

Indian Prairie Public Library Board Agenda
November 20, 2024

Truth in Taxation Hearing
November 20, 2024 – 6:30 p.m.

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano,
Samia Wahab
- B. Statement of Purpose: The purpose of the hearing is to provide the opportunity for public comment on the proposed property tax levy increase. Page 3
- C. Public Questions/Comments
- D. Closing of Hearing

Board of Trustees Regular Meeting
November 20, 2024 – 6:35 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab
- B. Mission Statement: We enrich people’s lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Lives are enriched and dreams are realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.
- C. Public Comment
- D. Communications and Announcements
 - 1. Dena to IPPL re: Library Programs Page 4
 - 2. Birmingham to Morton Arboretum re: Tree Equity Grant Application Page 5
 - 3. Mares to Allard re: The Way Forward in Art Group Page 6

Board Meeting – November 20, 2024 – page 2

E.	Omnibus Consent Agenda		Action
	1. Minutes of Regular Board Meeting, October 16, 2024	Page 7	
	2. Action on Bills/Additional Bills	Page 9	
	3. Ordinance #2024-5 Directing County Clerk as to PTELL Reduction	Page 13	
	4. Resolution #2024-C Authority to Sign	Page 15	
F.	Items Deleted from Omnibus Consent Agenda		Action
G.	Library Director’s Report	Page 16	Information
H.	Department Reports		Information
	1. Deputy Director’s Report	Page 17	
	2. Marketing	Page 19	
	3. Guest Services	Page 22	
	4. Programming & Outreach	Page 24	
	5. Resource Services	Page 29	
	6. Technology & Maker Services	Page 32	
I.	Staff Report – <i>Early Literacy at IPPL</i> Erin Fergus, Senior Librarian		Information
J.	Reports		
	1. Treasurer’s Report	Page 42	Information
	2. Committee of the Whole Minutes, 11/5/24	Page 53	Action
	3. Building and Grounds Committee (no report)		
	4. Finance Committee (no report)		
	5. Planning/Outreach Committee (no report)		
	6. Policy Committee (no report)		
K.	Unfinished Business		
	1. Mission and Vision Statement Refresh	Page 54	Discussion
L.	New Business		
	1. Ordinance#2024-6 Levying & Assessing Taxes for FY2024-2025	Page 55	Action
M.	Scheduled Meetings Set Policy Meeting for Week of February 3 or February 10		
N.	Adjournment		

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT**

1. A public hearing to approve a proposed property tax levy increase for the Indian Prairie Public Library District for 2024 (2024-25 fiscal year) will be held on November 20, 2024 at 6:30 p.m. at the Library, 401 Plainfield Road, Darien, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Laura Birmingham, Executive Director, 401 Plainfield Road, Darien, Illinois, phone 630/887-8760, ext. 243.

2. The corporate and special purpose property taxes extended or abated for 2023 were \$4,409,193.

The proposed corporate and special purpose property taxes to be levied for 2024 are \$4,836,800. This represents a 9.7% increase over the previous year.


3. The property taxes extended or abated for debt service and public building commission leases for 2023 were \$0.



The estimated property taxes to be levied for debt service and public building commission leases for 2024 are \$0. This represents an increase/decrease of 0%.

4. The total property taxes extended or abated for 2023 were \$4,409,193.

The estimated total property taxes to be levied for 2024 are \$4,836,800. This represents a 9.7% increase over the previous year.

Re:  Join us for programs, learning, and more at IPPL!

From Dena 
Date Thu 10/17/2024 5:00 PM
To Communications <hello@ippl.info>

Caution: The sender name (Dena ) is different from their email address () which may indicate an impersonation attempt. Verify the email's authenticity with the sender using your organization's trusted contact list before replying or taking further action.

Secured by Check Point

Thank you for this info!!!! All of your family services and early literacy programs are beyond amazing!! I just downloaded and signed up for the ABCmouse and my 3 year old already loves it! Thank you so much!

-Dena 

On Oct 17, 2024, at 2:16 PM, Indian Prairie Public Library <hello@ippl.info> wrote:



Explore, connect, and be inspired.

401 Plainfield Road | Darien, Illinois 60561-4207

T 630/887-8760 F 630/887-1018 ippl.info



October 29, 2024

The Morton Arboretum
4100 IL-53
Lisle, IL 60532

Re: Commitment to Support the Tree Equity Grant Application in Disadvantaged Communities

Dear Morton Arboretum Grant Administrators,

We are delighted to extend our commitment to collaborate with the City of Darien in supporting the Tree Equity grant application, particularly with a focus on benefiting disadvantaged communities.

As a dedicated partner, Indian Prairie is committed to provide educational programs and initiatives to support the successful implementation of this impactful project. One of the foundational goals of the library is to connect our local community with nature and outdoor spaces and for residents to learn and care about our environment. As an example, the recently held a very successful "Oaktober" celebration of Oak trees. We would love to target our disadvantaged areas with other such opportunities.

The library recognizes the profound impact the Tree Equity Grant is sure to have on our local community, and we share your commitment to creating positive change to our disadvantaged areas. We firmly believe that our collaborative efforts will play a crucial role in addressing the challenges faced by these communities and fostering sustainable development and equity.

In alignment with our commitment, Indian Prairie Public Library pledges to provide the following support: educational programs and resources both within the library and out in the community, especially in our disadvantaged areas. This commitment is made with the understanding that our organizations will work closely together to achieve the mutual objectives outlined in the Tree Equity Grant.

We look forward to the opportunity to contribute to the success of this grant and to make a direct impact in our community. Please feel free to reach out to me if you have any questions or require further clarification regarding our commitment. Thank you for considering our organization as a partner in this endeavor. We are enthusiastic about the prospect of working together to address the specific needs of disadvantaged communities and create lasting positive change.

Sincerely,

Laura Birmingham
Executive Director

Board of Trustees

- | | | | |
|-----------------------------|------------------------------|-------------------------|--|
| Victoria Suriano /President | Donald Damon /Vice President | Themis Raftis/Treasurer | Marian Krupicka /Secretary |
| Stacy Palmisano/Trustee | Christina Rodriguez /Trustee | Samia Wahab/Trustee | Laura Birmingham /Library Executive Director |

6

FW: A Heartfelt Thank-You!

From Jamie Allard <jamiea@ippl.info>
Date Fri 11/1/2024 10:27 AM
To Laura Birmingham <laurab@ippl.info>

From: Helen Mares <mareshelen73@gmail.com>
Sent: Thursday, October 31, 2024 10:54 PM
To: Jamie Allard <jamiea@ippl.info>
Cc: Katherine Burson <kaburson@aol.com>; Betti Dusik <betti.dusik@gmail.com>; Catherine Hendrickson <cshendrickson@comcast.net>; Sharon Marcisz <smmlouise810@gmail.com>
Subject: A Heartfelt Thank-You!

EXTERNAL EMAIL - This email was sent by a person from outside your organization. Exercise caution when clicking links, opening attachments or taking further action, before validating its authenticity.

[Secured by Check Point](#)

Hi Jamie,

October has come and gone, and so has our unseasonably warm weather. We especially appreciated it this year while transporting our sixty or so art pieces into the library for our Way Forward art exhibit.

Preparation for this year's art exhibit was very meaningful to us, and we were simply thrilled to be able to do it !!

Please know our group is so deeply appreciative of the time and space the library has reserved for our use. This has allowed us to strengthen our commitment to each other and to our future creativity. Yes, we packed our frames with care and are cleaning out closets to store them.

