

Indian Prairie Public Library  
401 Plainfield Road  
Darien, Illinois 60561

**Board of Trustees Regular Meeting  
July 20, 2016 – 7 p.m. – Board Room**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call  
Donald Damon, Beena Deshmukh, Marian Krupicka,  
Julia Lacayo, Crystal Megaridis, Diane Ruscitti, Victoria Suriano
  
- B. Mission Statement: We enrich peoples' lives by providing  
opportunities to explore, connect, and be inspired.  
  
Vision Statement: Our community depends upon the Indian  
Prairie Public Library District as a vital and trusted resource for  
achieving personal goals and enhancing quality of life. With a  
welcoming environment and state-of-the-art services, the library  
is an essential center of learning, inspiration, and community pride.
  
- C. Public Comment
  
- D. Communications and Announcements
  - 1. Suriano to Law re: Food Pantry Page 4
  - 2. Shareef to Municipal Leader re: Annual African Page 5  
American Contractors Day
  
- E. Omnibus Consent Agenda Action
  - 1. Minutes of Regular Board Meeting, June 15, 2016 Page 6
  - 2. Treasurer's Report Page 9
  - 3. Action on Bill/Additional Bills Page 13
  
- F. Items Deleted from Omnibus Consent Agenda Action
  
- G. Library Director's Report Page 20 Information
  
- H. Department Reports Information
  - 1. Assistant Director Page 23
  - 2. Marketing Page 24
  - 3. Adult Page 26
  - 4. Circulation Page 51
  - 5. Technology and Technical Services Page 54
  - 6. Youth Page 58
  
- I. Staff Report  
None

- J. Reports
  - 1. Chamber Reports Page 68 Information
  - 2. RAILS Page 69 Information
  - 3. Building and Grounds (none)
  - 4. Finance Committee (none)
  - 5. Planning/Outreach Committee (none)
  - 6. Policy Committee (none)

- K. Unfinished Business
  - 1. Trustees' Visits to Libraries Reports (Lacayo continue, Krupicka, Suriano) Information

- L. New Business
  - 1. MPI Investments Report Page 79 Information
  - 2. Library Investments Page 80 Discussion
  - 3. Health Insurance Premium Page 89 Action
  - 4. Adopt Tentative Budget & Appropriations Page 90 Action
  - 5. Ordinance 2016-4 Determining to Levy an Additional Tax of .02% Page 96 Action
  - 6. Audit of Secretary's Minutes & Review of Closed Session Minutes Action

- M. Scheduled Meetings
  - Planning/Outreach Committee Meeting July 26, 6:30 pm

- N. Community Events

- O. Library Events

Design Lab: 3 D Printing	7/20/2016	1:00 PM
Backyard Birds of DuPage County	7/20/2016	7:00 PM
Drop-In: eLibrary	7/20/2016	7:00 PM
Coding Club Grades 1-3	7/21/2016	10 & 11 AM
Book Buddies	7/21/2016	1:30 PM
Coding Club - Grades 4-6	7/21/2016	4:00 PM
Mini Petting Zoo	7/21/2016	6:30 PM
Call of Duty: Black Ops 3	7/22/2016	6:00 PM
Samsung Galaxy/ Android 101	7/23/2016	10:00 AM
STEM Buddies	7/25/2016	2 & 3 PM
Crafternoon - Rock Monsters	7/25/2016	3:00 PM
Adult Chess Group	7/25/2016	6:00 PM
Current Events Group	7/25/2016	7:00 PM
Book Buddies	7/26/2016	10:30 AM
Coding Club - Grades 4-6	7/26/2016	12:00 PM
Chess Club	7/26/2016	2:00 PM
Instagram	7/26/2016	7:00 PM
4th Wednesdays: Chill Out and Color	7/27/2016	1:00 PM
Teen Movie Night - The 5th Wave	7/27/2016	6:30 PM
Coding Club Grades 1-3	7/28/2016	10 & 11 AM
Genealogy Group	7/28/2016	1:00 PM
Book Buddies	7/28/2016	1:30 PM

Coding Club - Grades 4-6	7/28/2016	4:00 PM
Tie Dye on the Lawn	7/28/2016	6:30 PM
Minecraft Club	7/29/2016	1:00 PM
Pizza Taste Off	7/29/2016	6:30 PM
Crafternoons - Back to School	8/1/2016	3:00 PM
Adult Chess Group	8/1/2016	6:00 PM
ESL Conversation Group	8/6/2016	10:00 AM
Teen Summer Reading Celebration	8/6/2016	6:00 PM
Adult Chess Group	8/8/2016	6:00 PM
Current Events Group	8/8/2016	7:00 PM
iPad/iPhone Technology Boot Camp	8/9/2016	10:00 AM
iPad/iPhone Technology Boot Camp	8/10/2016	10:00 AM
iPad/iPhone Technology Boot Camp	8/11/2016	10:00 AM
The Citizenship Process Explained	8/13/2016	10:00 AM
Preschool Fair	8/15/2016	10:00 AM
Adult Chess Group	8/15/2016	6:00 PM
Anime Addicts	8/15/2016	6:30 PM
Free Legal Consultations for Immigrants	8/16/2016	9:00 AM
Samsung Galaxy/ Android Technology Boot Camp	8/16/2016	10:00 AM

P. Adjournment

401 Plainfield Road | Darien, Illinois 60561-4207  
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June 17, 2016

Dr. Bruce Law  
District 86 Board of Education  
5500 Grant Street  
Hinsdale, IL 60521

Dear Dr. Law:

I am writing in regards to the opportunity for School District 86 to house a food pantry through the Northern Illinois Food Bank school-based food pantry program.

The library is well aware of the need for food pantry services in the area and within our library district. We work with two local church pantries each holiday season as well as act as a donation location for soap, shampoo, etc. for the Darien Lions Club's holiday food baskets. We also are currently working with Good Worx by providing space on library grounds as well as volunteers for Sunny Patch vegetable gardens to help feed at-risk families. This is an important issue in our communities.

We serve many of the schools that feed into Hinsdale South and we have worked closely with the high school in various endeavors to benefit the school's students. This will provide further opportunity to partner with the school. Many of the families who need a food pantry also need other services that the library provides such as job resources, continuing education opportunities, early literacy education, access to technology, and homework help. Hosting the food pantry at Hinsdale South provides the proximity that would allow library staff to engage with the clients (both adults and their children) using the food pantry, promote our services and provide targeted programming.

This sounds like a wonderful opportunity given the support from the Northern Illinois Food Bank, HCS, and the \$300,000 grant from the Hinsdale Junior League. We welcome the opportunities this would provide the communities we serve.

Sincerely,

A handwritten signature in cursive script that reads "Victoria Suriano".

Victoria Suriano  
Library Board President



# AFRICAN AMERICAN CONTRACTORS ASSOCIATION

NATIONAL OFFICE

7445 S. SOUTH CHICAGO, IL 60619

PHONE: (312) 915-5960 Fax: (312) 891-3090 AACA.NATLOFFC@HOTMAIL.COM

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## NATIONAL OFFICE

VICTORY SIMMONS  
PRESIDENT  
CHICAGO, IL

June 10, 2016

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## GENERAL COUNSEL

JUDGE MICHAEL T. SHAREEF

## FOUNDER

OMAR SHAREEF

Dear Municipal Leader:

This is a **Formal Request for Donations** and you to be a guest speaker to African American Contractors Association at this year's 14<sup>TH</sup> Annual African American Contractors Day, scheduled for July 16, 2016 from 8 am to 11 am. The Rainbow/PUSH Coalition is hosting this event for AACAA, its membership and all other concerned groups and trade workers. We will convene at *Rainbow/PUSH Headquarters, 930 East 50th Street, Chicago, Illinois 60615, 2nd floor of the Dr. King's Workshop.*

This year, we will convene to discuss opportunities for contract, jobs business development issues and fairness throughout the construction industry. Come join AACAA and the coalition of other groups, who have been working to deal with the injustices in our community. Diversity and affirmative action gains are still being challenged at various levels of government and the private sector. We have made some progress, but there is still opportunity for growth.

Last year we had experts like Patrick Lyons, Director of Construction (Advocate Health Care), Gary Hill, Purchasing Manager (Turner Construction), Ald. Pat Dowell (Alderman 3<sup>rd</sup> Ward), Regina Berry, Diversity Administrator (Metropolitan Water Reclamation District of Greater Chicago), Jimmy Akintonde, President/CEO (Ujiamaa Construction) and several other distinguished guests. We expect this year to be no different, especially with your participation.

During our program we would like to have refreshments for the attendees. We expect to have approximate 400-500 individual's guest throughout the day. This letter is a request for donations of bottle waters, juice or snacks.

Sincerely,

  
Omar Shareef  
Founder

Os/rb

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Indian Prairie Public Library  
Board of Trustees Minutes  
Regular Meeting of June 15, 2016

**Board of Trustees Regular Meeting  
June 15, 2016 – 6:30 p.m.**

A. Roll Call

Vice-President Damon called the meeting to order at 6:35 p.m. Acting-Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Julia Lacayo, Crystal Megaridis, Diane Ruscitti

Absent: Beena Deshmukh, Victoria Suriano

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Natalie Williams

Others:

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Acting-Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Acting-Secretary Megaridis read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Natalie Williams gave her staff report (Item I). She left at 7:10 p.m. and the Board continued with the rest of the agenda

D. Communications and Announcements

1. Rotary After Hours Open House

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, March 16, 2016
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Ordinance #2016-2 Ascertaining the Prevailing Wage
5. Ordinance #2016-3 Establishing Regular Meeting Dates
6. Resolution #2016-A Transfer Corporate Funds to Building and Maintenance Fund  
Krupicka moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Krupicka moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

The library received a donation of \$833.00 from the Darien Woman's Club today. The candidate chosen for the Head of Adult Services position has accepted and will start on August 1. His name is Tony Lucarelli. Besides working as a librarian in several capacities at Bolingbrook Library, he also has a PR/Marketing background.

H. Department Reports

1. Staff Report – Natalie Williams, Head of Youth Services spoke to the Board about the summer reading challenge. This year's theme is "Better Together". We are celebrating the strengths of the community and all of the people who live within it. Kids who sign up get a yard sign and a reading log. Youth Services staff promoted the summer reading challenge and distributed reading logs to each child when they visited the schools in May. We have collaborated with partners in the community including the Burr Ridge and Darien Park Districts, Countryside Bank, Good Worx/Sunny Patch Project, Whole Foods, Chick-fil-A and Gower Schools to provide many programs and events. In the past, Gower Schools created their own summer reading program but this year they are using our program plus sending teachers to the library to present programs including Leadership Training, a Call to Action Workshop and art programs. Library activities taking place out in the community include storytimes, movies, technology and STEM activities. The Community Gardening Project with Good Worx/Sunny Patch is up and running. Twenty-one pop-up community gardens were planted at the library and now our Garden Buddies program has begun. Kids in grades 1-6, together with teen volunteers, will be maintaining the gardens by pruning, watering and harvesting. STEM projects in the gardens will teach them about photosynthesis, soil testing, the water cycle, compost, pollination and harvesting. Williams reported that our Summer Youth Associates and Summer Teen Intern have been a huge asset to the department. The Board complimented Williams and her staff on all of the amazing things they are doing.

J. Reports

- 1. Chamber Reports – none
- 2. RAILS – backup in packet.
- 3. Building and Grounds Committee- no report
- 4. Finance Committee – no report
- 5. Planning/Outreach Committee - no report
- 6. Policy Committee – no report

K. Unfinished Business - none

L. New Business

- 1. Appoint Committee to Review Closed Session Minutes and Complete Secretary's Audit – Megaridis and Krupicka will be on the committee.
- 2. Financial Forecast - Bukovac reviewed the financial forecast information contained in the Board packet. She prepared three forecasts reflecting three different scenarios with respect to property tax revenue and per capita grant revenue. The Board discussed the recommended cost saving areas contained in the backup pertaining to the salary range for substitutes and time and a half pay to part-time employees working on Sundays as well as time and a half compensatory time to full-time staff working on Sundays. With respect to library fines, Bukovac reported that out of 33 area libraries, 15 libraries charge .10 cents per day for overdue adult items, 16 libraries charge .15 cents or more per day and 2 libraries charge nothing. She asked the Board to think about raising our overdue fines from .10 cents per day to .15 cents per day.

- 3. Operating Budget 2016/2017 – Bukovac reviewed the expenditures contained in the proposed 2016/2017 operating budget. Lacayo asked about the bank fees line. Bukovac explained that these are fees the bank charges for transfers, payroll direct deposits and credit card transactions. Bukovac will ask our Office Coordinator to run a report on the bank fee budget line. Krupicka moved, Lacayo seconded to approve the Operating Budget for 2016/2017. Ayes: Damon, Krupicka, Lacayo, Megaridis, Ruscitti. Nays: none. Absent: Deshmukh, Suriano.
- 4. Proposed 2016/2017 Salary Range – The packet contains information comparing IPPL starting salaries with other libraries. The proposed 2016-2017 salary range reflects a 1.5% cost of living increase. Lacayo moved, Megaridis seconded to approve the proposed 2016-2017 salary range. Ayes: Damon, Krupicka, Lacayo, Megaridis, Ruscitti. Nays: none. Absent: Deshmukh, Suriano.
- 5. Personnel Policy – Megaridis moved, Krupicka seconded to approve the changes to personnel policy 802.4.3 and 802.4.5 effective July 1, 2016. Ayes: Damon, Krupicka, Lacayo, Megaridis, Ruscitti. Nays: none. Absent: Deshmukh, Suriano.
- 6. District 86 Food Pantry Proposal – Bukovac said that HCS Family Services has asked the Board to consider writing a letter of support for the proposal to place a food pantry at District 86. Others letters of support are in the packet. Debbie Baker of HCS has told Bukovac that the district’s transition center is not being considered due to its many limitations. Bukovac noted that the library is viewed as a leader in the community. The Board discussed the opportunity for the library to partner with the group to provide adult/youth programming. Megaridis and Krupicka noted that the library has a history of working with other food pantries in the area and most recently is partnering with Good Worx/Sunny Patch Project by planting community gardens at the library to share food grown with local at-risk families. Lacayo moved, Megaridis seconded to write a letter of support to place a food pantry at District 86. Ayes: Damon, Krupicka, Lacayo, Megaridis. Nays: none. Abstain: Ruscitti. Absent: Deshmukh, Suriano.

M. Scheduled Meetings

- 1. A Planning/Outreach Committee meeting is scheduled for July 26 at 6:30 p.m.

N. Community Events

O. Library Event

P. Adjournment

At 8:30 p.m. Megaridis moved, Krupicka seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Crystal Megaridis, Acting-Secretary



INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 6/30/2016

Balance on hand as of May, 2016.....	2,109,966.75
Cash Receipts for June.....	1,653,566.02
Cash Disbursements for June.....	517,734.60
Cash on hand as June 30, 2016.....	3,245,798.17

Investments

Illinois Funds (Money Market) - Average Monthly Rate 0.340%

General.....	531,049.53
Special Reserve.....	20,989.24
Children's Endowment.....	2,891.12
Endowment.....	11,191.67
MPI Investment (Corporate Fund).....	2,584,448.53

JP Morgan Chase - Checking

General.....	15,551.80
Hinsdale Bank & Trust - Checking.....	3,960.25
JP Morgan Chase - Savings - Rate .08%	
General.....	75,112.03
Petty Cash.....	200.00
Petty Cash/Circulation.....	404.00
Balances as of June 30, 2016.....	3,245,798.17

FUND BALANCES AS OF 06/30/2016

Corporate Fund.....	1,373,950.59
Building & Maintenance Fund.....	5,065.53
I.M.R.F. Fund.....	89.97
Liability Fund.....	4,494.68
Social Security Fund.....	79.07
Special Reserve Fund.....	22,113.14
Deferred Property Taxes.....	1,717,781.71
Current Liabilites.....	122,223.48
Grand Total All Funds.....	3,245,798.17

**Indian Prairie Public Library District  
Consolidated Revenue Report for June 2016**

Percent of Year: 100.00

	RECEIVED June 16	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
<b>PROPERTY TAX &amp; LEVY INTEREST</b>					
41100 - Property Taxes	0.00	3,384,188.33	99.69%	3,394,610.00	10,421.67
41150 - Non-current Property Taxes	0.00	310.09	62.02%	500.00	189.91
43100 - Interest-Tax Levy	0.00	2.63	0.00%	0.00	-2.63
<b>TOTAL PROPERTY TAX &amp; LEVY INTEREST</b>	<b>0.00</b>	<b>3,384,501.05</b>	<b>99.69%</b>	<b>3,395,110.00</b>	<b>10,608.95</b>
<b>INTERGOVERNMENTAL</b>					
42100 - I Lead Grant	0.00	4,000.00	100.00%	4,000.00	0.00
42150 - YALSA/Dollar Gen Grant	0.00	410.00	0.00%	0.00	-410.00
42200 - Per Capita Grant	32,783.48	32,783.48	75.36%	43,500.00	10,716.52
42300 - LIMRICC	0.00	21,714.74	0.00%	0.00	-21,714.74
<b>TOTAL INTERGOVERNMENTAL</b>	<b>32,783.48</b>	<b>58,908.22</b>	<b>124.02%</b>	<b>47,500.00</b>	<b>-11,408.22</b>
<b>INTEREST</b>					
43500 - Interest - Investment	126.95	1,343.26	537.30%	250.00	-1,093.26
<b>TOTAL INTEREST</b>	<b>126.95</b>	<b>1,343.26</b>	<b>537.30%</b>	<b>250.00</b>	<b>-1,093.26</b>
<b>DESK MONIES</b>					
45100 - Copier	321.45	4,981.43	103.78%	4,800.00	-181.43
45120 - Computer Copies	1,110.04	13,938.26	116.15%	12,000.00	-1,938.26
45200 - Fines/Fees	4,846.52	47,953.85	95.91%	50,000.00	2,046.15
45250 - Gifts/Donations	30.00	2,772.62	184.84%	1,500.00	-1,272.62
45300 - Lost Materials	1,327.55	10,518.30	80.91%	13,000.00	2,481.70
45350 - Non-Resident Fees	6,090.13	85,006.18	106.26%	80,000.00	-5,006.18
45400 - DVD Fines	556.85	6,585.70	82.32%	8,000.00	1,414.30
45450 - Book Rental	47.50	784.78	46.16%	1,700.00	915.22
45550 - Meeting Room Rental	50.00	260.30	130.15%	200.00	-60.30
45600 - ILL Fees	12.00	1,230.27	175.75%	700.00	-530.27
45650 - 3D Printing	54.36	635.01	127.00%	500.00	-135.01
<b>TOTAL DESK MONIES</b>	<b>14,446.40</b>	<b>174,666.70</b>	<b>101.32%</b>	<b>172,400.00</b>	<b>-2,266.70</b>
<b>OTHER INCOME</b>					
46700 - Miscellaneous	0.00	919.54	306.51%	300.00	-619.54
46800 - Collection Agency Fee	40.00	420.00	140.00%	300.00	-120.00
* 49000 - Operating Transfer In	0.00	31,120.42	518.67%	6,000.00	-25,120.42
<b>TOTAL OTHER INCOME</b>	<b>40.00</b>	<b>32,459.96</b>	<b>491.82%</b>	<b>6,600.00</b>	<b>-25,859.96</b>
<b>GRAND TOTAL</b>	<b>47,396.83</b>	<b>3,651,879.19</b>	<b>100.83%</b>	<b>3,621,860.00</b>	<b>-30,019.19</b>

\* Operating Transfer In reflects \$3,000.00 from IMRF Reserve Fund, \$3,000.00 from FICA Reserve Fund and \$25,120.42 from Corporate Fund to Building Reserve Fund for:  
New Study Room, Adult Chairs, Replacement Sump Pump & New Sign Faces.

## Indian Prairie Public Library District Consolidated Expenditures Report for June 2016

Percent of Year: 100.00

	June 16	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
<b>PERSONNEL</b>							
61100 · Salaries	295,234.03	2,108,586.05	100.45%	2,099,153.00	-9,433.05	2,142,000.00	98.44%
61310 · Benefits - Medical / Life Ins.	17,834.20	118,341.72	110.60%	107,000.00	-11,341.72	132,000.00	89.65%
61320 · Employee Assistance Program	0.00	0.00	0.00%	2,500.00	2,500.00	2,600.00	0.00%
61330 · Benefits - IMRF	43,120.70	197,163.50	101.83%	193,612.00	-3,551.50	215,000.00	91.70%
61340 · Benefits - FICA	24,467.39	162,479.58	100.83%	161,142.00	-1,337.58	175,000.00	92.85%
61400 · Staff Development	4,712.83	21,889.40	109.45%	20,000.00	-1,889.40	25,000.00	87.56%
61500 · Recruitment	425.00	425.00	0.00%	0.00	-425.00	1,000.00	42.50%
61600 · Board Development	0.00	936.81	93.68%	1,000.00	63.19	3,000.00	31.23%
61710 · Workers Compensation	0.00	8,556.00	101.87%	8,399.00	-157.00	13,000.00	65.82%
61720 · Unemployment Insurance	374.00	3,503.46	98.91%	3,542.00	38.54	6,000.00	58.39%
<b>TOTAL PERSONNEL</b>	<b>386,168.15</b>	<b>2,621,881.52</b>	<b>100.98%</b>	<b>2,596,348.00</b>	<b>-25,533.52</b>	<b>2,714,600.00</b>	<b>96.58%</b>
<b>MATERIALS</b>							
62100 · Books	42,135.20	231,228.31	95.88%	241,175.00	9,946.69	250,000.00	92.49%
62200 · Periodicals	921.93	27,139.73	81.62%	33,250.00	6,110.27	35,000.00	77.54%
62300 · Audio	6,130.97	47,591.23	102.90%	46,250.00	-1,341.23	50,000.00	95.18%
62400 · Video	9,191.84	52,325.79	89.14%	58,700.00	6,374.21	60,000.00	87.21%
62500 · Multi-Media	4,015.18	8,922.85	111.54%	8,000.00	-922.85	10,000.00	89.23%
62600 · Electronic Reference Resources	2,027.52	66,489.98	98.80%	67,300.00	810.02	70,000.00	94.99%
62700 · Console Games	548.78	7,030.64	100.44%	7,000.00	-30.64	8,000.00	87.88%
62800 · ESL	632.80	1,969.11	98.46%	2,000.00	30.89	3,000.00	65.64%
62850 · I Lead Grant Supplies	0.00	4,000.00	100.00%	4,000.00	0.00	0.00	0.00%
62900 · Materials Supplies	5,378.36	23,569.19	94.28%	25,000.00	1,430.81	30,000.00	78.56%
<b>TOTAL MATERIALS</b>	<b>71,182.58</b>	<b>470,266.83</b>	<b>95.45%</b>	<b>492,675.00</b>	<b>22,408.17</b>	<b>516,000.00</b>	<b>91.14%</b>
<b>BUILDING</b>							
63200 · Cleaning Service	8,115.29	69,852.82	93.14%	75,000.00	5,147.18	82,000.00	85.19%
63300 · Utilities (1-8-11 · Gas)	688.80	13,168.49	101.30%	13,000.00	-168.49	50,000.00	26.34%
63300 · Utilities (1-8-12 · Electric)	8,732.70	60,978.21	83.53%	73,000.00	12,021.79	100,000.00	60.98%
63300 · Utilities (1-8-13 · Telephone)	1,448.67	7,058.01	117.63%	6,000.00	-1,058.01	8,000.00	88.23%
63300 · Utilities (1-8-14 · Water/Sewer)	1,038.25	5,433.92	54.34%	10,000.00	4,566.08	13,000.00	41.80%
63300 · Utilities (1-8-15 · Garbage Disposal)	297.42	2,810.30	93.68%	3,000.00	189.70	50,000.00	5.62%
63400 · Maintenance Supplies	2,192.37	19,143.04	119.64%	16,000.00	-3,143.04	20,000.00	95.72%
63500 · Security System Monitoring	501.00	1,282.00	85.47%	1,500.00	218.00	3,000.00	42.73%
63600 · Property Maintenance	5,537.00	21,482.11	85.93%	25,000.00	3,517.89	30,000.00	71.61%
63800 · Building Maintenance/Repairs	6,277.80	55,103.77	128.15%	43,000.00	-12,103.77	55,000.00	100.19%
<b>TOTAL BUILDING</b>	<b>34,829.30</b>	<b>256,312.67</b>	<b>96.64%</b>	<b>266,500.00</b>	<b>9,187.33</b>	<b>411,000.00</b>	<b>62.36%</b>
<b>OPERATIONS</b>							
64200 · Supplies - Office	1,846.28	13,072.40	82.22%	15,900.00	2,827.60	18,000.00	72.62%
64300 · Photocopy Supplies	468.37	4,024.42	80.49%	5,000.00	975.58	6,000.00	67.07%
64400 · Patron Card Supplies	138.84	534.66	53.47%	1,000.00	465.34	1,500.00	35.64%
64500 · Postage	168.60	3,761.37	94.03%	4,000.00	238.63	8,000.00	47.02%
64600 · Non-Payment Reimbursement	851.92	2,214.97	73.83%	3,000.00	785.03	6,000.00	36.92%
64700 · Travel	50.76	359.57	65.38%	550.00	190.43	1,000.00	35.96%
64800 · Organizational Memberships	20.00	1,750.00	97.22%	1,800.00	50.00	2,200.00	79.55%
64900 · Bank Fees	209.77	2,526.48	101.06%	2,500.00	-26.48	3,000.00	84.22%
<b>TOTAL OPERATION</b>	<b>3,754.54</b>	<b>28,243.87</b>	<b>83.69%</b>	<b>33,750.00</b>	<b>5,506.13</b>	<b>45,700.00</b>	<b>61.80%</b>
<b>AUTOMATION</b>							
65100 · Supplies-Public Toner	1,051.28	6,107.28	87.25%	7,000.00	892.72	8,000.00	76.34%
65150 · Supplies-Staff Toner	1,213.89	6,418.80	106.98%	6,000.00	-418.80	8,000.00	80.24%
65160 · Supplies-3D Printer	48.00	427.51	85.50%	500.00	72.49	1,000.00	42.75%
65200 · Automation-Prof Services	862.50	5,000.00	100.00%	5,000.00	0.00	10,000.00	50.00%
65300 · Purchase of Equipment	20,067.15	27,268.69	136.34%	20,000.00	-7,268.69	26,000.00	104.88%
65400 · Automation Equip Mnt/Repair	671.77	2,160.48	108.02%	2,000.00	-160.48	4,000.00	54.01%

## Indian Prairie Public Library District Consolidated Expenditures Report for June 2016

Percent of Year: 100.00

	June 16	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
<b>65500 · Software</b>	8,845.41	17,700.29	86.34%	20,500.00	2,799.71	27,000.00	65.56%
<b>65600 · SWAN</b>	0.00	45,620.00	100.00%	45,620.00	0.00	47,000.00	97.06%
<b>65700 · Telecommunications</b>	379.70	2,494.61	110.63%	2,255.00	-239.61	4,000.00	62.37%
<b>TOTAL AUTOMATION</b>	<b>33,139.70</b>	<b>113,197.66</b>	<b>103.97%</b>	<b>108,875.00</b>	<b>-4,322.66</b>	<b>135,000.00</b>	<b>83.85%</b>
<b>CONTRACTUAL SERVICES</b>							
<b>66100 · General Professional Services</b>	153.00	12,955.50	89.35%	14,500.00	1,544.50	28,000.00	49.83%
<b>66200 · Credit Bureau</b>	70.55	834.45	55.63%	1,500.00	665.55	2,000.00	41.72%
<b>66300 · Equipment-Maintenance Repair</b>	0.00	3,022.87	50.38%	6,000.00	2,977.13	8,000.00	37.79%
<b>66900 · Fees - Bond Registrar</b>	60.00	110.00	110.00%	100.00	-10.00	0.00	0.00%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>283.55</b>	<b>16,922.82</b>	<b>76.57%</b>	<b>22,100.00</b>	<b>5,177.18</b>	<b>36,000.00</b>	<b>47.01%</b>
<b>INSURANCE</b>							
<b>67100 · Multi Peril-Physical Assets</b>	0.00	10,070.00	100.00%	10,070.00	0.00	10,000.00	100.70%
<b>67200 · Bonding</b>	0.00	1,336.00	95.43%	1,400.00	64.00	1,500.00	89.07%
<b>67300 · Officers &amp; Directors Liability</b>	0.00	2,842.00	100.00%	2,842.00	0.00	4,000.00	71.05%
<b>67400 · Umbrella Liability</b>	0.00	2,150.00	100.00%	2,150.00	0.00	4,000.00	53.75%
<b>TOTAL INSURANCE</b>	<b>0.00</b>	<b>16,398.00</b>	<b>99.61%</b>	<b>16,462.00</b>	<b>64.00</b>	<b>19,500.00</b>	<b>84.09%</b>
<b>MARKETING</b>							
<b>68110 · Marketing Newsletter</b>	6,686.94	36,196.02	103.42%	35,000.00	-1,196.02	37,000.00	97.83%
<b>68111 · eNewsletter</b>	0.00	1,638.00	109.20%	1,500.00	-138.00	2,000.00	81.90%
<b>68210 · Marketing Advertising</b>	501.00	2,422.00	80.73%	3,000.00	578.00	5,000.00	48.44%
<b>68310 · Marketing Supplies</b>	1,755.00	3,082.45	123.30%	2,500.00	-582.45	4,000.00	77.06%
<b>68410 · Marketing-Information Printing</b>	57.75	1,978.32	39.57%	5,000.00	3,021.68	8,000.00	24.73%
<b>68500 · Legal Notices</b>	0.00	1,340.36	95.74%	1,400.00	59.64	2,000.00	67.02%
<b>68600 · Special Events</b>	9,354.13	28,139.72	104.61%	26,900.00	-1,239.72	32,000.00	87.94%
<b>TOTAL PUBLIC INFORMATION</b>	<b>18,354.82</b>	<b>74,796.87</b>	<b>99.33%</b>	<b>75,300.00</b>	<b>503.13</b>	<b>90,000.00</b>	<b>83.11%</b>
<b>CAPITAL OUTLAY &amp; CONTINGENCY</b>							
<b>69200 · Special Reserve Fund</b>	0.00	0.00	0.00%	0.00	0.00	100,000.00	0.00%
<b>* 69800 · Operating Transfer Out</b>	0.00	6,000.00	100.00%	6,000.00	0.00	0.00	0.00%
<b>69900 · Contingency</b>	56.99	4,371.72	90.14%	4,850.00	478.28	50,000.00	8.74%
<b>69920 · Gift/Donation Purchases</b>	0.00	1,432.31	0.00%	0.00	-1,432.31	0.00	0.00%
<b>** 70000 · Operating Transfer Purchases</b>	0.00	25,120.42	0.00%	0.00	-25,120.42	0.00	0.00%
<b>GRAND TOTAL</b>	<b>547,769.63</b>	<b>3,634,944.69</b>	<b>100.36%</b>	<b>3,621,860.00</b>	<b>-13,084.69</b>	<b>4,117,800.00</b>	<b>88.27%</b>

\* Operating Transfer Out reflects \$3,000.00 from IMRF Reserve Fund, \$3,000.00 from FICA Reserve Fund.

