

Indian Prairie Public Library
401 Plainfield Road
Darien, Illinois 60561

Board of Trustees Regular Meeting
March 20, 2013 – 7p.m. – Conference Room

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Marian Krupicka, Crystal Megaridis, Paul Oggerino,
Jo Ann Schusterich, Luanne Spiros, Victoria Suriano,
Robert Thomas

- B. Mission Statement: We enrich peoples' lives by providing
opportunities to explore, connect, and be inspired.

Vision Statement: Our community depends upon the Indian
Prairie Public Library District as a vital and trusted resource for
achieving personal goals and enhancing quality of life. With
welcoming, state-of-the-art service, the library is an essential
center of learning, inspiration, and community pride.

- C. Public Comment

- D. Communications and Announcements
 - 1. LACONI Annual Trustee Banquet Page 4
 - 2. Woman's Day Article Help Your Library Thrive Page 5

- E. Omnibus Consent Agenda
 - 1. Minutes of Regular Board Meeting, February 20, 2013 Page 6
 - 2. Treasurer's Report Page 9
 - 3. Action on Bill/Additional Bills Page 13

- F. Items Deleted from Omnibus Consent Agenda

- G. Library Director's Report Page 19 Information

- H. Staff Report
Joe Popowitch, Adult Services Librarian,
Community Information Blog, Community Service Volunteers Information

- I. Reports
 - 1. WB/BR Chamber of Commerce Meeting (Cigler) Page 36 Information
 - 2. Darien Chamber of Commerce (no report)
 - 3. RAILS Page 37 Information
 - 4. Building and Grounds Committee (no report)
 - 5. Finance Committee (no report)

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Reports (continued)

- 6. Plan/Annexation Committee (no report)
- 7. Policy Committee (no report)
- 8. Communications Committee (Suriano)

Information

J. Unfinished Business

- 1. Process for Appointing Trustees

Discussion

K. New Business

- 1. Trustee Advocacy

Discussion

L. Committee Meetings

Policy Committee March 25, 2013 at 7 p.m.

M. Community Events

N. Library Events

The Big Read: Ciao Bella! Italian in an Hour	3/20/2013	7:00 PM
After School Chess - Kids	3/21/2013	4:00 PM
Poetry Workshop Series	3/21/2013	6:30 PM
Crime Readers Book Discussion	3/21/2013	7:00 PM
RU Game: Super Smash Brothers Tournament	3/22/2013	6:30 PM
Getting Started with Your iPad	3/23/2013	10:00 AM
Kids Read - Family Spaghetti Dinner	3/23/2013	6:30 PM
The Big Read: Coming to America: Ellis island	3/24/2013	2:00 PM
Intro. To Excel	3/25/2013	3:30 PM
Great Decisions	3/25/2013	7:00 PM
Intro. To Excel	3/26/2013	3:30 PM
4th Wednesday: Yoga at the Library	3/27/2013	1:00 PM
Kids Read- Skype with Sharon Creech	3/27/2013	2:00 PM
Investors: Find Opportunities	3/27/2013	7:00 PM
Genealogy Group	3/28/2013	1:00 PM
Drop in Sessions for Digital Magazines	3/28/2013	2:00 PM
Explore Career Options	3/28/2013	7:00 PM
Movies & More: Skyfall	3/29/2013	7:00 PM
Adult Chess Group	4/1/2013	6:00 PM
Social Media for Business	4/2/2013	6:00 PM
Drop in Sessions for Digital Magazines	4/3/2013	6:30 PM
Eco-Friendly Eats	4/3/2013	7:00 PM
Today's Smart Living: Super-Couponing 1	4/4/2013	7:00 PM
Play Reading Society	4/5/2013	2:00 PM
Practice ACT	4/6/2013	10:00 AM
ESL Conversation Group	4/6/2013	10:00 AM

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Library Events (continued)

Chan Concert: The Big Read: An Afternoon of Opera	4/7/2013	2:00 PM
Email for Beginners	4/8/2013	3:30 PM
Adult Chess Group	4/8/2013	6:00 PM
Great Decisions	4/8/2013	7:00 PM
Internet for Beginners	4/9/2013	3:30 PM
Novel Idea- The Cradle by Patrick Somerville	4/10/2013	7:00 PM
Senior Friday Fun Days	4/12/2013	10:00 AM
Play Reading Society	4/12/2013	2:00 PM
Game Night for 20-30somethings	4/12/2013	7:00 PM
Kids Swap 'n' Shop	4/13/2013	10:30 AM
Inside Darien's History	4/14/2013	2:00 PM
Adult Chess Group	4/15/2013	6:00 PM
GenLit (for 20-30 somethings)	4/15/2013	6:30 PM
Today's Smart Living: Creative Wedding Flowers for Less	4/15/2013	7:00 PM
Book Giver Reception	4/16/2013	5:00 PM

O. Adjournment

LACON

LEARNING • SHARING • NETWORKING

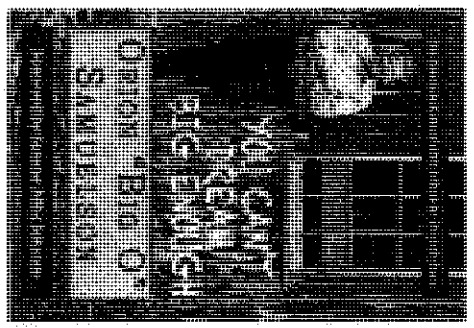
ANNUAL TRUSTEE BANQUET

FRIDAY, APRIL 19, 2013

ALTA VILLA BANQUETS
430 NORTH ADDISON ROAD
ADDISON, ILLINOIS 60101

6:00 — 7:00 P.M. COCKTAIL HOUR
7:00 - 8:00 P.M. DINNER
8:00 — 9:00 P.M. PROGRAM

GUEST SPEAKER
ORION "BIG O" SAMUELSON,
AUTHOR OF
YOU CAN'T DREAM BIG ENOUGH



MR. SAMUELSON'S BOOK WILL BE AVAILABLE FOR PURCHASE AND
THERE WILL BE A BOOK SIGNING AFTER THE EVENT



ANNUAL TRUSTEE BANQUET
RESERVATION FORM
\$35 PER PERSON

PLEASE TYPE OR PRINT CLEARLY

NAME: _____

LIBRARY: _____

DINNER SELECTION:

- BROILED RIB EYE
- BONELESS CHICKEN BREAST
- VEGETARIAN PLATE

PLEASE FILL OUT ONE FORM FOR EACH
PERSON ATTENDING.

RESERVATIONS AND CHECKS WILL BE
ACCEPTED THROUGH APRIL 12, 2013.
PLEASE MAKE CHECKS PAYABLE TO
LACONI AND MAIL TO:

DOUGLAS LOSEY,
HILLSIDE LIBRARY,
405 NORTH HILLSIDE AVENUE,
HILLSIDE, IL 60162

Help your library thrive

Public libraries are an invaluable resource, but with shrinking budgets and closures they need your support more than ever.

by CATHERINE STRAWN

National Library Week is April 14–20!



1 Ask for a card—and then use it

A large number of active cardholders helps a library prove its worth to the community and justify its funding. Encourage your kids, friends and neighbors to get cards too.

2 Donate your change

The coins you drop into the collection jars at the desk add up (to the tune of thousands per year at some locations)! So dig out your loose change before going inside and leave a few dimes when you check out a book.

3 Supply a subscription

Share a periodical you love with your whole town by offering to pay for a subscription (\$10 to \$30 a year). If you can't decide on a title, ask your librarian or check the library's website for a subscription wish list.

4 Support sales

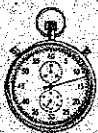
Many libraries organize sales of used donated books, DVDs and board games. The events offer great deals for buyers—generally 50¢ to \$5 per item—and the sales help bring in much-needed funds.

5 Remind your representatives

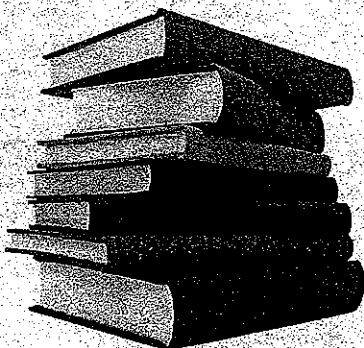
Share how much the institution means to you by emailing a city council member, state legislator or member of Congress. Your positive notes can sway lawmakers to lend their support.

SOURCES: Jamie Bukovac, director, Indian Prairie Public Library, Darien, IL; Cynthia K. Richey, director, Mt. Lebanon Public Library, Pittsburgh; Maureen Sullivan, president, American Library Association.

TWO-MINUTE DO-GOODER



Help the American Association of School Librarians remind people how important school libraries are. Tweet or post to Facebook: "We need our school libraries and librarians! #SLM #NLW" (The #SLM stands for School Library Month and the #NLW means National Library Week.)



Community spotlight: Hadar, NE

WHAT'S HAPPENING In a village with no public library, Charlotte Endorf established a no-fee book exchange in her own yard.

WHAT IT IS Eight birdhouse-like structures hold about 200 volumes, from mystery novels to children's stories. "Books help you continue to grow," Charlotte explains. "Since there's no library in Hadar, I knew I had to do something." Inspired

by the Little Free Library initiative, which began in Hudson, WI, Charlotte rallied others to sponsor the project and donate reading material.

WHY IT'S COOL People can borrow as many books as they'd like—provided they leave the same number in return. "Along with promoting literacy, the boxes invite discourse," says Charlotte. "Passersby often chat with fellow



borrowers, or crack open a book right there.

START ONE YOURSELF The Little Free Library network has more than 7,500 locations. To set one up, pick a site like your lawn or a café. Then visit littlefreelibrary.org to download building plans or buy a premade model.

PASS IT ON If your library doesn't need your used books, search at Donation Town (donationtown.org) for charities that do. Donation Town is a national network of charities that provide free pickup service.

TOP RIGHT AND BOTTOM LEFT: GETTY

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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of February 20, 2013

**Board of Trustees Regular Meeting
February 20, 2013 – 7 p.m.**

A. Roll Call

President Megaridis called the meeting to order at 7:09 p.m. Secretary Suriano called the roll.
Present: Marian Krupicka, Crystal Megaridis, Jo Ann Schusterich, Luanne Spiros, Victoria Suriano, Robert Thomas
Absent: Paul Oggerino
Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski
Others: none

President Megaridis asked for additions and/or corrections to the agenda. Bukovac distributed two additions to Communications and Announcements, D9 Pioneer Local Article re: Bilingual Storytime and D10 Doings Article re: Afterschool Book Club.

B. Mission Statement: Secretary Suriano read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Suriano read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

D. Communications and Announcements

1. City of Darien to IPPL Board re: Citizen of the Year
2. Meet and Greet Non-Profit Mixer Sponsored by Carmelite Carefree Village
3. Branham to Bukovac re: Darien Park District Garden Club Partnership
4. Bukovac to Branham re: Darien Park District Garden Club Partnership
5. Darien Chamber to Bukovac re: Using Parking Lot
6. Bukovac to Darien Chamber re: Using Parking Lot
7. Ritzman to Public Library Clients re: Consolidated Election April 9, 2013
8. Chicago Tribune Lifestyles – GenLit Book Club
9. Pioneer Local Article re: Bilingual Storytime
10. Doings Article re: Afterschool Book Club

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, January 16, 2013
2. Treasurer's Report
3. Action on Bills/Additional Bills
4. Resolution #2013-B Appointing Authorized Agent for The Illinois Municipal Retirement Fund
Suriano moved, Schusterich seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Spiros moved, Krupicka seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

The Board likes the new format for the department reports which focuses on information relative to results/accomplishments. With respect to trustee goals, we'll have a general discussion in March regarding advocacy goals. Spiros asked how we stay current with interviewing practices relative to legal/compliance requirements. Bukovac said our best resource is the management association we joined. The library attorney also keeps us informed and she and Birmingham attend workshops. With respect to the Crisis Plan, Birmingham explained that it is still being refined. It will be further developed as it is discussed with each department.

H. Staff Report - Laura Birmingham, Assistant Director, demonstrated the social media outlets that the library currently uses. These include Facebook, Twitter and Pinterest. Everything in the social media plan supports the strategic plan. Staff does a great job updating the sites.

