

Indian Prairie Public Library Board Agenda
January 18, 2023

**Board of Trustees Regular Meeting
January 18, 2023 – 6:45 p.m.**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Crystal Megaridis,
Themis Raftis, Sri Rao, Christina Rodriguez, Victoria Suriano

- B. Mission Statement: We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.

- C. Public Comment

- D. Communications and Announcements
 - 1. The Gift of Carl Foundation to Birmingham re: Write On Page 3
 - 2. Birmingham to Stava-Murray re: Congratulations Page 4
 - 3. Stava-Murray to Birmingham re: Tour Page 5
 - 4. Birmingham to Raoul re: Congratulations Page 6
 - 5. Arman to Birmingham re: Tour Page 7
 - 6. Anonymous to IPPL re: Thank You Page 8
 - 7. Egan to Birmingham re: Per Capita Grant Page 9

- E. Omnibus Consent Agenda Action
 - 1. Minutes of Truth in Taxation Hearing and Regular Board Meeting, November 16, 2022 Page 10
 - 2. Action on Bills/Additional Bills – November & December Page 13
 - 3. Delete Exccutive Sesson Tape from January 20, 2021
 - 4. Determination to Dispose of Personal Property Page 21

- F. Items Deleted from Omnibus Consent Agenda Action

- G. Library Director’s Report Page 22 Information

- H. Department Reports Information
 - 1. Deputy Director Page 25
 - 2. Marketing Page 27
 - 3. Guest Services Page 37
 - 4. Programming & Outreach Page 39
 - 5. Resource Services Page 46
 - 6. Technology & Maker Services Page 50

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- I. Staff Report
 - 1. Introducing Kristen Lawson, Deputy Director

Information

- J. Reports
 - 1. Treasurer’s Reports – November & December Page 64 Information
 - 2. RAILS Page 72 Information
 - 3. Building and Grounds Committee (no report)
 - 4. Finance Committee (no report)
 - 5. Planning/Outreach Committee Page 79 Information
 - 6. Policy Committee Information

- K. Unfinished Business
 - None

- L. New Business
 - 1. Land Acknowledgement Page 81 Information
 - 2. Advocacy – Set a date for presentation for City of Darien (3/6 or 3/20)
 - 3. Close the Library May 5 for Staff Institute Day Action

- M. Closed Session as allowed by 5ILCS, Act 120/2 (c)(21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.

- N. Return to Open Session and Report of Any Action Taken
 - 1. Approve Minutes of Closed Session Meetings, January 19, 2022 and August 17, 2022
 - 2. Open or Close Any Closed Session Minutes

- O. Meetings

- P. Adjournment



LITERACY
THEATER ARTS
MUSIC
ENVIRONMENTAL EDUCATION



Indian Prairie Public Library
401 Plainfield Rd
Darien, IL 60561

November 20, 2022

Dear Laura,

I would like to thank you and your staff for hosting yet another wonderful Write On and Write On Jr. event this year. This was our seventeenth year working with IPPL, and each year it means so much to the teens and pre-teens who enjoy writing and meeting the author.

Enclosed is the reimbursement check for the Write On expenses. Please share with your staff our gratitude for another successful event.

Sincerely,

Char Vuillaume
The Gift of Carl Foundation





401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 ippl.info

November 20, 2022

Representative Ann Stava-Murray
633 Rogers Street, Suite 110
Downers Grove, IL 60515

Dear Representative Stava-Murray:

Congratulations on your recent re-election to Representative District 81. I commend you for your continued dedication to public service and our community. One of the libraries in your service area is ours—the Indian Prairie Public Library District in Darien.

As you focus on the legislative work ahead, please contact me should you have questions about our mission, which is to enrich people's lives by providing opportunities to explore, connect, and be inspired. In 2021, we opened a state-of-the-art Maker Studio where Indian Prairie Public Library District residents can learn and create on machines like a laser cutter, embroidery, and a sublimation printer.

In addition, we are focused on community outreach and visiting our local schools and retirement homes, and participating in events like National Night Out. We also collect stories for the Veterans History Project—to date we have recorded the stories of over 100 local veterans who have served our nation.

I would welcome the opportunity to give you a tour of the library so you can see all the wonderful things we are doing for our community. Have your office contact me at laurab@ippl.info or 630/887-8760—I'd love to show you around. Best wishes and I look forward to working with you.

Sincerely,

Laura Birmingham
Executive Director
Indian Prairie Public Library District

Board of Trustees

Victoria Suriano /President Donald Damon /Vice President Marian Krupicka /Treasurer Crystal Megaridis /Secretary
Themis Raftis /Trustee Sri Rao /Trustee Christina Rodriguez /Trustee Laura Birmingham /Library Executive Director

Laura Birmingham

From: District Office <office@repstavamurray.com>
Sent: Wednesday, November 23, 2022 1:44 PM
To: Laura Birmingham
Subject: Follow up on note

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Laura,

The representative wanted me to send you a note to thank you for your letter of congratulations. She also wants me to schedule a time for her to do a tour of Indiana Prairie Public Library. However, looking to 2023, we don't yet have the schedule for session. Can you circle back with me sometime in late January? I'll have a better idea by then of her availability.

Thanks again for your kind letter. Have a wonderful Thanksgiving.

Kind regards,

Kim Brondyke, Chief of Staff
State Representative Anne Stava-Murray

--
Kim Brondyke, Chief of Staff
State Representative Anne Stava-Murray
81st District
office@repstavamurray.com
630-605-0595
633 Rogers Street, Suite 110
Downers Grove, IL 60515

401 Plainfield Road | Darien, Illinois 60561-4207
T 630/887-8760 F 630/887-1018 ippl.info



November 20, 2022

Attorney General Kwame Raoul
500 South 2nd Street
Springfield, IL 62704

Dear Attorney General Raoul:

Congratulations on your recent re-election to Attorney General for the State of Illinois. I commend you for your continued dedication to public service. One of the libraries in the State of Illinois is ours—the Indian Prairie Public Library District in Darien.

As you focus on the legislative work ahead, please contact me should you have questions about the Indian Prairie Public Library’s mission, which is to enrich people’s lives by providing opportunities to explore, connect, and be inspired.

I would welcome the opportunity to give you a tour of the library so you can see all the wonderful things we are doing for our community. Have your office contact me at laurab@ippl.info or 630/887-8760—I’d love to show you around. Best wishes and I look forward to working with you.

Sincerely,

Laura Birmingham
Executive Director
Indian Prairie Public Library District

Board of Trustees

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Themis Raftis /Trustee Sri Rao /Trustee Christina Rodriguez /Trustee Laura Birmingham /Library Executive Director

Laura Birmingham

From: Arman, Matthew <Matthew.Arman@ilag.gov>
Sent: Tuesday, December 6, 2022 11:01 AM
To: Laura Birmingham
Cc: Ali, Khadija
Subject: Indian Prairie Library Invitation

Good Morning Ms. Birmingham,

On behalf of Attorney General Raoul, thank you for reaching out and for your kind invitation to tour the Indian Prairie Public Library. We will certainly be in touch if the Attorney General's schedule permits him to visit. In the meantime, please don't hesitate to reach out if you have any questions. Have a wonderful day.

Regards,
Matthew Arman

Executive Assistant to the Attorney General
Office of the Illinois Attorney General
Cell: 312-848-8743
Matthew.Arman@ilag.gov

Laura Birmingham

From: IPPL Main
Sent: Tuesday, November 29, 2022 9:07 AM
To: Laura Birmingham
Subject: Fwd: New Question Received - Contact Us

Sent from my iPhone

Begin forwarded message:

From: IPPL Website <DONOTREPLY@ippl.info>
Date: November 28, 2022 at 10:25:19 PM CST
To: IPPL Main <ippl@ippl.info>
Subject: New Question Received - Contact Us
Reply-To: Anonymous <no@no.com>

Name: Anonymous
Email: no@no.com

Question: Hello! I'm writing to express my support for the library in light of all the horrible book bans and challenges that have been cropping up like cockroaches all over the country. As a Muslim American, I stand firmly with the library. Marginalized voices, whether they're POC or LGBT+, deserve to be heard, and everyone has a right to see their experiences in a story. Thank you for everything you do.

reCAPTCHA: Score was 0.7

Laura Birmingham

From: Egan, Karen <KEgan@ILSOS.GOV>
Sent: Wednesday, December 14, 2022 12:16 PM
To: Laura Birmingham
Subject: Indian Prairie Public Library - Per Capita Grant

Hi Laura,

Thanks for submitting the Indian Prairie Public Library District's FY23 Public Library Per Capita Grant application and the FY21 Expenditure Report.

I enjoyed reading your application including steps the library is taking to meet and exceed the standards. Your proposed use of FY23 grant funds is acceptable. If the library needs to deviate from this use, please submit a letter requesting a modification so there is documentation of approval for auditors.

The FY21 Expenditure Report confirms use of the amount awarded.

Everything has been received to move your FY23 application and FY21 expenditure report forward for processing.

Applications are due January 30, so awards will be finalized in early 2023.

Best,

Karen Egan, Associate Director
Grants & Programs, Library Development
Illinois State Library
kegan@ilsos.gov
217-782-7749

Jesse White, Secretary of State and State Librarian

From: Laura Birmingham <laurab@ippl.info>
Sent: Tuesday, December 13, 2022 2:54 PM
To: Percap-grant <Percap-grant@ILSOS.GOV>
Cc: Laura Birmingham <laurab@ippl.info>
Subject: Darien - Indian Prairie Public Library
Importance: High

Attached are PDFs of the Per Capita Expenditures Report (Due Dec. 30) and the Per Capita Grant (Due Jan. 30).

I have saved electronic copies for our files.

Sincerely,

Laura Birmingham
Executive Director

Indian Prairie Public Library
Board of Trustees Minutes
November 16, 2022

**Truth in Taxation Hearing
November 16, 2022– 6:25 p.m.**

- A. Call to Order and Statement of Purpose – President Suriano called the meeting to order at 6:25 p.m. Present were Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Christina Rodriguez, Victoria Suriano, Laura Birmingham, Maria Wlosinski. Absent: Sri Rao. Suriano stated that the purpose of the hearing was to provide opportunity for public comment on the proposed property tax levy increase. The Legal Notice of Proposed Property Tax Increase for Indian Prairie Public Library District appeared in The Doings Newspaper on November 3, 2022.
- B. Public Questions/Comments – No public in attendance.
- C. Closing of Hearing – Suriano closed the hearing at 6:30 p.m.

**Board of Trustees Regular Meeting
November 16, 2022 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Megaridis called the roll.
Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Themis Raftis, Christina Rodriguez, Victoria Suriano
Absent: Sri Rao
Staff Present: Laura Birmingham, Maria Wlosinski, Gail Graziani, T.J. Szafranski, Jen Ripka, Joe Popowitch, Jordan Calabrese
Others: Stacy Palmisano, a Darien resident in attendance to observe the meeting

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Megaridis read the library values statement. We value and Respect the individual. We empower and guide each visitor. We aspire to bring people together.

- C. Public Comment - none

D. Communications and Announcements

1. My Library Is...(Featured on RAILS Website)

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, October 19, 2022
2. Action on Bills/Additional Bills
3. Ordinance 2022-7 Directing County Clerk as to PTELL
4. Resident Student Card Policy Update
Krupicka moved, Damon seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point, the Resource Services Staff gave their presentation regarding intellectual freedom. They left at 7:05 and the Board continued with the rest of the agenda.

G. Library Director's Report

H. Department Reports

I. Staff Report

Freedom of Information – Resource Services Staff (Graziani, Szafranski, Ripka, Popowitch, Calabrese) gave a power point presentation regarding intellectual freedom. The presentation addressed who is challenging intellectual freedom as well as how and why they are challenging. Also highlighted were the defenses to challenges and the role of Trustees. Staff stressed the importance of staying informed. They recommended that the Trustees subscribe to ALA's Intellectual Freedom News and that they review the United Against Book Bans toolkit. The Board agreed that the material presented this evening was very informative and they suggested that we share it with the public. Birmingham was asked how often the library receives a materials challenge. She said the library receives about one a year and it usually ends after the patron speaks to the librarian (selector) responsible for that particular collection area. The Board suggested that we keep track of those interactions. It was also suggested that we have something prepared explaining the library's process for selecting books.

J. Reports

1. Treasurer's Report – backup in packet.
2. RAILS – backup in packet.
3. Building and Grounds Committee – no report
4. Finance Committee – no report
5. Planning/Outreach Committee – Megaridis and Birmingham attended Willowbrook's November 14th board meeting. Megaridis spoke to the village board about the library's recent renovation and Birmingham's appointment to replace IPPL's retiring director. She spoke about the many ways in which the library supports the village - 84% of Willowbrook residents have a library card! She also highlighted the various partnerships the library has with community businesses, organizations, and local government agencies. We would like to work with the village to see if there are other ways we can partner with them for the mutual benefit to Willowbrook residents.
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

1. FY2021/22 Audit, Joe Martin, Brian Zabel & Associates – The Board did not have any questions. They did not feel it was necessary for the auditor to attend the January meeting to review the report. They noted the great job that our Administrative Office Coordinator, Mary Dames, does with tracking the financials and working with the auditor to provide them with the information they need. They also gave credit to MPI for their financial strategy.
2. Ordinance 2022-6 Levying and Assessing Taxes for FY 2022-23 - Damon moved, Megaridis seconded to approve Ordinance 2022-6 Levying and Assessing Taxes for FY 2022-23. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.
3. Proposed Change to Employee Benefits – Birmingham reviewed the two proposed changes with the Board. The first proposed change is that staff who are scheduled to work 7.5 hours be paid for their 30-minute meal break. Currently, staff who work a full day are scheduled for 8 hours and get two 15-minute paid breaks and a 30-minute unpaid lunch/dinner break. With the proposed change they would still work 7 hours. The second proposed change is that we pay all employees scheduled to work on holidays and on days the library must close due to emergency conditions. Currently, staff who work less than 20 hours do not get holiday pay or temporary emergency closing pay. Krupicka moved, Raftis seconded to approve the proposed changes to employee benefits. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.
4. Review of *Serving Our Public 4.0: Standards for Illinois Public Libraries* - The State requires libraries to review these standards every year. The library meets all of the core standards. Birmingham reviewed the document with the Board and pointed out a few areas the library needs to study further or where we could do more.
5. Resolution 2022-C Honoring Executive Director Jamie Bukovac – Suriano read the resolution out loud. Rodriguez moved, Megaridis seconded to approve Resolution 2022-C Honoring Executive Director Jamie Bukovac. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.

M. Scheduled Meetings

1. No December Board Meeting
2. A Policy Committee Meeting was scheduled for January 17, 2023 at 5:30 p.m.

N. Adjournment

At 7:53 p.m. Damon moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Megaridis, Raftis, Rodriguez, Suriano. Nays: none. Absent: Rao. Motion carried unanimously.

Crystal Megaridis, Secretary

ACTION ON BILLS NOVEMBER, 2022

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	1858-1940	\$ 147,448.09
Republic Paper Pay Checks	2056 - 2059	\$ 1,304.07
Republic Direct Deposits		\$ 127,816.94
MONTH'S TOTAL:		\$ 276,569.10

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Indian Prairie Public Library District Bill Payment List November 2022

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
11/02/2022	1858	Accurate	393.78
11/02/2022	1859	Allard, Jamie	41.88
11/02/2022	1860	Blackstone Publishing, Inc.	1,078.44
11/02/2022	1861	Case Lots Inc.	823.95
11/02/2022	1862	Cengage Learning, Inc.	203.13
11/02/2022	1863	Colonial Life & Accident Insurance Co.	82.53
11/02/2022	1864	Dancing Cranes Yoga Inc.	360.00
11/02/2022	1865	Dell Marketing L.P.	5,059.26
11/02/2022	1866	DEMCO	115.00
11/02/2022	1867	Garvey's Office Products	6.48
11/02/2022	1868	Illinois Dept of Innovation & Technology	500.00
11/02/2022	1869	Kanopy	206.15
11/02/2022	1870	LIMRiCC	925.53
11/02/2022	1871	Merda, Amy E	99.92
11/02/2022	1872	Nancy McCully	250.00
11/02/2022	1873	Original Thought Productions, Inc.	2,414.20
11/02/2022	1874	OverDrive, Inc.	2,970.39
11/02/2022	1875	Premier Landscape Contractors	1,292.00
11/02/2022	1876	Ripka, Jennifer	64.00
11/02/2022	1877	Sheehan, Deborah	135.90
11/02/2022	1878	SWAN	743.91
11/02/2022	1879	Thorpe, Carla	75.00
11/02/2022	1880	Wlosinski, Maria	12.50
11/04/2022	1881	Alphagraphics	45.69
11/04/2022	1882	Baker & Taylor	8,761.45
11/04/2022	1883	Blue Cross Blue Shield of Illinois	21,123.99
11/04/2022	1884	Groot Industries, Inc.	524.87
11/04/2022	1885	Hagg Press, Inc.	2,281.32
11/04/2022	1886	Hinsdale South High School Stinger	40.00
11/04/2022	1887	Ingram Library Services	682.87
11/04/2022	1888	kristinZkreations	0.00
11/04/2022	1889	Midwest Tape	6,028.23
11/04/2022	1890	Quill LLC	2,347.36
11/09/2022	1891	Premier Landscape Contractors	452.00
11/14/2022	1892	Bullseye Cleaning Services, Inc.	3,000.00
11/14/2022	1893	Wenstrup, Gary	225.00
11/18/2022	1894	AT&T	365.15
11/18/2022	1895	Fidelity Monitor & Insight	159.00
11/18/2022	1896	Hagg Press, Inc.	8,672.00
11/18/2022	1897	Illinois Secretary of State	15.00
11/18/2022	1898	Kiplinger's Investing for Income	204.00
11/18/2022	1899	kristinZkreations	75.00
11/18/2022	1900	Merda, Amy E	21.47

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Indian Prairie Public Library District Bill Payment List November 2022

Date	Num	Vendor	Amount
11/18/2022	1901	USA Today	393.76
11/28/2022	1902	AEP Energy, Inc.	3,055.28
11/28/2022	1903	Baker & Taylor	7,598.25
11/28/2022	1904	Bakran, Susan	112.00
11/28/2022	1905	Blackstone Publishing, Inc.	1,379.39
11/28/2022	1906	Blue Cross Blue Shield of Illinois	19,689.69
11/28/2022	1907	Bullseye Cleaning Services, Inc.	3,000.00
11/28/2022	1908	Canon Financial Services, Inc.	221.00
11/28/2022	1909	Case Lots Inc.	1,175.10
11/28/2022	1910	Gengage Learning, Inc.	843.72
11/28/2022	1911	Center Point Large Print	30.71
11/28/2022	1912	City of Darien	50.00
11/28/2022	1913	Current Technologies Corporation	106.05
11/28/2022	1914	DEMCO	56.81
11/28/2022	1915	Erin Fergus	67.75
11/28/2022	1916	Faronics Technologies USA Inc.	491.40
11/28/2022	1917	Findaway World, LLC	30.88
11/28/2022	1918	FSS Technologies	112.50
11/28/2022	1919	ID Label Inc.	161.25
11/28/2022	1920	Illinois Dept of Innovation & Technology	500.00
11/28/2022	1921	Ingram Library Services	1,783.57
11/28/2022	1922	kristinZkreations	1,175.00
11/28/2022	1923	Lo Destro Construction Company	15,742.05
11/28/2022	1924	Midwest Tape	2,019.23
11/28/2022	1925	NCPERS Group Life Insurance	80.00
11/28/2022	1926	OverDrive, Inc.	2,369.20
11/28/2022	1927	Principal Life Insurance Company	1,580.42
11/28/2022	1928	Runco Office Supply	78.18
11/28/2022	1929	Schultz, Jack	40.38
11/28/2022	1930	Specialty Mat Service	131.70
11/28/2022	1931	The Davey Tree Expert Company	567.00
11/28/2022	1932	Thomson Reuters West	94.66
11/28/2022	1933	Tomi Lancaster	22.00
11/28/2022	1934	Unique	39.40
11/28/2022	1935	Very Smart People LLC	200.00
11/28/2022	1936	VSP Vision Service Plan (IL)	253.98
11/28/2022	1937	Zagotta, Sarah	128.25
11/30/2022	1938	Indian Prairie Public Library	200.00
11/30/2022	1939	Bank of America	8,789.18
11/30/2022	1940	Kimberly McElheny	200.00
Total for 10127 Republic Bank Operating Account			\$ 147,448.09

Bills for approval – Electronic Payments & Automatic Withdrawals

November 2022

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	11/10/2022	25,370.67
Federal & IL	Payroll taxes	11/23/2022	23,800.81
IMRF	Payroll Pension	11/30/2022	23,437.96
ExpertPay	Garnishments	11/10/2022	731.42
ExpertPay	Garnishments	11/23/2062	701.20
Mission Square	457 Plan	11/10/2022	200.00
Mission Square	457 Plan	11/23/2022	200.00
Nationwide	457 Plan	11/10/2022	50.00
Nationwide	457 Plan	11/23/2022	50.00
DAC	Deposit to HRA	11/01/2022	306.56
DAC	Deposit to HRA	11/08/2022	584.78
DAC	Deposit to HRA	11/14/2022	252.81
DAC	Deposit to HRA	11/15/2022	63.38
DAC	Deposit to HRA	11/22/2022	119.88
DAC	Deposit to HRA	11/29/2022	1,537.17
Nicor	Gas	11/18/2022	1,913.45
ELS	License Stickers		1,248.00
ELS	ELS Fee		0.00
INB	Credit Card Fee	11/17/2022	164.61

