

Indian Prairie Public Library Board Agenda
July 17, 2024

**Board of Trustees Regular Meeting
July 17, 2024 – 6:45 p.m.**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

- B. Mission Statement: We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.

- C. Public Comment

- D. Communications and Announcements
 - 1. Curran to Birmingham re: Kids Safety Expo Page 3

- E. Omnibus Consent Agenda Action
 - 1. Minutes of Regular Board Meeting, June 19. 2024 Page 4
 - 2. Action on Bills/Additional Bills Page 7
 - 3. Proposed Update to 1100.7 Recognition of Gifts Policy Page 11

- F. Items Deleted from Omnibus Consent Agenda Action

- G. Library Director’s Report Page 13 Information

- H. Department Reports Information
 - 1. Deputy Director’s Report Page 14
 - 2. Marketing Page 15
 - 3. Guest Services Page 20
 - 4. Programming & Outreach Page 22
 - 5. Resource Services Page 27
 - 6. Technology & Maker Services Page 30

- I. Staff Report – *Hardening IPPL’s Cybersecurity Profile:* Information
Tony Lucarelli, Senior Technology Librarian

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- J. Reports
 - 1. Treasurer’s Report Page 39 Information
 - 2. Building and Grounds Committee (no report)
 - 3. Finance Committee (no report)
 - 4. Planning/Outreach Committee (no report)
 - 5. Policy Committee (no report)

- K. Unfinished Business
 - None

- L. New Business
 - 1. Adopt Tentative Budget & Appropriations Page 43 Action
 - 2. Ordinance #2024-3 Determining to Levy an Additional Tax of .02% Page 45 Action
 - 3. Audit of Secretary’s Minutes & Review of Closed Session Minutes Action
 - 4. Revised Mission, Vision and Values Page 47 Discussion
 - 5. Overview of High-Level Strategic Plan Page 50 Discussion

- M. Scheduled Meetings
 - None

- N. Adjournment

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ILLINOIS STATE SENATE
JOHN CURRAN
SENATE REPUBLICAN LEADER
41ST SENATE DISTRICT

6/4/2024

Dear Laura,

Thank you for participating in the Kids Safety Expo event hosted by Senator John Curran and Rep. Nicole La Ha. The event was a huge success, and we couldn't have done it without your help.

Your support and contribution greatly enriched the experience for the constituents and staff. We truly appreciate the professionalism and invaluable assistance you have provided as it ensured that everything ran smoothly.

Your involvement is greatly valued, and we feel privileged to have collaborated with you. Please feel free to reach out to our office at 630-914-5733 with any questions or concerns. We look forward to working with you again in the future!

Sincerely,

John F. Curran
State Senator, District 41
Senate Minority Leader
senatorcurran@gmail.com

Ande Corbin
District Director
senatedistrict41@gmail.com

Julie Roseberry
Community Outreach Coordinator
jlmceinc@aol.com

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hfahimsenated41@gmail.com

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 19, 2024

**Board of Trustees Regular Meeting
June 19, 2024 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.

Present: Marian Krupicka, Stacy Palmisano, Themis Raftis (arrived at 6:35 p.m.), Christina Rodriguez, Victoria Suriano, Samia Wahab

Absent: Donald Damon

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jack Schultz,
Kate Ouwenga

Others: Darien residents, Noel Manley and Claudia Manley

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

Darien resident, Noel Manley, thanked the Board, library staff, and library volunteers for the wonderful job they do to make IPPL a great community asset.

D. Communications and Announcements

1. Curran to Birmingham re: Real ID Event
2. Thank You from Bridge Group
3. Palmore to Allard re: Blood Drive
4. Birmingham to Delph re: Donation
5. Giannoulis to Birmingham re: Per Capita Grant

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, May 15, 2024
2. Action on Bills/Additional Bills
3. Ordinance #2024-2 Establishing a Regular Meeting Date
4. Update to Policy 515 and 525.1
5. Update to Policy 805.3

Rodriguez moved, Raftis seconded to approve the Omnibus Consent Agenda. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Schultz and Ouwenga gave their staff report. When they finished the Board continued with the rest of the agenda.

G. Library Director's Report

Our Summer Reading Kickoff Party was a huge success with over 3,000 people attending. Staff did a great job! The Board thought using an appointment model in the Maker Studio was an excellent idea in order to meet demand and give a great customer service.

H. Department Reports

Lawson recapped her written report from the packet. The awning over our book drop is scheduled to be installed on June 25. Lawson and the Board thanked the staff for their awesome attitude during the four weeks that the HVAC was not fully functioning. Palmisano noted the volume of our outreach – Birmingham said our Programming and Outreach Department does a tremendous job out in the community. Palmisano also noted the impressive amount of continuing education engaged in by staff. Wahab loves the new Mid-Kid Kindles that the library purchased with a donation from the Darien Woman's Club.

I. Staff Report – Maker Studio a Community Aggregator

Technology & Maker Services Sr. Librarian, Jack Schultz and Technology & Maker Specialist, Kate Ouwenga – The Maker Studio creates a community of makers and people connecting with one another. Schultz and Ouwenga shared with the Board samples of various items that have been created in the studio. They discussed the creative process/inspiration and how the staff learns from the patrons and from each other. Maker staff outreach has included teaching teachers in the community how to use the materials and attending STEM night at the schools.

J. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – Themis reported that the committee met on June 4. They reviewed the financial policy, financial forecast, operating budget, and salary schedule.
4. Finance Committee Minutes June 4, 2024 – Raftis moved, Krupicka seconded to approve the Finance Committee Minutes from June 4, 2024. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.
5. Planning/Outreach Committee – no report
6. Policy Committee – no report

K. Unfinished Business - none

L. New Business - none

1. Capital Projects and Financial Forecast - The packet includes a summary of capital projects and a financial forecast to the year 2031. With respect to capital projects, Birmingham removed the \$100,000 placeholder for the roof since it will be paid for by insurance. Birmingham noted that our reserves may be higher than the predicted \$125,000 – she'll have

the final numbers at the end of the month.

2. Operating Budget 2024/2025 - The packet includes a projected income summary with a comparison to the last two fiscal years and an overview of the anticipated expenditures. The budget includes a possible 20% increase in health insurance rates but Birmingham noted that it has never been that high. We won't have the rates until the end of the year. Another full-time librarian (mid-kid) in the Programming and Outreach Department has been included to support the schools, service desk, and programming. Birmingham reported that our tax base has increased by \$214,900. Raftis noted that Birmingham does a great job with the budget. Raftis moved, Wahab seconded to approve the Operating Budget 2024/2025. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.
3. FY24/25 Salary Schedule – The proposed salary schedule contains a 3% increase. Raftis moved, Palmisano seconded to approve the FY24/25 Salary Schedule. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.
4. Appoint Committee to Review Closed Session Minutes and Complete Secretary's Audit – Krupicka and Wahab will be on the committee.

M. Meetings Scheduled - none

N. Adjournment

At 7:50 p.m. Rodriguez moved, Palmisano seconded to adjourn the meeting. Ayes: Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: Damon. Motion carried unanimously.

Marian Krupicka, Secretary

ACTION ON BILLS JUNE, 2024

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	3180 - 3269	\$ 170,305.29
Republic Paper Pay Checks	2141 - 2144	\$ 1,045.63
Republic Direct Deposits		\$ 138,286.19
MONTH'S TOTAL:		\$ 309,637.11

Indian Prairie Public Library District
Bill Payment List
June 2024

<u>Date</u>	<u>Number</u>	<u>Vendor</u>	<u>Amount</u>
10127 Republic Bank Operating Account			
06/10/2024	3180	Ann Stovall	235.00
06/10/2024	3181	Bullseye Cleaning Services, Inc.	6,300.00
06/10/2024	3182	Darien Woman's Club	75.00
06/10/2024	3183	Eugene Flynn	240.00
06/10/2024	3184	Meticulous Martin Window Washing Inc.	1,530.00
06/17/2024	3185	Janet Gilleland/Accent on History	235.00
06/17/2024	3186	Allard, Jamie	115.77
06/17/2024	3187	Chicago SunTimes	522.00
06/17/2024	3188	Cigna Health & Life Insurance Company	1,534.21
06/17/2024	3189	Clinton, Jeanine	3.55
06/17/2024	3190	Colley Elevator Co.	2,108.00
06/17/2024	3191	Dames, Mary	28.81
06/17/2024	3192	Dancing Cranes Yoga Inc.	520.00
06/17/2024	3193	Edge Music Academy LLC	200.00
06/17/2024	3194	GMIS International	350.00
06/17/2024	3195	Ingram Library Services	14,396.08
06/17/2024	3196	Kanopy	238.50
06/17/2024	3197	Kate Kresek	41.27
06/17/2024	3198	Kathleen Bradley	150.00
06/17/2024	3199	Lauterbach & Amen, LLP	675.00
06/17/2024	3200	Merda, Amy E	62.58
06/17/2024	3201	Midwest Tape	8,618.69
06/17/2024	3202	Playaway Products LLC	1,829.73
06/17/2024	3203	Premier Landscape Contractors	4,029.00
06/17/2024	3204	REthink Owner Solutions, LLC	2,975.00
06/17/2024	3205	Sara Cochran	150.00
06/17/2024	3206	Secure Document Solutions Inc.	85.00
06/17/2024	3207	Specialty Mat Service	140.54
06/17/2024	3208	Springshare LLC	2,028.00
06/17/2024	3209	The Davey Tree Expert Company	113.00
06/17/2024	3210	Unique Management	118.20
06/17/2024	3211	United States Treasury	77.28
06/17/2024	3212	Wlosinski, Maria	11.06
06/17/2024	3213	kristinZkreations	315.00
06/25/2024	3214	Bank of America	1,989.76
06/25/2024	3215	Bank of America	719.95
06/25/2024	3216	Bank of America	852.52
06/25/2024	3217	Bank of America	2,385.60
06/25/2024	3218	Bank of America	916.42
06/25/2024	3219	Bank of America	1,372.85
06/25/2024	3220	Bank of America	758.43
06/28/2024	3221	Accurate	97.09
06/28/2024	3222	Allard, Jamie	24.12
06/28/2024	3223	Alphagraphics	295.09
06/28/2024	3224	Ann Stovall	235.00
06/28/2024	3225	AT&T	730.30

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Indian Prairie Public Library District

