

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

**Board of Trustees Regular Meeting
July 17, 2019 – 7 p.m. – Meeting Room**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Asma Akhras, Donald Damon, Taylor Frawley, Marian Krupicka,
Crystal Megaridis, Diane Ruscitti, Victoria Suriano

- B. Mission Statement: We enrich peoples' lives by providing
opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

- C. Public Comment

- D. Communications and Announcements
 - 1. ILA Trustee Day Schedule Page 3
 - 2. Suriano to Kowalski re: Thank You for Whole Foods
Donation Program Page 5
 - 3. Kunzen to Williams re: Golden Ticket Award Page 6

- E. Omnibus Consent Agenda Action
 - 1. Minutes of Regular Board Meeting, June 19, 2019 Page 7
 - 2. Action on Bill/Additional Bills Page 10
 - 3. Ordinance #2019-3 Amending the Budget and Appropriation
Ordinance for the Fiscal Year 2018-2019 Page 16

- F. Items Deleted from Omnibus Consent Agenda Action

- G. Library Director's Report Page 17 Information

- H. Department Reports Information
 - 1. Assistant Director Page 19
 - 2. Marketing Page 21
 - 3. Adult Page 23
 - 4. Circulation Page 28
 - 5. Technology and Technical Services Page 31
 - 6. Youth Page 34

- I. Staff Report
None

- J. Reports
 - 1. Treasurer's Report Page 47 Information
 - 2. Chamber Reports (Jensen) Page 59 Information

Board Meeting – July 17, 2019 – page 2

Reports (continued)

- 3. RAILS
- 4. Building and Grounds (none)
- 5. Finance Committee (none)
- 6. Planning/Outreach Committee (none)
- 7. Policy Committee (none)

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Information

- K. Unfinished Business
None

L. New Business

- 1. Resolution #2019-B Congratulating the City of Darien
- 2. Strategic Plan FY19/20 Activities
- 3. Adopt Tentative Budget & Appropriations
- 4. Ordinance #2019-4 Determining to Levy an Additional Tax of .02%
- 5. Audit of Secretary’s Minutes & Review of Closed Session Minutes

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Information

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Action

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Action

Action

- M. Scheduled Meetings
Darien 50th Anniversary Reception, July 17, 6:30 p.m.

- N. Community Events

- O. Library Events

- P. Adjournment



Library Trustee Forum

Illinois Library Association

Trustee

Day • ILA Annual Conference Thursday, October 24, 2019 • Tinley Park Convention Center

Trustee Day at the ILA Annual Conference is designed to support library trustee education by providing programming and networking opportunities. Registration includes a full day of programming, continental breakfast, and a luncheon. Breakout sessions offer a variety of programming throughout the day, with time reserved in the schedule to allow trustees to visit the exhibit hall to see the latest in library products and services.

For trustees planning to attend the full conference in addition to Trustee Day, a suggested schedule of programming has been developed: **Full Conference Trustee Schedule**

[Register Online](#)

Registration Rates and Deadlines

Trustee Day Schedule

8:00 - 9:00 a.m.

Trustee Continental Breakfast

Library Trustees begin their day with a light breakfast. The breakfast will be held in the same room as the 9:00 a.m. program.

9:00- 10:00 a.m.

Not All Shifts are Seismic: Thoughtful Advocacy for Cumulative Impact and Success

Upping your advocacy game doesn't require seismic shifts—but it does entail sustained focus and a few key actions. This interactive session will leave you with actionable steps to strengthen your advocacy individually and as a member of the library ecosystem.

Speaker: Megan Cusick, American Library Association

10:00 – 11:00 a.m.

Trustee Exhibits Break

Visit the exhibit hall to explore the latest in library products and services.

11:00 a.m. - 12:00 p.m.

Tips for Advocating to Legislators from Legislators

The best way to learn about political advocacy is straight from a politician. Join the ILA Advocacy Committee as they host a panel presentation and discussion with State legislators. You will learn about the importance of establishing a relationship before it comes time for a specific request and you will learn that your government representatives are real people with normal likes and dislikes. Committee members will introduce the participating lawmakers, describe the efforts of ILA Advocacy, moderate a panel discussion, and then open the floor to questions from the audience.

Moderator: Jim Deiters, Oak Lawn Public Library; legislators to be announced

Addressing the Challenges of Poverty and Homelessness Through Library Services and Partnerships

EVENTS

Calendar

Reaching Forward Conference

Annual Conference

- Conference Hotels
 - General Conference Information
 - IACRL @ ILA
 - Registration Rates & Deadlines
 - Speaker Resources
 - Sponsorship Opportunities
 - Submit a Poster Session
 - Trustee Day Schedule
 - Trustee Conference Schedule
-

Annual Conference Exhibitor Information

2019 Orientation Session

Past ILA Annual Conferences

Future ILA Annual Conferences

Past Event Handouts

When patrons face issues of poverty, homelessness, mental illness, and addiction, how can libraries address their needs and challenges while maintaining a welcoming environment and a full range of services for our entire communities? Presenters will discuss community and university partnerships, social workers, emergency funds, cards for homeless individuals, warming centers, policies, resource brochures, expanding community awareness, and more -- solutions large and small for all library sizes and types.

Speakers: Leander Spearman, Belleville Public Library; Diana Brawley Sussman, Carbondale Public Library

12:15 – 1:30 p.m.

Trustee Day Luncheon

All Trustee Day attendees are registered for the networking luncheon.

The Trustee Day Luncheon is made possible by the generous support of Klein Thorpe & Jenkins



1:45 - 2:45 p.m.

Mythbusters: Clearing the Misconceptions Trustees Might Have About Going Fine Free

As a trustee, if your library isn't currently fine free, you might have some serious reservations about even entertaining the idea of going fine free. Would library books ever get returned? Shouldn't we be teaching personal responsibility by charging overdue fines? How can we justify going fine free when costs are rising and our revenues sources are threatened? Well, what if we told you the concerns you have about going fine free are actually myths? Allow trustees and staff from three Illinois libraries that have gone fine free to bust the myths you might believe about going fine free.

Speakers: Ryan Livergood, Warren-Newport Public Library; Jo Beckwith, Warren-Newport Public Library District; Meg Schmaus, Warren-Newport Public Library District; Cynthia Fuerst, Vernon Area Public Library District; Jay Kasten, Vernon Area Public Library District; Matt Womack, Ela Area Public Library District

Your Library Director Just Resigned – What Now?

Your library director just informed the board the they have found another position and will be leaving in one month. What now? Who is going to run the library? How do we find someone to replace them? The library director is responsible for the day to day operations of the library and hiring a qualified director is one of the most important jobs a library board does. Learn how the board must act to ensure the the library running day to day, while preparing for a search for a new director.

Speaker: Kathy Parker, kathyparker consulting

3:00 - 4:00 p.m.

Governance of Illinois Municipal Libraries: Who Does What?

There are different kinds of municipal libraries in Illinois: village, city, town, home-rule, non-home-rule, departments of their corporate authority or component units. Local practices can be pretty varied. How does the tax levy process work? Can the (insert corporate authority) really cut our budget? What can be done? Where can I find answers? A guest panel of experts and municipal library administrators will share their expertise and experience. Information about where to find answers and who can help will be provided as well as time for Q&A. Come find another library like yours and join the conversation!

Speakers: Heidi Smith, Park Ridge Public Library; Julie Tappendorf, Ancel Glink; James Rachlin, Meristem Advisors LLC

A Mock Board Meeting of the Kleintown Public Library

This program will present a mock library board meeting, comprised of attorneys from KTJ, staff from Illinois libraries, and ILA members, focusing on the following subjects: board vacancy/residency issues, FOIA, OMA, fundraising/impermissible activities, suspension of patron privileges, bidding/contract awarding, technology-related uses, lending and purchasing, closed session/voting and final action issues, and real estate purchases.

Speakers: Carmen Forte Jr., Klein, Thorpe & Jenkins, Ltd.; Jim Deiters, Oak Lawn Public Library; Cynthia Fuerst, Vernon Area Public Library District; Alex Todd, Prospect Heights Public Library District; Kathy Parker, kathyparker consulting

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Indian Prairie Public Library

Foundation & Friends

May 29, 2019

Mike Kowalski, Store Team Leader
Whole Foods Market
6300 South Kingery Highway
Willowbrook, IL 60527

Dear Mr. Kowalski,

On behalf of the Indian Prairie Library Foundation & Friends Board of Trustees, thank you for selecting us as a beneficiary for the "One Dime at a Time" program. We were overjoyed to learn that the program raised \$2,526 for us!

The Indian Prairie Library is an essential center for learning, inspiration, and community pride. The Foundation & Friends ensures that, with the help of donations like yours, the library will continue to inspire discovery and creativity, provide opportunities for lifelong learning and enjoyment, and bring people together to share ideas, skills, and knowledge.

Donations do not fund day-to-day operations, meaning that 100 percent of the money raised from the "One Dime at a Time" program will be used to add new services, programs, or technology. Because the library services all residents, businesses, and organizations, this is literally a gift to the entire community.

Thank you again for being a wonderful community partner. From storytimes in the store to being a part of the "One Dime at a Time" program, we are eternally grateful for your support.

Sincerely,



Victoria Suriano, President
Indian Prairie Library Foundation & Friends

Jamie Bukovac

From: Natalie Williams
Sent: Thursday, June 27, 2019 8:46 AM
To: Jamie Bukovac
Subject: FW: Congratulations on winning the Golden Ticket Award

Natalie Williams
Head of Youth Services
Indian Prairie Public Library District
401 Plainfield Road
Darien, IL 60561
630-884-8028

From: Anne Kunzen <AKunzen@huntleylibrary.org>
Sent: Wednesday, June 26, 2019 3:51 PM
To: Natalie Williams <nataliew@ippl.info>
Subject: Congratulations on winning the Golden Ticket Award

Hi Natalie! It was a pleasure talking to you. Here is the text for the information I gave you earlier:

It is my honor as the chair of the committee to inform you that you have been chosen as our 2019 winner for the Golden Ticket Award!

Congratulations! This annual award is presented to an individual who has made an outstanding local contribution in library services to young people in his/her community by creating and implementing library programs that promote a love of literature and instill positive feelings about libraries.

You will be invited to attend both the Author Breakfast and the Awards luncheon at the ILA conference, and we hope that you will be able to attend You may invite 2 guests.

The recipient will receive a one year personal membership to ILA (if already a personal member, he/she will receive a free one year renewal of his/her membership), and a \$200 financial award.

2019 ILA Annual Conference
Tuesday–Thursday, Oct 22–24, 2019

Please email me a high-resolution photo of yourself as soon as possible. As we approach conference, I will be in touch regarding your “thank yous” for the Author Breakfast handout.

Again, Congratulations! I am looking forward to meeting you!

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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 19, 2019

**Board of Trustees Regular Meeting
June 19, 2019 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:01 p.m. Secretary Megaridis called the roll.

Present: Donald Damon, Marian Krupicka, Crystal Megaridis, Victoria Suriano

Absent: Diane Ruscitti,

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski

Others: Taylor Frawley (arrived at 7:02 p.m.) and Asma Akhras (arrived at 7:30 p.m.) regarding K1 Unfinished Business (Appointment of Trustees)

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Megaridis read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Megaridis read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With a welcoming environment and state-of-the-art services, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment

D. Communications and Announcements

1. Deshmukh to Bukovac re: Moving Out of District
2. Darien Woman's Club to Bukovac re: Soap Collection

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, May 15, 2019
2. Action on Bills/Additional Bills
3. Ordinance #2019-2 Establishing A Regular Meeting Date
4. Finance Committee Meeting Minutes June 11, 2019
5. Proposed Changes to Financial Policy

Damon moved, Megaridis seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

- F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

H. Department Reports

I. Staff Report – none

J. Reports

1. Treasurer’s Report (February) – backup in packet.
2. Chamber Reports – backup in packet.
3. RAILS – backup in packet.
4. Building and Grounds Committee – no report.
5. Finance Committee – The committee met on June 11. Minutes from the meeting were approved tonight under the Omnibus Consent Agenda.
6. Planning/Outreach Committee – no report.
7. Policy Committee – no report.

K. Unfinished Business

1. Appointment of Trustees – Taylor Frawley was interviewed this evening. Suriano thanked Taylor for submitting her answers to the Board’s questionnaire. Taylor told the Board about herself. Suriano explained the commitment of a trustee and noted that the library had just completed its Strategic Plan for 2019-2022. Once the interview was complete, Taylor left and the Board then spoke to Asma Akhras. Asma was previously elected to the Board in 2017 and resigned in 2018 due to moving out of the country. Tonight Asma explained that she is back from Dubai and is interested in being a trustee. Krupicka moved, Damon seconded to appointment Taylor Frawley and Asma Akhras to the Board. Ayes: Damon, Krupicka, Megaridis, Suriano. Nayes: none. Absent: Ruscitti. Motion carried unanimously.

L. New Business

1. Resolution #2019-A Honoring Beena Deshmukh – Suriano read the resolution. Damon moved, Megaridis seconded to approve Resolution #2019-A Honoring Beena Deshmukh. Ayes: Damon, Krupicka, Megaridis, Suriano. Nayes: none. Absent: Ruscitti. Motion carried unanimously.
2. Strategic Plan 2019/2022 – The Board finalized the vision statement they discussed at last month’s meeting: Lives are enriched and dreams are realized. Megaridis moved, Damon seconded to approve the Strategic Plan 2019/2020. Ayes: Damon, Krupicka, Megaridis, Suriano. Nayes: none. Absent: Ruscitti. Motion carried unanimously.
3. Financial Forecast - Bukovac reviewed the financial forecast information contained in the Board packet. It lists capital projects including \$600,000 budgeted for a renovation in FY19/20.
4. Operating Budget 2019/2020 - The Board reviewed the revenue and expenditure information contained in the packet. Bukovac noted that the tax cap took into account a CPI of 2.1%. Damon moved, Krupicka seconded to approve the Operating Budget 2019/2020. Ayes: Damon, Krupicka, Megaridis, Suriano. Nayes: none. Absent: Ruscitti. Motion carried unanimously.
5. FY 19/20 Salary Scale – The packet contains information comparing IPPL starting salaries with other libraries. Megaridis moved, Damon seconded to approve the FY 19/20 Salary Schedule. Ayes: Damon, Krupicka, Megaridis, Suriano. Nayes: none. Absent: Ruscitti. Motion carried unanimously.
6. Appoint Committee to Review Closed Session Minutes and Complete Secretary’s Audit – Suriano and Krupicka will be on the committee.

M. Scheduled Meetings

N. Community Events

O. Library Event

P. Adjournment

At 8:25 p.m. Krupicka moved, Megaridis seconded to adjourn the meeting. All ayes. Motion carried unanimously.

Crystal Megaridis, Secretary

ACTION ON BILLS June 2019

| <u>Account</u> | <u>Check #'s</u> | <u>Total</u> |
|--------------------------------|-----------------------|---------------|
| Fifth Third-Bills for Approval | 3297 thru 3456 | \$ 146,013.84 |
| Fifth Third-Salaries for June | 593 thru 610 | \$ 5,736.49 |
| Hinsdale Bank-Direct Deposits | & 28419 thru 28591 | \$ 117,856.77 |
| MONTH'S TOTAL: | | \$ 269,607.10 |

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Indian Prairie Public Library District
Account QuickReport - Vendors
 As of June 30, 2019

| Type | Date | Num | Name | Amount |
|-------------------------------------|------------|------|---|----------|
| 10122 - Fifth Third Checking | | | | |
| Bill Pmt Check | 06/06/2019 | 3297 | Asimakopoulos, Jennifer | 75.00 |
| Bill Pmt Check | 06/06/2019 | 3298 | Baker & Taylor | 5,083.38 |
| Bill Pmt Check | 06/06/2019 | 3299 | Baker & Taylor (video) | 112.02 |
| Bill Pmt Check | 06/06/2019 | 3300 | Bal Industries | 1,980.00 |
| Bill Pmt Check | 06/06/2019 | 3301 | Birmingham, Laura | 203.62 |
| Bill Pmt Check | 06/06/2019 | 3302 | Blackstone Audio, Inc. | 180.00 |
| Bill Pmt Check | 06/06/2019 | 3303 | Boss, David | 14.00 |
| Bill Pmt Check | 06/06/2019 | 3304 | CareerBuilder Employment Screening, LLC | 25.00 |
| Bill Pmt Check | 06/06/2019 | 3305 | Case Lots Inc. | 305.40 |
| Bill Pmt Check | 06/06/2019 | 3306 | Center Point Large Print | 27.24 |
| Bill Pmt Check | 06/06/2019 | 3307 | Colonial Life | 82.53 |
| Bill Pmt Check | 06/06/2019 | 3308 | Creekside Printing | 6,508.54 |
| Bill Pmt Check | 06/06/2019 | 3309 | DEMCO | 351.59 |
| Bill Pmt Check | 06/06/2019 | 3310 | Dunn, Kelli A. | 130.19 |
| Bill Pmt Check | 06/06/2019 | 3311 | Dzierzbicki, Monica | 79.67 |
| Bill Pmt Check | 06/06/2019 | 3312 | French Battlefields | 150.00 |
| Bill Pmt Check | 06/06/2019 | 3313 | Gale/CENGAGE Learning | 215.92 |
| Bill Pmt Check | 06/06/2019 | 3314 | Grasso Graphics | 644.99 |
| Bill Pmt Check | 06/06/2019 | 3315 | Groot Industries, Inc. | 373.29 |
| Bill Pmt Check | 06/06/2019 | 3316 | Guest Enterprises, Inc. | 700.00 |
| Bill Pmt Check | 06/06/2019 | 3317 | Illinois Secretary of State | 10.00 |
| Bill Pmt Check | 06/06/2019 | 3318 | Incrediblebats, Inc. | 325.00 |
| Bill Pmt Check | 06/06/2019 | 3319 | Ingram Library Services | 152.99 |
| Bill Pmt Check | 06/06/2019 | 3320 | Jensen, Heather Forster | 4.91 |
| Bill Pmt Check | 06/06/2019 | 3321 | Kapco | 220.44 |
| Bill Pmt Check | 06/06/2019 | 3322 | Layman, Jez | 157.96 |
| Bill Pmt Check | 06/06/2019 | 3323 | Midwest Tape | 1,620.28 |
| Bill Pmt Check | 06/06/2019 | 3324 | New Readers Press | 22.50 |
| Bill Pmt Check | 06/06/2019 | 3325 | OverDrive | 4,720.60 |
| Bill Pmt Check | 06/06/2019 | 3326 | Penguin Random House LLC | 251.25 |
| Bill Pmt Check | 06/06/2019 | 3327 | PitneyBowes | 165.00 |
| Bill Pmt Check | 06/06/2019 | 3328 | Recorded Books, LLC | 338.38 |
| Bill Pmt Check | 06/06/2019 | 3329 | Runco | 201.28 |
| Bill Pmt Check | 06/06/2019 | 3330 | Tumbleweed Press, Inc. | 799.00 |
| Bill Pmt Check | 06/06/2019 | 3331 | University of Illinois Extension | 75.00 |
| Bill Pmt Check | 06/06/2019 | 3332 | Williams., Natalie | 196.13 |
| Bill Pmt Check | 06/08/2019 | 3333 | Baker & Taylor | 3,474.40 |
| Bill Pmt Check | 06/08/2019 | 3334 | Baker & Taylor (video) | 378.66 |
| Bill Pmt Check | 06/08/2019 | 3335 | Blackstone Audio, Inc. | 169.99 |
| Bill Pmt Check | 06/08/2019 | 3336 | Filis, April | 13.60 |
| Bill Pmt Check | 06/08/2019 | 3337 | Johnson, Gail | 9.36 |
| Bill Pmt Check | 06/08/2019 | 3338 | Midwest Tape | 4,370.58 |
| Bill Pmt Check | 06/11/2019 | 3339 | Birmingham, Laura | 100.00 |
| Bill Pmt Check | 06/11/2019 | 3340 | Call One | 180.62 |

