- 31 I help myself. i am literate
- 32 asked about obtaining library card
- 33 staff always helps me to coordinate my chess club
- 34 getting a laptop
- 35 Booked a group study room for tomorrow.
- 36 nicely asked me to take this survey
- 37 Donation of books
- 38 using scanner and printer
- 39 spanish
- 40 finding group book
- 41 returned late item and paid fine
- 42 survey
- 43 check out with drivers license
- 44 return overdue book
- 45 sold me a stamp answered a question concerning the date for the annual food drive
- 46 found books
- 47 put books on hold for me
- 48 explained why I couldn't get money back..It was from Elmhurst library
- 49 I used the checkout machine
- 50 paid some fines
- 51 buying from the friends bookshelf
- 52 help with some stationery
- 53 assisted with craft supplies in kids area
- 54 reserved study room for me
- 55 buying books
- 56 make change
- 57 library card inn professional manner
- 58 library card update
- 59 help finding my glove

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Instant Help: On Off

14.
If you answered poor or very poor to any of the above, please explain.

Show Per Page

Response	Response Text	View Individual Responses
1	I would recommend setting up a section for Classic Cinema	
2	too much loud talking and too many screaming noisy children	
3	I had couple interacts with some librarians here. Some of them are very rude and mean to me.	
4	no answer given	
5	I still prefer the old decimal system and have trouble finding specific books	
6	seems very spread out	
7	do not care for the new collections arrangement bring back the Dewey decimals- much faster	
8	The staff is absolutely wonderful! I feel like they are family.	
9	need to be more help	
10	sections are not always contiguous	
11	Books were moved due to painting-sections wre moved	
12	You keep changing where the kids books are	
13	often too noisy. Very poor layout on first floor and no attempt to reduce noise	
14	I think signage could be more visible	
15	When I try to borrow digital files, they do not come in a format to listen to on my iPad	
16	I think its harder to find books with the way they are arranged. I thought it was easier before the library got redone	
17	staff upstairs sometimes rude	
18	The books I look tend to not be available.	
19	Need more quiet. All cell phones should be only be limited to the cafe	
20	I had a hard time finding the section of the library that I am looking for.	
21	breakout of topics from regular categorizing system sometimes helpful, but sometimes confusing and hard to find	
22	I would like to add that I can never spend enough time in the library because of sensitivity to the lighting	
23	too noisy..voices carry too far	
24	because the sections always switch to new areas like the children books always have to move	
25	more programs for children. Please have more on weekends/nights for working parents	

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15. How do you prefer to hear about library services/programs?

[New Features](#)

Instant Help: * On Off

Show 100 Per Page

Response	If other, please specify	View Individual Responses
1	email	
2	phone	
3	location on Plainfield Rd	
4	email	
5	word of mouth	
6	email	
7	email	
8	good reads	
9	bulletin board at library	
10	emails	
11	bulletin board	
12	driving by	
13	email	
14	email alerts	
15	trib local	
16	internet	
17	on my route home	
18	teen advisory board	
19	email notice	
20	mom	
21	librarians	
22	area	
23	Instagram	
24	visits	
25	wander in every few days	

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Survey: Patron Use Survey 2013

Instant Help: On Off

The data below represents this survey's consolidated results. To conduct analysis on what types of individuals answered questions in a particular way, click on the Create Criteria button.

[Individual Results](#)

Survey Status	Respondent Statistics	Points Summary	Publish Results
Status: Live	Total Responses: 546	Max Attainable: 5 100%	Export To Excel
Deploy Date: 11/04/2013	Completes: 546	Highest: 8 160%	Convert to PDF
Closed Date:	Partials: 0	Lowest: 1 20%	Convert to Word
		Average: 4.39 88%	Email PDF
		Median: 5 100%	Print

- [Select Responses](#)
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- All responses All Questions Criteria Active: 0 [Create Criteria](#)

View Questions: 16 to 18

Summarized Data Report - Survey: Patron Use Survey 2013

16. Are there items, services, or programs that you would like IPPL to provide?

Responses:		Responses	Percent
		200	100%
Total Responded to this question:		200	36.63%
Total who skipped this question:		346	63.37%
Total:		546	100%

17. What would you like to change about the library?

Responses:		Responses	Percent
		237	100%
Total Responded to this question:		237	43.41%
Total who skipped this question:		309	56.59%
Total:		546	100%

18. May we contact you if we'd like to learn more about your response?

Yes:	Responses	Percent
	307	57.28%
No:	229	42.72%
Additional Comments:	315	58.77%
Total Responded to this question:		536 98.17%
Total who skipped this question:		10 1.83%
Total:		546 100%

View Questions: 16 to 18



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Publish Results

Analyze Survey Results: Results Summary

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Survey: Patron Use Survey 2013

Instant Help: On Off

16. Are there items, services, or programs that you would like IPPL to provide?

Show: 100 Per Page

Response	Response Text	View Individual Responses
1	More music instruction books. More recent books-information (not novels)	
2	More Kids after school programs for 11 yr. olds Don;t carry the fines to next. Start new year with new blank account so the kids can borrow kids!	
3	no	
4	More Polish books and movies	
5	more ebooks	
6	Maybe look into adding more subject matter to classes: film, art, etc	
7	More music (piano) instruction books More recent books-information (not novels)	
8	no	
9	Not really . I only came here to study	
10	everything was great	
11	Computer training program such s Excel, Powerpoint, etc	
12	love ebooks	
13	More tables to sit at and study with electrical plugs nearby	
14	Tutors Check out laptops to bring home (MacBook) teen/kid fun nights	
15	more exercise video variety and more popular exercise DVDs	
16	Kids evening story time	
17	evening kids classes and story times	
18	Music programs possible?	
19	More computr classes: Excel	
20	Library card holder's picture should be on library card	
21	story tellers	
22	More book clubs in the evenings	
23	none	
24	computers, Ipad, books	
25	my question was answered while in the library	
26	They need to be trained how to treat people equal and fair!	
27	writer's group more storytimes more computer classes author visits	
28	I would like that the library should have landscape map with plant/tree names so we could know what plants/flowers/trees are there. They used to have sucha map when library was newly opened	