Bill Payment List

June 2024

Date	Number	Vendor	Amount
06/28/2024	3226	Baker & Taylor	42.50
06/28/2024	3227	Blackstone Publishing, Inc.	1,263.47
06/28/2024	3228	Blue Cross Blue Shield of Illinois	20,168.48
06/28/2024	3229	Bullseye Cleaning Services, Inc.	6,300.00
06/28/2024	3230	Canon Financial Services, Inc.	228.88
06/28/2024	3231	Canon Solutions America Inc.	65.45
06/28/2024	3232	Case Lots Inc.	931.10
06/28/2024	3233	Cengage Learning, Inc.	1,008.29
06/28/2024	3234	Center Point Large Print	213.47
06/28/2024	3235	City of Darien	50.00
06/28/2024	3236	CONSTELLATION NEWENERGY, INC.	5,424.73
06/28/2024	3237	Current Technologies Corporation	755.00
06/28/2024	3238	Dearborn Life Insurance Company	95.66
06/28/2024	3239	DEMCO	444.92
06/28/2024	3240	Erin Fergus	39.97
06/28/2024	3241	Faith Styles	150.00
06/28/2024	3242	Fox Valley Fire & Safety	383.99
06/28/2024	3243	Hayes Mechanical LLC	14,975.06
06/28/2024	3244	Hunzinger Williams	1,475.00
06/28/2024	3245	Jason Kollum	495.00
06/28/2024	3246	NCPERS Group Life Insurance	48.00
06/28/2024	3247	OverDrive, Inc.	6,665.80
06/28/2024	3248	Premier Landscape Contractors	1,869.00
06/28/2024	3249	Quill LLC	82.98
06/28/2024	3250	RAILS	1,250.00
06/28/2024	3251	Runco Office Supply	25.04
06/28/2024	3252	Stephen's Plumbing and Heating, Inc.	756.00
06/28/2024	3253	The Davey Tree Expert Company	285.00
06/28/2024	3254	Wlosinski, Maria	9.38
06/28/2024	3255	Bank of America	3,915.53
06/28/2024	3256	Bank of America	808.78
06/28/2024	3257	Bank of America	365.26
06/28/2024	3258	Bank of America	371.47
06/28/2024	3259	Bank of America	567.81
06/28/2024	3260	Bank of America	3,553.07
06/28/2024	3261	Bank of America	1,822.83
06/28/2024	3262	Betty Cornfield	3.93
06/28/2024	3263	Blackstone Publishing, Inc.	487.49
06/28/2024	3264	Cengage Learning, Inc.	394.27
06/28/2024	3265	Ingram Library Services	13,290.12
06/28/2024	3266	Midwest Tape	3,227.69
06/28/2024	3267	OverDrive, Inc.	3,257.97
06/28/2024	3268	RightSize Facility	11,986.00
06/28/2024	3269	Uline	322.50

Total for 10127 Republic Bank Operating Account

\$ 170,305.29

Bills for approval – Electronic Payments & Automatic Withdrawals

JUNE 2024

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	6/06/2024	24,692.90
Federal & IL	Payroll taxes	6/20/2024	25,067.88
ExpertPay	Garnishments	6/06/2024	471.30
ExpertPay	Garnishments	6/20/2024	471.30
IMRF	Payroll Pension	6/13/2024	28,990.29
Mission Square	457 Plan	6/06/2024	50.00
Mission Square	457 Plan	6/20/2024	50.00
Nationwide	457 Plan	6/06/2024	50.00
Nationwide	457 Plan	6/20/2024	50.00
DAC	Deposit to HRA	6/04/2024	125.15
DAC	Deposit to HRA	6/07/2024	225.50
DAC	Deposit to HRA	6/11/2024	241.31
DAC	Deposit to HRA	6/18/2024	104.50
DAC	Deposit to HRA	6/25/2024	2,154.98
Nicor	Gas	6/11/2024	1,661.81
ELS	License Stickers		6,228.00
ELS	ELS Fee (May)	6/03/2024	70.30
INB & Republic	Cr Card & Bank Fees	6/15/2024	273.45

1100.7 Recognition of Gifts—The Indian Prairie Public Library Board of Trustees has sole authority to determine how donors will be formally recognized in the library or on library property.

1100.7-1 Commemorative book donations receive a bookplate listing the donor and recipient. An acknowledgement card is sent to the donor and to the person or family of the person being commemorated. If the donor permits, the donation will be published in the library's newsletter and web site.

1100.7-2 Monetary gifts of \$25 or more to the Library or the Foundation are recognized in the Library's newsletter and the Foundation website unless the donor requests anonymity. An acknowledgement letter is sent to the donor.

Monetary gifts of \$75.00 and \$150.00 to the Library or the Foundation are honored on the Reading Garden Brick Path.

Monetary gifts of \$250.00 - \$5,000.00 to the Library or the Foundation are honored on the Donor Tree in the Library Lobby. The Foundation donated the tree to the library and funds engraving expenses.

- ◆ \$250.00 - Engraved leaf
- ◆ \$1,500.00 - Engraved small stone
- ◆ \$5,000.00 - Engraved large stone

Donations over \$5,000.00 can be recognized by naming an area of the Library in honor of the donor or in memorial. This recognition is dependent on the size of donation and will be determined by the Board of Trustees. Generally the donation must cover the value of the area at the time of the donation.

The library does not guarantee that a named space will always remain the same. If the space is altered and there is no practical way to continue the name recognition in that area, the library will provide a comparable alternative to continue recognition. Naming rights will not continue if the individual or corporation for which the area is named is engaged in activities that are in conflict with the Library's mission and values, or is involved in disreputable or criminal activities that would bring dishonor and embarrassment to the Library.

The Board shall be responsible for determining the manner in which the name is recognized (e.g., signage). The physical display of the naming rights may be decided or negotiated on a case-by-case basis. The Board may consider honorary naming rights for named rooms and special use areas to honor the service, commitment or other type of participation by

an individual, civic or charitable group.

Donations of at least \$300.00 given to support library programs will be recognized in the library's promotion of said program with the name of the donor, the name of the person being memorialized, or a company logo, depending on the wishes of the donor, as well as in the Library newsletter and Foundation website.

1100.7-3 Non-monetary gifts given by a commercial business, which publicize the business, are subject to Board approval.

Executive Director's Report July 2024

Agenda:

Included in the Omnibus is an update to the Gifts and Donations policy to clarify that donations of \$25 or more are listed in the newsletter. This is what we do in practice.

Strategic Plan:

I received the updated Mission, Vision and Values statements as well as the goals and outcomes which will serve as the framework for the new Strategic Plan. Both will be discussed as New Business.

ILA Trustee Day:

ILA will be in Peoria this year and the Trustee Day is scheduled for Thursday, October 10th. Please let me know if you are interested in attending.

IPPL Foundation & Friends:

The Book Sale brought in \$272 and movie Donations were \$15.25 in June.

Cathy Lou Pearson made a \$5,000 donation this month. I met with Cathy Lou and she was extremely complimentary of our programs and classes, especially the Safety Conversations with our local police and our basic computer classes. She would like her funds be directed towards a Basic Conversational Spanish class. I am researching options for this. Cathy Lou will be featured in the upcoming newsletter.

Meetings:

- 6/20 Zone 1 Director's Meeting
- 6/25 PIC Training: Fire Safety
- 6/27 Department Head Meeting
- 7/11 Department Head Meeting
- 7/17 IPPL Friends and Foundation Meeting
- 7/17 IPPL Board Meeting

In June, I had 22 one-on-ones (Mary, Kristen, Cindy, Mark, Amy, Gail & Jill)

Continuing Education:

- Webinar: *Create a Culture Where Everyone Matters* (1 hour)
- Webinar: *How to Hug a Porcupine: Inner and Outer* (1 hour)

Events:

- 7/8 Wreath Laying Ceremony with Wreaths Across America

Submitted by:

Laura Birmingham
Executive Director

Deputy Director's Report: June 2024

Building & Grounds:

In June we experienced four fire alarms that were triggered due to faulty heat sensors and faulty smoke detectors. I have asked Fox Valley Fire & Safety for a quote to replace all these items, since they are original to the building and upgrades are recommended.

The boiler motor is irreparable and must be replaced. I am in the process of coordinating that repair plus a hot water supply piping repair and a heating coil repair, in hopes that the work can be consolidated and the impact on operations can be minimized.

Additionally, Joe closed 43 building tickets in June. Highlights include: 1) Fixed the lock on the passport filing cabinet, 2) Fixed a urinal in the first-floor men's restroom, and 3) Installed new RESTROOM letters on the second floor above the family restrooms near Meeting Room 2.

Meetings:

Library Board meeting: 6/19

Department Head meetings: 6/13 and 6/27

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Staff Training:

I had the Tri-State Fire District come in and do fire extinguisher training for all Persons-In-Charge in June.

Technology Highlights:

In addition to closing 11 technology tickets in June, Tony completed a lot of back-end IT work for us. Highlights include: 1) Configured & deployed new Maker Studio laptops, 2) Installed new Workflows 4.1 client on staff computers, and 3) Removed guest Switch accounts from the library's Mid-Kid Switch.

The WorkNet DuPage Kiosk stats for June were unavailable at the time of this writing. They will be included in next month's report.

Report Submitted by: Kristen Lawson

**Jill Yott, Communications Coordinator, Report for Board of Trustees
June 2024**

In the Gallery—May

1st Floor Gallery: Gene Smerz

2nd Floor Gallery: Jean Lewis

Display Cases: Darien Garden Club and Mid-Kids Art

Notable Projects/Meetings/Workshops

- Did a presentation for Programming and Outreach staff about copyrights, trademarks, and intellectual property.
- Did various signs for the library including display signs for Resource Services.
- Met with Gail regarding upcoming projects.
- Met with Amy regarding programming.
- Met with Jordan about upcoming initiatives
- Met with Kate O. about new knitting machine.
- Met with Kristen regarding accessibility.
- Had regular 1-1 with Paul.
- Had regular 1-1 with Laura.
- Created new pricing and project signs for Maker Studio

September/October/November 2024 Newsletter

We began editing the programs and writing stories for the next newsletter. We have a lot of exciting programs for our guests this fall.

Website

Paul and I did various updates on the site. This ranged from updating databases and doing text updates. We refreshed the home page for summer reading.

We started checking our pages for accessibility. For the most part, we have always done a good job of tagging and making our content accessible. As we do updates on pages, we check them to make sure that everything is in order. It's been a tweak here and there to get the page compliant. For bigger issues, we will consult with Laura and/or Kristen as needed.