ACTION ON BILLS DECEMBER, 2022

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	1941-2000	\$ 80,018.89
Republic Paper Pay Checks	2060 - 2063	\$ 1,214.87
Republic Direct Deposits		\$ 128,211.50
MONTH'S TOTAL:		\$ 209,445.26

Indian Prairie Public Library District
Bill Payment List
December 2022

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
12/09/2022	1941	Blackstone Publishing, Inc.	165.00
12/09/2022	1942	Bullseye Cleaning Services, Inc.	3,000.00
12/09/2022	1943	Cengage Learning, Inc.	103.19
12/09/2022	1944	Colonial Life & Accident Insurance Co.	82.53
12/09/2022	1945	Current Technologies Corporation	495.00
12/09/2022	1946	Dell Marketing L.P.	4,803.23
12/09/2022	1947	DEMCO	121.31
12/09/2022	1948	Dupage County Historical Society	60.00
12/09/2022	1949	DuPage County Public Works	5,691.49
12/09/2022	1950	Erin Fergus	24.13
12/09/2022	1951	Hayes Mechanical LLC	2,247.00
12/09/2022	1952	Ingram Library Services	604.20
12/09/2022	1953	Kanopy	171.95
12/09/2022	1954	Kate Kresek	13.75
12/09/2022	1955	Lauterbach & Amen, LLP	635.00
12/09/2022	1956	Merda, Amy E	21.63
12/09/2022	1957	Midwest Laser Specialists, Inc.	329.96
12/09/2022	1958	OverDrive, Inc.	3,573.63
12/09/2022	1959	ProQuest LLC	2,095.00
12/09/2022	1960	Quill LLC	2,024.14
12/09/2022	1961	Runco Office Supply	43.67
12/09/2022	1962	Specialty Mat Service	239.00
12/09/2022	1963	Steven Today	120.00
12/09/2022	1964	The Language Labs	105.00
12/09/2022	1965	Unique	88.65
12/09/2022	1966	Weiss Snow Removal, Inc.	823.11
12/09/2022	1967	Wlosinski, Maria	12.50
12/09/2022	1968	Xiao Jun Tina Lee	14.50
12/21/2022	1969	Andrew Krause	500.00
12/21/2022	1970	AT&T	365.15
12/21/2022	1971	Baker & Taylor	6,799.08
12/21/2022	1972	Blackstone Publishing, Inc.	513.54
12/21/2022	1973	Blue Cross Blue Shield of Illinois	19,934.94
12/21/2022	1974	Bullseye Cleaning Services, Inc.	3,000.00
12/21/2022	1975	Canon Financial Services, Inc.	221.00
12/21/2022	1976	Case Lots Inc.	789.40
12/21/2022	1977	Cengage Learning, Inc.	115.16
12/21/2022	1978	Center Point Large Print	92.13
12/21/2022	1979	Chicago Tribune	887.50
12/21/2022	1980	Chicago Tribune Media Group	126.00

Indian Prairie Public Library District Bill Payment List December 2022

Date	Num	Vendor	Amount
12/21/2022	1981	Current Technologies Corporation	1,574.70
12/21/2022	1982	DEMCO	217.54
12/21/2022	1983	ELM USA, Inc.	144.49
12/21/2022	1984	Garvey's Office Products	460.99
12/21/2022	1985	Groot Industries, Inc.	524.47
12/21/2022	1986	Ingram Library Services	526.66
12/21/2022	1987	Kristen Lawson	127.50
12/21/2022	1988	kristinZkreations	225.00
12/21/2022	1989	LACONI, Inc.	150.00
12/21/2022	1990	Libraries First	360.00
12/21/2022	1991	Midwest Tape	1,815.36
12/21/2022	1992	NCPERS Group Life Insurance	48.00
12/21/2022	1993	OverDrive, Inc.	2,440.10
12/21/2022	1994	Polonia Bookstore	177.19
12/21/2022	1995	Principal Life Insurance Company	1,673.70
12/21/2022	1996	Quill LLC	1,471.97
12/21/2022	1997	Streett, Cathy	218.87
12/21/2022	1998	Thomson Reuters - West	94.66
12/21/2022	1999	Willowbrook/Burr Ridge Chamber of Commerce	225.00
12/30/2022	2000	Bank of America	6,490.22
Total for 10127 Republic Bank Operating Account			\$ 80,018.89

Bills for approval – Electronic Payments & Automatic Withdrawals

December 2022

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	12/07/2022	24,227.81
Federal & IL	Payroll taxes	12/21/2022	23,824.10
IMRF	Payroll Pension	12/22/2022	23,887.36
ExpertPay	Garnishments	12/07/2022	697.50
ExpertPay	Garnishments	12/21/2062	718.46
Mission Square	457 Plan	12/09/2022	200.00
Mission Square	457 Plan	12/23/2022	200.00
Nationwide	457 Plan	12/08/2022	50.00
Nationwide	457 Plan	12/22/2022	50.00
DAC	Deposit to HRA	12/06/2022	63.58
DAC	Deposit to HRA	12/09/2022	246.54
DAC	Deposit to HRA	12/13/2022	899.43
DAC	Deposit to HRA	12/20/2022	249.51
DAC	Deposit to HRA	12/29/2022	300.06
Nicor	Gas	12/13/2022	1,575.66
ELS	License Stickers		7,164.00
ELS	ELS Fee (November)	12/05/2022	19.80
INB	Credit Card Fee	12/21/2022	150.23

DETERMINATION TO DISPOSE OF PERSONAL PROPERTY

The Indian Prairie Library Board of Trustees has determined to dispose of the following unused computer equipment no longer usable by the district.

- 9 monitors
- 7 desktop computers
- 4 laptops
- 2 Chromebooks
- 1 switch
- 1 laser printer
- 1 DV video camera
- 1 micro desktop computer
- 1 Chromebox
- Miscellaneous cables & wires

The equipment will be disposed of using a recycling service who will recycle or dispose the equipment properly.

Executive Director's Report January 2023

Board Meeting Location:

Both of the larger meeting rooms are in use for library programs in both January and February, so we must meet in the Board Room. I plan to continue to meet in the Board Room going forward unless anyone has a strong objection.

Agenda:

Under Communications and Announcements, you will see a couple of responses to letters sent to our local legislators congratulating them on winning the recent election. Jill did a great job crafting these letters and it was exciting to get some responses.

I received a request from a patron regarding creating a land acknowledgement for Indian Prairie. In order to start the discussion, I have added this topic to New Business and included some information on the process and some examples.

I've scheduled a Staff Institute Day for Friday, May 5th so there is an action item under New Business to close this day.

Advocacy/Community:

Crystal and I attended the Village of Willowbrook meeting on Monday, November 14th. Crystal gave a wonderful overview of the library. One important fact that we learned as we prepared for the presentation is that a whopping 84% of people living in Willowbrook have valid library cards. This is an amazing statistic!

Here is what Crystal logged about the presentation:

Crystal Megaridis	November 14, 2022	Village of Willowbrook Trustees	Provided an update about the library, how the library directly supports Willowbrook residents, and how we partner with organizations, businesses and other government bodies. Offered to be partners with them for mutual benefit, but more importantly, for the benefit of our residents.	<p>1) Dustin Kleefisch, new Director of Parks & Recreation is eager to partner with us and has some ideas.</p> <p>2) The gentleman who runs their TV network offered to share anything we want, any time.</p> <p>3) Some of the Trustees were also thinking about how we may partner together.</p> <p>Laura will follow up will follow up with them and get things rolling!</p>
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Since attending this meeting, I have made two great connections with the Village of Willowbrook. Staff and I are working with Village Administrator Sean Halloran on a local history project for the village. I have also had two meetings with Dustin Kleefisch, Director of Park and Recreation, who is very interested in partnering with us. Dustin, who is a Willowbrook resident

and I have been brainstorming some initiatives. It is great to be able to develop our relationship with the village in new ways and be able to highlight the value of the library for their residents.

Per Capita Grant 2023:

I applied for the 2023 Per Capita Grant and the State Library has accepted the application. Now, we await the award of funds in the next several months.

Trustee Election:

The library received five filings for the four open positions. The order on the ballot will be as follows:

Stacy Palmisano
Victoria Suriano
Marian Krupicka
Donald Damon
Sri Rao

Patron Point:

We currently use Patron Point for our enewsletters. This product has many additional features that we are just starting to use. For instance, the library now acknowledges our cardholder birthdays as well as their library card anniversary. We have gotten very positive feedback on this as people seem to enjoy these simple acknowledgements. Jill has more information in her report.

We will also start using the "Verify" feature which verifies that an address is in the library district when a library card application is submitted. This is a great feature that will save staff time.

License Plate Stickers:

License plate sticker sales are going quite well. Guest Services began selling them in late November. We sold 12 in late November and sold 52 in the month of December. Our net profit (minus the service cost and credit card fees) was \$171.03. Our patrons appreciate the convenience of going to the library to purchase the stickers.

We now have an interactive library district map. I discovered a contractor that was able to take our boundaries from Cook and DuPage counties to create this helpful tool. One can simply type in an address and the map will indicate whether or not the address is inside the district boundaries. Jill and her team are currently updating the library card page on the website to include this new tool. This will be a lot easier for staff to use than the printed maps.

IPPL Foundation & Friends:

The Book Sale brought in \$292.54 in November and \$342.54 in December.

The Foundation & Friends received a \$50,000 donation from Dhiren and Kailas Sanghani in late December. Meeting Room 1 will now be known as the Keshav Sanghani Meeting Room. I have ordered the updated lettering for the meeting room.

Meetings

11/14 Village of Willowbrook Presentation
12/1 Patron Point meeting with Patron Point rep, Jill and Cindy
12/7 Programming Discussion with Amy, Sarah and Kate
12/8 Department Head Meeting
1/17 Department Head Meeting
1/17 Board Policy Committee Meeting
1/18 Library Board Meeting

In November and December, I had 24 one on ones with 6 staff. (Kristen, Cindy, Ann, Amy, Gail & Jill)

Continuing Education

12/7 CPR Training (2 hours)
12/10 What Makes a Leader? (2 hours) with Fast Forward Libraries, Inc.

Submitted by:

Laura Birmingham 
Executive Director

Deputy Director's Report: December 2022

Hello! I am delighted to be starting my new position here as Deputy Director, and I'm looking forward to working with all of you.

Building & Grounds:

The water temperature regulator for the boiler broke on December 19. This resulted in warmer-than-usual temperatures throughout the building on several warm days at the end of the month. Hayes Mechanical came and fixed it the first week of January.

Joe spent many hours in December working in P&O to set up Amy's new office, which included moving several storage cabinets around, rearranging partitions, and running cable lines plus installing new jacks.

Continuing Education:

CPR and AED Training: December 6, 1.5 hours

First Amendment Audit Webinar: December 15, 1 hour

Meetings:

I met with all department heads individually in December to get overviews of their departments. I also attended the Department Head meeting on December 8 and began a regular schedule of twice weekly check-in meetings with Joe.

Safety:

I researched and submitted some potential additions to our emergency manual, so it matches the standards set out in *Serving Our Public* more closely.

I also mapped out safety features of the building such as fire alarm pulls, fire extinguishers, AEDs, etc., and submitted the map to Marketing so the finished product will match our branding.

Staff Training:

I am working with the DuPage County Health Department to arrange training on naloxone (Narcan) for staff, especially Librarians-In-Charge and department heads, as well as to get a few doses of naloxone to keep on hand in case of emergency. I am targeting mid-late February for the training.

I have created a rough map of the basement, which will include pictures of important features such as the emergency gas shutoff, the boiler control panel, and more. I plan to work with staff in Marketing to polish it before the map is added to the emergency manual and integrated into Librarian-in-Charge training.

Technology Highlights:

Six additional security cameras have been ordered. Once they are installed, they will allow staff to monitor all study rooms and Littleton.

We now have a contract with AT&T that will protect us from unexpected pricing increases for the next three years.

Report Submitted by: Kristen Lawson

**Jill Yott, Communications Coordinator, Report for Board of Trustees
November & December 2022**

In the Gallery—November

Display cases: **Girl Scouts of America**
1st floor gallery: **Guild of Natural Science Illustrators**
2nd floor gallery: **Irene Kapustina**

In the Gallery—December

Display cases: **Salt Creek Quilters Club**
1st & 2nd floor gallery: **Xiao Chinese Art**

Outreach Efforts

Schools & Community

- Virtual backpack for early December (attached)
- Virtual backpack for early January (attached)
- Storytime flier for Willowbrook Tree Lighting Ceremony swag bags

Government

-Worked with Laura to pull together information for the Village of Willowbrook. We had an information sheet and PowerPoint prepared. I attached the fact sheet that I put together.
 -I also worked with Laura on writing letters to our newly-elected officials and incumbents. I looked at their voting records to personalize the letters based on their interests. I'm pleased that Ann Strava-Murray responded to the letter and wants to visit the library in 2023. Kwame Raoul also responded; if his schedule allows, he'd like to visit.

Foundation & Friends

We sent out a Giving Tuesday email to all of our subscribers as well as did social media posts and stories. In addition, we sent out a letter to our past donors, doing an ask for donations. I also attached it.

Website

We did some minor update to some of our web pages including ESL and veterans. In addition, we did a new page for the license plate renewal. Dave is working on the Early Literacy Page.

The following is the clicks from the featured items on the home page for the month November. The most interesting thing I'd like to note: we put up Giving Tuesday on Monday, November 21. We ended up with 191 hits on this page. Granted, none of those translated into physical donations, but people were visiting the page.

Also, we featured the Museum Passes on the homepage—wow! 502 people clicked on it in the month of December. Since I have been tracking clicks, that is the most we've ever had in one month.

Ways to Give	191
The calendar for book discussions (changed mid-month)	2
Laura Executive Director Announcement	105 (linked to the Jamie B. page.)

Kristen Associate Director Announcement	We didn't link to anything; just wanted to acknowledge the announcement.
Maker Studio Hours	107
CDs/DVDs holiday	4
Explore More Illinois /Museum Passes	502
Christmas in Williamsburg	16
IPPL Children's Favorites	17
Cooking for the Holidays Booklists	22
Christmas Stories Booklist	12
Christmas Mysteries Booklist	33
Christmas Romance Booklist	26
Celebrating Indigenous People Booklist	3
Celebrating Indigenous People Booklist 2	10
Celebrating Indigenous People Booklist 3	8
License Plate Renewal	158
Programs for Winter (changed mid-month)	293

Yelp & Google

People are using Yelp and Google to access the library.

In the month of November, 21 people called us by searching for us through Yelp.

In the month November, through Google . . .

- 347 called us
- 623 asked for directions to get to us
- 7,644 Googled our name

2,527 visited our website after visiting Google

In the month of December, 24 people called us by searching for us through Yelp.

In the month December, through Google . . .

- 464 called us
- 649 asked for directions to get to us
- 5,075 Googled our name

- 2,751 visited our website after visiting Google

Enews

We lost subscribers this month—but it's not all because people are activity unsubscribing. Sure, guests unsubscribe, but we also lose (and gain cardholders.)

General Enews Subscribers

October 31	20,153
November 30	20,123
Loss/Gain in subscribers	-30
November 30	20,123
December 31	20,058
Loss/Gain in subscribers	-65

Specialty Enews Subscribers

Newsletter	Subscribers	+/-
Business Connect subscribers	262	No change
Recommends	3,549	No change

Enews Open Rate

With privacy filters being what they are in not giving accurate click through rates, I am going to only report the open rate on enews. The open rate does let us know when someone opens it—privacy filters do prevent us from knowing the actual percentage of desktop/mobile/tablet opens. It will report the majority of opens from devices as “unknown.”

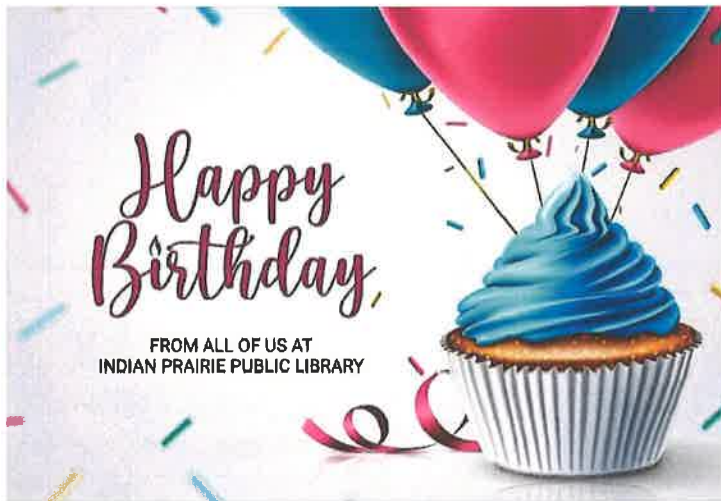
Overall, our open rate trend continues to be healthy at over 30 percent for regular enews. It's nice to have such engagement for a one size, fits all publication.

Date	Open Rate
November 3	33 percent
November 10	32 percent
November 17	35 percent
November 23	32 percent
Giving Tuesday, November 28	38 percent

Recommends	48 percent
December 1	38 percent
December 8	35 percent
December 15	34 percent
December 21	35 percent
December 22, message 1	36 percent
December 22, message 2	36 percent
December 22, message 3	35 percent
December 29	35 percent

Happy Birthday!

I'm so excited that as of December 1, we are sending birthday emails to our guests! Through PatronPoint, we set up an automatic email that sends a birthday greeting. (Below). In the message, we also invite guests to come to the library within 30 days of their birthday to pick up a free gift—which will be one of our branded items. Right now, we are doing bags. So far, in two months, we've given out 75 items (as of January 10.) The open rates are averaging about 48 percent on that. This is great because they have to open the email, read the email, and actually come into the library to claim the gift.



Social Media

Facebook, Instagram, and LinkedIn had little growth this month, but Twitter took a hit of 13 unfollows, all due to inactivated accounts.

Social Media Posts November

Our most loved posts this month included Laura's announcement as Executive Director, the repost from the newsletter of the Andy Ermel for Giving Tuesday, and the announcement of the Write-On Winners with Maulik Pancholy.

Social Media Channel	Likes/Followers	+/- (Oct. 31)
Facebook (likes)	2,248	+2
Instagram	991	+3
Twitter	1,143	-13
LinkedIn	214	+2
YouTube	220	No change

Social Media Posts December

I'm excited that we are at 1,000 followers on Instagram. Everything grew originally in the month of December. Overall, I've noticed in December whenever we posted something festive for the season, such as holiday displays, projects from the Maker Studio, or acknowledged one of the many holidays as celebrate in December, that had the most engagement. I get it—I too like to see that in December when I am in the mood. Our followers are no different.

Social Media Channel	Likes/Followers	+/- (Nov. 30)
Facebook (likes)	2,253	+5
Instagram	1,000	+9
Twitter	1,149	+6
LinkedIn	217	+3
YouTube	220	No change

Attend a storytime at Indian Prairie Public Library!



Preschool Play

**Mondays, Jan. 9–Feb. 13,
10:15–10:45 a.m.**

Ages 3–6 years old on their own.
No siblings, please.

Adult caregiver must remain in the library.

**Nature Storytime with
The Morton Arboretum**

**Tuesday, Jan. 10, 9:30–10 a.m.
Thursday, Feb. 16, 9:30–10 a.m.**

Children 7 & under with an adult caregiver.

**1,000 Books Before
Kindergarten Storytime**

**Wednesday, Jan. 11,
10:15–10:45 a.m.**

All ages with an adult caregiver.

Talented Toddlers

**Tuesdays, Jan. 17– Feb. 14,
10:15–10:45 a.m.**

Ages 18–36 months with
an adult caregiver.
No siblings, please.

Child must be the appropriate age by Dec. 10, 2022 and are IPPL cardholder exclusives. Register online at calendar.ippl.info.
We offer so much more than storytimes.
View the complete calendar online at calendar.ippl.info.



401 Plainfield Rd., Darien, IL 60561 | 630/887-8760 | ippl.info

IPPL'S FAVORITE CHILDREN'S BOOKS OF 2022

Thursday, Dec. 8, 7–8 p.m.

Hey, parents, teachers, and caregivers. Sit back and relax as our children's librarians share a fast-paced and engaging overview of their favorite grades preschool–6th children's books published in 2022. Use these titles for everything from holiday shopping to lesson planning. We'll give away some of the books we're talking about at the end of the presentation.

Let us know if you can join us at calendar.ippl.info

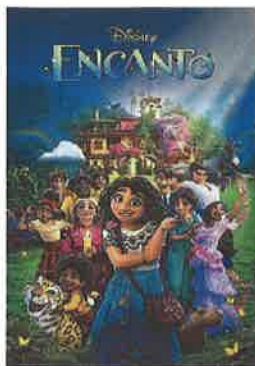
Favorite



Children's



Books



WINTER BREAK PROGRAMMING MID-DAY MOVIE: ENCANTO

Tuesday, Dec. 27, 1–3 p.m.