\*\* Operating Transfer Purchases reflects \$25,120.42 in purchases from Corporate Fund Reserves to Building Fund Reserves for New Study Room, Adult Chairs, Replacement Sump Pump & New Sign Faces.

ACTION ON BILLS June 2016

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Chase Bank-Bills for Approval	48448 thru 48652	\$ 193,000.20
Chase Bank-Salaries for June	36552 thru 36645	\$ 27,448.13
Hinsdale Bank-Direct Deposits	& 22022 thru 22257	\$ 165,421.86

MONTH'S TOTAL: \$ 385,870.19

Indian Prairie Public Library District  
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As of June 30, 2016

Type	Date	Num	Name	Amount
10121 - Checking JP Morgan Chase				
Bill Pmt Check	06/01/2016	48448	Bank of America	8,478.49
Bill Pmt Check	06/01/2016	48449	Mueller, Laura E.	120.00
Bill Pmt Check	06/01/2016	48450	Quick Signs, Inc.	1,725.00
Liability Check	06/02/2016	48451	Nationwide Retirement	610.00
Liability Check	06/02/2016	48452	Vantagepoint	1,343.01
Bill Pmt Check	06/02/2016	48453	Asimakopoulos, Jennifer	63.43
Bill Pmt Check	06/02/2016	48454	Aurico	25.00
Bill Pmt Check	06/02/2016	48455	Baker & Taylor	6,888.34
Bill Pmt Check	06/02/2016	48456	BCBS	9,751.43
Bill Pmt Check	06/02/2016	48457	Bengal Electric Inc.	1,977.00
Bill Pmt Check	06/02/2016	48458	Bukovac, Jamie	53.47
Bill Pmt Check	06/02/2016	48459	Call One	734.57
Bill Pmt Check	06/02/2016	48460	Case Lots Inc.	258.15
Bill Pmt Check	06/02/2016	48461	Chicago SunTimes	171.60
Bill Pmt Check	06/02/2016	48462	Children's Plus Inc.	970.73
Bill Pmt Check	06/02/2016	48463	Colonial Life	82.53
Bill Pmt Check	06/02/2016	48464	Comcast	189.85
Bill Pmt Check	06/02/2016	48465	Current Technologies	2,642.03
Bill Pmt Check	06/02/2016	48466	DAC	134.50
Bill Pmt Check	06/02/2016	48467	DEMCO	471.35
Bill Pmt Check	06/02/2016	48468	DuPage County Public Works	799.30
Bill Pmt Check	06/02/2016	48469	Filis, April	34.56
Bill Pmt Check	06/02/2016	48470	Fire & Security Systems	105.00
Bill Pmt Check	06/02/2016	48471	Gale/CENGAGE Learning	839.68
Bill Pmt Check	06/02/2016	48472	Garvey's Office Products	11.18
Bill Pmt Check	06/02/2016	48473	Heritage House Florist	55.95
Bill Pmt Check	06/02/2016	48474	Hines, Jade	4.80
Bill Pmt Check	06/02/2016	48475	Hunter Knowledge and Insights	100.00
Bill Pmt Check	06/02/2016	48476	Illinois Secretary of State	10.00
Bill Pmt Check	06/02/2016	48477	Jensen, Heather Forster	84.38
Bill Pmt Check	06/02/2016	48478	Kiplinger's Investing for Income	99.00
Bill Pmt Check	06/02/2016	48479	Kroeschell Service	944.00
Bill Pmt Check	06/02/2016	48480	Layman, Jez	157.74
Bill Pmt Check	06/02/2016	48481	Lincoln National Life	111.60
Bill Pmt Check	06/02/2016	48482	McInemey, Karen	48.00
Bill Pmt Check	06/02/2016	48483	Michalak, Ellen	245.00
Bill Pmt Check	06/02/2016	48484	Midwest Tape	3,594.32
Bill Pmt Check	06/02/2016	48485	Naperville Public Library	41.50
Bill Pmt Check	06/02/2016	48486	NCBERS Group Life	64.00
Bill Pmt Check	06/02/2016	48487	OverDrive	2,616.12
Bill Pmt Check	06/02/2016	48488	Penguin Random House LLC	173.75
Bill Pmt Check	06/02/2016	48489	Penworthy Company, The	265.78
Bill Pmt Check	06/02/2016	48490	Quill	870.30
Bill Pmt Check	06/02/2016	48491	Rogers Vending	140.92

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As of June 30, 2016

Type	Date	Num	Name	Amount
Bill Pmt Check	06/02/2016	48492	Roy, Nancy	31.88
Bill Pmt Check	06/02/2016	48493	Runco	50.13
Bill Pmt Check	06/02/2016	48494	Ryan, Marianne	26.46
Bill Pmt Check	06/02/2016	48495	Scharping, Ronald A.	175.00
Bill Pmt Check	06/02/2016	48496	Spokane Public Library	25.00
Bill Pmt Check	06/02/2016	48497	Stephens Plumbing & Heating, Inc.	229.00
Bill Pmt Check	06/02/2016	48498	SWAN	11.76
Bill Pmt Check	06/02/2016	48499	Unique Management	35.80
Bill Pmt Check	06/02/2016	48500	University of Illinois Extension	75.00
Bill Pmt Check	06/02/2016	48501	VISOgraphic	6,333.34
Bill Pmt Check	06/02/2016	48502	VSP Vision	108.94
Bill Pmt Check	06/02/2016	48503	Warehouse Direct	366.38
Bill Pmt Check	06/02/2016	48504	Waterlogic East LLC	117.29
Bill Pmt Check	06/02/2016	48505	Wlosinski, Maria	10.80
Bill Pmt Check	06/10/2016	48506	Baker & Taylor	10,027.30
Bill Pmt Check	06/10/2016	48507	Case Lots Inc.	455.45
Bill Pmt Check	06/10/2016	48508	Children's Plus Inc.	4,848.51
Bill Pmt Check	06/10/2016	48509	DEMCO	258.08
Bill Pmt Check	06/10/2016	48510	Dynegy Energy Services	8,732.70
Bill Pmt Check	06/10/2016	48511	Estrada, Heidi	8.05
Bill Pmt Check	06/10/2016	48512	Gale/CENGAGE Learning	2,708.05
Bill Pmt Check	06/10/2016	48513	Home Depot	201.48
Bill Pmt Check	06/10/2016	48514	Ingram Library Services	38.27
Bill Pmt Check	06/10/2016	48515	Jensen, Shirley P	33.05
Bill Pmt Check	06/10/2016	48516	Kroeschell Service	1,600.00
Bill Pmt Check	06/10/2016	48517	Medicom Reimbursement Spec., Ltd.	20.00
Bill Pmt Check	06/10/2016	48518	Midwest Tape	1,684.45
Bill Pmt Check	06/10/2016	48519	Neviol Inc.	4,490.00
Bill Pmt Check	06/10/2016	48520	NicholsYehling, Michelle	150.00
Bill Pmt Check	06/10/2016	48521	OverDrive	339.54
Bill Pmt Check	06/10/2016	48522	Palmisano, Stacy.	10.80
Bill Pmt Check	06/10/2016	48523	Penguin Random House LLC	26.25
Bill Pmt Check	06/10/2016	48524	Penworthy Company, The	274.78
Bill Pmt Check	06/10/2016	48525	Phillip's Interior Plants	215.00
Bill Pmt Check	06/10/2016	48526	Quality Books Inc.	1,064.32
Bill Pmt Check	06/10/2016	48527	Recorded Books, LLC	502.35
Bill Pmt Check	06/10/2016	48528	Runco	436.97
Bill Pmt Check	06/10/2016	48529	Sebert Landscaping	767.00
Bill Pmt Check	06/10/2016	48530	Speciality Mat Service	145.29
Bill Pmt Check	06/10/2016	48531	Thomson Reuters West	63.07
Bill Pmt Check	06/10/2016	48532	ThyssenKrupp Elevator	812.80
Bill Pmt Check	06/10/2016	48533	Uline	86.75
Bill Pmt Check	06/10/2016	48534	Unique Management	44.75
Bill Pmt Check	06/10/2016	48535	Vogue Patterns	22.95
Bill Pmt Check	06/10/2016	48536	Waterlogic East LLC	362.05

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**Indian Prairie Public Library District**  
**Account QuickReport**  
As of June 30, 2016

Type	Date	Num	Name	Amount
Bill Pmt Check	06/15/2016	48537	Animal Quest Entertainment Inc.	264.00
Bill Pmt Check	06/15/2016	48538	Baker & Taylor	1,399.40
Bill Pmt Check	06/15/2016	48539	Bal Industries	2,835.00
Bill Pmt Check	06/15/2016	48540	Bank of America	5,792.07
Bill Pmt Check	06/15/2016	48541	Blackstone Audio, Inc.	172.48
Bill Pmt Check	06/15/2016	48542	Europe the Easy Way	195.00
Bill Pmt Check	06/15/2016	48543	Gale/CENGAGE Learning	71.97
Bill Pmt Check	06/15/2016	48544	Groot Industries, Inc.	297.42
Bill Pmt Check	06/15/2016	48545	ID Label	380.60
Bill Pmt Check	06/15/2016	48546	Kamm Insurance Group	30.00
Bill Pmt Check	06/15/2016	48547	Midwest Tape	119.73
Bill Pmt Check	06/15/2016	48548	NicholsYehling, Michelle	150.00
Bill Pmt Check	06/15/2016	48549	Phillip's Interior Plants	430.00
Bill Pmt Check	06/15/2016	48550	Rock Valley Publishing	295.00
Bill Pmt Check	06/15/2016	48551	Runco	54.44
Bill Pmt Check	06/15/2016	48552	Salo, Kathryn	40.83
Bill Pmt Check	06/15/2016	48553	Science Alliance, The	475.00
Bill Pmt Check	06/15/2016	48554	UWMadison	300.00
Liability Check	06/16/2016	48555	Nationwide Retirement	610.00
Liability Check	06/16/2016	48556	Vantagepoint	1,343.01
Bill Pmt Check	06/15/2016	48557	Bank of America	7,114.14
Bill Pmt Check	06/21/2016	48558	Alarm Financial	72.00
Bill Pmt Check	06/21/2016	48559	Alphagraphics	57.75
Bill Pmt Check	06/21/2016	48560	Aurico	50.00
Bill Pmt Check	06/21/2016	48561	Baker & Taylor	5,941.20
Bill Pmt Check	06/21/2016	48562	BCBS	9,338.42
Bill Pmt Check	06/21/2016	48563	Blackstone Audio, Inc.	266.48
Bill Pmt Check	06/21/2016	48564	Call One	714.10
Bill Pmt Check	06/21/2016	48565	Case Lots Inc.	206.25
Bill Pmt Check	06/21/2016	48566	CCI Solutions	46.85
Bill Pmt Check	06/21/2016	48567	Center Point Large Print	357.05
Bill Pmt Check	06/21/2016	48568	Children's Plus Inc.	20.95
Bill Pmt Check	06/21/2016	48569	Clarendon Courier, Inc.	186.00
Bill Pmt Check	06/21/2016	48570	Comcast	189.85
Bill Pmt Check	06/21/2016	48571	Dzierzbicki, Monica	243.85
Bill Pmt Check	06/21/2016	48572	ELM USA, Inc.	166.25
Bill Pmt Check	06/21/2016	48573	Findaway World, LLC	99.99
Bill Pmt Check	06/21/2016	48574	Fox Valley Fire & Safety	141.00
Bill Pmt Check	06/21/2016	48575	Gale/CENGAGE Learning	535.81
Bill Pmt Check	06/21/2016	48576	Heritage House Florist	55.95
Bill Pmt Check	06/21/2016	48577	Illinois Secretary of State	10.00
Bill Pmt Check	06/21/2016	48578	JourneyEd.com, Inc.	360.00
Bill Pmt Check	06/21/2016	48579	Kapco	83.47
Bill Pmt Check	06/21/2016	48580	Kroeschell Service	444.00
Bill Pmt Check	06/21/2016	48581	Lincoln National Life	128.34



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**Indian Prairie Public Library District**  
**Account QuickReport**  
As of June 30, 2016

Type	Date	Num	Name	Amount
Bill Pmt Check	06/21/2016	48582	Lopez, Carlos	75.00
Bill Pmt Check	06/21/2016	48583	Midwest Tape	3,131.51
Bill Pmt Check	06/21/2016	48584	OverDrive	1,330.52
Bill Pmt Check	06/21/2016	48585	Paxson, Mary	57.98
Bill Pmt Check	06/21/2016	48586	Penguin Random House LLC	149.99
Bill Pmt Check	06/21/2016	48587	Quality Books Inc.	1,524.74
Bill Pmt Check	06/21/2016	48588	Recorded Books, LLC	29.40
Bill Pmt Check	06/21/2016	48589	Reeve, John	75.00
Bill Pmt Check	06/21/2016	48590	Register Printing of Illinois, Inc.	138.84
Bill Pmt Check	06/21/2016	48591	Roy, Nancy	32.31
Bill Pmt Check	06/21/2016	48592	Showcases	275.16
Bill Pmt Check	06/21/2016	48593	Stephens Plumbing & Heating, Inc.	130.00
Bill Pmt Check	06/21/2016	48594	Today's Business	600.00
Bill Pmt Check	06/21/2016	48595	United States Treasury	43.40
Bill Pmt Check	06/21/2016	48596	Vernon Library Supplies, Inc.	139.04
Bill Pmt Check	06/21/2016	48597	Wlosinski, Maria	11.34
Bill Pmt Check	06/22/2016	48598	Assurant Employee Benefits	995.76
Bill Pmt Check	06/22/2016	48599	Runco	260.17
Bill Pmt Check	06/23/2016	48600	Baker & Taylor	1,028.77
Bill Pmt Check	06/23/2016	48601	Blackstone Audio, Inc.	81.75
Bill Pmt Check	06/23/2016	48602	Children's Plus Inc.	133.60
Bill Pmt Check	06/23/2016	48603	DEMCO	176.67
Bill Pmt Check	06/23/2016	48604	Gale/CENGAGE Learning	91.17
Bill Pmt Check	06/23/2016	48605	Midwest Tape	989.65
Bill Pmt Check	06/23/2016	48606	Penguin Random House LLC	93.75
Bill Pmt Check	06/23/2016	48607	Schueren, Mary	17.82
Bill Pmt Check	06/23/2016	48608	Specialty Store Services	88.38
Bill Pmt Check	06/23/2016	48609	Thomson Reuters West	63.07
Bill Pmt Check	06/23/2016	48610	Trapp, Sandra	225.00
Bill Pmt Check	06/29/2016	48611	American Library Association	422.30
Bill Pmt Check	06/29/2016	48612	Baker & Taylor	1,895.25
Bill Pmt Check	06/29/2016	48613	Blackstone Audio, Inc.	53.00
Bill Pmt Check	06/29/2016	48614	Bukovac, Jamie	15.50
Bill Pmt Check	06/29/2016	48615	Center Point Large Print	23.37
Bill Pmt Check	06/29/2016	48616	DEMCO	694.04
Bill Pmt Check	06/29/2016	48617	Displays2go	54.43
Bill Pmt Check	06/29/2016	48618	Ernst, Mary Kay	8.06
Bill Pmt Check	06/29/2016	48619	Gale/CENGAGE Learning	464.26
Bill Pmt Check	06/29/2016	48620	Glen Ellyn Library	1,000.00
Bill Pmt Check	06/29/2016	48621	Home Depot	203.99
Bill Pmt Check	06/29/2016	48622	Ingram Library Services	9.95
Bill Pmt Check	06/29/2016	48623	Maclean, Reilly	11.80
Bill Pmt Check	06/29/2016	48624	Midwest Tape	1,084.61
Bill Pmt Check	06/29/2016	48625	NCPERS Group Life	64.00
Bill Pmt Check	06/29/2016	48626	OverDrive	389.73

Indian Prairie Public Library District  
 Account QuickReport

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As of June 30, 2016

Type	Date	Num	Name	Amount
Bill Pmt Check	06/29/2016	48627	Penguin Random House LLC	80.25
Bill Pmt Check	06/29/2016	48628	PitneyBowes	165.00
Bill Pmt Check	06/29/2016	48629	Quality Books Inc.	168.12
Bill Pmt Check	06/29/2016	48630	Quill	794.85
Bill Pmt Check	06/29/2016	48631	Recorded Books, LLC	845.38
Bill Pmt Check	06/29/2016	48632	Rubberdisc	259.50
Bill Pmt Check	06/29/2016	48633	Runco	681.36
Bill Pmt Check	06/29/2016	48634	Ryan, Marianne	36.45
Bill Pmt Check	06/29/2016	48635	Stovall, Ann	768.92
Bill Pmt Check	06/29/2016	48636	VSP Vision	108.94
Bill Pmt Check	06/29/2016	48637	Willowbrook/Burr Ridge Chamberof Commerce	20.00
Liability Check	06/30/2016	48638	Nationwide Retirement	610.00
Liability Check	06/30/2016	48639	Vantagepoint	1,343.01
Bill Pmt Check	06/30/2016	48640	Petty Cash	181.70
Bill Pmt Check	06/30/2016	48641	DuPage County Clerk	10.00
Bill Pmt Check	06/30/2016	48642	Holmes, Gary	5.00
Bill Pmt Check	06/30/2016	48643	Sebert Landscaping	4,770.00
Bill Pmt Check	06/30/2016	48644	Faronics Technologies USA Inc.	3,510.00
Bill Pmt Check	06/30/2016	48645	Basecamp Web Solutions	2,612.50
Bill Pmt Check	06/30/2016	48646	Brandstand Products	1,014.87
Bill Pmt Check	06/30/2016	48647	Colonial Life	82.53
Bill Pmt Check	06/30/2016	48648	Hartney, Jane	11.48
Bill Pmt Check	06/30/2016	48649	OverDrive	275.50
Bill Pmt Check	06/30/2016	48650	Salo, Kathryn	427.23
Bill Pmt Check	06/30/2016	48651	Bank of America	17,370.70
Bill Pmt Check	06/30/2016	48652	Stovall, Ann	242.98

Total 10121 - Checking JP Morgan Chase

**TOTAL**

193,000.20  
193,000.20

## Bills for approval – Electronic Payments &amp; Automatic Withdrawals

## June 2016

<b>Vendor</b>	<b>Purpose</b>	<b>Date Paid</b>	<b>Amount Paid</b>
IMRF	Payroll Pension (May)	06/02/2016	20,992.77
EFTPS-Federal	Payroll taxes	06/03/2016	20,955.78
ILDOR-State	Payroll taxes	06/03/2016	2,747.18
EFTPS-Federal	Payroll taxes	06/17/2016	19,966.02
ILDOR-State	Payroll taxes	06/17/2016	2,588.47
EFTPS-Federal	Payroll taxes	06/30/2016	25,630.62
ILDOR-State	Payroll taxes	06/30/2016	3,388.78
IMRF	Payroll Pension	06/30/2016	32,996.22
DAC	Deposit to HRA	06/02/2016	1,700.00
Nicor	Gas	06/20/2016	688.80
Chase/US Bank	Credit Card Fee	06/02/2016	184.77
Hinsdale Bank	Fee-Direct Deposit	06/02/2016	25.00

Director's Report  
July 2016

**Agenda**

**Unfinished Business:**

We'll finish the trustees' reports on libraries they visited.

**New Business:**

MPI Investments will make a presentation regarding the library investments.

I've provided information relative to investing library monies for your review.

I've also prepared a memo regarding the health insurance premium.

A memo has been prepared explaining the Tentative Budget & Appropriations.

A memo from our attorney has been included to explain the .02% tax.

Marian and Crystal will report on the Audit of the Secretary's minutes and have a recommendation relative to the closed session minutes.

At the back of the packet I've included the latest Pew Research Center report which is about libraries and learning.

**Per Capita Grant**

We did receive our per capita grant in June. According to the information received from ILA regarding the stop gap budget passed by the legislature we should receive the same amount in this fiscal year.

**Bank Fees**

There were questions about bank fees at the last board meeting. The bank fees consist of

- a \$25.00 fee each time we process payroll and direct deposits through Hinsdale Bank,
- credit card fees taken by the credit card providers (Visa, Mastercard, etc.),
- credit card payments made in the library are processed through INB and there is \$10.00 per month charge plus a charge of 10 cents per deposit. This change occurred in January. Illinois Funds used to process this for us for free but because of banking laws Illinois Funds could no longer offer this service. Illinois Funds recommended we use INB.

I have asked Nancy to investigate other banks for payroll and the credit card payments to see what their fees are. This is a history of how much we have spent in bank fees:

15/16	\$2,316
14/15	\$2,487
13/14	\$2,634
12/13	\$2,614
11/12	\$2,417

**The Building**

The plant service is being discontinued July 25. The minimum amount was \$1,200 per year. With the changes we've made to the budget I felt it would be difficult to justify spending that money.

**Food Pantry**

District 86 did not approve placing the food pantry on school grounds. However District 180 has offered Anne M. Jeans as a place for the food pantry. Hinsdale Community Services is hoping to use this as a model for other schools. As more information is provided the library will evaluate how we can partner and provide library outreach.

**SWAN**

Negotiations are underway to add approximately 20 libraries to SWAN in mid-2018. These libraries are part of small consortiums in the western suburbs and currently use the same software SWAN migrated to last year. It looks like everything is coming together that this will happen. SWAN also plans to move out of the RAILS building in Burr Ridge and rent a space. Both SWAN and RAILS have grown their staff and there simply isn't enough room. The servers will remain at SWAN and several SWAN staff will be working from home. More information is to be provided to the directors at the September meeting. SWAN has guaranteed that members' rates will not change in this fiscal year and the next fiscal year.

**Staff**

Circulation Supervisor Luella Lafayette is resigning September 2. Nikki Kitley was hired as a Circulation Associate June 30 at a salary of \$13.11. Nikki formerly worked for the library as a page.

**Continuing Education**

I am participating in an eight-week online course considered a "Virtual Public Innovators Lab" with the focus on Turning Outward to Your Community. This occurs each Thursday afternoon for an hour and a half. There are 50 participants and the course consists of lectures, videos, readings and discussion in small groups through our phones. It is put on by the Harwood Institute for Public Innovation which is a nonpartisan, independent nonprofit that teaches, coaches and inspires people and organizations to solve pressing problems and change how communities work together. Founded by Rich Harwood in 1988, the Institute partners with some of the world's largest nonprofits and our tools and frameworks have spread to all 50 states in the U.S., across Australia and Canada, and have been used by individuals in more than 40 countries worldwide.

Turning Outward means using the community, not your conference room, as the main reference point for decisions – from the strategies you and your partners pursue, the partners you choose, how you start and then grow your efforts over time, and even how you structure and run your internal organization. Their value premise is that if you Turn Outward and make more intentional judgments and choices in creating change, you will produce greater impact and relevance in your community.

I've attended 4 courses and it is a fascinating process that would produce much more interaction with our community thus meeting one of the priorities of our strategic plan.

Nancy attended a Management Association Roundtable discussion and a webinar on "Protect Your Business with Sound Cyber Security".

**Meetings**

I attended three self-check vendor demonstrations with Ann and Debbie S.

I attended the June SWAN Board meeting

Two one-on-one with Debbie S.

Two one-on-one with Natalie

Three one-on-one with Ann

Three one-on-one with Laura

One-on-one with Debbie W.

Three department Heads meeting

One-on-one with Laura

Meeting with Willowbrook Coalition Executive Board

How-to Expo wrap-up meeting

Nancy, Maria and Stacy held their monthly meeting

Maria and Stacy met with TJ to discuss computer class procedures and record-keeping

Maria and Nancy attended a demo for a new calendar/room booking software

Nancy had two meetings with Laura and Dave regarding the Foundation website

Jamie Bukovac, Director

**Assistant Director's Report  
July 2016**

**Building:**

The rain barrels have been working well to keep our planters and Good Worx gardens growing!

I have begun working on the tuck-pointing bid process.

Our elevator contract is coming due and I am seeking maintenance quotes from recommended contractors.

**Friends of the Library:**

The Book Nook made \$774.00 in June.

The Friends have funded \$1,000 towards the "One Author, One Community" event with Elizabeth Strout. The event takes place on September 24<sup>th</sup> at 10:00am at Ashton Place. (This event, which is being sponsored in by 10 libraries, is taking the place of "The Big Read".)

Staff distributed free books donated by the Friends at the June 29<sup>th</sup> Darien Farmer's Market. Joe Popowitch wrote the following thank you to them: *"I wanted to thank the Friends for providing us with books to give away for the Farmers Market. Mary Paxson and Jennifer interacted with 56 people and gave away many of the books."* Since this was a hit, the Friends gave staff more books to distribute and they will be handed out at the July 27<sup>th</sup> Farmer's Market.

**Marketing:**

Marianne's monthly report is attached.

**Continuing Education:**

6/16 Energizing Your Volunteer Program by Giving DuPage

**Meetings:**

- 6/16 One-on-one with Marianne
- 6/27 One-on-one with Jamie
- 6/27 One-on-one with Marianne
- 6/28 Department Head Meeting
- 7/12 One-on-one with Jamie
- 7/12 Department Head Meeting
- 7/13 Friends of the Library Mixer & Business Meeting
- 7/14 One-on-one with Marianne
- 7/20 Library Board Meeting

Submitted by: Laura Birmingham

**Marketing Department Report – June 2016**

**Promotional Support**

The Marketing Department supported and promoted several library events, programs, and services, including the new website, the redesigned online catalog, Better Together Summer Reading Challenge and the Building Community kick-off event, The Sound, Ravinia ticket giveaway, hoopla on-demand digital media service, Brainfuse JobNow database, Audiobook Month, June art gallery exhibits, Park & Recreation Month favorite park voting, Call to Action Workshop and Food Drive, Community Gardening Project with Sunny Patch, Beginner’s Genealogy, Digital Media Makerspace, Book Club Party, Board Game Night, STEM in the Park, Create a Job Search Plan, Park After Dark, Google Cardboard and Virtual Reality Tech Talk, The Sun and Other Stars, Girls Night In, Art Therapy Night, Life-Sized Yahtzee on the Lawn, and Shark Week Celebration.

Marianne also took photos at the Community Gardening Project with Sunny Patch event on June 9, STEM in the Park (at Harvester Park in Burr Ridge) on June 14, STEM Buddies on June 20, and Girls Night In on June 29.

**Story Plan**

As directed by Strategy 5.2.4, Marianne has developed a plan for how to tell the library’s story using outcomes, focusing on how residents benefit from the library. The fall newsletter will feature some of the stories received so far.

**Newsletter**

Production of the fall newsletter is underway, and it will be delivered to resident mailboxes by Saturday, Aug. 20. It will include the library’s annual report.

**Community Events**

Marianne coordinated the library’s participation in the Darien Lions Club’s 4<sup>th</sup> of July Parade, per Strategy 3.1.3. More than 20 people walked in the library’s group, including 7 patrons (participants from the Better Together 2016 Summer Reading Challenge and their families), 7 staff members (Shirley Jensen, Gail Johnson, Carol Lazarski, Joan Mommsen, Marianne Ryan, Ann Stovall, and Debbie Wordinger), plus Trustee Marian Krupicka and several of her family members.



Many items have been purchased for the library’s participation in community events such as the Darien Farmers Market, including a table runner, t-shirts, and pencils, as well as banners and candy specifically for the 4<sup>th</sup> of July parade.



In addition, library materials will be on display at all summer events hosted by the Village of Burr Ridge.

**Darien Park District**

As directed by Action 5.2.2.7, Marianne submitted items to the Darien Park District for their fall brochure, which will be mailed to residents in July. Items include the One Author, One Community event and the Write-On Teen Literary Festival.

**eNews**

There are currently 16,704 (+166) email addresses on the mailing list. In addition to the regular weekly eNews, Marianne sent special eNews' on June 3 to promote the Better Together Summer Reading Challenge, on June 15 to announce the new website, and on June 24 to inform of a temporary unavailability of the online catalog.

**Social Media**

The library's organic reach on Facebook continues to grow. Marianne's link to the Goodreads blog post "12 Beloved Quotes from Children's Books" reached 595 people with 13 reactions, 4 comments, and 2 shares. In addition, the total number of page likes has grown to 1,290.

**Marianne's Meetings**

Meetings

- Meetings w/Laura on June 6, 16
- Meetings w/Theresa on June 2, 9, 16
- Foundation website meeting on June 1
- Library Card Signup Month brainstorming meeting w/Debbie S. & Natalie on June 7
- Signage meeting w/Debbie W. & Theresa on June 9
- Local history digital collections promo meeting w/Mary K. on June 9
- How-To Expo wrap-up meeting on June 13
- Attend Dept. Heads Meeting on June 28

Contributing to the Profession

One Author One Community marketing meeting at Glen Ellyn Public Library on June 22

Community

- New Website Lobby Drop-In w/Dave on June 8
- New Website Lobby Drop-In w/Ann on June 17

**Theresa's Meetings**

- Meetings w/Marianne on June 2, 9, 16
- Foundation website meeting on June 1
- Signage meeting w/Debbie W. & Marianne on June 9

**Graphics/Website**

In addition to day-to-day publications, TV slides, and website updates, Theresa designed the Foundation's new website, [www.ipplfoundation.org](http://www.ipplfoundation.org).

Marianne Ryan, Marketing Coordinator  
July 13, 2016

Adult Services Monthly Report: June 2016

**Programs:** We had our annual joint program with the Darien Garden Club. It was called "Artistic Effects and Glorious Gardens" and had 73 in attendance. At the 4<sup>th</sup> Wednesday program "Queens of the Adriatic" there were 15. We had two programs on astronomy in June. "Astronomy Using Your Eyeballs" had 33 in attendance and "The Sun and Other Stars" had 23. Shirley coordinated a job search program with the People's Resource Center with nine in attendance.

We coordinated two of our lobby drop-ins with our programming. Ask the Master Gardener was in the lobby the night of the gardening program and had 20 people stop by. A representative of the Naperville Astronomical Society had 30 people stop by. The big telescope he had with him was a certain draw. We had a third drop in with a representative of the DuPage Federation on Human Services Reform answering questions about mental health. Nineteen people stopped by. SCORE held their monthly roundtable discussion with two in attendance.

We had two other staff led programs. Mary Krekelberg gave a hands-on program on beginning genealogy. Jennifer and Mary Paxson planned and hosted our third annual book discussion party. There were 24 people there. The first year we held this event we were planning on scheduling it every other year. Everyone in attendance clamored so for having it again the next year that we did so. Now we really feel we can cut this back to every other year.