I. Reports

1. ILA Trustee Workshop – Spiros attended the workshop. The topics discussed were succession and replacement planning; library director contracts and legislative updates. Legislative updates included the status of pensions, status of IMRF, gun legislation, minimum wage impact, property tax bills and privacy. Compliance issues were also discussed including the Open Meetings Act, Freedom of Information Act and the Prevailing Wage.
2. Darien Committee for Intergovernmental Coordination – Krupicka attended. Various issues were discussed that did not pertain to the library. The next meeting is May 7 at 7 p.m.
3. WB/BR Chamber of Commerce – Cigler's report is in the packet.
4. Darien Chamber of Commerce - (no report)
5. RAILS – backup is in the packet.
6. Building and Grounds Committee - (no report)
7. Finance Committee – (no report)
8. Plan/Annexation Committee (no report)
9. Policy Committee – (no report)

J. Unfinished Business - none

K. New Business

1. Zinio Online Magazines – Birmingham demonstrated e-magazines from a test page on our website. It will be available to anyone who comes in the library and to IPPL card holders remotely. There are no limits and the magazine stays on your device until you delete it. Information will be in the March newsletter and drop-in sessions will be available for the public.
2. Cardstar App – Birmingham demonstrated the app which people can use to put a bar code on their smartphone. It works at the self-checkout and at the checkout desk.
3. Appointing Trustees – Bukovac stated that the current trustees will stay on through the May Board meeting. We will need 2 replacement trustees after the election. Interested people should be directed to Bukovac if they have questions.

L. Scheduled Meetings

A Communication Committee meeting is scheduled for March 20 at 6 p.m.
A Policy Committee meeting was scheduled for March 25 at 7 p.m.

M. Community Events

N. Library Events

Lyric Opera Lecture: Rigoletto	2/19/2013	7:00 PM
Today's Smart Living: Make Your Home Market Ready	2/20/2013	7:00 PM
After School Chess - Kids	2/21/2013	4:00 PM
Picasso: Painting, Sculpture, Collage	2/21/2013	7:00 PM
Crime Readers Book Discussion	2/21/2013	7:00 PM
Play Reading Society	2/22/2013	2:00 PM
RU Game - Mario Kart Wii - Single Player Tournament	2/22/2013	6:30 PM
TAB	2/23/2013	2:30 PM
Regretting Mr. Wright	2/24/2013	2:00 PM
Great Decisions	2/25/2013	7:00 PM
Genealogy Group	2/28/2013	1:00 PM
Play Reading Society	3/1/2013	2:00 PM
Caudill Challenge Pizza Party	3/1/2013	6:00 PM
Movies & More: Flight	3/1/2013	7:00 PM
ESL Conversation Group	3/2/2013	10:00 AM
Chan Concert: An Irish Afternoon	3/3/2013	2:00 PM
Adult Chess Group	3/4/2013	6:00 PM
Computer Class Registration Begins	3/7/2013	9:00 AM
Senior Friday Fun Days	3/8/2013	10:00 AM
Play Reading Society	3/8/2013	2:00 PM
Kids Read - Funky Fancy Family Tree	3/9/2013	2:00 PM
ACT Strategies Session	3/10/2013	2:00 PM
Computers for Beginners	3/11/2013	3:30 PM
Adult Chess Group	3/11/2013	6:00 PM
Great Decisions	3/11/2013	7:00 PM
Facebook 101	3/12/2013	3:30 PM
Intermediate Word	3/12/2013	6:00 PM
Novel Idea- The Shoemaker's Wife by Adriana Trigiani	3/13/2013	7:00 PM
C.O.D. What You Need to Know	3/14/2013	5:00 PM
The Big Read: A Taste of Enza's Cooking	3/14/2013	7:00 PM
Movies & More: Argo	3/15/2013	7:00 PM
ESL Conversation Group	3/16/2013	10:00 AM
Poetry Reading and Open Mic	3/16/2013	2:00 PM
TAB	3/16/2013	2:30 PM
Computers for Beginners	3/18/2013	3:30 PM
Internet for Beginners	3/18/2013	6:00 PM
Adult Chess Group	3/18/2013	6:00 PM
GenLit (for 20-30 somethings)	3/18/2013	6:30 PM
Intro to Powerpoint	3/19/2013	3:30 PM
Kindle Users: Learn How to Download eBooks	3/19/2013	6:00 PM
iPad & Tablet Users: Learn How to Download eBooks	3/19/2013	7:30 PM

O. Adjournment

At 8:55 p.m. Suriano moved, Spiros seconded to adjourn the meeting. All ayes.
Motion carried unanimously.

Victoria Suriano, Secretary

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 2/28/2013

Balance on hand as of January 31, 2013.....	2,671,758.98
Cash Receipts for February.....	25,267.44
Cash Disbursements for February.....	237,559.73
Cash on hand as of February 28, 2013.....	2,459,466.69
Illinois Funds (Money Market) - Average Monthly Rate 0.052%	
General.....	458,196.32
Special Reserve.....	20,945.34
Working Cash.....	315.04
Bond.....	8,011.64
Children's Endowment.....	2,885.32
Endowment.....	11,168.38
<u>MPI Investments</u>	1,155,656.99

JP Morgan Chase - Savings - Rate .16%	
General.....	302,219.01

Working Cash Fund

MPI Investments.....	391,002.37
JP Morgan Chase - Checking - Rate .05%	
General.....	82,139.53
Hinsdale Bank & Trust - Checking.....	26,322.75
Petty Cash.....	200.00
Petty Cash/Circulation.....	404.00
Balances as of February 28, 2013.....	2,459,466.69

FUND BALANCES AS OF 02/28/2013

Corporate Fund.....	1,762,664.80
Building & Maintenance Fund.....	83,764.05
I.M.R.F. Fund.....	4,595.98
Liability Fund.....	13,899.17
Social Security Fund.....	3,131.53
Special Reserve Fund.....	22,069.24
Working Cash Fund.....	391,404.70
Bond Fund.....	78,476.99
Misc. Balance Sheet Accounts from all Funds.....	99,460.23
Grand Total All Funds.....	2,459,466.69

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**Indian Prairie Public Library District
Consolidated Revenue Report for February 2013**

Percent of Year: 66.67

	RECEIVED Feb 13	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	7,541.17	3,139,422.46	99.87%	3,143,629.00	4,206.54
41110 · Bond Property Taxes	1,215.41	249,061.15	51.26%	485,845.00	236,783.85
41150 · Non-current Property Taxes	0.00	343.06	21.44%	1,600.00	1,256.94
43100 · Interest-Tax Levy	0.00	29.11	0.00%	0.00	-29.11
TOTAL PROPERTY TAX & LEVY INTEREST	8,756.58	3,388,855.78	93.33%	3,631,074.00	242,218.22
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	0.00	0.00%	42,000.00	42,000.00
42300 · LIMRICC	0.00	7,166.50	0.00%	0.00	-7,166.50
TOTAL INTERGOVERNMENTAL	0.00	7,166.50	17.06%	42,000.00	34,833.50
INTEREST					
43200 · Interest -Checking	2.96	52.58	1.75%	3,000.00	2,947.42
43500 · Interest - Investment	62.73	1,213.49	0.00%	0.00	-1,213.49
TOTAL INTEREST	65.69	1,266.07	42.20%	3,000.00	1,733.93
DESK MONIES					
45100 · Copier	361.45	3,008.28	60.17%	5,000.00	1,991.72
45120 · Computer Copies	934.89	7,084.64	70.85%	10,000.00	2,915.36
45200 · Fines/Fees	5,485.73	37,417.69	64.51%	58,000.00	20,582.31
45250 · Gifts/Donations	200.00	1,761.00	88.05%	2,000.00	239.00
45300 · Lost Materials	715.20	7,193.90	59.95%	12,000.00	4,806.10
45350 · Non-Resident Fees	5,945.00	56,991.30	67.05%	85,000.00	28,008.70
45400 · DVD Fines	974.58	6,417.06	71.30%	9,000.00	2,582.94
45450 · Book Rental	151.00	1,494.30	59.77%	2,500.00	1,005.70
45550 · Meeting Room Rental	0.00	225.00	0.00%	0.00	-225.00
45600 · ILL Fees	55.00	354.30	0.00%	0.00	-354.30
TOTAL DESK MONIES	14,822.85	121,947.47	66.46%	183,500.00	61,552.53
OTHER INCOME					
46700 · Miscellaneous	169.45	2,454.22	245.42%	1,000.00	-1,454.22
46750 · Collection Agency Fee	31.00	231.00	0.00%	0.00	-231.00
TOTAL OTHER INCOME	200.45	2,685.22	268.52%	1,000.00	-1,685.22
GRAND TOTAL	23,845.57	3,521,921.04	91.23%	3,860,574.00	338,652.96

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**Indian Prairie Public Library District
Consolidated Expenditures Report for February 2013**

Percent of Year: 66.67

	Feb 13	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	REMAINING APPROPRIATION
PERSONNEL							
61100 · Salaries	142,915.21	1,218,766.97	63.59%	1,916,545.00	697,778.03	1,970,000.00	751,233.03
61310 · Benefits - Medical / Life Ins.	9,058.15	63,562.98	58.86%	108,000.00	44,437.02	125,000.00	61,437.02
61320 · Employee Assistance Program	0.00	2,500.00	100.00%	2,500.00	0.00	3,000.00	500.00
61330 · Benefits - IMRF	0.00	102,782.64	58.36%	176,129.00	73,346.36	195,000.00	92,217.36
61340 · Benefits - FICA	10,818.62	92,242.44	62.92%	146,615.00	54,372.56	155,000.00	62,757.56
61400 · Staff Development	2,074.11	11,020.91	66.39%	16,600.00	5,579.09	23,000.00	11,979.09
61500 · Recruitment	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
61600 · Board Development	125.00	591.40	59.14%	1,000.00	408.60	1,500.00	908.60
61710 · Workers Compensation	0.00	10,564.00	114.83%	9,200.00	-1,364.00	12,000.00	1,436.00
61720 · Unemployment Insurance	547.33	3,814.84	125.49%	3,040.00	-774.84	5,000.00	1,185.16
TOTAL PERSONNEL	165,538.42	1,505,846.18	63.28%	2,379,629.00	873,782.82	2,489,500.00	983,653.82
MATERIALS							
62100 · Books	23,600.08	137,739.47	55.28%	249,175.00	111,435.53	255,000.00	117,260.53
62200 · Periodicals	3,361.31	27,652.18	76.49%	36,150.00	8,497.82	42,000.00	14,347.82
62300 · Audio	6,199.75	35,242.11	74.27%	47,450.00	12,207.89	52,000.00	16,757.89
62400 · Video	4,903.93	32,376.17	59.19%	54,700.00	22,323.83	60,000.00	27,623.83
62500 · Multi-Media	202.25	703.05	26.53%	2,650.00	1,946.95	3,700.00	2,996.95
62600 · Electronic Reference Resources	135.16	56,185.75	79.71%	70,488.00	14,302.25	75,000.00	18,814.25
62800 · Processing Supplies	3,292.87	18,654.38	81.11%	23,000.00	4,345.62	25,000.00	6,345.62
TOTAL MATERIALS	41,695.35	308,553.11	63.80%	483,613.00	175,059.89	512,700.00	204,146.89
BUILDING							
63100 · Building & Maintenance Fund	0.00	0.00	0.00%	0.00	0.00	150,000.00	150,000.00
63200 · Cleaning Service	5,246.20	46,743.15	84.99%	55,000.00	8,256.85	65,000.00	18,256.85
63300 · Utilities	6,516.85	50,371.78	48.67%	103,500.00	53,128.22	16,000.00	-34,371.78
63400 · Maintenance Supplies	1,757.05	10,968.25	75.64%	14,500.00	3,531.75	20,000.00	9,031.75
63500 · Security System Monitoring	249.00	1,199.00	119.90%	1,000.00	-199.00	1,800.00	601.00
63600 · Property Maintenance	408.72	11,225.72	53.46%	21,000.00	9,774.28	35,000.00	23,774.28
63700 · Building Improvements	2,305.00	21,819.77	0.00%	0.00	-21,819.77	0.00	-21,819.77
63800 · Building Maintenance/Repairs	4,436.00	21,975.95	54.94%	40,000.00	18,024.05	60,000.00	38,024.05
TOTAL BUILDING	20,918.82	164,303.62	69.92%	235,000.00	70,696.38	347,800.00	183,496.38
OPERATIONS							
64200 · Supplies - Office	1,154.03	7,418.19	59.82%	12,400.00	4,981.81	16,000.00	8,581.81
64300 · Photocopy Supplies	290.84	1,848.68	36.97%	5,000.00	3,151.32	6,000.00	4,151.32
64400 · Patron Card Supplies	0.00	170.84	17.08%	1,000.00	829.16	2,000.00	1,829.16
64500 · Postage	124.00	3,227.18	40.34%	8,000.00	4,772.82	15,000.00	11,772.82
64600 · Non-Payment Reimbursement	0.00	519.93	14.86%	3,500.00	2,980.07	6,000.00	5,480.07
64700 · Travel	42.08	355.59	54.71%	650.00	294.41	1,000.00	644.41
64800 · Organizational Memberships	235.00	760.00	58.46%	1,300.00	540.00	2,000.00	1,240.00
64900 · Bank Fees	182.80	1,737.30	82.73%	2,100.00	362.70	3,000.00	1,262.70
TOTAL OPERATION	2,028.75	16,037.71	47.24%	33,950.00	17,912.29	51,000.00	34,962.29
AUTOMATION							
65100 · Supplies (paper, ink cartridge)	597.01	5,116.11	56.85%	9,000.00	3,883.89	12,000.00	6,883.89
65200 · Automation-Prof Services	0.00	6,000.00	60.00%	10,000.00	4,000.00	12,000.00	6,000.00
65300 · Purchase of Equipment	2,462.97	4,366.70	32.11%	13,600.00	9,233.30	20,000.00	15,633.30
65400 · Automation Equip Mnt/Repair	105.60	615.01	41.00%	1,500.00	884.99	4,000.00	3,384.99
65500 · Software	199.95	13,726.01	68.98%	19,900.00	6,173.99	23,000.00	9,273.99
65600 · SWAN	0.00	46,571.52	75.73%	61,495.00	14,923.48	64,000.00	17,428.48
65700 · Telecommunications	433.95	3,562.39	44.53%	8,000.00	4,437.61	12,000.00	8,437.61
TOTAL AUTOMATION	3,799.48	79,957.74	64.75%	123,495.00	43,537.26	147,000.00	67,042.26
CONTRACTUAL SERVICES							