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- 29 none the services /programs you have are great
- 30 nothing
- 31 No- I am fine without them I would appreciate the library having a coat rack.
- 32 I really think this library has it all
- 33 no additional
- 34 not especially
- 35 not really
- 36 none
- 37 more programming for 30-35 age range
- 38 They are excellent as far as books DVDs, magazines are concerned. Maybe a few more cooking programs???
- 39 I think variety of the programs the library provides for adults and teens is great!
- 40 re: cooking or history or how to use programs on computer
- 41 There could be more uses of iPads There could be cahrges for the latest devices available
- 42 no
- 43 no
- 44 I would like more opportunities to share my writings with people (poetry, song writings, novels, mags)
- 45 no
- 46 Free English program
- 47 I like to get a phone call when my items are in so I don't sign up for email notifications. But I would like to get emails w/reminders of items due- Basically, a more personally customizable profile/settings option for notices would be nice.
- 48 I know that they do not have kids chess this fall. My kids really liked it. Can you bring it back in the winter? They enjoy it in the summer too. Also they would like it in the spring too.
- 49 Programs and services have BEEN MORE THAN EXCELLENT! Display cases on the main floor would be nice- (I also think the old in-the-wall display cases were better)
- 50 more new books
- 51 Reading patch club for school age children
- 52 more current books
- 53 no
- 54 none so far
- 55 no
- 56 no
- 57 I'm new here so I haven't investigated the library completely
- 58 no
- 59 More historical programs
- 60 wider selection of classical and jazz music
- 61 Audio books are great! Thanks for the large selection
- 62 More group activities for forty something adults. as always we are the forgotten generation and it would be wonderful to have some opportunities to meet and develope friendships
- 63 seems satisfactory

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- 64 yes
- 65 more afternoon programs
- 66 more children classes
- 67 classes showing me how to download e-books to my iPad social time for toddlers (open play, ice cream social, etc)
- 68 home machinist magazines physics today magazine
- 69 travel programs
- 70 genealogy DVDs
- 71 more copies of downloadable books particularly popular ones maybe charge \$ for the night??
- 72 not at this time
- 73 More instruction for electronic gadgets. Home school friendly- monthly support group or a staff person particularly knowledgeable about resources. EX: knows what books , DVDs, etc would be helpful for a struggling 2nd grader.
- 74 publishing on the internet our original works
- 75 Could you give me more time ? that would let me participate-when I return!
- 76 Is it possible to request book purchases?
- 77 I would enjoy a wider Mang Selection in the teen section. I am a big otaku(anime/Manga nerd) and really like the selection already, just be a little more up to date and it would make this even better.
- 78 more computer services for students in group projects
- 79 have a book club
- 80 keep up the great work
- 81 more e-audio books
- 82 none
- 83 in house barrista
- 84 How to use electronics, i phone etc
- 85 no everything is fine
- 86 don't change - doing great
- 87 nothing - very pleased
- 88 more activities for kids (2-5 yr old) more English language classes
- 89 none now
- 90 It would be nice if there was someplace on line where users could suggest new books/DVDs etc for the library
- 91 No not really
- 92 I like the classes and would like more of them
- 93 more quiet areas to read
- 94 Class on how to use linked in for finding jobs a writer's critique group (there was one previously, but it dried out)
- 95 they are pretty good now
- 96 Language classes- French, German, etc
- 97 not sure
- 98 more foreign writers

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99 teaching English to foreign individuals. I would like to contribute

100 no

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Survey: Patron Use Survey 2013

Instant Help: On Off

16.
Are there items, services, or programs that you would like IPPL to provide?

Show 100 Per Page

Response	Response Text	View Individual Responses
101	more Playaway books	
102	I don't think so	
103	better fax	
104	it's a stretch, but since you have video games, could you get board games?	
105	need more time to think...	
106	more cooking classes-especially slow cookers and casseroles and winter foods	
107	more sports vldeos	
108	none the library is great (all l's are dotted with hearts)	
109	Quiet rooms for individuals	
110	larger room for chess club	
111	A bit more hearing impaired/or sign language classes or more sign language material	
112	books and magazines printed in Chines language	
113	show more movies Code2600-cyberthreat to US change policy about not buying old movies	
114	open mic	
115	flexibility	
116	Latest books on technology. eg:data mining, predictive analytics, etc. More copies of student test prep books (like SAT/ACT/AD etc)	
117	I believe that I have everything I need in my library experience	
118	none	
119	book club for K-3rd grade level	
120	not many	
121	I'm sure there is but I can't think of them at the moment. Y'all are pretty up to date with everything I know about.	
122	yes	
123	Don't know yet	
124	None	
125	Have popular books available quicker.	
126	Excellent library. Friends that do not live in area are jealous of what we have.	
127	Financial lessons for all ages, smart shopping for teenagers, craft classes (crochet)	
128	cannot think of anything at the moment	

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- 129 everything is great
- 130 no
- 131 none come to mind
- 132 overall experience at IPPL has been excellent
- 133 I don't know because I am from Westmont. I don;t get to say much about this library and it's programs.I wish I could pay to be an honorary member because I prefer it ove rmine and other local libraries
- 134 no
- 135 There are already too many to choose from and I love them
- 136 none I can think of
- 137 program-Sally Cellphone safety program provided by county
- 138 usually certain music CDs which I suggest via a purchase
- 139 Hindi classes, more classes for 3-5 year olds in the late afternoon. Now that the children are in preschool, we can no longer take advantage of all the classes!
- 140 not at this time
- 141 more copies of the newest latest CDs (music) and popular movies (such a long waiting list)
- 142 no
- 143 cooking classes
- 144 I am a patron to another library but 40 yrs ago when I moved here, the Darien Public Library was built and I had a card. The library was a God sent but then I was redistricted and am no longer allowed certain privileges but still come for my books
- 145 so far very impressed
- 146 expand the video rental service
- 147 no
- 148 broader selections of items
- 149 Jenny M Giacolone 630-323-8244
- 150 no
- 151 I love the Zinio and Kindle services
- 152 Rosetta Stone in German
- 153 more events like Jane Austen
- 154 expand books sections upstairs teens, more graphic novels
- 155 bicycle repair and Rules of the Road more adult crafts
- 156 Programs in which you can get information about other cultures and religions. English conversation classes more often then ow for new comers
- 157 Teen summer jobs. More study areas. Sometimes it gets crowded and it is hard to find a quiet place to study. I like now you guys have a lot of ACT prep tests and books.I think moving something at this sort in terms of giving into college/applying for college could be nice
- 158 more holiday sections for those of us who are more traditionalists easier access to other online resources for research
- 159 more ebooks available
- 160 robots
- 161 more technology- iPad instruction
- 162