We had three programs for the 20-30 age range. Jennifer led the GenLit discussion with thirteen in attendance. Six of these were first timers. They had heard about the group in various ways including the bookmark we put into all of the books in the GenLit collection, the library newsletter and the website. Jez hosted two programs. She had a board game night with a lower attendance than usual, only 8, but that might be attributable to it being summer. She also worked with Dave to show the digital media makerspace with five in attendance. Jez has been trying to pinpoint what technology this group might want to learn about, and this program was helpful for that. Jez sends out a #libsosial newsletter once a month to roughly 6500 card holders.

Joe and I worked on a survey we sent out to 7500 cardholders who were 50 or older. Many of our questions had to do with programming. There is a separate report attached.

With the deadline for the next newsletter approaching, staff are working on setting up programs and lobby drop-ins on the quarterly theme of Better Together: Family. Since October is Family History month, Mary Krekelberg is arranging several programs on genealogy. Jez is working on setting up National Novel Writing Month programs for November.

Our groups continued to meet in the summer. Chess averaged 11 at each meeting. Current Events averaged 12, and there were 31 at the genealogy meeting. The ESL Conversation group has been running into difficulties lately. We have regularly had to cancel the meeting at the last minute because of an emergency with one of the leaders. They only met once in June and the first July meeting was also cancelled. Joe is contacting the organization to express our concerns.

We received a limited number of Ravinia Tickets again this year. Through the eNews we announced that we would have a drawing for the tickets for Indian Prairie card holders. We allowed one week for people to enter the drawing. After the week I pulled for the drawing, managing to give people one of their choices for a concert. Unfortunately, I still had tickets left. We ran the drawing for a second week and I was able to give them all away.

**Community:** Adult Department staff have manned the library table at the Darien Farmer's Market two times this June. This is the first year we are trying anything from the Adult Department. Both times staff have come back with a page of comments and recommendations for improving the experience—for both staff and the public. The first time Joe and Jez were showing eBook downloading and had seven people they spoke to. The next time Jennifer and Mary Paxson were to do readers advisory and hand out free books, thanks to the Friends. They had 56 people come by, almost exclusively drawn to the free books. Mary Krekelberg was involved with the Darien Historical Society Open House and their ice cream social. Shirley and I marched in the 4<sup>th</sup> of July Parade. Shirley attended the Willowbrook/Burr Ridge Business Expo.

**Continuing Education:** Jennifer attended the Adult Reading Round Table genre study on Fantasy.

**Contributing to the Profession:** Jennifer, who is on the Adult Reading Round Table steering committee, is their newsletter coordinator for the upcoming year and also is coordinating a program later this summer. She has continued to work with SWAN DUX committee. Their current task has been to make the databases searchable through the SWAN catalog.

**Meetings:** We had our monthly department meeting and bi-monthly genre study. Staff attended meetings for a new booking software, Comminico, and for the 2017 How-to-Expo. As responsibilities are shifted around there have been numerous meetings among staff as they learn about new selection areas, for example Jez learning how to order eAudio books for eMediaLibrary from Jennifer and Jennifer learning about ordering novels and rental books from me. Jennifer also met with T.J. to discuss training the Technology Services desk staff about eReaders. Jennifer has also been meeting with each of the Adult Department Associates. She took on supervision of them on May 1. Shirley has met with our SCORE representative to discuss further programming possibilities. She has also met with Vicki in Circulation and TJ in Technology Services to discuss some joint issues.

**Collection:** The results are in for our annual reserve study. Quarterly we place holds on books from the best seller list, both fiction and nonfiction, and see what the average waiting time is. For a fiction book, the average wait was 14 days, up two from last year, but very much in the range of average for the past half dozen years. Thirty-two percent of the time there was a rental book on the shelf, meaning that if the patron did not want to wait for a book and was willing to pay \$.25/day to read it, they could check it out immediately. This is a lower on shelf rate for a rental than we have seen in the past. I had been playing around with the formula for rentals, buying 1/3 to half as many as regular copies we have, but topping it off at five copies. I have passed this information on to Jennifer, who will be ordering the rentals for her to keep an eye on. The wait for a nonfiction book was 16 days, the shortest wait time we have ever had, usually this number is closer to three weeks than two, which makes sense because the new nonfiction goes out for three weeks as opposed to the new fiction, which goes out for two weeks. There was never a rental on shelf, which is not surprising because I seldom order a nonfiction rental book. I have found that people seldom took out a nonfiction rental. I believe that the books are generally too long and too slow a read for people to feel they can get it finished and not have to pay too much. I also placed holds in eMediaLibrary for any of the books available in that collection. The average wait time for an eBook was 29 days, down from 39 last year. We have increased the budget in this area, but some books are so tremendously expensive, up to three times the price of the hard copy, we can't afford to buy copies in the same proportion we do for hardcopies of the book.

We are trying some slatwall shelves as a better way to display the oversized music CD collections. Also, Shirley conducted a survey of magazine usage, both hard copy and eMagazines

through Zinio. She is looking into sending out a brief survey to Zinio users to see what they think of the product.

**Ask Us Desk:** We also have yearend statistics for the Adult Ask Us Desk. Total reference questions asked was up by one percent from last year while the number of directional questions asked remained steady. As is true every year, roughly 80% of the questions we get at the desk are asked in person. Only two percent come electronically and 18% via phone. Again, holding true for the last several years, 80% of the questions asked at the desk are for a specific title. Up slightly from the last few years, 15% were requests for information, and 2-3% were requests for a book or movie recommendation. Steadily each year the percentage of questions asked at the first station, usually manned by a paraprofessional, has increased; from 50% last year to 52% this year. The percentage of questions we were able to fill at the moment asked was 56% which is in the normal range for the last half dozen years. What this means is that if a person asks for an item we have it on the shelf and they can check it out that day; or if they ask us for a piece of information we can immediately provide it. One percent of our questions originated by us approaching the patron rather than the patron approaching us.

The directional questions we are asked go beyond telling people where the kids books or the restrooms are. We also count here the people we sign up for programs or conference rooms or direct someone how to send a print job. Most of our questions are truly directional (42%), but 34% of these questions are for signing people into the conference rooms and 19% are for program registration. At this time patrons can register themselves for programs, but not for rooms.

**Marketing:** In conjunction with the astronomy programming, we had a bibliography that was available at the programs and an Under the Radar bibliography in the eNews. We also had an Under the Radar article on documentaries about the United States in conjunction with Independence Day and several articles in the eNews promoting audio books for National Audio Book Month. For Pride month we had a display of LGBTQ materials.

Information about our activities with SCORE appeared in Willowbrook/Burr Ridge chamber newsletter. We also have small SCORE handouts in the small business section of the nonfiction books.

Debbie Wordinger

**Spring 2016 Senior Survey  
Overview**

This survey was sent out using Survey Methods software to 7500 card holders age fifty and up via email. We had 589 responses. The following are some highlights of the survey.

79% of those answering the survey said that they had used the library in the last month.

The following are the top reasons given for using the library:

- 89% check out materials
- 46% to attend programs
- 28% to download or stream content

When attending programs, these were the top types of programs *they were attending*:

- 13% musical performances
- 10% iPad/tablet classes
- 10% art presentations
- 9% word processing
- 9% cooking
- 9% recent movies

The top programs that they *had interest in attending* were as follows:

- 37% travel
- 35% history
- 32 % consumer information
- 33% iPad/Tablet classes
- 31% musical
- 28% cooking

The programs they had the *least* interest in attending were as follows:

- 43% programs with my grandchild
- 37% spreadsheets
- 37% word processing
- 34% social media
- 32% science
- 37% current events discussion group

We asked about some specific hands-on classes we might offer. Only half the respondents answered this question. Of those that did they had interest in:

- 21% painting
- 20% needlecraft
- 16% woodworking
- 15% writing their own story
- 11% self-publishing

We asked about some very specific specialized technology classes. Two thirds of the respondents answered this question. Their interest in learning about the technology was about twice that of actually having an interest, at this time, in using it. Some of the topics were creating and editing photos, podcasts, and videos, graphic design and 3-D printing.

Overwhelmingly their preferred time for programs was weekday afternoons at 60% favorable, followed by mornings or evenings during the week (47% for each). Twenty-eight percent were interested in Sundays, 24 % in Saturday afternoons, and 20% in Saturday mornings.

When we asked about eBooks, 43% were not interested. The most popular eReader/devices were Kindle (28%) and iPad (24%). When we asked what specific device people were using an unexpected 20 people mentioned the Nook.

When we asked about interest in downloading, 71% of the respondents answered the question. Of those:

- 74% were interested in downloading books
- 50% movies or television
- 42% magazines
- 39% audiobooks
- 31% music

The best way to reach this population:

- 65% eNews
- 29% newsletter
- 2% senior newsletter, available in the library

70% or respondents were female

27% of respondents were 65-69. The next highest response was the 70-74 age group at 22% and 6064 at 19%.

- 49% lived in Darien
- 31% in Willowbrook
- 10% in Burr Ridge

When asked where they lived, other places listed actually fell within our boundaries, just not in an incorporated area. The response from Willowbrook seems high, but I have not looked at census data for Darien compared to Willowbrook. Willowbrook might simply have an older demographic. The most common non-Indian Prairie town listed was Indian Head Park, with 11 people putting that as where they lived.

#### **A few observations:**

Seniors are still most often using the library in traditional ways: checking out hard copies of materials and attending programs.

They have some interest in learning about new technologies; and, at least for now, not as much interest in using them.

There is a disparity between what patrons say they are interested in attending and what they have attended. For example, 206 people stated they were interested in history programming; 125 said they were aware of history programming, but only 43 people actually attended the history programming. When the topic was travel programming, 218 expressed interest, 120 stated they were aware of travel programming, but only 46 individuals actually said they had come to a travel program. This could be a question of the specific topic of the program or time of day the program was presented. Another possibility is that many patrons are generally aware we do programming, but are missing the exact information about what is being offered and when, and, of course a large number of people are unaware of what we do offer in general or specifically. In any case, it shows a need for a marketing and awareness campaign aimed at seniors.

When asked what programming we are not doing that we should be doing, many of the responses were for programs we already do such as cooking, gardening, or travelogues. Again, this indicates we need to communicate better with this demographic.

They state that they are best reached through the eNews. If we want to attract seniors, then we should emphasize what would interest them in the article headline. For example that the program is being held during the day or that they will learn about a new technology that their grandkids know all about. A caveat to this, though, is that in the evaluation Cindy does at the end of programs, as of last year (this year's report is not yet done), by far participants hear of programs through the newsletter. Anecdotally, we can certainly tell when the newsletter has come out because of the influx of people registering for programs at the Ask Us Desk. This survey was also sent out via email, so the respondents were definitely email users.

The best time for programs is during the afternoon, a time that would limit attendance to primarily people who are retired or work only part time.

Topics for programs cover the gamut of subjects. What one person is especially interested in, art, for example, others have no interest in. Some of the individual comments express interest in types of programming that did not come up high in the survey. So continuing to offer an array of programs seems the best policy.

Generally, they did not express interest in work related applications such as spreadsheets or word processing—although these could have everyday applications. Oddly, attendance at word processing classes was one of the higher percentages. They were definitely not interested in programs with grandchildren. Either their grandchildren do not live in the area or they are looking for other activities to do with their grandchildren.

Attached is a list of all program topics we inquired about arranged by expressed interest from most popular to least.



Survey: Senior Survey

Report: Default Report

Survey Status		Respondent Statistics		Points Summary
Status:	Closed	Total Responses:	589	No Points Questions used in this survey.
Deploy Date:	06/01/2016	Completes:	587	
Closed Date:	06/22/2016	Partials:	2	

1. How long has it been since you used Indian Prairie Library?

	Responses	Percent
In the last month:	464	79.05%
In the last year:	94	16.01%
In the last five years:	28	4.77%
I never use the library:	1	0.17%
Total Responded to this question:		587 99.66%
Total who skipped this question:		2 0.34%
Total:		589 100%



**2. How do you use Indian Prairie Library? (Check all that apply)**

	Responses	Percent
I don't use the library:	9	1.53%
Check out books, movies, etc.:	524	89.27%
Attend programs:	269	45.83%
Read current materials (newspapers, magazines, etc.) in the library:	132	22.49%
Download or stream books, audio, magazines, or movies:	162	27.6%
Find information on investing, travel, consumer recommendations, etc.:	124	21.12%
Use the public computers:	81	13.8%
Use the meeting spaces:	57	9.71%
Use the Kids & Teens Department with my grandchildren:	73	12.44%
If other, please specify:	50	8%
Total Responded to this question:	587	99.66%
Total who skipped this question:	2	0.34%
Total:	589	100%

**2. How do you use Indian Prairie Library? (Check all that apply)**

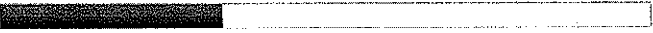
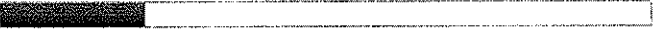



Response	Comments
1	drama reading group
2	attend Art exhibits
3	Use the copy machines. Donate books.
4	computer tech
5	find a quiet place to read and relax
6	I especially enjoy the art displays on the second floor as well the glass cabinets displays
7	Reference librarian for genealogy research
8	Tutoring
9	Tax forms
10	Get books for my classroom
11	Request audio books, attend occasional programs, Will download materials soon.
12	Every book I go in for you don't have and needs to be ordered. That's why I don't use the library much.
13	love the scanner!
14	I do a lot of my personal work at the Library, quiet, and I can make copies.
15	Volunteer
16	Love the programs. MISS the Big Read!
17	I use the scanner quite often.
18	Get new library card (new resident in area)
19	Checkout audio books
20	Ocassionally use reference librarians
21	Audiobooks
22	I use Adult Services to find information for me
23	I used to access some databases that you no longer offer.
24	I like to attend some of the movies screened by the library.
25	purchase books from friends of the library nook
26	Got assistance with research
27	Computer training courses
28	Business Reference Materials / Directories
29	On Line Technology Classes
30	use reference librarians for research help

- 31 Attend special presentations
- 32 ebooks
- 33 use printers,scanners
- 34 Find books. Amazing: this isn't included as a choice!
- 35 Used to use many of the other services listed but, due to time constraints, only check things out now. I hope this will change when I am retired and I can again participate in more offerings.
- 36 Love my encounters with the resource reference librarians
- 37 Quiet place to do work with my Laptop
- 38 Great Decisions
- 39 Canasta
- 40 Quiet space cubicles
- 41 Regularly scan used books and buy many - most important library service to me. Also rent new books occasionally.
- 42 Buy a lot of books from Friends of the Libray
- 43 make photocopies
- 44 Use scanner and printer
- 45 seed library
- 46 I get kindle books.
- 47 visit the wall displays on the second floor
- 48 tutoring ESL
- 49 use copier
- 50 Research

**3. Please indicate your interest in the following types of programs. (Check all responses that apply)**

	Have attended	Aware of	Interested in	Not interested	Total
Book discussion groups:	31(5.89%)	172(32.7%)	135(25.67%)	188(35.74%)	526
Current events discussion group:	10(2.02%)	150(30.3%)	115(23.23%)	220(44.44%)	495
Showings of recent movies:	53(10.23%)	134(25.87%)	153(29.54%)	178(34.36%)	518
How-to programs on crafts:	41(8.12%)	129(25.54%)	158(31.29%)	177(35.05%)	505
Presentations on art:	56(10.96%)	114(22.31%)	144(28.18%)	197(38.55%)	511
Presentations on history:	43(8.25%)	125(23.99%)	206(39.54%)	147(28.21%)	521
Presentations on science:	20(4.16%)	117(24.32%)	158(32.85%)	186(38.67%)	481
Presentations on travel:	46(8.98%)	120(23.44%)	218(42.58%)	128(25%)	512
Presentations on consumer information:	41(8.33%)	118(23.98%)	189(38.41%)	144(29.27%)	492
Musical performances:	76(15.08%)	106(21.03%)	181(35.91%)	141(27.98%)	504
Programs with my grandchildren:	36(7.81%)	62(13.45%)	108(23.43%)	255(55.31%)	461
Cooking programs:	53(10.86%)	83(17.01%)	166(34.02%)	186(38.11%)	488
Social media classes:	39(7.94%)	103(20.98%)	146(29.74%)	203(41.34%)	491
Word processing classes:	52(10.7%)	109(22.43%)	106(21.81%)	219(45.06%)	486
Spreadsheet classes:	40(8.37%)	109(22.8%)	110(23.01%)	219(45.82%)	478
iPad and other tablet classes:	57(10.94%)	115(22.07%)	195(37.43%)	154(29.56%)	521
			Total Responded to this question:	573	97.28%
			Total who skipped this question:	16	2.72%
			Total:	589	100%

4. Would you or someone in your household be interested in attending programs on the following topics? (Check all that apply)

	Responses	Percent
Woodworking: 	98	33.56%
Self publishing: 	63	21.58%
Needlecrafts: 	118	40.41%
Writing your story: 	89	30.48%
Painting: 	122	41.78%
Total Responded to this question:	292	49.58%
Total who skipped this question:	297	50.42%
Total:	589	100%

5.

Would you or others in your household be interested in the following technologies:

	I would use equipment/resources related to this	I would attend programs featuring this	Total
Create and edit photos:	133(36.04%)	236(63.96%)	369
Create and edit videos:	88(38.6%)	140(61.4%)	228
Create and edit music:	32(34.41%)	61(65.59%)	93
Create and edit podcasts:	17(25.37%)	50(74.63%)	67
Graphic design:	25(29.41%)	60(70.59%)	85
Popular Apps:	55(27.92%)	142(72.08%)	197
3D scanning:	50(43.86%)	64(56.14%)	114
3D printing:	63(40.38%)	93(59.62%)	156
Cut or etch 2D designs:	18(33.96%)	35(66.04%)	53
Computer programming (coding):	30(32.26%)	63(67.74%)	93
Building computers:	16(38.1%)	26(61.9%)	42
Electronic projects:	12(29.27%)	29(70.73%)	41
Robotics:	12(26.67%)	33(73.33%)	45
Virtual reality glasses:	25(34.25%)	48(65.75%)	73
		Total Responded to this question:	373 63.33%
		Total who skipped this question:	216 36.67%
		Total:	589 100%

6. What type of programming would you like to attend that you feel is missing in this community?

Responses:	Responses	Percent
[REDACTED]	136	100%
Total Responded to this question:	136	23.09%
Total who skipped this question:	453	76.91%
Total:	589	100%

6. What type of programming would you like to attend that you feel is missing in this community?

Response	Response Text
1	Gardening how to
2	Adult Ed classes such as cooking, crafting, language,
3	Cooking classes would be terrific. We have attended Aunt V's classes at the Twisted Olive in Naperville. She uses a hot plate instead of a stove and the sink isn't right there so a huge metal bowl filled with water works. FUN!! Singing / reading classes for small children focusing on fun with music.
4	additional classes to better utilize all programs now available on computers and iphone.
5	Music lessons Dieting Exercise for elders
6	More information on adopting children already in the US. More information on assisting veterans and senior citizens that made this country great.information on the welfare system that needs to be investigated for so much fraud and for too easy requirements.
7	I don't feel as if anything is missing. I just am not interested in anything.
8	Financial and retirement planning and discussion.
9	Very avid reader. I hate/resent waiting for a book (after reserving it) for two or more weeks when I see the same title in the "books for rent section", usually multiple copies. My taxes support the library and I'm happy to do it. I DO NOT feel you should place "new titles" for rent and force others to wait for multiple weeks to get a "free one".
10	You have a good variety
11	I'm busy right now but I do want to learn more about iPads and computers.
12	I need instruction on many fronts. I am not using my phone to its capacity. I only know the very basics about a computer.
13	This library works really hard to fulfill the needs. You lack nothing.
14	I think our library is simply terrific....no need for improvements!
15	SQL, JAVA or JAVA SCRIPT
16	Really enjoyed the craft day. Hope that is offered again.
17	I feel you cover all the bases.
18	Programs on safety, nutrition and health and wellness.
19	Year long sports discussions and activities
20	I am very satisfied with what is offered.
21	I attended a class on how to borrow books on my Kindle, and have the instruction sheet, but need a refresher course. So, keep offering those.
22	Intermediate knitting classes
23	see # 9. I don't like the tech drop-in but would like programs to explain all the new things to us. Roku, apple tv etc. They are out of the realm of every day and I would like a hands on class.
24	none. You offer everything.
25	I would like classes that have the student actually do something. I would be willing to pay for materials.
26	more computer skills classes including continued Windows 10 classes. Senior like me need to take certain courses like this more than once to absorb all the info. Windows 10 is extensive and should be offered at the library on an ongoing basis. Residents should not have to travel to the Oak Brook Microsoft store to take this course - please keep the Windows 10 class at the library location. Thank you.
27	Programs on architecture and more history programs,
28	The Big Read program was awesome! My friends and I attended most programs at our lib. (Indian Prairie) and other local libraries, Woodridge, Westmont, DG, Western Sp., etc. Reading the book and subjects connected to the book was one of the best things the lib. conducted. Music programs like, pianists and other musicians which we had more of in the past is missed. Perhaps some local speakers, authors, veterans, musicians, business people could be featured. Local talent. Great lib.
29	Seven wonders of the modern world.
30	Don't have enough knowledge to make that choice. Library has good people making these decisions. You all do a great job.
31	I have a hearing problem and find it hard to hear when in a large group. Small group in a small area would enable me to attend classes.
32	Explaining current social security rules. There are several different ways to draw your benefits. Which would be most advantageous? Especially with the new laws that took effect May 1st, 2016! I would be first in line! As would at least 4 of our neighbors. . . Please and thank you!
33	How to financial programs (taxes, saving for retirement, investing)
34	I think ALL seniors living in Darien should be allowed to use the library. A few select areas are not in the taxation area and we are






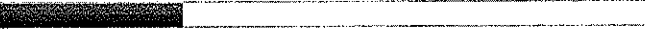


- 78 none
- 79 Using e-bay or Craigslist
- 80 The library has a very comprehensive library and associated classes and groups
- 81 Summer reading program for adults, more book author presentations, more hands on type hobby/craft related programs maybe related to a popular book
- 82 I really enjoy the art presentations. I try not to miss them.
- 83 STEM and MakerSpace activities to help understand what are grandchildren doing today with technology. Even our adult children have a minimum experience to these things. We did enjoy the Maker Fair this year and activities that went with it.
- 84 Senior groups in the daytime. I would be very interested in needle craft classes or a weekly needle raft group that just meets up at the library with the project of your choice to share, learn, or just visit while working on a favorite project. I do Swedish Weaving and although I don't know if I am qualified to teach it I would love to share this new found passion with others.
- 85 My family is not in that area and I will soon be moving. I could not attend most programs that I was interested in because I worked. I am now retired so I will review those programs before I move.
- 86 I am recently retired and have not yet taken advantage of all that is being offered so I cannot honestly say what programs might be lacking.
- 87 I think you have covered it all
- 88 Poetry reading, discussion
- 89 Stream tv shows and movies
- 90 Any info for senior living,
- 91 STEM and other new technologies that our grand children are learning today. We attended the STEM COM at cod & there just as many parents and grandparents there.
- 92 Local leaders addressing the community
- 93 If target audience is senior, offer topics specific to needs, I.e. annuity inf, investment, (1 offered was very poor but well attended), community services available, auto buying. Create a focus group which will appeal to those interested.
- 94 Website design
- 95 None
- 96 Being close to retirement I would really like to attend meetings on investments and how to invest while retired
- 97 A van to pick up housebound elderly
- 98 Travelogues. More frequent movies.
- 99 see above
- 100 Historical perspectives of current events/conflicts; informational talks on countries, art, places of interest; virtual museum tours
- 101 Sr. Social time 1x/wk with library staff to discuss interesting books, movies, perhaps with coffee and...
- 102 I would like to see more senior classes or groups in the evening since I am a senior that works
- 103 Current discussion group.
- 104 I dont know
- 105 Beginning bridge (card game)
- 106 Nothing your reference department is the greatest.
- 107 Day trips. Guest speakers. I have seen extremely interesting offerings by the Glenview Public Library.
- 108 more on information literacy
- 109 I think the library does an excellent job offering a variety of programs.
- 110 You do a good job with your offerings
- 111 Mahjong
- 112 DRIVERS ED REVIEW
- 113 The library is great for books, movies and audio books, both discs and downloads to my Iphone. The staff is outstanding and always willing to get up from their work and help me look for or find what I want.
- 114 Health, yoga, meditation classes?
- 115 Historical re-enactment presentations, like you did one time with an actor portraying Franklin D. Roosevelt. It was not only entertaining but very informative.
- 116 I think the library currently offers a wide range of programs.
- 117 Spanish language classes! I would like to see a program where an English speaker teaches/tutors English to ESL student and the student teaches his language to the English speaker. Perhaps as a match-up program, meeting at the library. Gardening classes (You do this already) more please Reaching out to the community projects (you do this already with the Food Growing Project) but more projects.
- 118 Cooking
- 119 Entrepreneur and small business resources. I have to travel as far as Schaumburg Public Library and Arlington Heights Public Library to access these resources and be in a community of entrepreneur colleagues.
- 120 Crafts Hands on art activities Exercise classes
- 121 theater/character presentations



- 122 Not sure
- 123 Old movies and discussion
- 124 More Travelogues, Book reviews, Bridge classes for intermediate and duplicate players.
- 125 I think you do a good job and only wish I could attend more of the programs but my working hours and distance from the location make it hard to attend
- 126 You provide a huge variety of programs. I am still working so summer classes are best for me. My computer skills are very limited. I need to learn basic things like modifying the size of clip art. I would like to learn how to use photo shop or a similar program. (I used your program at the library but realized that I needed to really "play with it" in order for it to be useful to me.) It would be nice if I could print off labels for my Christmas cards. Simple stuff like that
- 127 I would be interested in some of the above items however I'm 85 years old, and would be afraid that I would not be quick enough to learn so many new things and that would slow others more qualified to learn so much faster. Age can sometimes be a problem. Thanks for listening.
- 128 Cooking healthier - adding protein
- 129 I attended a program from Morning Star. I am interested in other financial programs.
- 130 More financial seminars
- 131 Spanish class
- 132 I think our library offers a wide variety of programs and I can't think of any others that you should offer.
- 133 I have asked for classes for Windows 8, but was told they didn't have any.
- 134 I need computer classes.
- 135 I am so glad we have this library here, taxes are well worth it for what you provide, I just need to use it more.
- 136 I like the library very much. I plan to start reading books this winter. I have had many things going on in my personal life that have left me with scant time on my hands.

7. What are the most convenient times for you to attend a program at the library? (Check all that apply)

	Responses	Percent
Weekday morning: 	254	47.21%
Weekday afternoon: 	322	59.85%
Weekday evening: 	254	47.21%
Saturday morning: 	106	19.7%
Saturday afternoon: 	128	23.79%
Sunday afternoon: 	150	27.88%
Total Responded to this question:	538	91.34%
Total who skipped this question:	51	8.66%
Total:	589	100%

8. What type of device do you use to read eBooks? (Check all that apply)

	Responses	Percent
I don't read eBooks:	242	42.91%
Kindle:	159	28.19%
iPad:	138	24.47%
Android tablet or eReader (Samsung Galaxy, Google Pixel, etc.):	63	11.17%
If other, please specify:	58	10%
Total Responded to this question:	564	95.76%
Total who skipped this question:	25	4.24%
Total:	589	100%

8. What type of device do you use to read eBooks? (Check all that apply)

Response	Comments
1	Don't know how, but would if I could
2	PC laptop
3	nook
4	nook, iPhone
5	iPhone
6	iPhone
7	Nook
8	I have a Kindle, but I don't really use it. I need to learn how to borrow books from the library using it.
9	I have a Kindle App for my laptop
10	My kindle broke, so ☹
11	Will buy device soon to listen to eBooks , currently audio books
12	Kindle app on iPhone.
13	Nook
14	thinking about getting an iPad
15	This library has a terrible selection of e-books. I don't even bother to check anymore!
16	Nook
17	Nook
18	iPhone
19	Nook
20	Android phone
21	Audio books on iPhone blue toothed to car
22	Nook
23	Kindle app on Android tablet & phone
24	Nook
25	nook
26	I still like to read the books...
27	Kindle app on iMac/iPad/iPhone
28	my eyes and my brain
29	Nook
30	Laptop
31	Nook
32	the actual bok
33	nook
34	.audio books
35	Nook
36	Nook
37	nook

- 38 I use Audio CD's from the library to listen to in my car.
- 39 Short reads on iPhone ... also on MacBook
- 40 Droid phone, desktop
- 41 iPhone
- 42 books
- 43 Nook
- 44 computer
- 45 Nook
- 46 Windows with Kindle app, Nook
- 47 I do download audio books to my Iphone: I listen in mostly my car
- 48 Nook
- 49 laptop
- 50 I am interested. So far, use audio books.
- 51 kobo
- 52 Nook
- 53 I would be interested in learning how to read ebooks
- 54 laptop
- 55 I have a Nook and was concerned about trying it--but I really am happy with it. I just need help now and then and your library staff has been a GREAT help with that. Thanks for that feature.
- 56 Nook
- 57 Nook
- 58 I prefer books on CD.

9.

Are you interested in downloading or streaming any of the following from the library? (Check all that apply)

	Responses	Percent
Books:	309	74.28%
Magazines:	176	42.31%
Music:	128	30.77%
Audiobooks:	161	38.7%
Movies and television shows:	206	49.52%
If other, please specify:	22	5%
Total Responded to this question:		416 70.63%
Total who skipped this question:		173 29.37%
Total:		589 100%

9.