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Indian Prairie Public Library District
Account QuickReport - Vendors
 As of June 30, 2019

| Type | Date | Num | Name | Amount |
|-----------------|------------|------|--|-----------|
| Bill Pmt Check | 06/11/2019 | 3341 | Current Technologies | 8,984.96 |
| Bill Pmt Check | 06/11/2019 | 3342 | Estrada, Heidi | 24.37 |
| Bill Pmt Check | 06/11/2019 | 3343 | Fox Valley Fire & Safety | 179.99 |
| Bill Pmt Check | 06/11/2019 | 3344 | Kroeschell Service | 1,748.00 |
| Bill Pmt Check | 06/11/2019 | 3345 | Neviol Inc. | 5,175.00 |
| Bill Pmt Check | 06/11/2019 | 3346 | Quill | 300.72 |
| Bill Pmt Check | 06/11/2019 | 3347 | Roy, Nancy | 116.64 |
| Bill Pmt Check | 06/11/2019 | 3348 | Runco | 129.13 |
| Bill Pmt Check | 06/11/2019 | 3349 | Shields, Robert W. | 100.00 |
| Bill Pmt Check | 06/11/2019 | 3350 | Speciality Mat Service | 104.86 |
| Bill Pmt Check | 06/11/2019 | 3351 | United States Treasury | 51.45 |
| Bill Pmt Check | 06/11/2019 | 3352 | Williams., Natalie | 36.95 |
| Liability Check | 06/13/2019 | 3353 | Nationwide Retirement | 984.25 |
| Liability Check | 06/13/2019 | 3354 | Vantagepoint | 1,292.80 |
| Liability Check | 06/13/2019 | 3355 | State Disbursement Unit | 493.94 |
| Bill Pmt Check | 06/12/2019 | 3356 | Guchenia., Kristina | 164.24 |
| Bill Pmt Check | 06/12/2019 | 3357 | Illinois Secretary of State | 10.00 |
| Bill Pmt Check | 06/12/2019 | 3358 | OverDrive | 711.96 |
| Bill Pmt Check | 06/13/2019 | 3359 | PitneyBowes | VOID |
| Bill Pmt Check | 06/20/2019 | 3360 | U.S. Postal Service (Postage-by-Phone) | 340.00 |
| Bill Pmt Check | 06/21/2019 | 3361 | Alarm Financial | 76.50 |
| Bill Pmt Check | 06/21/2019 | 3362 | Baker & Taylor | 5,446.90 |
| Bill Pmt Check | 06/21/2019 | 3363 | Baker & Taylor (video) | 177.94 |
| Bill Pmt Check | 06/21/2019 | 3364 | Bank of America | 16,272.44 |
| Bill Pmt Check | 06/21/2019 | 3365 | Blackstone Audio, Inc. | 60.90 |
| Bill Pmt Check | 06/21/2019 | 3366 | Canon Solutions America Inc. | 221.00 |
| Bill Pmt Check | 06/21/2019 | 3367 | Case Lots Inc. | 442.25 |
| Bill Pmt Check | 06/21/2019 | 3368 | Center Point Large Print | 124.65 |
| Bill Pmt Check | 06/21/2019 | 3369 | Children's Plus Inc. | 2,014.62 |
| Bill Pmt Check | 06/21/2019 | 3370 | Comcast | 191.85 |
| Bill Pmt Check | 06/21/2019 | 3371 | Estrada, Heidi | 209.70 |
| Bill Pmt Check | 06/21/2019 | 3372 | Fortress Data Management | 80.00 |
| Bill Pmt Check | 06/21/2019 | 3373 | Gale/CENGAGE Learning | 485.38 |
| Bill Pmt Check | 06/21/2019 | 3374 | Grainger | 37.70 |
| Bill Pmt Check | 06/21/2019 | 3375 | Ingram Library Services | 518.05 |
| Bill Pmt Check | 06/21/2019 | 3376 | Midwest Tape | 2,115.09 |
| Bill Pmt Check | 06/21/2019 | 3377 | OverDrive | 656.84 |
| Bill Pmt Check | 06/21/2019 | 3378 | Penguin Random House LLC | 191.25 |
| Bill Pmt Check | 06/21/2019 | 3379 | Principal Life Insurance Company | 1,100.85 |
| Bill Pmt Check | 06/21/2019 | 3380 | Quill | 881.29 |
| Bill Pmt Check | 06/21/2019 | 3381 | Recorded Books, LLC | 41.94 |
| Bill Pmt Check | 06/21/2019 | 3382 | Roy, Nancy | 91.44 |
| Bill Pmt Check | 06/21/2019 | 3383 | Runco | 68.72 |
| Bill Pmt Check | 06/21/2019 | 3384 | Sebert Landscaping | 805.00 |
| Bill Pmt Check | 06/21/2019 | 3385 | Specialty Store Services | 72.80 |

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Indian Prairie Public Library District
Account QuickReport - Vendors
 As of June 30, 2019

| Type | Date | Num | Name | Amount |
|-----------------|------------|------|---|-----------|
| Bill Pmt Check | 06/21/2019 | 3386 | Team One Repair, Inc. | 933.00 |
| Bill Pmt Check | 06/21/2019 | 3387 | Thomson Reuters West | 77.27 |
| Bill Pmt Check | 06/21/2019 | 3388 | Unique Management | 44.75 |
| Bill Pmt Check | 06/21/2019 | 3389 | VBS CAL, LLC | 598.80 |
| Bill Pmt Check | 06/21/2019 | 3390 | Very Smart People LLC | 200.00 |
| Bill Pmt Check | 06/21/2019 | 3391 | Whisenhunt, Ben | 300.00 |
| Bill Pmt Check | 06/21/2019 | 3392 | DuPage County Clerk | 10.00 |
| Bill Pmt Check | 06/21/2019 | 3393 | Gale/CENGAGE Learning | 182.88 |
| Bill Pmt Check | 06/21/2019 | 3394 | OverDrive | 1,013.37 |
| Bill Pmt Check | 06/21/2019 | 3395 | U.S. Postmaster | 177.81 |
| Bill Pmt Check | 06/23/2019 | 3396 | Accent on History | 235.00 |
| Bill Pmt Check | 06/23/2019 | 3397 | BCBS | 12,750.21 |
| Bill Pmt Check | 06/23/2019 | 3398 | Dynegy Energy Services | 5,139.05 |
| Bill Pmt Check | 06/23/2019 | 3399 | eGuide Tech Allies | 375.00 |
| Bill Pmt Check | 06/23/2019 | 3400 | Kaplow, Robert | 125.00 |
| Bill Pmt Check | 06/25/2019 | 3401 | Case Lots Inc. | 365.80 |
| Bill Pmt Check | 06/25/2019 | 3402 | DEMCO | 148.79 |
| Bill Pmt Check | 06/25/2019 | 3403 | EBSCO Information Services | 3,050.23 |
| Bill Pmt Check | 06/25/2019 | 3404 | Garvey's Office Products | 7.10 |
| Bill Pmt Check | 06/25/2019 | 3405 | Lucarelli, Anthony | 60.36 |
| Bill Pmt Check | 06/25/2019 | 3406 | Moffat, Claudia | 200.00 |
| Bill Pmt Check | 06/25/2019 | 3407 | NCPERS Group Life | 48.00 |
| Bill Pmt Check | 06/25/2019 | 3408 | OverDrive | 509.38 |
| Bill Pmt Check | 06/25/2019 | 3409 | Runco | 370.88 |
| Bill Pmt Check | 06/25/2019 | 3410 | VSP Vision | 157.31 |
| Bill Pmt Check | 06/25/2019 | 3411 | Willowbrook/Burr Ridge Chamberof Commerce | 25.00 |
| Liability Check | 06/27/2019 | 3412 | Nationwide Retirement | 984.25 |
| Liability Check | 06/27/2019 | 3413 | Vantagepoint | 1,292.80 |
| Liability Check | 06/27/2019 | 3414 | State Disbursement Unit | 493.94 |
| Bill Pmt Check | 06/25/2019 | 3415 | PitneyBowes | 165.00 |
| Bill Pmt Check | 06/28/2019 | 3416 | Baker & Taylor | VOID |
| Bill Pmt Check | 06/28/2019 | 3417 | Baker & Taylor | VOID |
| Bill Pmt Check | 06/28/2019 | 3418 | Baker & Taylor | VOID |
| Bill Pmt Check | 06/28/2019 | 3419 | Baker & Taylor | 3,164.63 |
| Bill Pmt Check | 06/28/2019 | 3420 | Baker & Taylor (video) | 82.96 |
| Bill Pmt Check | 06/28/2019 | 3421 | Birmingham, Laura | 139.00 |
| Bill Pmt Check | 06/28/2019 | 3422 | Blackstone Audio, Inc. | 180.00 |
| Bill Pmt Check | 06/28/2019 | 3423 | Bukovac, Jamie | 139.00 |
| Bill Pmt Check | 06/28/2019 | 3424 | CareerBuilder Employment Screening, LLC | 15.00 |
| Bill Pmt Check | 06/28/2019 | 3425 | CCI Solutions | 142.16 |
| Bill Pmt Check | 06/28/2019 | 3426 | Children's Plus Inc. | 3,354.28 |
| Bill Pmt Check | 06/28/2019 | 3427 | DEMCO | 102.21 |
| Bill Pmt Check | 06/28/2019 | 3428 | Displays2go | 341.75 |
| Bill Pmt Check | 06/28/2019 | 3429 | Gale/CENGAGE Learning | 153.54 |
| Bill Pmt Check | 06/28/2019 | 3430 | Ingram Library Services | 48.97 |

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Indian Prairie Public Library District
Account QuickReport - Vendors
 As of June 30, 2019

| <u>Type</u> | <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|----------------|-------------|------------|------------------------------|---------------|
| Bill Pmt Check | 06/28/2019 | 3431 | Jensen, Heather Forster | 12.21 |
| Bill Pmt Check | 06/28/2019 | 3432 | Jensen, Shirley P | 216.85 |
| Bill Pmt Check | 06/28/2019 | 3433 | Kapco | 965.44 |
| Bill Pmt Check | 06/28/2019 | 3434 | Midwest Tape | 3,595.60 |
| Bill Pmt Check | 06/28/2019 | 3435 | OverDrive | 3,526.34 |
| Bill Pmt Check | 06/28/2019 | 3436 | Pearson Education, Inc. | 33.28 |
| Bill Pmt Check | 06/28/2019 | 3437 | Penguin Random House LLC | 30.00 |
| Bill Pmt Check | 06/28/2019 | 3438 | Recorded Books, LLC | 31.49 |
| Bill Pmt Check | 06/28/2019 | 3439 | Runco | 218.01 |
| Bill Pmt Check | 06/28/2019 | 3443 | Schueren, Mary | 32.48 |
| Bill Pmt Check | 06/28/2019 | 3444 | Sheehan, Debbie | 139.00 |
| Bill Pmt Check | 06/28/2019 | 3445 | Stovall, Ann | 209.00 |
| Bill Pmt Check | 06/28/2019 | 3446 | Twidell, Lexy | 771.41 |
| Bill Pmt Check | 06/28/2019 | 3447 | Uline | 455.34 |
| Bill Pmt Check | 06/28/2019 | 3448 | Williams., Natalie | 352.01 |
| Bill Pmt Check | 06/28/2019 | 3449 | Wlosinski, Maria | 37.70 |
| Bill Pmt Check | 06/28/2019 | 3450 | Bal Industries | 390.00 |
| Bill Pmt Check | 06/28/2019 | 3451 | Bank of America | 7,308.31 |
| Bill Pmt Check | 06/28/2019 | 3452 | Groot Industries, Inc. | 371.90 |
| Bill Pmt Check | 06/28/2019 | 3453 | Illinois Library Association | 75.00 |
| Bill Pmt Check | 06/28/2019 | 3454 | Layman, Jez | 61.99 |
| Bill Pmt Check | 06/28/2019 | 3455 | Speciality Mat Service | 104.86 |
| Bill Pmt Check | 06/28/2019 | 3456 | Stovall, Ann | 636.47 |

Total 10122 - Fifth Third Checking
TOTAL

146,013.84
146,013.84

Bills for approval – Electronic Payments & Automatic Withdrawals

June 2019

| Vendor | Purpose | Date Paid | Amount Paid |
|---------------|--------------------|------------------|--------------------|
| EFTPS-Federal | Payroll taxes | 06/14/2019 | 19,805.32 |
| ILDOR-State | Payroll taxes | 06/14/2019 | 3,731.43 |
| EFTPS-Federal | Payroll taxes | 06/28/2019 | 18,782.80 |
| ILDOR-State | Payroll taxes | 06/28/2019 | 3,562.21 |
| IMRF | Payroll Pension | 06/07/2019 | 28,551.71 |
| IMRF | Payroll Pension | 06/28/2019 | 19,469.93 |
| DAC | Deposit to HRA | 06/03/2019 | 3,253.55 |
| Nicor | Gas | 06/11/2019 | 620.01 |
| INB Bank/5/3 | Credit Card Fee | 06/03/2019 | 192.79 |
| Hinsdale Bank | Fee-Direct Deposit | 06/03/2019 | 20.00 |

ORDINANCE AMENDING BUDGET AND APPROPRIATION
ORDINANCE FOR THE FISCAL YEAR 2018-2019

WHEREAS, The Board of Library Trustees of the Indian Prairie Public Library District, by Ordinance 2018-8, adopted a Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and

WHEREAS, the Trustees have reconsidered the amount appropriated for certain line items in the Budget and Appropriation Ordinance; and

WHEREAS, applicable laws permit amendments to the Budget and Appropriation Ordinance; and

WHEREAS, the Trustees have determined that the Budget and Appropriation Ordinance should be amended in accordance with the fiscal needs of the Library District,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT as follows:

SECTION 1: Ordinance 2018-8, the Budget and Appropriation Ordinance for the fiscal year 2018-2019, be and is amended in the following respects:

- A. The appropriation for "Staff Development" is increased to \$19,300.00 from \$19,000.00.
- B. The appropriation for "Board Development" is decreased to \$1,700.00 from \$2,000.00.
- C. The appropriation for "Processing Supplies" is increased to \$26,000.00 from \$24,000.00.
- D. The appropriation for "Books" is decreased to \$232,000.00 from \$234,000.00.
- E. The appropriation for "Garbage Disposal" is increased to \$5,000.00 from \$4,000.00.
- F. The appropriation for "Property Maintenance" is increased to \$40,000.00 from \$34,000.00.
- G. The appropriation for "Building Maintenance Repairs" is decreased to \$58,000.00 from \$65,000.00.
- H. The appropriation for "Travel" is increased to \$1,000.00 from \$900.00.
- I. The appropriation for "Organizational Memberships" is decreased to \$3,900.00 from \$4,000.00.
- J. The appropriation for "Marketing Supplies" is increased to \$1,100.00 from \$1,000.00.
- K. The appropriation for "Informational Printing" is decreased to \$4,900.00 from \$5,000.00.

SECTION 2: The foregoing adjustments to appropriations do not affect the total amount appropriated.

SECTION 3: All portions of the Budget and Appropriation Ordinance inconsistent with the foregoing are amended in the same manner and to the same extent.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED this 17th day of July, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

Victoria Suriano, President, Board of Library Trustees

ATTEST:

Crystal Megaridis, Secretary, Board of Library Trustees

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**Director's Report
July 2019**

Agenda

Omnibus Consent Agenda:

In the omnibus is an ordinance to adjust appropriation figures. To accommodate the few lines that went over the appropriate we're reducing the appropriation for other budget lines, keeping the total appropriation dollars the same as was originally approved by the board.

New Business:

I'll review the activities for the new strategic plan and share information about work being done by me and the department heads to examine if our current staffing model is the best model to support the strategic plan and our new initiatives around outreach, making and creating, and programming.

A memo has been prepared explaining the Tentative Budget & Appropriations.

A memo from our attorney has been included to explain the .02% tax.

There will be a report on the Audit of the Secretary's minutes from Vicki and Marian and a recommendation relative to the closed session minutes.

Lions Club Donation

I'm happy to report we received \$1,000.00 from the Lions Club and will be using it to purchase a new scooter as the current one is quite old and the repairs are costly.

The Visioning Committee

The committee met to complete the activities for the strategic plan.

Staff

I am very pleased to announce that Natalie Williams, Head of Youth Services, is this year's winner of the Illinois Library Association's Golden Ticket Award for her work in developing the Prairie Patch, the programming related to it, and creating community connections around the Prairie Patch. This annual award is presented to an individual who has made an outstanding local contribution in library services to young people in his/her community by creating and implementing library programs that promote a love of literature and instill positive feelings about libraries. Criteria for the award includes examples of innovative and dynamic programs for youth up to eighth grade initiated and presented by the nominee and how such programs have benefited the library and its community. Natalie will be presented with the award at the ILA Annual Conference.

We held the annual Volunteer Lunch. Teen Services Librarian Heidi Estrada is resigning as of July 17. Youth Services Shelver Sandra McKee resigned in June. Circulation Associate Catherine Tarver is now an Adult Services Associate.

Nancy attended a Management Association Roundtable discussion. Nancy, Maria and Jamie A. attended the Staff Institute Day.

Meetings

- One SWAN Board meeting
- Two one-on-one with Debbie S.
- Three one-on-ones with Natalie
- Two one-on-ones with Ann
- Two one-on-ones with Laura
- One one-on-one with Tony
- Met with Ann and Jill to discuss the design on our website
- Two Department Heads meeting
- One Visioning Committee meeting
- Trustee orientation with Taylor

Jamie Bukovac, Director

Assistant Director's Report: July 2019

Building:

The new concrete planter for the front entrance will arrive the week of July 22nd.

Dead trees have been removed from the parking lot area off of Clarendon Hills Road. A replacement tree will be planted in the middle of the remaining trees in early fall.

Other landscaping improvements, such as planting in the empty bed, will take place as weather and temperature permits.

LED bulbs for throughout the building have been ordered and are currently on backorder until late July. Installation will be a major project for Joe this fall.

Volunteers:

I worked with TJ to solicit new volunteers for our "Tech Tutor" program. We received 9 applications and all 9 volunteers will begin one-on-one training sessions with patrons as needed. The Tech Tutors will also be assisting in upcoming Technology classes.

I am working with Jez to find a volunteer for the new "Knot Just Knitting" group. The volunteer will coordinate monthly group meetings, take attendance and facilitate activities. Please pass the word if you know anyone who likes to needlecraft and may be interested.

IPPL Foundation & Friends:

In June, the Book Sale made \$580.80 and movie donations brought in \$11.

The circulating tote bags are a big hit! We held some bags back from processing to make them available for sale. We sold one in June and a few more so far this month. I am monitoring the circulation and sales of the bags to see if we need to add additional bags to keep up with the demand. They are especially popular on rainy days. Currently, there are 124 circulating bags available with 153 checkouts.

Programming:

Cindy planned and hosted five programs for adults in May:

| Date | Program | Attendance |
|------|--|------------|
| 6/3 | Succession Planting in the Vegetable | 85 |
| 6/4 | Ten People from Illinois Who Changed History | 45 |
| 6/5 | Solar Energy | 12 |
| 6/25 | American Doughboys in WWI | 43 |
| 6/26 | Be Safe Online | 14 |

Cindy also coordinated three lobby drop-ins:

| | | |
|------|----------------------------|----|
| 6/3 | Ask the Master Gardener | 5 |
| 6/5 | COD: What You Need to Know | 10 |
| 6/10 | COD: What You Need to Know | 10 |

Dave taught two classes in June:

| | | |
|------|--------------------|----|
| 6/13 | iPhone/iPad Basics | 4 |
| 6/18 | iPhone/iPad Basics | 10 |

I coordinated and hosted "Grilling with Meathead" program featuring grill master Meathead Goldwyn on Thursday, June 13th. 45 people attended. He was a fantastic speaker and we plan to have him return next May.

Community:

The 50th anniversary of Woodstock display from Republic Bank was very popular. The display was near the entrance to Adult Services from Monday June 17th through Thursday, June 27th. Patrons enjoyed looking at the photos and information about Woodstock.

I met with Gaye Wagner who is the Community Relations Manager for Independence 4 Seniors Home Care, a Board Member of the Interfaith Community Partners, a member of the Willowbrook Burr Ridge Kiwanis and a member of the DuPage County Senior Advisory Council. I gave Gaye a tour of the library and told her about our many services. We chatted about ways the library can partner with and serve the various organizations she is associated with as well as senior residences in our community. She invited the library to attend and present at an upcoming DuPage County "Lunch and Learn" for seniors this fall. I am also working with Gaye to coordinate a program for caregivers about home care options in Illinois this winter.

Marketing:

Dave created a YouTube ad for the Smart Home Kits. During the week the ad was running, both kits were checked out.

I am currently working with programmers from all departments to brainstorm programs for the winter newsletter and discuss program spaces.

Jill's marketing report is attached.

Meetings:

6/20 One on one with Dave
 6/20 One on one with Theresa
 7/1 One on one with Jill
 7/2 Department Head Meeting
 7/9 One on one with Jill
 7/9 Department Head Meeting
 7/11 One on one with Dave
 7/11 One on one with Theresa
 7/17 Board Meeting

Submitted by: Laura Birmingham

Jill Yott, Communications Coordinator, Report for Board of Trustees
June 1-30

Continuing Education

June 7: Staff Institute

June 12: Webinar, "How to Kick Off Your Best Fiscal Year Yet"

June 20: Webinar, "Kick off Your Fall Fundraising Success"

June 27: Webinar, "Scaling Your Creative Engine: Insights from Anheuser-Busch and Asana"

Meetings & Events

Meetings

June 3, Laura & Natalie, newsletter

June 7: Staff Institute

June 12: Jamie & Laura, Re: Catching up on various projects

June 17: Ann, Re: Website

June 24: Team Building Lunch

June 26: Jamie & Ann, Re: Website

June 26: Ann, Re: Website

June 26: Dave, Theresa, & Ann, Re: Website

June 26: Debbie, Passports & newsletter items

Visits

June 17: Visit to the Mecca Center; meeting with Ghada

I had a wonderful visit to the Mecca Center, and I met with Ghada. I took some of our newsletters and gave a business card application. We chatted about how the Mecca Center and the library are similar—in wanting to serve everyone. We went through the newsletter and talked about our various offerings. She told me stories about learning English when she lived in Virginia in 1989 and how her library was there for her. Truth be told, she had no idea where we were located and that there was a library nearby in the community. She told me how happy she was to have me there, and by the end of the hour that we spent together, we hugged and we said it was like we were old friends rather than just meeting an hour earlier.

Enews

Monday, June 3- Special Enews, Parking Lot: 19 percent open; 1 percent click

Tuesday, June 4- Special Enews, Parking Lot: 16 percent open; 3 percent click

Thursday, June 6: 16 percent open; 3 percent click

Friday, June 7, Foundation & Friends: 59 percent open; 3 percent click

Thursday, June 13: 16 percent open; 5 percent click

Thursday, June 20: 15 percent open; 5 percent click

Thursday, June 27 15 percent open; 4 percent click

Social Media Followers through June 30.

Facebook Likes: 1,759 (+17)

Instagram: 432 (+ 19)

Twitter: 1,045 (+1)

Social Media Advertising

Dave created an ad for the Smart Home Kits, which we promoted on YouTube. We planned to run the ad for about two weeks, but because of delays in approving the ad from YouTube, it only ran one week. In July, we plan to feature the same ad on Facebook. I will report the results next month.

| Campaign | Advertising Channel | Duration | Cost | Impressions |
|--------------|---------------------|----------|---------|-------------|
| Tech Takeout | You Tube | 7 days | \$24.69 | 2,301 |

Social Media Featured Posts

We continue to post on Facebook daily and Instagram at least five days a week. New for this year, Dave and Katrice went Facebook live during each of The Sound performances. In addition, Dave cut a recap video of The Sound, which was well-received on Facebook and Instagram.

Most popular posts included . . .

- The announcement of the Foundation-sponsored book bags.
- A photo of eggs that a mother goose laid in the Prairie Patch
- Staff anniversaries



Adult Services Monthly Report

May 2019

I attended another Willowbrook Corner Coalition meeting to share what I had learned at the PLA Leadership Academy. The group is looking to better focus what they are doing and I shared my insights that I picked up at the academy. In order to serve the adult population of that area better, the plan is to have me attend the first community information night at Anne M. Jeans Elementary School to gather information on residents' needs, wants, aspirations and dreams. After that, we will embed an Adult Services librarian at the community library at the school on Thursday evenings and begin planning programming to present there.