Sincerely,

Helen Mares
on behalf of
Katherine Bursen
Betti Dusik
Catherine Hendrickson
Sharon Marcisz

7

Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of October 16, 2024

**Board of Trustees Regular Meeting
October 16, 2024 – 6:30 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:30 p.m. Secretary Krupicka called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Mary Dames

Others: Alfredo Rodriguez of Illinois NFP Audit and Tax, LLP re: L2 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements

1. Memorandum from Tappendorf re: Decreased Treasurer Bond and Insurance Requirements in Library Laws

E. Omnibus Consent Agenda

1. Minutes of Budget & Appropriations Hearing and Regular Board Meeting, September 18, 2024
2. Action on Bills/Additional Bills
Damon moved, Wahab seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none.
Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Maker Studio appointments are going very well. It's been a challenge handling large groups of teens visiting the library after school. Birmingham has connected with the high school for advice.

H. Department Reports

Lawson recapped her written report from the packet. Palmisano was very pleased with our outreach to the senior population.

I. Staff Report –none

J. Reports

1. Treasurer’s Report - backup in packet. Birmingham reported that we were notified by Fidelity of a \$15,000 bequest.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business

1. Mission, Vision, and Values – the Board discussed our Communication Coordinator’s alternate versions for the library’s mission, vision, and values statements. It was decided that a committee would meet to further discuss and make a recommendation to the Board.

L. New Business

1. Resolution 2024-B To Determine Estimate of Funds Needed for 2024-2025 Fiscal Year – Damon moved, Raftis seconded to approve Resolution 2024-B To Determine Estimate of Funds Needed for 2024-2025 Fiscal Year. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously
2. FY 2023/2024 Audit, Illinois NFP Audit & Tax, LLP – Alfredo Rodriguez, a partner with Illinois NFP, reviewed the audit report with the Board. He thanked Dames and Birmingham for providing requested documents in a smooth and timely manner.

M. Meetings Scheduled – none

- N. At 7:55 p.m. Krupicka moved, Palmisano seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity (Annual Review of Executive Director). Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously

O. Return to Open Session

At 9:15 p.m. Damon moved, Rodriguez seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

1. Director’s Salary Increase – Palmisano moved, Raftis seconded to set the Executive Director’s salary at \$143,763 per annum. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
2. Any Other Actions – none

P. Adjournment

At 9:17 p.m. Damon moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

Marian Krupicka, Secretary

ACTION ON BILLS OCTOBER, 2024

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	3465 - 3536	\$ 290,214.36
Republic Paper Pay Checks		\$ -
Republic Direct Deposits		\$ 141,300.87
MONTH'S TOTAL:		\$ 431,515.23

Indian Prairie Public Library District Bill Payment List October 2024

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
10/10/2024	3465	Accurate	129.47
10/10/2024	3466	Amanda Hornbeck	206.00
10/10/2024	3467	AT&T	365.15
10/10/2024	3468	Bullseye Cleaning Services, Inc.	6,300.00
10/10/2024	3469	Canon Solutions America Inc.	73.72
10/10/2024	3470	Children's Plus Inc.	493.08
10/10/2024	3471	Chrissy Wesolowski	31.62
10/10/2024	3472	Colley Elevator Co.	439.00
10/10/2024	3473	Groot Industries, Inc.	285.00
10/10/2024	3474	Hayes Mechanical LLC	2,247.00
10/10/2024	3475	Ingram Library Services	11,083.79
10/10/2024	3476	Joe Eskew	17.42
10/10/2024	3477	Kamm Insurance Group	220.00
10/10/2024	3478	Kanopy	205.70
10/10/2024	3479	kristinZkreations	817.00
10/10/2024	3480	Lauterbach & Amen, LLP	675.00
10/10/2024	3481	Meticulous Martin Window Washing Inc.	1,530.00
10/10/2024	3482	Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.	1,912.50
10/10/2024	3483	Quill LLC	1,000.85
10/10/2024	3484	Scholastic Inc.	27.45
10/10/2024	3485	Staples Inc.	1,508.87
10/10/2024	3486	Susan Maddox	350.00
10/10/2024	3487	Wlosinski, Maria	20.71
10/11/2024	3488	Improv Playhouse Theatre INC	275.00
10/11/2024	3489	Kimberly Tokar	200.00
10/11/2024	3490	VOID	0.00
10/11/2024	3491	Ann Stovall	625.00
10/18/2024	3492	Crystal Clear Music Productions LLC	375.00
10/18/2024	3493	Dearborn Life Insurance Company	92.28
10/18/2024	3494	Fox Valley Fire & Safety	2,185.00
10/18/2024	3495	Garvey's Office Products	9.80
10/18/2024	3496	Jean Carroll	209.94
10/18/2024	3497	Kristen Lawson	221.36
10/18/2024	3498	NCPERS Group Life Insurance	48.00
10/18/2024	3499	OverDrive, Inc.	9,537.16
10/18/2024	3500	Schultz, Jack	200.30
10/21/2024	3501	Baker & Taylor	26.39
10/21/2024	3502	Blue Cross Blue Shield of Illinois	21,242.09
10/21/2024	3503	Canon Financial Services, Inc.	237.94
10/21/2024	3504	Canon Solutions America Inc.	65.45

11

Indian Prairie Public Library District
Bill Payment List
October 2024

Date	Num	Vendor	Amount
10/21/2024	3505	Cengage Learning, Inc.	926.86
10/21/2024	3506	City of Darien	50.00
10/21/2024	3507	CONSTELLATION NEWENERGY, INC.	7,940.74
10/21/2024	3508	DEMCO	52.64
10/21/2024	3509	Filotto Roofing, Inc	163,400.00
10/21/2024	3510	Hayes Mechanical LLC	9,782.00
10/21/2024	3511	Illinois Dept of Innovation & Technology	475.00
10/21/2024	3512	Lakeshore Learning Materials, LLC	80.50
10/21/2024	3513	Mathisen, Martina	700.00
10/21/2024	3514	Midwest Tape	8,969.14
10/21/2024	3515	NobleTec LLC	5,893.56
10/21/2024	3516	Uline	94.18
10/21/2024	3517	Unique Management Services, Inc.	137.90
10/21/2024	3518	Village of Willowbrook	2,000.00
10/25/2024	3519	Bank of America	312.37
10/25/2024	3520	Bank of America	1,403.64
10/25/2024	3521	Bank of America	2,092.60
10/25/2024	3522	Bank of America	2,227.66
10/25/2024	3523	Bank of America	1,427.69
10/25/2024	3524	Bank of America	299.65
10/25/2024	3525	Bank of America	1,320.65
10/25/2024	3526	Blackstone Publishing, Inc.	945.47
10/25/2024	3527	Case Lots Inc.	967.90
10/25/2024	3528	Center Point Large Print	247.93
10/25/2024	3529	Dancing Cranes Yoga Inc.	455.00
10/25/2024	3530	DEMCO	99.25
10/25/2024	3531	Indian Prairie Library Foundation & Friends	21.95
10/25/2024	3532	Premier Landscape Contractors	100.00
10/25/2024	3533	Specialty Mat Service	132.26
10/25/2024	3534	SWAN	11,450.24
10/25/2024	3535	Tee Jay Service Company	376.00
10/25/2024	3536	Thomas Klise/Crimson Multimedia	341.54
Total for 10127 Republic Bank Operating Account			\$ 290,214.36