Indian Prairie Public Library District
Consolidated Expenditures Report for February 2013

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Percent of Year: 66.67

	Feb 13	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	REMAINING APPROPRIATION
66100 · General Professional Services	204.49	19,497.90	109.54%	17,800.00	-1,697.90	30,500.00	11,002.10
66200 · Credit Bureau	143.20	680.20	45.35%	1,500.00	819.80	1,500.00	819.80
66300 · Equipment-Maintenance Repair	1,002.75	3,900.58	48.76%	8,000.00	4,099.42	11,200.00	7,299.42
66900 · Fees - Bond Registrar	0.00	240.00	0.00%	500.00	260.00	0.00	-240.00
TOTAL CONTRACTUAL SERVICES	1,350.44	24,318.68	87.48%	27,800.00	3,481.32	43,200.00	18,881.32
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	8,847.00	60.60%	14,600.00	5,753.00	14,600.00	5,753.00
67200 · Bonding	0.00	1,930.00	96.50%	2,000.00	70.00	3,000.00	1,070.00
67300 · Officers & Directors Liability	0.00	1,000.00	100.00%	1,000.00	0.00	2,000.00	1,000.00
67400 · Umbrella Liability	0.00	3,283.00	60.80%	5,400.00	2,117.00	5,400.00	2,117.00
TOTAL INSURANCE	0.00	15,060.00	65.48%	23,000.00	7,940.00	25,000.00	9,940.00
MARKETING							
68110 · Marketing Newsletter	1,777.61	12,838.33	56.59%	22,685.00	9,846.67	24,000.00	11,161.67
68210 · Marketing Advertising	0.00	285.00	7.92%	3,600.00	3,315.00	5,000.00	4,715.00
68310 · Marketing Supplies	208.25	626.70	28.49%	2,200.00	1,573.30	4,000.00	3,373.30
68410 · Marketing-Information Printing	320.73	2,336.06	46.72%	5,000.00	2,663.94	7,500.00	5,163.94
68500 · Legal Notices	0.00	988.80	49.44%	2,000.00	1,011.20	2,000.00	1,011.20
68600 · Special Events	866.78	10,557.31	41.89%	25,200.00	14,642.69	30,000.00	19,442.69
TOTAL PUBLIC INFORMATION	3,173.37	27,632.20	45.53%	60,685.00	33,052.80	72,500.00	44,867.80
CAPITAL OUTLAY & CONTINGENCY							
69100 · Special Reserve Fund	0.00	0.00	0.00%	0.00	0.00	100,000.00	100,000.00
69200 · Bond Interest and Principal	0.00	472,922.50	96.98%	487,655.00	14,732.50	480,000.00	7,077.50
69800 · Operating Transfer Out	0.00	0.00	0.00%	0.00	0.00	0.00	0.00
69900 · Contingency	667.92	10,761.51	121.67%	8,845.00	-1,916.51	100,000.00	89,238.49
TOTAL CAPITAL OUTLAY & CONTINGENCY	667.92	483,684.01	97.42%	496,500.00	12,815.99	680,000.00	196,315.99
GRAND TOTAL	239,172.55	2,625,393.25	67.95%	3,863,672.00	1,238,278.75	4,368,700.00	1,743,306.75

ACTION ON BILLS February 2013

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
General Checking		
Bills for Approval	43808 thru 43949	\$ 88,098.53
Salaries for February	35262 thru 35293	\$ 8,207.03
	&	
Direct Deposits	14971 thru 15193	\$ 95,018.08
	TOTAL	\$ 191,323.64
Additional Bills (Distributed at Board Meeting)	----- thru -----	
	MONTH'S TOTAL	\$ 191,323.64

Indian Prairie Public Library District Check Register

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February 1, 2013 through February 28, 2013

Type	Date	Num	Name	Amount
10121 - Checking - JP Morgan Chase				
Bill Pmt Check	02/07/2013	43808	AudioGo	200.00
Bill Pmt Check	02/07/2013	43809	Baker & Taylor	2,537.50
Bill Pmt Check	02/07/2013	43810	Baker & Taylor (video)	419.80
Bill Pmt Check	02/07/2013	43811	Bannerville USA, Inc.	68.00
Bill Pmt Check	02/07/2013	43812	Cabreana Audio Group	659.73
Bill Pmt Check	02/07/2013	43813	CM Financial Corporation	99.00
Bill Pmt Check	02/07/2013	43814	Cosmopolitan Building Services	4,775.00
Bill Pmt Check	02/07/2013	43815	DAC	118.50
Bill Pmt Check	02/07/2013	43816	DEMCO	174.89
Bill Pmt Check	02/07/2013	43817	Dzierzbicki, Monica	35.17
Bill Pmt Check	02/07/2013	43818	Edmonds Incorporated	619.75
Bill Pmt Check	02/07/2013	43819	Fox Valley Fire & Security	1,238.00
Bill Pmt Check	02/07/2013	43820	Garvey's Office Products	138.76
Bill Pmt Check	02/07/2013	43821	Grainger	328.84
Bill Pmt Check	02/07/2013	43822	Graphic Promotions, Inc.	235.00
Bill Pmt Check	02/07/2013	43823	LACONi	15.00
Bill Pmt Check	02/07/2013	43824	LACONIRASS	15.00
Bill Pmt Check	02/07/2013	43825	Midwest Tape	384.04
Bill Pmt Check	02/07/2013	43826	New Readers Press	43.00
Bill Pmt Check	02/07/2013	43827	OverDrive	93.43
Bill Pmt Check	02/07/2013	43828	Phillip's Interior Plants	215.00
Bill Pmt Check	02/07/2013	43829	Quill	28.79
Bill Pmt Check	02/07/2013	43830	Recorded Books, LLC	33.00
Bill Pmt Check	02/07/2013	43831	Rogers Vending	144.40
Bill Pmt Check	02/07/2013	43832	ScotPress Printing	263.74
Bill Pmt Check	02/07/2013	43833	Stephens Plumbing & Heating, Inc.	211.00
Bill Pmt Check	02/07/2013	43834	SunTimes Media	91.00
Bill Pmt Check	02/07/2013	43835	The Great Courses	539.55
Bill Pmt Check	02/07/2013	43836	Unique Books, Inc.	48.20
Bill Pmt Check	02/07/2013	43837	Wlosinski, Maria	11.30
Liability Check	02/14/2013	43838	Adler & Associates	35.22
Liability Check	02/14/2013	43839	Nationwide Retirement	610.00
Liability Check	02/14/2013	43840	Vantagepoint	975.00
Bill Pmt Check	02/14/2013	43841	Accountemps	204.49
Bill Pmt Check	02/14/2013	43842	Affordable Library Products	677.24
Bill Pmt Check	02/14/2013	43843	Art Excursions, Inc.	275.00
Bill Pmt Check	02/14/2013	43844	AudioGo	80.00
Bill Pmt Check	02/14/2013	43845	Baker & Taylor	2,589.30
Bill Pmt Check	02/14/2013	43846	Baker & Taylor (video)	688.36
Bill Pmt Check	02/14/2013	43847	Bukovac, Jamie	187.50
Bill Pmt Check	02/14/2013	43848	Center Point Large Print	212.70
Bill Pmt Check	02/14/2013	43849	Darien Park District	408.72
Bill Pmt Check	02/14/2013	43850	DEMCO	392.19
Bill Pmt Check	02/14/2013	43851	Displays2go	516.67
Bill Pmt Check	02/14/2013	43852	Garvey's Office Products	93.05
Bill Pmt Check	02/14/2013	43853	Grainger	210.46

Indian Prairie Public Library District Check Register

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February 1, 2013 through February 28, 2013

Type	Date	Num	Name	Amount
Bill Pmt Check	02/14/2013	43854	Grand Avenue Capital	150.00
Bill Pmt Check	02/14/2013	43855	Illinois Library Association	235.00
Bill Pmt Check	02/14/2013	43856	Indian Prairie Library Foundation	250.00
Bill Pmt Check	02/14/2013	43857	Ingram Library Services	8.38
Bill Pmt Check	02/14/2013	43858	Interact Business Products, LLC	2,305.00
Bill Pmt Check	02/14/2013	43859	JavaSmart USA LLC	106.82
Bill Pmt Check	02/14/2013	43860	Krekelberg, Mary L	57.50
Bill Pmt Check	02/14/2013	43861	Library Journals, LLC	295.00
Bill Pmt Check	02/14/2013	43862	Midwest Tape	176.55
Bill Pmt Check	02/14/2013	43863	OverDrive	235.57
Bill Pmt Check	02/14/2013	43864	Paraclete Press, Inc.	93.41
Bill Pmt Check	02/14/2013	43865	Quill	156.08
Bill Pmt Check	02/14/2013	43866	Random House	63.75
Bill Pmt Check	02/14/2013	43867	Recorded Books, LLC	3,251.84
Bill Pmt Check	02/14/2013	43868	Roy, Nancy	18.32
Bill Pmt Check	02/14/2013	43869	Rubberdisc	256.50
Bill Pmt Check	02/14/2013	43870	Scholastic Library Publishing	304.20
Bill Pmt Check	02/14/2013	43871	Showcases	114.62
Bill Pmt Check	02/14/2013	43872	Speciality Mat Service	256.20
Bill Pmt Check	02/14/2013	43873	Unique Management	143.20
Bill Pmt Check	02/14/2013	43874	United States Postal Service	1,777.61
Bill Pmt Check	02/14/2013	43875	VISOgraphic	14.50
Bill Pmt Check	02/14/2013	43876	Wordinger, Debra	50.04
Bill Pmt Check	02/21/2013	43877	Advantage Microfilm Services	542.75
Bill Pmt Check	02/21/2013	43878	AudioGo	124.91
Bill Pmt Check	02/21/2013	43879	Baker & Taylor	2,876.22
Bill Pmt Check	02/21/2013	43880	Baker & Taylor (video)	765.82
Bill Pmt Check	02/21/2013	43881	Bank of America	8,617.13
Bill Pmt Check	02/21/2013	43882	BCBS	7,349.43
Bill Pmt Check	02/21/2013	43883	BookPage	480.00
Bill Pmt Check	02/21/2013	43884	Bottom Line Personal	39.00
Bill Pmt Check	02/21/2013	43885	Cabreana Audio Group	93.46
Bill Pmt Check	02/21/2013	43886	Case Lots Inc.	19.90
Bill Pmt Check	02/21/2013	43887	Center Point Large Print	21.57
Bill Pmt Check	02/21/2013	43888	Constellation	3,717.50
Bill Pmt Check	02/21/2013	43889	DAC	118.50
Bill Pmt Check	02/21/2013	43890	DEMCO	306.92
Bill Pmt Check	02/21/2013	43891	Disney Educational Productions	10.77
Bill Pmt Check	02/21/2013	43892	Fire & Security Systems	249.00
Bill Pmt Check	02/21/2013	43893	Gale	568.44
Bill Pmt Check	02/21/2013	43894	Garvey's Office Products	52.47
Bill Pmt Check	02/21/2013	43895	Gaylord Bros., Inc.	105.96
Bill Pmt Check	02/21/2013	43896	Groot Industries, Inc.	216.58
Bill Pmt Check	02/21/2013	43897	Guest, Laurie	337.50
Bill Pmt Check	02/21/2013	43898	Indian Prairie Library Foundation	50.00
Bill Pmt Check	02/21/2013	43899	Innovation Experts	160.00
Bill Pmt Check	02/21/2013	43900	Kroeschell Service	1,675.00