Yelp & Google

People are using Yelp and Google to access the library.

June Google website clicks: 3,292

June Google directions: 905

June Google phone calls: 463

June Yelp calls: 27

Five-Star Google Reviews

I love libraries in general however this one is super spacious. Since the remodel I love it even more. On every visit I'm amazed at how many more books 📖 and new technology that I see. If I could I would build a home out of a library and live there forever. It has and always will be my favorite place on earth 🌍.

-Kimberly

BEST LIBRARY!

Walked in, only gave my license plate, walked out with a new vehicle registration sticker , printed right on site!

I didn't even need my pin to renew my vehicle registration!

-Giorgio

General Enews Subscribers

We gained subscribers this month because of the Summer Reading Program.

June 30	22,346
May 31	21,903
Loss/Gain in subscribers	+443

June 3 Email

On the morning of June 3, I learned the old special enews went out to 10 percent of our email list. This was due to an update from our vendor. While they test updates before they are released, this was an unanticipated issue. We were able to identify the guests who received this batch of emails, and sent them a special enews letting them know we were aware of the issue. We did the email with humor since it really did seem like we needed to sage the library; it will well-received.

Yes! We really meant to send this email

This morning, our email software decided to go berserk and send out a bunch of random emails from the past to some of you. If you're one of the unlucky ones who received what felt like a million emails from us this morning, know that our intention was never to spam you about past news from us.

That said, we are told the issue is now under control and happened because of a software update on the vendor side. If you didn't unsubscribe, are still reading, and are not annoyed with us, we'd like to say thank you for sticking with us. Drop by the Guest Services Desk by Monday, June 17, and show this email—we'd love to give you a small gift.

In the meantime, we plan to sage the place and hope that our luck will turn around. It's been a hectic few weeks to say the least.

Enews Open Rate

Both the regular enews and regular campaigns had steady opening rates.

Date	Open Rate
June 6	34 percent
June 13	35 percent
June 20	35 percent
June 27	34 percent
June 3; we meant to send the email	51 percent
Recommends	49 percent
Birthday Campaign Open Rate	54 percent
Anniversary Campaign Open Rate	48 percent
Library Welcome Emails	
Welcome one	75 percent
Welcome two	65 percent
Welcome three	59 percent

Summer Reading 2024

The following are the open rates for the Summer Reading campaign. We are doing emails throughout the summer reading campaign to keep our guests engaged.

Summer Reading initial email	88 percent
Summer Reading details email	82 percent
June 10 Adults	80 percent
June 10 Kids	75 percent
June 16 Adults	77 percent
June 16 Kids	74 percent

Social Media

Facebook, Instagram, and LinkedIn continue to grow.

Social Channel	Likes/Followers	+/- (May)
Facebook (likes)	2,509	+8
Facebook (follows)	2,772	+12
Instagram	1,117	+16
Twitter	1,160	+1
LinkedIn	241	No change
YouTube	222	+2

Our best post reach on Facebook were the following posts . . .



A rare blue-eyed cicada was recently discovered right here in Keshav's Garden. Cicadas typically have distinctive red eyes but experts say it's impossible to know for sure how rare the blue-...

Tue, Jun 11



We had another enthusiastic turnout for our beekeeper-themed Family Night this week. Family Nights are held every summer Thursday through July, except on July 4. Most Family Nights rea...

Sat, Jun 29



SERVICE ALERT The installation of the new awning over the drive-up window and book drop is scheduled to take place on Tuesday, June 25. The company informed us that they plan to...

Mon, Jun 24



We love engaging with our community outside the library. Look for us at schools, community events, senior residencies, and parks throughout the year. Stop by our booths and say hi because we...

Thu, Jun 27



For those who celebrate it, today is the annual Hajj pilgrimage to Mecca, the holiest city in Islam, in western Saudi Arabia. All Muslims able to do so are asked to make the five-day Hajj journ...

Fri, Jun 14

Media Feature

The Suburban Life came to one of our character party programs and took pictures. The following is a screenshot from their X account that featured the photo that they took.

S My Suburban Life - Shaw Local
@MySuburbanLife

...

The Indian Prairie Public Library in Darien hosted a Paw Patrol party for kids and their parents on Friday, June 28, 2024.



Photos: Partying with Paw Patrol in Darien

From shawlocal.com

Guest Services
June 2024

Circulation

The total checkouts and renewals for June was 60,675.
75% checkouts and renewals were done by self-service. 22% checkouts and renewals were done at the desk and 3% were done at the drive up.

The library had 36,927 in-person visitors and 690 guests used the drive-up.
976 holds were placed in June for pickup at the drive-up.

Community

Passports: Staff accepted 86 passports.

License plate sticker renewals: 37 license plate stickers were sold.

Library Cards: Staff issued a total of 274 library cards: 104 non-resident and 170 resident. 39 card applications were initiated remotely.

Total number of IPPL Library cards: 27,371

Birthday gift: Staff handed out 26 birthday gifts in June.

Meetings

July 17	SWAN Circ Advisory	Zoom
July 30	SWAN updates	Zoom

Cindy Maiello Gluecklich
Head of Guest Services

Circulation Statistics													
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Month	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
July	87,602	80,022	75,425	67,595	59,767	& 65,323	64,326	# 38,174	# 48,269	50,710	58,718		
Aug.	77,621	72,824	67,971	63,720	56,603	61,591	60,815	# 44,438	# 44,949	50,259	61,685		
Sept.	65,873	64,241	57,006	53,375	48,001	* 43,966	55,401	# 44,419	# 40,926	42,524	53,672		
Oct.	70,857	65,894	60,141	56,236	51,829	56,250	56,681	# 45,228	# 43,085	42,952	56,408		
Nov.	68,912	64,203	59,906	53,280	51,105	53,902	53,513	# 43,386	# 42,654	43,005	51,651		
Dec.	62,642	62,656	56,512	50,932	48,477	51,627	50,504	# 39,447	# 42,669	41,917	52,438		
Jan.	71,590	69,608	64,231	58,950	53,767	56,972	57,138	# 42,870	# 47,860	44,846	57,406		
Feb.	65,225	60,286	60,625	54,369	52,259	53,962	54,801	# 40,445	# 42,102	42,325	53,832		
Mar.	74,816	64,857	65,904	61,856	58,144	59,223	# 33,850	# 46,377	# 47,000	48,922	57,801		
Apr.	68,376	71,904	^ 60,424	54,820	52,453	54,270	# 11,631	# 29,586	# 44,598	43,707	54,511		
May	61,687	62,018	58,528	54,893	51,329	54,751	# 15,670	# 45,473	# 42,153	43,553	49,626		
June	74,986	71,702	71,568	60,867	60,743	59,443	# 26,631	# 46,565	47,887	51,985	60,675		
Yearly													
Total	850,187	810,215	758,241	690,893	644,477	671,280	540,961	506,408	534,152	546,705	668,423	0	
& Ill sent added ^Missing data--used an average number to get a total *Parking lot construction #Covid 19 \$-closed 2 weeks													

Programming and Outreach Department – June 2024

Staffing Changes

Sara Houska rejoined the department in early June as a Temporary Associate. She previously worked in the department during the summer of 2023 as a Temporary Support Assistant.

Community

On June 1, Amy Merda, Dept. Head, represented IPPL at Senator Curran's Community Safety Fair at Lakeview Junior High and interacted with 165 attendees.

Beth Skolba, Specialist, and Amy Merda facilitated a bookmark craft with 85 campers from the Summer Learning program held at Anne M. Jeans School on June 3. They also brought giveaway books to share with each camper.

Jean Carroll met with Janet Donovan, staff member at Harvester Place, on June 4 at IPPL to meet and discuss an upcoming partnership program.

On June 12, Amy Merda and Beth Skolba brought two Juneteenth activities to share with 70 campers from the Summer Learning program held at Anne M. Jeans School.

Jack Schultz, Senior Technology Librarian, and Amy Merda facilitated an outreach table event at the Darien Historical Society's Ice Cream Social on June 18. Fifty-two attendees enjoyed creating magnets using copies of original photographs of items inside the schoolhouse.

Jean Carroll visited Burr Ridge Senior Living on June 19 to offer a mini-library and information on library services. She interacted with 12 residents during this time.

On June 20, Erin Fergus, Senior Librarian, presented engaging storytimes to 55 children in 5 different classrooms at Grand Avenue Preschool.

Amy Merda facilitated a field trip for 6 students with special needs from Gower West's summer school program at IPPL which included a robot read aloud and an introduction to Ozobot robots.

Two hundred seventy-five seed packets were taken for use by guests from the Seed Library, which is maintained by Betty Cornfield, Support Associate.

Summer Reading

The Summer Reading Kickoff Party on June 8 was well-received by the IPPL community with an estimated 3,099 attendees enjoying activities throughout the day. On the second floor, two offerings of a live animal show by Animal Quest were enjoyed by participants as well as a hands-on ramps and rollers exhibit from the DuPage Children's Museum. This year, more guests enjoyed the annual face





painting activity due to the amazing teen volunteers that donated their time. On the 1st floor, the Maker Studio offered button making and other activities to many participants. Outside, hundreds of ice cream treats were handed out to thrilled guests from a Windy City ice cream cart and guests exercised their creativity in the community art “Chalk the Walk” program that beautified our sidewalk squares. New this year: Serna’s Grill Food Truck was a popular offering in the parking lot, encouraging library attendees during the day to stay and enjoy a meal on the patio. This year also featured a photo opportunity with Spike the Dog from the Joliet Slammers baseball team, which many families enjoyed.



So many staff, including all members of the P & O Department as well as many staff in the Maker Studio, Guest Services, Administration, and Resource, were instrumental in the success of this event. We are also grateful to the multiple adult and teen volunteers who donated their time to help support the event. We are also grateful to the multiple sponsors of the event and the Summer Reading Program, including IPPL Foundation & Friends, Republic Bank, and Wintrust Bank.

The Kickoff Party also signaled the start of the season for favorite June and July series summer programs that are enjoyed by children and families. These programs include Family Night, Mission Math, Reading Buddies, Family Storytime, Mid-Kids Chess Club, Science Lab in Keshav’s Garden, Mini Music Makers, Character Parties, and more.