Are you interested in downloading or streaming any of the following from the library? (Check all that apply)

Response	Comments
1	no downloading or streaming desired
2	I don't know how to download.
3	What is streaming?
4	A presentation to show me what devices to buy for ebooks
5	I would like to know more about these
6	n/a to all
7	Would need to learn how from a class
8	need to learn how
9	Not sure of terms--I do audio e-boks
10	not at this time
11	Unfortunately, I don't do any of that. But I would like to learn.
12	I don't understand the basic details of streaming.
13	Not sure...
14	I would like to download audio books on my iPad but I don't know how
15	Please do not stop buying books on CD, I love them for my driving time.
16	use hoopla
17	not interested
18	no
19	I don't know because I do not know how it is done
20	I would like to learn how to stream.
21	I'm not sure what streaming actually is.
22	Don't know how to do that

**10. What is the best way to let you know about programs and services from the library?**



	Responses	Percent
Library newsletter (mailed quarterly to households):	168	29.17%
Library eNews (sent by email):	376	65.28%
Senior newsletter (available inside the library):	14	2.43%
If other, please specify:	18	3.12%
Total Responded to this question:		576 97.79%
Total who skipped this question:		13 2.21%
Total:		589 100%

**10. What is the best way to let you know about programs and services from the library?**

Response	Comments
1	Web site
2	email
3	Texting
4	email
5	Why not send the senior newsletter by email as well???
6	Emails
7	email
8	I didn't even know that there was a Senior newsletter.
9	NOTE: Please INCREASE the font size of the "Library Hours" on front doors. Can't read them from the driveway.
10	email
11	Email
12	mail
13	e Mail
14	all of the above
15	I did not know about the Senior newsletter. I will look for it. Thank you.
16	Email
17	email :
18	e-mail if possible, but I don't want to give it out unless it's requested, although I use it to order ebooks

11. What is your age?		Responses	Percent
50-54:		22	3.77%
55-59:		60	10.27%
60-64:		110	18.84%
65-69:		160	27.4%
70-74:		127	21.75%
75-79:		63	10.79%
80+:		42	7.19%
Total Responded to this question:		584	99.15%
Total who skipped this question:		5	0.85%
Total:		589	100%

12. I am:

	Responses	Percent
Male: 	175	30.22%
Female: 	404	69.78%
Total Responded to this question:	579	98.3%
Total who skipped this question:	10	1.7%
Total:	589	100%



13. What town do you live in?

	Responses	Percent
Burr Ridge:	60	10.22%
Darien:	290	49.4%
Willowbrook:	182	31.01%
If other, please specify:	55	9.37%
Total Responded to this question:		587 99.66%
Total who skipped this question:		2 0.34%
Total:		589 100%

13. What town do you live in?

Response	Comments
1	Unincorporated Downers
2	Willow Springs
3	Clarendon Hills
4	Indian Head Park
5	Indian Head Park
6	downers township
7	Timberlake (unincorporated Hinsdale)
8	Unincorporated DuPage County Burr Ridge zipcode
9	Indian Head Park
10	Unincorporated Hinsdale
11	Plain City
12	Park Place
13	Unincorporated Downers Grove Township
14	Unincorporated
15	Unincorporated DG township near Darien.
16	Willow Springs
17	Downers Grove (unincorporated)
18	Indian Head Park
19	Downers Grove
20	Unincorporated DuPage County
21	Indian Head Park
22	Hinsdale post office area
23	clarendon hills
24	Unincorporated Downers Grove
25	Unincorporated Downers Grove
26	DuPage County 60516
27	unincorporated Downers Grove
28	La Grange Highlands
29	Downers Grove (unincorporated)
30	Unincorporated Downers
31	Indian Head Park
32	La Grange Highlands
33	Loveland, Colorado
34	unincorporated LaGrange
35	Lagrange Highlands
36	Unincorporated Hinsdale
37	unincorporated twp.
38	Clarendon Hills
39	Unincorporated

40	Indian Head Park
41	Unincorporated Downers Grove Township
42	Indian Head Park
43	Claredonhills
44	Indian Head Park
45	Indian Head Park
46	Indian Head Park
47	Hinsdale
48	Adjacent suburb - no library. I pay for a non-resident card.
49	La Grange Highlands
50	Clarendon Hills
51	Homer Glen
52	Unincorporated Darien
53	Unincorporated (Timberlake)
54	Fort Myers ,FL
55	Unincorporated Downers Grove Township, Darien mailing address

Circulation Services  
June 2016

Total checkouts and renewals for June were very close to the number from last year. We had 71,568 this year as compared to 71,702 last year. Electronic circulation was up 5,037 circulations this year while we had 4,184 circulations last year (+20%).

ILL's processed were up 3%. We processed 8,534 this year and 8,305 last year.

Patron visits were up 2% from last year (41,947 this year compared to 41,009 last year)

A total of 8,088 holds were placed in June. Patrons placed 5,988 (74%) holds while staff placed 2100 (or 26%) holds.

26,499 items were checked out or renewed by staff at the desk. This is 37% of total checkouts/renewals. 32,409 items were checked out or renewed by patrons at one of our self-check machines, 7,623 items were renewed by patrons through enterprise and 5,037 items were electronically checked out by patrons – for a total of 37,377 items checked out through some sort of self service. This is 63% of total checkouts/renewals.

June was a typically busy June. Once the summer reading program starts, our department gets extremely hectic. The staff at the Check Out desk work non-stop issuing library cards and checking items out. Our pages work very hard to keep up with the returns, but we are still usually a day behind.

SVA (automatic phone calls) went live on June 6. This means that we are no longer personally calling patrons to let them know that their holds are ready for pick up. This has freed up staff to do other duties. Patrons seem to be adjusting well. A few patrons have commented that they do not like to answer the phone if they don't recognize the phone number that is calling. (SWAN has assured us that most caller IDs will show "Local Library"). We are working with patrons on this and the ones that really are not comfortable, we are offering to switch them to email notification or even to text notification.

Patrons are now able to receive their notices in Spanish or Polish (accept for SVA calls). We revised our library card registration forms to allow patrons to let us know if they are interested in Spanish or Polish instead of English. SWAN is working on other languages as well.

Jamie, Ann and I met with three self check vendors – 2 in June and 1 in July. We are now sorting through the information they gave us as well as researching questions as they come up.

We are moving forward with becoming a Passport Acceptance Facility. The staff that will become Acceptance Agents, need to show me their passport or their birth certificate as proof of their American citizenship. Once I have all of that, we will start scheduling training. I am hoping to have this program up and running sometime in the fall.

We hired a new Circulation Associate – Nikki Kitley. Nikki actually worked as a Page for us several years ago. We are excited to have Nikki back on our team. Luella Lafayette, an Assistant Supervisor, has resigned effective September 2. The position is currently posted.

Workshops and Meetings Attended:

- 6/6 Head of Adult Services Interview
- 6/7 Marianne Ryan and Natalie Williams – discuss National Library Card Month (Sept)
- 6/7 Head of Adult Services Interview
- 6/8 Head of Adult Services Interview
- 6/9 One on One with Jamie
- 6/9 Ann Stovall and Natalie Williams – discuss STEM Kits
- 6/9 Head of Adult Services Interview
- 6/10 Ann Stovall – discussed Lost/Lost Assumed Items
- 6/10 Envisionware Self Check vendor– Jamie and Ann
- 6/13 How to Fest Meeting
- 6/14 Department Heads
- 6/15 Circulation Department Meeting – 1:00 and 5:00
- 6/16 Bibliotheca Self Check vendor – Jamie and Ann
- 6/20 Ann Stovall – discussed self checks
- 6/22 Interviews for Circulation Associate position (3 interviews)
- 6/28 Department Heads
- 6/29 Circulation Managers Meeting – Melrose Park Library
- 6/30 Orientation for Nikki Kitley (New Circulation Associate)

Debbie Sheehan  
Head of Circulation Services

Month	Circ Stats										
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
July	68,182	69,450	70,056	79,189	84,907	84,936	86,301	87,216	87,602	80,022	75,425
Aug.	66,665	67,898	64,625	72,584	80,592	77,314	84,118	80,915	77,621	72,824	67,971
Sept.	55,283	53,975	55,798	62,798	69,066	71,475	70,089	67,864	65,873	64,241	57,006
Oct.	55,646	58,620	63,670	66,511	75,131	42,400	71,702	74,123	70,857	65,894	60,141
Nov.	55,000	55,020	59,559	66,395	71,373	53,470	67,626	71,019	68,912	64,203	59,906
Dec.	46,961	50,059	51,403	59,953	64,351	67,699	67,864	66,499	62,642	62,656	56,512
Jan.	60,336	60,832	64,730	72,058	76,341	77,035	74,604	78,554	71,590	69,608	64,231
Feb.	57,337	54,435	62,086	69,661	71,385	69,341	73,132	70,512	65,225	60,286	60,625
Mar.	67,087	65,230	70,477	80,579	81,058	83,103	79,502	78,612	74,816	64,857	65,904
Apr.	55,281	57,505	64,763	73,007	72,010	68,953	73,470	71,161	68,376	71,904	60,424
May	54,656	54,410	62,724	68,994	67,337	72,416	69,927	67,429	61,687	62,018	58,528
June	69,165	67,386	74,029	84,888	87,748	87,635	83,339	79,392	74,986	71,702	71,568
Renewals through the weppack not included before				1,284							
				Electronic Circulation	3,852						
Yearly											
Total	711,599	714,820	763,920	857,901	905,151	855,777	901,674	893,296	850,187	810,215	758,241
*Missing data--used an average number to get a total											
Indicates highest number for that month											
Indicates library was closed partial months for construction											

# TECHNICAL & TECHNOLOGY SERVICES BOARD REPORT June 2016

## Improvements for Public & Strategic Goals

- Adult Internet Computers/Catalog Stations -- The monitors on these computers were upgraded to new widescreen 21.5 inch monitors to provide better viewing experience and better compatibility with web and catalog content.
- New Website- On June 13 we launched the new website. We had several library drop-ins the week before and after the launch of the website, in which we asked patrons what they currently do on our website and showed them where to find it now. We received great feedback and everyone seemed to like the new look.
- Sound Music Fest Videos Dave interviewed all performers and recorded their performances. He then made seven videos including an overall promotional video. The videos were added to our YouTube channel and we had reached a total of 468 views in the first week.

## Technical Services Projects

- Spine Labels – (Ann/Anna) Our current printer for printing spine labels is old and becoming less reliable. I ordered thermos Dymo printers which will save us money on ink. Starting in July members and staff will see a difference in reading the spine label as they are clearer, darker and fade resistant.

## Technology Services Projects

- Website Host (Ann/Dave) – In the process of launching our new site we had a problem with our current web host so I made the decision to switch to Rothen who our web developer recommended. Rothen has expertise working with our website back-up software, it is easier to manage all websites, overall performance is faster (pages load more quickly) and cost for hosting was \$380 for the year. (currently paying \$600)
- iPod Touch- (Dave) To make it easier for Kids & Teen staff to take photos and video during their Summer Reading programs we ordered an iPod touch.

## **3D Printing**

- Received 15 print requests and 15 of them were successfully printed.
- Most interesting objects printed: Father's Day sign; tie hanger and candy cookie cutter.

## **Wi-Fi Usage**

- 5,913 Wi-Fi total connections; 5,122 were from patrons using their own device.

- Website Host (Ann/Dave) – In the process of launching our new site we had a problem with our current web host so I made the decision to switch to Rochen who our web developer recommended. Rochen has expertise working with our website back-up software, it is easier to manage all websites, overall performance is faster (pages load more quickly) and cost for hosting was \$380 for the year. (currently paying \$600)

## Community

- The Technology Center staff is starting to save discarded newspapers for a local animal shelter. A volunteer from the shelter picks up the newspapers.
- The videos Dave created for the Sound Music Fest was shared with the Gift of Carl Foundation.
- Dave met with a library member to go over iMovie and YouTube.
- T.J. met with two library members this month. He assisted one with converting slides to digital images and the other he assisted with a Global entry/passport application.
- We accepted an Optron Magnifier as a donation from a patron, Barry Miller. At this time, we are keeping it as a spare in case something goes wrong with our existing magnifying reader.

## Contributing to the Profession

- I shared information on our ebook checkout with the Head of Technical Services at Vernon Area Public Library.
- I responded to an email request for information on our Roku circulating service from a librarian at Benbrook Library in Texas.

## Continuing Education

- T.J.- Webinars: Coaching Skills for Library Supervisors: Building a Performance Culture One Employee at a Time; The Essentials of Library Supervision.
- T.J. finished his four training shifts on the Adult Ask Us desk. This completes his training and will be scheduling a regular four hour shift on the desk starting in July.
- I trained T.J. how to process a job on the 3D printer.
- T.J. sat in on Tyler's 3D printing class to see his approach on teaching it, and learn more about the software that lets you edit existing 3D designs and make them your own.
- April trained Jane and Natalya on adding ordered items to library catalog. June
- I trained Anna and Martha on how to use the new spine label printing software.

## Meetings

June 1- Dave met with Jez to discuss technology programming.

June 2- T.J. and Dave met with Jamie to discuss technology workroom renovations and Dave's Summer Reading video project.

June 6 – T.J. met with Maria and Stacey to go over their support for computer classes.

June 7, 21 - Weekly meetings with T.J.

June 9- Dave met with Laura and Nancy to discuss the Foundation website.

June 9- Met with Debbie S. and Natalie to discuss circulation of S.T.E.M. kits.

June 10- Met with Debbie S. to go over what to do with lost/lost assumed items.

June 10, 16 - Self-check vendor demos with Debbie S. and Jamie.

June 13- T.J. attend the How to Expo Committee Meeting

June 13, 23, 29 – Meetings with Jamie.



June 13, 16- Met with Dave to discuss the website and projects.  
 June 14, 28- Department Head Meeting  
 June 15- Meetings with Brett  
 June 16- T.J. met with Shirley to discuss performance review process  
 June 17- Technology Center staff monthly meeting. Attendance: T.J., Ann, Dave, Jason, Audra, Hugh, Carol.  
 June 17, 30 - Bi-weekly meetings with Anna  
 June 20- T.J. met with Jennifer to go over eLibrary training for Help Desk associates.  
 June 21- T.J., Dave and I met to discuss fall computer class offerings.

**Programs & Classes**

- In June we offered classes seven classes. Total attendance: 58
- T.J., Dave and I met to discuss upcoming computer classes and programs. Members will have a variety of more than 23 technology classes and programs to choose from this fall. There will be new classes including creating your own kitchen gadgets using our 3D printer, App Attack which featuring apps on a specific topic and a Tech Boomers Learning Lab, as well as some of our more popular classes such as Excel and iPad/iPhone.

<u>Day/Time</u>	<u>Class/Program</u>	<u>Length (Hours)</u>	<u>Instructor</u>	<u>Attendance</u>
Tues. 6/7, 4 p.m.	Intro to Windows 10	2	Sandi	12
Tues. 6/7, 6:30 p.m.	Excel Basics, Part 1	2	Ron	9
Wed. 6/8, 10 a.m.	Facebook 101	2	Dave	4
Thurs. 6/9, 4 p.m.	Intro to Word	2	T.J.	8
Thurs. 6/9, 6:30 p.m.	Excel Basics, Part 2	2	Ron	8
Sat. 6/11, 10 a.m.	iPad/iPhone 101	2	Dave	14
Thurs. 6/23, 7 p.m.	Tech Talk : Google Cardboard/Virtual Reality	1.5	Ann	3

Ann M. Stovall, Head of Technical & Computer Services, July 14, 2016

Youth Services  
Monthly Report to the Board  
June 2016

**4<sup>th</sup> Annual - The Sound**

Heidi Estrada and Tyler Works worked with the TAB (Teen Advisory Board) to plan the fourth annual The Sound. Heidi met with a member of The Sound committee to listen to submissions and review applications from bands and solo artists. Tyler Works trained two teens from the Hinsdale South High School A/V Club to do the sound engineering at the event. The Sound was very successful and record numbers were in attendance. The Gift of Carl organization supplied \$500 in prize money and one of the founders, Rob Villaume, was so pleased with the event he said that he wanted to increase the prize money for next year. The Fran Center also helped sponsor this year's event by donating money to help us purchase our own monitors, cables, and microphones.

**Seed Library**

Number of Checkouts: 41

Number of Seed Packets Checked Out: 82

*(Supporting Strategic Plan: 2.3 The library provides opportunities for learning, exploration, creativity and enjoyment. 2.4 The library introduces new technologies and provides opportunities for residents to experiment.)*

**WouldShop™**

There were three activities in the WouldShop this month. The overall theme is "What Can You Make With..." and we will roll out a different craft supply item each week. June featured foam shapes, duct tape, and feathers. The simplicity of the theme helps us to freshen the space regularly while also giving us an opportunity to recycle supplies that have been left over from various programs.

**Displays**

Heather created two sets of book displays in June. The first set was "I Feel Silly" (Early Literacy) and "Time Travel" (Mid-Kids). The second set book displays was "Elephants on Parade" (Early Literacy) and "Theater Stories" (Mid-Kids).

Heather's "Mid-Kid Picks" bookmarks were made available starting in June for kids to submit a review of books they have read for other patrons. As bookmarks are turned back in, they will be displayed near the Junior Novels section with the bookmark reviews.

Heidi worked with Theresa in marketing to create table signs to advertise Crafternoons. Each week features a different activity, and Heidi wanted to make sure each activity was highlighted to teens using the space. So far teen participation in the program has been consistent.

**Programs**

In June, we presented 73 programs at IPPL with 1,956 people in attendance. We also presented 19 events, not including presentations or meetings, out in the community reaching another 665 people. (These 19 events are listed under the Community section.) All together we presented 92 programs, reaching 2,621 people. This is an average of 28.5 people at each event.

Date	Description	Staff	Attendance
2-Jun	Whole Foods Storytime	Katie	27
4-Jun	Gaming Lock-In	Tyler	56
4-Jun	Building Community Event - Legos, Toobalinks, Strawbees, Keva Blocks	Katie, Natalie, Mary Kay, Jane	79
6-Jun	STEM Buddies Orientation	Tyler	11
6-Jun	All Ages Storytime	Heather	58

7-Jun	Chess Club VolunTEEN Coach orientation	Monica, April	12
7-Jun	Chess Club VolunTEEN Monitor orientation	Monica, April	4
7-Jun	Shake, Shimmy, & Dance	Katie	78
8-Jun	VolunTEEN Book Buddies orientation	Monica	6
8-Jun	Wee Read (10 Children + 11 Adults)	Jane	21
8-Jun	Garden Buddies Orientation	Natalie	7
9-Jun	Chess Club Volunteen Coach orientation	Monica, April	14
9-Jun	VolunTEEN Book Buddies orientation	Monica	11
9-Jun	Garden Buddies Orientation	Heidi, Natalie	4
11-Jun	Stories Together	Monica	13
13-Jun	All Ages Storytime	Heather	38
13-Jun	STEM Buddies-Pico Boards 2:00	Monica, Tyler	24
13-Jun	STEM Buddies-Pico Boards 3:00	Monica, Tyler	28
14-Jun	Hacking Electronics	Tyler	11
14-Jun	Coding Club, 4-6	Tyler	9
14-Jun	Book Buddies	Monica	29
14-Jun	Chess Club	Monica, April	34
14-Jun	Chess Club	Monica, April	27
14-Jun	Shake, Shimmy, & Dance	Katie	74
15-Jun	Design Lab: Vinyl Cutter	Tyler	17
15-Jun	Wee Read (13 Children + 14 Adults)	Jane	27
15-Jun	Garden Buddies	Natalie	23
16-Jun	Coding Club, 1-3	Tyler	11
16-Jun	Coding Club, 1-3	Tyler	17
16-Jun	Coding Club, 4-6	Tyler	12
16-Jun	Book Buddies	Monica	33
16-Jun	Painted Lady Butterfly Release	Katie	37
17-Jun	Minecraft Club	Tyler	24
18-Jun	Stories Together (farmer)	Mary Kay	23
20-Jun	All Ages Storytime	Heather	49
20-Jun	STEM Buddies-Polymers: goo & magnetic goo 2:00	Monica, Tyler	31
20-Jun	STEM Buddies-Polymers: goo & magnetic goo 3:00	Monica, Tyler	26
20-Jun	Crafternoons – T-shirt	Heidi	10
20-Jun	Anime Addicts	Heidi	18
20-Jun	Garden Buddies	Natalie	20
21-Jun	Coding Club, 4-6	Tyler	8
21-Jun	Hacking Electronics	Tyler	12
21-Jun	Book Buddies	Monica	21
21-Jun	Chess Club	Monica, April	42
21-Jun	Chess Club	Monica, April	25
21-Jun	Shake, Shimmy, & Dance	Katie	72
22-Jun	Wee Read (9 Children + 11 Adults )	Jane	20
22-Jun	Garden Buddies	Natalie	21
23-Jun	Coding Club, 1-3	Tyler	11
23-Jun	Coding Club, 1-3	Tyler	20
23-Jun	Coding Club, 4-6	Tyler	12

23-Jun	Book Buddies	Monica	30
24-Jun	Pokken Tournament	Tyler	13
25-Jun	Stories Together ( 7children + 10 adults)	Jane	17
27-Jun	STEM Buddies	Tyler	29
27-Jun	STEM Buddies	Tyler	28
27-Jun	All Ages Storytime	Heather	39
27-Jun	STEM Buddies-Surface Tension 2:00	Monica, Tyler	29
27-Jun	STEM Buddies-Surface Tension 3:00	Monica, Tyler	30
27-Jun	Crafternoons - Mod Podge Jars	Heidi	14
27-Jun	Garden Buddies	Natalie	22
28-Jun	Coding Club, 1-3	Tyler	7
28-Jun	Hacking Electronics	Tyler	10
28-Jun	Book Buddies	Monica	27
28-Jun	Chess Club	Monica, April	53
28-Jun	Chess Club	Monica, April	27
28-Jun	Shake Shimmy	Jane	60
29-Jun	Design Lab: 3D Printing	Tyler	13
29-Jun	Wee Read (16 children + 16 adults)	Jane	32
29-Jun	Girls' Night In	Heidi	13
29-Jun	Garden Buddies	Natalie	21
30-Jun	Coding Club, 1-3	Tyler	15
30-Jun	Coding Club, 1-3	Tyler	14
30-Jun	Coding Club, 4-6	Tyler	12
30-Jun	Book Buddies	Monica	32
30-Jun	Giant Yahtzee on the lawn	Mary Kay & Jane	52
TOTAL:			1956

(Supporting Strategic Plan: 2.3 The library provides opportunities for learning, exploration, creativity and enjoyment. 5.1)

## Community

Date	Description	Staff	Attendance
1-Jun	School SRC presentation	Monica	200
1-Jun	Gower West Summer Step Up presentation	Katie, Natalie	30
1-Jun	Call to Action - Creating kid's food drive with Gower	Natalie	16
1-Jun	Meeting with Christina Komer, Marketing Director of BR Village Center at summer programming	Natalie	2
2-Jun	Whole Foods Storytime	Katie	27
7-Jun	Hinsdale South High School Book Club	Heidi	5
7-Jun	Garden Planning with Cynthia from Good Worx	Natalie	
8-Jun	Famer's Market - SRC and Seed Library	Natalie, Tyler	19
9-Jun	Elizabeth Ide STEAM Night Planning	Tyler	2
9-Jun	Family Night-Community Garden Event with Good Worx	Natalie, Monica	39
13-Jun	Chick-fil-A (21 Children + 12 Adults)	Jane	33
13-Jun	Garden Buddies with Good Worx	Natalie	18
14-Jun	STEM in the Park	Jane	7
15-Jun	Darien Historical Society Ice Cream Social All Ages Storytime	Heather	20

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15-Jun	Garden Workshop with Good Worx and School of Deaf and Hard of Hearing	Natalie	27
16-Jun	Park after Dark Event with Naperville Astronomical Society	Natalie, Tori	23
20-Jun	Goddard Storytime	Katie	31
20-Jun	Goddard Storytime	Katie	38
20-Jun	Goddard Storytime	Katie	37
20-Jun	Storytime/STEM activities	Mary Kay & Tori	50
24-Jun	Darien Park District Movie in the Park	Heidi, Mary Kay	32
25-Jun	The Sound - sponsored by The Gift of Carl and the Fran Center	Heidi, Tyler, Natalie	150
27-Jun	Darien Park District Day Camp Storytime (3-5 year olds)	Heather	24
27-Jun	Storytime/STEM activities	Mary Kay & Tori	55
29-Jun	Text Art with Gower District #62 teachers	Natalie, Monica	13
29-Jun	3D Illustrations with Gower District #62 teachers	Natalie, Monica	20
<b>TOTAL:</b>			<b>918</b>

*(Supporting Strategic Plan: 3.1 The library is visible in the community. 3.2 The library creates partnerships throughout the community that provide mutual benefits and enhance the community.)*

### Summer Programming at Willowbrook Corner (WBC)

Mary Kay and Tor Benes planned and executed two storytimes with STEM activities for the WBC at Anne M. Jeans school. The first week they taught the students about electricity and batteries by doing an experiment with lemons and coins. The second week they created 3D books with the children and they practiced writing and spelling. Natalie Williams set up the partnership and formatted the handouts for the weekly lesson plans.

### Contributing to the Profession

Date	Description	Staff
17-Jun	ALSC Blog Post	Katie
26-Jun	ALSC Public Awareness Committee Meeting	Katie

### Continuing Education

Date	Description	Staff
16-Jun	Media Mentors Webinar	Tyler
16-Jun	Webinar: Media Mentors: Helping Children Build Literacy Skills for the Digital Age	Katie
22-Jun	ALA Annual	Katie

*(Supporting Strategic Plan: 4.1 The library provides a collaborative, supportive workplace and staff are confident in their ability to serve guests.)*

### Meetings & Planning

Date	Description	Staff
1-Jun	STEM Buddies planning meeting	Monica, Tyler
1-Jun	SRC decorations meeting - Creating mobile	Jane, Katie
1-Jun	Teen Intern - Adrian Herath - Orientation	Natalie, Adrian
3-Jun	SRC decorations meeting - Creating prize book shelving	Jane, Mary Kay
6-Jun	One on One with Jamie	Natalie
6-Jun	Adult Dept Head Interview	Natalie
7-Jun	Adult Dept Head Interview	Natalie

7-Jun	Teen Intern - Adrian Herath - Orientation Continued	Natalie, Adrian
7-Jun	Meeting with Deb S and Marianne about Library Card Month	Natalie
8-Jun	Sound Technicians Run Through	Tyler
8-Jun	Adult Dept Head Interview	Natalie
9-Jun	Adult Dept Head Interview	Natalie
9-Jun	Meeting with Ann S and Deb S about circulating kits	Natalie
10-Jun	New Website Lobby Demo	Tyler
13-Jun	WBC meeting	Mary Kay, Natalie, Tori
13-Jun	How-To Expo Meeting	Natalie
14-Jun	Communico Demo	Tyler, Natalie
14-Jun	Dept Heads	Natalie
15-Jun	Board Meeting Presentation about SRC	Natalie
16-Jun	One on One with Jamie	Natalie
18-Jun	The Sound Committee	Heidi
21-Jun	Dustin Cerny - Boy Scout Badge Meeting	Natalie
24-Jun	Makerspace Tools	Tyler
24-Jun	Jane and Heather conferred about "Good Dino" program	Jane, Heather
24-Jun	Jane and Mary Kay created score card templates for Yahtzee program	Jane, Mary Kay
28-Jun	Dept Heads	Natalie
29-Jun	Three Month Evaluation	Heidi, Natalie
29-Jun	Local Authors Event planning with Cindy	Natalie
30-Jun	One on One with Jamie	Natalie

## Pages

Tyler worked with the pages this month to develop a standardized shelf reading log. It seems to be working well so far. The pages have found a number of mistakes in the different areas they are currently shelf reading. It is our hope that by correcting these mistakes regularly we will make the collection more user friendly.

Due to summer reading, the volume of returned materials has significantly increased. The Youth Pages are doing a commendable job of keeping up with this increase and also completing their other duties.