We launched the Flipster downloadable magazine product this month. In our opinion, and the opinion of other libraries I have talked to, the user experience with Flipster is much better than with RBDigital. Our RBDigital subscriptions run through the end of December, so we will be running both services simultaneously for six months, and in January go exclusively to Flipster, picking up as many titles as possible that were in RBDigital. Flipster provides access to bigger titles – like *People* and *Sports Illustrated* – as well as titles we lost last November when RBDigital lost distribution rights to them. The one big difference between the two services is that people check out magazines on Flipster and only have them for a certain length of time and then they are returned – with RBDigital a magazine is checked out indefinitely until the patron deletes it from their device. However, there are no wait times for magazines on either service as titles allow simultaneous usage.

As I highlighted last month, Shirley has been working on establishing a “bookazine” collection – these are magazine special issues that are not including in our regular subscriptions. These items are located on the endcaps of the magazine shelves. We have 12 slots for these. Most of the issues have a “display through” date on them so Shirley will know when it is time to get new items. When the items come off display, they will be given to selectors for consideration to add to the book collection. In the first few hours of displaying the items, five of the 12 were checked out. In the first four days, three more were checked out.

For the Ravinia Words & Music ticket giveaway, we had 50 entries for 19 concerts (seven Chicago Symphony Orchestra @ 4 tickets per performance and 12 Martin Theater @ 2 tickets per performance). After drawing, all concerts were spoken for and we did not have to reopen the drawing.

SWAN is putting the finishing touches on the Sirsi/Dynix mobile app. It is expected to launch on July 15. You will find it in the Apple or Android store, depending on your device, by searching for SWAN Libraries. Once you login using your library card and PIN, the app will automatically switch you to the Indian Prairie Public Library interface.

In staffing, Catherine Tarver, formerly a Circulation Associate, was hired to fill the open Adult Services Associate position and started on June 27. We posted and have interviewed for an Adult Services Associate Substitute.

Monthly Highlights

- Shirley has been directing her Pages to help with the ongoing weeding projects. They pulled books for Debbie (Crafts); Laura (Fitness); and herself (650s, business). She also had a table at the WBBR Chamber Expo promoting the library's business services.

- Jennifer has been busy weeding the fiction collection, starting with authors last names beginning with M to Z. She started in M but then decided to move to the end of the collection in order to facilitate shifting. She has already freed up four shelves and has just gotten through W-Z. She and Laura interviewed for the open Adult Services Associate position and interviewed for the Substitute Association position with Tony.
- Jez's collaboration station continues to stand out. Sticker painting has become very popular as we've had to swap out designs every few days. She also coordinated with Hinsdale South to have their parking lot lights turned off for the evening of her astronomy event in July.
- Joe met with a representative from the Southwest Suburban Immigrant Project to discuss possibly holding citizenship classes or workshops at the library. He also received a sizable donation (218) of Chinese language fiction books. After getting the titles translated, he worked with Jennifer to identify titles/authors that may be more popular to add to the foreign language fiction collection (67).

Community

- As previously stated, Tony attended the meeting of the Willowbrook Corner Coalition.
- Shirley is helping with Darien Fest planning and met with the committee coordinating this year's fest.
- Jennifer and the Associates provided book club resources to seven groups (six via e-mail; one by print pickup) on six new titles and one title that had been previously requested by another group.

Contributing to the Profession

- Jennifer was invited by Overdrive to be part of the Overdrive Partner Advisors program. This will give us a formal opportunity to provide input on products and services. She also agreed to mentor a College of DuPage Library Technical Assistant student.
- Joe has been working coordinating the August Libraries' English and Reading Network meeting.

User Experience

- The entire non-fiction collection has been successfully weeded according to the Continuous Review Evaluation and Weeding (CREW) process. We are going to consolidate more shelves, but so far we have 100 empty shelves in the collection and 128 "windowed" shelves (where there are only three books on display on the shelf). This is equivalent to just over two full ranges of tall shelving (seven shelves tall by eight sections on one side equals 56 shelves on one side, 112 shelves for a full, two-sided range).

Meetings

| Date | Meeting | Staff |
|--------|--|--------------------------|
| 4-Jun | Visioning Committee Meeting | Tony, Shirley & Jennifer |
| 5-Jun | WBBR Chamber Business Expo | Shirley |
| 6-Jun | Willowbrook Corner Coalition Meeting | Tony |
| 6-Jun | Meeting with Midwest Tape Representative | Jez |
| 7-Jun | Staff Institute | All regular staff |
| 10-Jun | Meeting with Jamie | Tony & Jennifer |

| | | |
|--------|--|-----------------------------|
| 10-Jun | One-on-One with Jamie | Tony |
| 10-Jun | Meeting with SCORE Representative | Shirley |
| 11-Jun | Department Head Meeting | Tony |
| 12-Jun | Meeting with Southwest Suburban Immigrant Project | Joe |
| 12-Jun | Meeting with Jack (K&T) | Jez |
| 18-Jun | Darien Fest Planning Meeting | Shirley |
| 19-Jun | Adult Services Monthly Department Meeting | All librarians & associates |
| 19-Jun | Meeting re: Willowbrook Corner Outreach Initiative | Tony, Shirley & Joe |
| 24-Jun | One-on-One | Tony & Shirley |
| 25-Jun | Visioning Committee Meeting | Tony, Shirley & Jennifer |
| 26-Jun | One-on-One with Jamie | Tony |
| 27-Jun | Interview | Tony & Jennifer |
| 27-Jun | DUX Meeting | Tony |

Programs

| Date | Time | Program | Organizer/ Presenter | Attendance |
|--------|------------|---|-------------------------|------------|
| 1-Jun | 10:00 a.m. | ESL Conversation Group | Joe | 10 |
| 3-Jun | 6:00 p.m. | Chess Club | Denise | 14 |
| 3-Jun | 6:00 p.m. | Ask the Master Gardener Drop In | Cindy | 5 |
| 3-Jun | 7:00 p.m. | Succession Planting | Cindy | 84 |
| 4-Jun | 4:00 p.m. | Audiobook Month Advisory Drop In | Jez & Mary P. | 13 |
| 4-Jun | 7:00 p.m. | Ten People from Illinois Who Changed History | Cindy | 45 |
| 5-Jun | 7:00 p.m. | Solar Energy | Cindy | 12 |
| 6-Jun | 2:00 p.m. | Thursday Afternoon Movies: <i>A Star is Born</i> | Joe | 15 |
| 10-Jun | 5:00 p.m. | COD: What You Need to Know Drop In | Joe | 10 |
| 10-Jun | 6:00 p.m. | Chess Club | Denise | 13 |
| 10-Jun | 7:00 p.m. | Current Events | Denise | 10 |
| 12-Jun | 10:00 a.m. | Job Club Drop In | Jez | 2 |
| 13-Jun | 7:00 p.m. | BBQ Secrets with Meathead | Cindy | 45 |
| 15-Jun | 10:00 a.m. | ESL Conversation Group | Joe | 8 |
| 17-Jun | 6:00 p.m. | Chess Club | Denise | 12 |
| 18-Jun | 7:00 p.m. | American Creed: Community Conversations* | Tony | 12 |
| 19-Jun | 6:30 p.m. | GenLit Book Club | Jennifer | 6 |
| 20-Jun | 2:00 p.m. | Thursday Afternoon Movies: <i>Finding Your Feet</i> | Joe | 31 |
| 21-Jun | 7:00 p.m. | #LibSocial - Art Therapy | Jez | 7 |
| 24-Jun | 6:00 p.m. | Board Game Group | Jez | 5 |
| 24-Jun | 7:00 p.m. | Current Events | Denise | 5 |
| 25-Jun | 7:00 p.m. | American Doughboys in the First World War | Cindy | 43 |
| 26-Jun | 1:00 p.m. | 4th Wednesday: Be Safe Online | Cindy | 14 |
| 26-Jun | 5:30 p.m. | #LibSocial Crafterworks - Shrinky Dinks | Jez | 5 |

| | | | | |
|--------|------------|---------------------------|--------------|------------|
| 27-Jun | 11:30 a.m. | Mahjong Club | Denise | 11 |
| 27-Jun | 1:00 p.m. | Genealogy Group | Denise | 22 |
| 27-Jun | 7:00 p.m. | BizConnection: Quickbooks | Shirley | 14 |
| | | | Total | 473 |

* Part of the American Creed grant program.

Volunteers

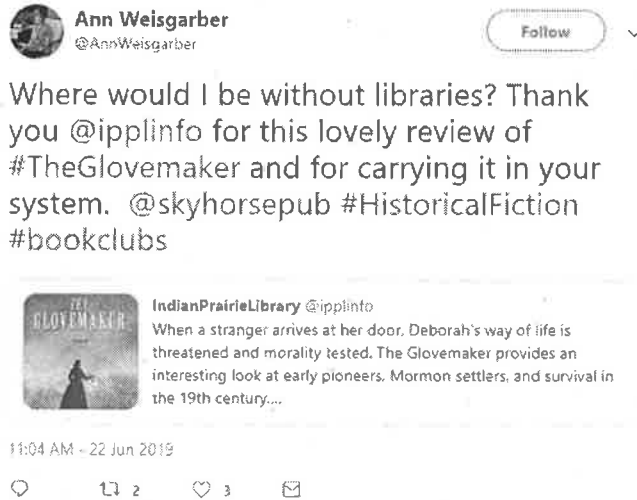
- Fifteen volunteers completed 146 hours of service.
 - Court Ordered/Community Service: 13 volunteers performed 143 hours of service.
 - Regular volunteers: two volunteers did three hours of service.
 - Veteran’s History Project: one volunteer did 2 hours of service.

Proctoring

- Shirley and Joe each proctored three exams.

Social Media & e-Newsletter Reach

- Twitter – 263 profile visits; 15.7k impressions; 5 mentions; 1045 followers (+3)
 - Tweet of note: author Ann Weisgarber tweeted about Mary P.’s review of her novel *The Glovemaker*



- Meetup
 - #LibSocial – 721 followers (+16)
 - Indian Prairie Public Library – 211 followers (+5)
 - Board Game Group – 214 followers (+8)
- BizConnection eNewsletter – sent to 285 addresses. Had 88 opens (31% open rate) and 41 clicks.
- New eBooks eNewsletter – sent to 171 addresses. Had 95 opens (56% open rate) and 64 clicks.
- Bestseller Preview eNewsletter – sent to 487 addresses. Had 208 opens (43% open rate) and 112 clicks.
- #LibSocial eNewsletter – sent to 7270 addresses. Had 1346 opens (19% open rate) and 41 clicks.

Book Display Restocking & Collaboration Station Use

| Area | # of Items |
|-----------|------------|
| Windowing | 158 |
| Endcap | 188 |
| Display | 290 |

Ninety-nine people were observed using the collaboration station this month. Activities included paint-by-sticker and a Pride Month activity where people could create rainbow hearts and/or write notes of support to LGBTQIA youth. Supplies for 60 hearts were put out and all were gone by the end of the month. Fourteen notes of support were collected, which will be sent to Center on Halsted, an LGBT community center in Chicago and the largest in the Midwest.

Circulation Services
June 2019

As a reminder, our total circulation now includes Inter Library Loan items sent out to other libraries. I am also adding the Inter Library Loan “sent” items from June 2018 to last year’s total in order to make a proper comparison.

Checkouts and renewals were lower than last year. This year we circulated 59,443 as compared to 64,337 last year (a difference of 8%) Electronic circulation is up quite a bit. We circulated 6,729 this year compared to 5,337 last year. This is a 21% increase.

ILL’s processed were slightly lower this year. We processed 7,806 this year and 8,404 last year.

A total of 7,538 holds were placed in May. Patrons placed 5,996 (80%) holds while staff placed 1,542 (20%) holds.

13,484 items were checked out or renewed by staff at the desk. This is **24%** of total checkouts/renewals. 30,328 items were checked out or renewed by patrons at one of our self-check machines, 5,716 items were renewed by patrons through Enterprise or BookMyne and 6,729 items were electronically checked out by patrons – for a total of 42,773 items checked out through some sort of self service. This is **76%** of total checkouts/renewals. In addition we sent out 3,186 items to other SWAN libraries for a grand total of 59,443 items circulated in June.

For FY 18-19 we checked out/renewed 644,514 items. Last FY we checked out/renewed 644,477. The difference is 37. I’m hoping that this shows a stabilization of our circulation.

Desk Statistics

Patron Assistance

| Number of items checked in at the front desk | Café FOL Bags & Booknook Giving change | Phone calls answered at front desk | Directional Do you have? Lost & Found Book Donations Job applications Selling stamps | Self Check Help | Fax/ Copier Help | Passport Questions | Notary Questions | Other |
|--|--|------------------------------------|--|-----------------|------------------|--------------------|------------------|------------|
| 2367 | 158 | 127 | 342 | 73 | 43 | 90 | 28 | 249 |

Express Checkout Statistics

| | |
|---|--------|
| Station #1 (1 st floor) | 7,710 |
| Station #2 (1 st floor) | 5,601 |
| Station #3 (1 st floor-ADA) | 5,645 |
| Station #4(1 st floor – Hot Picks) | 1,265 |
| Station #5 (2 nd floor – K&T) | 10,096 |

Passports: The circulation staff accepted 68 passports in June. We accepted 79 in June last year. We accepted a total of 855 passports in FY 18/19 for a gross total of \$29,925!

Notary Public: We notarized 120 documents in June.

User Ex

The Circulation staff have continued to be available to help patrons at the Express Checkout stations throughout the week as well as when scheduled as Lobby Hosts on the weekends.

We have long discussed offering healthier options in our vending machines. I researched several companies and in August we will start using Healthy Choices Vending. They will still provide some traditional snacks and beverages, but most of the choices will be healthier than what has been offered in the past.

Willow Springs Cards Issued

We issued 6 new family cards in June.

Continuing Education

Our annual Staff Institute was on June 7. The Circulation Department had a great turnout with only one substitute unable to attend.

Community

The library's annual Volunteer Lunch took place on June 21. I attended the lunch to honor Jean and Mark Boyd. They are a mother and son who have volunteered in the Circulation Department for many years. In fact, Jean told us that she started volunteering for the library's bookmobile 40 years ago!

Staffing

Catherine Tarver resigned as a Circulation Associate to take a job as an Adult Services Associate. We currently have 2 Circulation Associate positions open and one Page position open. We will be posting these positions soon.

Workshops and Meetings Attended:

- June 4 Visioning Committee
- June 7 Staff Institute
- June 11 Department Heads
- June 12 Inter-Library Loan User Group (Patty Czuba also attended)
- June 13 RAILS –Webinar “Simple Spread Sheets: Data Analysis Techniques”
- June 18 3 interviews for page position
- June 19 Circulation User Group
- June 24 One on One with Jamie
- June 25 Visioning Committee
- June 26 Meeting with Jill Yott

- June 20 & 27 Worked Adult Services Desk

Debbie Sheehan
Head of Circulation Services

| Month | Circulation Statistics | | | | | | | | | | | |
|--------------------------------|------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|------|
| | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 |
| July | 79,189 | 84,907 | 84,936 | 86,301 | 87,216 | 87,602 | 80,022 | 75,425 | 67,595 | 59,767 | 61,849 | |
| Aug. | 72,584 | 80,592 | 77,314 | 84,118 | 80,915 | 77,621 | 72,824 | 67,971 | 63,720 | 56,603 | 58,027 | |
| Sept. | 62,798 | 69,066 | 71,475 | 70,089 | 67,864 | 65,873 | 64,241 | 57,006 | 53,375 | 48,001 | 40,505 | |
| Oct. | 66,511 | 75,131 | 42,400 | 71,702 | 74,123 | 70,857 | 65,894 | 60,141 | 56,236 | 51,829 | 53,121 | |
| Nov. | 66,395 | 71,373 | 53,470 | 67,626 | 71,019 | 68,912 | 64,203 | 59,906 | 53,280 | 51,105 | 50,846 | |
| Dec. | 59,953 | 64,351 | 67,699 | 67,864 | 66,499 | 62,642 | 62,656 | 56,512 | 50,932 | 48,477 | 48,713 | |
| Jan. | 72,058 | 76,341 | 77,035 | 74,604 | 78,554 | 71,590 | 69,608 | 64,231 | 58,950 | 53,767 | 53,392 | |
| Feb. | 69,661 | 71,385 | 69,341 | 73,132 | 70,512 | 65,225 | 60,286 | 60,625 | 54,369 | 52,259 | 50,374 | |
| Mar. | 80,579 | 81,058 | 83,103 | 79,502 | 78,612 | 74,816 | 64,857 | 65,904 | 61,856 | 58,144 | 59,223 | |
| Apr. | 73,007 | 72,010 | 68,953 | 73,470 | 71,161 | 68,376 | 71,904 | 60,424 | 54,820 | 52,453 | 54,270 | |
| May | 68,994 | 67,337 | 72,416 | 69,927 | 67,429 | 61,687 | 62,018 | 58,528 | 54,893 | 51,329 | 54,751 | |
| June | 84,888 | 87,748 | 87,635 | 83,339 | 79,392 | 74,986 | 71,702 | 71,568 | 60,867 | 60,743 | 59,443 | |
| Renewals through the | 1,284 | | | | | | | | | | | |
| Electronic Circ | | 3,852 | | | | | | | | | | |
| Yearly | | | | | | | | | | | | |
| Total | 857,901 | 905,151 | 855,777 | 901,674 | 893,296 | 850,187 | 810,215 | 758,241 | 690,893 | 644,477 | 644,514 | |
| *Parking lot construction | | | | | | | | | | | | |
| & InterLibrary Loan sent added | | | | | | | | | | | | |

Technology & Technical Services Board Report June 2019

Improvements for Public, User Experience & Strategic Goals

- Wouldshop Hours for Adults – Starting in September the Wouldshop will be available Mon-Fri mornings for adults to use on their own. Technology Services is working with Kids/Teens to have open hours on Saturdays' to assist patrons of all ages using the equipment in the Wouldshop in an open lab environment.
- Computer Basics Training- Starting this fall the People Resource Center will be offering a computer basics series at the library.
- Technology Volunteers- We have started a new 1-on-1 technology assistance volunteer program. Starting mid-June, we will have someone available every other Tuesday and Thursday afternoon. T.J. is in the process of getting additional volunteers.
- New Wireless Printing-We switched to a new wireless printing platform that offers more features and is easier to use. Patrons can now simply forward an email with an attachment to a specific email address or download the app to print from their mobile device.
- Tech Takeout
 - Blu-Ray/DVD Players: Replaced an existing and added an additional Blu-Ray player to the collection. These are popular when a movie is only available on Blu-Ray and the patron does not have a Blu-Ray. At this time, both players are out.
 - Website- The following improvements here made to the Tech Takeout page: the availability links now go to the catalog page that displays the holds on each item; added a new category tab "create" to highlight devices related to the arts and video/audio creations.
- Circulation of Tote Bags- Technical Services processed and entered 100 canvas tote bags for checkout. They become extremely popular especially on rainy days. Within the first week we had 70+ checkout, we quickly added 50 more.

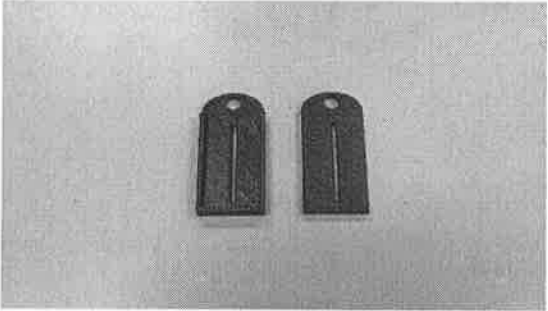

Technology Services

Statistics

Maker (DIY)

- 3D Printer- 10 print requests were processed. Interesting prints: Iron man mask, replacement part for caddy handle, and luggage tag locks

- Carvey- 5 print requests were processed. Carved: "Sophia" sign, "Salvation Lies Within" sign. T.J. Carved three items in June 5th drop-in.

| Luggage tag locks (3D Printer) | Beer holder (Carvey) |
|---|--|
|  |  |

Technology Help Desk

- Technology Reference: 1444
- Technology Other: 79
- Individual Training: 317

Tech Takeout

- Checkouts: 165

Public Technology Programs & Classes

- 7 classes offered with total attendance: 48
- 1-on-1 Assistance
 - T.J.- Assisted patron with downloading ebooks to their Kindle device.

| <u>Day/Time</u> | <u>Class/Program</u> | <u>Instructor</u> | <u>Attendance</u> |
|--------------------------|------------------------------|-------------------|-------------------|
| Wed., June 5, 10 Am | Android Basics | Ann | 7 |
| Wed., June 5, 2 PM & 7PM | Discover Carvey & 3D Printer | T.J. | 7 |
| Thur., June 13, 1 PM | iPhone/iPad Basics | Dave | 4 |
| Tues. June 18, 6:30 PM | iPhone/iPad Basics | Dave | 9 |
| Wed., June 19, 6 PM | Excel Features: Formulas | Ron | 7 |

| | | | |
|------------------------|------------------------------|------|---|
| Wed., June 19, 7:15 PM | Excel Features: Pivot Tables | Ron | 7 |
| Wed. June 26, 1 PM | Be Safe Online | Mike | 7 |

Mobile Access

- SWAN will be releasing a mobile app for the SWAN libraries on July 15.
- Website- We now have a test site of our homepage to test new ideas and make changes before making them live on our Website. Currently we are working on improvements to the staff reviews and new book carousel sections of the homepage.
- Mobile site- I started to work on a mobile site to offer our smartphone users a mobile friendlier way and quicker access to library resources.

Technical Services Projects

- Adult DVD Cases- Completed switching out blu-ray, war and western movies to slim cases.
- Barcode projects- We are currently working on junior non-fiction, adult mysteries and fiction. April found lower cost supplies for project.

Continuing Education & Training

- All staff except for Sue Fank & Gail Cyubulski attended Staff Institute on June 7.