Enjoy a lively group showing of Encanto, the fabulous Disney movie featuring the magical Madrigal family and, of course, Casita. Encanto costumes are optional, but encouraged as is singing along with the songs. Rated PG. Run time: 1:39.

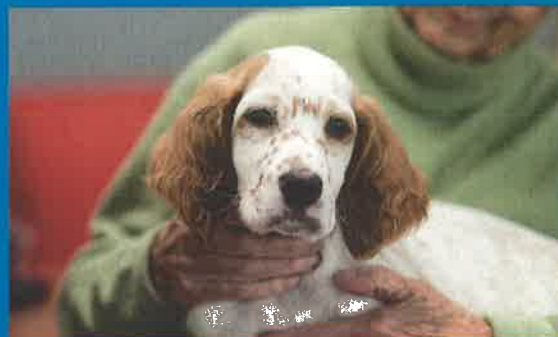
Reserve your space at calendar.ippl.info



TEEN VOLUNTEER CARD MAKING DROP-IN

Tuesday, Dec. 27–Friday, Dec. 30, 2–4 p.m.

Just for teens. Pick up some volunteer hours by dropping in to our Maker Studio to create holiday cards for local seniors, assisted living centers, and nursing homes.



PAWS WITH THERAPAWS THERAPY PETS

Tuesday, Jan. 3, 4–5 p.m.

Stop by to relax and enjoy the company of the Therapaws pet therapy animals from the Hinsdale Humane Society. All ages welcome.

Grab a space at calendar.ippl.info

Here's what's happening

AT YOUR LIBRARY

For more programs visit calendar.ippl.info



MARTIN LUTHER KING, JR., DAY OF SERVICE

Monday, Jan. 16, 11 a.m.-6 p.m.

No registration required.

It's a day off of school. Drop in anytime and work on a project for the National Day of Service.

BOOK SCOUTS

Wednesday, Feb. 1, 4-5 p.m.

No registration required.

For grades 1-6

Drop in to scout out some of our newest junior novels. We'll listen to some quick book talks, have snacks, and have optional activities to participate in, and if a book sounds like a good read, you can check it out and take it home with you.



JG'S REPTILE ROAD SHOW

Monday, Feb. 20, 11 a.m.- noon

Registration required.

For ages 12 and under with adult



Bring your wonder and curiosity to this live reptile show. You are part of the show and get to ask questions with opportunities to touch, pet, and hold animals that you usually only get to see through the glass at the zoo.



630/887-8760 | ippl.info



Explore, connect, and be inspired.

History of Indian Prairie Public Library

The library’s history goes back to the 1970s when the Darien Woman’s Club volunteered their time and donated books so the city of Darien could have a library. The Willowbrook Public Library started with a state grant in 1979 and passed a referendum in 1980. In 1987, a referendum passed for the Darien Library District by 85 percent to join the two libraries and form the Indian Prairie Public Library District.

One could say, the library was “born” on July 1, 1988. In 1993, the community passed a referendum to build a new library building which opened in January 1996.

About the library

The Indian Prairie Public Library District is the library Darien, Willowbrook, Burr Ridge, and portions of unincorporated areas. The service area covers the portions of these towns.

District population: 43,892

Cardholders: 24,777

Building square feet: 43,400

Items in IPPL collection: 1,352,913

Items in collection with SWAN partnership of 100 libraries: 10 million items

Budget FY 2021/2022: \$4 million

By the numbers FY 2021/2022

Visitors: 299,684

Number of Items checked out: 534,152

Public computer usage: 20,333

Website page views: 504,136

Wi-fi connections: 77,573

Program attendance: 14,860



IPPL Highlights

While Indian Prairie Public Library District has books like your traditional library, we offer the community so much more.

Amazing building

The building is a community hub. It supports our services and provides a lovely space for our residents to study, work, or just hang out. We are committed to ensuring the library remains a popular destination and a lovely gathering space. To that end, we continually examine how the building can best support library services. We have saved money for the past decade to pay for renovations, and we asked the community what they wanted. In 2021, we answered their requests and added more study and meeting space, expanded the kids and teens area, and created more programming and technology opportunities.

Maker Studio

Our residents asked for a space to support DIY and creative learning. We answered with our state-of-the-art Maker Studio. Residents can come in on their own to work on projects in the Maker Studio, or take classes from us.

During the first year, more than 2,500 cardholders either used the studio to create projects or attended one of 200 library programs.

Innovative collections

From STEM kits for kids to our Library of Things collection, which features everything from cake pans, outdoor games, and Roku players, we have robust offerings for everyone. Our community also has access to the items in our collection, plus an additional 10 million that can be borrowed the catalog from the 100 member libraries in our system. Plus, we have electronic resources such as movies, music, books, magazines, and databases—which are powerful, specialized search engines.

Guest Services
November 2022

Circulation

The total checkouts and renewals for November was 43,005

76% of our checkouts and renewals were done by self-service. 19% of our checkouts and renewals were done at the desk and 5% were done at the drive up.

We had 787 patrons use the drive up in November.

We checked out or renewed 1,779 items at the drive up. 993 holds were placed in November for pickup at the drive-up.

There were 166 checkouts done by patrons on the mobile app.

Community

Passports: We accepted 79 passports in November.

Library Cards: We issued 146 resident library cards. 17 were initiated remotely.

License Plate Stickers: We sold 12 stickers.

Staff

There is still a staffing shortage in the Guest Services department. Guest Services staff have gone above and beyond by working additional shifts and helping out when necessary. With the assistance of the IPPL staff, a challenging situation is being made more manageable.

Meetings

December 1	Patron Point	Zoom
December 9	LACONI program for Managers & Supervisors	Zoom
December 27	SWAN Updates	Zoom

Cindy Maiello Gluecklich
Head of Guest Services

Guest Services
December 2022

Circulation

The total checkouts and renewals for December was 41,917

74% of our checkouts and renewals were done by self-service. 20% of our checkouts and renewals were done at the desk and 6% were done at the drive up.

We had 739 patrons use the drive up in December.

We checked out or renewed 1,594 items at the drive up. 964 holds were placed in December for pickup at the drive-up.

There were 121 checkouts done by patrons on the mobile app.

Community

Passports: We accepted 83 passports in December.

License plate sticker renewals: We sold 52 License plate stickers in December

Library Cards: We issued 100 resident library cards. 10 were initiated remotely.

Birthday gift: In December, we started using Patron Point to send "happy birthday" emails to cardholders. We handed out 53 birthday gifts in December. People seem to enjoy the acknowledgement.

Staff

The Guest Services department continues to be short-staffed. The team in Guest Services has gone above and beyond by working extra shifts and lending a hand when required.

Meetings

January 9	Patron Point	Zoom
January 18	SWAN Circulation Advisory	Zoom
January 31	SWAN Updates	Zoom

Cindy Maiello Gluecklich
Head of Guest Services

Programming and Outreach Department – November & December 2022

Community

On Nov. 5, Sarah Zagotta, Teen Librarian, presented an engaging session to library professionals titled "Passive Interactive Programming: Designing Programming So They Can Come to You" at YALSA's Young Adult Services Symposium in Baltimore, Maryland.

Erin Fergus, Early Literacy Librarian, attended a virtual Children's Performer Showcase and a Preschool Outreach Programmer's Fall Meeting on Nov. 22.

A local SEASPAR (Special Recreation Association) group of 17 adults enjoyed a button-making program facilitated by Marquitta Harris, Strategist, at IPPL on Nov. 22.

Erin Fergus hand-delivered Preschool Fair participation invites to 19 schools on Dec. 6.

Gower Middle School students from a self-contained classroom visited IPPL on Dec. 7 to enjoy an interactive program on materials discovery and catalog usage facilitated by Marquitta Harris and Amy Merda, Dept. Head.

The Willowbrook Corner Holiday Parade took place on Dec. 17 with Marquitta Harris engaging with families along with other organization members of the Willowbrook Corner Coalition.

Marquitta Harris and Kate Kresek, Specialist, returned to the Burr Ridge Senior Living facility on Nov. 10 and Dec. 8 to provide an "IPPL Mini-Library" with materials checkout and resource/service information to residents. Residents were appreciative, and information was collected on their interests for future programming ideas.

Local youth groups continue to enjoy librarian-led programs at IPPL and at area locations. Amy Merda facilitated a robotics badge with Ozobots with 2nd and 3rd grade girl scouts at Anne M. Jeans School on Nov. 2, a candle-making program for middle-school girl scouts on Nov. 15, and a Leap Bot badge program for 3rd grade scouts on Nov. 20. Jack Schultz, Senior Librarian, facilitated a coding badge for 4th grade scouts on Nov. 28 and a battery-operated car build program for a middle school and high school youth group at the Mecca Center on Dec. 4.

Staff enjoyed visiting multiple schools in November and December to provide engaging programs and build relationships with teachers, students, and caregivers. Jack Schultz provided an activity for the Coding Club at Holmes School on Nov. 1. Jordan Calabrese, Resource Services Librarian, engaged with 45 caregivers also at Holmes on Nov. 7 during a Parent Coffee Chat on Early Literacy Strategies. Erin Fergus presented a Hibernation Storytime to a preschool class at Cadence Academy on Nov. 30. On Dec. 6, Erin Fergus and Amy Merda facilitated activities and read-alouds on the Winter Solstice to 132 students in separate classrooms at Kindi Academy.

Two schools enjoyed programs at their monthly standing visits by IPPL staff. At Lakeview Junior High, Chrissy Wesolowski, Specialist, facilitated keychain-making with students on Nov. 16, and Amy Merda facilitated card-making with an embossing machine on Dec. 14. During the after-

school program at Anne M. Jeans, Chrissy Wesolowski and Amy Merda facilitated origami projects on Nov. 17, and Sarah Zagotta presented a STEM team challenge on Dec. 15.

The Homebound program, overseen by Marquitta Harris, provides valuable access to materials for residents unable to leave their homes, saw a circulation of 200 items in November and 148 in December. IPPL appreciates the partnership with Interfaith Community Partners, whose volunteers provide the deliveries to cardholders' homes.



Marquitta Harris and Kate Kresek with a Burr Ridge Senior Living resident during a visit.



Students in the Anne M. Jeans after-school program enjoying a STEM team challenge.

2022 Write-On:

34 students in grades 4-12 submitted original poetry and short stories for this year's Write-On! Competition, which was generously sponsored by The Gift of Carl Foundation. This celebration of writing and community culminated at "An Evening with Maulik Pancholy" program on Nov. 3. Multiple staff in P & O, Administration, and Resources worked together to make the evening a success. All participants, including the twelve winners (chosen by 3 IPPL librarian judges) were invited to attend along with the community to experience an engaging presentation by author Maulik Pancholy complete with an interesting Q & A session. After the presentation and book-signing, winners had the opportunity to enjoy dinner and a chat with the author. This yearly event continues to be a community draw and a way to strengthen the school-library partnership and get students exercising their boundless creativity in the creation of original written work.



These pictures display the 2022 Write-On winners present at the event and the author book-signing that took place immediately after the Q & A.

Programs – November 2022

In November, we had 81 programs attended by 1824 guests.

Early Literacy

11/1

Talented Toddlers

Erin

24

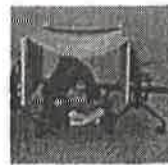
11/2	Talented Toddlers	Erin	6
11/4	Dinosaur Storycraft	Erin	24
11/4	Baby Brilliance	Erin	12
11/7	Preschool Play	Erin	15
11/8	Fantastic Families	Jordan	10
11/8	Talented Toddlers	Erin	19
11/9	Talented Toddlers	Erin	15
11/11	Baby Brilliance	Chrissy	20
11/12	Dads and Dinos	Erin	42
11/14	Preschool Play	Erin	18
11/15	Talented Toddlers	Chrissy	19
11/15	Fantastic Families	Jordan	21
11/16	Talented Toddlers	Erin	10
11/18	Baby Brilliance	Erin	8
11/29	Dinosaurs in the Library	Erin	24

Dinovember was a roarin' good time with many dino-themed programs. Two of the Talented Toddler storytimes enjoyed a "Dinosaur" theme and the Dinosaur Storycraft program included books and the opportunity to create a crayon resist T-Rex skeleton. Dadurday: Dads and Dinos was especially popular with 42 participants who enjoyed dinosaur toys, a light table activity asking kids to match the dinosaur fossil to the dinosaur picture, pattern block puzzles, number puzzles, coloring pages, dinosaur masks, and a sensory bin "paleontology dig" which asked the children to unearth the dinosaur fossil pictures and rebuild the dinosaur. A Mid-Day movie called "The Good Dinosaur" was offered as well as a final Dinosaurs at the Library program at the end of the month that included coloring, a craft, a sensory "paleontology dig," and more.

Families

11/1	Pause with Therapaws: Therapy Pets (canceled-presenter update)	Sarah	
11/17	Family Reading Night	Erin, Amy, Jordan	30

Family Reading Night brought families to IPPL to enjoy making forts together to read inside, create one-of-a-kind bookmarks, choose a special book to keep, and more. Families were also invited to the Family Maker Studio drop-in program with the convenient opportunity for families to experience both programs within the same time frame.



Mid-Kids

11/2	Book Scouts	Jordan	0
11/7	Read to a Pet	Amy	8
11/8	Mosaic Art for Beginners	Amy	5
11/12	Pokémon Club	Amy	17
11/10	STEAM Station	Chrissy	12
11/14	Mid-Kids Art Club	Chrissy	12

11/16	Mid-Kids Graphic Novel Party	Jordan	4
11/16	Homeschooling SMART: Native American Connections (canceled-low registration)	Amy	
11/22	Mid-Kids Movie: The Good Dinosaur	Erin	6
11/23	Bad Guys Good Party	Amy, Chrissy	12

Teens

11/3	Write-On: An Evening with Maulik Pancholy	Staff	44
11/8	Middle School Craft: Simple Knotted Wall Hanging	Sarah	0
11/15	Middle School Dungeons and Dragons	Sarah	5
11/19	Your Teen's Mental Health: A Program for Parents (canceled-low registration)	Sarah	
11/20	Teen Tech Tutor Information Session	Sarah	0
11/22	Rainbow Club	Sarah	0
11/22	Teen Book Tasting	Jordan	0

Adults

11/2	Opera Lecture: Don Carlos	Cindy	5
11/2	Online-Chair Yoga	Cindy	20
11/2	Understanding Diabetes	Marquitta	5
11/4	Walking Book Club	Marquitta	7
11/5	Body & Brain: Energy Movement	Marquitta	8
11/9	Online--Chair Yoga	Cindy	17
11/9	Join Genealogy Program: Native Sources & Methods	Joe	1
11/9	Blue Zones and the Secrets of Longevity	Marquitta	4
11/9	The Garden in Winter	Kate	4
11/11	Walking Book Club	Marquitta	6
11/14	The History of Stevie Wonder	Cindy	10
11/15	Why Cannabis? (canceled-low registration)	Cindy	
11/16	Online--Chair Yoga	Cindy	16
11/16	ILP: Caitlin Doughty	Jen	6
11/28	Christmas in Williamsburg (canceled-presenter illness)	Cindy	
11/30	Online—Chair Yoga	Cindy	18
11/30	Adult Dungeons and Dragons	Sarah	5

The Walking Book Club finished its 6 week session with great responses from its regular participants and will reconvene in the spring. The book, *52 Ways to Walk: The Surprising Science of Walking for Wellness and Joy, One Week at a Time* by Annabel Streets, was used as a guide during walks, which meant at times there could be chatting, silence, or a breathing practice.

Groups

11/2	Online ESL Conversation Group	Joe	1
11/3	Nonfiction at Night Book Discussion	Joe	4
11/5	In-Person ESL Conversation Group	Joe	6
11/7	Adult Chess	Laura	4
11/9	Online ESL Conversation Group	Joe	4
11/10	Crime Readers	Tori, Joe	8
11/16	Online ESL Conversation Group	Joe	1
11/17	Genealogy Group	Joe	15
11/17	Novel Idea Book Discussion	Jen	7
11/19	In-Person ESL Conversation Group	Joe	7
11/21	Adult Chess	Amy	4
11/19	TASC Meeting	Sarah	9
11/28	Adult Chess	Amy	6
11/30	Online ESL Conversation Group	Joe	5

Passive Programs

11/1-11/30	Scavenger Hunt: Pumpkins	Kids & Teens	Sarah	80
11/1-11/30	Sticker Challenge	Kids & Teens	Sarah	30
11/1-11/30	Language Question	Teen	Sarah	12
11/1-11/30	Puzzle	Adult	Marquitta	4
11/1-11/8	Trace the Brachiosaurus	Early Lit.	Erin	180
11/1-11/6	Community Ofrenda	Kids & Teens	Sarah, Chrissy	20
11/1-11/6	Sugar Skull Wreaths	Mid-Kids	Chrissy	98
11/1-11/7	Manatee Activities	Mid-Kids	Chrissy	70
11/9-11/15	Trace and Count Dinosaurs	Early Lit.	Erin	100
11/8-11/24	Thanksgiving Turkey	Mid-Kids	Chrissy	205
11/16-11/22	Triceratops Coloring	Early Lit.	Erin	170
11/22-11/28	DuPage Farm Touch Table	Kids & Teens	Amy	30
11/23-11/25	Pterodactyl Trace and Color	Early Lit.	Erin	50
11/23-11/30	Winter Colors	Early Lit.	Erin	50
11/25-11/28	Christmas Tree Craft	Mid-Kids	Chrissy	70

Programs – December 2022

In December, we had 52 programs attended by 1560 guests.

Early Literacy

12/2	Keepsake Gifts	Erin	24
12/10	Arabic Storytime	Erin	23
12/30	Noon Year's Eve	Erin, Amy	36

Families

12/14	Nutcracker Night	Sarah, Chrissy	31
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Mid-Kids

12/12	Mid-Kids Art Club	Chrissy, Jack	24
12/14	Homeschooling SMART: Winter Solstice Art	Amy	11
12/27	Mid-Day Movie: Encanto	Amy, Chrissy	22

Teens

12/8	Middle School Dungeons & Dragons	Sarah	5
12/13	Middle School Craft Hour: Felted Soap	Sarah	5
12/17	DIY Gifts: Felted Soap	Sarah	4
12/27	Teen D & D Character Creation Workshop	Sarah	1
12/27	Teen Volunteer Card Making Drop-In	Sarah	2
12/28	Teen Volunteer Card Making Drop-In	Sarah	4
12/28	Adult D & D	Sarah	7
12/29	Teen Volunteer Card Making Drop-In	Sarah	3
12/29	Middle School D & D Character Creation Workshop	Sarah	3
12/29	Middle School D & D	Sarah	6
12/30	Teen Volunteer Card Making Drop-In	Sarah	4



This beautiful image was created by a teen during one of the Teen Volunteer Card Making Drop-In programs. These cards will be given to residents at the Burr Ridge Senior Living facility.

Adults

12/1	Thursday Afternoon Movie: Downton Abby: A New Era	T.J.	21
12/1	Recipe Exchange: Cookies & Holiday Treats	Kate	8
12/2	Older Adult Conversations: Retired Living Options	Marquitta	6
12/3	Homemade Holiday Cards	Kate	8
12/5	Songs of the Season	Cindy	5
12/6	DIY Together: Acrylic Calendar	Marquitta	10
12/7	Online—Chair Yoga	Cindy	19
12/7	Worknet DuPage Skill-Up Presentation	Sarah	11
12/14	Online—Chair Yoga	Cindy	20
12/15	Thursday Afternoon Movie: Holiday Inn	T.J.	10
12/15	“Bored” Games: Holiday Edition (canceled—low registration)	Marquitta	

Groups

12/3	In-Person ESL Conversation Group	Joe	3
12/5	Adult Chess	Amy	3
12/7	Online ESL Conversation Group	Joe	3
12/8	BYOB Book Club	Jen	8
12/12	Adult Chess	Lora	3

12/17 TASC Meeting	Sarah	8
12/14 Online ESL Conversation Group	Joe	3
12/17 In-Person ESL Conversation Group	Joe	5
12/19 Adult Chess	Lora	5
12/21 Online ESL Conversation Group	Joe	0

Passive Programs

12/1-12/6	Winter Colors	Early Lit.	Erin	100
12/7-12/15	Gingerbread House	Early Lit.	Erin	150
12/5-12/13	Snow Globe	Mid-Kids	Chrissy	146
12/13-12/16	Winter Color	Mid-Kids	Chrissy	110
12/16-12/27	Reindeer Coloring	Early Lit.	Erin	210
12/16-12/20	Dreidel/Menorah Coloring	Mid-Kids	Chrissy	120
12/21-12/27	Holiday Crossword	Mid-Kids	Chrissy	40
12/23-12/27	Color by Number	Mid-Kids	Chrissy	80
12/28-12/30	New Year Coloring	Early Lit.	Erin	90
12/28-12/30	New Years Activities	Mid-Kids	Chrissy	67
December	2 Puzzles	Adult	Marquitta	3
December	Sticker Challenge	Kids & Teens	Sarah	40
December	Teen Post: Best/Worst Teens		Sarah	30

Submitted by:
 Cly Minda
 P+O Dept. Head
 4/10/23

Resource Services Monthly Report

November 2022

Submitted by Gail Graziani, Head of Resource Services

Collections

- T.J. moved the new DVD display to the lobby area across from the large type books to increase access and visibility for guests.
- T.J. moved the Rokus from the DVD area to the LOT shelving unit near the GS Desk to open up more space in the DVD area and to increase visibility of the Rokus.
- Jen located a new supplier for Hindi language books and new items will be added in early 2023.