*Submitted by Natalie Williams, Head of Youth Services 7/3/2016*

STATISTICS FOR	Jun-16	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<b><u>Circulation</u></b>					
Adult	38,273	37,660	433,864	475,374	-8.73%
Teen	4,400	3,842	36,113	42,524	-15.08%
Kids	23,858	26,016	235,063	245,031	-4.07%
TOTAL	66,531	67,518	705,040	762,929	-7.59%
Electronic Circulation	5,037	4,184	53,201	47,286	12.51%
GRAND TOTAL CIRC.	71,568	71,702	758,241	810,215	-6.41%
% Reciprocal Borrowing	13%		13%		
Patron Visits	41,947	41,009	434,221	441,134	-1.57%
<b><u>Current Cards</u></b>					
Resident	246	242	21,083	22,230	-5.16%
Non-Resident	75	79	959	900	6.56%
TOTAL	321	321	22,042	23,130	-4.70%
Non-Resident Households	38	51	502	489	2.66%
<b><u>Patron Assistance</u></b>					
Adult - Reference	3,491				
Kids - Reference	1,870	2,027	16,825	16,067	4.72%
Technology - Reference	821				
TOTAL REFERENCE	6,182	5,786	57,095	54,361	5.03%
Adult - Other	853				
Kids - Other	4,574	2,838	25,518	19,925	28.07%
Technology - Other	142				
TOTAL OTHER	5,569	5,247	47,607	45,231	5.25%
GRAND TOTAL ASST.	11,751	11,033	104,702	99,592	5.13%
<b><u>ILL/Reserves</u></b>					
Holds	8,088	7,954	94,597	* 87,032	8.69%
ILLs Sent	3,732	3,617	42,200	* 46,622	-9.48%
ILLs Checked Out	4,327	4,264	51,505	* 51,412	0.18%
ILLs Received	4,802	4,688	55,379	* 56,197	-1.46%
<b><u>Programs - Adult</u></b>					
# Programs	12	11	107	95	12.63%
Attendance	265	117	2,829	2,236	26.52%
<b><u>Technology Classes</u></b>					
# Programs	6	6	84	104	-19.23%
Attendance	57	58	847	1,045	-18.95%
<b><u>Individual Technology Training</u></b>					
# of Patrons	104	41	1,078	1,171	-7.94%
<b><u>Groups</u></b>					
# Programs	9	13	153	137	11.68%
Attendance	106	358	1,598	2,181	-26.73%
<b><u>Others</u></b>					
#Programs	3	0	36	29	24.14%
Attendance	65	0	1,592	725	119.59%
<b><u>Programs - Teen</u></b>					
# Programs	14	14	94	88	6.82%
Attendance	193	268	2,045	1,481	38.08%
<b><u>Programs - Kids</u></b>					
# Programs	62	35	403	402	0.25%
Attendance	1,763	1,300	15,688	10,521	49.11%
GRAND TOTAL ATT.	2,553	2,142	25,677	19,360	32.63%

\* DOES NOT INCLUDE APRIL 2015 - NOT AVAILABLE

STATISTICS FOR	Jun-16	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<b>Computers -</b>					
<b><u>Patron Use</u></b>					
Adult Computers	3,683	4,191	44,273	44,635	-0.81%
Kids Computers	2,060	2,061	18,181	19,325	-5.92%
Teen Laptop	232	227	2,456	2,976	-17.47%
Adult Laptop	166	187	2,390	2,957	-19.17%
<b>TOTAL PATRON USE</b>	<b>6,141</b>	<b>6,666</b>	<b>67,300</b>	<b>69,893</b>	<b>-3.71%</b>
<b><u>Hours Used</u></b>					
Adult Computers	2,399	2,817	30,610	31,143	-1.71%
Kids Computers	1,224	1,233	11,772	11,723	0.42%
Teen Laptop	297	314	3,204	5,108	-37.27%
Adult Laptop	291	311	3,956	5,449	-27.40%
<b>TOTAL HOURS USED</b>	<b>4,211</b>	<b>4,675</b>	<b>49,542</b>	<b>53,423</b>	<b>-7.26%</b>
<b>IPPL Total Web Site Access</b>	<b>22,445</b>	<b>31,379</b>	<b>325,757</b>	<b>337,086</b>	<b>-3.36%</b>
<b>IPPL Total Page Views</b>	<b>51,404</b>	<b>65,479</b>	<b>667,578</b>	<b>669,309</b>	<b>-0.26%</b>
<b>Subscription Database Logins</b>	<b>2,181</b>	<b>2,280</b>	<b>29,798</b>	<b>28,887</b>	<b>3.15%</b>
<b><u>Outreach-Homebound</u></b>					
Items Delivered	125	119	1,736	1,542	12.58%
<b><u>Volunteers</u></b>					
Number Active	83	135	265	263	0.76%
Hours Worked	566	907	5,469.75	5,180.25	5.59%
<b>Staff Training Hours</b>	<b>110.50</b>	<b>107.50</b>	<b>1,676</b>	<b>2,185.75</b>	<b>-23.32%</b>
<b><u>Room Use</u></b>					
Youth Room	27	25	321	293	9.56%
Meeting Room					
Library	60	42	457	489	-6.54%
Non-Library	6		98		
Conference Rooms	380		3,476		
Lobby Programs	8	7	55	61	-9.84%
Board Room					
Library	20	17	220	204	7.84%
Non-Library	19		254		
<b>Clavinova</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>2</b>	<b>250.00%</b>



**MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - June 2016**

65

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Discarded
<b>ADULT</b>								
Reference	1199	2	98	1103	65	106	67	204
Non-Fiction	51804	518	1	52321	3652	4034	4170	4035
Fiction	38739	622	96	39265	4200	3853	4822	3949
<b>ADULT TOTALS</b>	91742	1142	195	92689	7917	7993	9059	8188
<b>KIDS</b>								
Reference	21	0	0	21	0	0	0	0
Non-Fiction	16550	455	3	17002	653	297	1108	300
Fiction	30088	505	204	30389	2485	1076	2990	1280
<b>KIDS TOTALS</b>	46659	960	207	47412	3138	1373	4098	1580
<b>TEEN</b>								
Non-Fiction	763	22	0	785	82	6	104	6
Fiction	3516	126	7	3635	633	1196	759	1203
<b>TEEN TOTALS</b>	4279	148	7	4420	715	1202	863	1209
<b>BOOK TOTALS</b>	142680	2250	409	144521	11770	10568	14020	10977

AUDIOVISUAL	Previous Month Totals	Added Items	Discarded Items	Current Totals	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Discarded
<b>ADULT</b>								
Audio Books on CD	6095	121	3	6213	597	69	718	72
Music CD	10387	109	1	10495	470	240	579	241
Playaway	363	8	0	371	2	17	10	17
DVDs (DVD & Blu-ray)	19295	326	0	19621	1708	713	2034	713
CD-ROMs	143	0	53	90	4	20	4	73
Console Games (New Feb 2016)	20	0	0	20	20	0	20	0
<b>ADULT TOTALS</b>	36303	564	57	36810	2801	1059	3365	1116
<b>KIDS</b>								
Audio Books	684	30	0	714	29	82	59	82
Childrens Music CD	810	108	13	905	31	137	139	150
Junior Music CD	108	0	108	0	2	93	2	201
Playaway	83	5	0	88	5	0	10	0
DVDs (DVD & Blu-ray)	5561	15	955	4621	387	409	402	1364
Playaway Launch Pads (New)	13	1	0	14	13	0	14	0
<b>KIDS TOTALS</b>	7259	159	1076	6342	467	721	626	1797
<b>TEEN</b>								
Audio Books on CD	220	7	0	227	43	101	50	101
Playaway	46	0	10	36	1	25	1	35
DVDs (DVD & Blu-ray)	581	4	2	583	92	190	96	192
CONSOLE GAMES	521	4	0	525	139	82	143	82
PC-GAMES	63	0	5	58	5	1	5	6
<b>TEEN TOTALS</b>	1431	15	17	1429	280	399	295	416
<b>AUDIOVISUAL TOTALS</b>	44993	738	1150	44581	3548	2179	4286	3329
<b>COLLECTION TOTALS</b>	187673	2988	1559	189102	15318	12747	18306	14306

## MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS- JUNE 2016

BOOKS	Previous Month Totals	Added Items	Removed Items	Current Totals	Prev. Mo. YTD		YTD	
					A	W	Added	Discards
Hoopla (Yearly for all ages)	12,928	102,250		115,178				
Reference (Yearly for all ages)	549	4		553				
eRead Illinois (Monthly for all ages)	25617	541	0	26158	5348	495	5889	495
<b>TOTALS FOR ALL AGES</b>	39,094	102,795		141,889	5348	0	5889	495
<b>ADULT</b>								
Non-Fiction								
eMedia (Overdrive Consortium)	2,297	12		2,309	137	0	149	0
eMedia (Overdrive Advantage)	675	4		679	84	0	88	0
Fiction								
eMedia (Overdrive Consortium)	9,414	98		9,512	740	0	838	0
eMedia (Overdrive Advantage)	2,519	43		2,562	531	0	574	0
<b>ADULT TOTALS</b>	14,905	157		15,062	1492	0	1649	0
<b>KIDS</b>								
Non-Fiction								
eMedia (Overdrive Consortium)	81	0		81	8		8	
eMedia (Overdrive Advantage)	6	0		6			0	
Fiction								
eMedia (Overdrive Consortium)	1,296	31		1,327	156	0	187	0
eMedia (Overdrive Advantage)	147	0		147	7	0	7	
<b>KIDS TOTALS</b>	1,530	31		1,561	163	0	202	0
<b>TEEN</b>								
Non-Fiction								
eMedia (Overdrive Consortium)	80	39		119	13		52	
eMedia (Overdrive Advantage)	10	0		10			0	
Fiction								
eMedia (Overdrive Consortium)	2,156	0		2,156	264	0	264	0
eMedia (Overdrive Advantage)	375	0		375	44	0	44	
<b>TEEN TOTALS</b>	2,621	39		2,660	321	0	360	0
<b>BOOK TOTALS</b>	58,150	103,022		161,172	7324	0	8,100	495

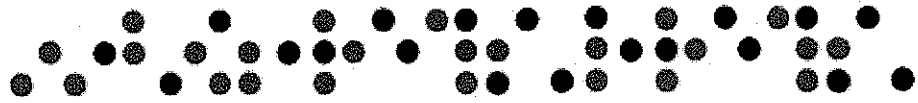
AUDIOVISUAL	Previous Month Totals	Added Items	Removed Items	Current Totals	Prev. Mo. YTD		YTD	
					A	W	Added	Discard
Hoopla (Yearly for all ages)								
Audio Books	16,978	18974		35,952				
Music	255,428	27676		283,104				
Movies/TV	17,497		4788	12,709				
eRead Illinois Audio Books	4,334	123		4,457	2591	0	2714	0
<b>Yearly Total for All Ages</b>	<b>294,237</b>	<b>46773</b>	<b>4788</b>	<b>336,222</b>	<b>2591</b>	<b>0</b>	<b>2714</b>	<b>0</b>
<b>ADULT</b>								
Audio Books								
eMedia (Overdrive Consortium)	3,553	19		3,572	68		87	0
eMedia Advantage (Overdrive)	392	2		394	63		65	0
Movies								
Preloaded Roku Titles	543	23		566	163		186	
<b>ADULT TOTALS</b>	<b>4,488</b>	<b>44</b>		<b>4,532</b>	<b>294</b>	<b>0</b>	<b>338</b>	<b>0</b>
<b>KIDS</b>								
Audio Books								
eMedia Library (Overdrive)	233	3		236	14		17	
eMedia Advantage (Overdrive)	1	0		1				
Movies								
Preloaded Roku Titles	85	2		87	27		29	
<b>KIDS TOTALS</b>	<b>319</b>	<b>5</b>		<b>324</b>	<b>41</b>	<b>0</b>	<b>46</b>	<b>0</b>
<b>TEEN</b>								
Audio Books								
eMedia Library (Overdrive)	461	5		466	23		28	0
eMedia Advantage (Overdrive)	18	0		18	7		7	0
<b>TEEN TOTALS</b>	<b>479</b>	<b>5</b>		<b>484</b>	<b>30</b>	<b>0</b>	<b>35</b>	<b>0</b>
<b>AUDIOVISUAL TOTAL</b>	<b>299,523</b>	<b>177</b>		<b>341,562</b>	<b>2956</b>	<b>0</b>	<b>3133</b>	<b>0</b>
<b>COLLECTION TOTALS</b>	<b>357,673</b>	<b>103,199</b>		<b>502,734</b>	<b>10280</b>	<b>0</b>	<b>11,233</b>	<b>495</b>

Chamber Report  
July 2016

The Willowbrook/Burr Ridge Chamber general meeting and luncheon took place on 7/6/16 at the Five Seasons Club in Burr Ridge. I networked outside at the booths and then sat at lunch with: Denise Marchetti from Mutual of Omaha, Cathie Stuart from Events by Cathie, Maria Gonzalez, sales director at Mary Kay and Ruth Schwenker of HeilH2O. I briefly discussed our databases, especially Lynda.com, when asked about Excel programming at the library. At this meeting, the chamber presented three college scholarships and promoted its Cruisin' 66 event on August 6. Perhaps the library could somehow become involved in the scholarship program in the future.

Shirley Pride Jensen  
Assistant Head of Adult Services

# rails



## e-news

### RAILS Closed Monday, July 4

RAILS will be closed for Independence Day on Monday, July 4. Delivery and talking book services will not be provided. A [list of RAILS observed holidays](#) can be found on the RAILS website by clicking on the About tab, then on Holidays/Closings.

### RAILS Offices Closed Friday, July 29, for In-Service Day

RAILS offices will be closed on Friday, July 29, for a staff in-service meeting. Talking book services will not be provided.

RAILS delivery service will not operate. CTS (Continental Transportation Solutions) delivery service to Burr Ridge and Wheeling area libraries will operate on the normal schedule. ILDS (Illinois Library Delivery Service) to CARLI (Consortium of Academic and Research Libraries in Illinois) locations will also operate.

Full SWAN services and support will be available. MAGIC, PrairieCat, and RSA will be available for use, but support may be limited. Members should watch for more information from these RAILS shared catalogs prior to July 29.

### RAILS Funding Update

Late last week, RAILS received \$3,962,120. This is the balance of our funding for FY2016 (July 2015 – June 2016). RAILS thanks Secretary of State and State Librarian Jesse White and colleagues at the Illinois State Library for their continued support. RAILS received a 41% reduction in funding for FY2016 due to the continued state budget impasse.

### Final Reminder: Public Libraries Should Complete Nonresident Fee Form by June 30

RAILS is required to maintain a list of public library nonresident program information on the RAILS website and to indicate whether or not a library participates. See [the online form and more information](#). Please complete the form by Thursday, June 30.

Contact Amanda Musacchio, RAILS Resource Sharing Specialist, at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) or 630.734.5118 with questions.

### First Episode of *Sparks* Podcast

Have you heard about *Sparks*, RAILS' new monthly podcast? Our goal is to "spark" conversation, comment, and even debate about current trends and issues affecting all types of libraries.

The first episode features RAILS Executive Director Dee Brennan talking with David Seleb,

### June 29, 2016

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#### Member Resources

[RAILS Community Forums](#)  
[Library News](#)  
[Continuing Education](#)  
[Jobs](#)  
[Free/For Sale](#)

#### Upcoming Meetings

[July 22 RAILS Board Meeting](#)

#### Upcoming RAILS CE

[Webinar Series on SEO](#)

[July 13 Meeting Adult Education Needs](#)

Creating Library-Community Partnerships:

[July 19 - Harwood Heights](#)

[July 20 - Galesburg](#)

Notary Public Workshops:

[August 2 - New Lenox](#)

[August 16 - Wauconda](#)

[August 4 - Safety in the Library](#)

[www.railslibraries.info/sparks](http://www.railslibraries.info/sparks) to play the episode.

To automatically receive future episodes, subscribe to *Sparks* via the [iTunes Store](#) or an app on your smartphone or mobile device. If you have any questions or comments about *Sparks*, contact [Mary Witt](#), RAILS Communications Director.

#### **Congratulations to Jesse White, Latest ILA Luminary**

Secretary of State and State Librarian Jesse White is the Illinois Library Association's (ILA's) latest [Library Luminary](#). Secretary White received this honor for his significant contribution to Illinois libraries, reflected throughout his long tenure as Secretary of State. Congratulations to Secretary White! Read more in [ILA E-News](#).

#### **Revisions to RAILS State of Resource Sharing Map**

RAILS has a map that shows the "[State of Resource Sharing](#)" within our system, including consortia participation, public library "standalone" catalogs, and unserved areas. We are revising the map to reflect changes in consortia membership, library names, district boundaries, etc. made during the past year. Please contact [Renee Anderson](#) by Friday, July 22, with any changes affecting your library.

#### **Notary Public Workshops**

If you are a new notary public or would like a refresher course, two identical workshops will be held in different areas of the RAILS service area. You will learn how to properly execute notary responsibilities and there will be a review of policies, procedures, and guidelines. Because attendees will receive personalized attention, space is limited. Please register only one person per library.

Log into L2 to attend on [Tuesday, August 2, from 9:30 – 11:30 a.m.](#), at New Lenox Public Library District, or [Tuesday, August 16, from 9:30 – 11:30 a.m.](#), at Wauconda Area Public Library District.

#### **Safety in the Library - Active Shooter Situations August 4**

A security expert will talk about what you can do to prevent an active shooter situation, how to prepare your staff and building, how to respond to an unfolding situation, what to expect from law enforcement, and more. The program will be held on Thursday, August 4, from 1 – 3 p.m., at Morton Grove Public Library. Log into L2 for [more information and registration](#).

#### **Meeting Adult Education Needs in Your Community – Learning Event in Kankakee July 13**

RAILS members are invited to attend a learning event on Wednesday, July 13, from 10:00 - 11:30 a.m., at Kankakee Community College. The program will be presented by national adult education expert Kathy Olesen-Tracy from the Center for the Application of Information Technologies (CAIT).

Attendees will learn how to position and promote existing resources for adult learners studying for high school equivalency exams. Kathy will also discuss the recent national changes for high school equivalency programs that impact how libraries work with adult learners. See L2 for [more information/registration](#). Contact Amanda Musacchio, RAILS Resource Sharing Specialist, at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) or 630.734.5118 with questions.

#### **Other RAILS CE Opportunities:**

#### **RAILS Networking Events**

[July 26 Peotone](#)

[August 24 Princeton](#)

#### **Archives**

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[Creating Library-Community Partnerships \(Harwood Heights\) July 19](#)

[Creating Library-Community Partnerships \(Galesburg\) July 20](#)

### **Demonstration of BrainHQ July 21**

[BrainHQ](#) is a brain-training system built and tested by an international team of top neuroscientists and other brain experts. The courses and exercises are designed to support and strengthen brain function. Learn more at a demonstration on Thursday, July 21, from 10:00 – 11:30 a.m., at the RAILS Burr Ridge service center and via RAILS Live streaming. See [more information and registration](#). Contact Amanda Musacchio at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) with questions.

### **RAILS Survey on Group Purchase for Intercept Library**

RAILS is looking for new ways to connect our members to group purchases and partners to help position libraries as an essential resource in the community. To gather your feedback on potential RAILS group purchases, we have developed a survey series called RAILS Pulse Point.

This [RAILS Pulse Point survey](#) is for [Intercept Library](#). The software program helps local entrepreneurs and small business owners create business plans to help them secure local financial support and to learn the legal requirements for various industries.

Please complete the brief [RAILS Pulse Point survey](#) by Monday, July 18, to offer feedback on Intercept Library as a potential group purchase. Contact Amanda Musacchio, RAILS Resource Sharing Specialist at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) with questions.

### **RAILS Discount for Management Association Membership**

RAILS is offering a discount for membership in the Management Association. Qualifying RAILS public libraries (with annual operating budgets of up to \$1,000,000) may join the association at a reduced fee. Membership includes the HR Hotline (staffed by HR professionals and employment law attorneys), a free HR Checkup, access to members-only resources on the association's website, and more.

Membership runs through June 30, 2017. Join now to receive a full year of benefits. See [additional information](#) or contact [Joe Filápek](#), RAILS Consulting and Continuing Education Manager.

### **Upcoming RAILS Member Networking Events**

RAILS members from all types of libraries are invited to the following events to hear the latest RAILS news and network with colleagues. Rose Chenoweth, Director of Talking Books, will also discuss how talking book services benefit those unable to read print due to a visual or physical impairment. Refreshments will be served.

- [Tuesday, July 26, 10 a.m. - noon](#), Peotone Public Library District  
You'll also have the opportunity to chat with Carolyn Coulter, PrairieCat Director.
- [Wednesday, August 24, 9:30 - 11:30 a.m.](#), Princeton Public Library

### **Registration Open for Upper Midwest Digital Collections Conference August 9 - 11**

The Upper Midwest Digital Collections Conference and CONTENTdm Users Group Meeting

### **Outside the Lines 2016: Reintroducing Libraries to Communities**

Outside the Lines is a celebration demonstrating the creativity and innovation happening in libraries. All types of libraries can participate from September 11-17. See [more information](#).

### **Registration Open for ILA Conference October 18-20**

This year's Illinois Library Association (ILA) conference, "Discovery Advocacy Leadership," will be on October 18 - 20, at the Stephens Convention Center in Rosemont. To receive a discounted rate, [register by September 12](#).

### **ALA Report on Libraries and Entrepreneurship**

A new report from the American Library Association (ALA), demonstrates how public and academic libraries are leveraging their resources to work with entrepreneurs during all stages of the business start-up process. See "[The People's Incubator: Libraries Propel Entrepreneurship](#)."

### **Nominations Open for 2016 I Love My Librarian Award**

Library supporters are encouraged to submit nominations for the 2016 I Love My Librarian Award by Monday, September 19. Up to 10 librarians will be selected and each honoree will receive \$5,000, a plaque, and a travel stipend to attend the awards ceremony. See [more information](#).

### **RAILS Library Director News**

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors (and the effective date of the changes) so we can officially welcome new directors to the RAILS community.

### **Member News**

The following include items posted to the [Library News](#) section of the RAILS website and other articles featured in the media. (All RAILS members are welcome to post their news to [Library News](#).)

[La Grange Park Marketing Coordinator Gets a Shout Out](#)

[Niles Public Library to Join Illinois Municipal Retirement Fund](#)

[Naperville Public Library's Downtown Branch Extends Hours for New Harry Potter Book Release](#)

[Alpha Park Public Library District to Remain Open During Construction](#)

[Carole Dickerson: A Good Book Speaks for Itself](#)

[Lease Agreement for Rock Island Public Library to Host Midwest Writing Center](#)

[Changes to Rock Island Public Library's Digital Services](#)

[Top Tech Trends: Panel at ALA Conference](#)






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 e-news
 

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Full SWAN services and support will be available. MAGIC, PrairieCat, and RSA will be available for use, but support may be limited. Members should watch for more information from these RAILS shared catalogs prior to July 29.

### State Budget Update

The Illinois Library Association (ILA) reported that the General Assembly approved legislation (Senate Bill 2047) that funds most of the FY2016 budget and adopts a "stopgap" six-month budget for FY2017. As expected, the governor signed the legislation.

Under the legislation, FY2017 library grant programs (including funding for RAILS) will be held to the same partial level of funding received in FY2016. RAILS members are urged to continue to advocate for full funding for libraries and library systems. See last week's [ILA E-News](#) for more information.

### Watch for New RAILS Website Next Week

The newly redesigned RAILS website is scheduled to debut next week. It is more mobile-friendly and will feature many other benefits our members have asked for, including:

- Customized sections for each type of library - academic, public, school, and special
- Upfront view of all RAILS' upcoming events and the ability to search events by region, category/topic, etc.
- Easier way to find contact information for RAILS staff and to find out who does what at RAILS
- Easy way for members to "show and tell" what is happening at their libraries on the RAILS homepage

The site will have the same URL as the current RAILS website: [www.railslibraries.info](http://www.railslibraries.info). If you have questions or issues with the new site, contact Brian Smith, RAILS Applications and Web Developer, at [brian.smith@railslibraries.info](mailto:brian.smith@railslibraries.info).

July 6, 2016

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**Member Resources**

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[Jobs](#)

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**Upcoming Meetings**

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**Upcoming RAILS CE**

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[July 20 - Galesburg](#)

Notary Public Workshops:

[August 2 - New Lenox](#)

[August 16 - Wauconda](#)

[August 4 - Safety in the Library - Active Shooter](#)

surveys after 5 p.m., on Wednesday, July 5. The capability to post surveys will return when the new website debuts next week.

The Fast Facts platform is being improved in response to member feedback. You will be able to edit or correct surveys you post and survey respondents will also be able to edit their answers. Contact Brian Smith at [brian.smith@railslibraries.info](mailto:brian.smith@railslibraries.info) with questions.

#### **RAILS Welcomes Steward Elementary School District #220**

The Illinois State Library approved [Steward Elementary School District #220](#) as the newest school library member of RAILS. The district has one K-8 school in Steward, located seven miles south of Rochelle. Congratulations to Steward Elementary District!

#### **Congratulations Kathy Parker!**

Congratulations to Kathy Parker on receiving the American Library Association's (ALA's) [Trustee Citation](#) at the ALA conference in Florida. Kathy currently serves on the RAILS Board, the Tinley Park Public Library Board of Trustees, and is the Library Director at Glenwood-Lynwood Public Library District. See [photo on Facebook](#).

#### **Revisions to RAILS State of Resource Sharing Map**

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Log into L2 to attend one of the following:

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[August 24 Princeton](#)

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neuroscientists and other brain experts. The courses and exercises are designed to support and strengthen brain function. Learn more at a demonstration on Thursday, July 21, from 10:00 – 11:30 a.m., at the RAILS Burr Ridge service center and via RAILS Live streaming. See [more information and registration](#).

Contact Amanda Musacchio at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) with questions.

### Continuing Education (CE) Group Grants

RAILS is offering [grants to networking groups](#) to fund CE events in the RAILS area. To be eligible, a group must include at least 75% RAILS members and events must be open to all RAILS members. The deadline for the current award period is Friday, July 29.

Contact Joe Filapek, RAILS Consulting and Continuing Education Manager, at [joseph.filapek@railslibraries.info](mailto:joseph.filapek@railslibraries.info) with questions. See [more information](#).

### Upcoming RAILS Member Networking Events

All RAILS members are invited to these events to hear the latest RAILS news and network with colleagues. Rose Chenoweth, Director of Talking Books, will also discuss how talking book services benefit those unable to read print due to a visual or physical impairment. Refreshments will be served.

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You'll also have the opportunity to chat with Carolyn Coulter, PrairieCat Director.
- [Wednesday, August 24, 9:30 - 11:30 a.m.](#), Princeton Public Library

### Now is the Best Time to Help Dr. Carla Hayden Become Librarian of Congress

The American Library Association (ALA) is urging the library community to contact their U.S. senators (before they adjourn next week) to encourage them to confirm Dr. Carla Hayden to become the next Librarian of Congress. This is the first time in more than 60 years that a librarian is poised to take on this role. ALA offers these [talking points](#). Visit the ALA Legislative Action Center to [email your senators](#), [contact them on Twitter](#), or for information on [calling your senators](#).

### Registration Open for Upper Midwest Digital Collections Conference August 9 - 11

The Upper Midwest Digital Collections Conference and CONTENTdm Users Group Meeting will be held August 9 – 11, at St. Ambrose University in Davenport, Iowa. See [more information and registration](#).

### RAILS Library Director News

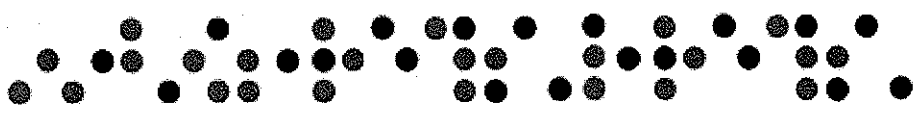
Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors (and the effective date of the changes) so we can officially welcome new directors to the RAILS community.

### Member News

The following include items posted to the [Library News](#) section of the RAILS website and other articles featured in the media. (All RAILS members are welcome to post their news to [Library News](#).)

[New Kaneville Public Library Director Expands Programs and Outreach](#)

# rails




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## e-news

### RAILS Offices Closed Friday, July 29

RAILS offices will be closed Friday, July 29, for a staff in-service meeting. Talking book services will not be provided. RAILS delivery service will not operate. CTS service to Burr Ridge and Wheeling area libraries and ILDS service to CARLI libraries will operate as normal.

Full SWAN services will be available. MAGIC, PrairieCat, and RSA will be available for use, but support may be limited. See [complete details](#).

### Website Downtime as RAILS Plans to Unveil New Site

RAILS is currently scheduled to move to our redesigned website on Thursday, July 14, at approximately 2 p.m. There will be a brief period during the switch when [www.railslibraries.info](http://www.railslibraries.info) will be unavailable. The Illinois Talking Book Outreach Center, eRead Illinois, and catalog support sites (MAGIC, PrairieCat, RSA, and SWAN) will not be affected. If the date of the brief outage changes, RAILS will post an alert on [our website](#).

The new site will have the same URL as the current RAILS website: [www.railslibraries.info](http://www.railslibraries.info). If you have questions or issues with the new site, contact Brian Smith, RAILS Applications and Web Developer, at [brian.smith@railslibraries.info](mailto:brian.smith@railslibraries.info).

### July 22 RAILS Board Meeting

The RAILS Board will meet on Friday, July 22, at 1 p.m. in person in Burr Ridge and at other videoconference locations. The meeting will also be streamed and recorded for viewing at a later date. See the [RAILS website](#) for an agenda and supporting documents (when available).

### Your Library and the RAILS "State of Resource Sharing" Map

RAILS has a map that shows the "State of Resource Sharing" within our system, including consortia participation, public library "standalone" catalogs, and unserved areas. We are revising the map to reflect changes in consortia membership, library names, district boundaries, etc. made during the past year. Please contact [Renee Anderson](#) by Friday, July 22, with any changes affecting your library.

### Webinar on Effective Onboarding for New Employees August 11

The Management Association will show you how to design a comprehensive orientation program for new employees in a webinar on Thursday, August 11, from 1:30 – 3:00 p.m. It will cover what material your program should include, offer tips on communicating to adult learners, and show you how to track results and evaluate your program's effectiveness. Log into L2 for [more information/registration](#).

### July 13, 2016

#### RAILS Links

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#### Member Resources

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[Jobs](#)  
[Free/For Sale](#)

#### Upcoming Meetings

[July 22 RAILS Board Meeting](#)

#### Upcoming RAILS CE

Creating Library-Community Partnerships:

[July 19 - Harwood Heights](#)

[July 20 - Galesburg](#)

[August 4 - Safety in the Library - Active Shooter](#)

[August 11 - Effective Onboarding](#)

[August 16 - Notary Public Workshop in Wauconda](#)

#### RAILS Networking Events

[July 26 Peotone](#)

[Meeting Adult Education Needs in Your Community July 13](#)

[Creating Library-Community Partnerships \(Harwood Heights\) July 19](#)

[Creating Library-Community Partnerships \(Galesburg\) July 20](#)

[Active Shooter Situations August 4](#)

[Notary Public Workshop \(Wauconda\) August 16](#)

### Demonstration of BrainHQ July 21

BrainHQ is a brain-training system built and tested by an international team of top neuroscientists and other experts. Courses and exercises are designed to strengthen brain function. Learn more at a demonstration on Thursday, July 21, from 10:00 – 11:30 a.m., at the RAILS Burr Ridge service center and via RAILS Live streaming. See [more information and registration](#).

Contact Amanda Musacchio at [amanda.musacchio@railslibraries.info](mailto:amanda.musacchio@railslibraries.info) with questions.

### RAILS Discount for Management Association Membership

RAILS is offering a discount for membership in the Management Association. Qualifying RAILS public libraries (with annual operating budgets of up to \$1,000,000) may join the association at a reduced fee. Membership includes the HR Hotline (staffed by HR professionals and employment law attorneys), a free HR Checkup, access to members-only resources on the association's website, and more.

Membership runs through June 30, 2017. See [additional information](#) or contact [Joe Filapek](#), RAILS Consulting and Continuing Education Manager.

### Upcoming RAILS Member Networking Events

All RAILS members are invited to these events to hear the latest RAILS news and network with colleagues. Rose Chenoweth, Director of Talking Books, will share how talking book services benefit those unable to read print due to a visual or physical impairment. Refreshments will be served.

- [Tuesday, July 26, 10 a.m. - noon](#), Peotone Public Library District
- [Wednesday, August 24, 9:30 - 11:30 a.m.](#), Princeton Public Library

### All RAILS Libraries Encouraged to be Part of October 8 Indie Author Day

On October 8, libraries of all types and sizes from across the country will participate in the inaugural [Indie Author Day](#). RAILS is one of the partners for this event as part of our ongoing effort to help libraries connect with and support self-published authors in their communities. RAILS members are encouraged to host local author events (with help from the Indie Author Day team as needed) and join an hour-long digital gathering at 1 p.m. CDT. The gathering features a Q&A with writers, agents, and other industry leaders.

Don't miss this opportunity to support local writers and to connect your community with authors/titles they may not otherwise discover! Visit <http://indieauthorday.com> for more information and to register to participate.

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[Archives](#)

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ILLINET members) to attend the [Internet Librarian 2016 Conference](#), October 17-19, in Monterey, California. The special rate is \$379 (regular rate is \$549) and \$109 (regularly \$219) for the Internet@Schools Track. The deadline for the discount is Friday, September 16. See [registration information](#). For additional information, contact [Jill Heffernan](#) at 217.557.7259.

#### **Registration Open for Upper Midwest Digital Collections Conference August 9 - 11**

The Upper Midwest Digital Collections Conference and CONTENTdm Users Group Meeting will be held August 9 – 11, at St. Ambrose University in Davenport, Iowa. See [more information on keynote speakers](#) and [registration information](#).

#### **RAILS Library Director News**

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors (and the effective date of the changes) so we can officially welcome new directors to the RAILS community.

#### **Member News**

The following include items posted to the [Library News](#) section of the RAILS website and other articles featured in the media. (All RAILS members are welcome to post their news to [Library News](#).)

[Suburban Libraries Embrace New Role as Community Centers](#)

[Malta Township Public Library Receives Grant from DeKalb County Community Foundation](#)

[Biodiversity Heritage Library Wins Joint Award from Digital Library Federation](#)

[New Chapter for Lapsit Leaders Group](#)

[Library Open at Kelvin Grove School for #ReadEveryDay](#)

[White Oak Library District Hosts 2nd Annual Comicopolis](#)

[Civil War Letters and Diaries from Batavia Now Online](#)

#### **Fast Facts Survey**

[Board Packets](#)

#### **Additional Continuing Education Opportunities**

(In addition to the RAILS events listed above, the following items were posted to the [CE News](#) section of the RAILS website.)