Sharing

- T.J. shared information with Westmont Library on circulating Nintendo Switches.
- T.J. shared information with Brookfield Library on our Smart Home kits.

Personnel/Staff Meetings

- June 3 & 17: Meetings with April
- June 4 & 25- T.J. and I: Visioning Committee Meeting
- June 10 & 25- Meetings with T.J.; June 10 and I met to discuss Fall computer classes and met with Peoples Resource Center regarding doing basic computer series training at the library.
- June 10 & 24: Meetings with Anna
- June 11- Department Head Meeting
- June 24: Anna, April & I met to discuss volunteers & dept. projects.
- June 25: Meeting with Jamie

**Youth Services
Monthly Report to the Board
June 2019**

Programs

In June, Youth Services presented 88 programs at IPPL with 2,331 people in attendance. We also participated in 17 events out in the community serving 1,988 people.

| Date | Description | K&T Staff | Attendance |
|--------|---|----------------------|------------|
| 1-Jun | Hot Wheels with Dads | Jack, Jimmy, Natalie | 81 |
| 3-Jun | Preschool Picassos | Kristina | 19 |
| 3-Jun | Hip-Hop Storytime | Jimmy | 17 |
| 4-Jun | Mid-Kid Masterpieces | Natalie | 16 |
| 4-Jun | Orientation for Chess VolunTeens | Monica, Kelli | 13 |
| 5-Jun | Chess VolunTeen Orientation | Kelli, Monica | 6 |
| 5-Jun | Bilingual Ukrainian Storytime | Kristina | 13 |
| 5-Jun | Orientation for Book Buddy VolunTeens | Monica, Kristina | 8 |
| 6-Jun | Orientation for Book Buddy VolunTeens | Monica, Kristina | 11 |
| 6-Jun | Orientation for Chess VolunTeens | Monica, Kelli | 7 |
| 8-Jun | Knit in Public day | Kelli | 15 |
| 8-Jun | The Sound: Teen Music Competition | Heather, Heidi | 86 |
| 10-Jun | LEGO Robotics Sumo (Teen) | Jack | 9 |
| 10-Jun | All Ages Storytime | Lexy | 40 |
| 10-Jun | Book Buddies | Kristina | 21 |
| 10-Jun | Art Lab in the Prairie Patch | Megan | 27 |
| 10-Jun | Orientation for Science Lab VolunTeens | Monica | 4 |
| 10-Jun | Orientation for Pollinator Lab VolunTeens | Monica | 6 |
| 10-Jun | Theater Club | Heidi | 10 |
| 11-Jun | Daniel Tiger Storytime | Lexy, Megan | 40 |
| 11-Jun | Mid-Kid Masterpieces | Kristina | 7 |
| 11-Jun | Daniel Tiger Story Time | Megan, Lexy | 39 |
| 11-Jun | Science Lab | Monica | 29 |
| 12-Jun | Oh Baby! Storytime | Heather | 24 |
| 12-Jun | Rollick and Roll | Heather | 65 |
| 12-Jun | STEAM for Littles Youth Room | Megan, Natalie | 28 |
| 12-Jun | Orientation for Chess VolunTeens | Monica, Kelli | 5 |
| 12-Jun | Chess | Monica, Kelli | 46 |
| 12-Jun | Crafternoon: Crochet Blanket Squares | Heidi | 6 |
| 12-Jun | Open Music Lab | Jimmy | 5 |
| 13-Jun | Sew Easy | Kelli | 14 |
| 13-Jun | Book Buddies | Kristina | 22 |
| 13-Jun | Tie Dye | Heidi, Jimmy | 159 |
| 14-Jun | Teen Taught Tech Club: father's Day Mug | Jack | 12 |
| 14-Jun | Chalk the Walk | Kristina | 70 |
| 14-Jun | Pollinators Lab | Monica, Carson | 20 |
| 14-Jun | Super Smash Bros. Ultimate | Jimmy | 36 |

| | | | |
|--------|---------------------------------------|----------------|-----|
| 17-Jun | Scratch | Jack | 4 |
| 17-Jun | All Ages Storytime | Lexy | 45 |
| 17-Jun | Book Buddies | Kristina | 18 |
| 17-Jun | Preschool Picassos | Kristina | 12 |
| 17-Jun | Art Lab in the Prairie Patch | Megan | 19 |
| 17-Jun | Orientation for Science Lab VolunTeen | Monica | 2 |
| 17-Jun | Waffle Masterpieces | Jimmy | 24 |
| 18-Jun | Scratch | Jack | 4 |
| 18-Jun | Daniel Tiger Storytime | Megan | 45 |
| 18-Jun | Mid-Kid Masterpieces | Kristina | 8 |
| 18-Jun | Daniel Tiger Story Time | Megan, Lexy | 45 |
| 18-Jun | Science Lab | Monica | 22 |
| 19-Jun | Chess Club | Kelli | 34 |
| 19-Jun | Oh Baby! Storytime | Heather | 20 |
| 19-Jun | Rollick and Roll | Heather | 70 |
| 19-Jun | Bilingual Ukrainian Storytime | Kristina | 13 |
| 19-Jun | STEAM for Littles | Megan | 60 |
| 20-Jun | Book Buddies | Kristina | 18 |
| 20-Jun | Online Book Club with Gower D62 | Monica | 6 |
| 20-Jun | Orientation for Science Lab VolunTeen | Monica | 2 |
| 20-Jun | Family Night: Incredible Bats | Monica | 104 |
| 20-Jun | Dungeons and Dragons | Jimmy | 13 |
| 21-Jun | Teen Taught Tech Club: Carvings | Jack | 11 |
| 21-Jun | Chess Club Orientation | Kelli | 2 |
| 21-Jun | Preschool Picassos | Kristina | 7 |
| 21-Jun | Sensory Solstice in the Prairie Patch | Megan | 10 |
| 21-Jun | Bee Jubilee | Megan, Monica | 55 |
| 21-Jun | DIY Instruments: Rainsticks | Jimmy | 8 |
| 22-Jun | Nerf War | Jimmy, Natalie | 55 |
| 24-Jun | All Ages Storytime | Jack | 44 |
| 24-Jun | Mission Math | Jack, Kelli | 34 |
| 24-Jun | Mission Math | Jack | 35 |
| 24-Jun | Book Buddies | Kristina | 18 |
| 24-Jun | Art Lab | Megan | 19 |
| 24-Jun | Crafternoon: DIY Posters | Heidi | 11 |
| 25-Jun | Mid-Kid Masterpieces | Kristina | 8 |
| 25-Jun | Daniel Tiger Story Time | Megan | 45 |
| 25-Jun | Science Lab | Monica | 24 |
| 26-Jun | Mission Math | Jack | 14 |
| 26-Jun | Mission Math | Jack | 13 |
| 26-Jun | Chess Club | Kelli | 33 |
| 26-Jun | Garden Math Orientation | Kelli, Natalie | 8 |
| 26-Jun | Oh Baby! Storytime | Heather | 18 |
| 26-Jun | Rollick and Roll | Heather | 65 |
| 26-Jun | STEAM in the Prairie Patch | Megan | 45 |
| 26-Jun | Movie, Messages, and More | Monica | 14 |

| | | | |
|--------|--|---|------|
| 27-Jun | Book Buddies | Kristina | 18 |
| 27-Jun | Family Night: Bee Jubilee | Monica, Megan | 55 |
| 28-Jun | Teen Taught Tech Club: Bots and Circuits | Jack | 15 |
| 28-Jun | Family Campout | Lexy, Natalie, Jack, Monica, Kristina, Heidi, Jimmy, Kelli, Carson | 10 |
| 28-Jun | Pollinators Lab | Monica, Carson | 13 |
| TOTAL: | | | 2331 |

Hot Wheels with Dads

We hosted our first event geared towards dads on June 1. Participants build racetracks throughout the K&T department and played with Hot Wheels cars. They also enjoyed donuts, coffee, and hot chocolate from Dunkin Donuts. We borrowed large rubber racetracks from Hinsdale Public Library. We also purchased plastic track pieces that act as blocks for building pathways and ramps. The track that we purchased has been turned into an engineering STEM Kit and patrons are already checking it out to play at home.

We have started creating programs for dads because we received requests for this from our community. We are looking for new ways to support and engage male caregivers and boys in the library. This program did just that! We had a great turnout - 81 people; 20 dads, and the majority of kids were boys. We have more events planned for dads coming this fall.

Daniel Tiger Storytime

Daniel Tiger Storytime is a new program created by Megan Lawrence and Lexy Twidell in order to provide socio-emotional lessons to our littlest patrons. Each week we watch a partial episode of the popular children's cartoon (based on characters from Mr. Roger's Neighborhood) and then do a related craft or project to help communicate the lessons emphasized in the show. We also provide a list of related picture books and associated 'Take Home Tips' to help parents continue the lessons at home.

The Sound

Heidi Estrada presented another successful year for The Sound. This year eight acts performed three duos and five solos. Many of the attendees expressed thanks to the library for providing an opportunity for teen performers, and our teen acts did a fantastic job performing and cheering on their peers. Heidi was happy to observe the teens complimenting each other after performances, and talking through nerves. The three top finalists, as determined by the judges, were awarded cash prizes. The finalists were as follows: 1st- Kyra Cain, 2nd- Sky (Sophia Yen), and 3rd- Abbey Collins. The Sound is a great example of a program that connects the community: The Gift of Carl is able to share their mission and spread word about their services to the community, Countryside Bank is able to meet community members, and our teen performers meet and connect with peers that share a love and appreciation for music.

Mid-Kid Masterpieces

Kristina Guchenia presented three Mid-Kid Masterpieces classes. The children were introduced to Georges Seurat, Jackson Pollock, and Pablo Picasso. They practiced pointillism, splattered or poured paint, and created a cubist self-portrait to mimic the artists who used these techniques. Natalie Williams presented one of these classes. She introduced the children to Diego Rivera and participants worked on their own murals.

STEAM for Littles

STEAM for Littles was created by Megan Lawrence for 3-5 year olds, at the request of a patron who wanted weeknight STEM programming for her daughter. The first session was held in the Youth Room, but on subsequent nights, we have gotten creative in order to accommodate the patrons on the waitlist. One session was held throughout the K&T Department. The following week we held the class outside in the Prairie Patch. In this class preschoolers have experimented with chemical reactions (colored vinegar and baking soda) and played with physics and ramps (with cars and cardboard).

Ukrainian Storytime

Kristina Gučenja led two sessions of Bilingual Ukrainian Storytime. One of the classes was based on the story of "The Flying Ship". After the story, the children created their own flying ship out of popsicle sticks. The other class was based around the story of "Wise Ivanko". After the story was read, the children were asked to answer riddles and participated in a coloring activity related to the story.

Chalk the Walk

Kristina presented an event called Chalk the Walk. For this event, she made liquid chalk and brought out some sidewalk chalk that the Kids and Teens Department had in storage. Over 70 patrons attended this event and decorated the front walkway of the library with reading and book related drawings.

Online Book Club with Gower Schools

Monica Dzierzbicki is working with the Gower District librarian on presenting three programs for Mid-Kids during the Summer Challenge. The first program took place on June 20. Kids had the opportunity to use the Districts online discussion board, Schoology, to answer questions posted by the Gower librarian. The first book discussed was the 2020 State Award title, "RESTART" by Gordan Korman. Participants were invited to IPPL to enjoy pizza and further discuss the book. The next discussion group will meet in July to talk about another State Award title, "Insignificant Life of a Cactus." Kids will also be able to skype with the book's author.

Preschool Picassos

This month Kristina Gučenja led three classes of Preschool Picassos. In the first class, the children made a butterfly out of tissue paper to practice their cutting skills. In the second class, they made sun catchers out of CDs and beads, which taught the younger children about gluing and color and allowed the older kids to experiment with composition and patterns. In the third class, the children splatter painted outside. The purpose of this class was to allow creative thinking and improve hand-eye coordination skills.

Community

| Date | Description | K&T Staff | Attendance |
|--------|--|-----------------|------------|
| 1-Jun | Safety Fair Booth at Pleasantdale Middle School | Megan, Monica | 46 |
| 1-Jun | Discussed plans for 2019/2020 monthly interactive visits with the students at Elizabeth Ide Elementary | Monica | 2 |
| 3-Jun | Concord Elementary School summer read visit | Jack | 465 |
| 3-Jun | Summer Reading School Visit at Lace Elementary School | Kristina | 465 |
| 4-Jun | Mark DeLay Elementary (K-2nd grades) Summer Challenge presentation to students and faculty. | Monica | 533 |
| 5-Jun | Gladiators: Slime 101 program at Gower West Elementary | Monica | 11 |
| 6-Jun | Whole Foods Storytime at Whole Foods on Kingery Hwy. | Kristina | 31 |
| 12-Jun | Willowbrook Corner Summer Camp - 4 groups at Anne M. Jeans Elementary | Natalie, Carson | 72 |
| 13-Jun | Tour of IPPL for Hinsdale South ESL class | Natalie | 8 |

| | | | |
|--------|--|-----------------|------|
| 14-Jun | Frugal Muse Storytime at Frugal Muse Books, Music, and Videos in Darien | Heather | 7 |
| 17-Jun | Goddard School Storytime Visit and Presentation of 1000 Books Before Kindergarten Classroom prizes | Heather | 70 |
| 17-Jun | Willowbrook Corner Summer Camp at IPPL | Natalie, Carson | 36 |
| 19-Jun | Willow Brook Corners, Anne M. Jeans school visit | Jack, Carson | 33 |
| 19-Jun | Darien Historical Society Ice Cream Social Storytime - Cancelled due to Rain | Lexy | 0 |
| 19-Jun | Willowbrook Corner Summer Camp - 4 groups at Anne M. Jeans Elementary | Jack, Carson | 72 |
| 19-Jun | Gladiators: Prairie Patch Visit with Gower Gladiators classroom | Natalie | 11 |
| 24-Jun | Willowbrook Corner Summer Camp - 4 groups at Anne M. Jeans Elementary | Jimmy, Carson | 72 |
| 24-Jun | Willowbrook Corner Summer Camp at IPPL | Natalie, Carson | 36 |
| 28-Jun | Barbara's Bookstore Storytime at the Burr Ridge Village Center | Heather | 20 |
| TOTAL: | | | 1988 |

Gower Gladiators

Monica Dzierzbicki and Natalie Williams have been working with a class from Gower West Elementary School called the Gower Gladiators. Camp Gladiator is a summer learning opportunity for students with varying abilities. Monica visited the class in June and the children and their aides explored slime and how it is made. Monica said, "This was one of the most rewarding outreach opportunities I have experienced." On June 19, the classroom came to IPPL for a tour of the Prairie Patch. The children and their aides helped to finish filling in the rooms of the large insect hotel (part of Bea's Garden) with pinecones and twigs and they planted seeds in the pepper patch.

Safety Fair

Monica Dzierzbicki and Megan Lawrence presented at the Safety Fair on June 8, held at Pleasantdale Middle School in Burr Ridge. State Representative Jim Durkin and Senator John F. Curran hosted the Fair. Staff promoted Indian Prairie's Summer Challenge and programming.

Serving Willowbrook Corner (WBC)

Each week in the summer, staff from the Kids & Teens department visit the Willowbrook Corner Summer Camp at Anne M. Jeans Elementary. We meet with 72 kids in grade K-5 and present activities to four different groups each week. The Teen Summer Intern, Carson Wagner, has been planning activities and accompanying various staff members on each visit.

In addition to visiting each week, Natalie Williams coordinated a bus sharing opportunity with Gower Schools (D62), so that IPPL could borrow their summer school buses to pick up the WBC kids from Anne M. Jeans (D180), bring them to the library, and then take them back to the school for summer camp. We did this because we know that transportation is a limiting factor for many families who are not able to get to the library. We want to test and try ways to serve these kids and their families. We truly appreciate Gower and Rebecca Larratta, the Assistant Superintendent, for working with us to provide these kids with an opportunity to visit the library. We received a lot of positive feedback (and hugs) from the children when they visited on June 17 and 24. We heard comments like, "This is where I'm going to work when I grow up," "Wow, I'm going to need at least three days to do everything I want in here (WouldShop)," and "I'm going to make my mom come here when she gets out of work."

Donation to Food Pantry

Natalie Williams donated a carload of menstrual products to the food pantry at Anne M. Jeans. She has been collecting boxes of new products that could not be sold at Whole Foods because they were in smushed or damaged boxes. Rather than throw them away, Natalie wanted to find a way to give them away in the community.

LittleShop

In the LittleShop, Heather Forster Jensen introduced the first two summer activities, which coordinate with the Early Literacy Summer Challenge. The "Getting Dressed" activity was inspired by the prompt, "Name each item of clothing that your child puts on as they get dressed." Paper doll children and a variety of warm weather clothes were provided to help practice skills such as naming the various items of clothing, talking about colors and patterns, and asking what types of clothes should be worn in different kinds of weather. Alphabet tracing cards were the next activity, incorporating skills as part of the summer challenge prompt, "Have your child trace their name or first initial with a writing instrument, finger, or hand." Tracing cards help develop fine motor skills, while simultaneously identifying letters and practicing the letter sounds.

LittleTown

Lexy Twidell worked with Natalie Williams to update the play space in LittleTown to encourage more creative and purposeful play. They have removed or replaced some activities and toys that were missing pieces or worn down. They added new camping-themed activities, including two small tents, an inflatable campfire, and woodland creature costumes. They also created a new reading corner with little beanbag chairs and shelves that display Board Books.

WouldShop

The WouldShop was mentioned in the June issue of the Illinois Library Association Reporter. Jack Schultz is quoted in the article about makerspaces.

This month, teen volunteers have been using the WouldShop to teach various technologies to elementary school kids. The program was created by one of our regular T.A.S.C. members who enjoys the technology and wanted to teach kids. Jack has been overseeing the activities and the equipment for the "Teen Taught Tech Club." Participants made mugs, played with the Carvey, and learned about "bots" and circuits.

Seed Library

Number of Checkouts: 4

Number of Seed Packets Checked Out: 18

Number of Donations: 5

When also picked up approximately 15 donated plants (mostly peppers and herbs) from Good Worx and planted them in the Prairie Patch.

Continuing Education

| Date | Description | K&T Staff |
|--------|--|-----------|
| 21-Jun | 4 Days at ALA Annual 2019 Conference in Washington D.C. (June 21 - 24) | Lexy |
| 1-Jun | Midwest Early Childhood Educator Symposium at Morton Arboretum | Megan |

American Library Association Conference

Lexy Twidell attended her first ALA Annual Conference in Washington D.C. She went as a representative of VOYA – Voice of Youth Advocates and received a grant to attend.

Midwest Early Childhood Educator Symposium

Megan Lawrence attended a training at the Morton Arboretum called the "Midwest Early Childhood Educator Symposium: Lessons from the Forest: How Great Programs Place Nature at the Heart of Their Curriculum." She learned emerging best practices and practical tips for bringing nature into the classroom and taking learning outdoors.

Meetings & Planning

| Date | Description | K&T Staff |
|--------|---|--|
| 1-Jun | Interview with Teen - Alexis | Natalie, Jack |
| 1-Jun | Interview with Teen - Johnathan | Natalie, Jack |
| 3-Jun | One on One | Heidi, Natalie |
| 3-Jun | One-on-one | Jimmy, Natalie |
| 3-Jun | One on One | Megan, Natalie |
| 4-Jun | Training new associate on procedures for the Chess VolunTEEN orientations and weekly summer programs. | Monica, Kelli |
| 5-Jun | One on One | Natalie, Jamie |
| 5-Jun | One on One - Program Planning | Natalie, Lexy |
| 6-Jun | Meeting with local mom blogger about potential new partnership | Lexy |
| 7-Jun | Staff Institute Day | Jimmy, Heidi, Natalie, Jack, Monica, Heather, Megan, Kelli, Lexy, Kristina |
| 10-Jun | One on One | Heidi, Natalie |
| 10-Jun | New staff orientation | Natalie, Carson |
| 11-Jun | One on One | Jack, Natalie |
| 11-Jun | Dept Heads | Natalie |
| 12-Jun | Meeting with Annmarie Mead, ASL specialist, about new partnership | Lexy |
| 12-Jun | One on One | Natalie, Jamie |
| 17-Jun | One-on-one | Jimmy, Natalie |
| 18-Jun | Meeting with Natalie Williams in KT Workroom | Kristina, Natalie |
| 18-Jun | Planned agenda for the Bee Jubilee Family Night | Monica, Megan |
| 18-Jun | One on One | Jack, Natalie |
| 21-Jun | Volunteer Lunch | Jack |
| 24-Jun | 3 month review/goal setting | Kelli, Natalie |
| 24-Jun | One on One | Natalie, Jamie |
| 24-Jun | 3 month review/goal setting | Megan, Natalie |
| 25-Jun | One on One | Jack, Natalie |
| 25-Jun | Visioning | Jack, Natalie |
| 25-Jun | Resignation Meeting | Natalie, Heidi |

Staff

Natalie Williams and Jack Schultz interviewed three applicants for the Teen Summer Intern position. They hired Carson Wagner, a bright and enthusiastic teen who has been volunteering at the library for several years. Carson has already accomplished so much and been such a tremendous help to the K&T department. We are looking forward to having him on staff for the summer. The Summer Intern position was made possible through a grant received by YALSA – Young Adult Library Services Association and Dollar General.

Heidi Estrada, the Teen Librarian, announced that she has resigned. Her last day will be July 17.