Library Materials Displays for November

1st Floor

- Native American Heritage Month
- Delicious Desserts
- Gentle Reads
- When Books Become Art

2nd Floor

- Dinovember
- Write-On
- Native American Heritage Month
- Gratitude
- Teen Bookmark: Native American Heritage Month

Monthly Highlights

- Joe, T.J., Jen, Jordan, and Gail presented to the Board on Intellectual Freedom in November.
- Anna continues to train Diane to take over most aspects of the serials, including ordering and maintenance. Anna is also updating information to reflect the new categories for the Library of Things.
- Jen and Tori developed a plan to revitalize the staff picks display, including using shelf-talkers and introducing the opportunity for one staff member to have the entire display for their picks for a month.
- T.J. met with Mary D. several times to execute the roll out of the new scheduling software, When To Work, and also created instructions for staff.
- Jordan worked with the P&O department to plan and execute the annual Write-On program, including judging the entries and coordinating the attendance of special guest, writer and actor, Maulik Pancholy. 44 people attended the event.
- Tori updated a list of alternative book donation sites for patrons at Guest Services' request.
- Joe facilitated the monthly Genealogy Group meeting on "Finding Your Canadian Ancestors," with 15 attendees.

Community

- Jen hosted the Ruth Lake Woods Book Club and provided an overview of the library's services for book clubs. Jen also demonstrated hoopla, Book Browse, and NoveList.
- Jordan participated in an outreach visit to Holmes Elementary school and spoke to 45 people about the library's programs and services.
- Tori prepared book club discussion materials for ten area book clubs, six on new titles never before requested and three on titles that another club had previously requested, along with a request from one IPPL book group.

Continuing Education & Contributing to the Profession

- Diane attended the SWAN class "Demystifying Serials"
- Jen attended the following webinars/meetings:
 - Collection Development Networking Group
 - ReaderZone Product Demo
 - SustainRT Steering Committee meeting
 - Libraries and Sustainability Book Discussion
 - Sustain RT Steering Committee meeting
- Jordan attended the following webinars/meetings:
 - ReaderZone Product Demo
 - Fall in Love with Series Nonfiction
 - Fall and Winter Picture Books
 - MacKids School & Library Winter 2023 Preview
 - HarperCollins Children's Books Winter 2023 Librarian Preview
 - DK School & Library Springs 2023 Preview
 - WhenToWork Training videos
 - Auditing Your Children's Collection: Acquisition and Shelf Balancing
- Jeanine attended the RAILS Technical Services Networking Group meeting
- Tori attended the webinar, "Revise. Refocus. Reshape. A Candid Conversation on Collection Development"
- Joe viewed the LinkedIn course, "Tips for Project Management"

Resource Services Monthly Report
December 2022
Submitted by Gail Graziani, Head of Resource Services

Collections

- Anna and Natalya are making good progress on the series labelling project in the Novels area, having completed through N, in order to help ensure that guests will be able to see the order of series books while browsing.

Library Materials Displays for November**1st Floor**

- Holiday Books
- Holiday Movies
- Best Books of 2022
- Spotlight on: Great Courses

2nd Floor

- Celebrating Winter Holidays
- Best Books of 2022
- Teen Bookmark: Winter Reads

Monthly Highlights

- Joe, Jordan, and Jen participated in the American Heart Association CPR Training at the library and are now certified.
- Jordan applied for, and was awarded, a grant from the DuPage County Farm Bureau's Agriculture in the Classroom grant program. The library received \$50 worth of books that Jordan chose from a provided list, including *Pancakes to Parathas*, *Auntie Yang's Great Soybean Picnic*, and *How Many Seeds in a Pumpkin?*
- Joe facilitated the purchase of PressReader to add to the library's digital offerings. PressReader offers access to thousands of newspapers and magazines from around the world through the library's website or via an app.
- T.J. arranged for the purchase of Gimlet, the new desk statistics software, and worked with department heads to prepare instructions and offer assistance in preparation for a smooth roll out for staff in January.
- T.J. also prepared step-by-step instructions for use of the new staff scheduling software, When To Work, and he has been a helpful resource for staff during the transition from Microsoft Shifts.
- Jeanine provided extensive research into new spine label and barcode printers to replace the current aging and obsolete printers, and has made a recommendation for the Director's consideration.

Community

- Tori prepared book club discussion materials for 14 area book clubs, seven on new titles never before requested and seven on titles that another club had previously requested.

Continuing Education & Contributing to the Profession

- Jen attended the following webinars/meetings:
 - Libraries and Sustainability Book Discussion #2
 - Libraries and Sustainability Book Discussion #3
 - SustainRT Steering Committee Meeting
 - Hoopla Reports Dashboard Webinar
 - How to Hoopla Webinar
- Jordan attended the following webinars/meetings:
 - Penguin Random House Winter Books & Author Festival
 - Astra Books for Young Readers Sneak Peek Spring 2023
 - Introduction to Marketplace
 - OverDrive How-To Videos
 - Random House Children's Books Spring 2023
 - The Penguin Young Readers Spring 23 Preview
 - Scholastic Spring 2023 Preview
 - How to Hoopla
- Jeanine attended the RAILS Chat of Book Challenges

Technology & Maker Services Board Report November & December 2022

Technology Services

- **Technology Inventory-** Tony started to investigate various asset tracking systems for technology equipment. We are currently exploring using Asset Tiger.
- **Meeting Room Audio System** - The audio system was improved in both meeting rooms by installing amplifiers for wireless microphone system. The new upgrade allows for dual audio at the same time using the cordless mic and presentation with sound or video.

Classes/Programs

Number of Classes: 5 - Total attendance: 25

<u>Date</u>	<u>Time</u>	<u>Class</u>	<u>Audience</u>	<u>Instructor</u>	<u>Attendance</u>
11/7	6:30 p.m.	Microsoft Word Basics Part 3 by People's Resource Center (PRC)	Adult	PRC	5
11/14	6:30 p.m.	Microsoft Word Basics Part 4	Adult	PRC	7
11/21	6:30 p.m.	Microsoft Word Basics Part 5	Adult	PRC	6
11/21	6 p.m.	Save Money Online	Adult	Mike/VSP	2
11/28	6:30 p.m.	Microsoft Word Basics Part 6	Adult	PRC	5

Statistics

- Computer Usage
 - November
 - Adult Users: 1412 Hours: 1161
 - Adult laptop: 18 Hours: 40
 - K&T Users: 346 Hours: 174
 - K&T Laptops: 13 Hours: 12
 - December
 - Adult Users: 1,262 Hours: 1,007
 - Adult laptop: 9 Hours: 8
 - K&T Users: 374 Hours: 180
 - K&T Laptops: 7 Hours: 6

- Drive-thru Printing- November: 8 & December: 0
- Technology Desk Assistance- November: 708 & December: 642
- 1-on-1 Training- November: 154 & December: 139
- Wireless Usage- November: Total Unique Access: 6,198 & December: 5,132

Maker Services/Maker Studio

Classes/Programs/1-on-1

- Classes: 19 - Total attendance: 146
- Passive program- 1- Gift Bags. Total attendance: 71
- 1-on-1 training: 130
- Maker Assistance: 440

<u>Date</u>	<u>Time</u>	<u>Class</u>	<u>Audience</u>	<u>Instructor</u>	<u>Attendance</u>
Tues. 11/1	4-5:30 pm	Mid-Kids Studio Time	Kids	Beth/ Chrissy	2
Wed. 11/2	10:30- Noon	Introduction to Embroidery	All	Jack	6
Thu. 11/3	6-7:30 pm	Sewing Basics	Kids	Jack/Beth	5
Sun. 11/6	1-2:30 pm	Thanksgiving Embroidered Napkins	Adults	Jack	7
Tue. 11/8	4-5:30 pm	Mid-Kids Studio Time	Kids	Jack/Beth	7
Wed. 11/9	6-7:30 pm	Introduction to Laser Cutter	All	Ann	7
Thu. 11/10	6-7:30 pm	Tinkercad 3D Teddy Bear	Kids	Jack	8
Mon. 11/14	1-2:30 pm	Thanksgiving Embroidered Napkins	All	Jack	7
Tue. 11/15	4-5:30 pm	Mid-Kids Studio Time	Kids	Jack/Beth	3

Tue. 11/15	6-7:30 pm	Laser Etched Holiday Centerpiece	All	Ann	7
Thu. 11/17	6-7:30 pm	Family Studio Time	All	Jack/Beth	21
Tue. 11/22	4-5:30 pm	Mid-Kids Studio Time	Kids	Jack/Beth	16
Sat. 12/3	11-12pm	Candle and Button Gifts	Kids	Jack/Beth	4
Wed. 12/7	6:30-8pm	Laser ornaments	All	Dave	10
Thu.12/8	4-5:30pm	Mug Press Gift Making	Kids	Jack	5
Sun., 12/11	1-2pm	Intro to 3D printing	All	Ann	7
Tue12/13	6:30- 7:30pm	Intro to Sublimation	All	Ann	8
Wed. 12/14	6:30- 7:30pm	Lasered ornaments	All	Dave	9
Sat.12/17	11- 12:30pm	Lasered ornaments	All	Dave	7

Made in a class

Sewing Basics



Family Studio Time



Thanksgiving Embroidered Napkins

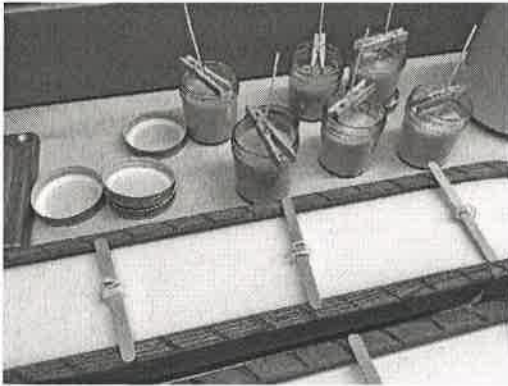


Lasered Engraved Center Piece



Made Using Equipment

Large Wooden Candle



Lasered & Embroidered Symbols



Sewing Dress



Vinyl Cutter



Statistics

- Maker Assistance- November: 440 & December: 486
- Maker 1-on-1 Training- November: 130 & December: 153

Equipment Usage

- 3D Printers- Nov. 28 & Dec: 18
- Button Maker – Nov. 58 & Dec: 18
- Candle Maker- Nov. 9 & Dec: 16
- Carving Machine- 0 & Dec: 0
- Cricut (Vinyl)- Nov. 6 & Dec: 5
- Embroidery Machine- Nov. 46 & Dec: 36
- Knitting Machine- Nov. 3 & Dec: 3
- Laser Cutter- Nov. 95 & Dec: 94
- Poster Printer – Nov. 8 & Dec: 8
- Sewing Machine- Nov. 25 & Dec: 8
- Silhouette (Vinyl)- Nov. 34 & Dec: 12
- Sizzix (die cut/embossing) – Nov. – 63 & Dec: 11
- Sublimation Printer- Nov. 32 & Dec: 87

Websites

November Statistics

- Maker Studio Website Users- 539 Page Views- 1363
- IPPL Website Users – 7,831 Page Views- 23,721

December Statistics

- Maker Studio Website Users- 730 Page Views- 1,997
- IPPL Website Users – 7,991 Page Views- 23,980

Outreach

- Jack presented a program on Solar/ Crank/ Battery powered car kits made with maker studio equipment at the Mecca Center.

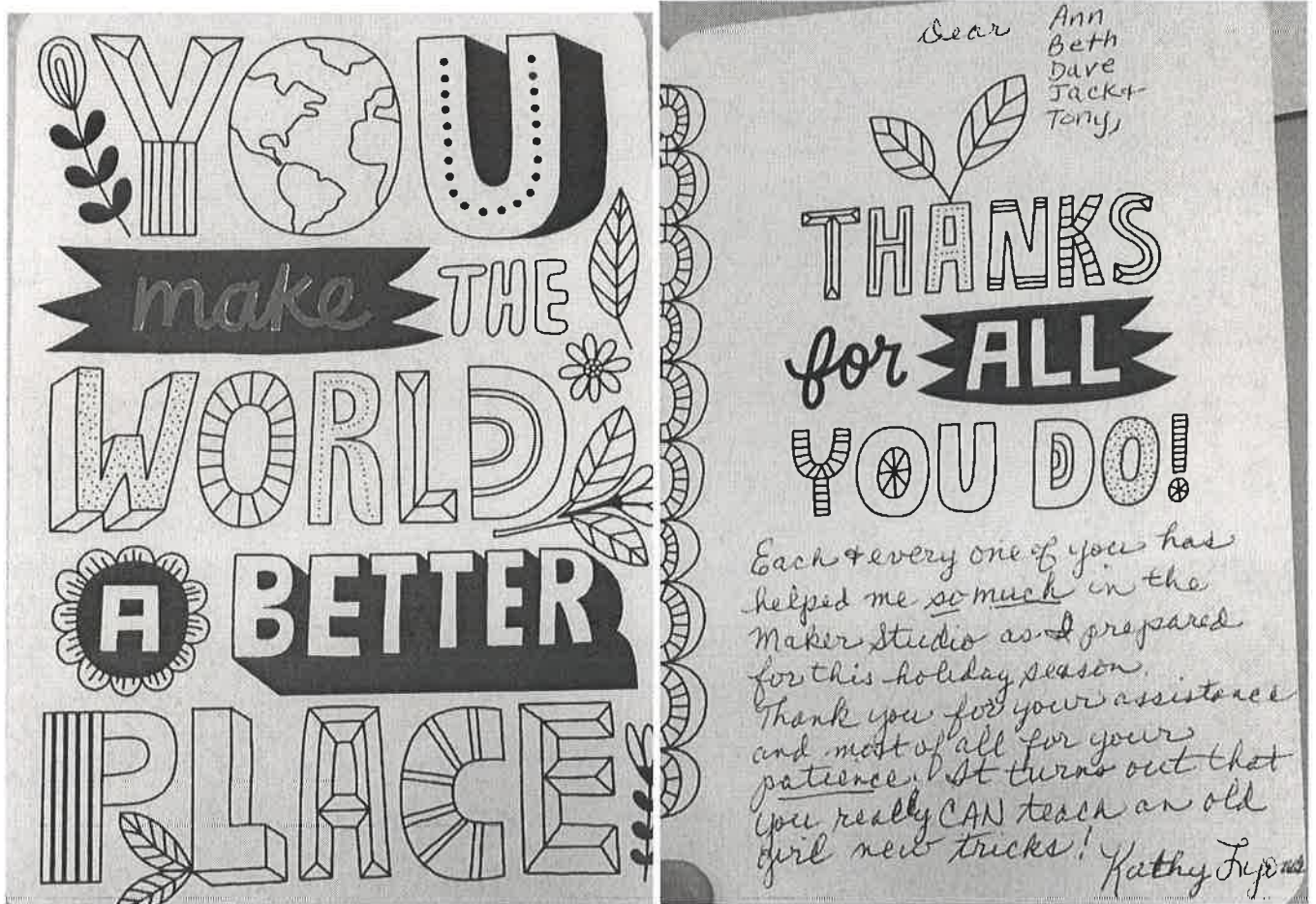
Sharing

- I shared usage statistics on Maker Studio equipment with George Kalinka from Woodridge Library as they are planning for their own makerspace in the future.
- Gave tours of the Maker Studio for a LACONI group.

Training

- Jack, Tony, Beth and attended CPR certification training.
- Tony attended a webinar titled "Everyday Leadership."

We received the following card from a member:



Ann M. Stovall, Head of Technology & Maker Services, January 11, 2023

STATISTICS FOR	Nov-22	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	18,193	18,581	98,295	95,836	2.57%
Teen	1,220	1,232	6,905	6,638	4.02%
Kids	12,505	12,548	64,842	62,500	3.75%
ILLS Sent	2,285	2,124	12,883	12,152	6.02%
TOTAL	34,203	34,485	182,925	177,126	3.27%
Electronic Circulation	8,802	8,169	46,525	42,757	8.81%
GRAND TOTAL CIRC.	43,005	42,654	229,450	219,883	4.35%
% Reciprocal Borrowing	8%	7%	10%	8%	
Patron Visits	27,515	22,804	147,395	115,786	27.30%
<u>Current Cards</u>					
Resident	146	110	22,419	23,931	-6.32%
Non-Resident	72	78	891	764	16.62%
TOTAL	218	188	23,310	24,695	-5.61%
<u>Patron Assistance</u>					
Adult - Reference	2,146	1,708	10,760	6,785	58.59%
Kids - Reference	541	578	3,826	3,138	21.92%
Technology - Reference	1,148	947	5,520	5,488	0.58%
TOTAL REFERENCE	3,835	3,233	20,106	15,411	30.47%
Adult - Other	156	230	805	1,074	-25.05%
Kids - Other	74	163	533	614	-13.19%
Technology - Other	28	50	166	383	-56.66%
TOTAL OTHER	258	443	1,504	2,071	-27.38%
GRAND TOTAL ASST.	4,093	3,676	21,610	17,482	23.61%
<u>ILL/Reserves</u>					
Holds	6,718	7,123	33,600	34,884	-3.68%
ILLs Sent	2,285	2,124	12,883	12,152	6.02%
ILLs Checked Out	4,201	3,436	20,654	16,334	26.45%
ILLS Received	5,301	3,767	23,780	18,387	29.33%
<u>Programs - Adult</u>					
# Programs	17	11	103	47	119.15%
Attendance	132	234	1,342	892	50.45%
<u>Programs - Tech & Maker</u>					
# Programs	16	18	92	50	84.00%
Attendance	119	118	660	280	135.71%
<u>Individual Technology Training</u>					
# of Patrons	335	413	1,552	1,522	1.97%
<u>Groups</u>					
# Programs	14	11	69	35	97.14%
Attendance	81	51	446	246	81.30%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	7	5	22	20	10.00%
Attendance	49	71	102	113	-9.73%
<u>Programs - Kids</u>					
# Programs	28	23	165	86	91.86%
Attendance	393	334	2,967	1,361	118.00%
GRAND TOTAL ATT.	1,109	1,221	7,069	4,414	60.15%

STATISTICS FOR	Nov-22	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	2	2	10	6	66.67%
Attendance	29	26	63	110	-42.73%
<u>Passive Programs - Teen</u>					
# Programs	2	2	11	7	57.14%
Attendance	18	27	243	132	84.09%
<u>Passive Programs - Kids</u>					
# Programs	14	5	56	18	211.11%
Attendance	1,193	375	4,258	878	384.97%
<u>Computers - Patron Use</u>					
Adult Computers	1,412	1,427	8,351	7,233	15.46%
Kids Computers	346	202	2,059	642	220.72%
Teen Laptop	13	10	61	26	134.62%
Adult Laptop	18	21	90	81	11.11%
TOTAL PATRON USE	1,789	1,660	10,561	7,982	32.31%
<u>Hours Used</u>					
Adult Computers	1,161	1,137	6,434	5,690	13.08%
Kids Computers	174	97	995	374	166.04%
Teen Laptop	12	7	77	25	208.00%
Adult Laptop	40	23	135	106	27.36%
TOTAL HOURS USED	1,387	1,264	7,641	6,195	23.34%
Wireless Total Connections	6,198	5,978	33,473	28,280	18.36%
IPPL Total Web Site Access	10,747	12,668	59,065	75,648	-21.92%
IPPL Total Page Views	37,134	38,394	198,558	199,413	-0.43%
Subscription Database Logins	2,224	2,950	13,681	13,961	-2.01%
<u>Outreach-Homebound</u>					
Items Delivered	200	128	761	628	21.18%
<u>Volunteers</u>					
Number Active	13	12			
Hours Worked	63	38	304	195	55.90%
Staff Training Hours	48	63	311	488	36.27%
<u>Room Use</u>					
Conference Rooms	573	402	2,575	1,346	91.31%
Meeting Rooms					
Library	63	49	325	103	215.53%
Non-Library	23	6	67	10	570.00%
Board Room					
Library	14	28	88	70	25.71%
Non-Library	22	13	90	38	136.84%

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Reference	489	7	17	479	476	476	483	493
Non-Fiction	39530	263	861	38932	5681	6511	5944	7372
Fiction	32618	207	465	32360	8909	11189	9116	11654
ADULT TOTALS	72637	477	1343	71771	15066	18176	15543	19519
KIDS								
Non-Fiction	11865	55	91	11829	1830	1301	1885	1392
Fiction	24032	137	189	23980	5792	4584	5929	4773
KIDS TOTALS	35897	192	280	35809	7622	5885	7814	6165
TEEN								
Non-Fiction	599	11	2	608	251	92	262	94
Fiction	4110	38	48	4100	1260	959	1298	1007
TEEN TOTALS	4709	49	50	4708	1511	1051	1560	1101
BOOK TOTALS	113243	718	1673	112288	24199	25112	24917	26785