Indian Prairie Public Library District Check Register

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February 1, 2013 through February 28, 2013

Type	Date	Num	Name	Amount
Bill Pmt Check	02/21/2013	43901	LACONI	30.00
Bill Pmt Check	02/21/2013	43902	LACONiCSS	15.00
Bill Pmt Check	02/21/2013	43903	Lincoln National Life	87.21
Bill Pmt Check	02/21/2013	43904	Midwest Tape	271.70
Bill Pmt Check	02/21/2013	43905	OverDrive	1,039.04
Bill Pmt Check	02/21/2013	43906	Palmisano, Stacy.	19.26
Bill Pmt Check	02/21/2013	43907	Quill	279.56
Bill Pmt Check	02/21/2013	43908	Random House	30.00
Bill Pmt Check	02/21/2013	43909	Recorded Books, LLC	1,209.27
Bill Pmt Check	02/21/2013	43910	Runco	234.39
Bill Pmt Check	02/21/2013	43911	The Book Farm	4,832.84
Bill Pmt Check	02/21/2013	43912	Web Commerce Partners, Inc.	50.60
Bill Pmt Check	02/21/2013	43913	WeldAll	432.00
Bill Pmt Check	02/21/2013	43914	Wolper Information Services	71.94
Liability Check	02/28/2013	43915	Adler & Associates	35.22
Liability Check	02/28/2013	43916	Nationwide Retirement	610.00
Liability Check	02/28/2013	43917	Vantagepoint	975.00
Bill Pmt Check	02/28/2013	43918	Affordable Library Products	749.83
Bill Pmt Check	02/28/2013	43919	Apple Books	128.91
Bill Pmt Check	02/28/2013	43920	AudioGo	320.00
Bill Pmt Check	02/28/2013	43921	Baker & Taylor	6,668.26
Bill Pmt Check	02/28/2013	43922	Baker & Taylor (video)	1,226.46
Bill Pmt Check	02/28/2013	43923	Birmingham, Laura	101.31
Bill Pmt Check	02/28/2013	43924	Cabreana Audio Group	51.13
Bill Pmt Check	02/28/2013	43925	Call One	984.73
Bill Pmt Check	02/28/2013	43926	Classic Hardware and Door LLC	66.25
Bill Pmt Check	02/28/2013	43927	Comcast	136.90
Bill Pmt Check	02/28/2013	43928	DEMCO	104.85
Bill Pmt Check	02/28/2013	43929	Diverse Media, Inc.	47.71
Bill Pmt Check	02/28/2013	43930	Gale	166.33
Bill Pmt Check	02/28/2013	43931	Grey House Publishing, Inc.	884.10
Bill Pmt Check	02/28/2013	43932	Guardian	444.03
Bill Pmt Check	02/28/2013	43933	Image Art Studio	220.00
Bill Pmt Check	02/28/2013	43934	Ingram Library Services	9.58
Bill Pmt Check	02/28/2013	43935	Law Bulletin Publishing Company	67.00
Bill Pmt Check	02/28/2013	43936	Midwest Tape	457.89
Bill Pmt Check	02/28/2013	43937	OverDrive	317.38
Bill Pmt Check	02/28/2013	43938	Palmisano, Stacy.	14.61
Bill Pmt Check	02/28/2013	43939	Paraclete Press, Inc.	63.85
Bill Pmt Check	02/28/2013	43940	Peterson, Michael	200.00
Bill Pmt Check	02/28/2013	43941	Phoenix System & Service, Inc.	460.00
Bill Pmt Check	02/28/2013	43942	Quill	273.39
Bill Pmt Check	02/28/2013	43943	Random House	544.75
Bill Pmt Check	02/28/2013	43944	Recorded Books, LLC	896.47
Bill Pmt Check	02/28/2013	43945	Rogers Vending	117.65
Bill Pmt Check	02/28/2013	43946	Team One Repair, Inc.	1,206.83
Bill Pmt Check	02/28/2013	43947	The Book Farm	63.23

Indian Prairie Public Library District

Check Register

February 1, 2013 through February 28, 2013

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Bill Pmt Check	02/28/2013	43948	VSP Vision	74.28
Bill Pmt Check	02/28/2013	43949	West Payment Center	48.58
Total 10121 - Checking - JP Morgan Chase				<u>88,098.53</u>
TOTAL				<u><u>88,098.53</u></u>

Bills for approval – Electronic Payments & Automatic Withdrawals

February 2013

Vendor	Purpose	Date Paid	Amount Paid
EFTPS-Federal	Payroll taxes	02/01/2013	17,993.78
EFTPS-State	Payroll taxes	02/01/2013	3,199.35
EFTPS-Federal	Payroll taxes	02/15/2013	17,470.14
EFTPS-State	Payroll taxes	02/15/2013	3,093.93
AT&T	Telecommunications	02/12/2013	297.05
Nicor	Gas	02/18/2013	1,499.04
DAC	Deposit to HRA	01/24/2013	2,500.00
US Bank	Credit Card Fee	01/03/2013	162.80
Hinsdale Bank	Fee-Direct Deposit	02/04/2013	20.00

**Director's Report
March 2013**

Agenda

Adult Services Librarian Joe Popowitch will present information about the new community information blog the he has developed and the work he does with community service volunteers.

The trustees will set the process for appointment of trustees to the board.

Also on the agenda under New Business is a discussion of advocacy. In my previous report I had stated that one of my goals for the trustees is to have them assist with raising awareness about the library and promoting its value within the community and with legislators. I put this activity under the term "advocacy" using the broader definition of "active verbal support for a cause" rather than the narrowly scoped concept that it relates only to communicating with legislators.

I'd like to have a discussion with the current board as to what the trustees think about this idea, your ideas for doing this and what recommendations would you make to the new board for implementing some type of advocacy program. To consider:

- What does advocacy mean to you?
- Do you feel trustees can advocate in the community?
- What about fundraising?
- Contacting legislators?
- Should more be done with the mayors and city/village boards?
- What role can trustees play in word of mouth marketing within the community?
- Should the idea of community advocacy be part of the trustee "job description?"

I plan on taking a course from the Public Library Association called "Turning the Page" which is a free library advocacy training course. <http://www.ala.org/pla/education/turningthepage>
I plan to share what I learn with the trustees over the course of several meetings starting this summer. Any trustee, of course, is welcome to take the course as well.

Praxair Grant

I wrote a grant for Praxair that would support science, technology, engineering and math (STEM) education for young children and media literacy for middle school kids and teens. Crystal is refining the grant and will be sending it to Praxair but I've included a draft of the grant to my report so you can see what it consists of.

SWAN

Elmhurst Library has announced that they will be pulling out of SWAN effective August 2013. This is an initiative of the new director who came from a "stand alone" library and feels they can provide better service to their patrons if they are not part of a consortium. SWAN has made the decision that this will not impact library member fees for fiscal years 2012-2013 and 2013 -2014. Reserve monies will be used to offset the money that Elmhurst would have provided. However, as we look at a new software system we will be focusing on a system that allows SWAN to easily add members. In fact we've been approached by two libraries who would like to join SWAN but we feel we cannot add new members until the software conversion is complete. However, we are still studying the various software systems and most likely won't make a final decision until September and then will have to complete a migration.

RAILS

RAILS is calling for nominations to the RAILS Board. RAILS has received funds totaling 26.5% of their expected FY13 financial support from the state.

Staff

For the search for a Youth Services Department Head Laura and I conducted six interviews. Three candidates were brought back to have interviews with the department heads and the youth services desk staff in separate sessions which Laura and I sat in on. Each of those groups is providing feedback to me and Laura and I hope to have made an offer to a candidate by the time of the board meeting.

Suzy Rodela has been hired as the Technical Services Supervisor March 18 at a salary of \$14.16/hour. Computer Services Assistant Gail Graziani is resigning as of March 22. She will continue on as a substitute for both the adult and youth departments.

Meetings and Workshops

I met with the Youth Services Department for their monthly department meeting where they planned the summer reading club programs.

This week I attended, with Laura, an all-day HR and management conference put on by the Management Association. The sessions included updates on employment law, the new Patient Protection Act and what it means for individuals and employers, working with millenials, helping your managers to manage, and engaging your staff. I'll share more information in my next board report.

Jamie Bukovac, Director

As President of the Indian Prairie Public Library District Foundation Board, I would like to apply for an *Employee Volunteer Grant* from the Praxair Foundation. The foundation was established to develop sources of financial support to enhance the services provided by the Indian Prairie Library to its community. The library serves 42,000 people in the towns of Darien, Willowbrook and Burr Ridge, Illinois, which is the same District in which Praxair's Burr Ridge office resides. This District includes 6,419 youth based on the 2010 census. The library serves 20 schools within its district.

The grant would support Science, Technology, Engineering and Math (STEM) Education and Media Literacy. Kids love to learn by doing. With this grant, Indian Prairie Public Library Foundation would assist the library in providing numerous opportunities for youth from toddlers to teens to tinker, create, build, collaborate and learn. This grant would support and expand on what students are learning in school by fostering exploration and providing informal and formal learning opportunities. It would enable the library to offer new activities and technologies to our youth that promote critical thinking, creativity, and skill-building. The grant would also promote the social life of learning by connecting youth with similar interests and providing opportunities for collaborative projects and peer to peer training.

Activities using the equipment and software would include self-directed creation and invention, classes that teach skills while engaging youth as they use these products, collaborative activities, and contests.

Science, Technology, Engineering and Math (STEM) Education

To help children gain an early appreciation and interest in these subjects the foundation would provide LEGO products that build relevant skills as the children play. LEGO Education manufactures curriculum-based products that demonstrate STEM concepts and real-world applications through hands-on experiences.

- DUPLO Tubes Experiment Set for children 18 months+ helps children learn how things work while seeing gravity in action. The set includes tube elements that enable children to explore dimensions, shapes, input, and output while experimenting with cause and effect.
- DUPLO Creative Builder Set for children ages 2 -5 enables exploration of shape, space, position, and numeracy. Children develop an understanding of 2-D and 3-D shapes. The set's two-sided inspirational and changeable background cards encourage collaboration and storytelling and help young children develop a better understanding of community roles and the world around them.
- DUPLO Tech Machines Set for children ages 3+ enables students to take their first steps into science and technology. Children enhance their problem-solving skills while improving communication skills. They learn about machines, the tools used to work on machines, and their functions. An activity pack is included that features story starters, problem-solving tasks, and full-color inspiration cards.
- The LEGO® Education WeDo Construction Set and software is an easy-to-use set that introduces young people to robotics. Geared to ages 7+, youth will be able to build LEGO models featuring working motors and sensors, program their models, and explore a series of cross-curricular,

theme-based activities while developing their skills in science, technology, engineering, and mathematics as well as language, literacy, and social studies. The Construction Set comes with printed building instructions for 12 models and contains more than 150 elements.

- The LEGO® Education WeDo Resource Set for youth age 7+ is designed to serve as a parts supplement for the WeDo Construction Set and includes 325 different elements that combine with the Construction Set to build four new, larger models – a tower crane, an intelligent house, a Ferris wheel, and a car. The set takes STEM concept learning with WeDo to the next level, extending the possibilities for creative problem-solving challenges, literacy lessons, and math connections for elementary students.

Media Literacy

Libraries have always supported the growth of literacy in their communities. Today's new literacy is related to media. Media literacy is the ability to access, analyze, evaluate, and communicate information across a range of platforms, tools, and media. Media literacy empowers people to be both critical thinkers and creative producers of multimedia content.

Libraries are also increasingly becoming places for creation, not just consumption. The library of the 21st century acts as a source of innovation and constant discovery. These technologies provide the tools not only for learning but for creation as well.

To support this need in our community the foundation would create a mobile media lab with the grant and offer a range of hardware and software tools for video, audio and graphic design. In addition, the grant would provide classes for patrons to learn these tools. As a partner, the library would also provide learning support and act as archivist for the media content created.

The project would be geared toward middle school and high school aged youth, with the purpose being to engage students in furthering their digital and media literacy skills. Users will learn about and creatively express themselves through digital videos, music, photography, websites, graphic design, podcasts, presentations and other forms of digital media.

The mobile media lab would consist of 6 iPad's, 6 Macbook Pro laptops and one iMac desktop. Other equipment, such as a camera, microphone, and greenscreen, would assist the students in creating their projects. The grant would provide the needed equipment while the library would provide the software that would enable youth to record, edit and mix songs, sounds and beats, film and edit video, do stop motion animation, create comics, take and edit photos, and create blogs and podcasts.