[Discount on LYRASIS Classes and Events for RAILS Members](#)

For more continuing education opportunities, see above RAILS events and the [Library Learning calendar](#).



# Money Manager Review

## US Equity Large Cap Value Mgrs. Ranked by 5 Year Annual Returns As of December 31, 2015

Rank	Manger & Product Name	Min Acct Size(\$'000)	Gross/Net Of Fees	Reporting Method	GIPS Compliant	First Year	Return (%)	Risk (%)	Ret/ Risk
1	MPI Investment Management MPI Dividend Equity	500	Gross	Unaudited	Yes	1986	15.82	8.61	1.84
2	LSV Asset Management Managed Volatility	25,000	Gross	Audited	Yes	1994	14.75	10.27	1.44
3	Eagle Capital Management Eagle Equity	5,000	Gross	Unaudited	Yes	1988	14.52	11.85	1.23
4	Delaware Investments Large Cap Value Focus	25,000	Gross	Audited	Yes	1929	14.52	12.09	1.2
5	The London Company Income Equity	10,000	Gross	Audited	Yes	1994	14.35	9.29	1.54
6	Coho Partners, Ltd Coho Relative Value Equity	10,000	Gross	Audited	Yes	1999	13.86	10.87	1.28
7	TCW TCW Pluris	1,000	Gross	Unaudited	Yes	1971	13.43	17.58	0.76
8	Rothschild Asset Mgmt Inc. Rothschild U.S. Large-Cap Value	10,000	Gross	Audited	Yes	1962	13.42	13.87	0.97
9	BRC Investment Mgmt LLC Large Cap Concentrated/Value	100	Gross	Audited	Yes	2005	13.22	14.98	0.88
10	NorthPointe Capital LLC Large Cap Value	5,000	Gross	Audited	Yes	1999	13.2	14.29	0.92

## MPI DIVIDEND EQUITY

Ranked #1 for 5 Year Returns

Ranked #1 for 5 Year Safety/Risk

Ranked #1 for 5 Year Efficiency (Ret/Risk)

## Ranked by 5 Year Annual Risk As of December 31, 2015

Rank	Manger & Product Name	Min Acct Size(\$'000)	Gross/Net Of Fees	Reporting Method	GIPS Compliant	First Year	Return (%)	Risk (%)	Ret/ Risk
1	MPI Investment Management MPI Dividend Equity	500	Gross	Unaudited	Yes	1986	15.82	8.61	1.84
2	Matrix Asset Advisors Matrix Dividend Income	100,000	Gross	Audited	Yes	1986	12.56	8.86	1.42
3	UAS Asset Management Core Equity	100	Gross	Audited	Yes	1987	11.58	9.25	1.25
4	The London Company Income Equity	10,000	Gross	Audited	Yes	1994	14.35	9.29	1.54
5	Equity Investment Corporation Large-Cap Value Tax Neutral	250	Gross	Audited	Yes	1986	10.36	9.76	1.06
6	Equity Investment Corporation Large-Cap Value	100	Gross	Unaudited	Yes	1986	10.27	9.78	1.05
7	Equity Investment Corporation Large-Cap Value Tax Aware	250	Gross	Audited	Yes	1986	10.21	9.78	1.04
8	LSV Asset Management Managed Volatility	25,000	Gross	Audited	Yes	1994	14.75	10.27	1.44
9	Robinson Value Management, Ltd. Contrarian Value Equity	500	Gross	Unaudited	Yes	1997	10.28	10.33	1.00
10	Chelsea Mgt. Co. Large-Cap Value Equity	500	Gross	Audited	Yes	1971	4.03	10.60	0.38

*Money Manager Review (MMR) has tracked, ranked and analyzed the performance of private money managers since 1987. Money Manager Review provides in-depth analysis on hundreds of the nation's leading private money managers. As the largest source of its kind on the internet, thousands of individuals, consultants, plan sponsors, foundations and charities utilize MMR to find, compare and analyze private money managers. MMR tracks over 465 money managers and over 1850 products. MMR charges a fee to individuals and institutions to access this information. MMR collects information from tracked money managers, including information about company history, products, performance and personnel. Investment managers do not pay MMR to be included in the MMR data base. MMR is not responsible for the accuracy of the data provided to MMR by the individual money managers.*

New Business (L2)  
- distributed at meeting

2016 Portfolio Review

# Indian Prairie Public Library District

July 20, 2016

Presented by:

Bradley C. Smith, Sr. Vice President

**MPI**  
**INVESTMENT MANAGEMENT, INC.**

15 Salt Creek Rd, Suite 404  
Hinsdale, IL 60521  
630-325-6900

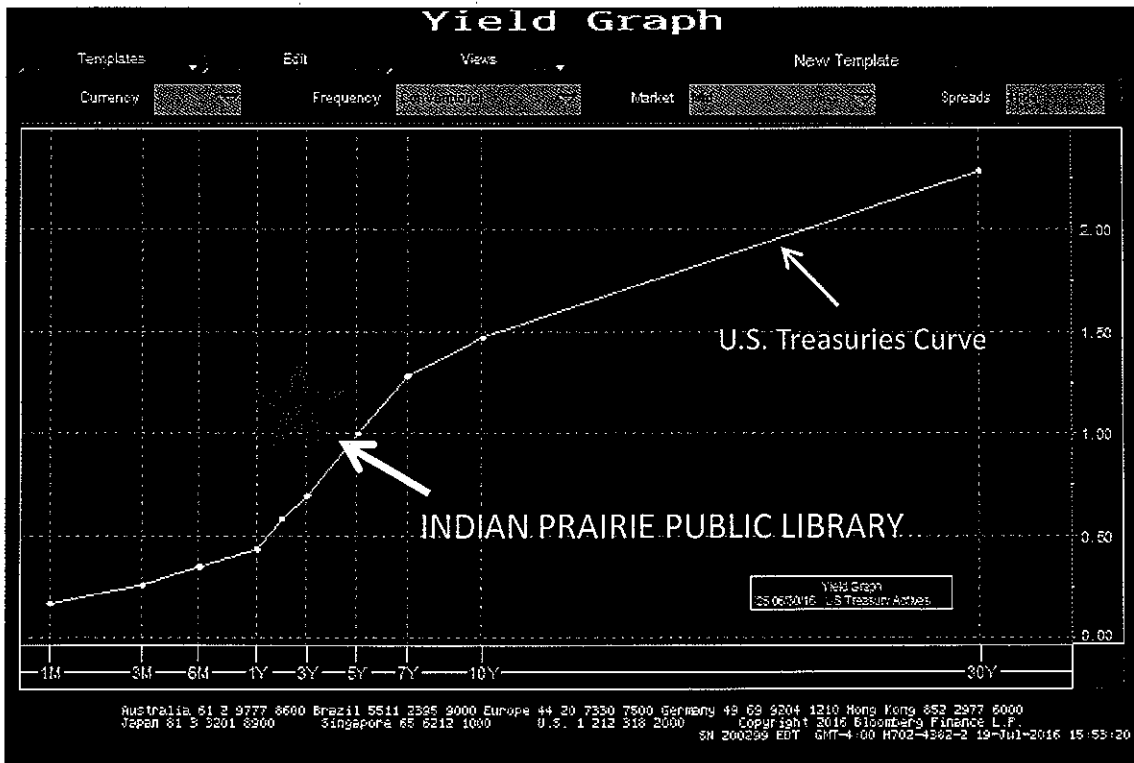


**Indian Prairie Public Library District  
Corporate Account  
June 30, 2016**

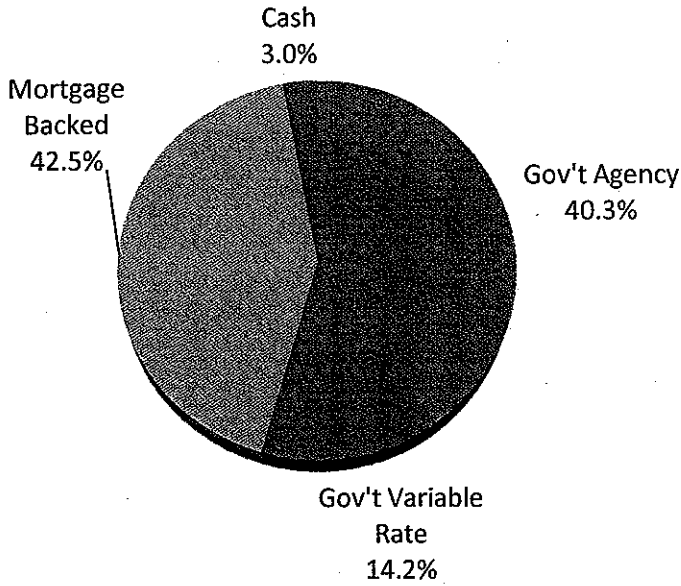
**Weighted Averages**

<b>Account Value:</b>	<b>\$2,620,397</b>
<b>Duration*:</b>	<b>2.12 Years</b>
<b>Yield:</b>	<b>1.11%</b>
<b>Annual Income:</b>	<b>\$66,826</b>

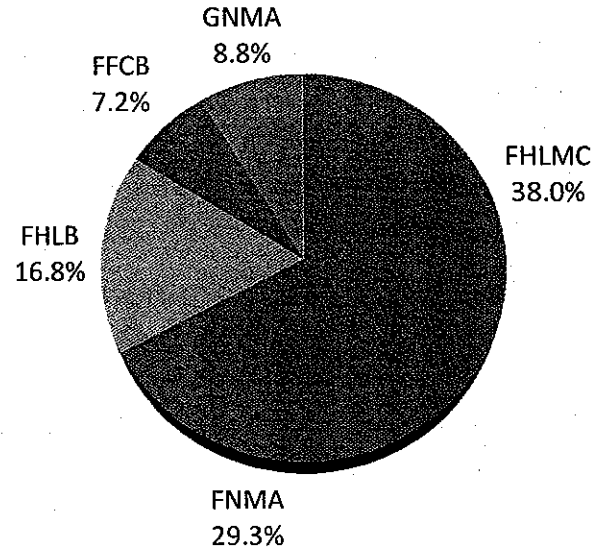
\*26% of portfolio matures under 18 months.



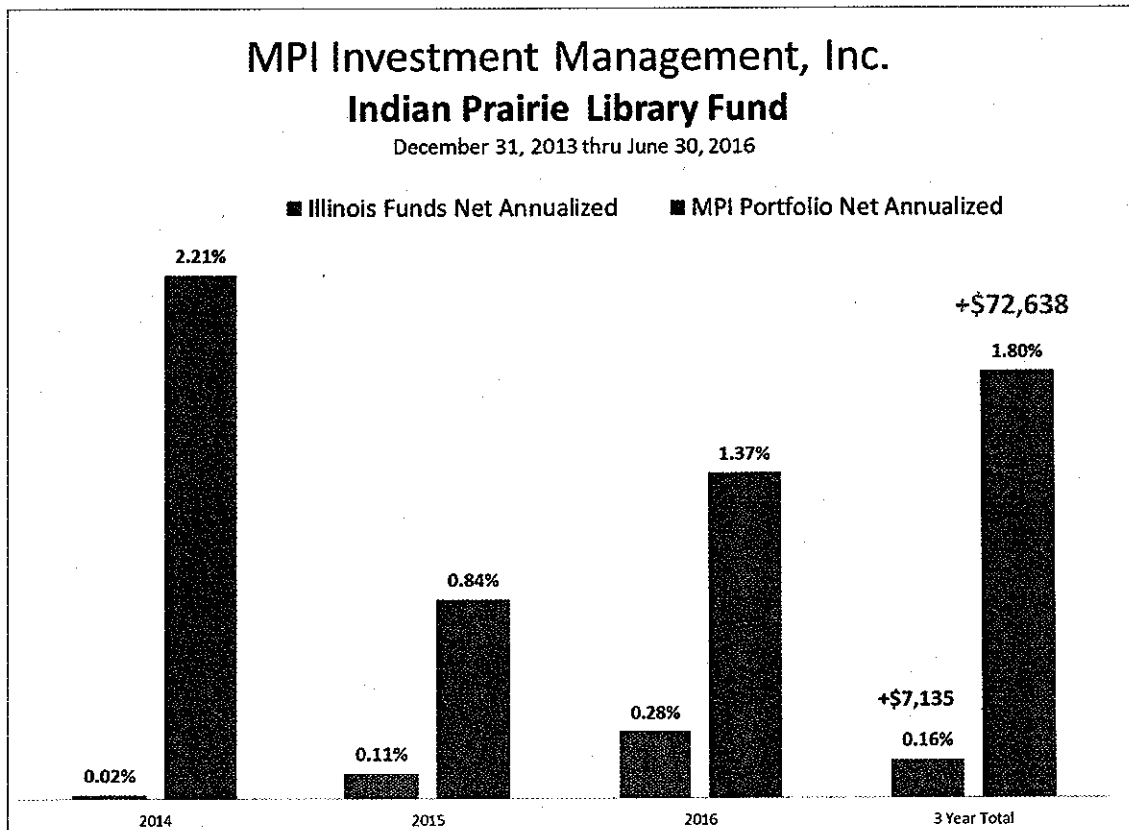
**Allocation by Type**



**Allocation by Issuer**



**Annual Returns**



# Performance by Asset Class

Net of Allocated Fees | US Dollar  
12/31/2015 - 6/30/2016

Indian Prairie Public Library District

Corporate Account

Schwab Acct# 6415-7790

Time Period	Cash and Equivalents	Equity	Fixed Income	Other	Total Portfolio
Market Value on 12-31-15	145,671.64	0.00	1,444,857.21	0.00	1,590,528.85
Accrued Interest	0.00	0.00	4,670.95	0.00	4,670.95
Purchases/Contributions	1,387,308.41	0.00	989,509.11	0.00	1,000,000.00
Sales/Withdrawals	-989,509.11	0.00	-387,308.41	0.00	0.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	0.00
Realized Gains	0.00	0.00	-5,678.06	0.00	-5,678.06
Unrealized Gains	0.00	0.00	10,092.03	0.00	10,092.03
Interest Income	11.90	0.00	22,024.36	0.00	22,036.26
Dividend Income	0.00	0.00	0.00	0.00	0.00
Change in Accrued Interest	0.00	0.00	1,561.63	0.00	1,561.63
Management Fees	-332.00	0.00	-2,335.70	0.00	-2,667.70
Portfolio Fees	0.00	0.00	0.00	0.00	0.00
<b>Market Value on 06-30-16</b>	<b>540,815.14</b>	<b>0.00</b>	<b>2,073,496.24</b>	<b>0.00</b>	<b>2,614,311.38</b>
Accrued Interest	0.00	0.00	6,232.58	0.00	6,232.58
Average Capital Base	230,319.15	0.00	1,620,375.16	0.00	1,850,694.31
Total Fees	-332.00	0.00	-2,335.70	0.00	-2,667.70
Total Gain after Fees	-320.10	0.00	25,664.26	0.00	25,344.16
IRR for 0.50 Years	-0.14%	0.00%	1.58%	0.00%	1.37%

# Portfolio Appraisal

US Dollar  
6/30/2016

Indian Prairie Public Library District  
Corporate Account  
Schwab Acct# 6415-7790

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	% Assets	Yield
<b>GOVERNMENT AGENCY ISSUES(USD)</b>							
125,000	Federal Home Loan Mtg Corp 4.875% Due 06-13-18	109.16	136,450.88	108.08	135,098.50	5.2	0.7
100,000	Federal Natl Mtg Assn 1.125% Due 07-20-18	100.51	100,509.00	100.88	100,879.90	3.8	0.7
125,000	Federal Home Loan Banks 1.750% Due 12-14-18	101.99	127,492.50	102.39	127,983.25	4.9	0.8
105,000	Federal Natl Mtg Assn 1.500% Due 02-21-19	100.35	105,372.35	102.11	107,214.35	4.1	0.7
40,000	Federal Home Loan Banks 1.500% Due 03-08-19	100.67	40,266.60	101.82	40,726.56	1.6	0.8
100,000	Federal Home Loan Mtg Corp 3.750% Due 03-27-19	107.97	107,965.80	107.97	107,967.60	4.1	0.8
100,000	Federal Home Loan Mtg Corp 1.750% Due 05-30-19	102.28	102,275.00	102.75	102,749.70	3.9	0.8
81,000	Federal Natl Mtg Assn 2.000% Due 03-27-20	102.91	83,360.23	103.72	84,011.42	3.2	1.0
100,000	Federal Home Loan Banks 2.050% Due 04-28-20	103.50	103,503.00	103.81	103,806.70	4.0	1.0
100,000	Federal Natl Mtg Assn 1.500% Due 11-30-20	100.97	100,973.00	101.70	101,696.30	3.9	1.1
	Accrued Interest				3,647.16	0.1	
			<b>1,008,168.36</b>		<b>1,015,781.44</b>	<b>38.8</b>	<b>0.8</b>
<b>GOVERNMENT BONDS - VARIABLE RATE(USD)</b>							
75,000	Federal Home Loan Banks 0.547% Due 02-03-17	99.88	74,910.50	100.03	75,024.15	2.9	0.5
50,000	Federal Home Loan Mtg Corp 0.453% Due 04-20-17	99.91	49,955.00	99.97	49,985.85	1.9	0.5
150,000	Federal Farm Credit Banks 0.520% Due 08-24-17	100.00	150,007.30	99.97	149,947.80	5.7	0.5
100,000	Federal Home Loan Mtg Corp 0.681% Due 03-08-18	100.11	100,109.90	100.04	100,043.10	3.8	0.7
	Accrued Interest				125.80	0.0	
			<b>374,982.70</b>		<b>375,126.70</b>	<b>14.3</b>	<b>0.6</b>
<b>CMO's(USD)</b>							
140,000	FNMA REMIC Trust 2010-117 3.000% Due 05-25-25	105.63	42,298.58	104.48	41,841.19	1.6	0.8
1,415,000	FNMA REMIC Trust 2003-27 4.000% Due 04-25-33	108.00	25,108.00	106.01	24,644.95	0.9	2.2
32,000	FHLMC REMIC Series 3325 5.500% Due 06-15-37	108.11	3,788.85	110.21	3,862.44	0.1	3.0

# Portfolio Appraisal

US Dollar  
6/30/2016

Indian Prairie Public Library District  
Corporate Account  
Schwab Acct# 6415-7790

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	% Assets	Yield
125,000	GNMA REMIC Trust 2012-57 3.000% Due 03-20-39	105.66	76,520.82	104.43	75,636.10	2.9	1.7
	Accrued Interest		147,716.25		362.24	0.0	
					146,346.94	5.6	1.6
<b>FHLMC's(USD)</b>							
1,000,000	FHLMC PC Gold Comb 15 6.500% Due 04-01-18	107.75	2,861.53	101.46	2,694.37	0.1	1.5
455,000	FHLMC PC Gold Guar 15 5.000% Due 05-01-18	107.67	5,338.50	102.62	5,088.26	0.2	0.7
1,220,000	FHLMC PC Gold Cash 15 5.000% Due 10-01-18	106.69	30,783.25	102.81	29,664.19	1.1	1.2
1,579,553	FHLMC PC Gold Comb 30 9.000% Due 01-01-20	111.91	913.87	100.80	823.15	0.0	7.4
375,000	FHLMC PC Gold Comb 15 5.500% Due 05-01-20	108.96	18,682.18	105.46	18,080.73	0.7	1.8
210,000	FHLMC PC Gold Comb 15 5.500% Due 06-01-20	108.13	7,717.49	105.00	7,494.44	0.3	1.3
340,000	FHLMC PC Gold 15 Yr 5.000% Due 07-01-23	107.94	9,675.04	102.72	9,207.44	0.4	2.0
520,000	FHLMC PC Gold Cash 20 5.500% Due 08-01-24	109.50	26,322.18	111.41	26,782.28	1.0	1.3
81,000	FHLMC PC Gold 15 Yr 3.500% Due 11-01-25	104.53	27,968.62	106.82	28,580.04	1.1	0.9
280,000	FHLMC PC Gold 15 Yr 4.000% Due 03-01-26	107.31	96,160.65	106.76	95,662.42	3.7	2.5
240,000	FHLMC PC Gold Comb 15 4.500% Due 09-01-26	107.19	64,599.54	105.29	63,455.65	2.4	1.7
	Accrued Interest		291,022.85		988.85	0.0	
					288,521.84	11.0	1.8
<b>FNMA's(USD)</b>							
174,145	FNMA Pass-Thru Int 15 Year 6.000% Due 01-01-19	107.14	1,378.98	101.70	1,308.96	0.0	1.6
145,000	FNMA Pass-Thru Short 10 Year 4.500% Due 04-01-19	105.89	7,383.52	102.61	7,154.75	0.3	1.1
165,000	FNMA Pass-Thru Short 10 Year 4.500% Due 08-01-19	106.29	11,653.97	102.63	11,252.94	0.4	1.2
170,000	FNMA Pass-Thru Short 10 Year 4.000% Due 12-01-19	105.90	13,434.46	103.62	13,145.56	0.5	0.6
60,000	FNMA Pass-Thru Int 15 Year 4.500% Due 03-01-21	107.36	4,029.38	103.54	3,885.82	0.1	1.6
40,000	FNMA Pass-Thru Short 10 Year 2.500% Due 02-01-22	104.00	11,049.04	103.68	11,014.99	0.4	0.8

# Portfolio Appraisal

US Dollar  
6/30/2016

Indian Prairie Public Library District  
Corporate Account  
Schwab Acct# 6415-7790

Quantity	Security	Unit Cost	Total Cost	Price	Market Value	% Assets	Yield
550,000	FNMA Pass-Thru Int 15 Year 5.500% Due 01-01-23	109.00	36,610.11	108.77	36,534.38	1.4	1.1
50,000	FNMA Pass-Thru Int 15 Year 4.000% Due 11-01-28	106.63	40,191.80	106.57	40,170.62	1.5	2.9
420,000	FNMA Pass-Thru Long 30 Year 7.000% Due 03-01-37	111.50	20,739.62	118.58	22,057.33	0.8	2.6
	Accrued Interest		522.28			0.0	
			<b>146,470.89</b>		<b>147,047.64</b>	<b>5.6</b>	<b>1.8</b>
<b>GNMA's(USD)</b>							
75,000	GNMA Pass-Thru X Single Family 7.000% Due 11-15-24	110.97	7,304.84	109.74	7,223.30	0.3	3.6
100,000	GNMA Pass-Thru M Single Family 4.500% Due 01-20-25	108.00	25,645.62	106.12	25,198.41	1.0	2.6
3,245,000	GNMA Pass-Thru X Single Family 7.000% Due 06-15-31	111.93	23,055.61	114.84	23,654.46	0.9	3.1
125,000	GNMA Pass-Thru X Single Family 5.500% Due 12-15-32	108.98	8,267.46	112.35	8,523.02	0.3	2.1
175,000	GNMA Pass-Thru X Platinum 30 Year 5.500% Due 04-15-33	108.99	7,353.06	115.01	7,759.82	0.3	1.6
100,000	GNMA Pass-Thru X Single Family 5.500% Due 11-15-33	109.01	5,926.47	113.64	6,178.66	0.2	2.2
38,000	GNMA Pass-Thru X Single Family 5.500% Due 11-15-33	109.14	2,956.72	114.75	3,108.71	0.1	1.8
187,300	GNMA Pass-Thru X Single Family 5.500% Due 11-15-35	105.80	12,493.96	113.43	13,394.65	0.5	2.1
111,289	GNMA Pass-Thru X Single Family 6.000% Due 06-15-37	107.23	8,636.76	114.44	9,216.93	0.4	2.3
53,114	GNMA Pass-Thru X Single Family 6.000% Due 10-15-38	108.93	1,960.99	114.44	2,060.06	0.1	2.5
	Accrued Interest				438.89	0.0	
			<b>103,601.50</b>		<b>106,756.91</b>	<b>4.1</b>	<b>2.5</b>
<b>CASH AND EQUIVALENTS(USD)</b>							
	Cash Account Balance		540,815.14		540,815.14	20.6	0.0
			<b>540,815.14</b>		<b>540,815.14</b>	<b>20.6</b>	<b>0.0</b>
	<b>Total Portfolio</b>		<b>2,612,777.68</b>		<b>2,620,396.60</b>	<b>100.0</b>	<b>0.9</b>

## Library Investments

Diane had asked for an update on net yield on the MPI portfolio to date versus the 1.25% projection. MPI will be at this meeting to review the past year's investments. Diane also noted the Illinois Funds seems to be yielding much better in 2016. I asked MPI to put together a comparison of the yields from Illinois Funds compared to MPI for 2014, 2015 and 2016. A graph is attached.

I've also included a description of Illinois Funds' investment strategy and their returns for the past several months.

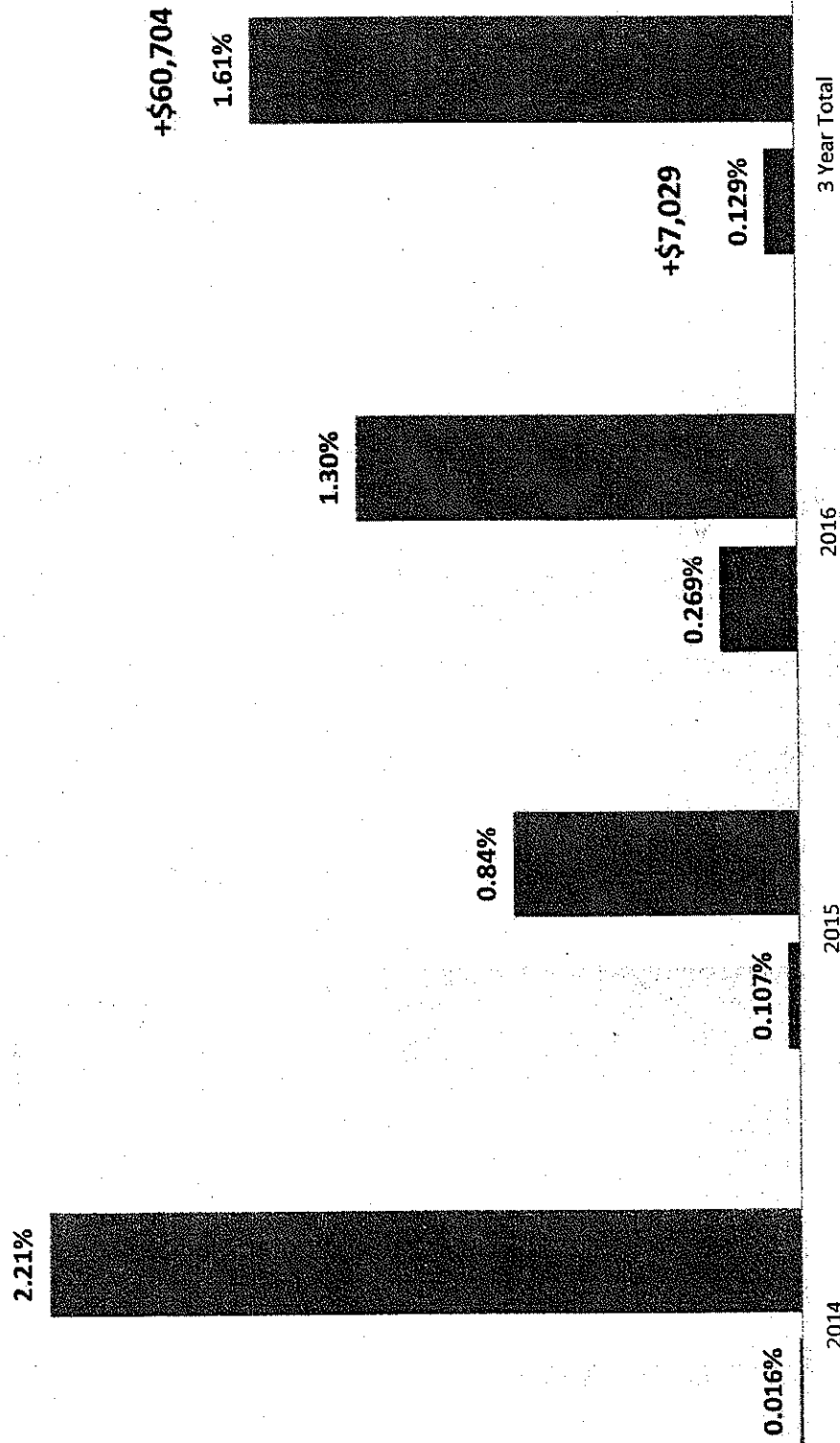
There has also been some discussion regarding investing in CDs. Nancy researched rates available on Thursday and put together a chart with that information.

# MPI Investment Management, Inc.

## Indian Prairie Library Fund

December 31, 2013 thru May 17, 2016

■ Illinois Funds Net Annualized    ■ MPI Portfolio Net Annualized





From the Illinois State Treasurer website

# Schedule of Investments

[Home](#) / [Local Governments](#) / [The Illinois Funds](#) / Schedule of Investments

As the manager of The Illinois Funds investment portfolio, the Illinois State Treasurer's Office is consistently undertaking investment transactions on behalf of program participants in order to maximize earnings while ensuring safety and liquidity.

The Treasurer's Office uses industry benchmarks to ensure state dollars are placed in safe and lucrative investments. The Treasurer's goal is to consistently outperform the competition. To access The Illinois Funds' investment summary and benchmarks, please visit the [Money Market Fund Portfolio page](#).

The Illinois Funds invests in U.S. Treasury obligations, repurchase agreements collateralized at 102% by U.S. Treasury obligations, certificates of deposit issued by an Illinois financial institution, U.S. agency mortgage-backed securities, and U.S. Treasury only money-market funds rated 'AAAm' by Standard & Poor's. Other investments include commercial paper rated in one of the two highest rating categories by Standard & Poor's with a maximum final maturity of 270 days, and no asset-backed securities. The final maturity on all securities is limited to one year.