AUDIOVISUAL	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Audiobooks on CD	6882	38	7	6913	1302	719	1340	726
Music CDs	4360	36	17	4379	636	2100	672	2117
Playaway	368	0	0	368	6	8	6	8
DVDs (DVD & Blu-ray)	20350	180	97	20433	3029	3484	3209	3581
ADULT TOTALS	31960	254	121	32093	4973	6311	5227	6432
KIDS								
Audiobooks on CD	580	0	0	580	130	88	130	88
Music CDs	301	0	21	280	35	3	35	24
Playaway	114	0	0	114	12	5	12	5
DVDs (DVD & Blu-ray)	4147	31	292	3886	458	609	489	901
KIDS TOTALS	5142	31	313	4860	635	705	666	1018
TEEN								
Audiobooks on CD	181	0	0	181	87	112	87	112
Playaway	21	0	0	21	2	0	2	0
DVDs (DVD & Blu-ray)	-5	0	0	-5	0	442	0	442
TEEN TOTALS	197	0	0	197	89	554	89	554
AUDIOVISUAL TOTALS	37299	285	434	37150	5697	7570	5982	8004

Other	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Console Games	218	2	0	220	73	13	75	13
Tech Takeout (except digital content devices)	162	0	4	158	59	13	59	17
CD-ROMs	-1	0	0	-1	0	36	0	36
ADULT TOTALS	379	2	4	377	132	62	134	66
KIDS								
Kits (STEM, Book bundles, etc.)	214	2	0	216	85	28	87	28
Puzzles (New Aug. 2018)	23	0	0	23	10	3	10	3
Playaway Launch Pads	18	0	0	18	0	4	0	4
KIDS TOTALS	255	2	0	257	95	35	97	35
TEEN								
Equipment (CD Players, etc.)	5	0	0	5	0	1	0	1
Console Games	801	11	7	805	186	51	197	58
Board Games	120	0	0	120	40	17	40	17
TEEN TOTALS	926	11	7	930	226	69	237	76
OTHER TOTALS	1560	15	11	1564	453	166	468	177
COLLECTION TOTALS	152102	1018	2118	151002	30349	32848	31367	34966

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS -

Nov 2022

eBOOKS	Previous Month Totals	Added Items	Current Totals	Prev. Mo. YTD	YTD
				Adds	Add
Hoopla- Year (ebooks & comics)	683,054	0	683,054	N/A	0
eMedia (Overdrive Consortium)	24,321	21	24,342	982	1003
eMedia (Overdrive Advantage)	7,207	2	7,209	1149	1151
Preloaded eReaders	166	0	166	166	166
eBook Totals	714,748	23	714,771	2297	2,320
AUDIOVISUAL	Previous Month Totals	Added Items	Current Totals	Prev. Mo. YTD	YTD
				A	Add
Audiobooks					
Hoopla- Year	320,052	0	320,052	N/A	0
eMedia (Overdrive Consortium)	6,538	30	6,568	641	671
eMedia Advantage (Overdrive)	1,881	16	1,897	517	533
Preloaded Adult Audiobook iPods	156	1	157	82	83
Audiobook Total	328,627	47	328,674	1240	1287
Music					
Hoopla- Year	241,704	78673	320,377	N/A	78673
Videos					
Hoopla- Year (includes TV Episodes)	43,288	0	43,288	N/A	0
Kanopy	29,466	86	29,552	59018	59104
Preloaded Adult Roku Titles	1,360	8	1,368	2728	2736
Preloaded Family Roku Titles	208	0	208	416	416
Video Totals	74,322	94	74,416	3144	62256
Total Audiovisual	644,653	78,814	723,467	4,384	142,216
Collection Totals	1,359,401	78,837	1,438,238	6,681	144,536

STATISTICS FOR	Dec-22	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	18,153	18,460	116,448	114,296	1.88%
Teen	1,262	1,395	8,167	8,033	1.67%
Kids	11,024	11,820	75,866	74,320	2.08%
ILLS Sent	2,785	2,907	15,668	15,059	4.04%
TOTAL	33,224	34,582	216,149	211,708	2.10%
Electronic Circulation	8,693	8,087	55,218	50,844	8.60%
GRAND TOTAL CIRC.	41,917	42,669	271,367	262,552	3.36%
% Reciprocal Borrowing	9%	8%	10%	8%	
Patron Visits	22,991	21,345	170,386	137,131	24.25%
<u>Current Cards</u>					
Resident	100	98	22,419	23,931	-6.32%
Non-Resident	67	63	976	769	26.92%
TOTAL	167	161	23,395	24,700	-5.28%
<u>Patron Assistance</u>					
Adult - Reference	2,548	1,796	13,308	8,581	55.09%
Kids - Reference	463	789	4,289	3,927	9.22%
Technology - Reference	1,128	1,201	6,648	6,689	-0.61%
TOTAL REFERENCE	4,139	3,786	24,245	19,197	26.30%
Adult - Other	172	179	977	1,253	-22.03%
Kids - Other	64	251	597	865	-30.98%
Technology - Other	30	20	196	403	-51.36%
TOTAL OTHER	266	450	1,770	2,521	-29.79%
GRAND TOTAL ASST.	4,405	4,236	26,015	21,718	19.79%
<u>ILL/Reserves</u>					
Holds	6,547	6,504	40,147	41,388	-3.00%
ILLS Sent	2,785	2,907	15,668	15,059	4.04%
ILLS Checked Out	3,275	3,150	23,929	19,484	22.81%
ILLS Received	575	3,557	29,555	21,944	34.68%
<u>Programs - Adult</u>					
# Programs	11	8	114	55	107.27%
Attendance	118	75	1,460	967	50.98%
<u>Programs - Tech & Maker</u>					
# Programs	8	9	100	59	69.49%
Attendance	55	70	715	350	104.29%
<u>Individual Technology Training</u>					
# of Patrons	348	420	1,900	1,942	-2.16%
<u>Groups</u>					
# Programs	10	11	79	46	71.74%
Attendance	41	49	487	295	65.08%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	11	9	33	29	13.79%
Attendance	44	33	146	146	0.00%
<u>Programs - Kids</u>					
# Programs	7	15	172	101	70.30%
Attendance	171	145	3,138	1,506	108.37%
GRAND TOTAL ATT.	777	792	7,846	5,206	50.71%

STATISTICS FOR	Dec-22	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
Passive Programs - Adult					
#Programs	2	2	12	8	50.00%
Attendance	7	32	70	142	-50.70%
Passive Programs - Teen					
# Programs	3	5	14	12	16.67%
Attendance	71	65	314	197	59.39%
Passive Programs - Kids					
# Programs	11	10	67	28	139.29%
Attendance	1,128	553	5,386	1,431	276.38%
Computers - Patron Use					
Adult Computers	1,262	1,268	9,613	8,501	13.08%
Kids Computers	374	208	2,433	850	186.24%
Teen Laptop	7	13	68	39	74.36%
Adult Laptop	9	16	99	97	2.06%
TOTAL PATRON USE	1,652	1,505	12,213	9,487	28.73%
Hours Used					
Adult Computers	1,007	1,006	7,441	6,696	11.13%
Kids Computers	180	97	1,175	471	149.47%
Teen Laptop	6	12	83	37	124.32%
Adult Laptop	8	16	143	122	17.21%
TOTAL HOURS USED	1,201	1,131	8,842	7,326	20.69%
Wireless Total Connections	5,132	5,900	38,605	34,180	12.95%
IPPL Total Web Site Access	11,211	9,031	70,276	84,679	-17.01%
IPPL Total Page Views	36,443	31,392	235,001	230,805	1.82%
Subscription Database Logins	2,335	3,339	16,016	17,300	-7.42%
Outreach-Homebound					
Items Delivered	148	114	909	742	22.51%
Volunteers					
Number Active	20	24			
Hours Worked	73	54	377	249	51.41%
Staff Training Hours	54	37	365	525	-30.48%
Room Use					
Conference Rooms	494	272	3,069	1,618	89.68%
Meeting Rooms					
Library	32	18	357	121	195.04%
Non-Library	19	4	86	14	514.29%
Board Room					
Library	21	5	109	75	45.33%
Non-Library	14	7	104	45	131.11%

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Reference	479	5	1	483	483	493	488	494
Non-Fiction	38932	218	890	38260	5944	7372	6162	8262
Fiction	32360	168	616	31912	9116	11654	9284	12270
ADULT TOTALS	71771	391	1507	70655	15543	19519	15934	21026
KIDS								
Non-Fiction	11829	57	1028	10858	1885	1392	1942	2420
Fiction	23980	137	85	24032	5929	4773	6066	4858
KIDS TOTALS	35809	194	1113	34890	7814	6165	8008	7278
TEEN								
Non-Fiction	608	7	20	595	262	94	269	114
Fiction	4100	30	89	4041	1298	1007	1328	1096
TEEN TOTALS	4708	37	109	4636	1560	1101	1597	1210
BOOK TOTALS	112288	622	2729	110181	24917	26785	25539	29514

AUDIOVISUAL	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Audiobooks on CD	6913	19	7	6925	1340	726	1359	733
Music CDs	4379	16	13	4382	672	2117	688	2130
Playaway	368	0	0	368	6	8	6	8
DVDs (DVD & Blu-ray)	20433	106	38	20501	3209	3581	3315	3619
ADULT TOTALS	32093	141	58	32176	5227	6432	5368	6490
KIDS								
Audiobooks on CD	580	0	5	575	130	88	130	93
Music CDs	280	0	0	280	35	24	35	24
Playaway	114	0	0	114	12	5	12	5
DVDs (DVD & Blu-ray)	3886	30	5	3911	489	901	519	906
KIDS TOTALS	4860	30	10	4880	666	1018	696	1028
TEEN								
Audiobooks on CD	181	0	11	170	87	112	87	123
Playaway	21	0	0	21	2	0	2	0
DVDs (DVD & Blu-ray)	-5	0	0	-5	0	442	0	442
TEEN TOTALS	197	0	11	186	89	554	89	565
AUDIOVISUAL TOTALS	37150	171	79	37242	5982	8004	6153	8083

Other	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					Adds	Discards	Added	Discarded
ADULT								
Console Games	220	2	3	219	75	13	77	16
Tech Takeout (except digital content devices)	158	1	1	158	59	17	60	18
CD-ROMs	-1	0	0	-1	0	36	0	36
ADULT TOTALS	377	3	4	376	134	66	137	70
KIDS								
Kits (STEM, Book bundles, etc.)	216	0	0	216	87	28	87	28
Puzzles (New Aug. 2018)	23	0	0	23	10	3	10	3
Playaway Launch Pads	18	0	0	18	0	4	0	4
KIDS TOTALS	257	0	0	257	97	35	97	35
TEEN								
Equipment (CD Players, etc.)	5	0	0	5	0	1	0	1
Console Games	805	6	0	811	197	58	203	58
Board Games	120	0	2	118	40	17	40	19
TEEN TOTALS	930	6	2	934	237	76	243	78
OTHER TOTALS	1564	9	6	1567	468	177	477	183
COLLECTION TOTALS	151002	802	2814	148990	31367	34966	32169	37780

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS -

Dec 2022

eBOOKS	Previous Month Totals	Added Items	Current Totals	Prev. Mo. YTD	YTD
				Adds	Add
Hoopla- Year (ebooks & comics)	683,054	0	683,054	N/A	0
eMedia (Overdrive Consortium)	24,321	-8	24,313	982	974
eMedia (Overdrive Advantage)	7,207	17	7,224	1149	1166
Preloaded eReaders	166	0	166	166	166
eBook Totals	714,748	9	714,757	2297	2,306
AUDIOVISUAL	Previous Month Totals	Added Items	Current Totals	Prev. Mo. YTD	YTD
				A	Add
Audiobooks					
Hoopla- Year	320,052	0	320,052	N/A	0
eMedia (Overdrive Consortium)	6,538	51	6,589	641	692
eMedia Advantage (Overdrive)	1,881	25	1,906	517	542
Preloaded Adult Audiobook iPods	156	1	157	82	83
Audiobook Total	328,627	77	328,704	1240	1317
Music					
Hoopla- Year	241,704	78673	320,377	N/A	78673
Videos					
Hoopla- Year (includes TV Episodes)	43,288	0	43,288	N/A	0
Kanopy	29,466	370	29,836	59302	59672
Preloaded Adult Roku Titles	1,360	9	1,369	2729	2738
Preloaded Family Roku Titles	208	1	209	417	418
Video Totals	74,322	380	74,702	3146	62828
Total Audiovisual	644,653	79,130	723,783	4,386	142,818
Collection Totals	1,359,401	79,139	1,438,540	6,683	145,124

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 11/30/2022

Balance on hand as of October 31, 2022.....	3,661,373.94
Cash Receipts for November.....	61,989.90
Cash Disbursements for November.....	357,415.81
Cash on hand as of November 30, 2022.....	3,365,948.03

Investments

Illinois Funds (Money Market) - Average Monthly Rate 3.586%	
General.....	388,112.10
MPI Investment (Corporate Fund).....	1,422,792.05
Fifth Third - Checking	(1,417.45)
Republic Bank - Savings - Rate 2.15%.....	1,548,670.60
Republic Bank - Checking General.....	(2,699.12)
Republic Bank - Payroll Account.....	8,837.86
Republic Bank - License Sticker Account.....	1,047.99
Petty Cash/Circulation.....	604.00
Balances as of November 30, 2022.....	3,365,948.03

FUND BALANCES AS OF 11/30/2022

Corporate Fund.....	3,127,138.80
Building & Maintenance Fund.....	60,056.00
I.M.R.F. Fund.....	(6,118.08)
Liability Fund.....	640.16
Social Security Fund.....	(4,365.34)
Special Reserve Fund.....	(15,742.05)
Current Liabilites.....	204,338.54
Grand Total All Funds.....	3,365,948.03

Indian Prairie Public Library District
Consolidated Revenue Report for November 2022

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Percent of Year: 41.67

	RECEIVED November 2022	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	38,532.18	3,742,542.72	95.22%	3,930,322.00	187,779.28
41150 · Non-current Property Taxes	0.00	3.68	0.00%	0.00	-3.68
43100 · Interest-Tax Levy	187.61	312.34	0.00%	0.00	-312.34
TOTAL PROPERTY TAX & LEVY INTEREST	38,719.79	3,742,858.74	95.23%	3,930,322.00	187,463.26
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	121.78%	53,161.00	-11,579.70
42300 · LIMRiCC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	64,740.70	121.78%	53,161.00	-11,579.70
INTEREST					
43500 · Interest - Investment	4,091.15	13,335.41	0.00%	4,000.00	-9,335.41
TOTAL INTEREST	4,091.15	13,335.41	0.00%	4,000.00	-9,335.41
DESK MONIES					
45100 · Copier	245.25	1,192.91	59.65%	2,000.00	807.09
45120 · Computer Copies	1,160.44	6,216.95	51.81%	12,000.00	5,783.05
45130 · Fax	278.30	1,804.92	36.10%	5,000.00	3,195.08
45200 · Fines/Fees	414.45	2,726.85	54.54%	5,000.00	2,273.15
45250 · Gifts/Donations	0.00	0.00	0.00%	100.00	100.00
45300 · Lost Materials	527.99	3,027.04	55.04%	5,500.00	2,472.96
45350 · Non-Resident Fees	6,890.05	49,572.07	55.08%	90,000.00	40,427.93
45450 · Hot Picks	2.00	142.00	0.00%	0.00	-142.00
45550 · Meeting Room Rental	412.50	1,537.50	307.50%	500.00	-1,037.50
45600 · ILL Fees	0.00	233.98	46.80%	500.00	266.02
45650 · Maker Studio	376.75	2,138.31	106.92%	2,000.00	-138.31
45700 · Passport Fees	2,835.00	14,315.00	57.26%	25,000.00	10,685.00
45750 · Notary Fees	0.00	8.00	0.00%	0.00	-8.00
45800 · License Stickers	34.79	34.79	0.00%	0.00	-34.79
TOTAL DESK MONIES	13,177.52	82,950.32	56.20%	147,600.00	64,684.47
OTHER INCOME					
46500 · OCLC Refund	0.00	0.00	0.00%	0.00	0.00
46700 · Miscellaneous	0.00	757.00	37.85%	2,000.00	1,243.00
46800 · Collection Agency Fee	0.00	0.00	0.00%	200.00	200.00
TOTAL OTHER INCOME	0.00	757.00	34.41%	2,200.00	1,443.00
TOTAL	55,988.46	3,904,642.17	94.38%	4,137,283.00	232,675.62
49000 · Operating Transfer In	15,742.05	15,742.05			
GRAND TOTAL	71,730.51	3,920,384.22	94.76%	4,137,283.00	216,898.78

Operating Transfer Out reflects \$15,742.05 from Corporate Reserves

70000 · Operating Transfer Purchases - LoDestro Construction Company \$15,742.05

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Indian Prairie Public Library District Consolidated Expenditures Report for November 2022

Percent of Year: 41.67

	November 22	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	177,508.85	973,071.31	40.97%	2,375,154.00	1,402,082.69		
61310 · Benefits - Medical / Life Ins.	33,800.39	82,328.60	38.77%	212,360.00	130,031.40		
61330 · Benefits - IMRF	16,741.11	89,540.52	44.06%	203,246.00	113,705.48		
61340 · Benefits - FICA	11,595.01	65,365.51	37.92%	172,400.00	107,034.49		
61400 · Staff Development	2,605.85	5,819.50	25.98%	22,400.00	16,580.50		
61600 · Board Development	0.00	0.00	0.00%	1,000.00	1,000.00		
61710 · Workers Compensation	0.00	7,095.00	110.45%	6,424.00	-671.00		
61720 · Unemployment Insurance	0.00	0.00	0.00%	3,500.00	3,500.00		
61730 · Data Expense Reimbursement	0.00	0.00	0.00%	0.00	0.00		
TOTAL PERSONNEL	242,251.21	1,223,220.44	40.82%	2,996,484.00	1,773,263.56	3,250,000.00	37.64%
MATERIALS							
62100 · Books	18,603.89	52,748.13	33.13%	159,200.00	106,451.87		
62200 · Periodicals	700.43	6,755.20	36.91%	18,300.00	11,544.80		
62300 · Audio	2,685.85	7,387.96	24.75%	29,850.00	22,462.04		
62400 · Video	3,407.17	10,530.05	26.03%	40,450.00	29,919.95		
62500 · Multi-Media	73.61	159.77	7.99%	2,000.00	1,840.23		
62600 · eMaterials	10,746.91	111,414.87	54.93%	202,825.00	91,410.13		
62700 · Console Games	588.49	1,594.73	22.78%	7,000.00	5,405.27		
62800 · Damaged Item Replacement	437.99	2,512.66	31.41%	8,000.00	5,487.34		
62900 · Materials Supplies	1,648.23	6,547.15	31.18%	21,000.00	14,452.85		
TOTAL MATERIALS	38,892.57	199,650.52	40.86%	488,625.00	288,974.48	525,000.00	38.03%
BUILDING							
63200 · Cleaning Service	6,131.70	30,724.35	35.32%	87,000.00	56,275.65		
63300 · Utilities (1-8-11 · Gas)	1,913.45	8,539.68	56.93%	15,000.00	6,460.32		
63300 · Utilities (1-8-12 · Electric)	3,055.28	23,111.47	47.65%	48,500.00	25,388.53		
63300 · Utilities (1-8-13 · Telephone)	218.49	879.75	17.60%	5,000.00	4,120.25		
63300 · Utilities (1-8-14 · Water/Sewer)	0.00	1,082.00	13.53%	8,000.00	6,918.00		
63300 · Utilities (1-8-15 · Garbage Disposal)	524.87	2,541.36	50.83%	5,000.00	2,458.64		
63350 · Building Supplies	1,999.05	6,293.15	114.42%	5,500.00	-793.15		
63400 · Maintenance Supplies	850.49	4,595.20	41.78%	11,000.00	6,404.80		
63500 · Security System Monitoring	112.50	225.00	32.14%	700.00	475.00		
63600 · Property Maintenance	1,859.00	12,376.36	24.75%	50,000.00	37,623.64		
63800 · Building Maintenance/Repair	170.94	16,563.50	47.32%	35,000.00	18,436.50		
TOTAL BUILDING	16,835.77	106,931.82	39.50%	270,700.00	163,768.18	350,000.00	30.55%
OPERATIONS							
64100 · Payroll Service	0.00	4,205.00	123.71%	3,399.00	-806.00		
64200 · Supplies - Office	317.03	1,382.30	18.32%	7,001.00	6,208.70		
64300 · Photocopy Supplies	223.36	891.21	25.46%	3,500.00	2,608.79		
64400 · Guest Services Supplies	0.00	763.03	20.62%	3,700.00	2,936.97		
64500 · Postage	-284.62	2,956.29	59.13%	5,000.00	2,043.71		
64550 · Passport Postage	277.77	1,722.44	57.42%	3,000.00	1,277.56		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	1,000.00	1,000.00		
64700 · Travel	63.19	189.02	18.90%	1,000.00	810.98		
64800 · Organizational Memberships	64.00	588.00	15.89%	3,700.00	3,112.00		
64900 · Bank Fees	164.61	1,020.10	40.80%	2,500.00	1,479.90		
TOTAL OPERATION	825.34	13,727.39	39.91%	34,400.00	20,672.61	42,000.00	32.68%
TECHNOLOGY							
65100 · Supplies-Public Toner	1,339.62	2,297.78	28.72%	8,000.00	5,702.22		
65150 · Supplies-Staff Toner	687.44	1,863.27	37.27%	5,000.00	3,136.73		
65160 · Supplies-Technology Services	26.99	138.49	46.16%	300.00	161.51		
65170 · Supplies-Maker Studio	570.51	3,440.07	122.86%	2,800.00	-640.07		
65200 · Technology-Prof Services	89.38	89.38	2.98%	3,000.00	2,910.62		