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- I would like to see more complete series of BBC-Canadian and Australian TV series and less English DVDs For example more seasons of DaVinci Inquest, Douglas Finlay, Nero Wolfe
- 163 more computers classes, more often
- 164 more books on CD/tape for young learners (story books)
- 165 Spanish for kids
- 166 spanish for kids
- 167 a session offered on bringing your kindle/reader in and how to check out books
- 168 more video games more variety of food/snacks
- 169 how to use e-books on my iPad to the extent e-books can be checked out
- 170 I am satisfied
- 171 storytime for kids with special needs
- 172 I would like to see some movies sponsored by the library
- 173 writing programs for younger kids (4th 5th grade)
- 174 music concerts
- 175 IPPL is an excellent community service. Keep up the good effort
- 176 I think for new for me is good. We probably could use more internet computers
- 177 more availability of e-books
- 178 more dvd/materials for teachers grade 5-9 to use in teaching
- 179 More kids programs. Mainly toddlers. There are only 1 or 2 options but the batches fill up too fast.
- 180 everything I need is usually here
- 181 You have everything. best library in the world! new VHS transfer to DVD best item in the library. No one else has one! you're the greatest!
- 182 the summer reading program
- 183 We love the kids programs. Would enjoy more
- 184 social events
- 185 I would love to see Spanish classes offered
- 186 more teen programs
- 187 intermediate and higher classes for iPad, Facebook, ebooks
- 188 more conferences-technical, cultural, music events
- 189 more science programs and books
- 190 more religion/investment/financial materials
- 191 rent NEW movies
- 192 more Hindi Movies
- 193 more internet computers
- 194 I would like some kind of ESL classes here
- 195 we are happy with the library and the services The people here are just great. We have nothing but good to say about the library
- 196 computer classes for those who have do not have PC knowledge basic filling out applications/emails/web search/etc classes on Saturdays will be suitable for working class
- 197 more games for the game options on the computer

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- 198 more info to social media- classes always fill
- 199 very many more various electronic devices more than there are now.
- 200 reading tutoring reading club science experiments, learning enrichment, authors programs

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Instant Help: On Off

17.
What would you like to change about the library?

Show Per Page

Response	Response Text	View Individual Responses
1	A cafe! in the cafeteria- I mean to say a real cafe. That's all I can think of...	
2	Someone to let loud teenagers to know that they are not hanging out at a restaurant. Keep it a little quiet especially for little kids to focus.	
3	nothing	
4	nothing	
5	doing great	
6	nothing really	
7	a cafe! In the cafeteria- I mean to say a real cafe. That's all I can think of...	
8	nothing	
9	same as above	
10	Nothing	
11	everything is great	
12	nothing	
13	Longer hours on the weekend (7pm?) Providing a visible space for neighborhood news, announcements, etc. This could perhaps be set up in the cafe section.	
14	nothing! I can't live without this place!	
15	nothing	
16	(see above)	
17	There is nothing. The library is amazing	
18	I love the place. It's comfortable! Come here everyday after school.	
19	Move it closer to my house	
20	More PG-13 movies -DVDs	
21	Add a Starbucks:)	
22	Quiet area for readers so we do not hear the loud talkers and noisy children	
23	nothing	
24	Nothing - you are wonderful I especially like the motorized wheelchair (but it needs a bigger basket)	
25	I like the normal Dewey Decimal for the books that are grouped by section- It is much harder to find things!	
26	more books	
27	more activities	
28	More Dan Gutman books	

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- 29 It seems this library has overloaded employees. A lot of them just sitting whole day in front of the desk. The computer section has only one desk, but sometimes have two or three people there. And some library staff even wear a name tag and sit down reading while they are working! This is just waste our tax payers money!
- 30 I love it already-though maybe a little better if the sections of the library (in nonfiction section) shelves had little subcategories (such as, in the medicine aisle,a little label for 'disease,anatomy, diabetes, etc)
- 31 more meeting rooms
- 32 none
- 33 nothing
- 34 nothing the library is perfect the way it is
- 35 This library is good. I think more study rooms are better
- 36 more than 20 items requested at a line online
- 37 bringing shockers back to the vending machine
- 38 better snacks
- 39 none
- 40 Nothing really
- 41 wider selection of books
- 42 at this time nothing
- 43 working hours on Saturdays. It will be great if the library is open until 9:00 pm
- 44 bigger
- 45 some of the events that I'd like to attend are weekdays during the daytime when I am not available
- 46 I would like the foreign language DVDs to be sorted by alnguage. The way they are currently mixed up makes it very confusing to find titles ans discouraging to look. Not very user friendly!
- 47 The spacing int he teen area, its a little too crowded
- 48 not much-(much better library than Westmont)
- 49 no
- 50 Nothing at all :)
- 51 nthing
- 52 no
- 53 More spaces for study
- 54 nothing
- 55 locate it in LaGrange
- 56 no-keep the great work and friendly atmosphere. We're very happy with and proud of IPPL
- 57 would like to see better way of stacking DVDs. Flipping thru 5-6 in a section over and over is tedious! (perhaps like 'to be filed section)
- 58 I think the IPPL does a great job! We have been coming here for years for resources for my boys to help their eduactional development
- 59 Easier way to search for movies (eg: award winners)
- 60 nothing
- 61 nothing right now
- 62 nothing
- 63 good as it is

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- 64 no
- 65 nothing
- 66 More storytimes
- 67 Nothing- I love this library. Thomas Ford is my home library but I much prefer IPPL. I am so glad IPPL ia part of SWAN
- 68 more private rooms
- 69 timely, quicker reply from library staff
- 70 The way materials are organized, but I realize space is a consideration.
- 71 I think its great!
- 72 -zebra crossing outside on Plainfield
- 73 at this time no changes
- 74 Nothing- :) love it. love used book sales too
- 75 cooking classes topics on child development
- 76 nothing,I am happy with all
- 77 ability to take classes for me(adult) and bring my child (during the day). I can't go to evening events that look interesting
- 78 nothing
- 79 nothing I am aware of
- 80 bring back slide travelogues
- 81 I would like less talking between patrons regarding personal matters
- 82 a bit more books
- 83 how the DVDs are set up. They are too close and you are in one section and look up and you're in another section.
- 84 the DVD section. They need to put space between the different sections
- 85 The noise level can get a little out of hand at times with unsupervised kids/teens. Otherwise, I love this library!
- 86 none
- 87 nothing
- 88 Never have I liked the \$1.00 per day late fee on movies. Should be ble to renew online. Unless there is a hold should be normal 2 week "rental"
- 89 I love the library I love the librarians The landscaping outside is just perfect. I enjoy it all year round. I am now enjoying the color change in the trees and bushes.
- 90 nothing
- 91 no
- 92 I like it a lot as is... I love having access through SWAN
- 93 nothing comes to mind at the moment
- 94 nothing
- 95 The library could update their Manga selection as I said inthe previous section.
- 96 Nothing
- 97 How about a storage space for cots , briefcases, etc.
- 98 nothing