Bills for approval – Electronic Payments & Automatic Withdrawals

OCTOBER 2024

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	10/8/2024	24,810.61
Federal & IL	Payroll taxes	10/23/2024	25,108.89
ExpertPay	Garnishments	10/9/2024	474.92
ExpertPay	Garnishments	10/23/2024	474.48
IMRF	Payroll Pension	10/18/2024	29,313.17
Mission Square	457 Plan	10/11/2024	50.00
Mission Square	457 Plan	10/25/2024	50.00
Nationwide	457 Plan	10/10/2024	50.00
Nationwide	457 Plan	10/24/2024	50.00
DAC	Deposit to HRA	10/1/2024	925.54
DAC	Deposit to HRA	10/8/2024	618.92
DAC	Deposit to HRA	10/8/2024	225.50
DAC	Deposit to HRA	10/16/2024	777.74
DAC	Deposit to HRA	10/22/2024	284.15
DAC	Deposit to HRA	10/29/2024	262.53
Nicor	Gas	10/11/2024	808.10
ELS	License Stickers		7,200.00
ELS	ELS Fee (Sept)	10/04/2024	74.10
INB & Republic	Cr Card & Bank Fees	10/15/2024	353.26

Ordinance No. 2024-5

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

ORDINANCE DIRECTING COUNTY CLERK AS TO PTELL REDUCTION
(Tax Cap Allocation)

WHEREAS, the Indian Prairie Public Library District (Library District) must file on or before December 31, 2024 its Levy Ordinance for the 2024-2025 fiscal year (Levy); and

WHEREAS, the Library District’s Levy may be subject to the Property Tax Extension Limitation Law (PTELL) (tax cap); and

WHEREAS, the Cook County Clerk has advised the Library District that, in the event the Library District’s Levy is subject to reduction pursuant to PTELL, the reduction will be accomplished in one of two ways, i.e.:

- Option 1. The County Clerk will reduce each Preliminary Tax Rate proportionally, i.e., by applying the same reduction percentage to each Levy category;
- Option 2. The County Clerk will reduce the Levy amounts as directed by the Library District pursuant to Library District Ordinance;

WHEREAS, if the Library District selects Option 2, the County Clerk requests that the Library District file its Ordinance with its Levy thereby enabling the County Clerk to process the Library District’s reduction request at the time of preparation of the County Clerk’s Levy Edit Report/Agency Tax Rate Report.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District as follows:

Section 1: The Cook County Clerk shall allocate the amount of any reduction in the Levy (the reduction resulting from PTELL) proportionally to the I.M.R.F., Social Security, Liability Insurance and Library Building and Sites Funds.

Section 2: The Board Secretary shall timely file a certified copy of this Ordinance with the Cook County Clerk.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this 20th day of November, 2024.

AYES:

NAYS:

ABSENT:

Victoria Suriano, President

ATTEST:

Marian Krupicka, Secretary

RESOLUTION #2024-C

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

BE IT RESOLVED by the Board of Trustees of the Indian Prairie Public Library District, DuPage County, Illinois, that Laura Birmingham, Victoria Suriano, Donald Damon, and Marian Krupicka have the authority to sign on behalf of the library.

RESOLVED this 20th day of November, 2024.

Ayes:

Nays:

Absent:

Victoria Suriano, President

Attest:

Marian Krupicka, Secretary

16

**Executive Director's Report
November 2024**

Darien Grant:

The City of Darien has applied for the Morton Arboretum's Tree Equity Grant. Dan Gombac, Director of Municipal Services, asked for support from the library. The letter I wrote to include with the grant is in the packet. The grant would be a wonderful opportunity for Darien.

Legislator Happenings:

A member of Representative Casten's staff is scheduled to attend the ILA South Suburban Legislative Breakfast on Tuesday, December 3rd. I plan to attend. The West Suburban Legislative Lunch is also set for December 3rd. Our other legislators have not RSVP's to either ILA meetup yet.

Personnel:

Jill and I interviewed four candidates for the open Communications Specialist position. Fernanda Diaz has been hired and she will start in January. She will be full-time and comes to us with professional public library experience.

IPPL Foundation & Friends:

The Book Sale brought in \$211 and movie donations were \$5 in October.

The library received \$369 from Better World Books.

Meetings/Events:

10/17 Casten Town Hall
10/22 Curran's Youth Advisory Council
10/29 SWAN Fireside Chat
11/13 Director's Meeting at LaGrange Library
11/14 Department Head Meeting
11/19 Write-On Author Visit
11/20 Library Board Meeting

In October, I had 37 one-on-ones.

Continuing Education:

I completed both my annual Open Meetings Act and Freedom of Information Act training, as required by the Illinois Attorney General.

Submitted by:

Laura Birmingham
Executive Director

Deputy Director's Report: October 2024

Building & Grounds:

We made good progress getting ready for the big first floor workroom reorganization project coming up in December. Staff are cleaning out drawers and cabinets in anticipation of the move, we're saving boxes, and we're planning out smaller details like adding switches and hubs, determining exact shelving configurations, and planning out temporary workspace details for the week of the project.

We received a check from Hanover Insurance that covers the difference between their initial payment for the roofing work and the final cost of the project. Other than our deductible, the project was 100% covered by Hanover.

Additionally, Joe closed 52 building tickets in October. Highlights include: 1) Painted the pergola, 2) Hardwired the receiving room doorbell and 3) Added a clock in the K&T area.

Meetings:

Onboarding check-ins with Megan S and Gail C: 10/3 & 10/4

Meeting with Laura, Amy, and Sarah: 10/14

Department Head meeting: 10/24

Library Board meeting: 10/16

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Staff Training:

In October we offered CPR/AED training for all PICs, conducted by Joan O'Malley of Five Star CPR and First Aid, LLC. Joan has been conducting this kind of training for us for many years with great success. The last time we had her here was fall 2022, so it was time to have her back again.

On 10/3, I cross-trained the RS librarians on several Technology Desk procedures, so evening and weekend break coverage could happen more easily and seamlessly.

I was grateful to have the opportunity to attend the ILA conference in October. While there, I attended sessions on de-escalation, staff on the spectrum, teens, digital equity, and more. I also spoke to almost every vendor in the exhibit hall and made some good progress toward replacing our self-check machines and arranging a new Capital Replacement Assessment report.

Technology Highlights:

Due to the large price increase we saw with our scheduling software, WhenToWork, Mary Dames and I explored other options and spoke with our WhenToWork account rep. WhenToWork was recently acquired by another software company and the price increase is linked to that event. The account rep outlined some additional services being offered now, none of which are useful to us at IPPL. So, we asked Lauterbach & Amen to demonstrate their new scheduling tool, which would be available to us at a much cheaper price. Unfortunately, L&A's scheduling tool does not offer several pieces of crucial functionality we would need, so that's not a good option for us. The investigation for an alternative platform is ongoing.

Tony closed 22 technology tickets in October. Additional work completed in October includes: 1) Successfully researched a new e-waste recycling company and arranged for a pickup, 2) Investigated and resolved an issue that prevented a couple of guests with certain VPNs from connecting to the Internet with our new WiFi, and 3) Completed a software update for our security camera system, which requires making changes at each individual staff workstation with camera access.

The WorkNet DuPage Kiosk stats for October were 28 sessions and 9 navigations.

Report Submitted by: Kristen Lawson

Jill Yott, Communications Coordinator, Report for Board of Trustees October 2024

In the Gallery—October

1st Floor Gallery: Jennifer Hauser
2nd Floor Gallery: The Way Forward
Display Cases: The Way Forward and Girl Scouts

Notable Projects/Meetings/Workshops

October was a really busy but productive month!