The Summer Reading Program, which began on June 8, has shown strong participation with over 1,400 guests registered. Over 560 guests have already completed the program. While the paper log continues to be a popular option for guests, 437 readers as of July 10 have enjoyed the digital logging option through ReaderZone. Many guests are opting to read even more and submit multiple logs to earn additional entries in the grand prize drawing.

Programs – June 2024

In June, we had 85 programs attended by 4,635 guests.

Early Literacy/Families

6/2	Love Family Dance Party	Amy	23
6/4	Family Storytime	Erin	57
6/5	Mini Music Makers	Erin	82
6/6	1,000 Books Before Kindergarten Storytime	Jordan	22
6/8	Face Painting	Sarah, Beth, Gail	318
6/8	Temporary Tattoos	Sarah	45
6/8	Chalk the Walk	Sarah, Sara, Jean, Stacey, Gail, Kate	235
6/8	Games for the Family	Erin, Sara, Betty, Kate	418
6/8	Animal Quest: Session One	Jordan, Amy	115

6/8	Animal Quest: Session Two	Jordan, Amy	115
6/8	Joliet Slammers Mascot Drop-In	Beth, Kristen	260
6/11	Family Storytime	Erin	48
6/13	Family Night: Space Exploration	Erin, Beth	165
6/14	Character Party: Peppa Pig	Beth	42
6/17	Cat Café	Sarah	82
6/18	Family Storytime	Amy, Erin	45
6/19	Mini Music Makers	Erin	62
6/19	Juneteenth Celebration Storytelling	Sarah	29
6/20	Family Night: Tie Dye (canceled due to inclement weather)	Erin, Beth	
6/24	Baby Playdate	Erin	14
6/25	Family Storytime	Chrissy	64
6/26	Family Night: Visit from a Beekeeper	Erin	58

Mid-Kids

6/10	Reading Buddies	Amy, Kate	3
6/10	Mission Math	Amy, Kate	2
6/11	Mid-Kids Chess Club	Sarah, Sara	33
6/12	Read to a Pet	Chrissy	12
6/14	STEM Lab in Keshav's Garden: Seeds	Amy	16
6/17	Reading Buddies	Chrissy	4
6/17	Mission Math	Chrissy	3
6/18	Mid-Kids Chess Club	Amy, Sara	34
6/21	STEM Lab in Keshav's Garden: Pollinators	Amy	19
6/24	Reading Buddies	Chrissy	10
6/24	Mission Math	Chrissy	9
6/25	Chess Club	Sara, Kristen	39
6/28	STEM Lab in Keshav's Garden (canceled due to weather)	Amy	

Teens

6/4	Summer Volunteer Training	Sarah	0
6/5	Summer Volunteer Training	Sarah	5
6/5	Celebrating Pride: Youth Outlook Services	Sarah	3
6/6	Summer Volunteer Training	Sarah	8
6/10	Summer Volunteer Training	Sarah	4
6/11	Summer Volunteer Training	Amy -	3
6/12	Summer Volunteer Training	Sarah	5
6/20	Teen Dungeons & Dragons	Sarah	4
6/21	Middle School Craft: Felted Soaps	Sarah, Sara	7

Adults

6/3	Making Gardening Decisions in Your Backyard	Amy	88
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6/5	Safety Conversations: Emergency Preparation	Jean	12
6/5	Online: Chair Yoga	Kate	24
6/6	Thursday Afternoon Movie: Priscilla	T.J.	
6/11	Pick-Up Program: Solve a Cold Case	Kate	16
6/11	Barcelona: The Jewel of the Mediterranean	Kate	24
6/20	Thursday Afternoon Movie: The Great Outdoors	T.J.	25
6/22	Chips, Dip, and Coloring	Kate	12
6/26	Online: Chair Yoga	Kate	23
6/26	Adult Dungeons & Dragons	Sarah	20
6/27	LGBTQIA+ History and Milestones: A Primer (canceled due to low registration)	Kate	
6/30	Pollinator Party	Amy	64

Groups

6/1	In-Person ESL Conversation Group	Joe	12
6/3	Adult Chess Group	Amy	6
6/6	Bring Your Own Book Club	Jen, Tori	9
6/10	Adult Chess Group	Amy	6
6/15	In-Person ESL Conversation Group	Joe	10
6/17	Adult Chess Group	Amy	8
6/24	Adult Chess Group	Amy	6
6/25	Evening Genealogy Program	Joe	6
6/27	Online ESL Conversation Group	Joe	1
6/27	Genealogy Group Meeting	Joe	20

Passive and Pop-Up Programs

6/1-6/30	Adult Puzzles (3)	Kate	23
6/1-6/30	Baby Book Bees registrations	Jordan	1
6/1-6/30	1,000 Books Before Kindergarten registrations	Jordan	5
6/1-6/30	1,000 Books Before Kindergarten completions	Jordan	1
6/1-6/30	100 Books Before Graduation registrations	Jordan	3
6/1-6/30	AISLE Brochure turn-ins	Jordan	2
6/1-6/30	Mid-Kids Book Bag requests	Jordan	6
6/1-6/30	Animal Scavenger Hunt	Beth	175
6/3-6/5	Flower Coloring Page	Erin	140
6/3-6/10	Shark Craft	Chrissy	260
6/6-6/23	Summer Sun Coloring	Erin	240
6/7-6/19	I-Spy Summer	Chrissy	110
6/8	Serna's Grill Food Truck Offering	Kate	40
6/8-6/23	Little Makers @ Home: Trace the Lines	Erin	100
6/11-6/30	General Little Makers	Erin	120
6/20-6/30	Mandala Coloring	Chrissy	175
6/24-6/30	Bumble Bee Craft	Chrissy	80
6/24-6/30	Little Makers @ Home: Which is Different	Erin	100

6/24-6/30 Fireworks Coloring

Erin

140

Submitted by:

Amy Merda, P & O Dept. Head

7/10/24

Resource Services June 2024 Report

Submitted by Gail Graziani, Head of Resource Services

Collection Updates

- Jen Ripka, Adult Services Librarian, researched and purchased four new Adult Audiobook Tablets to replace the obsolete iPods. Jen worked with Anna Hinkley, Resource Services Specialist, to catalog and process the devices and with Marketing to publicize the new tablets.
- Jordan Calabrese, Youth and Teen Resources Librarian, added a new collection of Wonderbooks with built-in read-along players for early readers to replace the older read-along books that required a CD player.

June Collection Totals

Print Books	100,431
A/V Materials	35,157
Other Materials (Kits, Games, Puzzles)	1,595
TOTAL Physical Formats	137,183
eBooks (OverDrive & Hoopla)	1,007,989
eAudio & eMusic (Overdrive & Hoopla)	712,128
Digital Video (Hoopla & Kanopy)	66,542
TOTAL Electronic Formats	1,786,659

Library Displays

1st Floor

- Read the Rainbow
- Spotlight: Sci-Fi
- Spotlight: Fantasy
- Shipwrecks

2nd Floor

- The Great Outdoors
- Read the Rainbow
- Celebrating Fathers
- Let's Game

Monthly Highlights

- Joe Popowitch, Resource Services Librarian, will be the backup coordinator for the Homebound program. Joe was trained by Tori Castro, Resource Services Specialist II, on the various procedures for the program.
- Jordan Calabrese, Youth and Teen Resources Librarian, worked with Resource Services staff to add an updated sticker designating certain copies of the Award books for "In Library Use Only."
- T.J. Szafranski, Senior Resource Services Librarian, updated the information for checking in Roku and prepared statistics for librarian interactions for the last fiscal year.
- Jen Ripka, Resource Services Librarian, selected titles for the upcoming Hoopla Flex collection that will offer popular titles for checkout by one user at a time with no holds or renewals.

- Jen Ripka, Resource Services Librarian, and Tori Castro, Resource Services Specialist II, hosted “Bring Your Own Book Club” with nine people in attendance where over 20 different books were discussed.
- Jeanine Clinton, Resource Services Librarian, and Melanie Alcantara, Resource Services Acquisitions Specialist, worked together to complete the end of the fiscal year tasks, including submitting outstanding invoices, instituting a pause on materials ordering, and rolling over pre-orders and back orders to fiscal year 2025.
- Tori Castro, Readers’ Advisory Specialist II, worked with Jean Carroll, Programming & Outreach Librarian, to create a document for staff describing both the Homebound and Outreach programs.
- Anna Hinkley, Resource Services Specialist, oversaw the completion of the project to relabel the books in the Science Fiction/Fantasy section, including the addition of separate stickers for Science Fiction and for Fantasy titles to assist with browsing. Natalya Zinoveva, Resource Services Associate I, and Chris Franklin, Resource Services Associate I, worked on the project.

On-Call Librarian Interactions (June 2024)

Assistance	232	145 phone / 64 in-person / 21 chat / 2 email
Reference	85	27 phone / 39 in-person / 4 chat / 15 email
One-to-One Training	0	n/a
Readers’ Advisory	6	5 in-person / 1 phone
Directional	8	6 phone/ 1 in-person / 1 chat

On-Call Librarian Interactions (July 2023 – June 2024)

Assistance	3265	2065 phone / 875 in-person / 245 chat / 80 email
Reference	893	274 phone / 511 in-person / 27 chat / 81 email
One-to-One Training	115	86 in-person / 20 phone / 5 chat / 4 email
Readers’ Advisory	70	61 in-person / 4 phone / 2 chat / 3 email
Directional	137	24 in-person / 106 phone / 6 chat / 1 email

Community

- Tori Castro, Resource Services Specialist II, checked out 228 items for Homebound delivery in June.
- Joe Popowitch, Resource Services Librarian, coordinated two volunteer hours for the Veterans History Project.