99 More copier of books, larger assortment of teen books, though current is still excellent

100 Nothing It is Perfect! I never been to a better library

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Survey: Patron Use Survey 2013

Instant Help: On Off

17.
What would you like to change about the library?

Show 100 Per Page

Response	Response Text	View Individual Responses
101	nothing	
102	make the outdoor book return slot stick out farther	
103	your staff	
104	more non fiction books history and science	
105	I always enjoy the art work on display	
106	longer hours on weekend	
107	nothing	
108	not a thing!	
109	make it slightly easier to find books. (not rearrange books)	
110	movies- would like an alphabetical list I could check	
111	nothing I like the ease of renewing books on line and using online to reserve books.. Staff is always friendly	
112	Due to remodeling, the noise level on the 1st floor ! Also why is tutoring allowed on the first floor by the magazines! Too often behind me is a "teacher" and 2 pupils or adult 'teaching' another adult. The librarians at the ASK US desk make no attempt to have quiet. For Example: th kids from high school come over to library to wait for rides home and sit in the chairs and talk and laugh like they are at home. NOISY!	
113	more contemporary books open spaces DVD set up- very cramped	
114	more performance of music, dance, etc	
115	Not sure my favorite thing is using ebooks, so I may use the library without actually coming in	
116	I love the library	
117	LOVE MY LIBRARY!	
118	nothing at all	
119	A meeting room that allows for better hearing	
120	nothing	
121	more quiet areas	
122	Nothing, there's always lots of great programs and items here at IPPL	
123	keep kids quiet and not running around	
124	more ebooks more quiet study areas	
125	People do not talk quietly- staff and public	
126	more variety of magazines	
127	people on cell phones at the computers and people with babies/small children using the adult computers	

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- 128 to have a wider teen section. Otherwise the library is amazing
- 129 more study space, more quiet zones
- 130 more study space
- 131 more digital books available
- 132 Driveway from front of library around corner to Plainfield. The corner on the turn should be paved so cars can easily pass each other.
- 133 Could you please move the typewriter away from the quiet study section? It's pretty loud when I'm trying to study. Also, if the computers near that area could be moved too. People really talk loud and it is distracting
- 134 I would change things only as needed
- 135 Post sign warning patrons not to do online banking at the library's public wi-fi
- 136 nothing
- 137 I feel that the library has everything exactly as it should be
- 138 it's perfect
- 139 My kids love studying in this library. But the noise level has to be controlled. A lot of people are talking so loud and there is lots of kids running around.
- 140 I would like to see a few more study rooms
- 141 They should be a junior section of more games and programs for kids
- 142 that they open later on weekend
- 143 I've just started coming recently, moved to Darien in May, and I find this to be a great facility. Plenty of resources, friendly staff, good overall environment.
- 144 Again, I can not think of anything.
- 145 Seems to be ok
- 146 Don't know yet
- 147 More books and games/xbox
- 148 Make private rooms not only for groups, but for students to study as well.
- 149 Less dust
- 150 Nothing, really great library.
- 151 Nothing
- 152 I would like to see a study room for individuals at least one; study rooms are primarily for groups. (They trump individual study). I love IPPL. The atmosphere, the amount of service, the staffs willingness to help always with a smile.
- 153 Everything is fine here. Keep up the good work
- 154 everything is great
- 155 I am very happy with the services you have now. Thank you for the great service you provide
- 156 nothing
- 157 I'd like to see nicer people here and a new selection of music and fines eliminated.
- 158 nothing
- 159 Designated parking (short term) near door for picking up reserve items
- 160 I would like there to be a reasonable limit to the number of CDs or DVDs from the new sections, that could be checked out one at a time. I've seen patrons with massively fat stacks. Also, can we keep food and drink consumption only in the food zone areas? They are messy and loud and disturb my work, truthfully.
- 161 like it the way it is



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- 162 can't think anything- the library is excellent
- 163 Nothing I can think of
- 164 Some of the library staff at the Internet desk drink soda and eat which is loud. Also some of them and employees at the research desk talk very loud
- 165 larger selection of african american authors
- 166 I know space is limited, but I would love to see a quiet study area
- 167 I like the ability to reserve books & how fast they arrive. I like the reserve section where you can pick up books yourself. I like being able to check out books myself. I like the computer access and ability to print when I have computer glitches at home. I like 'new' sections for books and DVDs I like 2 day free on rental books
- 168 Kids section on the main level. Those stairs are dreadful and the elevator is not always an option.
- 169 I like it just fine
- 170 nothing
- 171 very good services and fine environment helpful staff...cannot really think of any changes
- 172 Library is great. We love coming here
- 173 nothing
- 174 More grade specific books on standardized tests; how to prepare for them
- 175 nothing at the moment
- 176 no
- 177 N/A I really enjoy the library ***Please put a bigger DD NOT ENTER sign on the parking lot
- 178 Longer hours especially on the weekends, specifically Sunday
- 179 maybe add new books weekly
- 180 more individual cushioned chairs
- 181 Nothing I'm very happy w/services provided Actually, It is very warm in the children's section...a little too warm
- 182 actually It is very warm inthe children's section(a little too warm)
- 183 2 years ago my daughter was studying for her CPA exams and came every weekday for 3 month...Thank you
- 184 more cookbooks
- 185 overall more books
- 186 I adore this library- of all the fancy silver, gold and clear plastic cards in my wallet, my Indian Prairie Public Library Card is the most valuable!!
- 187 I like the present setup
- 188 Add more privacy in certain parts of the library to make it easier to study/do homework and not get disturbed.
- 189 more exercise DVDs please go to collagevideo.com for good prices
- 190 asking us if we want to know when our next book due date is without us telling/asking
- 191 Bigger
- 192 more online books. They're either not in or not part of the collection
- 193 better arrangement of non-fiction
- 194 more time to lerne
- 195 more hours
- 196

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People talk among themselves in middle section and on the phone for 2-3 minutes. It is ok but otherwise they should go out and chat. It is disturbing

197 we love the library!!!