- Held interviews for Communications Specialist position with Laura.
- Met with Gail regarding upcoming projects.
- Met with Amy regarding programming and projects.
- Met with Beth about Family Reading Night.
- Had regular 1-1 meetings with Laura.
- Created a video for Write-On for Amy to send to schools/post on social media.
- Finalized new Foundation brochure.
- Proofed Memory Kit items
- Worked on Write-On certificate with designer.
- Worked on Community Picks items with Jen.
- Floor plan still in process.
- Did other signs as requested for Laura, Kristen, Gail, and Beth.

December/January/February 2024 newsletter

The newsletter went to the printer on Halloween. Thank you to Gail for being an extra set of eyes on the newsletter this month with Kristen on vacation. Team IPPL!

Outreach

- Pulled together the outreach items for P & O team's visits in October.
- Placed ad in Hinsdale South High School newspaper. (Below)



Website

- Did minor updates to the site for Write-On, Mid-Kids, Magazines, and Teen pages.
- Update the home page.

Yelp & Google

People are using Yelp and Google to access the library.

October Google website clicks: 3,011

October Google directions: 910

October Google phone calls: 518

October Yelp calls: 16

General Enews Subscribers

We gained subscribers this month.

October 31	22,605
September 30	22,534
Loss/Gain in subscribers	+71

Enews Open Rate

Both the regular enews and regular campaigns had steady opening rates. I'm not surprised by a few percentage points lower for Halloween enews.

Date	Open Rate
Oct. 3	35 percent
Oct. 10	37 percent
Oct. 17	37 percent
Oct. 24	37 percent
Oct. 31	34 percent
Recommends	48 percent
Birthday Campaign Open Rate	54 percent
Anniversary Campaign Open Rate	49 percent
Library Welcome Emails	
Welcome one	75 percent
Welcome two	65 percent
Welcome three	59 percent

Social Media

Social media continues to grow in both likes/follows, as well as engagement. Comparing September 1-30, to October 1-31, engagement grew a few ways on Instagram, Facebook, and X.

The most viewed posts on Instagram included the reel that I did for Halloween; the compilation of trick-or-treat hours for the community, the sunrise photos from LittleTown, the post on why we do Gift of Carl, and the post of safety connections. Most notably account reach grew by 57.6 percent on Instagram.

I also started using different tags on Instagram like I used to do when I solely updated the account, which caused our posts to also be reached by non-account followers. That was nice to see. Some of those engagements turned into people following our account.

On Facebook, comparing September 1-30 to October 1-31, content reach is up by 30.8 percent with content reach up by 30.9 percent for the same time period.

The most engaging posts were posts that included our staff, as well as the post about Oaktober and the Chicago Marathon.

On X, we have had more account reach, but we lost four followers. Our engagements grew by 65 percent and our impressions by 30 percent compared to the previous month.

So, what does this mean? It means that I am creating posts that people want to engage with—yay! In addition, with doing more reels and stories on Facebook and Instagram, people are engaging more with us in that way.

Likes/Follows

Social Channel	Likes/Followers	+/- (October)
Facebook (likes)	2,520	No change
Facebook (follows)	2,806	+4
Instagram	1,213	+9
X	1,160	-4
LinkedIn	248	+4
YouTube	221	none
Threads	208	+6

Guest Services

October 2024

Circulation

Total checkouts and renewals for the month were 54,050. 70% were done by self-service, 27% were done at the desk and 3% at the drive up.

1,604 items were renewed at the drive-up and 980 holds were placed for pickup at the drive-up.

The library had 31,906 in-person visitors. 724 patrons use the drive-up.

Community

Passports: Staff accepted 68 passports

License plate sticker renewals: Staff sold 38 License plate stickers

Library Cards: 200 library cards were issued: 108 resident and 92 non-resident. 2 cards were initiated remotely.

Total number of IPPL Library cards: 27,492

Birthday gift: Staff handed out 34 birthday gifts

Meetings

November 6	Circulation Road Table	Villa Park Library
November 20	SWAN Circ Advisory group	Zoom
November 26	SWAN updates	Zoom

Cindy Maiello Gluecklich
Head of Guest Services

Circulation Statistics														
Month	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
July	87,602	80,022	75,425	67,595	59,767	65,323	64,326	38,174	48,269	50,710	58,718	62,630		
Aug.	77,621	72,824	67,971	63,720	56,603	61,591	60,815	44,438	44,949	50,259	61,685	60,057		
Sept.	65,873	64,241	57,006	53,375	48,001	43,966	55,401	44,419	40,926	42,524	53,672	46,430		
Oct.	70,857	65,894	60,141	56,236	51,829	56,250	56,681	45,228	43,085	42,952	56,408	54,050		
Nov.	68,912	64,203	59,906	53,280	51,105	53,902	53,513	43,386	42,654	43,005	51,651			
Dec.	62,642	62,656	56,512	50,932	48,477	51,627	50,504	39,447	42,669	41,917	52,438			
Jan.	71,590	69,608	64,231	58,950	53,767	56,972	57,138	42,870	47,860	44,846	57,406			
Feb.	65,225	60,286	60,625	54,369	52,259	53,962	54,801	40,445	42,102	42,325	53,832			
Mar.	74,816	64,857	65,904	61,856	58,144	59,223	33,850	46,377	47,000	48,922	57,801			
Apr.	68,376	71,904	60,424	54,820	52,453	54,270	11,631	29,586	44,598	43,707	54,511			
May	61,687	62,018	58,528	54,893	51,329	54,751	15,670	45,473	42,153	43,553	49,626			
June	74,986	71,702	71,568	60,867	60,743	59,443	26,631	46,565	47,887	51,985	60,675			
Yearly														
Total	850,187	810,215	758,241	690,893	644,477	671,280	540,961	506,408	534,152	546,705	668,423	223,167	0	
& Ill sent added ^Missing data--used an average number to get a total *Parking lot construction #Covid 19 \$-closed 2 weeks														

Programming and Outreach Department – October 2024

Community

On Oct. 7, Jean Carroll, Adult Librarian, represented IPPL at the Senior Advisory Council Meeting.

Beth Skolba, Specialist, visited the after-school program at Anne M. Jeans School on Oct. 9 to facilitate a button-making activity with 27 students.

Also on Oct. 9, Amy Merda, Dept. Head, visited Lakeview Junior High during Spartan Hour to facilitate giant board game activities with students and promote the Write-On competition.

Erin Fergus, Senior Librarian, represented IPPL at local Kiddie Academy's Community Resource Fair on Oct. 15 and interacted with 203 attendees to share information on IPPL services, materials, and programs.

On Oct. 17, Amy Merda gave a presentation on the IPPL Write-On Competition and writing resources to all 6th graders at Westview Hills Middle School.

Jean Carroll visited Burr Ridge Senior Living on Oct. 18 to offer a mini-library and information on library services. This outreach visit resulted in 1 new resident card; 8 checkouts; 12 returns; 14 holds; and 4 questions.

On Oct. 18, Erin Fergus met with a staff member from the Morton Arboretum who reached out to Erin to request a tour of LittleTown at IPPL and learn more regarding the hands-on activities provided in that space.

On Oct. 19, Jordan Calabrese, Resource Librarian, represented IPPL at the annual Willowbrook Coalition FallFest in the Willowbrook Community by Anne M. Jeans School. She interacted with 153 attendees.