Submitted by Natalie Williams, Head of Youth Services 7/6/2019

| STATISTICS FOR | Jun-19 | SAME MONTH PREV. YEAR | FYTD | LAST FYTD | FYTD % CHANGE |
|---------------------------------------|--------|--------------------------|---------|-----------|------------------|
| Circulation | | | | | |
| Adult | 28,891 | 32,317 | 347,636 | 371,660 | -6.46% |
| Teen | 2,834 | 3,224 | 26,503 | 28,706 | -7.67% |
| Kids | 17,803 | 19,865 | 185,073 | 185,885 | -0.44% |
| ILLs Sent | 3,186 | 3,594 | 39,959 | 42,256 | -5.44% |
| TOTAL | 52,714 | 59,000 | 599,171 | 628,507 | -4.67% |
| Electronic Circulation | 6,729 | 5,337 | 72,109 | 58,226 | 23.84% |
| GRAND TOTAL CIRC. | 59,443 | 64,337 | 671,280 | 686,733 | -2.25% |
| % Reciprocal Borrowing | 12% | 14% | 12% | 14% | |
| Patron Visits | 28,186 | 38,715 | 369,954 | 408,373 | -9.41% |
| Current Cards | | | | | |
| Resident | 206 | 217 | 22,954 | | |
| Non-Resident | 105 | 121 | 1,137 | 1,071 | 6.16% |
| TOTAL | 311 | 338 | 24,091 | | |
| Non-Resident Households | 57 | 59 | 494 | 494 | 0.00% |
| Patron Assistance | | | | | |
| Adult - Reference | 2,616 | 3,134 | 33,780 | 35,839 | -5.75% |
| Kids - Reference | 2,099 | 1,486 | 17,272 | 12,456 | 38.66% |
| Technology - Reference | 1,444 | 1,080 | 14,291 | 12,433 | 14.94% |
| TOTAL REFERENCE | 6,159 | 5,700 | 65,343 | 60,728 | 7.60% |
| Adult - Other | 523 | 765 | 8,434 | 10,574 | -20.24% |
| Kids - Other | 203 | 2,392 | 6,056 | 20,948 | -71.09% |
| Technology - Other | 79 | 102 | 864 | 1,113 | -22.37% |
| TOTAL OTHER | 805 | 3,259 | 15,354 | 32,635 | -52.95% |
| GRAND TOTAL ASST. | 6,964 | 8,959 | 80,697 | 93,363 | -13.57% |
| ILL/Reserves | | | | | |
| Holds | 7,538 | 8,182 | 90,667 | 95,106 | -4.67% |
| ILLs Sent | 3,186 | 3,594 | 39,959 | 42,256 | -5.44% |
| ILLs Checked Out | 4,192 | 4,342 | 47,717 | 47,920 | -0.42% |
| ILLs Received | 4,620 | 4,810 | 53,099 | 53,934 | -1.55% |
| Programs - Adult | | | | | |
| # Programs | 16 | 14 | 144 | 154 | -6.49% |
| Attendance | 357 | 418 | 3,360 | 3,786 | -11.25% |
| Technology Classes | | | | | |
| # Programs | 7 | 7 | 83 | 91 | -8.79% |
| Attendance | 48 | 78 | 837 | 893 | -6.27% |
| Individual Technology Training | | | | | |
| # of Patrons | 371 | | 2,853 | | |
| Groups | | | | | |
| # Programs | 11 | 11 | 161 | 146 | 10.27% |
| Attendance | 116 | 126 | 1,770 | 1,729 | 2.37% |
| Others | | | | | |
| #Programs | 0 | 0 | 15 | 19 | -21.05% |
| Attendance | 0 | 0 | 393 | 439 | -10.48% |
| Programs - Teen | | | | | |
| # Programs | 14 | 15 | 123 | 99 | 24.24% |
| Attendance | 269 | 268 | 2,490 | 1,502 | 65.78% |
| Programs - Kids | | | | | |
| # Programs | 94 | 52 | 529 | 1,039 | -49.09% |
| Attendance | 4,050 | 2,587 | 18,498 | 20,881 | -11.41% |
| GRAND TOTAL ATT. | 5,211 | 3,477 | 30,201 | 29,230 | 3.32% |

| STATISTICS FOR | Jun-19 | SAME MONTH PREV. YEAR | FYTD | LAST FYTD | FYTD % CHANGE |
|-------------------------------------|---------------|--------------------------|-----------------|------------------|------------------|
| Computers - | | | | | |
| Patron Use | | | | | |
| Adult Computers | 2,909 | 3,318 | 35,936 | 37,153 | -3.28% |
| Kids Computers | 1,038 | 1,563 | 7,953 | 13,732 | -42.08% |
| Teen Laptop | 65 | 94 | 757 | 1,454 | -47.94% |
| Adult Laptop | 76 | 101 | 1,137 | 1,704 | -33.27% |
| TOTAL PATRON USE | 4,088 | 5,076 | 45,783 | 54,043 | -15.28% |
| Hours Used | | | | | |
| Adult Computers | 2,334 | 2,429 | 28,220 | 28,727 | -1.76% |
| Kids Computers | 732 | 885 | 5,111 | 8,067 | -36.64% |
| Teen Laptop | 76 | 106 | 813 | 1,607 | -49.41% |
| Adult Laptop | 139 | 206 | 2,009 | 3,152.50 | -36.27% |
| TOTAL HOURS USED | 3,281 | 3,626 | 36,153 | 41,553.50 | -13.00% |
| Wireless Total Connections | 9,444 | 8,474 | 107,217 | 95,261 | 12.55% |
| IPPL Total Web Site Access | 17,670 | 18,309 | 206,122 | 269,037 | -23.39% |
| IPPL Total Page Views | 41,965 | 45,709 | 521,459 | 504,827 | 3.29% |
| Subscription Database Logins | 3,227 | 6,760 | 41,007 | 43,246 | -5.18% |
| Outreach-Homebound | | | | | |
| Items Delivered | 148 | 144 | 1,592 | 1,810 | -12.04% |
| Volunteers | | | | | |
| Number Active | 91 | 91 | 171 | 374 | -54.28% |
| Hours Worked | 649.00 | 589.00 | 4,741.50 | 4,700.75 | 0.87% |
| Staff Training Hours | 552 | 57 | 1,292.50 | 1,442.50 | -10.40% |
| Room Use | | | | | |
| Youth Room | | | | | |
| Library | 28 | 16 | 261 | 243 | 7.41% |
| Non-Library | 4 | 3 | 124 | | |
| Meeting Room | | | | | |
| Library | 42 | 42 | 415 | 448 | -7.37% |
| Non-Library | 3 | 4 | 143 | 84 | 70.24% |
| Conference Rooms | 426 | 414 | 5,162 | 4,854 | 6.35% |
| Lobby Programs | 5 | 6 | 51 | 36 | 41.67% |
| Board Room | | | | | |
| Library | 23 | 14 | 304 | 208 | 46.15% |
| Non-Library | 17 | 24 | 260 | 238 | 9.24% |
| Clavinova | 0 | 0 | 3 | 2 | 50.00% |

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - June 2019

44

| BOOKS | Previous Month Totals | Added Items | Discarded Items | Current Totals | Prev. Mo. YTD | | YEAR TO DATE | |
|---------------------|--------------------------|----------------|--------------------|-------------------|---------------|--------------|--------------|--------------|
| | | | | | A | W | Added | Discarded |
| ADULT | | | | | | | | |
| Reference | 489 | 10 | 75 | 424 | 37 | 27 | 47 | 102 |
| Non-Fiction | 42371 | 546 | 990 | 41927 | 3294 | 6865 | 3840 | 7855 |
| Fiction | 36813 | 381 | 963 | 36231 | 4197 | 5886 | 4578 | 6849 |
| ADULT TOTALS | 79673 | 937 | 2028 | 78582 | 7528 | 12778 | 8465 | 14806 |
| KIDS | | | | | | | | |
| Non-Fiction | 10991 | 37 | 4 | 11024 | 961 | 4173 | 998 | 4177 |
| Fiction | 21723 | 236 | 47 | 21912 | 1906 | 4160 | 2142 | 4207 |
| KIDS TOTALS | 32714 | 273 | 51 | 32936 | 2867 | 8333 | 3140 | 8384 |
| TEEN | | | | | | | | |
| Non-Fiction | 528 | 38 | 2 | 564 | 105 | 179 | 143 | 181 |
| Fiction | 3726 | 66 | 112 | 3680 | 686 | 515 | 752 | 627 |
| TEEN TOTALS | 4254 | 104 | 114 | 4244 | 791 | 694 | 895 | 808 |
| BOOK TOTALS | 116641 | 1314 | 2193 | 115762 | 11186 | 21805 | 12500 | 23998 |

| AUDIOVISUAL | Previous Month Totals | Added Items | Discarded Items | Current Totals | Prev. Mo. YTD | | YEAR TO DATE | |
|---------------------------|--------------------------|----------------|--------------------|-------------------|---------------|-------------|--------------|-------------|
| | | | | | A | W | Added | Discarded |
| ADULT | | | | | | | | |
| Audiobooks on CD | 6521 | 35 | 59 | 6497 | 468 | 177 | 503 | 236 |
| Music CDs | 7989 | 102 | 33 | 8058 | 351 | 528 | 453 | 561 |
| Playaway | 360 | 14 | 1 | 373 | 19 | 7 | 33 | 8 |
| DVDs (DVD & Blu-ray) | 20376 | 144 | 97 | 20423 | 1526 | 1421 | 1670 | 1518 |
| ADULT TOTALS | 35246 | 295 | 190 | 35351 | 2364 | 2133 | 2659 | 2323 |
| KIDS | | | | | | | | |
| Audiobooks on CD | 618 | 2 | 25 | 595 | 39 | 25 | 41 | 50 |
| Music CDs | 805 | 34 | 0 | 839 | 53 | 28 | 87 | 28 |
| Playaway | 99 | 3 | 0 | 102 | 10 | 7 | 13 | 7 |
| DVDs (DVD & Blu-ray) | 4209 | 69 | 75 | 4203 | 359 | 424 | 428 | 499 |
| KIDS TOTALS | 5731 | 108 | 100 | 5739 | 461 | 484 | 569 | 584 |
| TEEN | | | | | | | | |
| Audiobooks on CD | 202 | 6 | 5 | 203 | 35 | 54 | 41 | 59 |
| Playaway | 29 | 8 | 0 | 37 | 5 | 9 | 13 | 9 |
| DVDs (DVD & Blu-ray) | 539 | 13 | 99 | 453 | 75 | 96 | 88 | 195 |
| TEEN TOTALS | 770 | 27 | 104 | 693 | 115 | 159 | 142 | 263 |
| AUDIOVISUAL TOTALS | 41747 | 430 | 394 | 41783 | 2940 | 2776 | 3370 | 3170 |

| Other | Previous Month Totals | Added Items | Discarded Items | Current Totals | Prev. Mo. YTD | | YEAR TO DATE | |
|---|--------------------------|----------------|--------------------|-------------------|---------------|-----------|--------------|--------------|
| | | | | | A | W | Added | Discarded |
| ADULT | | | | | | | | |
| Console Games | 125 | 5 | 0 | 130 | 34 | 8 | 39 | 8 |
| Tech Takeout (except digital content devices) | 98 | 0 | 11 | 87 | 38 | 0 | 38 | 11 |
| CD-ROMs | 45 | 0 | 21 | 24 | 0 | 13 | 0 | 34 |
| ADULT TOTALS | 268 | 5 | 32 | 241 | 72 | 21 | 77 | 53 |
| KIDS | | | | | | | | |
| Kits (STEM, Book bundles, etc.) | 142 | 2 | 1 | 143 | 40 | 6 | 42 | 7 |
| Puzzles (New Aug. 2018) | 16 | 0 | 0 | | | | | |
| Playaway Launch Pads | 24 | 0 | 1 | 23 | 6 | 0 | 6 | 1 |
| KIDS TOTALS | 182 | 2 | 2 | 166 | 46 | 6 | 48 | 8 |
| TEEN | | | | | | | | |
| Equipment (CD Players, etc.) | 6 | 0 | 0 | 6 | 5 | 1 | 5 | 1 |
| Console Games | 692 | 2 | 36 | 658 | 72 | 48 | 74 | 84 |
| Board Games | 70 | 22 | 1 | 91 | 38 | 0 | 60 | 1 |
| TEEN TOTALS | 768 | 24 | 37 | 755 | 115 | 49 | 139 | 86 |
| OTHER TOTALS | 1218 | 31 | 71 | 1162 | 233 | 76 | 264 | 147 |
| COLLECTION TOTALS | 159606 | 31 | 71 | 159566 | | | 16134 | 27315 |

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS- June 2019

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| BOOKS | Previous Month Totals | Added Items | Discard Items | Current Totals | Prev. Mo. YTD | | YTD | |
|------------------------------------|-----------------------|-------------|---------------|----------------|---------------|---|-------|---------|
| | | | | | A | W | Add | Discard |
| Hoopla- Year (ebooks & comics) | 199,198 | 69,927 | | 269,125 | | | | |
| Reference- Year | 573 | 0 | 31 | 542 | | | | |
| eRead Illinois (Canceled July 201) | 29506 | 0 | 29506 | 0 | 0 | 0 | 0 | 29506 |
| TOTALS FOR ALL AGES | 229,277 | 69,927 | 29506 | 269,667 | 0 | 0 | 0 | 29506 |
| ADULT | | | | | | | | |
| Non-Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 3,003 | 262 | 0 | 3,265 | 241 | 0 | 503 | 0 |
| eMedia (Overdrive Advantage) | 986 | 17 | 8 | 995 | 88 | 0 | 105 | 8 |
| Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 12,476 | 1,275 | 0 | 13,751 | 934 | 0 | 2209 | 0 |
| eMedia (Overdrive Advantage) | 4,346 | 243 | 0 | 4,589 | 549 | 0 | 792 | 0 |
| Preloaded eReaders | 81 | 0 | 0 | 81 | 12 | | 12 | |
| ADULT TOTALS | 20,811 | 1,797 | 0 | 22,600 | 1812 | 0 | 3609 | 8 |
| KIDS | | | | | | | | |
| Non-Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 98 | 27 | | 125 | 6 | | 33 | |
| eMedia (Overdrive Advantage) | 32 | 0 | 1 | 31 | 6 | | 6 | |
| Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 1,807 | 891 | | 2,698 | 128 | 0 | 1019 | 0 |
| eMedia (Overdrive Advantage) | 309 | 19 | | 328 | 55 | 0 | 74 | |
| KIDS TOTALS | 2,246 | 937 | | 3,182 | 183 | 0 | 1,132 | 0 |
| TEEN | | | | | | | | |
| Non-Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 132 | 0 | 37 | 95 | 4 | | 4 | |
| eMedia (Overdrive Advantage) | 17 | 0 | | 17 | 2 | | 2 | |
| Fiction | | | | | | | | |
| eMedia (Overdrive Consortium) | 2,765 | 584 | | 3,349 | 169 | 0 | 753 | 0 |
| eMedia (Overdrive Advantage) | 521 | 6 | 6 | 521 | 40 | 0 | 46 | |
| TEEN TOTALS | 3,435 | 590 | | 3,982 | 215 | 0 | 805 | 0 |
| BOOK TOTALS | 255,769 | 73,251 | | 299,431 | 2210 | 0 | 5,546 | 29514 |

| AUDIOVISUAL | Previous | Added | Discard | Current | Prev. Mo. YTD | | YTD | |
|----------------------------------|--------------|--------|---------|---------|---------------|---|-------|---------|
| | Month Totals | Items | Items | Totals | A | W | Add | Discard |
| Hoopla (Yearly for all ages) | | | | | | | | |
| Audio Books | 43,952 | 14354 | | 58,306 | | | | |
| Music | 281,004 | | 15489 | 265,515 | | | | |
| Movies/TV Episodes | 31,741 | 0 | 18265 | 13,476 | | | | |
| eRead Illinois Audiobooks (Cance | 9,397 | 0 | 9397 | 0 | 0 | 0 | 0 | 9397 |
| Yearly Total for All Ages | 366,094 | 14354 | 43151 | 337,297 | 0 | 0 | 0 | 9397 |
| ADULT | | | | | | | | |
| Audiobooks | | | | | | | | |
| eMedia (Overdrive Consortium) | 4,230 | 950 | 0 | 5,180 | 240 | | 1190 | 0 |
| eMedia Advantage (Overdrive) | 879 | 76 | | 955 | 193 | | 269 | 0 |
| Preloaded Audiobook iPods | 39 | 0 | 0 | 39 | 43 | 2 | 39 | |
| Movies | | | | | | | | |
| Preloaded Roku Titles | 1,091 | 7 | | 1,098 | 139 | | 146 | |
| ADULT TOTALS | 6,239 | 1033 | | 7,272 | 615 | 2 | 1644 | 18794 |
| KIDS | | | | | | | | |
| Audiobooks | | | | | | | | |
| eMedia Library (Overdrive) | 296 | 55 | | 351 | 18 | | 73 | |
| eMedia Advantage (Overdrive) | 28 | 15 | 3 | 40 | 5 | | 5 | |
| Movies | | | | | | | | |
| Preloaded Roku Titles | 158 | 4 | | 162 | 22 | | 26 | |
| KIDS TOTALS | 482 | 74 | | 553 | 45 | 0 | 104 | 0 |
| TEEN | | | | | | | | |
| Audiobooks | | | | | | | | |
| eMedia Library (Overdrive) | 267 | 358 | | 625 | 38 | | 396 | 0 |
| eMedia Advantage (Overdrive) | 47 | 10 | | 57 | 10 | | 20 | 0 |
| TEEN TOTALS | 314 | 368 | | 682 | 48 | 0 | 416 | 0 |
| AUDIOVISUAL TOTAL | 373,129 | 1,475 | | 345,804 | 708 | 2 | 2164 | 28191 |
| COLLECTION TOTALS | 628,898 | 74,726 | | 645,235 | 2918 | 2 | 7,710 | 57705 |

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 6/30/2019

| | |
|---|--------------|
| Balance on hand as of May 31, 2019..... | 2,063,765.14 |
| Cash Receipts for June..... | 1,676,483.75 |
| Cash Disbursements for June..... | 367,914.40 |
| Cash on hand as June 30, 2019..... | 3,372,334.49 |

Investments

| | |
|---|--------------|
| Illinois Funds (Money Market) - Average Monthly Rate 2.423% | |
| General..... | 1,331,253.33 |
| Marion E Weston Endowment..... | 18,966.74 |
| Special Reserve..... | 5,786.40 |
| Children's Endowment..... | 3,013.74 |
| Endowment..... | 11,666.16 |
| MPI Investment (Corporate Fund)..... | 1,911,386.93 |

| | |
|---------------------------------------|--------------|
| Fifth Third - Checking | |
| General..... | (14,984.93) |
| Hinsdale Bank & Trust - Checking..... | 4,305.39 |
| Fifth Third - Savings - Rate 1.60% | |
| General..... | 100,536.73 |
| Petty Cash/Circulation..... | 404.00 |
| Balances as of June 30, 2019..... | 3,372,334.49 |

FUND BALANCES AS OF 06/30/2019

| | |
|----------------------------------|--------------|
| Corporate Fund..... | 1,399,495.01 |
| Building & Maintenance Fund..... | 5,485.55 |
| I.M.R.F. Fund..... | 27.60 |
| Liability Fund..... | (494.39) |
| Social Security Fund..... | 7.74 |
| Special Reserve Fund..... | 5,786.40 |
| Deferred Property Taxes..... | 1,870,809.38 |
| Current Liabilites..... | 91,217.20 |
| Grand Total All Funds..... | 3,372,334.49 |

Indian Prairie Public Library District Consolidated Revenue Report for June 2019

Percent of Year: 100.00

| | RECEIVED June 2019 | RECEIVED THIS YEAR | PRCT COLL | BUDGET RECEIPTS | UNCOLLECTED RECEIPTS |
|---|-----------------------|-----------------------|-----------------|---------------------|-------------------------|
| PROPERTY TAX & LEVY INTEREST | | | | | |
| 41100 · Property Taxes | 0.00 | 3,575,861.15 | 100.39% | 3,562,098.00 | -13,763.15 |
| 41150 · Non-current Property Taxes | 0.00 | 27.40 | 0.00% | 0.00 | -27.40 |
| 43100 · Interest-Tax Levy | 0.00 | 1,191.05 | 0.00% | 0.00 | -1,191.05 |
| TOTAL PROPERTY TAX & LEVY INTEREST | 0.00 | 3,577,079.60 | 100.42% | 3,562,098.00 | -14,981.60 |
| INTERGOVERNMENTAL | | | | | |
| 42200 · Per Capita Grant | 0.00 | 53,161.25 | 100.00% | 53,161.00 | -0.25 |
| 42300 · LIMRICC | 0.00 | 265.94 | 0.00% | 0.00 | -265.94 |
| TOTAL INTERGOVERNMENTAL | 0.00 | 53,427.19 | 100.50% | 53,161.00 | -266.19 |
| INTEREST | | | | | |
| 43500 · Interest - Investment | 2,009.33 | 25,020.54 | 500.41% | 5,000.00 | -20,020.54 |
| TOTAL INTEREST | 2,009.33 | 25,020.54 | 500.41% | 5,000.00 | -20,020.54 |
| DESK MONIES | | | | | |
| 45100 · Copier | 232.15 | 4,059.65 | 88.25% | 4,600.00 | 540.35 |
| 45120 · Computer Copies | 1,433.32 | 15,121.65 | 100.81% | 15,000.00 | -121.65 |
| 45200 · Fines/Fees | 4,093.24 | 48,816.33 | 90.40% | 54,000.00 | 5,183.67 |
| 45250 · Gifts/Donatlons | 125.00 | 1,220.00 | 1220.00% | 100.00 | -1,120.00 |
| 45300 · Lost Materials | 578.02 | 8,300.38 | 103.76% | 8,000.00 | -300.38 |
| 45350 · Non-Resident Fees | 9,581.59 | 97,374.45 | 113.23% | 86,000.00 | -11,374.45 |
| 45400 · DVD Fines | 86.25 | 1,348.91 | 112.41% | 1,200.00 | -148.91 |
| 45450 · Top Picks | 26.00 | 239.30 | 119.65% | 200.00 | -39.30 |
| 45550 · Meeting Room Rental | 62.50 | 801.25 | 400.63% | 200.00 | -601.25 |
| 45600 · ILL Fees | 94.00 | 1,275.98 | 159.50% | 800.00 | -475.98 |
| 45650 · 3D Printing | 7.50 | 250.10 | 83.37% | 300.00 | 49.90 |
| 45660 · Carvey | 21.00 | 63.50 | 63.50% | 100.00 | 36.50 |
| 45700 · Passport Fees | 2,310.00 | 29,645.00 | 148.23% | 20,000.00 | -9,645.00 |
| 45750 · Notary Fees | 118.00 | 1,478.00 | 147.80% | 1,000.00 | -478.00 |
| TOTAL DESK MONIES | 18,768.57 | 209,994.50 | 109.66% | 191,500.00 | -18,494.50 |
| OTHER INCOME | | | | | |
| 46500 · OCLC Refund | 0.00 | 880.00 | 125.71% | 700.00 | -180.00 |
| 46700 · Miscellaneous | 0.25 | 2,007.59 | 100.38% | 2,000.00 | -7.59 |
| 46800 · Collection Agency Fee | 0.00 | 200.00 | 100.00% | 200.00 | 0.00 |
| * 49000 · Operating Transfer In | 0.00 | 245,918.74 | 0.00% | 0.00 | -245,918.74 |
| TOTAL OTHER INCOME | 0.25 | 249,006.33 | 8586.43% | 2,900.00 | -246,106.33 |
| GRAND TOTAL | 20,778.15 | 4,114,528.16 | 107.86% | 3,814,659.00 | -299,869.16 |