198 I love this library--nocomplaints

199 I think you are doing a great job. Keep up the good work!

200 nothing

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17.
 What would you like to change about the library?

Show 100 Per Page

Response	Response Text	View Individual Responses
201	longer hours on Sunday	
202	later or earlier hours on Sunday	
203	air freshener	
204	no changes off hand	
205	I have no problem. I ust come to check out reading materials. I am retired. Occasionally to have to make copies	
206	I would like to have the tech section more quiet and better for doing homework	
207	It is very good as it is	
208	nothing	
209	More DVOs, magazines, trading books, technical books	
210	longer Sunday hours	
211	more movies	
212	the setup	
213	still getting used to some areas by subject instead of Dewey decimal code	
214	more nonfiction videos- history	
215	I think the library is fine as it is	
216	the hours on Sunday	
217	not much	
218	Better microfilm machine---more modern and digital viewing	
219	you run a very nice library. nice selection and friendly staff. thank you	
220	LED lights! Flourescent lighting is too harsh. Makes me ill.	
221	I'm happy the way it is	
222	Now that magazines on the first floor and I have no reason to go to the children's section i forget to go up for the art/photos on the 2nd floor. perhaps there is a way to let us know what is up there when we are on the first floor.	
223	everything is good	
224	magazines and newspaper section	
225	more copies of newest releases of movies	
226	perhaps more hours on the weekends more live events	
227	I must admit that IPPL is the best library in the area with its layout ans selection and services. I love the ease of ordering a new book	

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- 228 quieter atmosphere. the sound carries farther by the domed shape
- 229 more crafts and teen events
- 230 nothing could be better
- 231 seniors should be given pt jobs to meet high livings. small for those who do not have ss benefits
- 232 these stubby pencils are awful
- 233 nothing - it is a wonderful place
- 234 that the computers have faster internet
- 235 too noisy
- 236 nothing it its great
- 237 I have seen popular items on hold for longer than 3 days and I would like the library to enforce that hold limit so others have chance to check them out

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Kids & Teens

(Kreative Krates)"These are just the best. My grandkids love them".

"This is the best library, I've been to many libraries and this one has the most".

Patron said: "I went to Westmont and asked them for a playaway and they asked me what I was talking about."

Patron who enjoyed our technology said, "I really appreciate you guys".

I received a call from a patron, her child is 4th on the waiting list and called hoping he was moved up into the class or another was scheduled. She expressed frustration that she is never able to get her children into the classes she wants.

Patron said "This building is really beautiful".

Circulation

"Thank you for being here- somehow I knew I could count on the librarians", said to me when I opened the doors at 9am on 1/2/14.

"You guys are so good to me. I just love you!" said a patron at checkout.

Patron complained about cell phone usage in the library.

"My son wants to go to the library every day because of the cool touch screen computers and the Lego table!"

Patron complimented us on how our sidewalk is salted for "safety's sake".

Adult & Computer Help Desk

Patron says, "Hoopla" is a great idea.

Technology

"Dave kept us moving along. Very good teacher, very patient and efficient."
From Twitter 101 taught by Dave Bunn on 1/22/14

Administration

Project Abstract

With this proposal, the Indian Prairie Public Library District requests a grant of \$25,000 from the Institute of Museum and Library Services' Sparks! Ignition Grants for Libraries and Museums program. If approved, funds would support the experimental creation of seven "Mobile Maker Boxes," or portable kits that contain popular technologies or tools, such as Arduino, robotics, circuits, e-textiles, and 3D printers, and the training materials required to use them. The Maker Boxes would be shared with libraries and schools in the greater Chicago area who do not have the resources to offer these tools to their patrons or students. The Sparks project would run from December 2014 through November 2015.

Currently in libraries, there is an enormous push towards providing space and tools for the community to "make," to create and build, particularly using electronic or digital devices. We're calling them "makerspaces," "hackerspaces," or "fablabs." We all want one. If not the space, then we want the tools to bring people together in a shared learning environment, to focus on creation through multiple kinds of technology. Makerspaces are appearing all over the country. Libraries and institutions that can are taking the time to carve out designated space and are allocating funds to purchase materials and equipment. The difficulty arises in that time, space, and money are not ubiquitous resources.

The Indian Prairie Public Library wants to assist other public libraries and schools by providing solutions to these issues. Our Mobile Maker Boxes address the concerns that small libraries and classrooms have with lack of space, because they are not designed to be a permanent part of a collection or curriculum. We will overcome the expense issues because we will be able to provide these particular tools for everyone to share. And, through this project, we will aid other libraries by providing the knowledge and training needed to offer these experiences to patrons and students, making it possible for everyone to learn and create.

This proposal addresses IMLS strategic goals by creating and sharing library collections and promoting the use of technology to facilitate discovery of knowledge. This project will test the mobile maker model. We will be investigating the hypothesis that libraries and schools can come together to share resources in order to provide the maker experience for the people and communities we serve. Many libraries already belong to consortiums that share materials and extend borrowing privileges. This experiment takes this practice a step farther to see if we can meet another type of community need, a need for interactive, creative, experience-based learning, by sharing technology in a mobile format and training. Besides sharing the technology, equipment, and tools, we can also share the skills and knowledge that we develop in the process which other libraries or schools can also replicate.

Organizational Profile

Since 2006, the Indian Prairie Library District's mission has been to "enrich peoples' lives by providing opportunities to *explore, connect, and be inspired.*" The library district serves 42,259 residents in Willowbrook, most of Darien, and a portion of Burr Ridge, Illinois. Our community is 79% Caucasian, 13% Asian, 5% Hispanic, and 3% African American. Forty-eight percent of the population is female and 52% is male. The median age is 46.

The vision is that "Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride." This vision is supported by four strategic initiatives:

- Providing popular materials and programs to make our residents' leisure time more enjoyable.
- Fostering life-long learning including supporting children and teens in their interests and educational needs.
- Enhancing the community by fostering community projects and encouraging interaction and sharing of interests.
- Enriching lives through technology including instructing residents and offering opportunities for residents to experiment with technology.