On Oct. 29, 19 representatives from 11 historical organizations and 2 libraries met at IPPL to form a networking group, as of yet unnamed. Joe Popowich, Resource Librarian, spearheaded the idea for this formation and facilitated the meeting logistics. Kate Kresek, Specialist, was also in attendance at the meeting. The attending organizations all border Indian Prairie Public Library's District: Bolingbrook Historic Preservation Commission, Clarendon Hills Historical Society, Darien Historical Society, Downers Grove Historical Society, Downers Grove History Museum, DuPage Historical Society, Flagg Creek Heritage Society, Hinsdale Historical Society, Western Springs Historical Society, Westmont Historical Society/Gregg House, Willow Springs Historical Society, and Woodridge Public Library. Much was discussed, including joint programming, especially for timely topics like the upcoming Route 66 anniversary. One of organizations shared on several historical photos and papers related to Darien. All in attendance agreed to meet again in the future due to the successful and productive information-sharing that occurred.

Also on Oct. 29, Jack Schultz, Tech/Maker Studio Senior Librarian and Amy Merda hosted a field trip at IPPL for all 5th graders from Burr Ridge Middle School. Students enjoyed a dept. tour, worked with robots, created a bookmark, created poems, and learned about the Write-On Competition.

This year saw an increase in community requests for IPPL attendance at local Trunk or Treat events. Staff met those requests at the events below:

- Beth Skolba represented IPPL at Darien Park District's 1st annual Trunk or Treat held on Oct. 18. She interacted with 335 community members.
- Beth Skolba again represented IPPL on Oct. 26 at the Willowbrook/Burr Ridge's Chamber of Commerce annual Trunk or Treat. She interacted with 346 attendees. One of the attendees was a local school parent who shared with Beth that a third of her daughter's class chose IPPL as a subject when asked to write about their favorite place!
- Amy Merda represented IPPL on Oct. 27 at Maercker School District's 1st annual Trunk or Treat and interacted with 600 attendees.



El Día de los Muertos Community Ofrenda was well received by the IPPL community during its display. Community members and IPPL staff took advantage of the opportunity to add a loved one to the ofrenda.

Sixty-five packets were taken for use by guests from the Seed Library, which is maintained by Betty Cornfield, Associate.

Programs – October 2024

In October, we had 76 programs attended by 2,842 guests.

Early Literacy/Families

10/7	Preschool Play	Erin	23
10/8	Talented Toddlers	Chrissy	36
10/9	Talented Toddlers	Beth	37
10/11	Baby Brilliance	Erin	30
10/12	Bluey Bash	Erin, Beth	60
10/14	Preschool Play	Erin	16
10/15	Talented Toddlers	Chrissy	41
10/16	Talented Toddlers	Beth	31
10/18	Baby Brilliance	Erin	35
10/21	Preschool Play	Erin	23
10/22	Talented Toddlers	Chrissy	34
10/23	Talented Toddlers	Beth	37
10/25	Baby Brilliance	Erin	23

10/25	Halloween Storycraft	Erin	17
10/28	Preschool Play	Erin	19
10/29	Talented Toddlers	Chrissy	25
10/30	Talented Toddlers	Beth	21
10/31	Spooktacular Storytime	Chrissy, Beth	55

The Bluey Bash on Saturday, October 12, 2024 was a big success. Erin Fergus learned about all the games the characters play in each episode and picked magic asparagus, grannies, keepy uppy, Bob Bilby, library, and bus to share with guests in attendance. Trivia questions and a long dog seek and find were scattered around the walls for an extra challenge. Just weeks before the event Jamie Allard, Admin. Specialist, put staff in contact with a Bluey character she knew, and Beth Skolba booked the character for the program. The children were ecstatic to see Bluey herself at the library and interacted with her by taking pictures and playing keepy uppy.



Mid-Kids

10/5	Halloween Pumpkin Painting	Chrissy	20
10/7	Mid-Kids Art Club	Chrissy	17
10/14	STEPS: The Interactive, Anti-Bullying Extravaganza	Chrissy	12
10/16	Read to a Pet	Chrissy	12
10/17	STEAM Station	Chrissy	15
10/22	Diary of a Wimpy Kid Release Party	Jordan	15
10/23	Homeschooling SMART: Early American History Amy (canceled due to presenter illness)		

Teens

10/1	Teen Tech Take Apart	Sarah	10
10/17	Teen Dungeons & Dragons	Sarah	2
10/19	Student Support and College Prep with IPPL	Sarah	3
10/22	Middle School Quest	Sarah	0

The Student Support program was designed to help highlight resources for College Prep and school support for 9-12 graders at the library, and particularly to highlight our new CollegeNow resource. Two families took advantage of the program, one with a senior looking to eventually transfer from College of DuPage to Penn State and another just beginning the college search process as a 9th grader. Resources covered included our Brainfuse HelpNow tutoring platform, CollegeNow, the Occupational Outlook Handbook, the Illinois Student Assistance Commission, the Department of Education's College Scorecards and College Navigator, and the College Board website.

Adults

10/2	Online: Chair Yoga	Kate	25
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10/2	Origin Movie Viewing and Discussion	Joe	8
10/3	Thursday Afternoon Movie: The Pez Outlaw	T.J.	19
10/4	Artistic Pathways (6-week series program)	Beth	15
10/8	Noble Discontent: Louisa May Alcott	Erin	30
10/9	Safety Conversations: Internet Safety	Sara, Amy, Jean	5
10/9	Online: Chair Yoga	Kate	26
10/9	IL Libraries Present: Erika Sanchez (online)	Jen	2
10/11	Artistic Pathways (6-week series program)	Jean	15
10/14	Puzzle Swap	Jean	28
10/17	Thursday Afternoon Movie: Little Shop of Horrors	T.J.	14
10/18	Artistic Pathways (6-week series program)	Jean	15
10/20	Wild Oaktober Drop-In	Jordan, Sarah	48
10/20	Wild Oaktober: Educational Presentation	Jordan, Sarah	10
10/22	IL Libraries Present: Jason Reynolds (online)	Jen	1
10/23	Online: Chair Yoga	Kate	32
10/24	Tailgating Party Food Demonstration and Tasting	Kate	44
10/26	Homemade Holiday Cards	Kate	20
10/27	Las Vegas Headliners Concert	Jean	86
10/29	Coyotes in the Urban Environment	Jean	45
10/30	Adult Dungeons and Dragons	Sarah	23
10/30	Online: Chair Yoga	Kate	28

On Oct. 26, 20 guests attended the Holiday Homemade Card program. Guests were given a fall card kit and a winter card kit. The presenter led them through the card making process and guests were also able to put their own unique touches on the cards.

On Oct. 27, 86 guests attended the Las Vegas Headliners Concert, which was generously sponsored by IPPL Foundation & Friends. Among the attendees were several residents of Harvester Place, who were scheduled to attend via their residence's bus. The attendee responses to the event were overwhelmingly positive: "Continue these programs, this is what a library should be," "Great! Do it again; she is wonderful!", and "Super! Schedule more of these!" Seventy-five guests are already registered for the next Sunday concert in November.