* Operating Transfer In reflects \$245,918.74 from Corporate Reserves

- 69150 · Parking Lot Rehab - Independent Construction Services - \$9,100.00
- 69150 · Parking Lot Rehab - Manhard Consulting - \$16,417.05
- 69150 · Parking Lot Rehab - Construction & Geotech - \$1,719.50
- 69150 · Parking Lot Rehab - J & R 1st In Asphalt, Inc. - \$160,051.00
- 69125 · Masonry Project - Chicago Project Mgmt. - \$2,550.00
- 69125 · Masonry Project - Slaten - \$44,845.00
- 70000 · Operating Transfer Purchases - Self Checks & Server - \$11,236.19

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Indian Prairie Public Library District Consolidated Expenditures Report for June 2019

Percent of Year: 100.00

| | June 19 | YTD ACTIVITY | PRCT USED | WORKING BUDGET | REMAINING BUDGET | APPROPRIATION | PRCT APPROPRIATION |
|---|-------------------|---------------------|----------------|---------------------|------------------|---------------------|--------------------|
| PERSONNEL | | | | | | | |
| 61100 · Salaries | 217,817.36 | 2,176,068.49 | 97.31% | 2,236,300.00 | 60,231.51 | 2,258,663.00 | 96.34% |
| 61310 · Benefits - Medical / Life Ins. | 14,207.34 | 140,343.76 | 89.62% | 156,600.00 | 16,256.24 | 166,600.00 | 84.24% |
| 61330 · Benefits - IMRF | 40,437.43 | 199,055.75 | 97.82% | 203,487.00 | 4,431.25 | 277,000.00 | 71.86% |
| 61340 · Benefits - FICA | 15,994.97 | 163,395.47 | 95.71% | 170,722.00 | 7,326.53 | 230,000.00 | 71.04% |
| 61400 · Staff Development | 4,953.51 | 19,271.83 | 113.36% | 17,000.00 | -2,271.83 | 19,300.00 | 99.85% |
| 61600 · Board Development | 75.00 | 850.00 | 85.00% | 1,000.00 | 150.00 | 1,700.00 | 50.00% |
| 61710 · Workers Compensation | 0.00 | 4,778.00 | 78.33% | 6,100.00 | 1,322.00 | 10,000.00 | 47.78% |
| 61720 · Unemployment Insurance | 190.45 | 2,852.84 | 103.97% | 2,744.00 | -108.84 | 3,800.00 | 75.07% |
| TOTAL PERSONNEL | 293,676.06 | 2,706,616.14 | 96.87% | 2,793,953.00 | 87,336.86 | 2,967,063.00 | 91.22% |
| MATERIALS | | | | | | | |
| 62100 · Books | 30,873.41 | 216,365.01 | 98.24% | 220,250.00 | 3,884.99 | 232,000.00 | 93.26% |
| 62200 · Periodicals | 3,239.06 | 30,070.19 | 96.61% | 31,125.00 | 1,054.81 | 33,000.00 | 91.12% |
| 62300 · Audio | 8,567.73 | 45,337.91 | 94.55% | 47,950.00 | 2,612.09 | 50,000.00 | 90.68% |
| 62400 · Video | 10,599.48 | 72,900.30 | 97.27% | 74,950.00 | 2,049.70 | 82,000.00 | 88.90% |
| 62500 · Multi-Media | 1,883.56 | 7,838.83 | 76.48% | 10,250.00 | 2,411.17 | 13,000.00 | 60.30% |
| 62600 · Electronic Reference Resources | 365.76 | 63,782.99 | 98.83% | 64,540.00 | 757.01 | 65,000.00 | 98.13% |
| 62700 · Software | 1,786.87 | 7,067.06 | 100.96% | 7,000.00 | -67.06 | 8,000.00 | 88.34% |
| 62800 · ESL | 85.97 | 1,054.18 | 105.42% | 1,000.00 | -54.18 | 1,300.00 | 81.09% |
| 62900 · Materials Supplies | 4,035.56 | 25,099.06 | 124.25% | 20,200.00 | -4,899.06 | 26,000.00 | 96.53% |
| TOTAL MATERIALS | 61,437.40 | 469,515.53 | 98.38% | 477,265.00 | 7,749.47 | 510,300.00 | 92.01% |
| BUILDING | | | | | | | |
| 63200 · Cleaning Service | 7,754.72 | 60,225.68 | 96.82% | 71,500.00 | 2,274.32 | 78,000.00 | 88.75% |
| 63300 · Utilities (1-8-11 · Gas) | 620.01 | 10,716.94 | 89.31% | 12,000.00 | 1,283.06 | 16,000.00 | 66.98% |
| 63300 · Utilities (1-8-12 · Electric) | 5,139.05 | 62,821.54 | 99.72% | 63,000.00 | 178.46 | 68,000.00 | 92.38% |
| 63300 · Utilities (1-8-13 · Telephone) | 377.39 | 3,952.66 | 89.83% | 4,400.00 | 447.34 | 6,000.00 | 65.88% |
| 63300 · Utilities (1-8-14 · Water/Sewer) | 0.00 | 6,040.42 | 80.54% | 7,500.00 | 1,459.58 | 10,000.00 | 60.40% |
| 63300 · Utilities (1-8-15 · Garbage Disposal) | 745.19 | 4,958.41 | 165.28% | 3,000.00 | -1,958.41 | 5,000.00 | 99.17% |
| 63400 · Maintenance Supplies | 1,942.68 | 18,963.86 | 111.55% | 17,000.00 | -1,963.86 | 22,000.00 | 86.20% |
| 63500 · Security System Monitoring | 76.50 | 751.50 | 93.94% | 800.00 | 48.50 | 1,200.00 | 62.63% |
| 63600 · Property Maintenance | 805.00 | 39,571.00 | 158.28% | 25,000.00 | -14,571.00 | 40,000.00 | 98.93% |
| 63800 · Building Maintenance/Repair | 2,144.78 | 50,005.30 | 90.92% | 55,000.00 | 4,994.70 | 58,000.00 | 86.22% |
| TOTAL BUILDING | 19,605.32 | 267,007.31 | 103.01% | 259,200.00 | -7,807.31 | 304,200.00 | 87.77% |
| OPERATIONS | | | | | | | |
| 64200 · Supplies - Office | 3,669.67 | 14,308.84 | 107.18% | 13,350.00 | -958.84 | 16,000.00 | 22.94% |
| 64300 · Photocopy Supplies | 531.85 | 3,852.35 | 77.05% | 5,000.00 | 1,147.65 | 6,000.00 | 64.21% |
| 64400 · Patron Card Supplies | 0.00 | 525.03 | 87.51% | 600.00 | 74.97 | 1,000.00 | 52.50% |
| 64450 · Passport Postage | 396.90 | 2,262.14 | 98.35% | 2,300.00 | 37.86 | 4,000.00 | 0.00% |
| 64500 · Postage | 462.92 | 4,101.40 | 93.21% | 4,400.00 | 298.60 | 5,000.00 | 82.03% |
| 64600 · Non-Payment Reimbursement | 0.00 | 0.00 | 0.00% | 2,000.00 | 2,000.00 | 3,000.00 | 0.00% |
| 64700 · Travel | 37.70 | 968.70 | 149.03% | 650.00 | -318.70 | 1,000.00 | 96.87% |
| 64800 · Organizational Memberships | 125.00 | 3,257.00 | 108.57% | 3,000.00 | -257.00 | 3,900.00 | 83.51% |
| 64900 · Bank Fees | 212.79 | 2,932.31 | 97.74% | 3,000.00 | 67.69 | 4,000.00 | 73.31% |
| TOTAL OPERATION | 5,436.83 | 32,207.77 | 93.90% | 34,300.00 | 2,092.23 | 43,900.00 | 73.37% |
| AUTOMATION | | | | | | | |
| 65100 · Supplies-Public Toner | 442.87 | 7,461.03 | 106.59% | 7,000.00 | -461.03 | 8,500.00 | 87.78% |
| 65150 · Supplies-Staff Toner | 1,214.28 | 8,176.35 | 116.81% | 7,000.00 | -1,176.35 | 8,500.00 | 96.19% |
| 65160 · Supplies-Maker | 218.05 | 486.10 | 60.76% | 800.00 | 313.90 | 1,200.00 | 40.51% |
| 65200 · Technology-Prof Services | 0.00 | 1,425.00 | 28.50% | 5,000.00 | 3,575.00 | 8,000.00 | 17.81% |
| 65300 · Purchase of Equipment | 187.57 | 14,982.31 | 107.02% | 14,000.00 | -982.31 | 20,000.00 | 74.91% |
| 65400 · Automation Equip Mnt/Repair | 0.00 | 3,657.08 | 77.81% | 4,700.00 | 1,042.92 | 6,000.00 | 60.95% |
| 65500 · Software | 1,254.30 | 14,064.35 | 109.99% | 12,787.00 | -1,277.35 | 20,000.00 | 70.32% |

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**Indian Prairie Public Library District
Consolidated Expenditures Report for June 2019**

Percent of Year: 100.00

| | June 19 | YTD ACTIVITY | PRCT USED | WORKING BUDGET | REMAINING BUDGET | APPROPRIATION | PRCT APPROPRIATION |
|---|-------------------|---------------------|----------------|---------------------|--------------------|---------------------|--------------------|
| 65600 · SWAN | 0.00 | 42,338.00 | 99.88% | 42,388.00 | 50.00 | 43,000.00 | 98.46% |
| 65700 · Telecommunications | 271.85 | 6,314.07 | 95.12% | 6,638.00 | 323.93 | 8,000.00 | 78.93% |
| TOTAL AUTOMATION | 3,588.92 | 98,904.29 | 98.60% | 100,313.00 | 1,408.71 | 123,200.00 | 80.28% |
| CONTRACTUAL SERVICES | | | | | | | |
| 66100 · General Professional Services | 40.00 | 7,895.00 | 98.69% | 8,000.00 | 105.00 | 20,000.00 | 39.48% |
| 66200 · Credit Bureau | 44.75 | 572.80 | 63.64% | 900.00 | 327.20 | 1,200.00 | 47.73% |
| 1-10-22 · Equip-Photocopier Maint Cont | 0.00 | 2,396.35 | 0.00% | 0.00 | -2,396.35 | 0.00 | 0.00% |
| 66300 · Copier | 221.00 | 2,754.28 | 91.81% | 3,000.00 | 245.72 | 5,000.00 | 55.09% |
| 66900 · Fees - Bond Registrar | 30.00 | 190.00 | 86.36% | 220.00 | 30.00 | 1,500.00 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 335.75 | 13,808.43 | 113.93% | 12,120.00 | -1,688.43 | 27,700.00 | 49.85% |
| INSURANCE | | | | | | | |
| 67100 · Multi Peril-Physical Assets | 0.00 | 10,797.00 | 100.00% | 10,797.00 | 0.00 | 17,000.00 | 63.51% |
| 67200 · Bonding | 0.00 | 1,370.00 | 97.86% | 1,400.00 | 30.00 | 1,500.00 | 91.33% |
| 67300 · Officers & Directors Liability | 0.00 | 2,511.00 | 86.59% | 2,900.00 | 389.00 | 9,000.00 | 27.90% |
| 67400 · Umbrella Liability | 0.00 | 2,150.00 | 100.00% | 2,150.00 | 0.00 | 8,500.00 | 25.29% |
| TOTAL INSURANCE | 0.00 | 16,828.00 | 97.57% | 17,247.00 | 419.00 | 36,000.00 | 46.74% |
| MARKETING | | | | | | | |
| 68110 · Marketing Newsletter | 6,508.54 | 34,033.80 | 97.24% | 35,000.00 | 966.20 | 37,000.00 | 91.98% |
| 68111 · eNewsletter | 177.81 | 1,966.31 | 98.32% | 2,000.00 | 33.69 | 2,200.00 | 89.38% |
| 68210 · Marketing Advertising | 66.60 | 350.35 | 70.07% | 500.00 | 149.65 | 1,800.00 | 19.46% |
| 68310 · Marketing Supplies | 436.40 | 1,069.02 | 213.80% | 500.00 | -569.02 | 1,100.00 | 97.18% |
| 68410 · Marketing-Information Printing | 644.99 | 2,495.50 | 113.43% | 2,200.00 | -295.50 | 4,900.00 | 50.93% |
| 68500 · Legal Notices | 0.00 | 1,191.47 | 79.43% | 1,500.00 | 308.53 | 2,000.00 | 59.57% |
| 68600 · Programming | 3,621.38 | 24,917.37 | 98.10% | 25,400.00 | 482.63 | 30,000.00 | 83.06% |
| TOTAL PUBLIC INFORMATION | 11,455.72 | 66,023.82 | 98.40% | 67,100.00 | 1,076.18 | 79,000.00 | 83.57% |
| CAPITAL OUTLAY & CONTINGENCY | | | | | | | |
| 69100 · Building Improvements | 17,473.19 | 42,289.41 | 0.00% | 43,891.00 | 1,601.59 | 100,000.00 | 0.00% |
| 69125 · Masonry Project | 0.00 | 47,395.00 | 0.00% | 0.00 | -47,395.00 | 0.00 | 0.00% |
| 69150 · Parking Lot Rehab | 0.00 | 187,287.55 | 0.00% | 0.00 | -187,287.55 | 0.00 | 0.00% |
| 69200 · Special Reserve Fund | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 100,000.00 | 0.00% |
| 69250 · Equipment/Furnishings | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 700,000.00 | 0.00% |
| * 69800 · Operating Transfer Out | 0.00 | 245,918.74 | 0.00% | 0.00 | -245,918.74 | 0.00 | 0.00% |
| 69900 · Contingency | 1,035.78 | 10,832.61 | 116.86% | 9,270.00 | -1,562.61 | 20,000.00 | 54.16% |
| 69920 · Gift/Donation Purchases | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 70000 · Operating Transfer Purchases | 0.00 | 11,236.19 | 0.00% | 0.00 | -11,236.19 | 0.00 | 0.00% |
| GRAND TOTAL | 414,044.97 | 4,215,870.79 | 110.52% | 3,814,659.00 | -401,211.79 | 5,011,363.00 | 84.13% |

* Operating Transfer Out reflects \$245,918.74 from Corporate Reserves

69150 · Parking Lot Rehab - Independent Construction Services - \$9,100.00

69150 · Parking Lot Rehab - Manhard Consulting - \$16,417.05

69150 · Parking Lot Rehab - Construction & Geotech - \$1,719.50

69150 · Parking Lot Rehab - J & R 1st in Asphalt, Inc. - \$160,051.00

69125 · Masonry Project - Chicago Project Mgmt. - \$2,550.00

69125 · Masonry Project - Slaten - \$44,845.00

70000 · Operating Transfer Purchases - Self Checks & Server - \$11,236.19

MPI
INVESTMENT MANAGEMENT, INC.
15 SALT CREEK LANE SUITE 404 HINSDALE, IL 60521

Quarterly Report

6/30/2019

Account

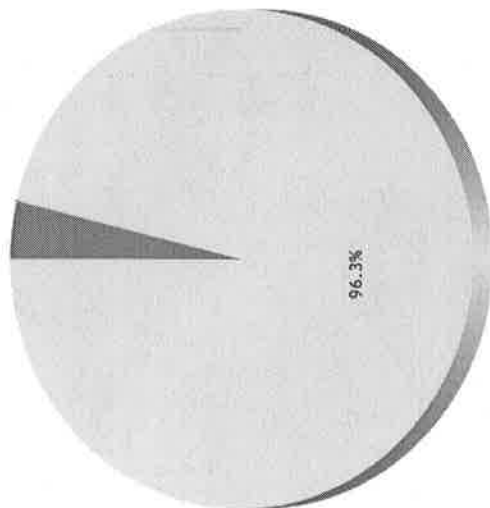
Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

Holdings Overview

US Dollar
6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

Portfolio Allocation as of 6/30/2019



| Asset Class | Market Value | % Equity | % Assets |
|----------------------|---------------------|--------------|--------------|
| Cash and Equivalents | 73,881.11 | 3.7 | 3.7 |
| Fixed Income | 1,909,675.46 | 96.3 | 96.3 |
| Equity Total | 1,983,556.57 | 100.0 | 100.0 |

Top 10 Holdings

| Symbol | Security | Market Value | % Assets |
|------------------------------|---|---------------------|-------------|
| 3135g0a78 | Federal Natl Mtg Assn 1.625% Due 1/21/2020 | 150,688.66 | 7.6 |
| 3137eae72 | Federal Home Loan Mtg Corp 1.375% Due 4/20/2020 | 124,699.45 | 6.3 |
| 3130aeaj9 | Federal Home Loan Banks 2.850% Due 5/8/2023 | 104,422.37 | 5.3 |
| 912828y20 | United States Treas Nts 2.625% Due 7/15/2021 | 102,934.23 | 5.2 |
| 3130a1e53 | Federal Home Loan Banks 2.050% Due 4/28/2020 | 100,332.76 | 5.1 |
| 3134g3wc0 | Federal Home Loan Mtg Corp 2.000% Due 12/11/2020 | 100,221.76 | 5.1 |
| 3134g4ttk9 | Federal Home Loan Mtg Corp 2.375% Due 6/26/2024 | 100,060.49 | 5.0 |
| 3136g4ju8 | Federal Natl Mtg Assn 1.580% Due 12/30/2019 | 99,782.40 | 5.0 |
| 3135g0773 | Federal Natl Mtg Assn 1.500% Due 11/30/2020 | 99,634.50 | 5.0 |
| 3136ft5h8 | Federal Natl Mtg Assn 2.000% Due 3/27/2020 | 81,380.84 | 4.1 |
| Top 10 Holdings Total | | 1,064,157.44 | 53.6 |

Performance by Asset Class

Net of Allocated Fees | US Dollar
12/31/2018 - 6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

| Time Period | Cash and Equivalents | Equity | Fixed Income | Other | Total Portfolio |
|----------------------------------|----------------------|-------------|---------------------|-------------|---------------------|
| Market Value on 12/31/2018 | 63,224.80 | 0.00 | 2,023,358.39 | 0.00 | 2,086,583.19 |
| Accrued Interest | 0.00 | 0.00 | 8,186.53 | 0.00 | 8,186.53 |
| Purchases/Contributions | 540,649.02 | 0.00 | 376,979.62 | 0.00 | 0.00 |
| Sales/Withdrawals | -526,979.62 | 0.00 | -540,649.02 | 0.00 | -150,000.00 |
| Transfers In | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Realized Gains | 0.00 | 0.00 | -1,433.85 | 0.00 | -1,433.85 |
| Unrealized Gains | 0.00 | 0.00 | 20,901.94 | 0.00 | 20,901.94 |
| Interest Income | 142.24 | 0.00 | 22,184.84 | 0.00 | 22,327.08 |
| Dividend Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Change in Accrued Interest | 0.00 | 0.00 | 147.01 | 0.00 | 147.01 |
| Management Fees | -126.95 | 0.00 | -3,028.38 | 0.00 | -3,155.33 |
| Portfolio Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Market Value on 6/30/2019 | 73,881.11 | 0.00 | 1,901,341.92 | 0.00 | 1,975,223.03 |
| Accrued Interest | 0.00 | 0.00 | 8,333.54 | 0.00 | 8,333.54 |
| Average Capital Base | 82,212.09 | 0.00 | 1,961,176.42 | 0.00 | 2,043,388.50 |
| Total Fees | -126.95 | 0.00 | -3,028.38 | 0.00 | -3,155.33 |
| Total Gain after Fees | 15.29 | 0.00 | 38,771.56 | 0.00 | 38,786.85 |
| IRR for 0.50 Years | 0.02% | 0.00% | 1.98% | 0.00% | 1.90% |