The library has served our residents for 25 years and provides over 200,000 books, audio books, magazines, DVDs, and CDs as well as individualized services, programs and classes. Online services include subscription resource databases as well as our e-library which provides digital books, audio books, magazines, movies and music 24/7. Some 500,000 people visit the library annually checking out close to 900,000 items. Our friendly, expert staff assists annually with some 100,800 inquiries. Over 800 classes and programs are offered covering topics such as early literacy, promotion of reading, current events, hobbies, travel, art, health, retirement, movie and book discussions plus a wide variety of classes related to computers and technology.

The Youth Services Department and the Technology Services Department will be carrying out the work of the project. Through its outreach activities the Youth Services Department partners with 20 schools in seemingly countless ways. The department also teaches early literacy classes, provides homework assistance including resource databases and a robust non-fiction collection, class tours, and incentives to keep kids reading such as our annual summer reading club.

The Technology Services Department has enabled the library to provide and teach new technologies. Besides offering digital materials, we provide e-readers, smartphones, tablets and Rokus for patrons to use in the library or to check out and take home. PC's, iMac's and laptops are available for patron use. Classes at the library teach everything from basic computer skills to advanced Microsoft Office plus social media, Internet searching, and using e-readers and tablets. The library sees itself in the forefront of presenting new technologies to our public and the next step is to provide opportunities and training to explore "maker" technologies.

Project Narrative

Project Justification

With this proposal, the Indian Prairie Public Library District requests a grant of \$25,000 from the Institute of Museum and Library Services' Sparks! Ignition Grants for Libraries and Museums program. If approved, funds would support the experimental creation of seven "Mobile Maker Boxes," or portable kits that contain popular maker technologies or tools and the training materials required to use them. The Maker Boxes would be shared with libraries and schools in the greater Chicago area who do not have the resources to offer these tools to their patrons or students.

Currently in libraries, there is an enormous push towards providing space and tools for the community to "make," to create and build, particularly using electronic or digital devices. We're calling them "makerspaces," "hackerspaces," or "fablabs." We all want one, or more than one. If not the space then we want the tools to bring people together in a shared learning environment, to focus on creation through multiple kinds of technology.

The term "makerspace" was first used by MAKE Magazine, which published it around 2005. But the concept really made waves when MAKE Magazine registered makerspace.com and started using the term to refer to spaces intended for the purpose of enabling the public to design, prototype, build, and create.

Some might argue that the maker movement is not new at all, that teachers and librarians have been working towards creating more interactive learning environments for decades. For over thirty years, professionals have been discussing Howard Gardner's theories of multiple intelligences, the idea that there are different modalities of learning such as through music or movement or nature. In addition to multiple intelligences, or ways of learning, we now live in a world with multiple literacies. Literacy is no longer simply having the skills and knowledge to read and write; it is developing the ability to read, interpret, and interact with the world around us. An example of an "other" literacy that is attracting attention is "media literacy," which basically means the ability to interpret, navigate, and create messages in a variety of media formats or using technology. Today children are learning media literacy before they've even developed what might be considered traditional literacy skills. Before they can say words or read words on a page, children can demonstrate the skills needed to navigate the screen of an iPad with swiping motions or an awareness for typing with the buttons on a keyboard.

The ongoing debate that has stifled organizations and institutions that have strived to support multiple intelligences and multiple literacies is one of learning versus play. That battle continues as some still attempt to separate the two, but more and more, we realize how inseparable these actions are. As playing becomes a widely accepted form of learning, we see booming new trends towards creating interactive, public play spaces, or makerspaces. Now that many professionals count play and creation as education, librarians and teachers are in a race to keep up by providing interactive environments full of music, movement, visual art, social

engagement, and opportunities to learn in a variety of ways (multiple intelligence), and by providing the technological tools required to teach children and adults how to engage with computers, tablets, e-readers, and other media formats (multiple literacies).

It's doesn't seem possible to talk about the changes we see in what and how we learn without mentioning S.T.E.M. (Science, Technology, Engineering, and Math) learning. As President Barack Obama said in 2010, "Leadership tomorrow depends on how we educate our students today—especially in science, technology, engineering and math." We cannot be makers tomorrow, unless we are first students and explorers today.

Makerspaces are suddenly appearing all over the country. Libraries and institutions that can are taking the time to carve out designated space and to allocate funds to purchase materials and equipment. The difficulty arises in that time, space, and money are not ubiquitous resources.

Much of the progress of the maker movement has occurred in large urban library systems, like Chicago Public Library and Chattanooga Public Library. These impressive makerspaces tend to be at main library locations in downtown areas, not out in smaller communities. And even these libraries and others that are leading the movement, such as the Carnegie Library, the Westport Public Library, the Newark Museum, and Detroit Public Library, have gotten considerable funding from organizations and foundations like IMLS, or are supported by statewide initiatives, like the Idaho Commission for Libraries, which is funded by Library Services and Technology Act (LSTA) funds and IMLS.

As professionals, we too want to provide these interactive learning spaces. We want to offer the tools for discovery and creation, but many of the libraries and schools in our area are struggling to do so for several reasons.

1. We don't have unused space in our libraries or schools to create a permanent lab or makerspace.
2. We can't afford the technologies, tools, and materials required to offer such an experience to our patrons and students.
3. We don't yet have the experience, or the time it takes to obtain experience, that is required to teach patrons and students how to use some of the specific tools that we want to offer to our communities through makerspaces.

The Indian Prairie Public Library wants to assist other public libraries and schools by providing solutions to these issues. Our Mobile Maker Boxes address the concerns that small libraries and classrooms have with lack of space, because they are not designed to be a permanent part of a collection or curriculum. They are shared. They can be borrowed, used, and returned as needed. In this experiment, we will overcome the expense issues because we will be able to provide these particular tools for everyone to share. And if our sharing model works, then there is the potential for the libraries and schools to come together to pool resources and create additional Mobile Maker Boxes containing other equipment, which we can also share. Finally, by making these Mobile Maker Boxes, we will aid other libraries by providing the knowledge

and training needed to offer these experiences to patrons and students, making it possible for everyone to learn and create.

Project Work Plan

Summary

Over the course of the year, we will create seven Mobile Maker Boxes.