# The ILLINOIS Funds

Administered by The Office of the Treasurer

## MONEY MARKET FUND MONTHLY RATE HISTORY FOR APRIL 2016

DATE	ANNUALIZED RATE
04/01/16	0.295%
04/02/16	0.295%
04/03/16	0.295%
04/04/16	0.292%
04/05/16	0.281%
04/06/16	0.289%
04/07/16	0.287%
04/08/16	0.287%
04/09/16	0.287%
04/10/16	0.287%
04/11/16	0.284%
04/12/16	0.289%
04/13/16	0.289%
04/14/16	0.292%
04/15/16	0.295%
04/16/16	0.295%
04/17/16	0.295%
04/18/16	0.296%
04/19/16	0.289%
04/20/16	0.290%
04/21/16	0.286%
04/22/16	0.295%
04/23/16	0.295%
04/24/16	0.295%
04/25/16	0.291%
04/26/16	0.293%
04/27/16	0.295%
04/28/16	0.295%
04/29/16	0.303%
04/30/16	0.303%

AVERAGE DAILY YIELD  
APRIL, 2016 0.292%

# The ILLINOIS Funds

Administered by The Office of the Treasurer

## MONEY MARKET FUND MONTHLY RATE HISTORY FOR MARCH 2016

DATE	ANNUALIZED RATE
03/01/16	0.248%
03/02/16	0.251%
03/03/16	0.252%
03/04/16	0.252%
03/05/16	0.252%
03/06/16	0.252%
03/07/16	0.252%
03/08/16	0.250%
03/09/16	0.249%
03/10/16	0.256%
03/11/16	0.255%
03/12/16	0.255%
03/13/16	0.255%
03/14/16	0.261%
03/15/16	0.272%
03/16/16	0.280%
03/17/16	0.284%
03/18/16	0.277%
03/19/16	0.277%
03/20/16	0.277%
03/21/16	0.276%
03/22/16	0.272%
03/23/16	0.274%
03/24/16	0.287%
03/25/16	0.287%
03/26/16	0.287%
03/27/16	0.287%
03/28/16	0.292%
03/29/16	0.291%
03/30/16	0.286%
03/31/16	0.297%

AVERAGE DAILY YIELD  
MARCH, 2016 0.269%

# The ILLINOIS Funds

Administered by The Office of the Treasurer

## MONEY MARKET FUND MONTHLY RATE HISTORY FOR FEBRUARY 2016

DATE	ANNUALIZED RATE
02/01/16	0.230%
02/02/16	0.233%
02/03/16	0.231%
02/04/16	0.237%
02/05/16	0.234%
02/06/16	0.234%
02/07/16	0.234%
02/08/16	0.206%
02/09/16	0.264%
02/10/16	0.270%
02/11/16	0.282%
02/12/16	0.235%
02/13/16	0.238%
02/14/16	0.238%
02/15/16	0.238%
02/16/16	0.235%
02/17/16	0.235%
02/18/16	0.239%
02/19/16	0.237%
02/20/16	0.237%
02/21/16	0.237%
02/22/16	0.236%
02/23/16	0.233%
02/24/16	0.237%
02/25/16	0.238%
02/26/16	0.239%
02/27/16	0.239%
02/28/16	0.239%
02/29/16	0.243%

AVERAGE DAILY YIELD  
FEBRUARY, 2016 0.239%

# The ILLINOIS Funds

Administered by The Office of the Treasurer

## MONEY MARKET FUND MONTHLY RATE HISTORY FOR JANUARY 2016

DATE	ANNUALIZED RATE
01/01/16	0.160%
01/02/16	0.160%
01/03/16	0.160%
01/04/16	0.180%
01/05/16	0.182%
01/06/16	0.192%
01/07/16	0.191%
01/08/16	0.194%
01/09/16	0.194%
01/10/16	0.194%
01/11/16	0.198%
01/12/16	0.200%
01/13/16	0.200%
01/14/16	0.202%
01/15/16	0.204%
01/16/16	0.204%
01/17/16	0.204%
01/18/16	0.204%
01/19/16	0.208%
01/20/16	0.215%
01/21/16	0.218%
01/22/16	0.233%
01/23/16	0.233%
01/24/16	0.233%
01/25/16	0.235%
01/26/16	0.220%
01/27/16	0.227%
01/28/16	0.231%
01/29/16	0.218%
01/30/16	0.218%
01/31/16	0.218%

AVERAGE DAILY YIELD  
JANUARY, 2016 0.204%

# The ILLINOIS Funds

Administered by The Office of the Treasurer

## MONEY MARKET FUND MONTHLY RATE HISTORY FOR DECEMBER 2015

DATE	ANNUALIZED RATE
12/01/15	0.053%
12/02/15	0.043%
12/03/15	0.050%
12/04/15	0.052%
12/05/15	0.052%
12/06/15	0.052%
12/07/15	0.058%
12/08/15	0.061%
12/09/15	0.073%
12/10/15	0.068%
12/11/15	0.054%
12/12/15	0.054%
12/13/15	0.054%
12/14/15	0.058%
12/15/15	0.072%
12/16/15	0.091%
12/17/15	0.147%
12/18/15	0.151%
12/19/15	0.151%
12/20/15	0.151%
12/21/15	0.153%
12/22/15	0.159%
12/23/15	0.149%
12/24/15	0.160%
12/25/15	0.160%
12/26/15	0.160%
12/27/15	0.160%
12/28/15	0.175%
12/29/15	0.179%
12/30/15	0.172%
12/31/15	0.160%

AVERAGE DAILY YIELD  
DECEMBER, 2015 0.107%

Bank	CD Term	Minimum	APR
Chase Bank	12 mos.	\$ 1,000.00	0.05%
FDIC insured Public Funds up to \$500,000 for 2 separate accounts	18 mos.	up to \$100,000.00	0.10%
Does offer collateralization	18 mos.	over \$100,000.00	0.12%
	24 mos.	up to \$100,000.00	0.10%
	24 mos.	over \$100,000.00	0.25%
Countryside Bank			
Offers CDARS® – the Certificate of Deposit Account Registry Service®	Will quote rate based on term and amount for government agencies.		
FDIC insurance on multi-million-dollar CD deposits	Individual is on vacation, will contact us on Monday.		
First Merchants Bank	15 mos.	\$ 1,000.00	0.65%
w/checking account	15 mos.	\$ 1,000.00	0.85%
Does <u>not</u> offer Collateralization			
PNC Bank			
Does offer collateralization	13 mos.	\$ 10,000.00	0.75%
	Will have individual who handles Public Funds contact us.		
Standard Bank & Trust			
	15 mos.	\$ 5,000.00	0.40%
all w/checking account	25 mos.	\$ 5,000.00	0.50%
Does offer collateralization	36 mos.	\$ 5,000.00	0.60%
	12 mos.	\$ 1,000.00	0.20%
	24 mos.	\$ 1,000.00	0.36%
Synchrony Bank			
Does <u>not</u> offer Collateralization	12 mos.	\$ 2,000.00	1.25%
	24 mos.	\$ 2,000.00	1.45%
	36 mos.	\$ 2,000.00	1.50%
	48 mos.	\$ 2,000.00	1.60%
	60 mos.	\$ 2,000.00	2.00%
High Yield Savings	On all balances		1.05%
West Suburban Bank			
Does offer collateralization	12 mos.	\$ 2,500.00	0.30%
	18 mos.	\$ 2,500.00	0.40%
	24 mos.	\$ 2,500.00	0.45%
	36 mos.	\$ 2,500.00	0.70%
	48 mos.	\$ 2,500.00	0.90%
	60 mos.	\$ 2,500.00	1.20%
TCF Bank			
Does <u>not</u> offer Collateralization	15 mos.	\$ 500.00	1.00%
Ally Bank - No Business Accounts			
American Express Savings - No Business Accounts			
CIT Bank - No Business Accounts			

## Health Insurance Renewal

As you'll remember last year we were forced to move to an October 1 renewal rather than January 1 and received a 9% increase. Good news – this renewal October 1 is a 2.13% increase for the next 12 months. But there is another option as well to accept a 15-month offer for an additional 1%, moving our renewal date to January 1, 2018.

I budgeted \$121,000 for health insurance.

At the 2.13 increase the annual cost is \$115,953.00

At the 3.13 increase the annual cost is \$116,685. A difference of \$732.

Taking the 3.13% increase ensures an additional 3 months at this rate. Plus it puts us back at a January 1 renewal which means that for 6 months of each budget year we are at a lower rate rather than for just 3 months of each budget year.



## APPROPRIATION ORDINANCE REQUIREMENTS

There is no legal requirement for non-home rule municipalities (since the library is a district we are non-home rule) to prepare a budget. The passage of an annual appropriation ordinance sometime within the first quarter of each fiscal year is the only requirement necessary to expend public monies. All expenses of the municipality must be appropriated for within the ordinance. The amount set in each budget line is the maximum that may be spent in each line. Because of the legal restrictions on revising the appropriation ordinance, items are usually inflated beyond the amounts that would be actually necessary for expenditure purposes. The information contained in the appropriation is determined by law. The appropriation is referred to as the Budget and Appropriation Ordinance or B and A Ordinance.

Surprisingly, adoption of the appropriation ordinance occurs during the first quarter of the current fiscal year rather than before the beginning of the fiscal year.

At least ten days prior to the adoption of the appropriation ordinance, the corporate authorities of municipalities over 2,000 population are required to make available, for public inspection, a copy of the tentative appropriation ordinance. In order to do that, the library board approves a *Tentative Budget and Appropriation* in July, posts it on the legal bulletin board and on the website until the September board meeting. The municipality must hold at least one public hearing, notice of which must be published in one or more newspapers published in the municipality. The notice must be published at least thirty days prior to the time of the hearing and must state the time, place and date of the hearing. The notice must also advise where copies of the proposed appropriation ordinance or budget will be available for public examination. The library holds the hearing prior to the start of the September board meeting then the *Final Budget and Appropriation* ordinance is adopted during the board meeting.

After adoption of the Budget and Appropriation ordinance, it must be printed in book or pamphlet form or be published in one or more newspapers published in the municipality. We publish it in the Doings. The information is also sent to the counties. It is also on our website.

TENTATIVE ORDINANCE PROVIDING FOR THE BUDGET AND APPROPRIATIONS OF INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DU'PAGE & COOK COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017

WHEREAS, the Board of Trustees of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DuPage & Cook Counties, Illinois, has caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to the final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 21st day of September, 2016, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW THEREFORE, Be it Ordained by the Board of Trustees of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DuPage & Cook Counties, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2016 and end on June 30, 2017.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be, and the same hereby is, adopted as the Budget and Appropriations for this Public Library District for the fiscal year beginning July 1, 2016 and ending June 30, 2017 and the sum of Four Million, One Hundred Fifteen Thousand, Three Hundred Forty and No/100 Dollars or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, as hereinafter specified for the said fiscal year.

**PART I - ESTIMATED REVENUE AVAILABLE**

1. Corporate Fund Balance on hand July 1, 2016	\$1,385,220
2. Receipts during current fiscal year from tax anticipation warrants and receipts from other sources such as fines, gifts, grants, interest, rentals, donations, impact fees	201,500
3. Anticipated Tax Collection	3,436,415
4. Special Reserve Fund Balance on hand July 1, 2016	22,113
5. Balance Special Tax Funds on hand July 1, 2016	8,281
6. Proceeds of mortgage loan, bonds, construction grants and gifts for purchase of site or building or remodeling and improving existing building	0
<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b>\$5,053,529</b>

**PART II - CORPORATE FUND**

**Appropriation**

**A. PERSONNEL**

Salaries	2,179,740
Medical/Life Insurance	132,000
Staff Development	20,000
Board Development	3,000
Workers Compensation	13,000

Unemployment Insurance	6,000
IMRF	160,000
FICA	120,000
<b>B. MATERIALS</b>	
Books	250,000
Periodicals	35,000
Audio	50,000
Video	60,000
Electronic Reference Resources	68,000
Processing Supplies	25,000
Software-Games	8,000
Life Skills/ESL	3,000
Multi-Media	10,000
<b>C. BUILDING</b>	
Cleaning Service	80,000
Water/Sewer	0
Maintenance Supplies	20,000
Telephone	9,000
Gas	0
Electric	0
Security System Monitoring	3,000
Garbage Disposal	0
Building Maintenance Repairs	60,000
Property Maintenance	30,000
<b>D. AUTOMATION</b>	
Supplies - Public Toner	8,000
Supplies - Staff Toner	8,000
Supplies - 3D Printer	1,100
Automation-Professional Services	8,000
Purchase of Equipment	18,000
Automation-Equipment Repairs	5,000
Software	27,000
System Wide Automated Network (SWAN)	47,000
Telecommunications	4,000
<b>E. OPERATIONS</b>	
Office Supplies	18,000
Photocopy Supplies	6,000
Patron Cards	3,800
Non-Payment Reciprocal Reimbursement	5,000
Postage	8,000
Travel	1,000
Organizational Memberships	2,200
Bank Fees	3,000
<b>F. CONTRACTUAL SERVICES</b>	
Professional Services	5,000
Legal Services	8,000
Audit	4,000

Credit Bureau	2,000
Equipment Maintenance/Repairs	3,000
Photocopier Maintenance Contracts	5,000
<b>G. INSURANCE</b>	
Insurance	0
Bond	1,500
<b>H. PUBLIC INFORMATION</b>	
Marketing Supplies	2,000
Legal Notices	2,000
Marketing Newsletter	37,000
Enewsletter	2,000
Advertising	2,000
Informational Printing	8,000
Special Events	28,000
<b>I. CAPITAL OUTLAY</b>	
Equipment/Furnishings	0
<b>J. CONTINGENCY</b>	50,000
<b>TOTAL CORPORATE FUND EXPENDITURES</b>	<b>3,677,340</b>

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

**PART III**

**AUDIT FUND** 0  
 Appropriated for the foregoing expense of the Annual Audit from a SPECIAL TAX in addition to all other taxes appropriated by the District.

**PART IV**

**BUILDING/MAINTENANCE FUND** 200,000  
 Appropriated for the foregoing expense of Building and Maintenance from SPECIAL TAX in addition to all other taxes appropriated by the District.

**PART V**

**ILLINOIS MUNICIPAL RETIREMENT FUND** 65,000  
 Appropriated for the foregoing expense of Illinois Municipal Retirement Fund from SPECIAL TAX in addition to all other taxes appropriated by the District.

**PART VI**

**LIABILITY INSURANCE FUND** 18,000  
 Appropriated for the foregoing expense of Liability Insurance from a SPECIAL TAX in addition to all other taxes appropriated by the District.

**PART VII**

SOCIAL SECURITY FUND 55,000  
Appropriated for the foregoing expense of Federal Insurance Contributions from SPECIAL TAX in addition to all other taxes appropriated by the District.

**PART VIII**

SPECIAL RESERVE FUND 100,000  
Appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.

**PART IX**

BOND RETIREMENT FUND 0  
Appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.

**PART X**

WORKING CASH FUND 0  
This Board of Library Trustees hereby identifies the library working cash fund which now has a balance, prior to receipts in the 2016-2017 fiscal year, of \$0. Said amount shall not be deemed a current asset available for library purposes. Neither an appropriation nor levy will be made from the working cash fund this year.

**PART XI**

ESTIMATED CASH EXPECTED TO BE ON HAND AT THE END OF SUCH FISCAL YEAR.....\$938,189

**SUMMARY**

CORPORATE FUND	\$3,677,340
AUDIT FUND	0
BUILDING/MAINTENANCE FUND	200,000
ILLNIOIS MUNICIPAL RETIREMENT FUND	65,000
LIABILITY INSURANCE FUND	18,000
SOCIAL SECURITY FUND	55,000
SPECIAL RESERVE FUND	100,000
BOND RETIREMENT FUND	0
WORKING CASH FUND	0
GRAND TOTAL	\$4,115,340

Section 3: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of all the trustees present and voting. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an immediate unforeseen emergency.

Section 4: That, the Board of Trustees of the Indian Prairie Public Library District having established by ordinance a Special Reserve Fund and having resolved to adopt a plan or plans as provided by law to provide for the purchase of a library site, construction of a library building, purchase of a library building, purchase and furnishing of equipment for a library building or for other purposes included in the plan. Any unexpended balance of any item of any general appropriation of the corporate fund in this Ordinance may be transferred to said special reserve fund and accumulated by the Library District as provided by law.

Section 5: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or any part thereof.

Section 6: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 7: The Indian Prairie Public Library District Secretary shall publicly post or keep available this ordinance for inspection by any interested party in the main office of the Indian Prairie Public Library District.

ADOPTED this 20th day of July, 2016, pursuant to a roll call vote as follows:

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
Victoria Suriano, President

ATTEST:

\_\_\_\_\_  
Beena Deshmukh, Secretary

**V. .02% SPECIAL TAX - BUILDING & MAINTENANCE**

The period from July 1 to December 5 is the timeframe to adopt the special .02% tax for "Building & Maintenance" (should be adopted prior to adoption of the Levy Ordinance - see discussion below).

**A. Recommendation**

We recommend adopting the .02% Ordinance in August or September, 2016 - see discussion below.

**B. Preliminary Comments**

The Ordinance and a Notice must be published. The tax is subject to a backdoor referendum. The Notice must specify the number of votes required to petition for a referendum (10% of registered voters in the District) (75 ILCS 16/35-5).

County officials should be contacted each year for the most recent number of registered voters.

The Statute contemplates adoption of the .02% Ordinance after July 1 (the start of the fiscal year). The Statute provides:

"The board may also levy an additional tax of 0.02% of the value of all the taxable property in the district, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs, and alterations of library buildings and equipment.

In any year in which the board proposes to levy the additional 0.02% tax, the board shall adopt an ordinance determining to levy the tax. The ordinance may be vacated by the board before its publication.

Within 15 days after the adoption of the ordinance, it shall be published in accordance with Section 1-30. The publication or posting of the resolution shall include a notice of (i) the specific number of voters required to sign a petition requesting that the question of the adoption of the resolution be submitted to the electors of the district, (ii) the time in which the petition must be filed, and (iii) the date of the prospective referendum." 75 ILCS 16/35- 5 (emphasis supplied).

Do the words "In any year" mean that the .02% Ordinance must be passed after July 1, 2016 for the tax to be included in the 2016-2017 levy? Did the Legislature mean "For any year"? If the Legislature meant "For any year," for example, the Ordinance could be passed prior to July 1, 2016 "for" the 2016 - 2017 fiscal year.

To avoid a determination that a .02% tax levy was determined to be invalid based on adoption of the Ordinance prior to July 1, we recommend adopting the Ordinance after July 1, 2016.

We also recommend adopting the .02% Ordinance prior to adoption of the Levy Ordinance. This makes it clear the Board intended to incorporate in the levy its prior action on the .02% tax. The Levy Ordinance should incorporate the .02% tax. County Clerks may not levy the .02% tax if it is not specifically mentioned/included in the Levy Ordinance.

ORDINANCE #2016-4

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL  
TAX OF .02% FOR THE 2016-2017 FISCAL YEAR

WHEREAS, The Illinois Public Library District Act authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all of the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2016-2017 fiscal year for the purposes hereinbefore set forth;

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of the Indian Prairie Public Library District that for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the fiscal year 2016-2017:

FURTHER, a copy of this Ordinance shall be published in The Doings newspaper within 15 days after the date of adoption.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 20th day of July, 2016, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Victoria Suriano, President

ATTEST:

\_\_\_\_\_  
Beena Deshmukh, Secretary



PUBLIC NOTICE

Public Notice is hereby given that, by Ordinance adopted on the 20th day of July, 2016, the Board of Trustees of the Indian Prairie Public Library District ordained to levy an additional tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the fiscal year beginning July 1, 2016 and ending June 30, 2017. The text of said Ordinance is set forth below.

The question of the adoption of said Ordinance shall be submitted to the electors of the District if a petition is filed with the District signed by 2,820 voters asking that the question of levying such .02% tax be submitted to the electors of the District. Said petition must be filed within 30 days after publication of this notice. The date of the prospective referendum is April 4, 2017.

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Beena Deshmukh, Secretary  
Indian Prairie Public Library District

APRIL 7, 2016

# Libraries and Learning

*Majorities of Americans think local libraries serve the educational needs of their communities and families pretty well and library users often outpace others in learning activities. But many do not know about key education services libraries provide*

**BY** Lee Rainie

**FOR MEDIA OR OTHER INQUIRIES:**

Lee Rainie, Director, Internet, Science and Technology Research

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# PewResearchCenter

Internet, Science & Tech

APRIL 7, 2016

## Libraries and Learning

*Majorities of Americans think local libraries serve the educational needs of their communities and families pretty well and library users often outpace others in learning activities. But many do not know about key education services libraries provide*

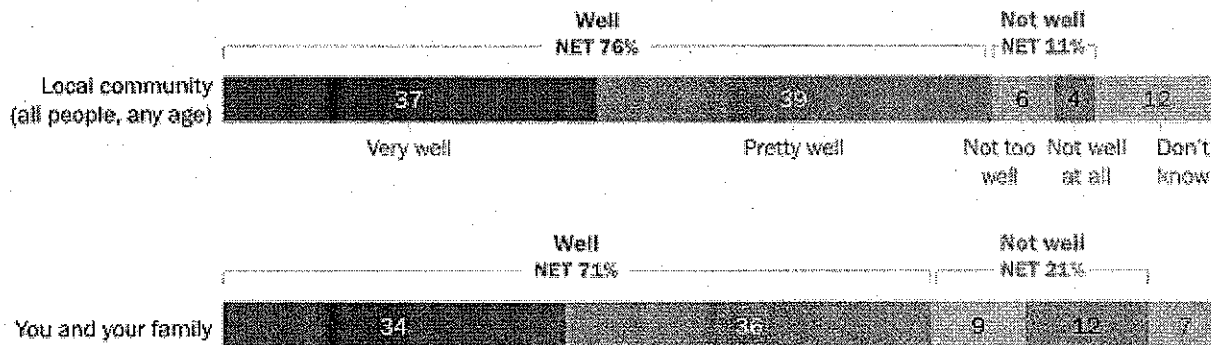
BY LEE RAINIE ([HTTP://WWW.PEWRESEARCH.ORG/STAFF/LEE-RAINIE/](http://www.pewresearch.org/staff/lee-rainie/))

Most Americans believe libraries do a decent job of serving the education and learning needs of their communities and their own families. A new survey by Pew Research Center shows that 76% of adults say libraries serve the learning and educational needs of their communities either “very well” (37%) or “pretty well” (39%). Further, 71% say libraries serve their own personal needs and the needs of their families “very well” or “pretty well.”

As a rule, libraries’ performance in learning arenas gets better marks from women, blacks, Hispanics, those in lower-income households, and those ages 30 and older.

### Majorities of adults say their local libraries are serving the educational needs of their communities and their own families at least ‘pretty well’

% of adults who say that local public libraries serve the learning and educational needs of the following groups ...



Note: Those who refused to answer not counted. Some figures reflect rounding

Source: Survey conducted Oct. 13-Nov. 15, 2015.

PEW RESEARCH CENTER

([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_0-01/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_0-01/))

At the same time, many do not know that libraries offer learning-related programs and materials such as e-books, career and job resources, and high school certification courses.

### Library users think of themselves as lifelong learners

Additionally, these views arise in a context where strong majorities of adults consider themselves “lifelong learners” and libraries around the country are working to fit their programs and services into local educational ecosystems – both the formal parts of it (such as schools) and the informal parts of it (such as “do it yourself” learning opportunities). A recent Pew Research report (<http://www.pewinternet.org/2016/03/22/lifelong-learning-and-technology/>) found that 73% of adults say the label “lifelong learner” applies “very well” to them. Additionally, 74% of adults have participated in personal learning experiences of various kinds in the previous 12 months – we call them personal learners. And 63% of full- and part-time workers have taken courses or done training on the job to improve their skills in the past year – we called them professional learners.

Recent library users overwhelmingly embrace those ideas and activities. Fully 97% of those who used a library or bookmobile in the past 12 months say that the term “lifelong learner” applies “very well” or “pretty well” to them and a similar share of library website users (98%) also strongly identified with being lifelong learners.

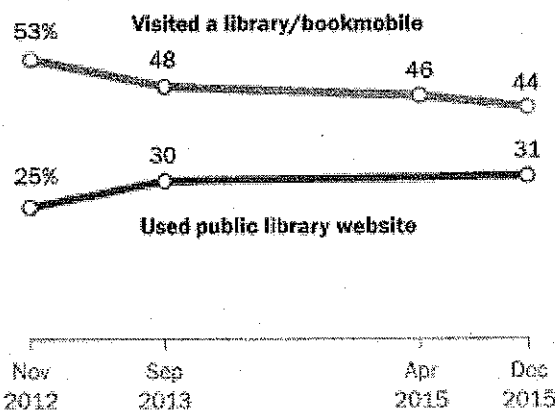
Moreover, 84% of those who visited a library in the past 12 months fit our definition of personal learner, compared with 66% of those who had not recently visited a library or bookmobile. Recent library users are more likely than others to read “how to” publications, take courses related to personal interests, attend learning-related events and meetings, and take online courses.

Interestingly, among workers, recent library users are no more likely than others to fall into the category of professional learners.

### Library usage continues to evolve

#### Use of libraries drifts down, while use of library websites levels off

% of adults who ... in the past 12 months



Note: Data for April 2015 are not reported for public library website usage because the question wording was not the same in that survey.

Source: Survey conducted Oct. 13–Nov. 15, 2015.

PEW RESEARCH CENTER

([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_0-02/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_0-02/)) In addition to examining the role of libraries as contributors to people’s learning, this survey also continued the Center’s benchmarking of library usage. Some 78% of adults say they have ever gone to a library, while 44% say they went to a library or bookmobile in the past 12 months.

The findings indicate a downward drift in the number of those who use physical library facilities in any given year. In our first survey on this in November 2012, 53% of adults had visited a library or bookmobile in the past 12 months.

Over the same period, the use of library websites has leveled off. In 2013, 30% of adults had used a library website over the past 12 months, while the new finding is that 31% have done so in the past year. Additionally, we found that 9% of adults had used a library-related app in the past 12 months – a first time reading for this question.<sup>1</sup>

**Notable shares of Americans do not know that libraries offer learning-related programs and materials**

**Many do not know if their local libraries offer key learning and education resources**

*% of adults who say these services are offered by their local libraries*

	Yes	No	Don't know
E-books and digital audio books for borrowing	62%	16%	22%
Online career- and job-related resources	41	21	38
Online GED or high school equivalency classes	26	27	47
Programs on starting a new business	24	28	47
Online programs that certify that people have mastered new skills	24	27	49

Source: Survey conducted Oct. 13-Nov. 15, 2015. Those who refused to answer not counted.

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_0-03/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_0-03/)) A significant number of libraries have added education- and learning-related material, often in digital form or available on the internet. This survey shows that a portion of adults are aware of those activities, but many do not know about them, including:

**E-book borrowing:** Fully 90% of public libraries have e-book lending programs

(<http://digitalinclusion.umd.edu/sites/default/files/uploads/2014DigitalInclusionSurveyFinalRelease.pdf>), according to Information Policy and Access Center (IPAC) at the University of Maryland, and 62% of adults say they know that their local libraries have such programs. At the same time, 22% say they do not know whether e-book lending is done by their libraries and another 16% say it is not done by their community libraries.

Online career and job-related resources: Some 62% of local libraries offer such resources, according to IPAC, and 41% of adults in our survey say they know their local libraries have such material. Still, 38% say they do not know if such resources are offered by their local libraries and another 21% say their libraries do not offer career- and job-related resources.

Online GED or high school equivalency classes: Some 35% of local libraries offer GED prep courses and materials, according to IPAC, and 26% of adults say they know their local libraries offer such programs. Yet nearly half (47%) say they do not know if such programs are offered by their local libraries and another 27% say these kinds of classes are not available in their communities.

Programs on starting a new business: Some 33% of local libraries offer such programs, according to IPAC, and 24% of adults say their local libraries offer programs on starting a new business. About half (47%) say they do not know if their local libraries do that and another 28% say their public libraries do not offer programs for starting a new business.

Online programs that certify that people have mastered new skills: 24% of adults say their local libraries offer such programs. However, about half of adults (49%) say they do not know if such programs are being offered and another 27% say they are not offered by their local libraries. There are no data about how many libraries offer such programs.

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1. In 2014, the Information Policy and Access Center reported that 43% of libraries offer mobile apps. ↔

# PewResearchCenter

*Internet, Science & Tech*

APRIL 7, 2016

LIBRARIES AND LEARNING

## 1. Library users and learning

BY LEE RAINIE ([HTTP://WWW.PEWRESEARCH.ORG/STAFF/LEE-RAINIE/](http://www.pewresearch.org/staff/lee-rainie/))

Adults who use libraries and visit library websites are often ahead of the crowd when it comes to being learners, engaging with information and embracing technology.

Fully 97% of those who visited a library or bookmobile in the past 12 months say the assertion “I think of myself as a lifelong learner” applies to them “very well” or “somewhat well.” And 98% of those who have used a library website in the past year feel the same way.

A recent Pew Research Center report about lifelong learning and technology

(<http://www.pewinternet.org/2016/03/22/lifelong-learning-and-technology/>) found that 74% of adults participate in learning activities that make them “personal learners.” That is, they had done at least one of several activities, such as reading how-to materials or taken courses in pursuit of learning more about personal interests or hobbies in the past 12 months.

Some 23% of personal learners have pursued those interests at libraries in the past 12 months. The personal learners who are among the most likely to have used libraries for these kinds of enrichment activities include those in households earning less than \$50,000 (29% of the personal learners have done so), those ages 65 and older (30% of this cohort have done so) and women (27% of the personal learners in this cohort have done so).

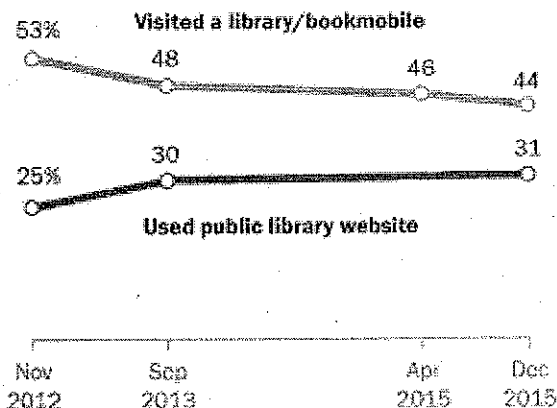
In our earlier report, it was also noted that 63% of those who are working (either full time or part time) are “professional learners,”<sup>2</sup> those who said in the past 12 months they had participated in job-related learning activities that either upgraded their skills or prepared them for new jobs. That amounts to 36% of the entire adult population. Some 9% of professional learners have pursued their classes or training at libraries.

It is often the case that library users are more likely than others to pursue a variety of learning experiences in all kinds of venues and formats and to say they have reaped benefits from those learning activities. The rest of this chapter will provide the latest data about who uses libraries, library websites and library mobile apps and then will examine the ways in which library users – as learners – participate in learning activities and profit from them.

**The number of those visiting library buildings is trending down, while the number of library website users has leveled off**

## Use of libraries drifts down, while use of library websites levels off

% of adults who ... in the past 12 months



Note: Data for April 2015 are not reported for public library website usage because the question wording was not the same in that survey.

Source: Survey conducted Oct. 13-Nov. 15, 2015.

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-01/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-01/)) This survey finds that 78% of adults have ever gone to a library, while 44% say they went to a library or bookmobile in the past 12 months. The findings indicate a downward drift in the number of those who use physical library buildings in any given year. In November 2012 when Pew Research Center began tracking library usage, 53% of adults said they had used a library or bookmobile in the past 12 months. And the numbers have moved lower since then.