The variety of Apple equipment provides much flexibility in the ways that content can be created. For example, the iPad's portability lends itself to being used as a portable camera and recording device. An iPad can be taken out into the community to use for photography, videography, and recordings. The iPad's will also work well for on-the-fly demonstrations in the library and outreach to community organizations.

While learning and creation can be done on the iPads, the MacBooks are more powerful, have larger files and much better editing capabilities. A project could be transferred from the iPad to a MacBook for final editing, or the project could be fully developed on the MacBook. In addition, the MacBooks would be used in training classes. The iMac would be used in the same way as the MacBooks but would also be used by an instructor in the training classes.

All equipment would be available for individual and group use and would be used in numerous ways:

- Classes to teach how to use the equipment and software and create various projects.
- Training certification for teens to become “tech tutors” to train and mentor younger children.
- Opportunities for individuals to experiment and create.
- Opportunities for groups to work together on projects.
- Support of school projects.
- Support the library’s annual Write-On Festival (which provides classes and contests to encourage teens in their writing skills for fiction, songs and poetry) by providing opportunities for participants to record themselves
- Support other types of creative programming such as a slam poetry team and “battle of the bands”

As the project develops, training and the equipment and software could be available to adults as well or at least serve as a model for development of these services to adults. Other libraries providing these services report that students are creating videos they upload to YouTube, business people are creating promotional flyers, websites and videos, musicians of all ages are recording songs, older people are editing photos and digitizing them.

The Indian Prairie Library Foundation supports the library’s strategic priorities of fostering life-long learning, encouraging community projects, interaction, and sharing of interests, and providing opportunities and assisting residents in using new technology. This grant would greatly assist the library in furthering these priorities.

Attached are details of the costs for the grant. Monies are included for the Apple Joint Venture program which will provide equipment training for staff as well as dedicated support.

Thank you for your consideration of Indian Prairie Public Library Foundation for an *Employer Volunteer Grant*.

Kind regards,

Crystal Megaridis
Manager, Library Services

Assistant Director's Report

March 2013

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Building and Grounds:

Our original Netbox system for the employee entry access cards failed and had to be replaced. The new model is installed and running. Stacy Palmisano and Nancy Roy have been trained on how to enter employee information which will free up the time I spent managing this database.

Foundation:

We had a very successful "Irish Day" on Sunday, March 3rd. Several dancers from the Trinity School of Irish Dance performed. The dancers were followed by a short lecture and performance by Timothy Robieson and his son Josh. It was a wonderful day and the event was standing room only.

The next Chan concert is Sunday, April 7th featuring an opera performance.

Friends of the Library:

The Friends meet on Tuesday, March 19th at 7:00pm

Staff Institute:

I have been planning the April 26th staff meeting. We will start the day with a team building to get people relaxed and comfortable. ComPsych, the provider of our EAP, will be coming out to go over the many benefits of our plan and answer any questions staff may have. Jamie wants the staff to get a picture of what is happening in the library world, so I have invited Monica Harris, Customer Service Manager at the Oak Park Library to join us to talk about the variety of programming at Oak Park, including their "Idea Box". Other details are still in the works! I will keep you informed.

HR Conference:

Jamie and I went to an "HR Conference" presented by the Management Association of Illinois on Tuesday, March 12. There were several informative workshops and I learned some great things I will implement in my job. The keynote speaker, Brad Karsh, discussed managing Millennials and I got some great tips for supervising a few of my staff as well as working with some of the other Millennials at Indian Prairie. Jamie and I both thought this would be a great workshop for all of our staff to hear because understanding each other is the key to better our work relationships. I will be looking into this topic for a future training session.

Another speaker, Tracy Butz, gave a great presentation on how to "Engage and Inspire Your Workforce" including practical engagement strategies, how to give candid feedback, establishing a positive, engaged culture, how to structure an individual development plan (for myself as well as my staff), and creative ways to motivate and recognize employees.

Lastly, speaker Neil Witmer gave a presentation on "Coaching Managers to Get It" talked a lot about coaching staff, influence, "develop-ability", and diagnosing performance. I really feel as though I left the day with a lot of new tools to help me manage and lead my staff a lot more effectively.

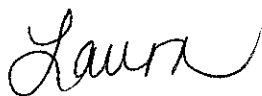
Marketing:

Cris' marketing report is attached.

Meetings & Desk Time:

2/21 Kids & Teens Desk (2 hours)
2/21 Interview (Tech Services Supervisor)
2/25 Interview (Head of YS)
2/27 Interview (Head of YS)
2/28 Kids & Teens Desk (2 hours)
2/28 Interview (Head of YS)
3/1 Interview (Head of YS)
3/1 Interview (Head of YS)
3/2 Chan Concert: Irish Day
3/8 Interview (Head of YS)
3/12 HR Conference
3/14 2nd Interviews (Head of YS)
3/16 Poetry Reading with Donna Vorreyer and Open Mic
3/19 Department Head Meeting
3/18 Friends Meeting
3/19 Adult Services Meeting (Review of Crisis Plan)
3/19 Ref Desk (2 hours)
3/19 Library Board Meeting

Submitted by:



Laura Birmingham

eNews

There were three eNewsletters sent out in February. The one marked "Alerts from IPPL" was opened by 38% of the recipients, more than our average rate of 21%. Our Zinio link received 347 clicks – our largest ever. Clicks on Big Read links were high – 86 on thebigread.org, 40 on You Tube video for Adriana Trigiani and 27 on Adriana Trigiani's website.

Newsletter

The spring newsletter was completed and mailed to our residents and nonresident cardholders. Copies were delivered to the village halls, apartment complexes and condominium complexes as well. Along with our incredibly full calendar of programs/events/classes, we presented information about e-books, e-magazines, local history stories project, local community events on the website, CardStar, and our new digitizing equipment, as well as a feature article on Debbie Wordinger who has been with IPPL (and Willowbrook PL) for over 30 years.

RAILS Marketing Group

I am presenting a section of *Fifty Shades of Marketing* at a March 15 LACONI meeting.

ILA Marketing Committee

I submitted a marketing program proposal to the ILA Conference Committee.

Marketing & Technology

Met with Theresa and Ann Stovall to discuss marketing and technology where we decided to do drop-in sessions for staff on Zinio and CardStar to increase the word-of-mouth marketing of both of these new services. We conducted four sessions for staff on Zinio and CardStar; more than 30 staff members attended. Ann and I demonstrated, passing our iPhones around the room so people could see how CardStar looks.

We passed around an iPad and Kindle to show how cool Zinio is and how vibrant and exciting it is to read a magazine on an e-reader. We emphasized that we didn't expect them to be experts on the technical aspects of either of these new services, but we wanted them to be excited and to spread the word! Word of mouth marketing – at its best.

Christine Cigler
Marketing Coordinator
March 14, 2013

Adult Services February 2013

The AARP tax aid started. So far 92 people have had help with their taxes. We filled up the first several weeks of appointments within a few days.

Of the programs we had in February, the most popular was Regretting Mr. Wright, a portrayal of one of Frank Lloyd Wright's mistresses. There were 80 in attendance.

Our Novel Idea book group has been averaging 15 participants. We have had that many in the past, but to sustain that as an average is impressive.

Shirley, Jennifer, and I have been looking at the position of Readers Advisor. We are looking at the job description and training for the position in order to move them into being able to handle more types of questions at the desk.

Proquest has an exclusive contract with the *Tribune* for the current online edition for libraries. We have not been happy with the product and the Genealogy group has also been disappointed with the historical *Tribune*. We are going to go back to the historical archive through Newsbank. And use other methods to access the *Tribune* online for current information. Hopefully in another year this exclusive contract will end and we can get everything through Newsbank.

Debbie Wordinger

TECHNICAL & COMPUTER SERVICES FEBRUARY 2013 REPORT

Strategic Plan Goals

- Provide access to e-magazines- Three staff awareness/training sessions were held in February on Zinio & Cardstar. I also attended the Computer Help Desk meeting to demo Zinio.
- Provide opportunities for hands-on learning, inventing, and sharing of skills and tools- I taught a Files & Folders class.
- Provide technology for patrons to create digital media – I have tested and created getting started guide for the new digitalization equipment. Starting March 4 this equipment was available to check or use in the library. This equipment give an opportunity for our members to digitalize their memories from slides, negative, pictures and VHS tape as well as digitalize audio from cassette tapes.
- Review/create procedure manuals in each department and set up cross training program in each department- Created opening procedures for CS to insure all critical technology is working prior to opening.
- Continue to evaluate new technologies in web applications/tools to enhance the web site- Diane Cleaver installed a slider plug-in that allows patrons to expand questions from our Community FAQ page by simply clicking on the arrow to the left of the question. This page was created by Joe and I added it to the “How do I drop down menu” and the Web site footer.
Frequently Asked Questions

▶ Where is the nearest post office?	
▼ Where is the nearest Driver's License facility?	Click to collapse
<ol style="list-style-type: none"> 1. Lombard: 630/629-8305, 837 S. Westmore B27, Lombard, IL 60148, Sun.-Mon. Closed, Tues.-Fri. 8 a.m.-5:30 p.m., Sat. 7:30 a.m.-12 p.m. 2. Naperville: 630/355-9815, 931 W. 75th St., Ste. 161, Naperville, IL 60565, Sun.-Mon. Closed, Tues.-Fri. 8 a.m.-5:30 p.m., Sat. 7:30 a.m.-12 p.m. 3. Bridgeview: 708/598-9265, 7358 W. 87th St., Bridgeview, IL 60455, Sun. Closed, Mon.-Fri. 8:30 a.m.-5 p.m., Sat. Closed. 	
▶ Who are my elected government officials?	
▶ Where is the nearest bookstore?	

Other Projects & Goals

- All adult catalogs computers were replaced with thin-client Ncomputer devices (\$160 per device). Thin client devices connect to the network to run their computer profile. Thin-client solutions are a new cost effective way to manage and replace computers that do basic functions rather . They also take up less desk space, use less energy and last longer than a desktop computer.

Ann M. Stovall, Head of Technical & Computer Services, March 12, 2013

Circulation Services
February 2013

In February we checked out or renewed 70,504 items. This is 2620 items (or 3.6%)less than last year. I attribute most of this to the fact that last year was leap year and there was an extra day in February. In addition, the weather last year was much warmer than this year.

Due to a new SWAN server being put in, we had planned downtime from 7:00pm Monday, February 25 until noon on Tuesday, February 25. Unfortunately, things did not go as planned. The system came up before noon on Tuesday, but experienced extreme slowness and then a hard crash around 2:00. We were down until about 5:00pm. We were up all day Wednesday, but experienced quite a bit of slowness. We were told that it had something to do with the signature pads. IT worked with SWAN and the speed seemed to improve. Thursday morning we were unable to log onto MilCirc at all. We went on the back up and stayed on it until about 5:00pm. Fortunately, staff was able to be flexible with their schedules and we were in good shape at closing on Thursday night. We had some extra staff come in on Friday morning to help with the backlog of check- ins. Things have gotten much better, but I understand a patch will be installed soon to help with any continued slowness.

You may notice on the Circulation Statistics Page that there is no number in the "Holds" box. We were notified that SWAN Staff have not been able to run this report since we migrated to the new services. They are working closely with Innovative to get this report back up and running.

In February patrons using a form of self-service (self- checks, downloadable items, renewing on line) accounted for 37,489 of our check outs or renewals or **53%** of our total circulation.

The popularity of the Nooks and Kindles we have available for check out continues to dwindle. Often we have several "on-shelf". It seems the popularity of the tablets may be taking over.

Sharing Expertise

This year Circ Advisory is working on a program that will allow Circulation Managers to go visit libraries that do things well or have something new and innovative to share. We have contacted 16 libraries to act as hosts – and yes, Indian Prairie was asked to be a host. We will have a kick off event on April 10 in Burr Ridge. After that, the host library will coordinate with the visiting libraries a mutually good time to meet. I am looking forward to this and learning more about how other libraries do it!