Maker Box 1: All about Arduino

Maker Box 2: Basic Robotics I

Maker Box 3: Basic Robotics II

Maker Box 4: Creating Circuits I

Maker Box 5: Creating Circuits II

Maker Box 6: 3D Difference

Maker Box 7: Experimenting with e-Textiles

Project Details

Each Box will require three steps before it is complete and ready to share; Creating, Training, and Testing.

- *Creating* refers to the steps that we will take to research, purchase, and package the experience so that the sharable kits are complete with materials, tools, and instructions. We will also develop goals and objectives and evaluation forms.
- Then a Training Event will be provided on each subject or kit. *Training* will be open to any librarian, teacher, or professional who is interested in providing the experience in their own library, classroom, or makerspace, but who hasn't had the opportunity to explore the subject.
- Finally, we will be *Testing* each kit by hosting a public event at the Indian Prairie Public Library.

We plan to complete these three steps, one Maker Box at a time, every other month. This means that we have two months to research, purchase, package, train, and host an event on each Maker Box before we begin on another. Once the two months have passed and the three steps have been completed, we can share the Mobile Maker Boxes with our neighboring public libraries and schools.

Two of our schools, Gower School District 62 and Hinsdale South High School, already have expressed interest in this project and will work with us to create and test the Mobile Maker Boxes. They will be some of the first users of the Mobile Maker Boxes and will help to evaluate their effectiveness.

As part of the Creating and Training, to ensure that we are as knowledgeable as possible, we will be seeking skilled professionals from the greater Chicago area to act as consultants as we make purchases and plan the Training Event. We will be seeking an authority in each of the subject fields that we will be developing into a Mobile Maker Box. If affordable, we will use these professionals as trainers.

As for the Testing, our public events, held at Indian Prairie Public Library, will be offered through the Youth Services Department. We are designing the Mobile Maker Boxes primarily with school-aged children and teens in mind because we want to make sure that we are supporting our schools and S.T.E.M. (Science, Technology, Engineering, and Math) learning, but we understand that some of these tools, like the a 3D printer or Arduino would be wonderful to provide for adults as well. We see this versatility as one of the great attributes of our project, that if we can make this work for kids and teens, that then we can adjust to offer it to adults as well.

Although we are creating seven Mobile Maker Boxes to start, we are actually exploring five subjects; Arduino, robotics, circuits, 3D printing, and e-Textiles. Two of these subjects will be split into two different shareable kits because we are going to test them on two different age groups. In our preliminary research, we have found robotics equipment and tools for creating circuits that are appropriate for elementary-aged children as well as more advanced equipment for older teens or adults, so we will experiment with these varying levels of learning.

It is also important to note that while we are asking for assistance for the primary equipment for each kit, there may be consumable materials that are required, like plastic filament for the 3D printer or fabric for an e-textiles event that the library will purchase. As we share these kits with other libraries and schools, if there are consumable materials that need to be provided by the borrower, we will be sure to communicate this in our marketing and discuss it in our evaluations.

A project blog will be developed to track our successes and discoveries, the discussions of the project staff committee, and our evaluations. We believe that documenting the project throughout the year will be beneficial because it opens up channels of communication, it initiates dialogue between professionals and the people we serve, and it provides an opportunity for feedback. The project blog will be linked to our webpage and shared using social media platforms such as Twitter, Instagram, and Facebook.

We are making plans to share our experiences and evaluate our overall grant experience by writing an article and submitting to local and national profession publications like ILA (Illinois Library Association) Reporter and American Libraries. We will also submit to present our experience at several library association conferences, such as the Illinois Library Association, American Library Association, and the Public Library Association.

Another goal of this project is to bring together the people who are providing makerspaces for a roundtable discussion to share what we are doing and brainstorm ways that we can work together. This meeting would be open to the professionals who are leading in the maker movement in our state, including staff from illinois libraries, such as Chicago Public Library, Skokie Public Library, Oak Park Public Library, and Arlington Height Public Library, as well as staff from local makerspaces like Pumping Station: One and Workshop 88. This event is tentatively planned for fall 2015, as we near the end of our grant experience and will be looking for new ways to expand the project.

Project Staff

This project will be overseen by Natalie Williams - Head of Youth Services, Tyler Works - Senior Youth Services Librarian, Ann Stovall - Head of Technical and Computer Services, Dave Bunn - Digital Services Technician, Brett Butcher, Network Services Technician, and Jamie Bukovac - Director of Indian Public Library and the library's Marketing and Promotions Coordinator.

Natalie Williams will take on the responsibilities of the Project Director. She will be coordinating the meetings, public events, and trainings required to meet our goals of creating and sharing the Mobile Maker Boxes. She is a main contact for our partners in the public schools and for other libraries and will be maintaining the in-progress and evaluative communications.

Tyler Works brings to the project a personal knowledge and interest in the technologies that we will be implementing and a professional proficiency for making them accessible to the public, especially to teens and new adults. He will be selecting materials for the Mobile Maker Boxes and helping to create public programming and partnerships within the schools.

Ann Stovall, as the Head of both Technical Services and Technology Services, is our expert in cataloging, obtaining, and processing materials and equipment. She will be assisting the project by researching, purchasing, and packaging the materials so that they are in fact mobile. She will also oversee the efforts of Dave and Brett.

Dave Bunn is our video production and teaching expert. He will be working with us to create training videos and to overshoot issues with the technology.

Brett Butcher will be bringing an expertise in programming software, and in general, putting pieces together for this project ensuring the equipment works properly.

Jamie Bukovac will be our Grant Administrator and primary spokesperson. She has worked successfully for years at building support for libraries and services. She truly epitomizes the spirit of collaboration, partnership, and empowerment. She will be raising support for the project within our community and beyond.

Indian Prairie Library is currently in the process of hiring a new Marketing and Promotions Coordinator. This full-time staff member will be in place before we begin this project. He/she will have a background experience with promotion and will work with us to brand, promote, and advertise our Mobile Maker Boxes.

As we research the technologies that will be contained in each of the boxes, we will also be reaching out to the skilled professionals in the greater Chicago area for help. We will be seeking an expert in each of the subject fields that we will be developing into a Mobile Maker Box. Ideally these experts will join us as consultants as we make purchases and plan the training. The consultants can teach us so that we can teach others.

Project Results

This proposed project will test the mobile maker model. If this project is successful we will have demonstrated that:

- Any size institution can provide the maker experience.
- The model of libraries sharing traditional materials through consortiums and systems can be expanded to include technology that provides for interactive and creative maker learning.
- That shared training and development of appropriate training aids can enable librarians and teachers to easily incorporate maker programming into their activities.