Portfolio Appraisal

US Dollar
6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

| Quantity | Security | Adj Unit Cost | Total Adjusted Cost | Price | Market Value | % Assets | Yield |
|--------------------------------------|---|---------------|---------------------|--------|---------------------|-------------|------------|
| GOVERNMENT AGENCY ISSUES(USD) | | | | | | | |
| 50,000 | Federal Home Loan Mtg Corp 1.375% Due 8/15/2019 | 99.97 | 49,982.70 | 99.89 | 49,946.70 | 2.5 | 2.2 |
| 100,000 | Federal Natl Mtg Assn 1.580% Due 12/30/2019 | 99.98 | 99,978.36 | 99.78 | 99,782.40 | 5.0 | 2.0 |
| 150,000 | Federal Natl Mtg Assn 1.625% Due 1/21/2020 | 100.08 | 150,118.40 | 99.74 | 149,612.10 | 7.5 | 2.1 |
| 81,000 | Federal Natl Mtg Assn 2.000% Due 3/27/2020 | 100.57 | 81,462.01 | 99.95 | 80,962.34 | 4.1 | 2.1 |
| 125,000 | Federal Home Loan Mtg Corp 1.375% Due 4/20/2020 | 99.02 | 123,778.22 | 99.49 | 124,365.25 | 6.3 | 2.0 |
| 100,000 | Federal Home Loan Banks 2.050% Due 4/28/2020 | 100.77 | 100,766.63 | 99.98 | 99,979.70 | 5.0 | 2.1 |
| 60,000 | Federal Home Loan Banks 4.625% Due 9/11/2020 | 103.60 | 62,158.95 | 103.17 | 61,901.76 | 3.1 | 1.9 |
| 75,000 | Federal Natl Mtg Assn 1.750% Due 9/11/2020 | 98.82 | 74,116.91 | 99.79 | 74,841.30 | 3.8 | 1.9 |
| 100,000 | Federal Natl Mtg Assn 1.500% Due 11/30/2020 | 100.31 | 100,310.47 | 99.51 | 99,509.50 | 5.0 | 1.9 |
| 100,000 | Federal Home Loan Mtg Corp 2.000% Due 12/11/2020 | 100.57 | 100,573.60 | 100.12 | 100,116.20 | 5.0 | 1.9 |
| 75,000 | Federal Natl Mtg Assn 1.250% Due 5/6/2021 | 99.25 | 74,434.48 | 98.97 | 74,229.45 | 3.7 | 1.8 |
| 50,000 | Federal Home Loan Mtg Corp 2.375% Due 1/13/2022 | 102.94 | 51,472.04 | 101.48 | 50,738.70 | 2.6 | 1.8 |
| 100,000 | Federal Home Loan Banks 2.850% Due 5/8/2023 | 101.94 | 101,942.38 | 104.01 | 104,010.70 | 5.2 | 1.8 |
| 50,000 | Federal Home Loan Banks 2.375% Due 3/8/2024 | 100.40 | 50,197.75 | 102.18 | 51,088.70 | 2.6 | 1.9 |
| 100,000 | Federal Home Loan Mtg Corp 2.375% Due 6/26/2024 | 99.99 | 99,990.07 | 100.03 | 100,034.10 | 5.0 | 2.4 |
| | Accrued Interest | | | | 5,407.28 | 0.3 | |
| | | | 1,321,282.95 | | 1,326,526.18 | 66.9 | 2.0 |

| | | | | | | | |
|------------------------------|---|--------|-------------------|--------|-------------------|------------|------------|
| GOVERNMENT BONDS(USD) | | | | | | | |
| 75,000 | United States Treas Nts 1.625% Due 6/30/2019 | 100.00 | 75,000.00 | 100.00 | 75,000.00 | 3.8 | 1.6 |
| 100,000 | United States Treas Nts 2.625% Due 7/15/2021 | 99.79 | 99,789.42 | 101.73 | 101,730.50 | 5.1 | 1.8 |
| | Accrued Interest | | | | 1,813.10 | 0.1 | |
| | | | 174,789.42 | | 178,543.60 | 9.0 | 1.7 |

Portfolio Appraisal

US Dollar
6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

| Quantity | Security | Adj Unit Cost | Total Adjusted Cost | Price | Market Value | % Assets | Yield |
|--|--|---------------|---------------------|--------|------------------|------------|------------|
| GOVERNMENT BONDS - VARIABLE RATE(USD) | | | | | | | |
| 65,000 | Federal Farm Credit Banks 2.571% Due 11/14/2019 Accrued Interest | 100.03 | 65,020.78 | 100.07 | 65,043.75 | 3.3 | 2.4 |
| | | | 65,020.78 | | 65,118.02 | 3.3 | 2.4 |
| TIPS(USD) | | | | | | | |
| 50,000 | United States Treas Nts 0.125% Due 1/15/2023 Accrued Interest | 100.50 | 55,623.43 | 99.43 | 55,033.18 | 2.8 | 0.3 |
| | | | 55,623.43 | | 55,064.91 | 2.8 | 0.3 |
| CMO's(USD) | | | | | | | |
| 140,000 | FNMA REMIC Trust 2010-117 3.000% Due 5/25/2025 | 105.63 | 14,591.47 | 101.06 | 13,960.68 | 0.7 | 0.8 |
| 1,415,000 | FNMA REMIC Trust 2003-27 4.000% Due 4/25/2033 | 108.00 | 12,253.52 | 103.40 | 11,731.73 | 0.6 | 2.2 |
| 32,000 | FHLMC REMIC Series 3325 5.500% Due 6/15/2037 | 108.11 | 1,904.30 | 111.26 | 1,959.78 | 0.1 | 3.0 |
| 125,000 | GNMA REMIC Trust 2012-57 3.000% Due 3/20/2039 Accrued Interest | 105.66 | 26,782.18 | 101.27 | 25,671.46 | 1.3 | 1.7 |
| | | | 55,531.48 | | 53,462.65 | 2.7 | 1.6 |
| FHLMC's(USD) | | | | | | | |
| 2,087,789 | FHLMC PC Gold Comb 15 4.500% Due 1/1/2020 | 104.47 | 15,954.46 | 102.11 | 15,594.91 | 0.8 | -2.5 |
| 375,000 | FHLMC PC Gold Comb 15 5.500% Due 5/1/2020 | 108.96 | 1,099.84 | 100.47 | 1,014.08 | 0.1 | 1.8 |
| 210,000 | FHLMC PC Gold Comb 15 5.500% Due 6/1/2020 | 108.13 | 282.10 | 100.40 | 261.93 | 0.0 | 1.3 |
| 2,681,500 | FHLMC PC Gold Comb 15 5.500% Due 4/1/2022 | 107.88 | 29,823.66 | 103.23 | 28,540.24 | 1.4 | 2.9 |
| 340,000 | FHLMC PC Gold 15 Yr 5.000% Due 7/1/2023 | 107.94 | 3,697.99 | 102.65 | 3,516.74 | 0.2 | 2.0 |
| 520,000 | FHLMC PC Gold Cash 20 5.500% Due 8/1/2024 | 109.50 | 11,306.27 | 106.66 | 11,012.99 | 0.6 | 1.3 |
| 81,000 | FHLMC PC Gold 15 Yr 3.500% Due 11/1/2025 | 104.53 | 12,386.53 | 104.09 | 12,333.86 | 0.6 | 0.9 |
| 280,000 | FHLMC PC Gold 15 Yr 4.000% Due 3/1/2026 | 107.31 | 46,214.15 | 105.09 | 45,258.69 | 2.3 | 2.4 |

Portfolio Appraisal

US Dollar
6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

| Quantity | Security | Adj Unit Cost | Total Adjusted Cost | Price | Market Value | % Assets | Yield |
|--------------------|--|---------------|---------------------|--------|---------------|------------|------------|
| 240,000 | FHLMC PC Gold Comb 15 4.500% Due 9/1/2026 Accrued Interest | 107.19 | 17,340.32 | 103.23 | 16,700.00 | 0.8 | 1.7 |
| | | | 138,105.33 | | 473.84 | 0.0 | 1.6 |
| FNMA's(USD) | | | | | | | |
| 165,000 | FNMA Pass-Thru Short 10 Year 4.500% Due 8/1/2019 | 106.29 | 63.32 | 101.14 | 60.26 | 0.0 | 1.2 |
| 170,000 | FNMA Pass-Thru Short 10 Year 4.000% Due 12/1/2019 | 105.90 | 551.26 | 103.80 | 540.34 | 0.0 | 0.6 |
| 60,000 | FNMA Pass-Thru Int 15 Year 4.500% Due 3/1/2021 | 107.36 | 586.01 | 102.07 | 557.10 | 0.0 | 1.6 |
| 40,000 | FNMA Pass-Thru Short 10 Year 2.500% Due 2/1/2022 | 104.00 | 2,536.98 | 100.78 | 2,458.34 | 0.1 | 0.8 |
| - | FNMA Pass-Thru Int 15 Year 5.500% Due 1/1/2023 | 109.00 | 9,980.16 | 102.87 | 9,418.52 | 0.5 | 1.1 |
| 50,000 | FNMA Pass-Thru Int 15 Year 4.000% Due 11/1/2028 | 106.63 | 17,124.27 | 104.01 | 16,704.50 | 0.8 | 3.1 |
| 420,000 | FNMA Pass-Thru Long 30 Year 7.000% Due 3/1/2037 Accrued Interest | 111.50 | 10,668.82 | 117.11 | 11,205.19 | 0.6 | 2.6 |
| | | | 41,510.82 | | 155.06 | 0.0 | 2.3 |

| Quantity | Security | Adj Unit Cost | Total Adjusted Cost | Price | Market Value | % Assets | Yield |
|-----------|---|---------------|---------------------|--------|--------------|----------|-------|
| 75,000 | GNMA Pass-Thru X Single Family 7.000% Due 11/15/2024 | 110.97 | 4,209.68 | 102.08 | 3,872.30 | 0.2 | 3.6 |
| 100,000 | GNMA Pass-Thru M Single Family 4.500% Due 1/20/2025 | 108.00 | 10,813.02 | 104.28 | 10,440.60 | 0.5 | 2.6 |
| 3,245,000 | GNMA Pass-Thru X Single Family 7.000% Due 6/15/2031 | 111.93 | 16,442.78 | 111.25 | 16,342.88 | 0.8 | 3.1 |
| 125,000 | GNMA Pass-Thru X Single Family 5.500% Due 12/15/2032 | 108.98 | 4,592.95 | 106.51 | 4,488.47 | 0.2 | 2.1 |
| 175,000 | GNMA Pass-Thru X Platinum 30 Year 5.500% Due 4/15/2033 | 108.99 | 3,966.94 | 112.72 | 4,102.70 | 0.2 | 1.6 |
| 100,000 | GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033 | 109.01 | 3,595.47 | 106.49 | 3,512.31 | 0.2 | 2.2 |
| 38,000 | GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033 | 109.14 | 1,922.14 | 109.30 | 1,925.01 | 0.1 | 1.8 |
| 187,300 | GNMA Pass-Thru X Single Family 5.500% Due 11/15/2035 | 105.80 | 6,203.00 | 112.43 | 6,591.66 | 0.3 | 2.1 |

Portfolio Appraisal

US Dollar
6/30/2019

Indian Prairie Public Library District
Corporate Account
Schwab Acct# 6415-7790

| Quantity | Security | Adj Unit Cost | Total Adjusted Cost | Price | Market Value | % Assets | Yield |
|----------|---|---------------|---------------------|--------|------------------|------------|------------|
| 111,289 | GNMA Pass-Thru X Single Family 6.000% Due 6/15/2037 | 107.23 | 2,336.33 | 112.78 | 2,457.19 | 0.1 | 2.3 |
| 53,114 | GNMA Pass-Thru X Single Family 6.000% Due 10/15/2038 | 108.93 | 1,126.72 | 114.19 | 1,181.13 | 0.1 | 2.5 |
| | Accrued Interest | | 239.24 | | | 0.0 | |
| | | | 55,209.02 | | 55,153.50 | 2.8 | 2.6 |

CASH AND EQUIVALENTS(USD)

| | | | | |
|------------------------|---------------------|---------------------|--------------|------------|
| Cash Account Balance | 73,881.11 | 73,881.11 | 3.7 | 0.0 |
| | 73,881.11 | 73,881.11 | 3.7 | 0.0 |
| Total Portfolio | 1,980,954.33 | 1,983,556.57 | 100.0 | 1.8 |

Disclaimer & Terms

6/30/2019

A Note About This Report

The information and market values contained in this report are based on data received from your custodian(s), outside pricing services, and other sources that MPI Investment Management, Inc. ("MPI") believes to be reliable. These market values are net of fees and also include accrued interest (if applicable). Valuations can be inherently imprecise, particularly regarding less liquid assets, and the valuations shown may be greater or less than the price at which the assets can be sold. Performance and market values for the assets in your account(s) obtained from another source may differ from the information in this report because the performance calculations and values may have been based on different sources of pricing information, accounting or calculation methodology and analysis. We urge you to advise us immediately if you have not received your custodian or brokerage statement which is required to be delivered to you no less frequently than quarterly. In addition, please compare any account information provided by us with account statements from your broker-dealer or custodian and to advise us of any discrepancies. The official record of your account is maintained by your broker-dealer or custodian. If your management fee is automatically deducted from your account(s) please note that the account custodian does not verify the accuracy of the advisory fee calculation.

Performance

Portfolio performance is calculated utilizing a total return methodology. The total rate of return for the time periods shown is equal to the change in the value of the portfolio, including capital appreciation, depreciation and income as a percentage of the beginning market value of the portfolio adjusted for all contributions and withdrawals. The total return is expressed as a percentage gain or loss in the investment's value. All cash flows are weighted from the actual date of the contribution or withdrawal in order to minimize the effect of cash flows on the investment performance of your account(s). Total returns for your account(s) are presented net of fees (money manager fees, MPI's advisory fees, and custodian fees) and other expenses (where applicable) paid from your account(s). It should also be noted that, certain security types and other assets are excluded from this report. These assets may include, among others, real estate, notes and mortgages, insurance policies, personal property, receivables, and partnerships interests. The performance results have been compiled solely by MPI and have not been independently verified. Please keep in mind that past performance may not be indicative of future results and does not guarantee future positive returns. This report includes information as of the date indicated based on trades that have been executed in the account(s). To the extent that your regular account statements report information based on settlement date rather than trade date, there is a possibility that trades executed but not settled before the end of a reporting period may be reflected in this report but not on your regular account statements.

Keeping MPI Investment Management, Inc. Up-to-Date

If you wish to impose reasonable restrictions or modify existing restrictions concerning the management of your account or if your financial situation, investment objectives, or risk tolerance have changed, please contact your MPI Investment Advisor Representative at 800-237-0930. We will contact you at least annually to determine if your investment goals, objectives and risk tolerance have changed.

ADV & Privacy Policy Offering

If you would like to obtain copies of ADV Part 2 or the Privacy Policy for MPI please send a written request to the attention of: Matthew Pequet, MPI Investment Management, Inc., 15 Salt Creek Lane, Suite 404, Hinsdale, IL 60521. Copies will be provided to you free of charge.

Chamber Report
June 2019

It was a fairly quiet month at the chambers.

The Darien board did not meet in June but instead I attended a Darien Fest planning meeting on June 18.

I went to the grand opening of a new Willowbrook business on June 20 and promoted our services. The annual expo took place early in the month so I covered it in the last report.

I spoke with Deb Jackson of the WBBR chamber who agreed that I could reach out to new members in a more focused way. I have communicated with administrator Cindy Gorney, first regarding participating in a new member orientation (they don't have this) and secondly getting our materials into the new member's packets. We'll put this in place after finalizing our new business handouts.

Shirley Pride Jensen
Assistant Head of Adult Services and Business Liaison
7/2/19



E-News July 10, 2019

[View this message in your browser.](#)**In this Issue:**[Current RAILS News](#) | [Continuing Education \(CE\)](#) | [Networking Opportunities](#) |[E-Resources](#) | [Deals, Discounts, Grants](#) | [Conferences](#) | [Member News](#) | [RAILS Jobs and](#)[More Links](#)

Current RAILS News

RAILS Seeks School Library Staff Member to Fill Open Board Position

Due to a resignation from our board, RAILS is looking for a school library staff member to fill the remainder of a term that ends in June 2020. One of our goals for the year is to advocate for school libraries and to help them with the many challenges they are facing in today's economic climate. We will look to the successful candidate for our open school library seat to help us with these efforts.

The person in this position will also be asked to:

- Actively participate in 11 board meetings per year, either in person or at an available RAILS [videoconference location](#)
- Serve as an ambassador and advocate for RAILS, and to make sure that other members (particularly school libraries) are aware of all of the programs/services RAILS has to offer to help them
- Keep RAILS and the board up-to-date on the issues affecting school libraries and how RAILS might help with these issues

See the [RAILS Board Member Job Description](#) on our website for more information on the duties and requirements for this position. If you work at a RAILS school library and are interested in this position, please [complete this form](#) by Wednesday, July 24.

**Display Your Patrons' Library Stories**

Are you looking for a way for your users to share their stories/testimonials about your library? You can put a link for our "Tell Your Library Story" [submission form](#), with your library's name already filled in, on your website.

After your patrons have started to post their library stories, you'll be able to display them on your library's website by retrieving them as a feed.



For HTML code, the method for inserting the feed content, and more specifics, visit the [MyLibraryIs... blog](#) article on this topic.

RAILS debuted our [MyLibraryIs.org](#) website last week. To read more about the site, visit [News from RAILS](#).

meeting, RAILS delivery service and ILDS (Illinois Library Delivery Service) to CARLI (Consortium of Academic and Research Libraries in Illinois) locations will not operate. CTL (Continental Transport Logistics) delivery service to Burr Ridge and Wheeling area libraries will operate on the normal schedule.

RSA staff support will be limited on the day of the in-service. Members should watch for more information from RSA prior to July 25. SWAN and PrairieCat will not be affected.

Time Running Out to Register for July 18 RAILS Member Update

The next RAILS Member Update will be Thursday, July 18, 10 a.m.-noon. Attend at one of several videoconference locations or via one-way streaming video (RAILS Live). The session will also be recorded for viewing at a later date on the [RAILS YouTube page](#). [View agenda](#).

You'll hear the latest news about the *MyLibraryIs* campaign and website, RAILS' grant from the state library to [redo L2](#), Explore More Illinois, Census 2020, and more! Come prepared to share the latest from your library as well. [See more information/register](#).

More Libraries Join Find More Illinois

Welcome to the newest participants in Find More Illinois: Addison Public Library (with a standalone Sierra integrated library system), Creston-Dement Public Library District (a PrairieCat member), and Normal Public Library (an RSA member). These libraries can now take advantage of the expanded discovery, patron empowerment, and ease of interlibrary loan processing offered by Find More Illinois.

Is your library considering participation? Ask for a no-obligation [quote](#). Libraries can join at any time.

Interlibrary Loan Staff Asked to Complete Brief L2 Survey by July 12

As previously announced, RAILS [received a grant](#) to replace L2 ([librarylearning.info](#)), the statewide continuing education calendar and library directory. As part of this process, we are looking at current L2 features and functions to see how they might be improved.

We are asking interlibrary loan staff to complete a brief survey on L2's Resource Sharing Policy Directory. Please take a minute to give us your feedback, and feel free to share the survey with other interlibrary loan staff at your library. Please [complete the survey](#) by Friday, July 12. Thanks in advance for your input!

Whoot! Whoot! Congratulations to the 2019 ILA Award Recipients

The Illinois Library Association has announced the winners of 15 awards and two scholarship recipients. Award recipients and themes range from support staff to trustees, legislation to marketing, storytelling to advocacy, and many more. We are proud to say that there were many winners from among the RAILS membership! Congratulations to all the winners!

To view the list of awards and winners, as well as to see their photos and press releases, check out [this issue](#) of the ILA e-newsletter.

Continuing Education (CE)

RAILS Continuing Education

Notary Public Workshops

If you are a new notary public or would like a refresher course, two identical workshops will be held in August and September. Participants will learn how to properly execute their notary responsibilities and review policies, procedures, and guidelines. Space is limited. Register through L2 to attend at one of the following locations:

- Wednesday, August 21, 10 a.m.–noon, Acorn Public Library District
- Wednesday, September 18, 1–3 p.m., Indian Trails Public Library District

Census Event, July 19

Join us Friday, July 19, 9:30–11:00 a.m., to learn how to get your library involved with the 2020 Census. Register and find out why there are 12,741,080 reasons for Illinois public libraries to make Census 2020 a priority.

Topics include:

- How Census 2020 data will be used in your community: redistricting, financial implications of under-count
- Challenges and opportunities for libraries surrounding a digital decennial census (including privacy, digital literacy, internet access)
- How to identify and reach the hard-to-count people in your community (outreach, programming, Complete Count Commissions)

Participate in person at the RAILS Burr Ridge service center or online at live.railslibraries.info.

"Creating a Solution-Centered Team" Workshop, August 9

Michelle Peterson returns to present her fun and engaging customer service workshop at Macomb Public Library on August 9, 9:30 a.m.–12:30 p.m. This workshop will focus on "how" rather than "who" in a variety of customer service issues. Topics will include team building, staff empowerment, and change management. Register on L2.

Upcoming Trustee Training Sessions, August 10 or October 19

RAILS is offering two sessions of trustee training in the late summer and early fall. The first workshop will take place on Saturday, August 10, 9:30 a.m.–12:30 p.m., at River Forest Public Library. This workshop will be repeated on Saturday, October 19, at Bloomington Public Library.

This program will be led by nationally-recognized trainer and triple-certified parliamentarian Nancy Sylvester. Either date is open to new trustees as well as current trustees and library directors who would like a review of board essentials and parliamentary procedure.



"Cleaning Your Data with OpenRefine," August 5

Want to clean up your library data? No matter what type of data you work with as a librarian, whether bibliographic records, program sign-ups, or digital

functions, and particular techniques most relevant to library data.

The workshop will be held at the RAILS Burr Ridge service center on August 5, 9:30 a.m.–12:30 p.m. [Register on L2](#). This event was originally scheduled for May 16.

More CE...

To post a CE opportunity, sign into the [RAILS website](#) with the email address and password used for [L2](#). Click on your name to view posting options.

College of DuPage Library and Information Technology Program

[Registration for Fall 2019 classes](#) is now underway for new and returning students. Fall classes run from August 19-December 13. The entire program is offered asynchronously online and in-person. All students pay in-district tuition for online courses.

For more information, please email [Amanda Musacchio](#), Coordinator, College of DuPage Library & Information Technology, or call 630.942.3787. See additional information at <http://cod.edu/lta> and <http://cod.edu/>.

For more continuing education opportunities, check out the [Library Learning calendar](#) (L2) or visit the [Events page](#) on the RAILS website.

Networking Opportunities

Two Upcoming RAILS Online Roundtables on Census 2020

RAILS will be offering two online roundtables to help libraries learn more about Census 2020. Come to share and learn tips, suggestions, and approaches from your colleagues!

- Wednesday, July 31, 1-2 p.m. - [Census 2020 Programming](#)
- Thursday, August 15, 10-11 a.m. - [Census 2020 Services and Resources](#)

These forums are held via Zoom and any library staff members from any Illinois library are invited to attend. The forum will feature a brief presentation by one or more presenters followed by a text discussion. This event will be archived for later viewing.

New RAILS Email List to Discuss Census 2020 Issues

In response to many requests from our member libraries, RAILS created a new email list to discuss Census 2020 issues related to libraries. Visit our list of email lists on the [RAILS website](#).