Programs

Date	Name	Program	Attendance
6/01/24	Joe	In-Person ESL Conversation Group	12
6/06/24	T.J.	Thursday Movie: <i>Priscilla</i>	17
6/06/24	Jordan	1,000 Books Before Kindergarten Storytime	22
6/06/24	Jen/Tori	Bring Your Own Book Club	9
6/15/24	Joe	In-Person ESL Conversation Group	10
6/20/24	T.J.	Thursday Move: <i>The Great Outdoors</i>	25
6/25/24	Joe	Genealogy Program	16

6/26/24	Joe	Online ESL Conversation Group	1
6/27/24	Joe	Genealogy Meeting	20

June Passive Youth Programs

Program	Engagement
Monarch Challenge	2 completed brochures turned in
Bluestem Challenge	n/a
Caudill Challenge	n/a
1,000 Books Before Kindergarten	5 sign ups & 1 completion
Baby Book Bees	1 sign up
100 Books Before Graduation	3 sign ups
Mid-Kid Book Bags	6 requests received

Continuing Education & Contributing to the Profession

- T.J. Szafranski attended the following webinars/meetings:
 - Person in Charge Training
 - Working in the "Gray Area": Boundaries for Library Staff (RAILS)
- Tori Castro attended the following webinars/meetings:
 - Upsize Reading Experiences: Expand Accessibility with Large Print (Booklist & Thorndike)
 - Chilling Reads: Mysteries, Thrillers & True Crime (Booklist)
- Jordan Calabrese attended the following webinars/meetings:
 - Person in Charge Training
 - Storytime Workshop with Kathy Bennett
 - Unattended Children: How to Talk to Parents About Their Children's Behavior (Ryan Dowd)
 - Working in the "Gray Area": Boundaries for Library Staff (RAILS)
 - Media Literacy in the Age of AI (RAILS)
- Jeanine Clinton attended the following meetings:
 - Person in Charge Training
 - Working in the "Gray Area": Boundaries for Library Staff (RAILS)
 - Media Literacy in the Age of AI (RAILS)
 - SWAN Acquisitions Office Hours (SWAN)
- Joe Popowitch attended the following meeting:
 - Person in Charge Training
- Jen Ripka attended the following webinars/meetings:
 - Person in Charge Training
 - SustainRT Chairs Meeting (ALA)
 - SustainRT Sustainability Resources Committee Meeting (ALA)
 - Working in the "Gray Area": Boundaries for Library Staff (RAILS)
 - Media Literacy in the Age of AI (RAILS)

Technology & Maker Services Board Report

June 2024

Classes/Programs

Number of Classes: 10 - Total Attendance: 110

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
6/1	9:30-10:30am	Rainbow Perler Bead Bracelets	Kids	Jack	12
6/5	7-8pm	Intro Laser Etching	All	Luke	8
6/6	6-730pm	Rainbow pin laser cut & sub	All	Jack	11
6/14	6-8pm	After Hours Create & Sip	21 & Up	Jack, Kate	30
6/19	7-830pm	Pride Shirts	All	Luke	3
6/24	6-730pm	Intro Sewing	All	Kate	9
6/27	630-8pm	Quilting Basics	Adult	Presenter, Jack	4

Technology Programs

Date	Time	Class	Audience	Instructor	Attendance
6/18	630-8pm	Photo Editing with GIMP	Adult	Ann	7
6/19	2-3pm	LEGO Robotics	Kids	Jack	19
6/26	2-330pm	Android Basics	Adult	Ann	7

Statistics

- Computer Usage
 - Adult Users: 1644 Hours: 1371
 - Adult laptop: 5 Hours: 7
 - K&T Users: 899 Hours: 461
 - K&T Laptops: 0 Hours: 0
- Technology Desk Assistance- 473
- 1-on-1 Training- 3
- Wireless Usage- Total Unique Access: 7594

Maker Services/Maker Studio

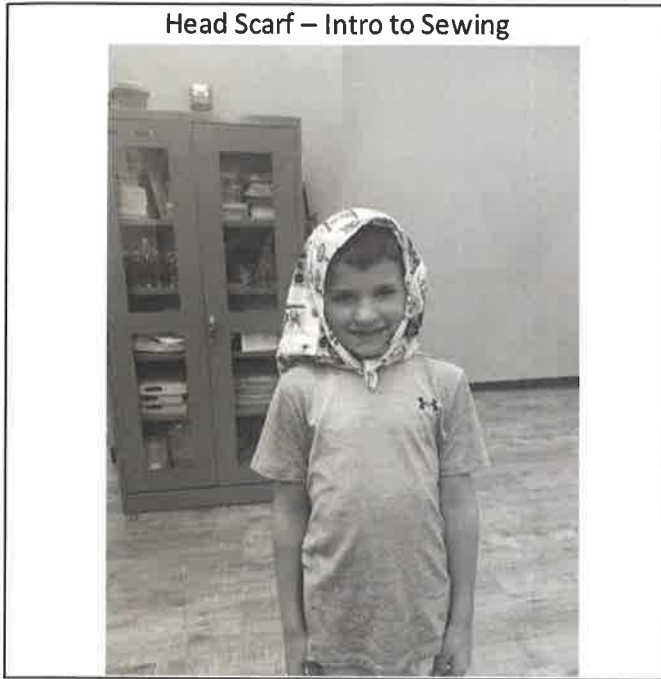
- Description

Classes/Programs

- Passive program- 1-1. Total attendance: 68

Made in a class

Head Scarf – Intro to Sewing



Made Using Equipment

Candle Maker – Flower mold candles



Vinyl Cutter and Heat Press – Bee Kind Hoodie



Statistics

- Maker Assistance- 1271
- Maker 1-on-1 Training- 70

Equipment Usage

- 3D Printers- 18
- Button Maker- 20
- Candle Maker- 10
- Carving Machine - 1
- Cricut (Vinyl)- 5
- Digital Editing (iMac)- 2
- Embroidery Machine- 20
- Hat/ Mug Press - 30
- Knitting Machine- 4
- Laminator - 5
- Laser Cutter- 30
- Poster Printer- 10
- Sewing Machine- 8
- Silhouette (Vinyl)- 10
- Sizzix (die cut/embossing)- 10
- Sublimation Printer- 30
- White Toner Printer – 20

Outreach & Projects

- Kate created several new classes for the fall season which include two new intro classes for the Knitting Machine and Adobe Illustrator. She will also be instructing a class using the Addi Circular Knitting machine on how to create hats for newborns and preemies, and a class on how to create fabric dye stencils on the Vinyl Cutters.
- Kate created several new projects that are now living in the Maker Studio as examples. She made doll clothes and full-sized hats on the flat knitting machine, and a pumpkin on the circular knitting machine. She also recycled the leftover acrylic letters from a previous project for the Darien Garden Club and turned them into individual letter magnets.
- Kate also expanded her knowledge of the SK840 knitting machine by attending classes with Tammy of TLDdesigns. She learned several casting-on and casting-off methods, stitch types, and which yarns will work best, as well as basic trouble shooting.
- The Beginner Wall was extremely popular this month. Several patrons a day made something directly from the wall. The most popular item was the embroidered heart earrings.

- Jack went with Amy to the Darien Historical Society Ice Cream Social and offered a free craft for all ages using the sublimation machine and images given to us for use from the Historical Society.
- Jack assisted the Administration office by sublimation printing aluminum signs for the Staff only outdoor areas.
- Luke added numbers with the label maker to each of the laptop power cords and laptops in the computer bay to assist staff in putting away computers quickly, easily and in an organized fashion.
- Luke updated the Monthly Makes wall with new examples of work created by patrons in the studio.
- Luke is working on his fall programs, including a laser-cut clock-making program that he is super excited about.

Mark Sloan, Head of Technology & Maker Services, June, 2024

STATISTICS FOR	Jun-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	24,087	20,874	288,667	233,643	23.55%
Teen	1,555	1,709	29,599	16,656	77.71%
Kids	20,581	16,427	185,610	150,990	22.93%
ILLS Sent	2,845	3,084	33,710	34,227	-1.51%
TOTAL	49,068	42,094	537,586	435,516	23.44%
Electronic Circulation	11,607	9,891	133,381	111,259	19.88%
GRAND TOTAL CIRC.	60,675	51,985	670,967	546,775	22.71%
% Reciprocal Borrowing	11%	10%	10%	10%	
Patron Visits	37,988	37,528	366,976	352,803	4.02%
<u>Current Cards</u>					
Resident	170	222	25,079	24,098	4.07%
Non-Resident	104	39	2,292	2,182	5.04%
TOTAL	274	261	27,371	26,280	4.15%
<u>Patron Assistance</u>					
Adult - Reference	2,523	2,993	30,011	29,887	0.41%
Kids - Reference	1,523	1,373	11,522	9,822	17.31%
Technology - Reference	1,744	1,272	16,068	12,711	26.41%
TOTAL REFERENCE	5,790	5,638	57,601	52,420	9.88%
Adult - Other	64	165	1,062	1,896	-43.99%
Kids - Other	38	46	531	937	-43.33%
Technology - Other	67	24	214	432	-50.46%
TOTAL OTHER	169	235	1,807	3,265	-44.66%
GRAND TOTAL ASST.	5,959	5,873	59,408	55,685	6.69%
<u>ILL/Reserves</u>					
Holds	7,490	8,791	97,464	86,836	12.24%
ILLS Sent	2,845	3,946	33,710	34,123	-1.21%
ILLS Checked Out	3,618	3,084	46,101	45,111	2.19%
ILLS Received	4,293	4,704	54,573	58,961	-7.44%
<u>Programs - Adult</u>					
# Programs	12	23	158	263	-39.92%
Attendance	308	410	3,406	3,834	-11.16%
<u>Programs - Tech & Maker</u>					
# Programs	10	14	161	222	-27.48%
Attendance	110	127	1,345	2,718	-50.52%
<u>Individual Technology Training</u>					
# of Patrons	74	286	1,782	3,795	-53.04%
<u>Groups</u>					
# Programs	10	10	128	145	-11.72%
Attendance	84	85	1,132	998	13.43%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	9	15	84	81	3.70%
Attendance	39	102	618	471	31.21%
<u>Programs - Kids</u>					
# Programs	35	24	234	292	-19.86%
Attendance	2,483	566	7,228	6,011	20.25%
GRAND TOTAL ATT.	3,098	1,576	15,511	17,827	-12.99%