To measure the success of the project, each mobile maker box will be developed with a learning goal and objectives. Success will be measured through a series of evaluations:

- Librarians and teachers who attend the training events will be asked to evaluate the training.
- Librarians and teachers using a mobile maker box will be asked to evaluate the ease of use, the quality of the training aids and whether or not they feel the participants were able to meet the goals and objectives established for the particular box.
- Participants will be asked to describe what they created and what they learned as they used the mobile maker box.

This information will help us determine if the goals and objectives were reached. In addition, this information, as well as our own experiences in managing this project, will provide information, lessons and best practices that will help us determine if the program should be expanded and will provide information to others interested in starting a similar project.

Thank you for your consideration.

-Indian Prairie Public Library District

Schedule of Completion

December 2014 - January 2015

Assemble advisory committee for project kickoff, goal setting, evaluation planning, planning circulation of Boxes among libraries and schools

Create Maker Box 1: All about Arduino

Provide Training Event for Maker Box 1: All about Arduino

Host a public event for Maker Box 1: All about Arduino

February – March 2015

Project Staff committee meeting

Evaluate Maker Box 1: All about Arduino

Create Maker Box 2: Basic Robotics I and Maker Box 3: Basic Robotics II

Provide Training Event for Maker Box 2: Basic Robotics I and Maker Box 3: Basic Robotics II

Host a public event for Maker Box 2: Basic Robotics I and Maker Box 3: Basic Robotics II

April - May 2015

Project Staff committee meeting

Evaluate Maker Box 2: Basic Robotics I and Maker Box 3: Basic Robotics II

Create Maker Box 4: Creating Circuits I and Maker Box 5: Creating Circuits II

Provide Training Event for Maker Box 4: Creating Circuits I and Maker Box 5: Creating Circuits II

Host a public event for Maker Box 4: Creating Circuits I and Maker Box 5: Creating Circuits II

June - July 2015

Project Staff committee meeting

Evaluate Maker Box 4: Creating Circuits I and Maker Box 5: Creating Circuits II

Create Maker Box 6: 3D Difference

Provide Training Event for Maker Box 6: 3D Difference

Host a public event for Maker Box 6: 3D Difference

August - September 2015

Project Staff committee meeting

Evaluate Maker Box 6: 3D Difference

Create Maker Box 7: Experimenting with e-Textiles

Provide Training Event for Maker Box 7: Experimenting with e-Textiles

Host a public event for Maker Box 7: Experimenting with e-Textiles

October - November 2015

Project Staff committee meeting

Evaluate Maker Box 7: Experimenting with e-Textiles

Evaluate overall grant experience and share results by writing an article and submitting to local and national profession publications and present at conferences

Host a roundtable "Meeting of the Makers"

Budget Justification

1. Salaries and Wages

The Indian Prairie Public Library will assume costs associated with employee salaries and wages.

2. Fringe Benefits

The Indian Prairie Public Library will assume costs associated with employee fringe benefits.

3. Consultant Fees

In conjunction with supplying hardware and software to other local libraries, schools and community organizations, the Indian Prairie Public Library will also provide training on how to use the technology and equipment included with each kit.

We are seeking funding for six distinct "Mobile Maker Boxes," which would require six separate training sessions.

We have budgeted \$500.00 for each training session. This money would be used to cover fees or honorariums for each trainer.

The Indian Prairie Public Library will also share some of the costs involved in hosting these training sessions, such as refreshments and handouts. We have budgeted \$600.00.

The Grant Funding for Consultant Fees is \$3,000.00 and the Cost Share is \$600.00 for a total cost of \$3,600.00.

4. Travel Costs

Travel costs are not applicable to our grant application.

5. Supplies and Materials

The Indian Prairie Public Library is seeking funding to develop seven separate Mobile Maker Boxes. Each specific box and the costs are described below.

Mobile Maker Box 1: All about Arduino

Total Cost = \$4,132.00

Adafruit Arduino Starter Pack x 24 = \$1420.00

Wave Shield x 24 = \$528.00

PIR Motion Sensor x 24 = \$240.00

LCD Screen x 24 = \$240.00

Parallax Ultrasonic Range Finder x 24 = \$768.00

Bicolor LED Square Pixel Matrix x 24 = \$384.00

Motor/Stepper/Servo Shield x 24 = \$240.00

Motors/Steppers/Servos x 24 = \$312.00

Mobile Maker Box 2: Basic Robotics I

Total Cost = \$4,148.00

Lego WeDo Construction Sets x 12 = \$1,548.00

Cubelets Standard Kit x 5 = \$2,600

Mobile Maker Box 3: Basic Robotics II

Total Cost = \$2,100.00

Lego Mindstorms EV3 x 6 = \$2,100.00

Mobile Maker Box 4: Creating Circuits I

Total Cost = \$2,400.00

LittleBits Deluxe Kit x 12 = \$2,400.00

Mobile Maker Box 5: Creating Circuits II

Total Cost = \$1,434.00

Make Getting Started with Soldering Kit x 12 = \$780.00

Alligator Clip Packs x 6 = \$39.00

Multimeter x 12 = \$240.00

LED Light Packs x 6 = \$24.00

Breadboards x 12 = \$72.00

Jumper Wire Packs x 8 = \$48.00

Battery Packs x 12 = \$22.00

Resistor Packs x 6 = \$78.00

Knife Switch x 12 = \$25.00

Capacitors x 60 = \$30.00

Breadboard Switches Pack x 2 = \$12.00

DC Motor Pack x 2 = \$40.00

Potentiometer x 24 = \$24.00

Mobile Maker Box 6: 3D Difference

Total Cost = \$3449.00

Makerbot Replicator x 1 = \$2,899.00

Filament Spools x 10 = \$550.00

Mobile Maker Box 7: Experimenting with e-Textiles

Total Cost = \$4,337.00

Adafruit Flora Starter Pack x 24 = \$2,160.00

Gemma Mini Board x 36 = \$250.00

RGB NeoPixel x 12 = \$95.00

Conductive Thread Spool x 6 = \$42.00

Sewing Machines x 12 = \$1080.00

Fabric Supplies = \$500.00

Tactile On-Off Switch x 24 = \$45.00

Battery Packs x 24 = \$45.00

NeoPixel Ring x 12 = \$120.00