To subscribe:

- Log into the RAILS homepage with your L2 username/password
- Choose [My Email Lists](#)
- Click on "Change your subscriptions or join additional email lists"
- Scroll down to the Census 2020 list option
- Choose "Subscribe for all mail (normal delivery)"
- Scroll to the bottom and click Save

For more information on how you can work with other libraries to get out the count for Census 2020, be sure to attend the [July 18 RAILS Member Update](#), where this will be a topic on the agenda.

Deere and Company Event

You're invited to connect with colleagues and take a tour of the Deere & Company headquarters. On Friday, July 19, noon-3:30 p.m., RAILS, Special Libraries Association (SLA) Illinois, and SLA Iowa are offering [a networking event at the Deere & Company Administrative Center](#) in Moline, IL.

This event is open to all library staff from any type of library, especially special libraries. The event will include a presentation by Deere & Company library staff, news and updates from RAILS, SLA Illinois and SLA Iowa, an opportunity for networking, as well as a tour of Deere & Company facilities. Lunch will be served.

RAILS Member Meetup, Princeville

Please join us for a RAILS Member Meetup on [Tuesday, August 6, 10:00-11:30 a.m.](#), at Lillie M. Evans Public Library District in Princeville, IL.

In addition to connecting with other librarians from across the area, there also will be a short presentation on the Bike the Trails Library to Library project (supported by a RAILS Partnership grant) as well as news and updates from RAILS. Snacks and beverages will be served.

RAILS Member Meetups are in-person, multitype library events for members to connect on issues related to the profession. All library staff from any type of library are invited.

E-Resources

Community Collections on BiblioBoard

Along with providing simultaneous use access to thousands of e-books, BiblioBoard provides a repository for libraries to share digitized [community collections](#). With BiblioBoard's Creator tool, libraries can curate and share locally created materials, including [writing](#), [music](#), [images](#), and [local history](#) collections. Some of our most frequently viewed items on BiblioBoard include [historical images of the Brookfield Zoo](#), and [this collection](#) of high school yearbooks.

Anyone in Illinois can access these collections for free without the need of a library card or login. To create these community collections hosted by BiblioBoard, libraries must subscribe to the Creator tool. [See more](#) about Creator and RAILS' partnership with BiblioLabs.

Deals, Discounts, Grants

RAILS Selects Four Projects for Partnership Grants

We are pleased to [announce that four projects](#) have been selected to receive [RAILS Partnership Grants](#). These grants encourage member libraries to work

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Congratulations to the following grants recipients:

- McHenry County Historical Newspaper Digitization Project - McHenry Public Library, McHenry County Historical Society, Woodstock Public Library
- Skokie Cares SEED Initiative - Skokie Public Library, Village of Skokie, Skokie Park District, Skokie School District 73.5
- Count Me In Illinois 2020 - Be Counted Waukegan! - Waukegan Public Library, City of Waukegan, Waukegan Park District
- Nature Discovery Challenge - Westchester Public Library, Forest Preserves of Cook County, Save the Prairie Society

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Conferences

Help RFS Plan Next Conference: Respond by July 24

Reaching Forward South (RFS) is an annual professional development conference for library support staff in central and southern Illinois. The planning committee is getting ready to plan next year's conference and would like to hear how they can best serve library staff. Please [complete this survey](#) by July 24.

Even if you have not attended a Reaching Forward Conference in the past, please take a couple of minutes to let the planners know how they can best meet your needs.

SWAN Expo Open for Registration

SWAN Expo will be August 16, at Moraine Valley Community College. This all-day event features a variety of speakers, sessions, and library vendors. It's a great opportunity to network with library colleagues. Visit the [SWAN Support Site](#) to read more about the conference and get details on the sessions offered.

The cost is \$30 and includes a choice of lunch. Sign up now using [SWAN's Eventbrite registration page](#). Signing up is made easy by the option to register and have SWAN invoice your library.

Visit the RAILS table at SWAN Expo! Dan Bostrom, RAILS Member Engagement Manager, will be there to discuss RAILS services and more.

Call for Poster Proposals: HSLI

The Health Science Librarians of Illinois (HSLI) invites proposals for poster sessions for their 2019 annual conference, held on September 11-13, in Champaign.

The deadline to submit a poster proposal is Friday, July 26. Get [information on submitting an abstract/requirements for the poster](#). Note that a stipend is available, limited to one presenter per poster.

Registration is Now Open for ILA Conference

Registration is open for the 2019 ILA Annual Conference at the Tinley Park Convention Center, October 22-24. The theme of this year's conference is "Shift: Where Will You Grow?"

October 23, and Thursday, October 24. The early bird registration rates for the full conference, single-day, and full-time students, retired persons, and unemployed ILA members increase on September 17. [For more information and to register.](#)

Plan on visiting RAILS at our booth in the exhibit hall. Staff members will be there to discuss RAILS services and more. RAILS is a platinum sponsor of the ILA conference and will be sponsoring the Wednesday exhibits lunch.

ILA Annual Conference Poster Session

There is still time to submit your applications for poster sessions for the 2019 ILA Annual Conference that will be held October 22-24, at the Tinley Park Convention Center. All types of libraries (academic, public, school, and special) are invited to submit on any topic relevant to librarianship.

Poster session participants populate boards (4 x 8 feet) with pictures, data, graphs, diagrams, narrative text, and more; and informally discuss their presentations with conference attendees during an assigned 90-minute time period. [Applications](#) are due by Wednesday, July 31.

Member News

Library News, Director Updates, Member Question, Fast Facts Surveys

RAILS Library Director News

Do you have library director changes to share? Let RAILS [Communications](#) know of library director changes (and the effective date of the changes) so we can officially welcome new directors to the RAILS community and say goodbye to retiring directors. If you'd like to supply the years of service for a retiring director, please do so.

Alicia Díaz is the interim director of Blue Island Public Library.

Library News

To post your library news, sign into the [RAILS website](#) with the email address and password used for [L2](#). Click on your name to view posting options.

- [Summer Programming from Shedd Aquarium for Public Libraries](#)
- [Make Your Community Count: Census 2020 and Your Library](#)

Fast Facts Surveys

- [Minimum Wage Survey](#)
- [Circulate Roku, Chromecast, Firestick](#)
- [Opinions Wanted on Potential Portable Stage Purchase](#)
- [Hold Pickup Lockers](#)
- [Mobile Hotspots for Check-Out](#)
- [Binge Boxes](#)
- [Define Exceptional Customer Service](#)

More Links

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Resolution #2019-B

A Resolution to Congratulate the City of Darien on Their 50th Anniversary

WHEREAS, the City of Darien will be honored by the Indian Prairie Public Library on the occasion of the city's 50th anniversary on December 16, 2019; and

WHEREAS, long before the first settlers, the Potawatomi, Ottawa, and other Native Americans were the first inhabitants of the area; and

WHEREAS, the story of Darien began in the 1830s with the settlement of two communities, Cass and Lace; and

WHEREAS, Thomas and Melissa Andrus purchased a little over 100 acres of land, and as its first postmaster, Thomas named the new community "Cass" in 1835; and

WHEREAS, Elisha and William Smart and John Oldfield joined the Andrus family and further developed the community of Cass; and

WHEREAS, the Andermann family played a significant role in the growth of Lace, following their arrival in the 1860s; and

WHEREAS, Lace grew north of Cass at the intersection of present-day Cass Avenue and 75th Street known as "The Point," which was the center of community life in Lace in the 1860s; and

WHEREAS, between 1945 and 1969, the landscape of the area began to change as farmers sold their land to developers, subdivisions began to emerge, and the population increased; and

WHEREAS, a Combined Homeowners Committee for incorporation of a new city was formed in 1968; and

WHEREAS, a member of the committee, Sam Kelley, having recently enjoyed a visit to Darien, Connecticut, suggested the name Darien; and

WHEREAS, the vote on incorporation was held on December 13, 1969, and passed by less than 50 votes; and

WHEREAS, from these modest beginnings, the City of Darien has grown and thrived; and

WHEREAS, the population is now 22,086; and

WHEREAS, Darien is home to many wonderful businesses, organizations, churches, schools, parks, and the library; and

WHEREAS it is fitting that we should join in the expression of pride and appreciation for the many civic and economic benefits that our community has enjoyed for the past 50 years because of the growth and prosperity of our city, which continues to be "a nice place to live".

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Indian Prairie Public Library District is delighted to honor and congratulate the City of Darien on the occasion of its 50th anniversary.

Adopted this 17th day of July 2019.

AYES:

NAYS:

ABSENT:

Victoria Suriano, President

ATTEST:

Crystal Megaridis, Secretary

APPROPRIATION ORDINANCE REQUIREMENTS

There is no legal requirement for non-home rule municipalities (since the library is a district we are non-home rule) to prepare a budget. The passage of an annual appropriation ordinance sometime within the first quarter of each fiscal year is the only requirement necessary to expend public monies. All expenses of the municipality must be appropriated for within the ordinance. The amount set in each budget line is the maximum that may be spent in each line. Because of the legal restrictions on revising the appropriation ordinance, items are usually inflated beyond the amounts that would be actually necessary for expenditure purposes. The information contained in the appropriation is determined by law. The appropriation is referred to as the Budget and Appropriation Ordinance or B and A Ordinance.

Surprisingly, adoption of the appropriation ordinance occurs during the first quarter of the current fiscal year rather than before the beginning of the fiscal year.

At least ten days prior to the adoption of the appropriation ordinance, the corporate authorities of municipalities over 2,000 population are required to make available, for public inspection, a copy of the tentative appropriation ordinance. In order to do that, the library board approves a *Tentative Budget and Appropriation* in July, posts it on the legal bulletin board and on the website until the September board meeting. The municipality must hold at least one public hearing, notice of which must be published in one or more newspapers published in the municipality. The notice must be published at least thirty days prior to the time of the hearing and must state the time, place and date of the hearing. The notice must also advise where copies of the proposed appropriation ordinance or budget will be available for public examination. The library holds the hearing prior to the start of the September board meeting then the *Final Budget and Appropriation* ordinance is adopted during the board meeting.

After adoption of the Budget and Appropriation ordinance, it must be printed in book or pamphlet form or be published in one or more newspapers published in the municipality. We publish it in the Doings. The information is also sent to the counties. It is also on our website.

TENTATIVE ORDINANCE PROVIDING FOR THE BUDGET AND APPROPRIATIONS OF INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020

WHEREAS, the Board of Trustees of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DuPage & Cook Counties, Illinois, has caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to the final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 18th day of September, 2019, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW THEREFORE, Be it Ordained by the Board of Trustees of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, DuPage & Cook Counties, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2019 and end on June 30, 2020.

Section 2: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be, and the same hereby is, adopted as the Budget and Appropriations for this Public Library District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 and the sum of Five Million, Two Hundred Ten Thousand, Forty-Six and No/100 Dollars or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT, as hereinafter specified for the said fiscal year.

PART I - ESTIMATED REVENUE AVAILABLE

Table with 2 columns: Description and Amount. Rows include Corporate Fund Balance, Receipts during current fiscal year, Anticipated Tax Collection, Special Reserve Fund Balance, Balance Special Tax Funds, and Proceeds of mortgage loan.

PART II - CORPORATE FUND

Appropriation

A. PERSONNEL

Table with 2 columns: Description and Amount. Rows include Salaries, Medical/Life Insurance, IMRF, FICA, Staff Development, Board Development, and Workers Compensation.

| | |
|--------------------------------------|---------|
| Unemployment Compensation | 3,800 |
| B. MATERIALS | |
| Books | 240,000 |
| Periodicals | 33,000 |
| Audio | 55,000 |
| Video | 80,000 |
| Multi-Media | 13,000 |
| Electronic Reference Resources | 66,000 |
| Software/Games | 9,000 |
| Life Skills/ESL | 1,300 |
| Processing Supplies | 27,000 |
| C. BUILDING | |
| Cleaning Service | 78,000 |
| Water/Sewer | 10,000 |
| Gas | 16,000 |
| Electric | 68,000 |
| Telephone | 5,000 |
| Maintenance Supplies | 22,000 |
| Building Maintenance Repairs | 50,000 |
| Security System Monitoring | 1,000 |
| Property Maintenance | 45,000 |
| Garbage Disposal | 7,000 |
| D. OPERATIONS | |
| Office Supplies | 16,000 |
| Photocopy Supplies | 6,000 |
| Patron Cards | 1,000 |
| Passport Postage | 4,000 |
| Postage | 5,000 |
| Non-Payment Reciprocal Reimbursement | 3,000 |
| Travel | 1,100 |
| Organizational Memberships | 4,000 |
| Bank Fees | 4,000 |
| E. TECHNOLOGY | |
| Supplies - Public Toner | 10,000 |
| Supplies - Staff Toner | 8,500 |
| Maker Supplies | 1,200 |
| Professional Services | 8,000 |
| Purchase of Equipment | 25,000 |
| Equipment Repairs | 11,000 |
| Software | 20,000 |
| System Wide Automated Network (SWAN) | 48,000 |
| Telecommunications | 15,000 |
| F. CONTRACTUAL SERVICES | |
| Professional Services | 10,000 |
| Legal Services | 7,000 |
| Audit | 9,000 |
| Credit Bureau | 1,200 |
| Photocopier Maintenance Contracts | 6,000 |

G. INSURANCE

| | |
|-----------|-------|
| Insurance | 3,000 |
| Bond | 1,700 |

H. PUBLIC INFORMATION

| | |
|------------------------|--------|
| Marketing Supplies | 1,000 |
| Advertising | 1,800 |
| Marketing Newsletter | 40,000 |
| Enewsletter | 2,400 |
| Informational Printing | 5,000 |
| Legal Notices | 2,000 |
| Programs | 35,000 |

I. CAPITAL OUTLAY

| | |
|--------------------------------|---------|
| Building/Equipment/Furnishings | 900,000 |
|--------------------------------|---------|

J. CONTINGENCY

| |
|--------|
| 15,000 |
|--------|

| | |
|--|------------------|
| TOTAL CORPORATE FUND EXPENDITURES | 4,878,046 |
|--|------------------|

The foregoing appropriations are appropriated from the general property tax for corporate purposes.

PART III

| | |
|------------|---|
| AUDIT FUND | 0 |
|------------|---|

Appropriated for the foregoing expense of the Annual Audit from a SPECIAL TAX in addition to all other taxes appropriated by the District.

PART IV

| | |
|---------------------------|---------|
| BUILDING/MAINTENANCE FUND | 100,000 |
|---------------------------|---------|

Appropriated for the foregoing expense of Building and Maintenance from SPECIAL TAX in addition to all other taxes appropriated by the District.

PART V

| | |
|------------------------------------|--------|
| ILLINOIS MUNICIPAL RETIREMENT FUND | 62,000 |
|------------------------------------|--------|

Appropriated for the foregoing expense of Illinois Municipal Retirement Fund from SPECIAL TAX in addition to all other taxes appropriated by the District.

PART VI

| | |
|--------------------------|--------|
| LIABILITY INSURANCE FUND | 17,000 |
|--------------------------|--------|

Appropriated for the foregoing expense of Liability Insurance from a SPECIAL TAX in addition to all other taxes appropriated by the District.

PART VII

| | |
|----------------------|--------|
| SOCIAL SECURITY FUND | 53,000 |
|----------------------|--------|

Appropriated for the foregoing expense of Federal Insurance Contributions from SPECIAL TAX in addition to all other taxes appropriated by the District.

PART VIII

| | |
|----------------------|---------|
| SPECIAL RESERVE FUND | 100,000 |
|----------------------|---------|

Appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.

PART IX

| | |
|----------------------|---|
| BOND RETIREMENT FUND | 0 |
|----------------------|---|

Appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.

PART X

WORKING CASH FUND
 This Board of Library Trustees hereby identifies the library working cash fund which now has a balance, prior to receipts in the 2019-2020 fiscal year, of \$0. Said amount shall not be deemed a current asset available for library purposes. Neither an appropriation nor levy will be made from the working cash fund this year.

PART XI

ESTIMATED CASH EXPECTED TO BE ON HAND AT THE END OF SUCH FISCAL YEAR.....\$130,212

SUMMARY

| | |
|------------------------------------|-------------|
| CORPORATE FUND | \$4,878,046 |
| AUDIT FUND | 0 |
| BUILDING/MAINTENANCE FUND | 100,000 |
| ILLINOIS MUNICIPAL RETIREMENT FUND | 62,000 |
| LIABILITY INSURANCE FUND | 17,000 |
| SOCIAL SECURITY FUND | 53,000 |
| SPECIAL RESERVE FUND | 100,000 |
| BOND RETIREMENT FUND | 0 |
| WORKING CASH FUND | 0 |
| GRAND TOTAL | \$5,210,046 |

Section 3: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of all the trustees present and voting. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an immediate unforeseen emergency.

Section 4: That, the Board of Trustees of the Indian Prairie Public Library District having established by ordinance a Special Reserve Fund and having resolved to adopt a plan or plans as provided by law to provide for the purchase of a library site, construction of a library building, purchase of a library building, purchase and furnishing of equipment for a library building or for other purposes included in the plan. Any unexpended balance of any item of any general appropriation of the corporate fund in this Ordinance may be transferred to said special reserve fund and accumulated by the Library District as provided by law.

Section 5: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or any part thereof.

Section 6: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 7: The Indian Prairie Public Library District Secretary shall publicly post or keep available this ordinance for inspection by any interested party in the main office of the Indian Prairie Public Library District.

ADOPTED this 17th day of July, 2019, pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSENT:

Victoria Suriano, President

ATTEST:

Crystal Megaridis, Secretary

V. .02% SPECIAL TAX - BUILDING & MAINTENANCE

The period from July-November is the timeframe to adopt the special .02% tax for "Building & Maintenance" and publish notice of the adoption.

Per backdoor referendum regulations, for the 2019-2020 fiscal year we recommend the .02% levy be adopted and published before November 1, 2019.

The date of a prospective referendum to be included in the notice to be published is March 17, 2020.

A. Preliminary Comments

We recommend adopting the .02% Ordinance prior to adoption of the Levy Ordinance. This makes it clear the Board intended to incorporate in the levy its prior action on the .02% tax. The Levy Ordinance should incorporate the .02% tax.

Note the relevant Statute refers to adoption of "an ordinance" and also uses the word "resolution". An ordinance should be used.

B. Election Dates

For the 2019-2020 fiscal year (Levy Ordinance filed in the Fall, 2019), the date of the prospective referendum is March 17, 2020. For example, if the notice of the .02% Ordinance is published in August, 2019, and a backdoor referendum is sought, the Board will not know until after the March 17, 2020 referendum whether the tax is authorized.

If the voters disapprove the .02% tax at a March 17, 2020 referendum, the Board must abate that portion of the levy applicable to the .02% tax. The County, in turn, will modify the levy (the levy which was filed in the fall of 2019).

In any event, the Board will know within 30 days after publication of the Notice if a March 17, 2020 referendum is necessary and can plan accordingly.

C. No Backdoor Referendum Petition Filed

As a practical matter, the outcome of a referendum is moot if no backdoor referendum is sought within 30 days after publication of the Notice.

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL
TAX OF .02% FOR THE 2019-2020 FISCAL YEAR

WHEREAS, The Illinois Public Library District Act authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all of the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2019-2020 fiscal year for the purposes hereinbefore set forth;

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of the Indian Prairie Public Library District that for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the fiscal year 2019-2020:

FURTHER, a copy of this Ordinance shall be published in The Doings newspaper within 15 days after the date of adoption.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 17th day of July, 2019, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

Victoria Suriano, President

ATTEST:

Crystal Megaridis, Secretary

PUBLIC NOTICE

Public Notice is hereby given that, by Ordinance adopted on the 17th day of July, 2019, the Board of Trustees of the Indian Prairie Public Library District ordained to levy an additional tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the fiscal year beginning July 1, 2019 and ending June 30, 2020. The text of said Ordinance is set forth below.

The question of the adoption of said Ordinance shall be submitted to the electors of the District if a petition is filed with the District signed by 3253 voters asking that the question of levying such .02% tax be submitted to the electors of the District. Said petition must be filed within 30 days after publication of this notice. The date of the prospective referendum is March 17, 2020.

Crystal Megaridis, Secretary
Indian Prairie Public Library District

June 2019 Listening Posts

Kids & Teens

I like the new layout! (LittleTown)

"I've never seen so many people in the library before and everyone is having so much fun. This is great!" - A parent walking by Megan's "STEAM for Littles" class about building ramps

Oh! I love the little tents! My son loves camping. I'll have to bring him here to play.

A 7 year old told me that the WouldShop was really cool and that we should never change it. He also said his family used to go to Hinsdale but now he wants them to always come here.

A teacher shared they were in K&T last week when a young child was upset that their parent wasn't here to pick them up. The teacher was amazed that one of our teens, Summer Intern Carson Wagner, stopped what he was doing and offered to play chess with the child while they waited for their parent. The teacher said it touched her heart to know the library has such compassionate teen helpers.

Technology

Nice, look at this, something new! A member that uses a cane said while using the newly installed automatic door opener on the First floor Women's restroom.

Adult

Patron Steve Berg said he doesn't care for taxes but he considers them well spent when he visits INS. He comes here to chill and get caught up on new DVD's. And everyone is nice!

I'm disappointed that August yoga class is for 20s -30s. Hopefully you will have an all adults class soon.

Patron shared with me that more handicapped parking spaces are needed. He waited and waited and there was another handicapped car behind him waiting also for a parking spot. (Today 6/13 at 12 noon) Finally, in desperation, he took a regular spot and struggled to get to the building.

A few weeks ago I used the K&T tutor list to give a parent the names of three tutors that help prepare for the ACT. She found one that worked and came in today to say that she had tried a free tutor lookup site, but it covered the whole country and everyone wanted to do it online. She said that, "Your resource (Indian Prairie's) was the best." She thanked me profusely.

Collaboration Station comment card: This activity (rainbow hearts & writing notes to LGBTQIA youth) is *wonderfully* inclusive! Patron wants to see more inclusive activities like this in the future.

Collaboration Station comment card: Patron wrote that they "love everything about activity" (rainbow hearts; notes to LGBTQIA youth) and appreciates that it "covers all life styles."



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.