Groups

10/3	Nonfiction at Night Book Discussion	Joe	6
10/5	In-person: ESL Conversation Group	Joe	6
10/7	Adult Chess Group	Beth	10
10/9	Online: ESL Conversation Group	Joe	4
10/10	Crime Readers	Tori	13
10/14	Adult Chess Group	Jean	8
10/19	TASC (Teen Advisory Service Committee)	Sarah	9
10/19	In-Person: ESL Conversation Group	Joe	10
10/23	Online: ESL Conversation Group	Joe	2
10/24	Genealogy Group: Czech & Slovak	Joe	18

Genealogy Group of IL

Passive and Pop-Up Programs**Early Literacy/Mid-Kids**

10/1-10/31	1,000 Books Before Kindergarten registrations	Jordan	2
10/1-10/31	AISLE Brochure turn-ins	Jordan	1
10/1-10/31	Monster Scavenger Hunt	Beth	70
10/2-10/11	Firefighter Dog	Erin	150
10/2-10/13	Little Maker @ Home: Ghost Count and Trace	Erin	150
10/4-10/9	Fall I Spy	Chrissy	90
10/10-10/20	Fall Mandala Activity	Chrissy	120
10/14-10/31	Little Makers @ Home: Pumpkin Tracing	Erin	125
10/14-10/31	Frankenstein Coloring	Erin	250
10/21-10/30	Halloween Puppets	Chrissy	280

Teen

10/2	Question of the Day: Favorite Holiday	Sarah, Kate Jordan	100
10/10	Question of the Day: Favorite Scary Movie	Sarah, Amy	81
10/11	Question of the Day: Halloween Costume	Amy, Sarah	39
10/16	Question of the Day: Fav Animal to Be	Sarah, Amy	61

Adult

10/1-10/31	Adult Puzzle (4 puzzles total)	Kate	29
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Submitted by:

Amy Merda, P & O Dept. Head

11/14/24

Resource Services October 2024 Report
Submitted by Gail Graziani, Head of Resource Services

Collection Updates

- Jordan Calabrese, Youth and Teen Resources Librarian, completed a new Collection Development manual covering over 55 separate areas of the Kids & Teens collection.
- Jeanine Clinton, Resource Services Librarian, collaborated with Anna Hinkley, Resource Services Specialist, and Resource Services Associates to prepare for the Library of Things refresh, including updating catalog records, creating display tags, item labels, and quick start guides.
- Jen Ripka, Resource Services Librarian, added 8 new eAudiobooks and 13 new eBooks to the Hoopla Flex collection.
- T.J. Szafranski, Senior Resource Services Librarian, updated the nonfiction wayfinding signs to reflect recent changes.

Collection Totals

Print Books	98,503
A/V Materials	34,347
Other Materials (Kits, Games, Puzzles)	1,490
TOTAL Physical Formats	134,340
eBooks (OverDrive & Hoopla)	1,140,231
eAudio & eMusic (Overdrive & Hoopla)	752,986
Digital Video (Hoopla & Kanopy)	67,677
TOTAL Electronic Formats	1,960,894

Library Displays

1st Floor

- Halloween
- Hitchcock Horror
- Spotlight: Great Courses

2nd Floor

- Halloween
- Terrifying Tales
- Write-On
- Dazzling Diwali

Monthly Highlights

- T.J. Szafranski, Senior Resource Services Librarian, analyzed statistics to determine the impact of the library's new phone menu options on staff workflow.
- Jen Ripka, Resource Services Librarian, updated the Biographies/Memoirs book list on the website.
- Joe Popowitch, Resource Services Librarian, contacted local historical societies and facilitated an initial meeting, held at IPPL, for a new Local History Society Networking group. The purpose of the group is to share resources and collaborate on projects.
- Anna Hinkley, Resource Services Specialist, worked with Associates, Hannah Frost, Natalya Zinoveva, Diane Nickolaou, and Chris Franklin, to prepare for upcoming workroom changes, including downsizing supplies and reorganizing items.

- Jeanine Clinton, Resource Services Librarian, and Tori Castro, Resource Services Specialist II, worked together on a Book Club to Go donation by offering title suggestions and preparing a new kit to add to the collection.
- Tori Castro, Resource Services Specialist II, prepared procedures for staff on filling displays and preparing items for Homebound delivery.
- Jordan Calabrese, Youth and Teen Resources Librarian, updated the following Kids & Teens book lists on the website: Timeless Tales, Mindfulness, Award-Winning Audiobooks for Mid-Kids, and Award-Winning Audiobooks for Teens.

On-Call Librarian Interactions

Assistance	185	91 phone / 65 in-person / 22 chat / 7 email
Reference	97	38 phone / 52 in-person / 7 email
One-to-One Training	6	6 in-person
Readers' Advisory	2	2 in-person
Directional	3	2 phone, 1 chat

Community

- Tori Castro, Resource Services Specialist II, checked out 125 items for Homebound delivery in October, and prepared discussion questions for 14 outside book groups.
- Joe Popowitch, Resource Services Librarian, coordinated 4.25 volunteer hours for the Veterans History Project and 3 hours of general volunteering.

Programs

Date	Name	Program	Attendance
10/02/24	Joe	Showing of the movie: <i>Origin</i>	8
10/03/24	Joe	Nonfiction at Night Book Group	6
10/03/24	T.J.	Thursday Movie: <i>The Pez Outlaw</i>	19
10/05/24	Joe	In-Person ESL Conversation Group	5
10/09/24	Jen	Illinois Libraries Present: Erika Sanchez	2
10/09/24	Joe	Online ESL Conversation Group	4
10/10/24	Tori	Crime Readers Book Group	13
10/17/24	T.J.	Thursday Movie: <i>The Little Shop of Horrors</i>	14
10/19/24	Joe	In-Person ESL Conversation Group	10
10/21/24	Jen	Novel Idea Book Group	9
10/22/24	Jordan	Diary of a Wimpy Kid Book Release Party	15
10/22/24	Jen	Illinois Libraries Present: Jason Reynolds	1
10/23/24	Joe	Online ESL Conversation Group	2
10/24/24	Joe	Genealogy Group	18

Passive Youth Programs

Program	Engagement
Monarch Challenge	1 completed brochure turned in
Bluestem Challenge	n/a

Caudill Challenge	n/a
1,000 Books Before Kindergarten	2 sign ups
Baby Book Bees	n/a
100 Books Before Graduation	n/a
Mid-Kid Book Bags	n/a

Continuing Education & Contributing to the Profession

- T.J. Szafranski attended the following webinars/meetings:
 - Person in Charge Training
 - Technology Desk Training
- Jen Ripka attended the following webinars/meetings:
 - Person in Charge Training
 - Library Love for LibraryReads Webinar (Booklist)
 - SustainRT Committee Meeting (ALA)
 - SustainRT Chairs Meeting (ALA)
 - Technology Desk Training
- Joe Popowitch attended the following webinars/meetings:
 - Person in Charge Training
 - When to Go Hybrid: Determining Which Format Best Fits Your Program (ALA)
 - Using Digitized Historical Newspaper Collections for Reference Work (RAILS)
 - Media Literacy in the Age of AI (RAILS)
 - Technology Desk Training
- Jeanine Clinton attended the following webinars/meetings:
 - Person in Charge Training
 - iCamp Goals Meeting (RAILS)
 - iCamp Meeting with Mentor (RAILS)
 - Deepfakes: How Computers See & Mimic Us (RAILS)
 - AI and the Library World Part 2 (Cataloging Maintenance Center)
 - Amazon Business for ILA Institutional Member Public Libraries
 - Technology Desk Training
- Tori Castro attended the following webinars/meetings:
 - Adult Reading Roundtable Genre Study Meeting
 - Adult Reading Roundtable Book Club Study
- Jordan Calabrese attended the following webinars/meetings:
 - Person in Charge Training
 - School Library Journal Day of Dialog
 - For the Story Shelves
 - Family, Friends, and Flybots
 - New in Graphic
 - Opening Keynote
 - Lunchtime Keynote
 - Teen or Youth Selector Meeting (TOYS)
 - Technology Desk Training