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**Indian Prairie Public Library District
Consolidated Expenditures Report for November 2022**

Percent of Year: 41.67

	November 22	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65300 · Purchase of Equipment	5,814.19	7,603.91	36.78%	20,672.00	13,068.09		
65350 · Library of Things	9.11	2,114.55	25.63%	8,250.00	6,135.45		
65400 · Technology Equip Mnt/Repair	555.84	1,842.53	9.42%	19,564.00	17,721.47		
65500 · Software	491.40	5,220.57	30.71%	17,000.00	11,779.43		
65600 · SWAN	0.00	25,188.01	51.06%	49,335.00	24,146.99		
65700 · Telecommunications	1,563.00	5,762.97	38.43%	14,995.00	9,232.03		
TOTAL TECHNOLOGY	11,147.48	55,561.53	37.31%	148,916.00	93,354.47	200,000.00	27.78%
CONTRACTUAL SERVICES							
66100 · General Professional Services	1,643.78	4,260.78	23.03%	18,500.00	14,239.22		
66200 · Credit Bureau	39.40	206.85	17.24%	1,200.00	993.15		
66300 · Copier	221.00	1,105.00	36.83%	3,000.00	1,895.00		
66400 · Copier Maintenance Contract	0.00	362.32	12.08%	3,000.00	2,637.68		
66900 · Fees - Bond Registrar	15.00	15.00	6.82%	220.00	205.00		
TOTAL CONTRACTUAL SERVICES	1,919.18	5,949.95	22.96%	25,920.00	19,970.05	35,000.00	17.00%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	13,068.00	100.00%	13,068.00	0.00		
67200 · Bonding	0.00	1,386.00	102.21%	1,356.00	-30.00		
67300 · Officers & Directors Liability	0.00	2,153.00	107.17%	2,009.00	-144.00		
67400 · Umbrella Liability	0.00	2,524.00	99.96%	2,525.00	1.00		
TOTAL INSURANCE	0.00	19,131.00	100.91%	18,958.00	-173.00	25,000.00	76.52%
COMMUNICATIONS							
68110 · Marketing Newsletter	10,999.01	22,273.25	58.00%	38,400.00	16,126.75		
68111 · eNewsletter	9.00	105.00	1.09%	9,670.00	9,565.00		
68210 · Marketing Advertising	65.00	183.00	18.30%	1,000.00	817.00		
68310 · Marketing Supplies	0.00	0.00	0.00%	1,000.00	1,000.00		
68410 · Marketing-Information Printing	0.00	360.18	2.77%	13,000.00	12,639.82		
68500 · Legal Notices	0.00	693.50	46.23%	1,500.00	806.50		
TOTAL COMMUNICATIONS	11,073.01	23,614.93	36.57%	64,570.00	40,955.07	70,000.00	33.74%
PROGRAMMING							
68600 · Programming	1,955.96	14,729.40	36.73%	40,100.00	25,370.60		
TOTAL PROGRAMMING	1,955.96	14,729.40	36.73%	40,100.00	25,370.60	50,000.00	29.46%
CAPITAL OUTLAY & CONTINGENCY							
69100 · Building Improvements	0.00	25,360.00	0.00%	25,360.00	0.00		
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	15,742.05	15,742.05	0.00%		-15,742.05		
69900 · Contingency	1,182.32	1,858.65	8.04%	23,250.00	21,381.35		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	357,566.94	1,721,229.73	41.60%	4,137,283.00	2,416,053.27		
70000 · Operating Transfer Purchases	15,742.05	15,742.05	0.00%				
GRAND TOTAL	373,308.99	1,736,971.78	41.98%	4,137,283.00	2,400,311.22	4,547,000.00	38.20%

Operating Transfer Out reflects \$15,742.05 from Corporate Reserves

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 12/31/2022

Balance on hand as of November 30, 2022.....	3,365,948.03
Cash Receipts for December.....	138,988.43
Cash Disbursements for December.....	293,969.30
Cash on hand as of December 31, 2022.....	3,210,967.16

Investments

Illinois Funds (Money Market) - Average Monthly Rate 3.933%	
General.....	464,949.33
MPI Investment (Corporate Fund).....	1,422,792.05
Fifth Third - Checking	(1,417.45)
Republic Bank - Savings - Rate 2.36%.....	1,299,323.57
Republic Bank - Checking General.....	15,416.37
Republic Bank - Payroll Account.....	7,556.26
Republic Bank - License Sticker Account.....	1,743.03
Petty Cash/Circulation.....	604.00
Balances as of December 31, 2022.....	3,210,967.16

FUND BALANCES AS OF 12/31/2022

Corporate Fund.....	2,970,810.22
Building & Maintenance Fund.....	59,380.36
I.M.R.F. Fund.....	(5,599.89)
Liability Fund.....	805.99
Social Security Fund.....	(3,909.33)
Special Reserve Fund.....	(15,742.05)
Current Liabilites.....	205,221.86
Grand Total All Funds.....	3,210,967.16

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**Indian Prairie Public Library District
Consolidated Revenue Report for December 2022**

Percent of Year: 50.00

	RECEIVED December 2022	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	100,214.12	3,842,756.84	97.77%	3,930,322.00	87,565.16
41150 · Non-current Property Taxes	494.85	498.53	0.00%	0.00	-498.53
43100 · Interest-Tax Levy	0.01	312.35	0.00%	0.00	-312.35
TOTAL PROPERTY TAX & LEVY INTEREST	100,708.98	3,843,567.72	97.79%	3,930,322.00	86,754.28
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	121.78%	53,161.00	-11,579.70
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	64,740.70	121.78%	53,161.00	-11,579.70
INTEREST					
43500 · Interest - Investment	4,169.70	17,505.11	0.00%	4,000.00	-13,505.11
TOTAL INTEREST	4,169.70	17,505.11	0.00%	4,000.00	-13,505.11
DESK MONIES					
45100 · Copier	244.95	1,437.86	71.89%	2,000.00	562.14
45120 · Computer Copies	1,099.28	7,316.23	60.97%	12,000.00	4,683.77
45130 · Fax	349.65	2,154.57	43.09%	5,000.00	2,845.43
45200 · Fines/Fees	426.67	3,153.52	63.07%	5,000.00	1,846.48
45250 · Gifts/Donations	0.00	0.00	0.00%	100.00	100.00
45300 · Lost Materials	745.54	3,772.58	68.59%	5,500.00	1,727.42
45350 · Non-Resident Fees	8,898.04	58,470.11	64.97%	90,000.00	31,529.89
45450 · Hot Picks	23.00	165.00	0.00%	0.00	-165.00
45550 · Meeting Room Rental	400.00	1,937.50	387.50%	500.00	-1,437.50
45600 · ILL Fees	4.34	238.32	47.66%	500.00	261.68
45650 · Maker Studio	994.12	3,132.43	156.62%	2,000.00	-1,132.43
45700 · Passport Fees	2,705.00	17,020.00	68.08%	25,000.00	7,980.00
45750 · Notary Fees	0.00	8.00	0.00%	0.00	-8.00
45800 · License Stickers	166.34	201.13	0.00%	0.00	-201.13
TOTAL DESK MONIES	16,056.93	99,007.25	67.08%	147,600.00	48,793.88
OTHER INCOME					
46500 · OCLC Refund	0.00	0.00	0.00%	0.00	0.00
46700 · Miscellaneous	141.00	898.00	44.90%	2,000.00	1,102.00
46800 · Collection Agency Fee	10.00	10.00	5.00%	200.00	190.00
TOTAL OTHER INCOME	151.00	908.00	41.27%	2,200.00	1,292.00
TOTAL	121,086.61	4,025,728.78	97.30%	4,137,283.00	111,755.35
49000 · Operating Transfer In	0.00	15,742.05			
GRAND TOTAL	121,086.61	4,041,470.83	97.68%	4,137,283.00	95,812.17

Operating Transfer Out reflects \$15,742.05 from Corporate Reserves

70000 · Operating Transfer Purchases - LoDestro Construction Company \$15,742.05

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Indian Prairie Public Library District Consolidated Expenditures Report for December 2022

Percent of Year: 50.00

	December 22	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	177,378.78	1,150,450.09	48.44%	2,375,154.00	1,224,703.91		
61310 · Benefits - Medical / Life Ins.	12,034.29	94,362.89	44.44%	212,360.00	117,997.11		
61330 · Benefits - IMRF	16,723.32	106,263.84	52.28%	203,246.00	96,982.16		
61340 · Benefits - FICA	10,943.30	76,308.81	44.26%	172,400.00	96,091.19		
61400 · Staff Development	811.31	6,630.81	29.60%	22,400.00	15,769.19		
61600 · Board Development	0.00	0.00	0.00%	1,000.00	1,000.00		
61710 · Workers Compensation	0.00	7,095.00	110.45%	6,424.00	-671.00		
61720 · Unemployment Insurance	0.00	0.00	0.00%	3,500.00	3,500.00		
61730 · Data Expense Reimbursement	0.00	0.00	0.00%	0.00	0.00		
TOTAL PERSONNEL	217,891.00	1,441,111.44	48.09%	2,996,484.00	1,555,372.56	3,250,000.00	44.34%
MATERIALS							
62100 · Books	7,818.35	60,566.48	38.04%	159,200.00	98,633.52		
62200 · Periodicals	887.50	7,642.70	41.76%	18,300.00	10,657.30		
62300 · Audio	803.11	8,191.07	27.44%	29,850.00	21,658.93		
62400 · Video	1,198.62	11,728.67	29.00%	40,450.00	28,721.33		
62500 · Multi-Media	0.00	159.77	7.99%	2,000.00	1,840.23		
62600 · eMaterials	8,591.52	120,006.39	59.17%	202,825.00	82,818.61		
62700 · Console Games	693.63	2,288.36	32.69%	7,000.00	4,711.64		
62800 · Damaged Item Replacement	194.01	2,706.67	33.83%	8,000.00	5,293.33		
62900 · Materials Supplies	1,739.90	8,287.05	39.46%	21,000.00	12,712.95		
TOTAL MATERIALS	21,926.64	221,577.16	45.35%	488,625.00	267,047.84	525,000.00	42.21%
BUILDING							
63200 · Cleaning Service	6,239.00	36,963.35	42.49%	87,000.00	50,036.65		
63300 · Utilities (1-8-11 · Gas)	1,575.66	10,115.34	67.44%	15,000.00	4,884.66		
63300 · Utilities (1-8-12 · Electric)	0.00	23,111.47	47.65%	48,500.00	25,388.53		
63300 · Utilities (1-8-13 · Telephone)	234.41	1,114.16	22.28%	5,000.00	3,885.84		
63300 · Utilities (1-8-14 · Water/Sewer)	5,691.49	6,773.49	84.67%	8,000.00	1,226.51		
63300 · Utilities (1-8-15 · Garbage Disposal)	524.47	3,065.83	61.32%	5,000.00	1,934.17		
63350 · Building Supplies	789.40	7,082.55	128.77%	5,500.00	-1,582.55		
63400 · Maintenance Supplies	275.60	4,870.80	44.28%	11,000.00	6,129.20		
63500 · Security System Monitoring		225.00	32.14%	700.00	475.00		
63600 · Property Maintenance	3,288.98	15,665.34	31.33%	50,000.00	34,334.66		
63800 · Building Maintenance/Repair		16,563.50	47.32%	35,000.00	18,436.50		
TOTAL BUILDING	18,619.01	125,550.83	46.38%	270,700.00	145,149.17	350,000.00	35.87%
OPERATIONS							
64100 · Payroll Service	635.00	4,840.00	142.40%	3,399.00	-1,441.00		
64200 · Supplies - Office	429.74	1,822.04	23.97%	7,601.00	5,778.96		
64300 · Photocopy Supplies	273.28	1,184.49	33.27%	3,500.00	2,335.51		
64400 · Guest Services Supplies	0.00	763.03	20.62%	3,700.00	2,936.97		
64500 · Postage	-268.85	2,687.44	53.75%	5,000.00	2,312.56		
64550 · Passport Postage	308.90	2,029.34	67.65%	3,000.00	970.66		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	1,000.00	1,000.00		
64700 · Travel	64.51	253.53	25.35%	1,000.00	746.47		
64800 · Organizational Memberships	862.50	1,450.50	39.20%	3,700.00	2,249.50		
64900 · Bank Fees	150.23	1,170.33	46.81%	2,500.00	1,329.67		
TOTAL OPERATION	2,453.31	16,180.70	47.04%	34,400.00	18,219.30	42,000.00	38.53%
TECHNOLOGY							
65100 · Supplies-Public Toner	390.71	2,688.49	33.61%	8,000.00	5,311.51		
65150 · Supplies-Staff Toner	2,467.23	4,330.50	86.61%	5,000.00	669.50		
65160 · Supplies-Technology Services	0.00	138.49	46.16%	300.00	161.51		
65170 · Supplies-Maker Studio	903.51	4,343.58	155.13%	2,800.00	-1,543.58		
65200 · Technology-Prof Services	495.00	584.38	19.48%	3,000.00	2,415.62		

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**Indian Prairie Public Library District
Consolidated Expenditures Report for December 2022**

Percent of Year: 50.00

	December 22	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65300 · Purchase of Equipment	5,915.13	13,519.04	65.40%	20,672.00	7,152.96		
65350 · Library of Things	106.31	2,220.86	26.92%	8,250.00	6,029.14		
65400 · Technology Equip Mnt/Repair	459.98	2,302.51	11.77%	19,564.00	17,261.49		
65500 · Software	0.00	5,220.57	30.71%	17,000.00	11,779.43		
65600 · SWAN	0.00	25,188.01	51.06%	49,335.00	24,146.99		
65700 · Telecommunications	563.00	6,325.97	42.19%	14,995.00	8,669.03		
TOTAL TECHNOLOGY	11,300.87	66,862.40	44.90%	148,916.00	82,053.60	200,000.00	33.43%
CONTRACTUAL SERVICES							
66100 · General Professional Services	225.00	4,485.78	24.25%	18,500.00	14,014.22		
66200 · Credit Bureau	88.65	295.50	24.63%	1,200.00	904.50		
66300 · Copier	221.00	1,326.00	44.20%	3,000.00	1,674.00		
66400 · Copier Maintenance Contract	0.00	362.32	12.08%	3,000.00	2,637.68		
66900 · Fees - Bond Registrar	0.00	15.00	6.82%	220.00	205.00		
TOTAL CONTRACTUAL SERVICES	534.65	6,484.60	25.02%	25,920.00	19,435.40	35,000.00	18.53%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	13,068.00	100.00%	13,068.00	0.00		
67200 · Bonding	0.00	1,386.00	102.21%	1,356.00	-30.00		
67300 · Officers & Directors Liability	0.00	2,153.00	107.17%	2,009.00	-144.00		
67400 · Umbrella Liability	0.00	2,524.00	99.96%	2,525.00	1.00		
TOTAL INSURANCE	0.00	19,131.00	100.91%	18,958.00	-173.00	25,000.00	76.52%
COMMUNICATIONS							
68110 · Marketing Newsletter	0.00	22,273.25	58.00%	38,400.00	16,126.75		
68111 · eNewsletter	9.00	114.00	1.18%	9,670.00	9,556.00		
68210 · Marketing Advertising	0.00	183.00	18.30%	1,000.00	817.00		
68310 · Marketing Supplies	217.62	217.62	21.76%	1,000.00	782.38		
68410 · Marketing-Information Printing	0.00	360.18	2.77%	13,000.00	12,639.82		
68500 · Legal Notices	126.00	819.50	54.63%	1,500.00	680.50		
TOTAL COMMUNICATIONS	352.62	23,967.55	37.12%	64,570.00	40,602.45	70,000.00	34.24%
PROGRAMMING							
68600 · Programming	1,343.00	16,072.40	40.08%	40,100.00	24,027.60		
TOTAL PROGRAMMING	1,343.00	16,072.40	40.08%	40,100.00	24,027.60	50,000.00	32.14%
CAPITAL OUTLAY & CONTINGENCY							
69100 · Building Improvements	0.00	25,360.00	0.00%	25,360.00	0.00		
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	15,742.05	0.00%		-15,742.05		
69900 · Contingency	2,529.70	4,398.35	18.92%	23,250.00	18,851.65		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	276,950.80	1,998,180.53	48.30%	4,137,283.00	2,139,102.47		
70000 · Operating Transfer Purchases	0.00	15,742.05	0.00%				
GRAND TOTAL	276,950.80	2,013,922.58	48.68%	4,137,283.00	2,123,360.42	4,547,000.00	44.29%

Operating Transfer Out reflects \$15,742.05 from Corporate Reserves

RAILS
E-News January 11, 2023

Closed for Martin Luther King Jr. Day

RAILS will be closed on Monday, January 16 to honor the Martin Luther King Jr. federal holiday. Delivery services will not be provided by RAILS or CTL.

You can find a list of RAILS [observed holidays on the RAILS website](#) by clicking on the About tab, then on Holidays/Closings.

RAILS Board Meeting, January 20

The RAILS Board meets on Friday, January 20 at 1 p.m., via Zoom. [See agenda/supporting documents](#) when available. Please submit public comments in advance to [Emily Fister](#) to be read aloud at the meeting. Per the Open Meetings Act, anyone is able to attend the meeting via Zoom. However, we ask that non-participants watch the meeting via [RAILS live stream](#). The meeting will also be recorded for future viewing on the [RAILS YouTube page](#).

RAILS Delivery Support

The Delivery Help Desk is the quickest, most efficient way to receive support from RAILS Delivery staff. You should **always use the Delivery Help Desk email** (railsdelivery@railslibraries.info) to communicate any delivery errors, requests for a pick-up, kudos for drivers, questions, comments, or concerns. Contacting the help desk ensures a timely response from the appropriate delivery personnel.

If you have a library closure that will affect Delivery, email the help desk, but also [post your closing](#) on the RAILS website.

RAILS Delivery: Misdirected Items and Delivery Bins

RAILS asks all libraries to report items received in incoming delivery bins that are meant for another library **by sending an email to our [delivery help desk](#)**. Please include a brief description of the item(s) and how it was labeled. You can also attach a picture if you think it might help us fix the issue. It is very important to return the item(s) immediately via your outgoing delivery bins so we can send it to the correct destination in a timely matter.

We also ask libraries to return extra delivery bins so RAILS always has an adequate supply on hand. Please **send an email to our [delivery help desk](#)** to report the surplus bins so your driver can retrieve them on your next delivery stop.

Thanks in advance for helping RAILS Delivery to continue to run smoothly and efficiently!

School Library Dashboard Development Team

In the next phase of the School Library Data Project, RAILS is creating an online dashboard tool to share school library data. If you're a school librarian who would like to help shape the design and features of this resource, please complete this [interest form](#). Volunteers will participate in three virtual sessions to be held from February to May; no previous data experience is necessary. Questions? Please contact [Janette Derucki](#), RAILS Data Research Specialist.

Annual Certification Is Now In Process!

The Annual Online Certification process runs until March 31. We posted [step-by-step instructions](#), a [YouTube video](#), and [other helpful items](#) on the RAILS website to help you navigate certification.

Don't delay! Get it done today! Certification is required of all library system members to qualify for continuing system services and grant programs from the State Library.

Continuing Education

"The First Amendment and Illinois Libraries" Webinar, January 18

Attorney Julie Tappendorf of Ancel Glink will address first amendment audits in public libraries during this webinar on Wednesday, January 18 from 1 to 2 p.m. This presentation was originally held at the 2022 ILA Conference and offers library staff and trustees some practical advice surrounding the legal protections for these constitutionally protected activities.

You will also hear best practices for responding to this situation if your library is targeted. [See more details and register on L2.](#)

OTHER CE

JJC LTA Spring 2023 Course Offerings

Spring semester classes begin on January 17 for Joliet Junior College's Library Technical Assistant Certificate Program. There is still time to register! [Check out the courses offered for this coming semester.](#)

Cataloging Maintenance Center (CMC) "Cataloging Basics"

These six-week courses are asynchronous, so students will not need to log in at a specific time. However, students are expected to complete assignments and quizzes by the end of each week. Register for one session through L2 at the links below.

- [June 19 - July 30](#)
- [September 11 - October 22](#)



RAILS Online Roundtable: Starting a Networking Group, January 23

Over the past two years, RAILS has seen a big interest in starting new networking groups. But what does it take to create, lead, and sustain a group? On Monday, January 23, 1-2 p.m., join your colleagues for the [RAILS Online Roundtable: Starting a Networking Group](#).

Presenters will discuss what it takes to manage their group. This event will be particularly useful for anyone who is interested in starting up their own networking group.

RAILS Online Roundtables are hour-long forums hosted on a specific topic. These forums are held via Zoom and any library staff from any Illinois library is welcome. This event will be recorded. [Previously recorded sessions.](#)

E-Resources

eRead Illinois Fee Structure Is Changing

Starting July 1, RAILS will change the way we assess libraries' annual eRead Illinois fees. Since eRead Illinois debuted in 2013, nearly 1,000 libraries have participated and benefited from the program. We are adjusting the fee to sustain a vibrant shared collection, and to ensure every library is contributing to the collection equitably. One hundred percent of the annual fee goes to further developing the shared collection. Visit the [eRead Illinois website](#) for more information including detailed fee structures for each library type.