STATISTICS FOR	Jun-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	3	3	34	29	17.24%
Attendance	76	89	799	646	23.68%
<u>Passive Programs - Teen</u>					
# Programs	2	2	34	26	30.77%
Attendance	8	157	394	622	-36.66%
<u>Passive Programs - Kids</u>					
# Programs	17	15	184	134	37.31%
Attendance	1,705	1,755	18,396	13,635	34.92%
<u>Computers -</u>					
<u>Patron Use</u>					
Adult Computers	1,644	1,718	17,541	19,647	-10.72%
Kids Computers	899	910	8,810	5,808	51.69%
Teen Laptop	0	7	651	111	486.49%
Adult Laptop	5	15	141	215	-34.42%
TOTAL PATRON USE	2,548	2,650	27,143	25,781	5.28%
<u>Hours Used</u>					
Adult Computers	1,371	1,377	13,955	15,631	-10.72%
Kids Computers	461	428	4,702	2,730	72.23%
Teen Laptop	0	6	315	129	144.19%
Adult Laptop	7	13	163	253	-35.57%
TOTAL HOURS USED	1,839	1,824	19,135	18,743	2.09%
Wireless Total Connections	7,594	8,059	86,927	81,344	6.86%
IPPL Total Web Site Access	14,363	15,201	158,218	143,931	9.93%
IPPL Total Page Views	51,660	58,934	593,524	494,440	20.04%
Subscription Database Logins	3,009	2,680	30,952	32,369	-4.38%
<u>Outreach-Homebound</u>					
Items Delivered	228	129	1,939	1,758	10.30%
<u>Volunteers</u>					
Number Active	50	43	295	207	42.51%
Hours Worked	262	242	1,379	849	62.43%
Staff Training Hours	59	110	919	1,257	-26.89%
<u>Room Use</u>					
Conference Rooms	754	656	9,706	7,190	34.99%
Meeting Rooms					
Library	57	54	648	729	-11.11%
Non-Library	18	14	228	213	7.04%
Board Room					
Library	18	17	234	241	-2.90%
Non-Library	19	19	289	241	19.92%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - June 2024

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	217	0	0	217
Non-Fiction	31,536	336	1,100	30,772
Fiction	28,815	395	514	28,696
ADULT TOTALS	60,568	731	1,614	59,685
KIDS				
Non-Fiction	11,261	25	22	11,264
Fiction	24,647	181	188	24,640
Books + Audio (Vox, WonderBooks)	201	22	1	222
KIDS TOTALS	36,109	228	211	36,126
TEEN				
Non-Fiction	681	12	88	605
Fiction	3,974	49	8	4,015
TEEN TOTALS	4,655	61	96	4,620
BOOK TOTALS	101,332	1,020	1,921	100,431

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	5,919	37	32	5,924
Music CDs	4,398	27	31	4,394
Playaway	297	5	0	302
ADULT TOTALS	10,614	69	63	10,620
KIDS				
Audiobooks on CD	609	0	0	609
Music CDs	231	0	0	231
Playaway	141	2	0	143
KIDS TOTALS	981	2	0	983
TEEN				
Audiobooks on CD	141	0	1	140
Playaway	19	0	0	19
TEEN TOTALS	160	0	1	159
AUDIO TOTALS	11,755	71	64	11,762

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	19,644	82	208	19,518
ADULT TOTALS	19,644	82	208	19,518
KIDS				
DVD & Blu-ray	3,870	8	1	3,877
KIDS TOTALS	3,870	8	1	3,877
TEEN				
DVD & Blu-ray	0	0	0	0
TEEN TOTALS	0	0	0	0
VIDEO TOTALS	23,514	90	209	23,395

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Kits (Book Club to Go)	12	0	0	12
Library of Things	142	2	2	142
Devices (Rokus, iPods, Kindles)	50	4	4	50
Console Games	603	8	0	611
CD-ROMs	12	0	0	12
ADULT TOTALS	819	14	6	827
KIDS				
Kits (STEM, Book bundles, etc.)	217	0	0	217
Puzzles	25	0	0	25
Tablets (Fire HD, Launchpads)	28	3	0	31
Console Games	333	2	0	335
Board Games - Juvenile	32	0	2	30
KIDS TOTALS	635	5	2	638
TEEN				
Equipment (CD Players, etc.)	21	0	0	21
Console Games	4	0	0	4
Board Games	103	2	0	105
TEEN TOTALS	128	2	0	130
OTHER TOTALS	1,582	21	8	1,595
COLLECTION TOTALS	138,183	1,202	2,202	137,183

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - Jun 2024

eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	939,217	40,929	980,146
eMedia (OverDrive Consortium)	20,055	26	20,081
eMedia (OverDrive Advantage)	7,590	-29	7,561
Preloaded Adult eReaders	199	2	201
eBook Totals	967,061	40,928	1,007,989
AUDIO	Previous Month Totals	Added Items	Current Totals
Audiobooks			
Hoopla	240,270	1,074	241,344
eMedia (Overdrive Consortium)	7,012	36	7,048
eMedia (OverDrive Advantage)	2,361	-16	2,345
Preloaded Adult iPods	172	0	172
Music			
Hoopla	431,683	29,536	461,219
Audio Total	681,498	29,556	712,128
VISUAL	Previous Month Totals	Added Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	30,972	676	31,648
Kanopy	32,954	131	33,085
Preloaded Adult Roku Titles	1,566	8	1,574
Preloaded Family Roku Titles	235	0	235
Visual Totals	65,727	815	66,542
Total Audio/Visual	747,225	30,371	778,670
Collection Totals	1,714,286	71,299	1,786,659

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 6/30/2024

Balance on hand as of May 31, 2024.....	2,598,523.23
Cash Receipts for June.....	1,872,594.81
Cash Disbursements for June.....	400,615.78
Cash on hand as of June 30, 2024.....	4,070,502.26

Investments

Illinois Funds (Money Market) - Average Monthly Rate 5.433%	
General.....	906,418.02
MPI Investment (Corporate Fund).....	1,422,792.05
Republic Bank - Savings - Rate 3.83%.....	1,752,522.55
Republic Bank - Checking General.....	(48,106.23)
Republic Bank - Payroll Account.....	30,640.69
Republic Bank - License Sticker Account.....	5,631.18
Petty Cash/Circulation.....	604.00
Balances as of June 30, 2024.....	4,070,502.26

FUND BALANCES AS OF 6/30/2024

Corporate Fund.....	1,319,179.76
Building & Maintenance Fund.....	(33,348.85)
I.M.R.F. Fund.....	(9,080.62)
Liability Fund.....	(4,940.82)
Social Security Fund.....	(11,986.10)
Special Reserve Fund.....	-
Deferred.....	2,329,120.74
Current Liabilites.....	2,810,678.89
Grand Total All Funds.....	4,070,502.26

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**Indian Prairie Public Library District
Consolidated Revenue Report for June 2024**

Percent of Year: 100.00

	RECEIVED June 2024	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	0.00	4,132,078.16	100.06%	4,129,698.00	-2,380.16
41150 · Non-current Property Taxes	0.00	922.47	0.00%	0.00	-922.47
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	0.00	4,133,000.63	100.08%	4,129,698.00	-3,302.63
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	64,740.70	100.00%	64,740.70	0.00
42300 · LIMRICC	0.00	3,648.67	0.00%	0.00	-3,648.67
TOTAL INTERGOVERNMENTAL	0.00	68,389.37	105.64%	64,740.70	-3,648.67
INTEREST					
43500 · Interest - Investment	7,164.68	80,422.87	402.11%	20,000.00	-60,422.87
TOTAL INTEREST	7,164.68	80,422.87	0.00%	20,000.00	-60,422.87
DESK MONIES					
45100 · Copier	262.25	2,668.85	133.44%	2,000.00	-668.85
45120 · Computer Copies	1,484.13	14,870.86	123.92%	12,000.00	-2,870.86
45130 · Fax	236.48	6,110.30	174.58%	3,500.00	-2,610.30
45200 · Fines/Fees	263.59	4,591.68	91.83%	5,000.00	408.32
45250 · Gifts/Donations	0.00	5.20	5.20%	100.00	94.80
45300 · Lost Materials	380.01	6,177.90	112.33%	5,500.00	-677.90
45350 · Non-Resident Fees	11,024.58	115,114.41	127.91%	90,000.00	-25,114.41
45550 · Meeting Room Rental	125.00	2,475.00	247.50%	1,000.00	-1,475.00
45600 · ILL Fees	8.72	288.50	76.71%	350.00	81.50
45650 · Maker Studio	1,065.36	10,660.66	355.36%	3,000.00	-7,660.66
45700 · Passport Fees	2,870.00	38,640.00	154.56%	25,000.00	-13,640.00
45800 · License Stickers	296.40	3,126.95	208.46%	1,500.00	-1,626.95
TOTAL DESK MONIES	18,016.52	204,710.31	137.44%	148,950.00	-55,760.31
OTHER INCOME					
46500 · OCLC Refund	0.00	539.75	0.00%	500.00	-39.75
46700 · Miscellaneous	0.00	2,955.06	295.51%	1,000.00	-1,955.06
46800 · Collection Agency Fee	50.00	260.00	260.00%	100.00	-160.00
TOTAL OTHER INCOME	50.00	3,754.81	234.68%	1,600.00	-2,154.81
TOTAL	25,231.20	4,490,277.99	102.87%	4,364,988.70	-125,289.29
49000 · Operating Transfer In	23,904.00	64,769.20			
GRAND TOTAL	49,135.20	4,555,047.19	104.35%	4,364,988.70	-190,058.49

Operating Transfer Out reflects \$40,865.20 from Corporate Reserves

70000 · Operating Transfer Purchases - Premier Landscape Contractors, Inc. \$10,500.00; TLS K&T Desk \$11,556.25;

CG Professional Services for Generator \$18,808.95; Hayes Mechanical \$11,918.00;

Rightsize Facility \$11,986.00

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Indian Prairie Public Library District Consolidated Expenditures Report for June 2024