Debbie Sheehan
Head of Circulation Services

					Circ Stats							
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
Month	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	
July	70,720	71,704	69,760	68,182	69,450	70,056	79,189	84,907	84,936	86,301	87,216	
Aug.	61,544	62,107	66,710	66,665	67,898	64,625	72,584	80,592	77,314	84,118	80,915	
Sept.	49,619	59,179	55,769	55,283	53,975	55,798	62,798	69,066	71,475	70,089	67,864	
Oct.	61,084	59,726	61,117	55,646	58,620	63,670	66,511	75,131	42,400	71,702	74,123	
Nov.	55,829	59,438	60,497*	55,000	55,020	59,559	66,395	71,373	53,470	67,626	71,019	
Dec.	47,200	52,378	53,593	46,961	50,059	51,403	59,953	64,351	67,699	67,864	66,499	
Jan.	60,222	67,000	60,631	60,336	60,832	64,730	72,058	76,341	77,035	74,604	78,554	
Feb.	60,354	65,032	60,160	57,337	54,435	62,086	69,661	71,385	69,341	73,132	70,512	
Mar.	64,878	71,245	68,128	67,087	65,230	70,477	80,579	81,058	83,103	79,502		
Apr.	58,151	59,272	61,606	55,281	57,505	64,763	73,007	72,010	68,953	73,470		
May	60,420	57,551	58,429	54,656	54,410	62,724	68,994	67,337	72,416	69,927		
June	66,123	72,163	69,281	69,165	67,386	74,029	84,888	87,748	87,635	83,339		
Renewals through the webpack not included before April								1,284				
							Electronic Circulation	3,852				
Yearly												
Total	716,144	756,795	745,681	711,599	714,820	763,920	857,901	905,151	855,777	901,674	596,702	
Beginning 2009-2010 totals include electronic circulation												
*Missing data--used an average number to get a total												
Highest totals for months relative to previous years												
**Construction: 10/11/10 -11/11/10												

**Kids and Teens Department
February 2013**

Collections:

Sarah's "Blind Date with a Book" display was a big hit! Sarah wrapped some teen titles in brown paper and just wrote a few hints at the story on the wrapper. Teens then brought the book down to Circ to checkout. 34 of 35 books went out off the display.

The pages shifted the Picture books collection in order to accommodate "New" materials at the beginning. In addition, kit bags have been changed to "Readalongs" (books with a CD in the back). Goodbye bulky kit bags! Not only does this give more room to the collection, but it is also easier for patrons to handle and checkout.

Judy coordinated the voting for Blue Stems/Monarch/Caudill books with the area schools (Gower, Maercker, Burr Ridge Middle School) and reports them to the State Library accordingly. 2014 Abe's, Blue Stem, Monarch, and Caudill Nominees titles will be available for checkout starting March 15th.

Programs:

The Teens for Excellence (T4X) discussed *The Rock and the River* and *One Crazy Summer* for Black History Month. In addition, two former members of the Black Panther Party presented. 20 teens attended.

Staff:

Nicole Pierce will be returning as one of our Summer Interns. Sarah and Monica will be interviewing candidates for the second Summer Intern position in late March.

Jane is the new volunteer manager in the department. Jane has been busy working with the adult volunteers to help in storytimes, after school chess and other programs. By taking this over, Jane has freed up my time spent on coordinating this group. She is doing a great job.

Monica attended and presented at the LACONI-YSS "21st Century Services" workshop. Monica gave an overview of the YS Picture book, Teen and junior de-Dewey reclassification process. Other presenters talked about technology tools and marketing.

The Kids and Teens staff attended demonstrations of Card Star and Zinio.

Program Attendance:

Jane's spreadsheet for program attendance is attached.

Report prepared by Laura Birmingham

Youth Services Program Attendance 2013

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Day	Program	Youth	Family	Teen	School	Outreach
2-Feb	Mock PSAT			20		
7-Feb	Gaming Committee			4		
8-Feb	Sensational Science		68			
11-Feb	FAFSA workshop for parents & teens			5		
5-Feb	T4X Book Club - Burr Ridge Middle	14		10		24
18-Feb	All Ages Story Time Class		30			
18-Feb	Explore Time Class		21			
19-Feb	Babies Books and Songs Class		11			
19-Feb	On Our Own Story Time Class	14				
19-Feb	Terrific 2s Story Time Class		22			
19-Feb	Family Story Time Class		19			
20-Feb	On Our Own Story Time Class	13				
20-Feb	All Ages Story Time Class		27			
20-Feb	Babies Books and Songs Class		30			
20-Feb	K&T Desk Staff Mtg -(9 staff)					
20-Feb	Bilingual Storytime - Wednesday		32			
21-Feb	Babies Books and Songs Class		26			
21-Feb	Walkers Class		17			
21-Feb	Terrific 2s Story Time Class		16			
21-Feb	After School Chess	4				
22-Feb	RU Game - Mario Kart			10		
23-Feb	Teen Advisory Board	1		17		
25-Feb	All Ages Story Time Class		27			
25-Feb	Explore Time Class		36			
26-Feb	Babies Books and Songs Class		12			
26-Feb	On Our Own Story Time Class	13				
26-Feb	Terrific 2s Story Time Class		20			
26-Feb	Family Story Time Class		9			
27-Feb	On Our Own Story Time Class	15				
27-Feb	All Ages Story Time Class		23			
27-Feb	Babies Books and Songs Class		27			
27-Feb	After School Gaming			4		
27-Feb	Bilingual Storytime - Wednesday		17			
28-Feb	Babies Books and Songs Class		22			
28-Feb	Walkers Class		27			
28-Feb	Terrific 2s Story Time Class		16			
Feb	Read to Me Patch Club		5			
Feb	Reading Patch Club	5				
Feb	Creation Station	720				
	Total	799	560	70	0	24
		1359				

STATISTICS FOR	Feb. 2013	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	44,653	45,359	378,936	371,334	2%
Teen	3,271	3,367	29,388	30,621	-4%
Kids	20,661	23,001	173,953	185,280	-6%
TOTAL	68,585	71,727	582,277	587,235	-1%
Electronic Circulation	1,919	1,405	14,417	8,201	76%
GRAND TOTAL CIRC.	70,504	73,132	596,694	595,436	0%
% Reciprocal Borrowing	19%	16%	17%	15%	
Patron Visits	35,295	34,436	320,126	328,699	-3%
<u>Current Cards</u>					
Resident	188	209	23,334	23,585	-1%
Non-Resident	84	99	1,063	1,003	6%
TOTAL	272	308	24,397	24,588	-1%
<u>Patron Assistance</u>					
Adult - Reference	3,749	3,486	28,710	26,568	8%
Kids - Reference	1,630	2,660	8,996	19,033	-53%
TOTAL REFERENCE	5,379	6,146	37,706	45,601	-17%
Adult - Other	2,390	941	13,461	5,981	125%
Kids - Other	1,788	1,491	19,982	11,000	82%
TOTAL OTHER	4,178	2,432	33,443	16,981	97%
GRAND TOTAL ASST.	9,557	8,578	71,149	62,582	14%
<u>ILL/Reserves</u>					
Holds		10,569		81,800	
ILLs Sent	5,261	5,324	42,217	43,193	-2%
ILLs Checked Out	5,830	6,274	49,475	49,168	1%
ILLs Received	6,233	6,919	53,517	53,725	0%
Copy/Fax Sent	1	0	5	2	150%
Copy/Fax Received	2	3	43	47	-9%
<u>Programs - Adult</u>					
# Programs	6	6	45	39	15%
Attendance	184	128	1,726	983	76%
<u>Computer Classes</u>					
# Programs	7	10	49	31	58%
Attendance	72	111	522	379	38%
<u>Individual Technology Training</u>					
# of Patrons	146		525		
<u>Groups</u>					
# Programs	16	17	105	98	7%
Attendance	221	217	1,302	1,298	0%
<u>Others</u>					
#Programs	4	5	4	7	-43%
Attendance	92	70	92	117	-21%
<u>Programs - Teen</u>					
# Programs	7	6	84	62	35%
Attendance	70	82	1,441	1,075	34%
<u>Programs - Kids</u>					
# Programs	32	52	232	234	-1%
Attendance	1,359	2,522	12,653	13,690	-8%
GRAND TOTAL ATT.	2,144	3,130	18,261	17,542	4%

STATISTICS FOR	Feb. 2013	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
Computers -					
Patron Use					
Adult Computers	4,099	3,637	34,088	32,237	6%
Kids Computers	1,373	1,578	12,252	13,497	-9%
Teen Laptop	165	243	1,627	1,480	10%
Adult Laptop	131	116	1,507	966	56%
TOTAL PATRON USE	5,768	5,574	49,474	48,180	3%
Hours Used					
Adult Computers	2,839	2,664	23,525	22,901	3%
Kids Computers	955	888	7,824	7,984	-2%
Teen Laptop	202		1,904.50		
Adult Laptop	229		2,816		
TOTAL HOURS USED	4,225	3,552	36,069.50	30,885	17%
IPPL Web Site Visitors	19,064	21,316	158,694	188,364	-16%
IPPL Total Page Views	22,594	39,460	161,099	343,446	-53%
Subscription Database Logins	2,447	2,172	21,032	19,071	10%
Peek-A-Books	1,762	2,259	16,272	17,236	-6%
Outreach-Homebound					
Items Delivered	132	164	1,277	1,330	-4%
Volunteers					
Number Active	66	88			
Hours Worked	334.75	663.25	4,103	4,816.50	-15%
Staff Training Hours	83.50	54.50	639.25	1,346.00	-53%
Room Use					
Multi-Purpose Room	20	26	127	124	2%
Meeting Room					
Library	40	57	242	251	-4%
Non-Library	27	22	216	157	38%
Group Study Room	238	280	1,934	2,565	-25%
Lobby Programs	1	2	13	12	8%
Conference Room	18	15	117	110	6%
Clavinova	0	0	0	0	

MATERIALS COLLECTION STATISTICS- FEBRUARY 2013

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
BOOKS--ADULT								
Reference	1465	9	10	1464	114	253	123	263
Non-Fiction	52959	292	227	53024	2351	1606	2643	1833
Fiction	38719	453	71	39101	2950	2534	3403	2605
TOTAL	93143	754	308	93589	5415	4393	6169	4701
BOOKS-- CHILDRENS								
Reference	890	0	0	890	11	10	11	10
Non-Fiction	19964	108	55	20017	657	783	765	838
Fiction	27440	156	122	27474	1624	1070	1780	1192
TOTAL	48294	264	177	48381	2292	1863	2556	2040
BOOKS - TEEN								
Non-Fiction	926	9	0	935	44	10	53	10
Fiction	3166	83	22	3227	321	302	404	324
TOTAL	4092	92	22	4162	365	312	457	334
GRAND TOTAL	145529	1110	507	146132	8072	6568	9182	7075

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
AUDIOVISUAL-ADULT								
Audio Books on CD	4408	45	13	4440	345	36	390	49
Music CD	9809	62	1	9870	411	84	473	85
Playaway	385	17	2	400	39	5	56	7
Video (VHS & DVD)	14478	182	4	14656	1207	111	1389	115
CD-ROMs	165	0	1	164	1	1	1	2
TOTAL	29245	306	21	29530	2003	237	2309	258
AUDIOVISUAL-CHILDRENS								
Audio Books	762	19	13	768	58	245	77	258
Childrens Music CD	842	4	2	844	21	265	25	267
Junior Music CD	154	2	0	156	13	2	15	2
Playaway	63	0	0	63	0	0	0	0
Video	4851	36	19	4868	282	539	318	558
TOTAL	6672	61	34	6699	374	1051	435	1085
AUDIOVISUAL-TEEN								
Audio Books on CD	211	8	0	219	11	1	19	1
Music CD	348	13	2	359	27	24	40	26
Playaway	67	0	0	67	1	2	1	2
Video	445	9	1	453	32	27	41	28
Console Games	430	1	3	428	55	27	56	30
PC-GAMES (formally CD-ROMS)	468	0	0	468	2	8	2	8
TOTAL	1969	31	6	1994	128	89	159	95
GRAND TOTAL	37886	398	61	38223	2505	1377	2903	1438

CATEGORY	Previous Month Totals	Added Items	Current Total	Prev. Mo YTD		Year to Date	
				A	W	Added	Withdrawn
Digital Collections							
Adults ebooks	987	57	1044	277		334	
Kids and Teens ebooks	277	21	298	75		96	
Reference ebooks	329	0	329	0		0	
Emedia Library (ebooks & audiobooks)	12136	0	12136	2036		2036	

Willowbrook Burr Ridge Chamber report

March 6, 2013

Business Expo

The chamber had a regular business meeting before the Business Expo started at 1 p.m. I was able to announce three upcoming programs that are of interest to the business community:

Investors: Find Opportunities
Wed., March 27, 7 p.m.

Social Media for Business
Tues., April 2, 6 p.m.

Explore Career Options
Thurs., March 28, 7 p.m.

This year, we did not pay for a booth at the Expo. The Village of Willowbrook displayed our current newsletter and brochure.

Discussed senior programming with LaVonne Campbell from Burr Ridge Park District. She would like to show movies at IPPL. She would publicize through park district brochure; she would take registrations. We're looking into how we can make this partnership happen.

I had a chance to talk to Garrett Hummel about IPPL info for their newsletter and website and, in fact, talked to trustees about letting residents know that they are in our district.