Membership in eRead Illinois provides your library with access to a shared collection of over 64,000 e-books and audiobooks. Visit the [eRead Illinois website](#) for more information.

Arcadia Publishing and History Press E-Books Available to Everyone in Illinois

Over 300 e-books from [Arcadia Publishing](#) have been added to the [Inkie.org Library](#)! These titles, which focus on the history of Illinois towns and significant events in the state's past, are available for simultaneous use. They can be checked out by anyone in Illinois, no library card or login is required.

We encourage libraries to add a link to the [Inkie.org Library](#) to your collection of online resources. You can find two versions of the [Inkie.org Library logo on the website](#) under Marketing Materials.

IPLAR Collection Counts

Public libraries, find the number of e-books and audiobooks in the eRead Illinois Axis 360 collection at the end of your fiscal year on our IPLAR inventory dashboard. The [IPLAR dashboard](#) is updated at the beginning of every month.

Explore More Illinois Welcomes German American Heritage Center & Museum

Explore More Illinois, RAILS' online cultural and recreational pass program for Illinois libraries, welcomes the German American Heritage Center & Museum in

Davenport, Iowa. Read more about its [Explore More Illinois special offer](#) on the RAILS website.

Explore More Illinois users can access and reserve passes from our attractions via their participating library's website. Please [visit the Explore More Illinois website](#) for a list of current attractions. For more information, please contact [Jessica Barnes](#) (630.734.5181).

Conference News

Register Today to Attend Illinois Youth Services Institute

Registration is open for this year's [Illinois Youth Services Institute](#). This two-day conference, March 16-17 at the Marriott Bloomington-Normal Hotel and Conference Center, brings together youth and teen services librarians and staff to share expertise and enthusiasm for programming, collaborations, and library services for youth.

The early bird registration rate ends on February 6, so don't wait, register today! If you have any questions about this event, please contact [Kristin Pekoll](#).

Illinois State Library News

FY 2023 Public Library Per Capita & Equalization Aid Grant Applications Due January 30

The FY 2023 application and expenditure report that documents the disbursement of the FY 2021 award are due on January 30. To be eligible, a public library must meet all statutory requirements, including providing library services that meet or make progress toward meeting Illinois public library standards. [Get more information.](#)

FY 2023 Live and Learn Construction Grant Applications Due January 15

[Get an overview of the Live & Learn Construction Grant Program](#) requirements, a link to the grant application, and access to an informational webinar about the

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program on the website. Applications are due to the State Library on or before January 15.

Computers in Libraries, Discount Available for ILLINET Members, Deadline February 24

All RAILS libraries may [register with the code "ILLI23"](#) to receive a discount code for [Computers in Libraries 2023](#), March 28-30. Contact [Jill Heffernan](#), 217.782.7849, with questions.

Other Library News

STBF Manuscript Contest Accepting Submissions

Writers can now [enter their unpublished manuscripts for The Soon to Be Famous Manuscript contest](#). The contest winner receives prizes including professional editing and cover design, as well as guaranteed semifinalist status in the 2024 Soon to Be Famous Illinois Author Project.

Library staff, please share with your writing patrons!

Spectrum Information Session, January 20

The ALA Office for Diversity, Literacy, and Outreach Services and the Spectrum Advisory Committee offer this [informational webinar aimed at current and prospective Spectrum Scholarship Program candidates](#), on January 20, at 1 p.m.

Whether you're in the early stages of the application process or are learning about the Spectrum Scholarship for the first time, this free, hour-long webinar will show you how to navigate the application process, offer tips on completing the application, and provide expertise on finding additional funding sources for MLS/MLIS programs from Spectrum Scholarship Program alumni and staff.

Student Poetry Contest

The deadline for the Illinois State Poetry Society's Student Contest is February 28. [Check out this PDF for guidelines, submission details, division levels, and more](#). Questions? Contact the contest chair, [Mary Beth Bretzlauf](#).

Transform Communities Engagement Grant and Peggy Barber Tribute Grant Applications, Deadline February 1

The ALA's Public Programs Office reopened two annual grants dedicated to library programming and community engagement. Questions?

Contact publicprograms@ala.org

- The [Libraries Transform Communities Engagement Grant](#) provides two libraries with \$2,000 to expand their community engagement efforts.
- The [Peggy Barber Tribute Grant](#) aims to help ease library budget challenges by awarding three libraries \$2,500 to support a proposed program, program series, or programming effort.

Illinois Needs Your Help to Improve the FCC Broadband Map, Deadline January 13

The FCC released the new broadband maps and we are all being asked to ensure that the Illinois information contained in these maps is accurate. The deadline is January 13. Check the [FCC broadband maps](#) for accuracy.

If you have questions or need assistance, contact broadband@illinois.gov. Refer to the Illinois Office of Broadband's [FCC National Broadband Map Challenge web page](#) for additional resources.

Member News

Library News, Director Updates, Member Question, Fast Facts Surveys

RAILS Library Director News

Do you have library director changes to share? Let [RAILS Communications](#) know of library director changes (and the effective date of the changes) so we can officially welcome new directors to the RAILS community and say goodbye to retiring directors.

- John Fischer is the new director of Normal Public Library.
- Rachel Ballenger is the new director of Towanda District Library.

Village of Willowbrook - IPPL Update for 11/14/22

Intro:

Our Mission is: "We enrich people's lives by providing opportunities to Explore, Connect and be Inspired", and we do just that. The IPPL District was created in 1988 after a referendum passed to merge the previously existing Willowbrook and Darien Public Libraries. Our district provides resources and services to all of the Willowbrook residents, as well as to much of Darien, parts of Burr Ridge, and parts of unincorporated Clarendon Hills.

Tonight, we are here to provide an update the library, on how the library serves Willowbrook residents, and on how we partner with local organizations, business, and government agencies to strengthen the community. We hope this sparks ideas on how we might partner together for mutual benefit for the Willowbrook residents.

For any who would like to know more about our background and history, we are also providing you with a short PowerPoint deck to peruse at your leisure.

Current News:

- Our **new Library Executive Director is Laura Birmingham**, as Jamie Bukovac, our previous library director of 17 years retired at the end of October.
- Based on our Strategic Plan, revised every three years with significant community feedback on needs and desires, we **completed a \$1.3 MM renovation** during Covid. Renovations are planned for every 10 years, and therefore this was fully funded without any need to go to referendum
- Expansion of services includes a "Maker Space" where we have equipment for residents to use to learn and create. Examples are designing and printing custom posters or tee shirts; printing gadgets in 3D; laser cutting custom designs onto wine glasses; sewing, embroidery, and knitting machines. **In its first year, 2,500 cardholders have used the Maker Studio.**
- In addition to all of our library materials and online streaming content, we also have a "Library of Things" – items you can borrow to test before buying or for that special once in a while use, such as:

home movie projector
laptops
tablets
wifi hot spots
cookie press
food dehydrator
pasta maker
croquet set

electric pressure washer
tiller & cultivator
metal detector
Nintendo wii
Xbox gaming console
telescope
violin or ukulele

CD, cassette and record
album converters to MP3
VHS to DVD converters
Soil detectors
Energy leak detectors
Home energy kit
And the list goes on & on!

IPPL and Willowbrook:

A whopping 84% of Willowbrook residents have library cards. By using the public library, the average cardholder can save thousands of dollars per year. By getting a library card, your residents can take advantage of all the library has to offer from checking out equipment, to creating things in the Maker Studio to saving money on streaming services and expensive subscriptions to magazines and newspapers.

A few examples of important ways IPPL support Willowbrook residents:

- The Library is a Community Hub: Provides meeting space for Willowbrook Homeowner Assoc meetings; Provides a local place for Rep Durkin's office to meet with Willowbrook and other IPPL residents; was a main meeting place for the Stop Sterigenics group and remains a meeting place for many other groups and organizations.
- Indian Prairie library coordinates in many ways with the schools in Willowbrook and all the schools in the rest of our District, as well as provides outreach to our homebound residents, such as with visits to Chateau and Sunrise.
- In the summer, IPPL teaches classes for kids in our outdoor gardens. Produce is given to local food pantries.
- IPPL provides educational opportunities for adults by providing classes on all kinds of topics, including on using new technologies and English as a Second Language (our district serves 86 different primary languages spoken in the home). And of course we provide countless way for supporting children's educational needs
- IPPL provides programs for all ages on a wide range of topics for pleasure, and also for exploring new ideas and meeting new people.

How IPPL partners with our community businesses, organizations, and local government agencies for the benefit of all: A few examples...

- Veterans: We've partnered with the Library of Congress by joining and training to participate in the Veteran's History Project. Our staff have interviewed and recorded over 120 local veterans' stories that have been saved and shared with the Library of Congress. Also, through a partnership with Republic Bank, veterans and their families were provided an opportunity to display a photo of their services as part of a traveling display.
- We participate in National Night Out in partnership with the Park District and Police to provide activities for families during the event.
- IPPL is a collection hub for many organization in the community, such as the Burr Ridge / Willowbrook Chamber of Commerce "Back to School" drive.
- Partnered with the Dairen Garden Club to create a Monarch Waystation in our Gardens
- The library is a member of the Darien Action Committee, which is headed by the City of Darien. The committee is comprised of Darien organizations meets to share information and discuss ways to serve community needs.

We'd love to work with the Village to see how we might better partner together for mutual benefit to the Willowbrook residents. Laura will follow-up to see how we might partner with the Village

Land Acknowledgments: A Mindful Approach

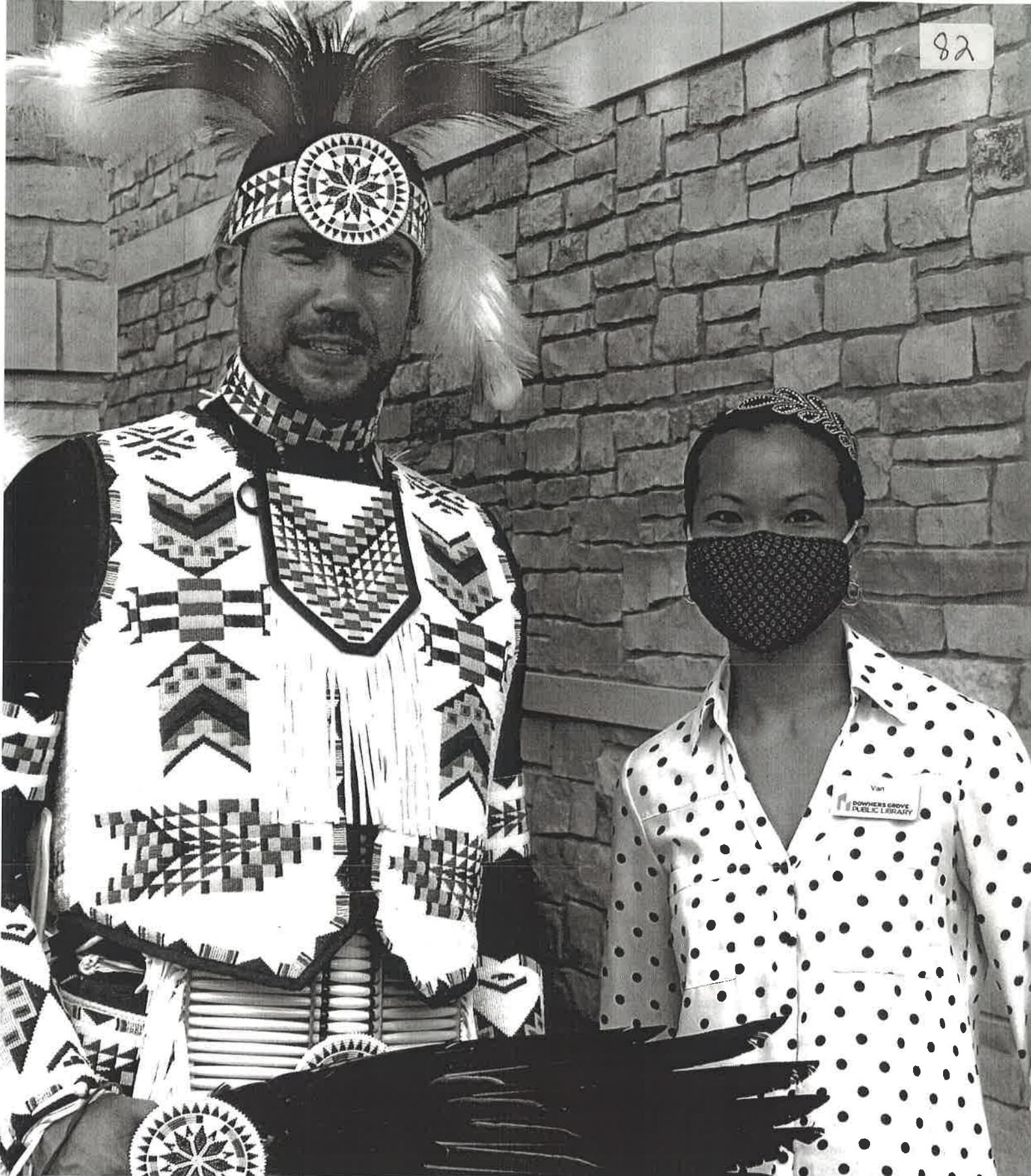
Over the course of our library's ongoing equity, diversity, and inclusion journey, we discovered important omissions, including the lack of acknowledgment of Native peoples and their history in the space we occupy and utilize. The Downers Grove Public Library (DGPL) believes it is important to be mindful of the history of the land we use and to bring awareness to the Indigenous peoples who inhabited and continue to reside on these lands. To support this purpose, our library worked on a land acknowledgment over numerous months and released it in the Fall of 2021. While there is no one single way to create a land acknowledgment, we learned many valuable insights along our journey that we believe could be useful for anyone looking to begin writing a land acknowledgment or to revise an already existing document. After all, a land acknowledgment is a living statement or document that can, and should, be revised and refined, as one's organization continues to grow and learn.

The first several steps in writing a land acknowledgment actually have nothing to do with writing. A genuine land acknowledgment, that is, one that is not hollow or performative, begins with introspection and self-reflection. Ask yourself, why are you pursuing a land acknowledgment? As the Native Governance Center points out, "If you're hoping to inspire others to take action to support Indigenous communities, you're on the right track. If you're delivering a land acknowledgment out of guilt or because everyone else is doing it, more self-reflection is in order"⁽¹⁾. Reflecting on why you and your organization are writing a land acknowledgment will help you to more deeply think about the impact or outcome you are seeking. This, in turn, will help guide you during your process by keeping you focused on impact over intent.

You will next need to determine who will be writing the land acknowledgment with you. A land acknowledgment not only formally recognizes the historical context of the land we use, but it should also bring awareness to the truthful history of our community and our nation. In doing so, important issues (both past and present) will be discussed. It is imperative to have conversations and collaborate with local Native organizations and individuals to ensure that Indigenous voices are heard and their experiences are truly seen. In reaching out to Native groups and peoples, be clear that you are invested in forming a true partnership. Communicate clearly that you are looking to work together and to support one another continuously. If your organization is not interested in further programming or partnership outside of the land acknowledgment document, reconsider your motivation for this process.



Joseph Standing Bear Schranz, President and Founder of the Midwest SOARRING Foundation, gives remarks at the land acknowledgement announcement event in October 2021. Photo: Downers Grove Public Library



TJ, Midwest SOARRING Foundation performer, and Van McGary, Adult and Teen Services Assistant Manager at the Downers Grove Public Library and author of the library's land acknowledgment. Photo: Downers Grove Public Library

Connecting with Native groups may take some time and energy. It is important to allow yourself and your eventual partners time, and to not rush the process. Thus, the deadline or timeframe should be self-imposed to allow for flexibility. After forming your partnerships, approach the land acknowledgment (a new one or one to be revised) with an open mind, without any expectation of what it “should” be. Let your partners share what they think is important to include and how they want to be acknowledged, but be mindful that they will not be writing the land acknowledgment for you. Allow your interactions to have a conversational, rather than a transactional, nature. Your Native partners may tell you stories and anecdotes, a random fact here and there, an important date or event, issues their people are facing, etc. It is your responsibility to listen, process, research, write, and follow up for feedback. Our partners shared with us many personal experiences, spirituality, trauma, acts of activism, events, and more over countless hours in person and over the telephone. At times, the conversation may become very emotionally challenging for your Native partners and/or for yourself. Be kind and gracious to them and yourself. Take time and care as needed, and allow the process to develop organically. Try to avoid allowing a sense of urgency and/or perfectionism to take over. These are two characteristics of white supremacy culture that uphold systemic oppression and restrict marginalized peoples from fully showing up as their true authentic selves⁽²⁾. In our case, there were many revisions to our land acknowledgment. Be sure to clearly communicate the changes to your organization and partners so that you are transparent during your entire process.

Over the course of your discussions with your Native partners, figure out the format for your land acknowledgment. It may be a short version with one paragraph covering the land acknowledgment or it may include a longer or extended version. This also depends on what sort of outcome you and your Native partners are interested in. In our case, we were very intentional about our land acknowledgment raising awareness about historical and ongoing injustices against Native peoples, and for the document to be a learning opportunity and resource for both community members and organizations. Thus, in addition to having a short version that can be read and posted, we have an extended version that includes a detailed history, current issues, frequently asked questions, and numerous resources for learning more: dglibrary.org/land⁽³⁾.

Regardless of the format or structure of your land acknowledgment, using appropriate language is critical. As the Native Governance Center points out, it is important to “[not] sugarcoat the past” and to name the actions taken by colonizers including genocide and forced removal. In addition, it is important to “use past, present, and future tenses” to make clear that Native peoples are still here⁽¹⁾. The Native

Governance Center also has a useful terminology style guide (4). In addition, Native Land Digital has several suggestions for learning how to pronounce a Native nation’s name including “[r]espectfully asking someone from that nation or from a local organization,” checking the nation’s website, watching videos that include people saying the nation’s name, or calling the nation after hours and listening to their voicemail recording⁽⁵⁾.

While crafting your land acknowledgment based on the information you receive from your Native partners, be prepared to conduct your own research to supplement that information, add additional historical and current events, and provide supporting resources. While it may be useful to look at land acknowledgments from other institutions for inspiration, avoid copying or duplicating with slight adjustments. Make your land acknowledgment authentic by personalizing it using input and experiences from Native collaborators and by instilling your organization’s values. Furthermore, avoid making a land acknowledgment a performative or token gesture by formulating and following through with a “Therefore” statement. A “Therefore” statement in this context is a clear affirmation of an organization’s commitment to Native communities and their work beyond the land acknowledgment. It helps prevent a land acknowledgment from being a one-time item to be checked off a list. As with a land acknowledgment, a “Therefore” statement can evolve as one’s organization evolves.

After you, your organization, and Native partners feel that your land acknowledgment is ready to be released, consider how you want to present or unveil your organization’s land acknowledgment to your community. Both of our collaborators, Midwest SOARRING Foundation and Professor John Low of Ohio State University, emphasized that a land acknowledgment is a small but important first step toward truth and reconciliation, and its power depends on the amount of thoughtful detail and commitment behind it. It was imperative to our organization to demonstrate to our community the significance of this work and our commitment to it. DGPL held a special ceremony and formal announcement of our land acknowledgment to celebrate its completion. This event was planned in close collaboration with our Native partners; it is equally important to let your Native partners guide your continued partnership in the same way they led the way for writing the land acknowledgment itself. It was decided that our library would have Trustees introduce the land acknowledgment and provide context about why the library is doing this work, how it fits into our strategic plan, and how our document was written. Then, we turned the event over to our Native partners; they performed a ceremonial healing dance, a 7-direction blessing, and addressed the crowd. To be a good partner and ally, it is imperative to raise Native voices and de-center ourselves. Some partners may prefer not to share performances, blessings, or words with non-Native community

Land Acknowledgement Statements Statewide

members. Some partners will want to use the opportunity to bring attention to issues they currently face, and may not refer to your land acknowledgment. Yield the floor to your Native partners and allow them to participate in the ways in which they are comfortable.

Ensuring that the land acknowledgment does not simply go into a drawer and become a forgotten document is vital. In addition to creating a webpage, our library decided to feature our acknowledgment in a variety of ways. To encourage patrons to consider the land when they are physically in the building, we decided to put a plaque (that can easily be updated as the acknowledgment evolves) at both entrances to our library. We also provide a binder with the extended version and FAQs, in addition to brochures for the Midwest SOARRING Foundation, at the entrance for patrons that prefer a hard copy of our document. The short version of our land acknowledgment can be found as a standard piece in our bi-monthly newsletter, located next to the library's mailing address. Finally, prior to the start of significant events and meetings, attendees are invited to consider the land through a reading of the short version and are encouraged to learn more. Avoid your acknowledgment from becoming a rote and performative gesture by considering the tone, frequency, and placement.