Technology & Maker Services Board Report

October 2024

Classes/Programs

Number of Classes: 23 Total Attendance: 210

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
10/3	630-8p	Sublimation Pillows	All	Jack	8
10/5	930-11a	Sublimation Pillows	Kids	Kate	7
10/7	6-730p	Sublimation Pillows Make Up	Kids	Kate	0
10/8	930-11a	Intro to Sewing	All	Kate	5
10/9	630-730p	Intro Embroidery	All	Kate	7
10/10	4-5p	Mid-Kid Drop-In	Kids	Beth	6
10/10	630-8p	Intro Sewing	All	Kate	4
10/12	930-11a	Intro laser Etching	All	Mark	cxl
10/17	930-11a	Intro to vinyl cutting	All	Luke	4
10/19	930-11a	Vinyl Fabric Stencil	All	Kate	5
10/22	930-11a	Crafting Legally	All	Mark	2
10/24	4-5p	Mid-Kid Drop-In	Kids	Jack	3
10/24	630-730p	Intro Laser Etching	All	Jack	10
10/29	930-11a	Intro Embroidery	All	Kate	8

Technology Programs

Date	Time	Class	Audience	Instructor	Attendance
10/1	930-1030a	iPhone topics	Adult	Presenter	15
10/1	630-8p	Microsoft office basics	Adult	Presenter	8
10/3	4-5p	Ozobot coding	Kids	Jack	11
10/7	1-230p	iPhone iPad basics	Adult	Presenter	19
10/12	1-230p	Cutting the cable cord	Adult	Presenter	41
10/15	930-11a	Mac/OS basics	Adult	Luke	8
10/16	4-5p	Drawing with Sphero bots	Kids	Jack	10
10/21	630-8p	Adobe illustrator	Adult	Kate	7
10/25	1-230p	Google Suite	Adult	Presenter	14
10/26	1-230p	Excel Charts	Adult	Presenter	8

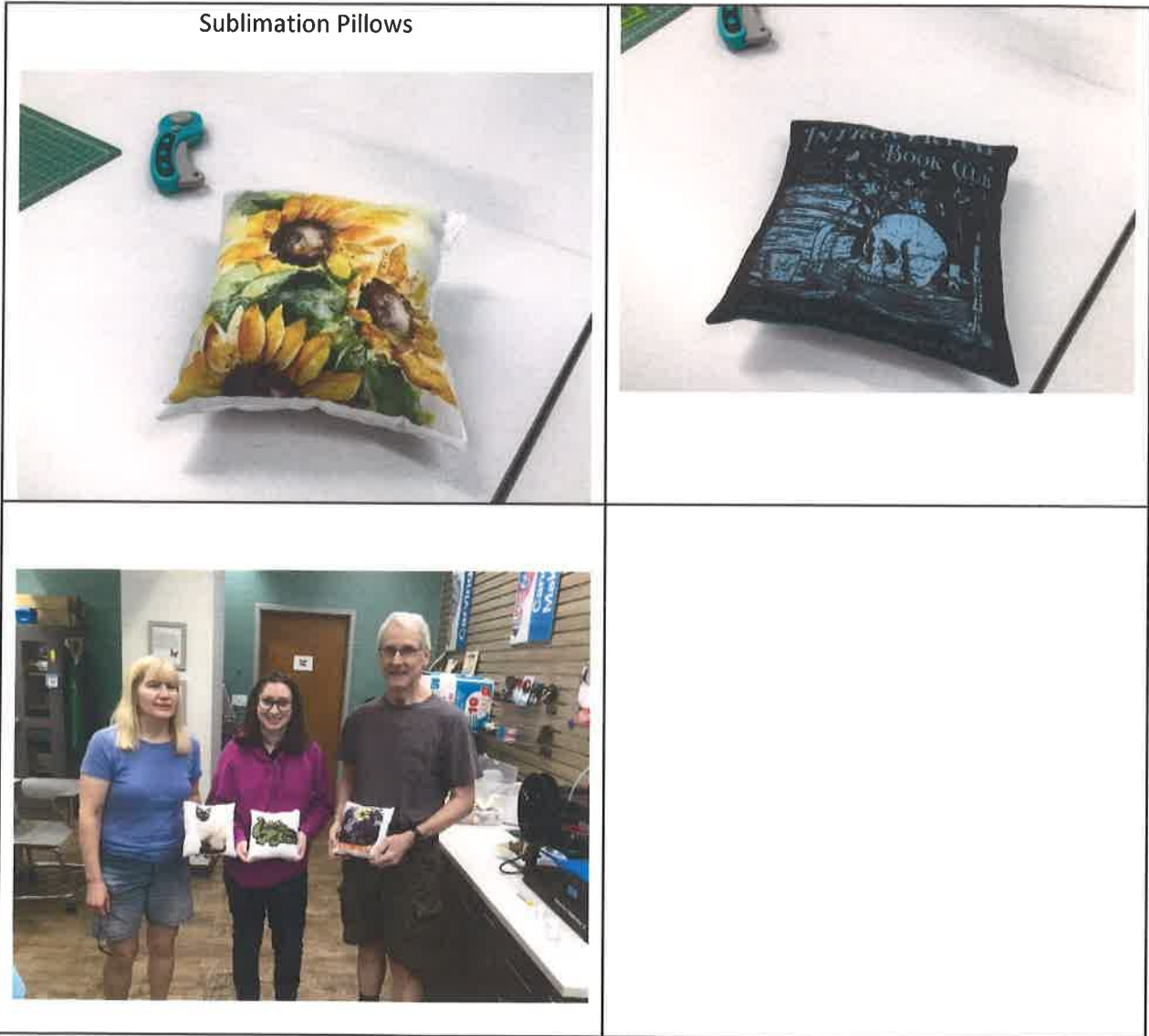
Statistics

- Computer Usage
 - Adult Users: 1779 Hours: 1526
 - Adult laptop: 5 Hours: 5
 - K&T Users: 536 Hours: 269
 - K&T Laptops: 9 Hours: 8
- Technology Desk Assistance- 1259
- 1-on-1 Training- 14
- Wireless Usage- Total Unique Access: 9356