Percent of Year: 100.00

	June 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	188,414.75	2,376,852.21	101.37%	2,344,628.00	-32,224.21		
61310 · Benefits - Medical / Life Ins.	18,989.94	216,905.11	91.27%	237,660.00	20,754.89		
61330 · Benefits - IMRF	19,990.29	231,932.46	103.02%	225,134.00	-6,798.46		
61340 · Benefits - FICA	14,105.59	166,612.21	96.06%	173,445.00	6,832.79		
61400 · Staff Development	637.07	18,213.77	83.17%	21,900.00	3,686.23		
61600 · Board Development	0.00	1,430.83	143.08%	1,000.00	-430.83		
61710 · Workers Compensation	0.00	3,692.00	90.42%	4,083.00	391.00		
61720 · Unemployment Insurance	0.00	5,028.25	143.66%	3,500.00	-1,528.25		
TOTAL PERSONNEL	242,137.64	3,020,666.84	100.31%	3,011,350.00	-9,316.84	3,250,000.00	92.94%
MATERIALS							
62100 · Books	28,274.41	150,206.90	94.89%	158,300.00	8,093.10		
62200 · Periodicals	522.00	17,203.85	94.01%	18,300.00	1,096.15		
62300 · Audio	3,070.45	22,011.00	80.63%	27,300.00	5,289.00		
62400 · Video	3,851.10	31,564.98	84.29%	37,450.00	5,885.02		
62500 · Multi-Media	32.83	2,068.21	103.41%	2,000.00	-68.21		
62600 · eMaterials	17,770.38	227,522.01	103.37%	220,100.00	-7,422.01		
62700 · Console Games	1,586.10	5,922.44	78.97%	7,500.00	1,577.56		
62800 · Damaged Item Replacement	1,183.37	5,231.96	87.20%	6,000.00	768.04		
62900 · Materials Supplies	3,591.03	24,259.07	115.52%	21,000.00	-3,259.07		
TOTAL MATERIALS	59,881.67	485,990.42	97.60%	497,950.00	11,959.58	525,000.00	92.57%
BUILDING							
63200 · Cleaning Service	12,740.54	83,881.78	101.06%	83,000.00	-881.78		
63300 · Utilities (1-8-11 · Gas)	1,661.81	14,460.37	59.73%	24,210.00	9,749.63		
63300 · Utilities (1-8-12 · Electric)	5,424.73	73,954.34	134.46%	55,000.00	-18,954.34		
63300 · Utilities (1-8-13 · Telephone)	241.20	2,633.34	105.33%	2,500.00	-133.34		
63300 · Utilities (1-8-14 · Water/Sewer)	0.00	6,903.56	57.53%	12,000.00	5,096.44		
63300 · Utilities (1-8-15 · Garbage Disposal)	85.00	5,446.62	83.79%	6,500.00	1,053.38		
63350 · Building Supplies	947.04	14,713.65	105.10%	14,000.00	-713.65		
63400 · Maintenance Supplies	2,701.85	11,404.23	103.68%	11,000.00	-404.23		
63500 · Security System Monitoring	50.00	1,100.00	110.00%	1,000.00	-100.00		
63600 · Property Maintenance	6,298.00	39,774.60	79.55%	50,000.00	10,225.40		
63800 · Building Maintenance/Repair	7,079.05	84,419.47	140.70%	60,000.00	-24,419.47		
TOTAL BUILDING	37,227.22	338,691.96	106.10%	319,210.00	-19,481.96	350,000.00	96.77%
OPERATIONS							
64100 · Payroll Service	675.00	7,995.00	99.94%	8,000.00	5.00		
64200 · Supplies - Office	560.17	5,352.40	89.21%	6,000.00	647.60		
64300 · Photocopy Supplies	0.00	2,940.83	117.63%	2,500.00	-440.83		
64400 · Guest Services Supplies	-333.80	1,445.81	96.39%	1,500.00	54.19		
64500 · Postage	-209.10	4,866.92	60.84%	8,000.00	3,133.08		
64550 · Passport Postage	413.70	4,344.98	96.56%	4,500.00	155.02		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	500.00	500.00		
64700 · Travel	235.02	1,970.18	197.02%	1,000.00	-970.18		
64800 · Organizational Memberships	350.00	3,065.00	102.17%	3,000.00	-65.00		
64900 · Bank Fees	273.45	3,366.96	168.35%	2,000.00	-1,366.96		
TOTAL OPERATION	1,964.44	35,348.08	95.54%	37,000.00	1,651.92	45,000.00	78.55%
TECHNOLOGY							
65100 · Supplies-Toner	72.88	18,970.64	126.47%	15,000.00	-3,970.64		
65160 · Supplies-Technology Services	0.00	53.93	26.97%	200.00	146.07		
65170 · Supplies-Maker Studio	788.56	8,643.58	192.94%	4,480.00	-4,163.58		
65200 · Technology-Prof Services	247.50	8,460.00	141.00%	6,000.00	-2,460.00		
65300 · Purchase of Equipment	1,062.08	44,124.65	98.03%	45,010.00	885.35		
65350 · Library of Things	245.75	4,080.36	102.01%	4,000.00	-80.36		

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**Indian Prairie Public Library District
Consolidated Expenditures Report for June 2024**

Percent of Year: 100.00

	June 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65400 · Technology Equip Mnt/Repair	559.42	28,607.71	130.60%	21,905.00	-6,702.71		
65500 · Software	2,459.46	13,631.55	100.04%	13,626.00	-5.55		
65600 · SWAN	0.00	52,127.13	102.81%	50,701.00	-1,426.13		
65700 · Telecommunications	898.96	11,644.36	96.07%	12,121.00	476.64		
TOTAL TECHNOLOGY	6,334.61	190,343.91	110.00%	173,043.00	-17,300.91	200,000.00	95.17%
CONTRACTUAL SERVICES							
66100 · General Professional Services	315.00	27,537.50	79.82%	34,500.00	6,962.50		
66200 · Credit Bureau	118.20	886.50	88.65%	1,000.00	113.50		
66300 · Copier	194.35	2,626.37	87.55%	3,000.00	373.63		
66400 · Copier Maintenance Contract	65.45	1,461.24	73.06%	2,000.00	538.76		
66500 · Background Screenings	97.09	1,037.76		1,000.00			
66900 · Fees - Bond Registrar	0.00	0.00	0.00%	200.00	200.00		
TOTAL CONTRACTUAL SERVICES	790.09	33,549.37	80.45%	41,700.00	8,188.39	45,000.00	74.55%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	14,623.00	100.00%	14,623.00	0.00		
67200 · Bonding	0.00	1,367.33	100.54%	1,360.00	-7.33		
67300 · Officers & Directors Liability	0.00	2,153.00	100.00%	2,153.00	0.00		
67400 · Umbrella Liability	0.00	2,775.00	100.00%	2,775.00	0.00		
TOTAL INSURANCE	0.00	20,918.33	100.04%	20,911.00	-7.33	25,000.00	83.67%
COMMUNICATIONS							
68110 · Marketing Newsletter	0.00	46,125.30	96.90%	47,600.00	1,474.70		
68111 · eNewsletter	18.00	9,099.30	99.45%	9,150.00	50.70		
68210 · Marketing Advertising	75.00	534.99	71.33%	750.00	215.01		
68310 · Marketing Supplies	0.00	412.10	31.70%	1,300.00	887.90		
68410 · Marketing-Information Printing	4,201.62	6,373.83	127.48%	5,000.00	-1,373.83		
68500 · Legal Notices	0.00	841.24	56.08%	1,500.00	658.76		
TOTAL COMMUNICATIONS	4,294.62	63,386.76	97.07%	65,300.00	1,913.24	75,000.00	84.52%
PROGRAMMING							
68600 · Programming	5,224.56	31,270.05	80.59%	38,800.00	7,529.95		
TOTAL PROGRAMMING	5,224.56	31,270.05	80.59%	38,800.00	7,529.95	45,000.00	69.49%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	23,904.00	64,769.20	0.00%		-64,769.20		
69900 · Contingency	5,626.81	34,941.49	99.83%	35,000.00	58.51		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	411,289.66	4,384,645.61	103.41%	4,240,264.00	-144,381.61		
70000 · Operating Transfer Purchases	23,904.00	64,769.20	0.00%				
GRAND TOTAL	435,193.66	4,449,414.81	104.93%	4,240,264.00	-209,150.81	4,560,000.00	97.57%

Operating Transfer Out reflects \$64,769.20 from Corporate Reserves

70000 · Operating Transfer Purchases - Premier Landscape Contractors, Inc. \$10,500.00; TLS K&T Desk \$11,556.25;

CG Professional Services for Generator \$18,808.95; Hayes Mechanical \$11,918.00;

Rightsize Facility \$11,986.00

**TENTATIVE ORDINANCE NO. 2024-4
BUDGET AND APPROPRIATION ORDINANCE
INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT
DU PAGE & COOK COUNTIES, ILLINOIS
FISCAL YEAR JULY 1, 2024 TO JUNE 30, 2025**

This Ordinance constitutes the Budget and Appropriations Ordinance for the Indian Prairie Public Library District, DuPage and Cook Counties, Illinois for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District, DuPage and Cook Counties, Illinois, as follows:

SECTION 1. The following budget and appropriation amounts are adopted for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Estimate of Expenditures from Corporate Fund

	<u>Appropriation</u>
Personnel	3,400,000
Materials	530,000
Building Operations	225,000
Office Operations	45,000
Technology & Maker	195,000
Contractual Services	62,000
Insurance	26,000
Communications/Publicity	78,000
Programs	42,000
Total Corporate Fund	4,603,000

Estimate of Expenditures from Special Tax Funds

Audit	0
IMRF	60,000
Social Security	55,000
Liability Insurance	20,000
Building and Equipment (.02% Special Tax)	125,000

Summary

Corporate	4,603,000
Audit	0
IMRF	60,000
Social Security	55,000
Liability Insurance	20,000
Building and Equipment (.02%)	125,000
Special Reserve	0
Total Appropriation	4,863,000

SECTION 2. As part of the Annual Budget, it is stated

- a. The cash on hand at the beginning of the fiscal year is \$4,070,503.
- b. The estimated cash expected to be received during the fiscal year from all sources is \$4,634,457.
- c. The estimated expenditures for the fiscal year are \$4,601,622.
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$4,103,338.
- e. The estimated amount of taxes to be received during the fiscal year is \$4,343,827.
- f. The estimated amount of income to be received from sources other than library taxes for the fiscal year is \$290,630.

SECTION 3. Funds in the total amount of \$4,863,000 or so much thereof as may be authorized by law, be and the same are hereby appropriated as specified.

SECTION 4. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Corporate Reserve Fund.

AYES:
 NAYS:
 ABSENT:

PASSED by the Board of Library Trustees on July 17, 2024.

Victoria Suriano, President

ATTEST:

Marian Krupicka, Secretary

ORDINANCE DETERMINING TO LEVY AN ADDITIONAL
TAX OF .02% FOR THE 2024-2025 FISCAL YEAR

WHEREAS, The Illinois Public Library District Act authorizes the Board of Trustees to levy a special tax in addition to the annual public library district tax for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment; and

WHEREAS, the amount of said special tax is .02% of the value of all of the taxable property in the District as equalized or assessed by the Department of Revenue; and

WHEREAS, the Board of Trustees deems it advisable and necessary to levy said special tax for the 2024-2025 fiscal year for the purposes hereinbefore set forth;

NOW, THEREFORE, BE IT ORDAINED AND DETERMINED by the Board of Trustees of the Indian Prairie Public Library District that for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alterations of library buildings and equipment, a special tax of .02% of the value of all taxable property in the District, as equalized or assessed, shall be levied for the fiscal year 2024-2025:

FURTHER, a copy of this Ordinance shall be published in The Doings newspaper within 15 days after the date of adoption.