Over the same period, the use of library websites has leveled off. In 2012, 25% of adults had used a library website over the past 12 months, and the new finding is that 31% have done so in the past year.<sup>3</sup>

Fully 84% of those who visited a library in the past 12 months are personal learners, which compares with 66% of those who visited a library less recently or who have never been to a library. And 86% of those who visited a library website in the past year can be categorized as personal learners, compared with 69% of other adults.

In addition to asking about use of the library buildings and library websites, we asked a separate and new question in this survey about use of library apps. While 12% of adults said they have used one at some point in their lives, some 9% said they have used a library app in the past 12 months. Overall, in the past 12 months, 50% of adults interacted with a library through its facility, website or app.

**Those who use libraries and their digital materials are more likely to be parents of minors, women, under age 50, and better educated**

When it comes to the demographic traits of library users, this survey's findings parallel previous patterns the Center has documented. Those who have visited a library or bookmobile in the past 12 months are more likely to be women, parents of minor children and those with higher levels of education. Younger adults ages 18 to 29 are more



likely than their elders to have used libraries during the previous year. And those less likely to have recently visited a library include Hispanics and those who live in rural areas.

The same basic patterns hold for those who have used a library website in the past 12 months. When it comes to people's use of mobile apps offered in connection with libraries, people's level of education is the most noteworthy demographic difference tied to usage.

## Women, young adults, higher-educated adults and parents are among the most likely to have visited libraries and used library websites

*% of adults who visited a library, used a library website, or used a library mobile app in the past 12 months*

	Visited library/bookmobile in past 12 months	Used public library website in past 12 months	Used public library app in past 12 months
All adults	44	31	9
<b>Gender</b>			
Men	38	25	7
Women	51	38	11
<b>Race/ethnicity</b>			
Whites	44	32	9
Blacks	47	30	7
Hispanics	38	22	9
<b>Age</b>			
18-29	54	41	10
30-49	47	36	12
50-64	38	27	9
65+	36	17	4
<b>Educational attainment</b>			
Less than high school	27	14	3
High school grad	35	24	8
Some college	46	32	9
College grad +	58	44	14
<b>Household income</b>			
<\$30,000	42	29	7
\$30,000-\$74,999	45	32	10
\$75,000-\$99,999	44	33	10
\$100,000-\$149,000	50	35	11
\$150,000+	42	33	12
<b>Parental status</b>			
Parent of minor	50	36	12
Non-parent of minor	42	29	8
<b>Community type</b>			
Urban	46	34	10
Suburban	45	31	10
Rural	36	27	6

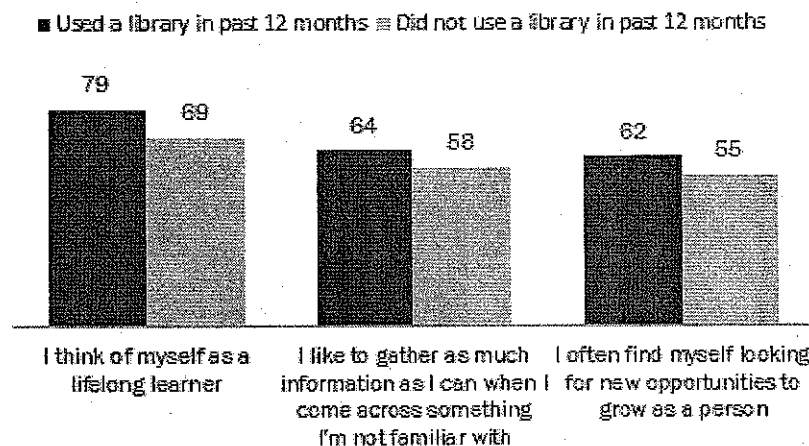
Source: Survey conducted Oct. 15-Nov. 15, 2015

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## Library users self-identify as lifelong learners and as people interested in new information

### Library users are more likely to describe themselves as 'lifelong learners'

% of adults who say these phrases describe them very well



Source: Survey conducted Oct. 13-Nov. 15, 2015

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-03/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-03/)) Fully 79% of those who have used a library or bookmobile in the past 12 months say the statement "I think of myself as a lifelong learner" describes them "very well." Another 18% say the statement describes them "somewhat well." That compares with 69% of those who did not use a library in the past 12 months who think the label of lifelong learner apply "very well" to them.

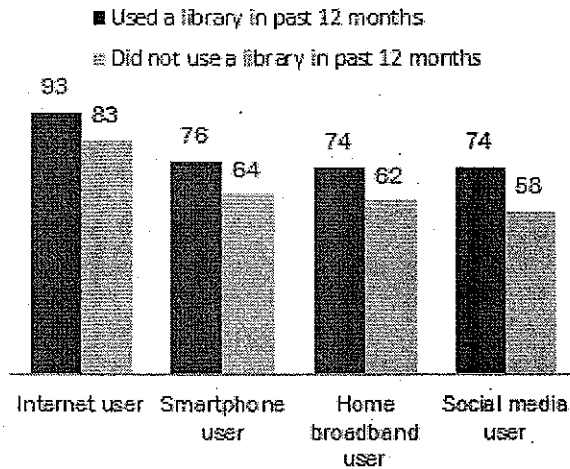
Similarly, library users are more likely than others to agree with the statements that 1) they like to gather as much information as they can when they come across something unfamiliar and 2) they often find themselves looking for new opportunities to grow as a person.

Library users are also somewhat more likely to think that all people should be in a learning posture in at least some domains. For instance, those who have visited a library in the past 12 months are more likely than those who haven't to think it is "very important" for people to make an effort to learn new things about their local community (73% vs. 68%) and to learn new things that are happening in society, such as developments in science, technology, entertainment or culture (74% vs. 65%).

### Library users are major technology adopters

## Library users are more likely to be digital technology users

% of adults who are users of key technologies



Source: Survey conducted Oct. 13-Nov. 15, 2015

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-04/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-04/)) People who used a library or bookmobile in the past year are more likely than non-library users or less-recent users to be technology users.

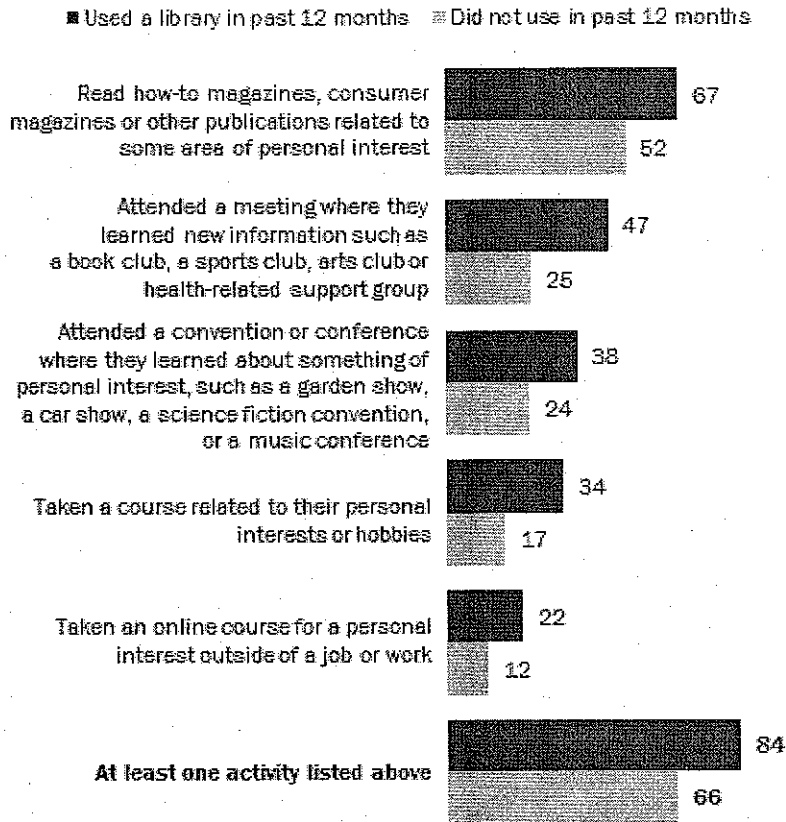
- Internet – 93% of those who used a library or bookmobile in the past 12 months are internet users.
- Smartphones – 76% of those who used a library or bookmobile in the past 12 months are smartphone users.
- Home broadband – 74% of those who used a library or bookmobile in the past 12 months are home broadband users.
- Social media – 74% of those who used a library or bookmobile in the past 12 months are social media users.

The same gaps in digital technology adoption appear between users and non-users when it comes to those who have used a library website or used a library app during that time period.

**Library users stand out as ‘personal learners’**

### Library users are more likely to pursue personal learning activities

% of adults who have done these activities in the past 12 months



Source: Survey conducted Oct. 13-Nov. 15, 2015

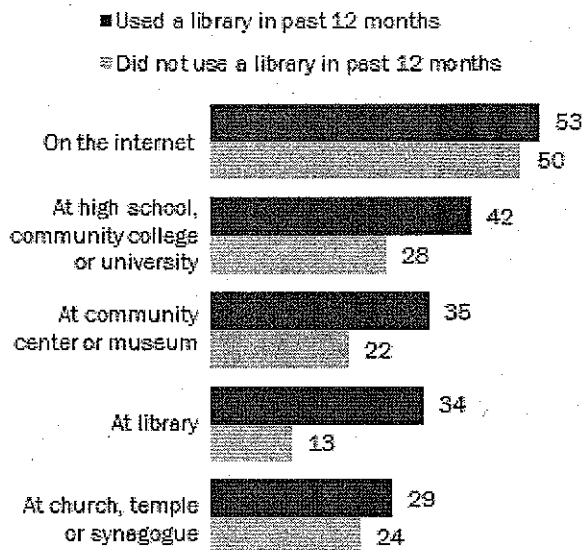
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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-05/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-05/)) The Center identified personal learners by asking questions about a variety of activities related to personal enrichment and pursuits and found that those who visited libraries or used library websites in the past year stand apart from others in each of the pursuits queried.

The same patterns also apply when comparing those who have used public library websites or mobile apps in the past 12 months with those who have not.

## Library users use various locales for enrichment when they pursue personal learning

% of personal learners who have done their learning in various places/ways\*



\*Personal learners are 74% of adults

Source: Survey conducted Oct. 13-Nov. 15, 2015

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-06/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-06/)) When it comes to where people pursue their personal interests, more recent library users are not only more likely to use libraries for personal learning, but they also are more likely to use several other locales. In the nearby chart, the only place where there is no statistically meaningful difference between those who have visited a library in the past 12 months and those who have not involves using the internet for personal learning.

The 74% of adults who fit our description of personal learners were asked about several possible reasons they might pursue these informal educational activities, and those who had used the library in the past 12 months stood apart from others for several of those reasons:

- 84% of the personal learners who had visited a library or bookmobile in the past 12 months said they wanted to learn something that would make their life more interesting or full. That compares with 76% of the personal learners who had not recently used a library who felt that way.
- 67% of the personal learners who had recently visited a library said they wanted to learn something that would allow them to help others more effectively. Some 60% of those who had not recently visited a library cited that as a motive.

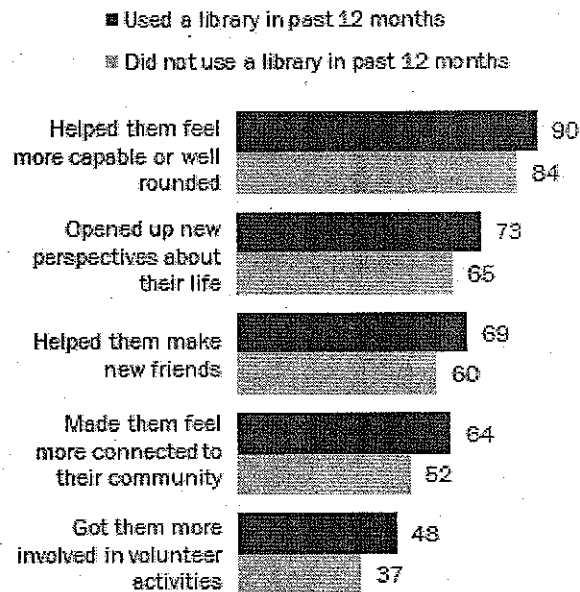
Recent library users did not show significant differences with others when it comes to other possible reasons for being a personal learner. Some 60% of all personal learners said they pursued these interests in the past 12 months because they had some extra time on their hands; 36% said they wanted to turn their hobby into something that

generated income; and 33% said they wanted to learn things that would help them keep up with the schoolwork of their children, grandchildren or other kids in their lives.

## Recent library users are more likely to cite benefits from personal learning than others

### Library users are more likely to cite positive impacts from personal learning

*% of personal learners who cited these benefits from their informal educational effort\**



\*Personal learners are 74% of adults

Source: Survey conducted Oct. 13-Nov. 15, 2015

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-07/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-07/)) Asked about some potentially helpful or satisfying outcomes from the personal learning they had done in the past 12 months, those who had visited a library in the past 12 months were more likely to say their personal learning had a notable impact. That means library users were more likely to say their personal learning experience helped them feel more capable; opened up new perspectives about their lives; helped them make new friends; made them feel more connected to their local community; and got them more involved in volunteer activities.

The same patterns about impact also apply when comparing those who have used public library websites or mobile apps in the past 12 months with those who have not.

The Center did not ask the kind of follow-up questions that could explain these differences. It is possible they arise from the fact that recent library users are somewhat more civically oriented than others. It also might stem from the fact that library users feel more enthusiastic about learning, as a rule.

### Those who use library websites are more likely to be professional learners in many contexts

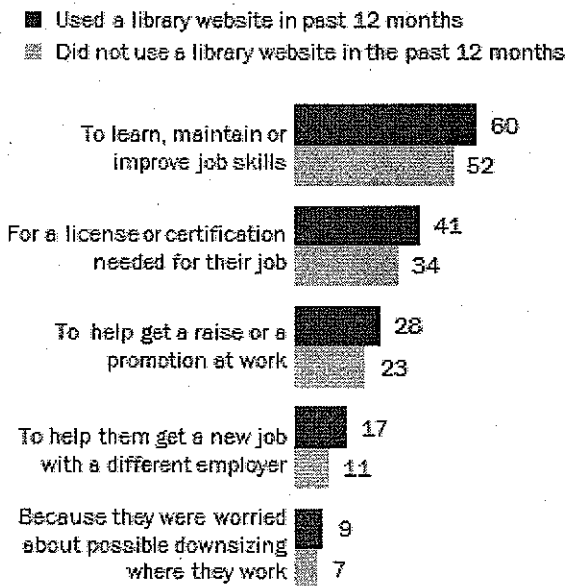
112

At the same time Pew Research Center identified personal learners through questions about activities that might lead to individual enrichment, the Center also identified professional learners by asking questions about whether those with full- or part-time jobs had taken a class or gotten extra training in the past 12 months. Overall, 63% of working Americans (or 36% of all adults) fit the definition of “professional learners,” and they got that extra knowledge:

- To learn, maintain or improve job skills
- For a license or certification needed for a job
- To help get a raise a promotion at work
- To help get a new job with a different employer
- Because they were worried about possible downsizing where they work

**Library website users are more likely than others to have participated in professional learning for several purposes**

*% of those in full- or part-time jobs who took a class or got extra training for these reasons\**



\*58% of adults are full- or part-time workers

Source: Survey conducted Oct. 13-Nov. 15, 2015

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_1-08/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_1-08/)) Those who had visited a library or bookmobile in the past 12 months were not significantly more likely than others to do any of the job-related learning or training activities. However, those who had used library websites in the past 12

months were more likely to have done them than others. This might be a consequence of workers being more likely than non-workers to be internet users and that the materials at libraries can be relatively reasonably accessible via the library website.

As noted above, 13% of professional learners got their training or pursued their skills development at a library. The one statistically significant difference on this issue involved Hispanic professional learners. Some 16% of Hispanic professional learners got some work-related training at a library, compared with 8% of whites and 9% of blacks who are professional learners. Otherwise, there were no notable demographic distinctions among those who did their job-related learning at the library.

When it comes to the impact of job- or professional-training activities, the professional learners who also used the library within the past 12 months were more likely than others to say this extra learning:

- Expanded their professional network: 69% of the professional learners who also were recent library users said their job-related learning expanded their professional network. That compares with 62% of others who said they got this benefit.
- Helped them advance within their current company or organization: 52% of the professional learners who had recently used the library say their job-related learning helped them advance with their current employer. That compares with 43% of the professional learners who not recent library users.

There were no differences among the professional learners who were also recent library users when it came to two other possible impacts of their new learning: 1) enabling them to find a new job inside or outside their current organization (29% of all professional learners got that benefit) and 2) helping them consider a different career path (27% of all professional learners got that benefit).

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2. In this survey, 58% of adults were either full- or part-time workers. They were the ones who were asked questions about professional learning experiences. ↩

3. Pew Research reported in September 2015 that in a survey in April 2015 that 22% of those 16 and older had used a library website. This emerged in a survey where the question wording had been changed from previous samples. The wording in that 2015 survey covered whether people had used "a public library website or app." That might have affected respondent answers. In the current survey, we returned to the previous wording that involved asking about whether someone had "used a public library website." A separate question was asked about using a "public library app" and found that 9% had used one in the previous 12 months. ↩



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# PewResearchCenter

Internet, Science & Tech

APRIL 7, 2016

LIBRARIES AND LEARNING

## 2. How people view libraries as part of community educational systems

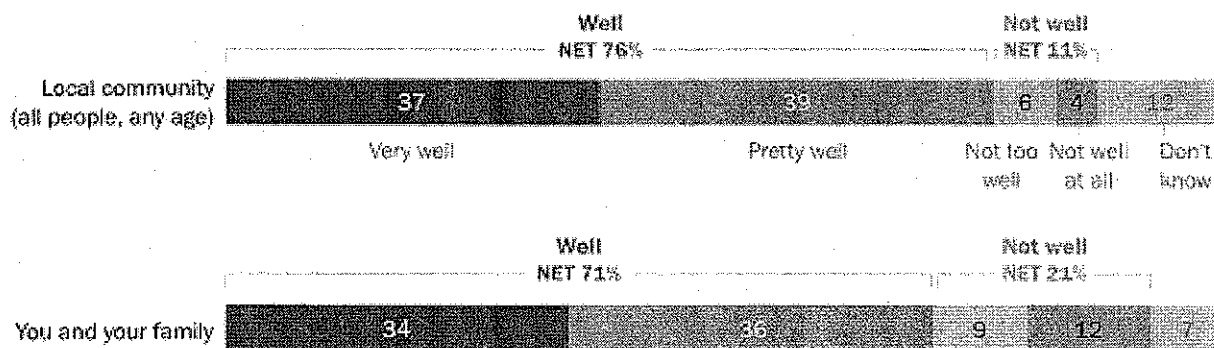
BY LEE RAINIE ([HTTP://WWW.PEWRESEARCH.ORG/STAFF/LEE-RAINIE/](http://www.pewresearch.org/staff/lee-rainie/))

Substantial majorities of Americans are serving the needs of their communities and their own families at least pretty well.

Some 37% say their local libraries serve the needs of their communities “very well” and another 39% say “pretty well.” At the same time, 34% say their local libraries serve them and their families “very well” and 36% say “pretty well.” While the share is small for those who fell negatively about how libraries are performing in their local education scene, it is worth noting that 12% said they “don’t know” when the question involves libraries and community education systems and 7% said “don’t know” when the issue is about how libraries are serving their own needs and those of their families.

### Majorities of adults say their local libraries are serving the educational needs of their communities and their own families at least ‘pretty well’

% of adults who say that local public libraries serve the learning and educational needs of the following groups ...



Note: Those who refused to answer not counted. Some figures reflect rounding.

Source: Survey conducted Oct. 19-Nov. 15, 2015.

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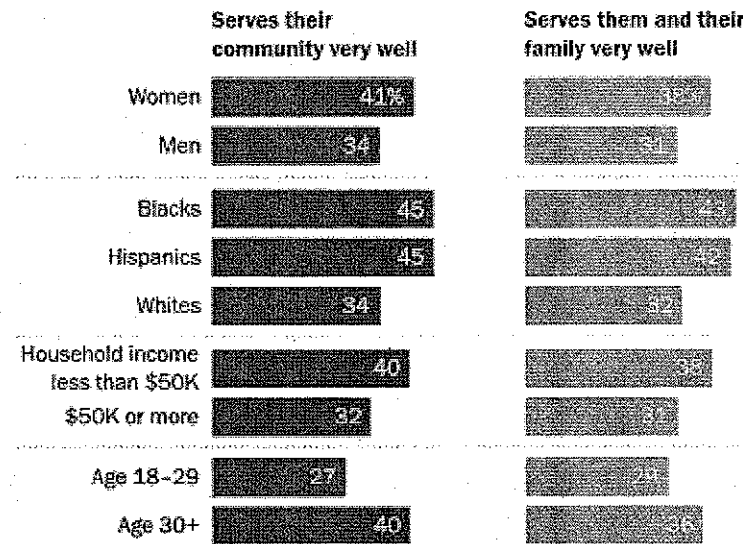
([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_2-01/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_2-01/))

Those who use libraries feel relatively satisfied with their performance in learning situations, particularly women, blacks, Hispanics, those in lower-income households and those ages 30 and older

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## Women, minorities, those in poorer households, and those ages 30 and over are more likely to say libraries serve their needs 'very well'

% of adults who say their local library ...



Source: Survey conducted Oct. 13-Nov. 15, 2015.

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_2-02/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_2-02/)) There are pronounced differences among various groups when it comes to the most positive responses on these questions. Those who have visited a library or bookmobile in the past 12 months are more likely than others to say libraries are performing “very well” when it comes to educational services, as are those who self-identify as “lifelong learners.”

In addition, as a rule, libraries’ performance in learning arenas gets better marks from women, blacks, Hispanics, those in lower-income households, and those ages 30 and older. This next section will sort through that material, especially focusing on people who answered that libraries perform “very well” for their communities and their own families:

**Library users:** Those who have visited a library or bookmobile in the past 12 months and those who have used library websites are more positive about the way libraries fit into community educational ecosystems and the way they serve respondents and their families. Some 45% of recent library visitors say their local library meets their communities’ education needs “very well,” compared with 31% of those who were not recent library visitors who feel that way. Similarly, 45% of recent library users say libraries serve the educational needs of them and their families “very well,” compared with 26% of those who have not visited a library in the past year.

**Lifelong learners:** Those who say that the term “lifelong learner” applies “very well” to them are also more likely than others to say libraries are doing well in serving their community and personal needs. Some 39% of lifelong learners say libraries are doing “very well” in serving their communities’ learning and educational needs, compared with 32% of those who do not define themselves as lifelong learners. In addition, 37% of lifelong learners say libraries serve the educational activities of them and their families “very well,” compared with 27% of others who say that.

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Personal learners and professional learners: Interestingly, there are not major differences between personal learners and others and professional learners and others in their responses to both questions about libraries and their communities and libraries and their families. Personal learners are a bit more likely than others to say libraries do “pretty well” at serving their communities’ educational needs (42% vs. 33%) and “pretty well” at serving the educational needs of them and their families (38% vs. 31%). However, there are not differences either among professional learners and others as well as personal learners and others when it comes to those who say libraries do “very well” at both tasks.

Women: Women are more likely than men to be library users and women are also more likely to have the most positive views about the role of libraries in community and personal learning activities. Some 41% of women believe that their public libraries serve the learning and educational needs of their communities “very well,” compared with 34% of men who believe that. Similarly, 38% of women say their public libraries serve the educational needs of themselves and their families “very well,” compared with 31% of men.

Race and ethnicity: African-Americans and Hispanics are more likely than whites to say that libraries serve the learning and education needs of their communities “very well.” Some 45% of both minority groups say that, while 34% of whites support that idea. Meanwhile, whites are more likely than others to say libraries serve community education needs “pretty well.” In addition, 43% of blacks and 42% of Hispanics say that libraries serve the learning and educational needs of them and their families “very well,” compared with 32% of whites who say that. Again, whites are more likely to say libraries serve their personal educational needs “pretty well.”

Lower income: Those living in households earning less than \$50,000 are more likely than those in higher-income households to say that libraries serve community learning needs “very well”: 40% of those in lower-income households say that, compared with 32% of those in households earning \$50,000 or more. Similarly, 38% of those in households earning less than \$50,000 say libraries serve their and their families’ learning and educational needs “very well,” compared with 31% of those living in higher-income households.

Those over age 30: Those ages 30 and older are somewhat more likely than young adults to have the most positive views about how libraries serve the learning interests of their patrons and communities: 27% of those ages 18 to 29 say libraries serve the educational needs of their communities “very well,” compared with 40% of those ages 30 and older. Similarly, 29% of young adults say they believe libraries have served the educational needs of themselves and their families “very well,” compared with 36% of those ages 30 and over who say that.

**Notable shares of Americans do not know that libraries offer learning-related programs and materials**

## Many do not know if their local libraries offer key learning and education resources

% of adults who say these services are offered by their local libraries

	Yes	No	Don't know
E-books and digital audio books for borrowing	62%	16%	22%
Online career- and job-related resources	41	21	38
Online GED or high school equivalency classes	26	27	47
Programs on starting a new business	24	28	47
Online programs that certify that people have mastered new skills	24	27	49

Note: Those who refused to answer not counted.

Source: Survey conducted Oct. 13-Nov. 15, 2015.

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([http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi\\_2016-04-07\\_learning-and-libraries\\_2-03/](http://www.pewinternet.org/2016/04/07/libraries-and-learning/pi_2016-04-07_learning-and-libraries_2-03/)) A significant number of libraries have added education- and learning-related material to their archives and their program offerings, often in digital form or available on the internet. This survey shows that some Americans are aware of these activities, but many do not know about them or believe they are not available in their communities:

- E-book borrowing:** Fully 90% of public libraries have e-book lending programs, according to Information Policy and Access Center (IPAC) at the University of Maryland, and 62% of adults say they know that their local libraries have such a program. At the same time, 22% say they do not know whether e-book lending is done by their libraries and another 16% say it is not done by their community libraries. Among those most likely to say they do not know if their local libraries lend e-books: men, rural residents and those without college degrees. Among those most likely to say their local libraries do not lend e-books: blacks, Hispanics, people living in households earning less than \$30,000 and non-internet users.
- Online career and job-related resources:** Some 62% of local libraries offer such resources, according to IPAC, and 41% of adults say in our survey they know their local libraries have such material. Still, 38% say they do not know if such resources are offered by their local libraries and another 21% say their libraries do not offer career- and job-related resources. Among those most likely to say they do not know if their local libraries have resources for jobs and careers: whites, those with less than college degrees and those living in households earning \$50,000 or more. Among those most likely to say their local libraries do not have career-related resources: men, blacks, Hispanics, people living in households earning less than \$30,000, and those whose education stopped with a high school diploma.
- Online GED or high school equivalency classes:** Some 35% of local libraries offer GED prep courses and materials, according to IPAC, and 26% of adults say they know their local libraries offers such programs. Yet nearly half (47%) say they do not know if such programs are offered by their local libraries and another 27% say these kinds of classes are not available in their communities. Among those most likely to say they do not know if their local libraries provide GED classes: whites, those with at least some college experience and those in households earning \$50,000 or more. Among those most likely to say their local libraries do not

offer high school equivalency classes: blacks, Hispanics, adults under age 30, those with high school diplomas or less and suburban residents.

- Programs on starting a new business: Some 33% of local libraries offer such programs, according to IPAC, and 24% of adults say their local libraries offer such programs. About half (47%) say they do not know if their local libraries do that and another 28% say their public libraries do not offer programs for starting a new business. Among those most likely to say they do not know if their local libraries provide programs for starting a new business: whites, those with some college experience and those in households earning \$50,000 or more. Among those most likely to say their local libraries do not offer programs for starting a new business: blacks, Hispanics, adults under age 30, those with high school diplomas or less and suburban residents.
- Online programs that certify that people have mastered new skills: Some 24% of adults say their local libraries offer such programs. However, about half of adults (49%) say they do not know if such programs are being offered and another 27% say they are not offered by their local libraries. There are no data about how many libraries offer such programs. Among those most likely to say they do not know if their local libraries provide programs that certify that people have mastered new skills: women, whites, those ages 30 and older, those with college experience and those in higher-income households. Among those most likely to say their local libraries do not offer certification programs: men, blacks, Hispanics, adults under age 30, and those with high school diplomas or less.

Kids & Teens

Circulation

Patron asked today if we had any book marks. She said it would be very nice if we did and thought it unusual that we don't have any.

"I love this service that you have (picking up holds) it is such a time saver for me and also being able to renew my items."

We are the "nicest, nicest" library this patron has ever gone to.

Patron misses the beep, (at checkout).

Patron said that the gardening program that was put on tonight was just great and she really enjoyed it. (6/6 Artistic Effects and Glorious Gardens program)

I called a patron who left a rental from in the copy machine and she said she loved our library and that we are so honest to call her about her lost form and did we have any job openings because she would like to work with people like that!

A patron with a friendly suggestion she attended a program yesterday about Gardens & Paintings, she loved the program and many others we offer but she suggested that the speaker wear a microphone because it was very difficult to hear in the back. She commented that at Downers Grove PL they always wear a microphone and you can hear them.

A BFS patron remarked that she liked it better when you heard the beep when checking out items at the Circ Desk.

Adult

"Whoever that guy is, the one by the computers, he's fantastic" a patron said talking about staff member Hugh Glenn.

Member loves Hoopla and is wondering if we could increase the monthly check outs!

"You changed my life! I've listened to 3 audiobooks since you showed me how to download the Overdrive app to my phone last week." [And today, we downloaded Overdrive and Hoopla on her son's iPad. He was very excited about his many options.]

Patron (a regular) called and said she was extremely unhappy about the Web site change. I soon realized she meant SWAN too. She says people are tired of all the changes. She said it is much harder to use now, and that people are just getting used to one thing when we change something else. Says it is all very confusing.

June 2016 Listening Posts

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Patron says the library is wonderful; she has 20 grandchildren and they have all come here. 10 of them are girls and a few years ago they all loved coming to the American Girl programming upstairs. "It was precious."

Twice in a week members have requested that we run movies during the summer. They really enjoy our selection and coming here to see them free.

Gentleman was very pleased with our Citizenship Corner. We have more materials than the surrounding libraries.

Father of former patron (who is now a college student) said his daughter would rather call our library for research assistance than use her college library.

Technology

I hope people know the value you're offering. When I saw you had Lydia or Lynda or whatever it is, I cancelled my subscription and saved 20 bucks a month.

These printers are so much better than ones for home. I don't even want to buy one because these are better.

Administration

University of Chicago rented our meeting room for the day and said we have an "amazing facility".