After the lunch, Gaye Wagner from Community Bank of Willowbrook approached me about partnership opportunities. I will follow up with her.

Quotes:

Your library has the best programs. I wish Elmhurst PL had programs like you do.

My friend just raves about the library – says it has a good “spirit.”

I'm signing up for the Facebook class at the library; I don't want anyone else at work trying to tell me how to use Facebook.

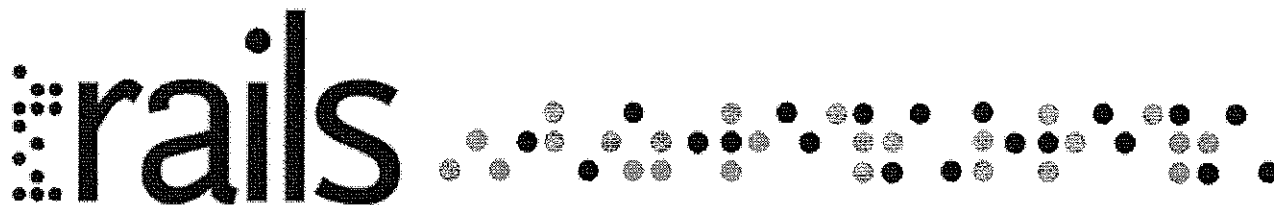
This sounds like a great program (social media for business). I'm taking this flyer.

Christine Cigler
Marketing Coordinator

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News from the Reaching Across Illinois Library System.



e-news

RAILS Funding News

This week, RAILS received a portion of our FY2013 Area and Per Capita grant funding in the amount of \$1,507,966.16. We have now received 26.5% of our FY2013 APC grant funding. We also expect a payment of \$823,965.89 to be made soon from LSTA FY2012 funds that have been allotted toward our FY2013 APC grant. This payment will increase our total FY2013 funding to \$3,444,109.95, or 34.9% of the FY2013 APC grant. RAILS thanks Secretary of State and State Librarian Jesse White, Illinois State Library (ISL) Director Anne Craig, and colleagues at ISL for helping to make this happen.

Self-Adhesive RAILS Delivery Label Now Available at No Cost

The standard RAILS delivery label is now available as a self-adhesive product. Any RAILS member can order the label free of charge by filling out the [order form](#) in the Delivery section of the RAILS website. (Please note that you will need to be logged into the RAILS website with the email address and password you use to access L2, the RAILS membership directory and CE calendar.) Labels can be ordered in quantities of 2,000, 4,000, or libraries may order a sample pad of 50 labels.

Libraries in the Burr Ridge area have been using self-adhesive labels for several years and have found them to be a real time-saver since there is no need to tape labels to rubber bands when affixing them to delivery items. The labels are similar to Post-it notes. They stick very securely to items without leaving marks or residue of any kind. Members will continue to have the option of printing the standard label from the RAILS website instead of using the self-adhesive label. The self-adhesive label order form can be found at:

<http://www.railslibraries.info/delivery/label-order>.

If you have any questions, please contact the RAILS Delivery Manager at the RAILS facility serving your library. Contact information is available at <http://www.railslibraries.info/delivery>. You can also contact Mark Hatch, RAILS Delivery and Facilities Director, at mark.hatch@railslibraries.info or 630.734.5125.

Now is the Time to Complete Online Certification

RAILS would like to thank the more than 960 RAILS libraries that have certified so far. **All RAILS members must complete an online library certification form by March 31, 2013 in order to remain members of RAILS. It is imperative that libraries do not wait until the last minute to complete the certification process.** If there are problems or questions about any of the information on your certification form, RAILS will need to work with you to resolve these issues before your certification can go through.

February 27, 2013

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easier to complete the form if you review the [data you will be asked to supply](#) beforehand. After you have done so, click on the Login to Library Certification Web Portal link at the top of the certification website homepage to complete the form. If you have any questions, or if you need help completing the certification form, please contact Susan Weinmann, RAILS Resource Sharing Specialist at susan.weinmann@railslibraries.info or 630.734.5118. Please certify as soon as possible to ensure that your library continues to be a member of RAILS.

Meet Executive Director Dee Brennan

Executive Director Dee Brennan is traveling throughout the area to talk about upcoming plans for RAILS, to listen to member feedback, and to answer your questions. The next opportunity for members to meet with Dee will be on Friday, March 8, at the RAILS Coal Valley service center. All RAILS members are welcome to attend any of the upcoming sessions at any location. Additional meetings are being scheduled and will be announced soon. Upcoming meetings include:

Friday, March 8 at 9:30 a.m., Coal Valley service center, [Register on L2](#)

Wednesday, March 13 at 10 a.m., LaSalle Public Library, [Register on L2](#)

Wednesday, March 20 at 1:30 p.m., Kankakee Public Library, [Register on L2](#)

Friday, April 12 at 10 a.m., Cherry Valley Public Library District, [Register on L2](#)

Thursday, April 25 at 2 p.m., Quincy Public Library, [Register on L2](#)

Please register on L2 so RAILS knows how many people to expect. If you have any questions, please contact Mary Witt, RAILS Communications Director at mary.witt@railslibraries.info or 847.353.7144.

Apply Now for Small Public Library Management Institute (SPLMI)

Slots are filling up quickly for SPLMI (Small Public Library Management Institute). Sponsored by the State Library and hosted by the University of Illinois Springfield, SPLMI will be held June 2–7, 2013, and is intended for directors of all sizes of libraries that are either new to their position or new to the Illinois library community. The registration fee for successful applicants is only \$50, which includes housing, meals, speakers, and program materials. More information and the application are available [online](#). Applications can be mailed, faxed, or submitted as an email attachment and must be received by 5 p.m., March 15. For additional information, contact the ISL Library Development Group at 217.782.1891 or 800.665.5576.

Back to Books Grant Applications Due March 15

The Illinois State Library invites library agencies to apply for *Back to Books*, a collection development grant offering. Academic, public, school, and special library agencies that are full members of the regional library systems are eligible to apply for \$2,500 to \$5,000 per agency. Purchases may include fiction and/or non-fiction books in a variety of formats, languages and reading levels. Acceptable materials include: books, large print books, audio books, graphic novels, and educational CDs or DVDs. An agency may submit only one application, which is due March 15, 2013. **Libraries must complete the [Annual Library Certification Process](#) for 2013 prior to submitting an application.** For more information, see the [Feb. 22 issue of ISL E-News](#).

FY2014 Public Library Construction Act Grant Application Now Available

Applications are now being accepted for FY2014 Illinois State Library Public Library Construction Act Grants. Find the application, eligibility requirements and other information at http://www.cyberdriveillinois.com/departments/library/grants/publib_construction.html. **Even**

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required by law to accept applications in the event funding does become available through action by the General Assembly and the Governor. The deadline to submit applications is April 15, 2013. See the [Feb. 15 issue of ISL E-News](#) for more information. You can subscribe to *ISL E-News* through the RAILS website at <http://www.railslibraries.info/news>. Look for the Illinois State Library E-News heading in the upper right-hand corner of the page. For past issues of *ISL E-News*, see the [ISL's E-News archive page](#).

Save the Date for Next Member Update Videoconference

The next Member Update videoconference will be held on **Monday, March 18 at 1:30 p.m.** Executive Director Dee Brennan will conduct the videoconference from Burr Ridge and provide an update on RAILS services. The L2 event listing can be found at: <http://www.librarylearning.info/events/?eventID=15012>.

Reminder About Inclement Weather

The RAILS website's [Holidays/Closings page](#) (available from the About tab) provides a list of RAILS holiday closings and the RAILS inclement weather procedures. If a RAILS building is closed, an alert will also be posted on the RAILS website as soon as possible in a shaded box located in the center of the home page, just under the banner. (You won't see this box unless RAILS has important alerts to share.) To receive email messages when new alerts are posted to the RAILS website, visit the [Subscribe](#) page and click on "Subscribe to email" in the RAILS Alerts section (login required). Please note that the RAILS Alerts and Latest from RAILS are two separate sections and you will need to subscribe to receive emails for these sections separately. You can manage all of your RAILS subscriptions from the [Subscribe](#) page.

Recording of RAILS February Board Meeting

A [recording](#) of the February 22 meeting of the RAILS Board is now available. Minutes of the meeting, when available, will be also be posted on the RAILS website in the Board section. The Board section is available from the tab in the upper right corner of the RAILS website. Click on Board to view a calendar of all upcoming board meetings and information about RAILS Board members.

PrairieCat Welcomes Newest Member

Congratulations to the Prophetstown Elementary School (PESG-7) who went online this week as the newest member of PrairieCat! The elementary school is the last of four buildings in the Prophetstown-Lyndon-Tampico school district to go online as PrairieCat members. More information about RAILS LLSAPs (MAGIC, PrairieCat, RSA, and SWAN) can be found at: <http://www.railslibraries.info/catalogs>.

WebJunction Illinois

RAILS has received a number of [downloadable brochures](#) from WebJunction Illinois and has made them available from the RAILS website. Brochures include a general WJIL brochure that your colleagues may find of interest, as well as a brochure entitled, *What does a library trustee do?* For help with WebJunction, contact webjunction.illinois@gmail.com.

RAILS Library Director News

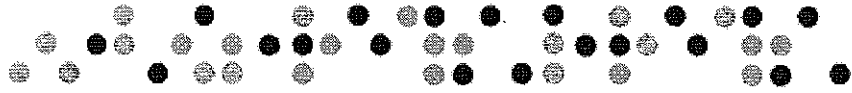
Deb Wunsch is now the director at the Elizabeth Township Library.
Leann Johnson was named director at the Peoria Public Library.

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors so we can officially welcome new directors to the RAILS community.

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Get Up-to-Date on the Latest RAILS News and Network with Colleagues at Next

Member Update

Are you familiar with the statewide e-book project RAILS is working on? Would you like to know more about what is happening with delivery or the latest news about RAILS facilities? Have you met Veronda Pitchford, RAILS' new Director of Membership Development and Resource Sharing? For the answers to all these questions and many more, join us at the next RAILS Member Update on Monday, March 18, at 1:30 p.m. An [agenda](#) has been posted to L2.

Executive Director Dee Brennan will conduct the videoconference from Burr Ridge. Members have the choice of participating via videoconference at any RAILS service center or available library videoconference location, or watching via one-way streaming video on the web. A recorded version will also be available for viewing at a later date. In addition to hearing the latest from RAILS, members will have the opportunity to share what is happening at their libraries and to remain at their videoconference location for informal networking with other participants after the update session is over. For more information and to register, visit <http://www.librarylearning.info/events/?eventID=15012>. If you have any questions about the Member Update, please contact Mary Witt, RAILS Communications Director, at mary.witt@railslibraries.info.

Time is Running Out - Certify Your Library Today!

We are in the final stretch of library certification. So far, more than 1020 libraries have completed the process. **Whether your library is an academic, public, school, or special library, this process is mandatory in order to remain a member of RAILS. All RAILS members must complete an online library certification form by March 31, 2013.** The process takes about ten minutes once you have gathered the essential information. So, don't wait until the last minute to certify your library. If there are problems or questions about any of the information on your certification form, RAILS will need to work with you to resolve these issues before your certification can go through.

The online form is available on the [Illinois State Library's certification website](#). It will be much easier to complete the form if you review the [data you will be asked to supply](#) beforehand. You will need the following numbers: control code, branch number, DUNS number and FEIN number. After you have this information, click on the Login to Library Certification Web Portal link at the top of the certification website homepage to complete the form. If you have any questions, or if you need help completing the certification form, please contact Susan Weinmann, RAILS Resource Sharing Specialist at susan.weinmann@railslibraries.info or 630.734.5118. Please certify as soon as possible to ensure that your library continues to be a

March 6, 2013

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New Dates Added to Meet Executive Director Dee Brennan

Two new dates have been set for in-person sessions with Executive Director Dee Brennan. Dates have been added for events in East Peoria and Sterling. Dee is traveling throughout the RAILS service area to speak about upcoming plans for RAILS, to listen to member feedback, and to answer your questions. All RAILS members are welcome to attend any of the upcoming sessions at any location. Additional meetings are being scheduled and will be announced soon. Upcoming meetings include:

Friday, March 8 at 9:30 a.m., Coal Valley service center, [Register on L2](#)

Wednesday, March 13 at 10 a.m., LaSalle Public Library, [Register on L2](#)

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Friday, April 12 at 10 a.m., Cherry Valley Public Library District, [Register on L2](#)

Thursday, April 18 at 10 a.m., Sterling Public Library, [Register on L2](#)

Thursday, April 25 at 2 p.m., Quincy Public Library, [Register on L2](#)

Please register on L2 so RAILS knows how many people to expect. If you have any questions, please contact Mary Witt, RAILS Communications Director at mary.witt@railslibraries.info or 847.353.7144.