FURTHER, this Ordinance shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 17th day of July, 2024, pursuant to roll call vote as follows:

AYES:

NAYS:

ABSENT:

Victoria Suriano, President

ATTEST:

Marian Krupicka, Secretary

PUBLIC NOTICE

Public Notice is hereby given that, by Ordinance adopted on the 17th day of July, 2024, the Board of Trustees of the Indian Prairie Public Library District ordained to levy an additional tax of .02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for construction and equipment of buildings, for the rental of buildings required for library purposes, and for maintenance, repairs and alterations of library buildings and equipment, said tax levy to be effective for the fiscal year beginning July 1, 2024 and ending June 30, 2025. The text of said Ordinance is set forth below.

The question of the adoption of said Ordinance shall be submitted to the electors of the District if a petition is filed with the District signed by 3,017 voters asking that the question of levying such .02% tax be submitted to the electors of the District. Said petition must be filed within 30 days after publication of this notice. The date of the prospective referendum is April 1, 2025.

Marian Krupicka, Secretary
Indian Prairie Public Library District

CURRENT (for your reference):

Mission

We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision

Lives are enriched and dreams are realized.

Values

We value and respect the individual.

We empower and guide each visitor.

We aspire to bring people together.

Indian Prairie Public Library, IL

Revised MISSION Options

- We enrich lives by providing life-long opportunities to explore, connect, and be inspired. (modification of existing)
- Empowering our community through life-long exploration, connection, and inspiration opportunities. (modification of existing)
- We transform lives by offering life-long opportunities to explore, connect, and ignite inspiration.
- We enhance our community by offering a hub for discovery, collaboration, and inspiration.
- Connecting the community to a world of wonder.

VISION Options

- Lives are enriched and aspirations are realized. (modification of existing)
- Through rich resources and community connections, lives are enriched, aspirations nurtured, and dreams realized. (modification of existing)
- An empowered community connected through exploration, engagement, and inclusion.
- Our community's place to connect, learn, and grow.
- An essential destination ignited by passionate learners and connected communities.

IPPL Values

Customer Focus: We prioritize understanding and supporting the unique needs of all.

Adaptability: We embrace change and evolve to remain relevant and responsive.

Community Orientation: We actively engage and collaborate with our diverse community and partners.

Innovation: We proactively seek creative solutions to meet the evolving needs of our community

Welcoming: We create a warm and inclusive environment where everyone is valued and respected and connections thrive.

OR here are some simpler statements

Customer Focus: We care about each person and help them with great service.

Adaptability: We evolve to stay helpful and ready for anything.

Community Orientation: We work with everyone to make our community better.

Innovation: We always find new ways to make things better.

Welcoming: Everyone is important and included here.

Indian Prairie Public Library - Strategic Overview

Focus Area

Goals

Outcomes

Impactful Programs and Resources In and Beyond the Library

- Expand outreach, partnerships, and opportunities beyond our physical building.
- Offer increasingly innovative and engaging programs and services.
- Put an emphasis on services to areas most underserved and those in need.

A more robust ecosystem of connections, resources, programs, and learning opportunities for the community, accessed inside and outside of the Library, including by those typically underserved in the community.

Optimized Staff and User-Centric Structure

- Increase the overall well-being and job satisfaction of the IPPL team.
- Better empower them to confidently respond to the current and future needs of our community.
- Evaluate policies, hours, and overall approach to district services to ensure alignment with the needs of residents across our community.

An engaged and supported staff who reflect our community and are better positioned to provide responsive and user-focused library services.

Refined Infrastructure Fully Optimized for Usability

- Ensure everyone feels welcome and comfortable using the Library.
- Update technologies to meet or exceed user expectations and increase staff efficiency.
- Better align spaces and improve access to resources and services.

All community members can comfortably access and efficiently use the building and services as the Library continues to grow its role as a community hub.

Increased Awareness and Broader Impact by Conveying the Library's Story

- More fully develop the value story and improve the branding of IPPL.
- Expand awareness and use of the Library and its physical and virtual services.
- More deeply engage community residents with the Library and its services.

More of the community recognizes the Library as an important, relevant, and convenient community resource that provides value to them and the broader district.

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FIRST LOOK

As book bans surge, LGBTQ+ library employees say the workplace no longer feels safe

LGBTQ+ library workers say they are encountering hostile patrons even as lawmakers are increasingly considering lawsuits, fines, and even imprisonment for distributing books some regard as inappropriate.



Kyle Green/AP

June Meissner poses for a photo at the Boise Public Library in Boise, Idaho, on June 6, 2024, where she works. LGBTQ+ library workers report increased hostility from patrons as LGBTQ+-themed books are targeted by book bans.

By Claire Savage, Associated Press

June 24, 2024

Idaho librarian June Meissner was closing up for the day at the downtown Boise Public Library when a man approached her asking for help.

As an information services librarian, answering patrons' questions is part of Ms. Meissner's day-to-day work, and serving the community is one of her favorite parts of the job.

But when the man got close enough, "he took a swing at me and tried to punch me in the head," said Ms. Meissner, a transgender woman. "I blocked it and he started yelling slurs and suggesting that he was going to come back and kill me."

Worldwide Pride Month events are well underway to celebrate LGBTQ+ culture and rights. But it is coming at a time when people who identify as LGBTQ+ say they are facing increasing difficulties at work, ranging from being repeatedly misgendered to physically assaulted.

Gender nonconforming library workers in particular, like Ms. Meissner, are also grappling with growing calls for book bans across the U.S., with books about gender identity, sexual orientation, and race topping the list of most criticized titles and making the attacks all the more personal.

“When we see attacks on those books, we have to understand that those are attacks on those kinds of people as well,” said Emily Drabinski, who is the president of the American Library Association (ALA) and is gay. “To have my identity weaponized against libraries and library workers, the people and institutions I care about the most, has made it a difficult and painful year.”

The ALA said it documented the highest-ever number of titles targeted for censorship in 2023 in more than 20 years of tracking – 4,240. That total surpassed 2022’s previous record by 65%, with Maia Kobabe’s coming-of-age story “Gender Queer” topping the list for most criticized library book for the third straight year.

Lawmakers are increasingly considering lawsuits, fines, and even imprisonment for distributing books some regard as inappropriate, including in Ms. Meissner’s home state of Idaho. Lawmakers there passed legislation that empowers local prosecutors to bring charges against public and school libraries if they don’t keep “harmful” materials away from children. The new law, signed by Idaho Gov. Brad Little in April, will go into effect on July 1.

“I do think that a lot of that political speech around it does make things more dangerous and worse for me,” Ms. Meissner said. “It is so much politicking and getting the general public riled up.”

Ms. Meissner's own attacker was arrested and convicted, and she says that while the vast majority of her interactions at work are positive, she still struggles to let her guard down and is constantly assessing whether a situation could turn unsafe.

"As somebody who is working face to face with the public and trying to help people as much as possible, that really does get in the way," she told The Associated Press, describing how she waits to make eye contact with a patron "and then, based on what I see when they look at me, that'll tell me whether or not I should just be on edge, be wary."

Florida-based conservative nonprofit Moms for Liberty, which describes itself as a parental rights organization and refers to its members as "joyful warriors," has been at the forefront of a nationwide push to remove books that deal with race and gender identity.

But co-founder Tiffany Justice says the organization – which she says has more than 300 chapters in 48 states and more than 130,000 active members – is not anti-LGBTQ+, although Ms. Justice herself told the AP she thinks that the Q in the acronym, which stands for queer or questioning, "needs to go into the trash bin." And according to the ALA's Office for Intellectual Freedom, about 38% of book challenges that "directly originated" from Moms for Liberty activity have LGBTQ+ themes.

Ms. Justice said Moms for Liberty challenges books like "Gender Queer" – a graphic novel about a young person's struggle with gender identity – because they view the material as sexually explicit, not because they cover LGBTQ+ topics.

"The least interesting thing about a child should be their sexual orientation," Ms. Justice said. "Why are we flooding them with sexual content?"

Despite the thousands of petitions to censor books about gender and sex, legal standards for deeming materials obscene or harmful to minors – and therefore not protected speech under the First Amendment – are very specific and high, and

courts have historically sided with libraries, according to Vera Eidelman, a staff attorney for the American Civil Liberties Union who focuses on rights to free speech in the digital age.

“The mere fact that something is describing sex, describing nudity, even depicting those things, is not enough to make it qualify as obscenity,” she said.

Regardless, the book banning movement has in many cases successfully restricted access to materials in which LGBTQ+ youth can see themselves depicted.

As of June 1, Louisiana libraries must allow parents or guardians to decide which books their child can check out. M’issa Fleming, a public librarian in New Orleans who uses they/them pronouns, says the new law could make it even more dangerous for queer and trans kids, who are already at higher risk of being victims of violence, substance use, and suicide than their straight, cisgender peers. And losing access to LGBTQ+-themed books may cause kids to turn to less reliable sources like Reddit.

“Public libraries could be offering as many ways as possible to make it less dangerous to learn about yourself, and the law just added another challenge,” Mx. Fleming said.

Chaz Carey, a children’s librarian in Worthington, Ohio, knows firsthand how powerful books can be. Alison Bechdel’s 2006 graphic memoir “Fun Home,” in which the author comes to grips with her sexual orientation, changed Mx. Carey’s life as a teenager.

“I felt seen. It was like my whole body just let out a breath,” said Mx. Carey, who is queer and uses they/them pronouns. “It is just so important that these books remain on shelves. They save lives.”

Mx. Carey says being a children’s librarian is a dream job, but the rise in book challenges and anti-LGBTQ+ rhetoric takes a mental toll. They are frequently misgendered at work, including by some patrons who go out of their way to do so while airing their political beliefs.

“The political environment is just an extra kind of weight as we navigate our lives and our places in our community,” said Mx. Carey, who chairs ALA’s Rainbow Roundtable, which aims to serve the information needs of LGBTQ+ people.

For Mx. Carey, what helps is “taking some time to feel sad, but then choosing queer joy and pride.”

This story was reported by The Associated Press.



Read this article in
<https://www.csmonitor.com/USA/2024/0624/LGBTQ-book-banning-libraries>



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Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.