For collaboration on the land acknowledgment itself and for appearing and performing at our land acknowledgment event, our Native partners were compensated for their time, effort, emotional labor, knowledge, and more. Be sure to approach your partnerships with Native communities with reciprocity in mind and to provide proper compensation. Ideally, the partnerships for your land acknowledgment and any accompanying event is just the beginning of many partnerships and relationships with Native communities to come. **ILA**

REFERENCES

- 1) "A Guide to Indigenous Land Acknowledgment," Native Governance Center, accessed December 6, 2021, <https://nativegov.org/news/a-guide-to-indigenous-land-acknowledgment/>
- 2) Okum, Tema. "White Supremacy Culture Characteristics." White Supremacy Culture, accessed December 6, 2021, <https://www.whitesupremacyculture.info/characteristics.html>
- 3) "Land Acknowledgment," Downers Grove Public Library, last modified August 25, 2021, dglibrary.org/land
- 4) "Terminology Style Guide," Native Governance Center, accessed December 6, 2021, <https://nativegov.org/resources/terminology-style-guide/>
- 5) "Territory Acknowledgment," Native Land Digital, accessed December 6, 2021, <https://native-land.ca/resources/territory-acknowledgment/>

In countries such as Canada, Australia, and New Zealand, it is commonplace, even policy, to open gatherings and events by acknowledging the traditional Indigenous inhabitants of that land. In recent years, in the United States, including Illinois, institutions such as public and academic libraries have started creating land acknowledgments as efforts focusing on equity, diversity, and inclusion (EDI) have grown. Through this lens, organizations and individuals have developed recognition of the importance of raising awareness of the truthful history of the land they use and the land's original Indigenous inhabitants.

Approaches to creating and sharing land acknowledgments by Illinois libraries vary widely. Accessibility to these documents also differs across libraries from being available on dedicated web pages to only being viewable on specific blog posts, event pages, or during special promotions. Some libraries choose not to make the statement publicly available. The Newberry, a private library accessible to the public, offers full transparency about how their acknowledgment was formed accompanied by information about why land acknowledgments are important and resources available for further education. Academic libraries often have land acknowledgments that were created by their educational institution, as demonstrated by Illinois State University. Their President's Diversity and Inclusion Advisory Committee worked closely across numerous departments to develop their statement, which will be revised as they continue working on an Indigenous reconciliation process.

Across the state of Illinois, few public libraries have released land acknowledgments. In November 2021, Brian Blank from Elmhurst Public Library submitted a Reaching Across Illinois Libraries Systems (RAILS) survey inquiring how many libraries have created a land acknowledgment. The survey garnered only seven results, two of which confirmed a document (Downers Grove and Glen Ellyn Public Libraries). The remaining five libraries (Fox River Grove Memorial Library, Three Rivers Public Library, Antioch Public Library District, Cary Area Public Library, Geneseo Public Library) have not created an acknowledgment. Other public libraries that have released statements include the Bloomington Public Library, Berwyn Public Library, Naperville Public Library, and Chicago Public Library.

ILA Best Practices

Committee on Writing a Land Acknowledgement Statement

During the 2020-21 service year of the Illinois Library Association Best Practices Committee (ILA BPC), we decided, as a group, to write a statement of philosophy that would serve as the lens through which we would identify, produce, and review our committee work. As the writing process gained momentum, however, we realized the necessity of acknowledging our positionality in the spaces we occupy—not only professionally, but culturally, politically, and geographically—and we would accomplish this by including a land acknowledgment statement as part of our committee’s statement of philosophy. Alea Perez, committee chair when this project began, led the way, as she has extensive experience in working towards diversity, inclusion, and representation in Illinois public libraries.

As the research got underway and progressed, we learned that one of the most challenging parts of the drafting and writing process was trying to determine whose ancestral lands Illinois libraries occupied and identify sources that traced the stories and diaspora of Native peoples, not simply their migratory trajectory. Geographic stewardship and itinerancy prevailed for a variety of reasons: access to natural resources, migratory practices, tribal wars, etc. As a result, the land now known as Illinois was home to many different Native peoples, not only those who lived in this area at the time of forced removal.

Once Alea collected sufficient and credible evidence of the native inhabitants of Illinois soil, she proceeded to construct a land acknowledgment statement using the following steps: research, review resources, reflect, and write. The ultimate goal was to call out and name the exact harm done, without centering all the attention on the oppressors, as this would have been at the expense of honoring the plights and resilience of those who survived.

As we look back on our work on the land acknowledgment statement—a living, breathing statement—we note that it could be further improved upon by broadening its scope to be more inclusive of the excluded Nations who have been stewards of the land now known as Illinois, as well as providing contemporary insights on them. In addition, organizational work should aim to integrate the direct involvement of Native peoples, which would underscore its value and integrity. In so doing, such work could potentially promote far greater benefits such as fostering authentic relationships with Native peoples, increasing knowledge and understanding of where we came from and where we should go in order to correct past injustices and prevent future ones, and creating potential partnerships for future actions and/or planning for Illinois libraries.



One final piece of advice to note before libraries embark on the drafting and writing process is to know precisely what they intend to do with their land acknowledgment statement and what further action is expected from those who read or hear it. These are essential questions that must be answered so that the statement is not merely performative but carries real meaning and impact.

The following Land Acknowledgment statement is in an abridged version due to its incorporation into the ILA BPC Statement of Philosophy:

- As part of our commitment to IDEA, it is also important to note that the ILA Best Practices Committee recognizes that Illinois libraries exist on the ancestral lands of the Peoria and Miami nations, and honors their stewardship of this land.
- In 1795, the people of the Miami nation, having lived on these lands for hundreds of years, ceded their vast stretches of land to the states now known as Ohio, Illinois, Indiana, and Michigan and were forcibly and violently relocated to what is current day Oklahoma.
- The Peoria were part of the Illinois Confederation, which is a collective of many nations who joined together and that existed for thousands of years on the lands now known as Illinois, Michigan, Ohio, and Missouri. They ceded their lands in 1832, and were relocated first to Kansas, then Oklahoma. **ILA**

RESOURCES

The **Peoria Tribe of Indians of Oklahoma** website offers information about the tribe’s history and culture, its tribal government, resources and services for tribal members, and more: <https://peoriatribe.com/>

The website of the **Miami Tribe of Oklahoma** states two purposes: “virtual community connectivity” and is intended to benefit “all myaamia citizens, and to those who visit this site as guests:” <https://www.miamination.com/>

The **Miami Nation of Indians of Indiana** notes “Our federal recognition was illegally taken from us in the last 1800s.” The mission of the nation’s website is “...to protect, promote, record, and share the Miami of Indiana’s history, language, culture, and heritage. The purpose of this site is to share these and our ongoing struggle to regain our Federal Recognition:” <https://www.miamiindians.org/>

According to its website, “**Native Land Digital** is a Canadian not-for-profit organization, incorporated in December 2018. Native Land Digital is Indigenous-led, with an Indigenous Executive Director and Board of Directors who oversee and direct the organization.” View the project’s maps (pictured above) providing location-based information about nations, languages, and treaties: <https://native-land.ca/>

The **Native Governance Center** “creates accessible, introductory-level resources on a variety of topics related to sovereignty, governance, and nation rebuilding.” Visit the Center’s website for an array of resources, including “A Guide to Indigenous Land Acknowledgment:” <https://nativegov.org/news/a-guide-to-indigenous-land-acknowledgment/>

Examples of Land Acknowledgements:

We acknowledge that the **Downers Grove Public Library** sits on the unceded, traditional, and ancestral homelands of Native peoples. We honor with gratitude the land itself and the Indigenous peoples who have been caretakers of the land throughout generations, past and present. We invite you to learn more about the genocide and forced displacement by non-Native settlers, and the ongoing injustices against Native peoples.

Located near the confluence of several waterways, the **Newberry Library** sits on land that intersects with the aboriginal homelands of several tribal nations: the Council of the Three Fires: the Potawatomi, Odawa, and Ojibwe Nations; the Illinois Confederacy: the Peoria and Kaskaskia Nations; and the Myaamia, Wea, Thakiwaki, and Meskwaki Nations. The Ho-Chunk, Menominee, Kiikaapoi, and Mascouten Nations also call the region of northeast Illinois home. Indigenous people continue to live in this area and celebrate their traditional teachings and lifeways. Today, Chicago is home to one of the largest urban Indigenous communities in the United States, and this land remains an important place for Indigenous peoples. As a Chicago institution, it is the Newberry's responsibility to acknowledge this historical context and build reciprocal relationships with the tribal nations on whose lands we are situated.

Before colonization and settlement by people of European descent, the place we know as **Evanston** was home to the Potawatomi, Odawa (Ottawa) and Ojibwe Tribes, also known as the Niswi-mishkodewinan (Council of the Three Fires), an alliance of Anishinaabeg peoples. It also served as an important crossroads and meeting place for a number of other Indigenous tribal nations, including the Ho-Chunk, Illinois, Inoka, Kickapoo, Miami, Menominee, Peoria, and Sac and Fox Nations. We acknowledge and honor the original people of this land, as well as the Indigenous people that still call this area home, and support their continued work for justice, self-determination, and sovereignty.

We acknowledge that **Bloomington Public Library** was built on the unceded ancestral homeland of many Native Tribes including the Kickapoo of the Algonquin language group, who were forced to move west of the Mississippi. As well as the Peoria, Kaskaskia, Oglala Sioux, and Miami Nation, among others that history has erased. We recognize with heavy hearts the truth of the genocide, displacement and continued injustices perpetuated by non-Native settlers and the United States government upon all Native tribes. We honor with gratitude the Indigenous peoples, both past and present, who show us through their strength and resilience, our great responsibilities as stewards of the land.

We encourage you to learn about the rich histories, vibrant communities, and cultures of all the Indigenous people and their ancestors who have lived in what is now named Bloomington, Illinois, for thousands of generations. We invite you to please use the below links on your

journey of growth and learning. The stories, and lives contained within this land and its Native guardians are important and continue to endure.

It is the library's intent that this be a living document.

The **Forest Preserves of Cook County** acknowledges that we are on the lands of the Council of Three Fires—the Ojibwa, Ottawa and Potawatomi—as well as the Miami, Ho-Chunk, Menominee, Sauk and Meskwaki peoples.

As a land management agency, we acknowledge that we have played a role in shaping the histories of local Native Americans by acquiring this land. We also recognize, share and celebrate their immemorial ties to this land.

We commit ourselves to developing deeper partnerships that advocate for the progress, dignity and humanity of the many diverse Native Americans who still live and practice their heritage and traditions on this land today.

FYI

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Chicagoans of the Year for Books: Librarians and library workers of Illinois fight for dignity during a year of challenges

By Christopher Borrelli
Chicago Tribune

Dec 21, 2022 at 5:30 am

Expand



Chicagoans of the Year for books, are library workers of Illinois, represented by Josephine Tucci, director of Lincolnwood public library, Julie Milavec, director of the Downers Grove public library, John Charastka of the library advocacy group EveryLibrary, Chris Brown, commissioner of the Chicago Public Library and

Elizabeth Lynch, an Addison librarian, who helped lead a resistance on the Niles-Maine District Library board pitting library workers and their supporters against library board trustees accused of trying to defund and dismantle the library's culture. (E. Jason Wambsgans / Chicago Tribune)

When Julie Milavec thinks back on the past 12 months, her *sigh* gets long and heavy, almost comically so. Not that there was anything funny about being director of the Downers Grove Public Library this year. Last summer, after just four lines appeared in the library's regular newsletter announcing a drag queen bingo night, timed to coincide with National Coming Out Day, the protests began. Soon Milavec and her library staff were in the headlights of Awake Illinois, which bills itself as a parental rights group but shows a particular fondness for protesting drag events. As during other library challenges across the country this year, local board meetings became shouting matches. Staff received threatening emails and phone calls; a bullet mailed to DuPage government offices included a pointed warning to the library.

After that, because of safety concerns, bingo was canceled.

But the library kept its broader plans to increase equity and inclusion-minded programming, an initiative the library board had passed only a few months earlier. After bingo was scraped, Milavec was then criticized by the same group for safety concerns; specifically, as she puts it, "they said I was turning the library into a homeless shelter." She stood firm. She pushed back: *What was a homeless person supposed to look like anyway?* "Libraries are bastions of free speech and exist for *everyone*," she told me. "Information and resources are for *everyone* — that is what a library does, no matter who you are. A library is a choose-your-own-adventure. Choose what you like but please leave the rest."

It was hard to work at a library in 2022.

Once the quietest place in town, public libraries across Illinois were battlegrounds this year for (mostly) far-right organizations and even hate groups, opposed to everything from mask mandates and LGBTQ rights to YA novels about racism. In the village of Glen Carbon, the question of whether libraries should include drag events even made it onto the November ballot. (Nearly 70% of voters rejected drag-themed events.) A school board near Rockford removed "Gender Queer" (a frequently challenged book) from its libraries. Protesters wandered St. Charles libraries with cameras, protesting mandatory masks. Closer to Chicago, libraries in Lincolnwood, Oak Brook,

Barrington, Wheaton, Glen Ellyn and the Niles-Maine district (for starters) faced scraped events, book bans, possible defunding, staff firings and casual threats to call the police on librarians. Not always, but often, contested material concerned books directed at LGBTQ readers and people of color.

You probably heard about this.

Less commonly reported were those library boards (in Downers Grove and elsewhere) that voted to reject such challenges and library workers who reaffirmed the foundational idea of a library as a public space for all. Even in the Chicago Public Library system, where book challenges are rare, Commissioner Chris Brown launched a “book sanctuary” initiative, staking out Chicago libraries as off-limits for exclusion. “We wanted to contribute our voice,” he said, “and offer paths for others to take.”

“We’re librarians so we’re not fighting so much as reminding people of what we stand for,” said Josephine Tucci, director of the Lincolnwood libraries, where a drag-themed children’s book faced removal (unsuccessfully).

“I think of this as a clarifying moment for library workers,” said Cynthia Robinson, executive director of the Illinois Library Association. “On the other hand, even if libraries seem ready to defend themselves, smaller libraries are not ordering some books they otherwise might have,” she added. “Intimidation works. This is not really a grassroots movement against libraries. You see the same books, over and over, challenged. It’s national campaigns to get rid of libraries for various reasons.”

Indeed, though Americans consistently and overwhelmingly tell pollsters they are against banning books, a study released in September by PEN America found around 50 organizations — with regional campaigns and chapters, such as Moms for Liberty and Awake — responsible for most challenges. Of those challenges, PEN also found at least 40% were connected to pending legislation or political influence. In many cases, library workers say, the content of a book or event challenged has seemed to be far less important than a symbolic victory, intimidating librarians into compliance.

Elizabeth Lynch is a librarian in Addison, but lives in the Niles-Maine area, where its library has been roiled for more than a year by a feud pitting library workers and their supporters against library board trustees accused of trying to defund and dismantle the library’s culture. Lynch, an active member of the Niles Coalition, formed to protest the trustees, said: “If you asked me a few years ago where this could happen, I would assume in DuPage County, in the

library I work. But this has reached the edges of suburban Chicago, which doesn't traditionally see this sort of right-wing thing. Yet, here we are."

One rallying point has been Kelly Jensen, a former librarian who lives in Woodstock and works for the online literary site Book Riot. Part journalist, part activist, she thinks of herself "as a catalyst, because it's been brutal out there. I have been covering censorship news nationally for Book Riot for more than a decade but the past 18 months have been remarkable. The Chicago area wasn't bad for a long time. Now's a different story. There's fear out there, and it's because of all these little groups in the suburbs showing fake outrage over parental rights. At the end of the day, it's about defunding public institutions to move them into private hands and so powerful white people keep the access they already have."

To fight back, Jensen has been offering training sessions for libraries throughout the area, explaining the players involved and the best ways to respond to worst-case scenarios.

Same with Emily Knox, a researcher and associate professor at the University of Illinois Urbana-Champaign who has taught a course on intellectual freedom since 2012; she's also board president for the National Coalition Against Censorship. She's been busy training local libraries to get prepared for book challenges and how to respond. "You don't want it to happen but you can't think that it *can't* happen, either. A library needs its arsenal ready. How much risk are you willing to take to win? I tell them they need to make sure they know who they can reach out to who will reliably show up at board meetings. And often that means students, kids, who *will* come to testify for libraries."

In Downers Grove, a half dozen students rallied for high school librarians when two parents tried to remove "Gender Queer" from shelves and drew support from Proud Boys. The school board voted to keep the book, and the students were awarded the 2022 Intellectual Freedom Award from the Illinois Library Association.

The thing is, according to the Chicago-based American Library Association, which also released a report on book challenges: At least 82% percent of challenges go unreported. Also, "there's division among librarians on how to apply the First Amendment," said Tucci, noting a brief challenge last month in Lincolnwood (since rescinded) to the picture book "Johnny the Walrus," which gathered a reputation among progressive librarians as a smirking takedown of trans culture. (Its fans include Tucker Carlson.)

“Many in the library community are dead set against books some see as homophobic, of course,” Tucci said, “but we have to ask if we can serve one group and not another.”

What offers some perspective is the sheer volume of challenges coming from conservative groups, said John Chrastka, executive director of the Riverside-based EveryLibrary, a national organization that works with libraries on funding and voter referendum issues. “We have quite the hefty portfolio these days,” he said. “Because the petition process is being weaponized. When a library is fielding *300 challenges* at once — and that is happening — it’s no longer about the content of a book, it’s about grinding the gears to a halt. When Proud Boys are showing up at library board meetings in Illinois, depending on how armed they are, that’s somewhere between harassment and domestic terrorism.

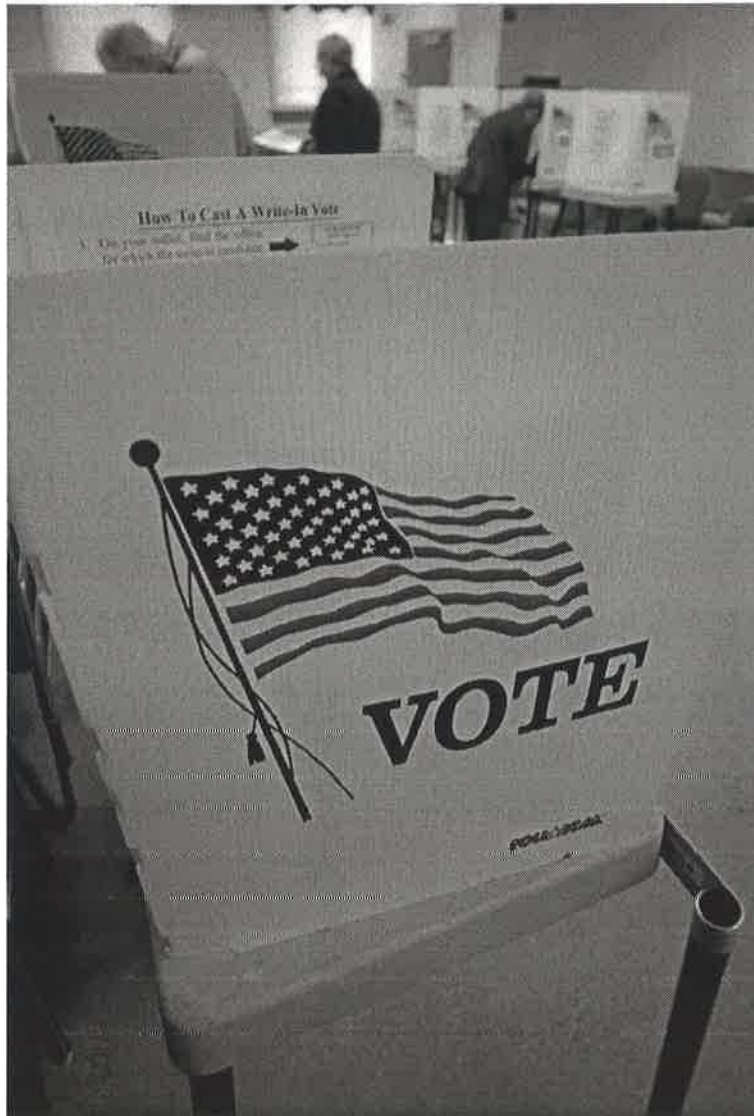
“You, me, libraries — we need to do this every generation, to be reminded of our rights and privileges. *How do we want to be organized as a society?* These are not attacks just on the First Amendment, but on human rights and dignity, and libraries are there to respond.”



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Candidates for the April 2023 election: We need your email addresses



(Daily Herald File Photo)

Updated 12/19/2022 1:31 PM

To our readers:

If you are a candidate for the April 4 local election -- or you know someone who is -- we need your help.

One of the Daily Herald's most important roles is to provide readers with information that helps you to decide for whom you should cast your votes. And it's never more important than in local elections, where candidates rarely have money for TV and radio ads and many don't have the cash to pay for mailers.

Not that those things are great sources of information, mind you. They're carefully crafted one-sided messaging.

What we do is publish candidates' answers to our questionnaires that seek to show you the differences among candidates. It's for you to decide whether one suits you better than another.

For us to do this, we need to reach out to the candidates, either with an email address or a phone number. Candidates are not required to disclose them.

It's imperative that we give every candidate in a contested race the opportunity to participate.

And that's where you come in. If you're running for office and there is competition for the seat, please email us at elections@dailyherald.com with your name, the office you're seeking, a good email address and a phone number.

If you know someone who is running, please share this with them.

This will provide us with a good head start in reaching out to candidates so that we can start publishing Q & As early, so that our reporters can start covering the races and so that we can begin to set up editorial board meetings with candidates in races for which we plan to endorse.

Thank you for reading. And happy holidays.

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Jim Baumann

Executive Editor

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Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.