Check Out "Direct From Dee"

Dee Brennan started her blog this week, entitled "Direct From Dee." Her blog posts appear in the center of the [RAILS home page](#). When you are logged into the RAILS website with the email address and password used for L2, you can subscribe to receive Direct From Dee and the Latest from RAILS posts by email or an RSS feed by clicking on the icons located below either of these sections.

"I will be using this blog to keep you up-to-date on RAILS news and projects; to share my thoughts on library-related issues and trends; and to get YOUR input on pretty much anything under the sun that relates to libraries," writes Dee in her first [blog post](#). "I hope you will check this space regularly and be part of the conversation that develops."

Self-Adhesive RAILS Delivery Label Now Available at No Cost

The standard RAILS delivery label is now available as a self-adhesive product (similar to a Post-it note). Any RAILS member can order the label free of charge by filling out the [order form](#) in the Delivery section of the RAILS website. (Login to the RAILS website with the email address and password you use to access L2, the RAILS membership directory and CE calendar.) **To avoid duplicate requests, please coordinate your library's label orders with your co-workers before submitting the form.** Members will continue to have the option of printing the standard label from the RAILS website instead of using the self-adhesive label. The self-adhesive label order form can be found at: <http://www.railslibraries.info/delivery/label-order>. If you have any questions, please contact the RAILS Delivery Manager at the RAILS facility serving your library. Contact information is available at <http://www.railslibraries.info/delivery>. You can also contact Mark Hatch, RAILS Delivery and Facilities Director, at mark.hatch@railslibraries.info or 630.734.5125.

Find Delivery Codes on the RAILS Website

Need to find a library's delivery code? A quick and easy way to locate this information is from the [Member Directory Search form](#) on the RAILS website. From the Members tab click on Member Search. You can find a library's delivery code as well as locate the library name by

[Brennan in Sterling](#)[April 25 Meet Dee](#)[Brennan in Quincy](#)[All board and committee meetings](#)

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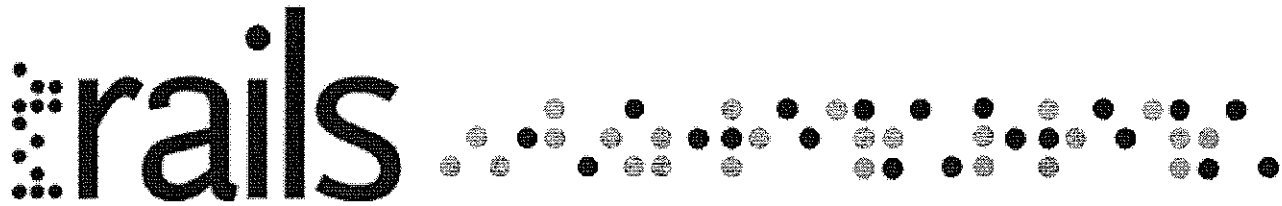
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Call for Nominations for RAILS Board

RAILS invites nominations for five volunteer positions on the RAILS Board of Directors: two at-large seats (to be filled by individuals representing RAILS libraries of any type – academic, public, school or special), two public library seats (to be filled by board members from RAILS public libraries), and one special library seat (to be held by an individual representing a RAILS special library). Terms for all of these positions will begin on July 1, 2013 and end on June 30, 2016.

RAILS Board members act on issues affecting the long-term future of the library system. Desired qualifications for board members include a commitment to sustaining RAILS as a responsive, multi-type library system by representing the best interests of the entire membership across the full 27,000 square-mile service area, and a willingness to devote at least 12 days per year on RAILS-related service. All Directors must be eligible electors in the RAILS geographical area. The RAILS Board meets at sites throughout the RAILS service area. Board members may participate in board meetings via videoconference to save travel time.

You may run for the board yourself or nominate a colleague. A nomination form is available on the RAILS website at <http://www.railslibraries.info/board/election/nom>. Nominations are due on April 15 by 5 p.m. The election will begin on April 22 and end on May 6, 2013.

RAILS Nominating Committee

Board President Alan Davidson has appointed a Nominating Committee that is responsible for preparing a slate of candidates for election to the Board, determining the design and timetable for the distribution and return of ballots, and proposing a slate of officers. RAILS extends a warm thank you to the members of this committee: Beth Duttlinger, Library Director, Lillie M. Evans Library District (Princeville); Joyce Fedeczko, Director, BP America, Inc., Information Resources (Naperville); Anne Kozak, Library Director, Thomas Ford Memorial Library (Western Springs); Julie Milavec, Library Director, Plainfield Public Library District; and Charm Ruhnke, Library Director, Peru Public Library.

Survey on RAILS Member Update Videoconferences

RAILS holds Member Update videoconferences every other month to inform members about all things RAILS. The updates are available via videoconference at RAILS service centers and other library videoconference locations, streaming video on the web, or as a recorded version for viewing at a later date.

RAILS has compiled a survey in order to determine whether the update sessions are

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sessions even more useful, or whether RAILS should discontinue offering the sessions and pursue other communication ventures instead.

All RAILS members working in all types of libraries are invited to take the survey at <https://www.surveymonkey.com/s/P5YTD7Y>, whether you have attended an update session in the past or not. The survey should take approximately 10 minutes to complete. Thank you in advance for your feedback!

Next Member Update Videoconference on March 18

Join us for the next RAILS Member Update on March 18, at 1:30 p.m. Executive Director Dee Brennan will conduct the videoconference from Burr Ridge. RAILS colleagues will relate information about the new statewide e-book project, provide an update on library certification, delivery, facilities, plans for the Illinois Talking Book Outreach Center, and more.

Participate via videoconference at any RAILS service center or available library videoconference location, or watch via one-way streaming. A recorded version will also be available for viewing at a later date. In addition to hearing the latest from RAILS, members will have the opportunity to share what is happening at their libraries and to remain at their videoconference location for informal networking with other participants after the session is over. An [agenda](#) and registration information can be found on L2 at: <http://www.librarylearning.info/events/?eventID=15012>. If you have any questions about the Member Update, please contact Mary Witt, RAILS Communications Director, at mary.witt@railslibraries.info.

Less Than Three Weeks Left to Certify Your Library!

More than 1,135 RAILS libraries have completed the library certification process. Remaining libraries should make it a priority to certify their library as soon as possible. This process is mandatory for all types of libraries in order to remain a member of RAILS. All RAILS members must complete the online library certification form by March 31, 2013. **Libraries failing to certify will be suspended from system membership and will lose all system services and the ability to apply for ISL-sponsored grants.**

The online form is available on the [Illinois State Library's certification website](#). It will be easier to complete the form if you review the [data you will be asked to supply](#) beforehand. You will need the following numbers: control code, branch number, DUNS number and FEIN number. After you have this information, click on the Login to Library Certification Web Portal link at the top of the certification website homepage to complete the form. If you have any questions, or if you need help completing the certification form, please contact Susan Weinmann, RAILS Resource Sharing Specialist at susan.weinmann@railslibraries.info or 630.734.5118. Please certify as soon as possible to ensure that your library continues to be a member of RAILS.

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Executive Director Dee Brennan is traveling throughout the RAILS service area to speak about upcoming plans for RAILS, to listen to member feedback, and to answer your questions. All RAILS members are welcome to attend any of the upcoming sessions at any location. Additional meetings are being scheduled and will be announced soon. Upcoming meetings include:

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Thursday, April 18 at 10 a.m., Sterling Public Library, [Register on L2](#)

Thursday, April 25 at 2 p.m., Quincy Public Library, [Register on L2](#)

Please register on L2 so RAILS knows how many people to expect. Please feel free to share information on these events with your colleagues and networking groups. If you have any questions, please contact Mary Witt, RAILS Communications Director at mary.witt@railslibraries.info or 847.353.7144.

Free Delivery Service Available to Academic and Special Libraries in Chicago

RAILS contracts with a courier service to provide delivery service for special libraries and some academic libraries located within the city of Chicago. See the [Chicago Courier Service page](#) in the delivery section of the RAILS website for more information, including the password and a link to the online form to schedule a delivery. (To schedule a delivery you must be logged into the RAILS website with the email address and password you use for L2.)

RAILS academic and special libraries located outside the city of Chicago will continue to make delivery arrangements through the [RAILS service center](#) in their area. The courier service is not available to academic libraries that currently receive delivery through CARLI. Contact RAILS Delivery and Facilities Director Mark Hatch at mark.hatch@railslibraries.info or 630.734.5125 if you have any questions.

Outreach Activities of RAILS Talking Book Centers

The RAILS Talking Book Centers have a long history of reaching out to generate awareness of the talking book program throughout the state. The Voices of Vision Talking Book Center was among the organizations attending the March 6 Vision Information Fair at the Itasca Community Library to share information on services for persons with visual disabilities. Other upcoming events for Voices of Vision in March include an exhibit about the talking book and Braille service at Aging in America - the 2013 Annual Conference of the American Society on Aging in Chicago on March 14, a presentation to the Low Vision Support Group at the Park Ridge Public Library on March 15, and participation in the Conference for Illinois Parents of Children with Vision Loss in Rockford on March 16. During March, the Mid-Illinois Talking Book Center will be attending the John Evans Health Fair in Pekin. RAILS administers two talking book centers. For a map of their service areas and links to their websites, visit <http://www.railslibraries.info/talking-books>.

Subscribe to RAILS News and Dee Brennan's Blog Posts

In order to automatically receive the latest news from RAILS, visit the RAILS [Subscribe](#) page. To manage your subscriptions, login to the RAILS website with the email address and password used for L2. When you subscribe to the "Latest from RAILS," you will receive email messages (or RSS feed) when news is posted to the website. You will also receive Executive Director Dee Brennan's [Direct From Dee](#) blog posts. Manage all of your RAILS news subscriptions from the [Subscribe](#) page. Dee Brennan's blog is also available from the center of the RAILS home page.

WebJunction Survey

WebJunction Illinois (WJIL) is committed to improving member satisfaction and would like your participation in a quick survey. The brief [survey](#) is available until March 18, 2013. To access the survey, simply click on the link, <http://goo.gl/HsYza>, or cut and paste the entire URL into your browser.

RAILS Library Director News

Listening Posts February 2013

Kids & Teens

Thanks for the crafts we'll show the Brownie leader.

Girl looking at VOTE bulletin board, "I've read that and I've read that!" she was very excited.

Circulation

Patron said her son who just moved here (and is disabled) attended the Disability Opportunities Web seminar and found it was extremely helpful.

Patron would like TEA available in our Inspiration Café.

Patrons (husband & wife) DG said our library is "fantastic".

Many compliments on the Valentine's Day arrangement that was sitting on the Circ desk.

A patron of ours wanted to give me an "observation" of his. He says we have way too many HINDI DVD's. He is Filipino and says he doesn't complain about watching movies that aren't Filipino. He watches in English.

Patron returning Clarendon Hills item: "I've recently relocated here from St. Paul. I am so impressed by this library. I have been told by 2 different independent people how wonderful this library is".

Westmont patron returning 27 adult movies at the Circ desk commented he likes how our movies are shelved facing out instead of spine out like other libraries.

A man asked for change to use the payphone. He had a \$100 bill so I told Nadine to just let him use our phone. He didn't have the right # for the cab company so I referred him to reference. They found the number and he ended up giving the library an anonymous donation of \$100 because we "were so helpful" to him.

Adult & Computer Help Desk

A patron approached the Computer Help Desk and said that the Downers Grove Library gives patrons 5 free pages of printing and that she wishes we would consider offering something similar.

From woman coming from the Novel Idea book discussion. "That was a delightful program. Mary Paxson does such a great job."

A patron was giving lots of praise to Suzy for helping her load ebooks on her Nook Color – over the phone. She said Suzy was so helpful and patient.

In response to an answered email question: "You folks at IPPL continue to amaze me with your prompt replies to all manner of questions, etc."

"I'm so glad you have these programs every year [BIG READ]. We attend all of the daytime programs – I don't drive at night. Thank you for offering these."

Overheard a patron in the tax form area say that the library is one of the best at getting forms. If we didn't have them, they probably weren't available.

Patron really appreciated using devices at the Tech Bar. She decided that a tablet won't work for her for reading due to the glare.

On Valentine's day an older gentleman signed up for AARP. He asked if we accepted donations. Can't turn that down. He wished to remain anonymous and pulled some money from his wallet. I walked him over to Circ. and Debbie S asked him if he had a library card. He got his card and we received a donation. He said, "I want to do my part."

Technology

Administration

Two patrons were looking at the tax forms. One turned to the other and said that out of all the nearby libraries, IPPL has the best and most up-to-date collection of tax forms. He said "If this library doesn't have it, then no other library has it."