Maker Services/Maker Studio

Made in a class

Sublimation Pillows



Made Using Equipment

Laser & Sublimation Autumn Sign



Sublimation Art Shirt



Sublimation Trick O Treat bag



Sublimation Art Shirt

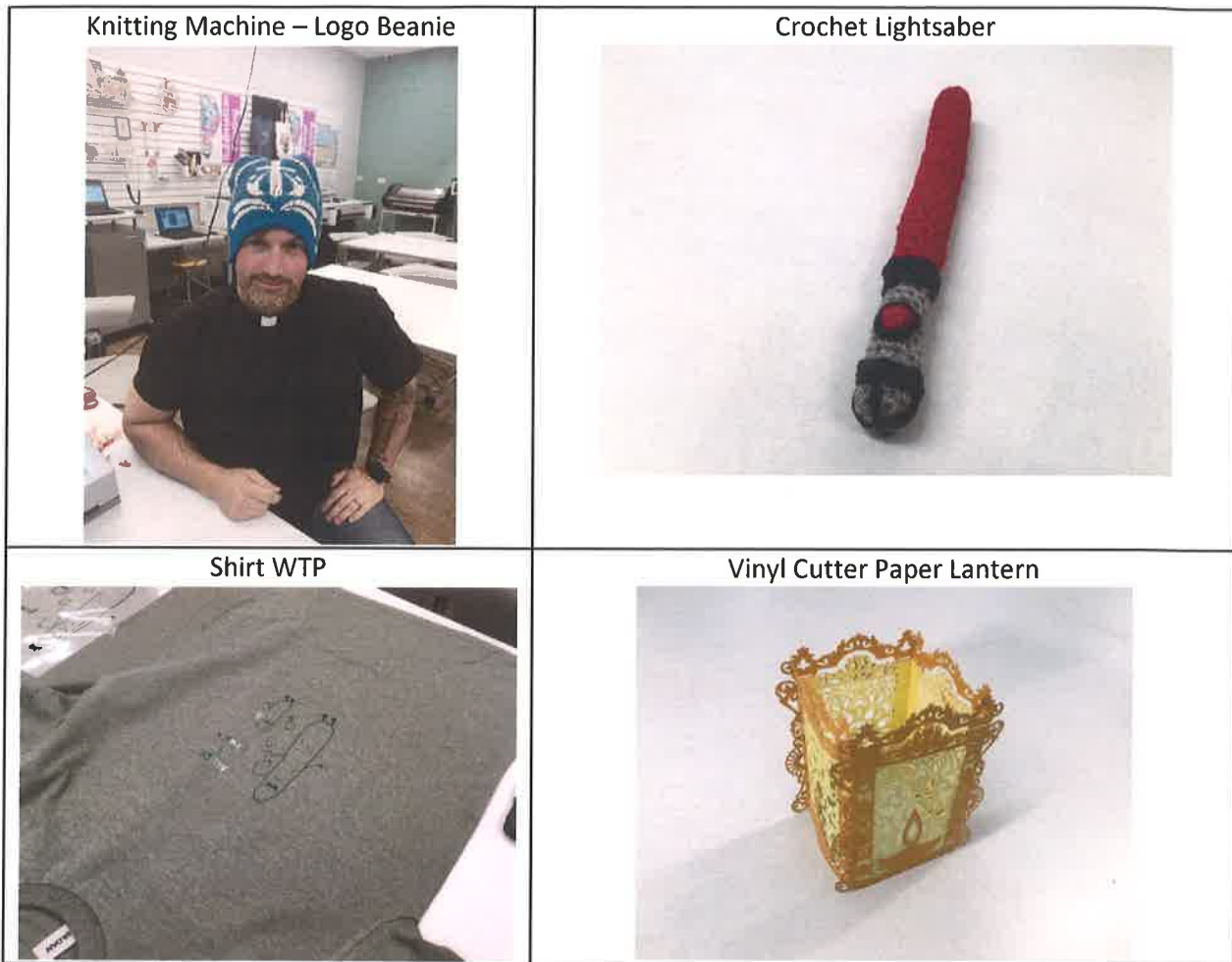


Silhouette Cat Stickers



Knitting Machine – Dog Pillow





Statistics

- Maker Assistance- 34
- Maker 1-on-1 Training- 100

Equipment Usage

- 3D Printers- 18
- Button Maker- 13
- Candle Maker- 1
- Carving Machine - 0
- Cricut (Vinyl)- 12
- Digital Editing (iMac)- 2
- Embroidery Machine- 30
- Hat/ Mug Press - 14
- Knitting Machine- 10

- Laminator - 5
- Laser Cutter- 27
- Poster Printer- 14
- Sewing Machine- 8
- Silhouette (Vinyl)- 8
- Sizzix (die cut/embossing)- 4
- Sublimation Printer- 18
- White Toner Printer - 10

Outreach & Projects

- Kate worked extensively with the Flat Bed Knitting Machine this month. It was also extremely popular, being the most booked piece of equipment for the first two weeks of October. Kate created seven new patterns on the Knitting Machine that beginners can follow, and the examples now live in the Maker Studio. Kate also created a written tutorial for custom Two-Color patterns.
- Jack Spoke at ILA about our maker programs for teens and kids. After the program Jack took questions and shared best practices with peers.
- Jack researched and implemented a method to record Maker Studio use statistics from Libcal.
- Jack repaired issues with the 3D printer.
- Luke is working on his upcoming Intro to Photoshop Elements class and is incorporating various tips and tricks he's learnt about digital editing from doing photography over the years.
- Luke has also improved the process of sublimating on aluminum sheets by reducing the pressure from the heat press while pressing as well as tweaking some printer settings.
- Mark continued to field and address calls and questions from patrons related to maker studio reservations.
- Mark continued to tweak the maker studio email/consultation procedures and staff training related to this.

Mark Sloan, Head of Technology & Maker Services, October 31, 2024

STATISTICS FOR	Oct-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	23,190	24,335	98,177	100,093	-1.91%
Teen	1,141	1,190	5,453	5,589	-2.43%
Kids	15,890	17,333	68,639	70,360	-2.45%
ILLS Sent	2,698	2,732	11,124	12,062	-7.78%
TOTAL	42,919	45,590	183,393	188,104	-2.50%
Electronic Circulation	11,131	10,818	39,774	42,379	-6.15%
GRAND TOTAL CIRC.	54,050	56,408	223,167	230,483	-3.17%
% Reciprocal Borrowing	11%	9%	11%	10%	
Patron Visits	32,630	29,899	129,580	126,299	2.60%
<u>Current Cards</u>					
Resident	108	141	25,142	24,590	2.24%
Non-Resident	92	69	2,350	2,210	6.33%
TOTAL	200	210	27,492	26,800	2.58%
<u>Patron Assistance</u>					
Adult - Reference	1,877	2,301	8,810	10,297	-14.44%
Kids - Reference	821	842	3,645	3,520	3.55%
Technology - Reference	1,137	892	5,303	3,267	62.32%
TOTAL REFERENCE	3,835	4,035	17,758	17,084	3.95%
Adult - Other	59	109	271	455	-40.44%
Kids - Other	27	35	91	194	-53.09%
Technology - Other	122	20	479	47	919.15%
TOTAL OTHER	208	164	841	696	20.83%
GRAND TOTAL ASST.	4,043	4,199	18,599	17,780	4.61%
<u>ILL/Reserves</u>					
Holds	783	9,115	24,924	33,876	-26.43%
ILLS Sent	2,698	2,732	11,124	12,062	-7.78%
ILLS Checked Out	4,011	4,214	13,998	16,705	-16.20%
ILLS Received	4,669	4,832	18,527	19,683	-5.87%
<u>Programs - Adult</u>					
# Programs	22	15	54	60	-10.00%
Attendance	539	313	1,314	1,186	10.79%
<u>Programs - Tech & Maker</u>					
# Programs	23	17	53	55	-3.64%
Attendance	210	110	466	394	18.27%
<u>Individual Technology Training</u>					
# of Patrons	30	195	236	775	-69.55%
<u>Groups</u>					
# Programs	10	13	45	48	-6.25%
Attendance	86	134	435	464	-6.25%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	4	6	15	21	-28.57%
Attendance	15	16	127	77	64.94%
<u>Programs - Kids</u>					
# Programs	25	27	74	81	-8.64%
Attendance	654	597	1,888	1,781	6.01%
GRAND TOTAL ATT.	1,534	1,365	4,466	4,677	-4.51%

STATISTICS FOR	Oct-24	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	1	2	11	14	-21.43%
Attendance	29	27	780	309	152.43%
<u>Passive Programs - Teen</u>					
# Programs	4	2	14	9	55.56%
Attendance	281	2	863	59	1362.71%
<u>Passive Programs - Kids</u>					
# Programs	10	17	55	52	5.77%
Attendance	1,238	1,347	5,322	5,632	-5.50%
<u>Computers - Patron Use</u>					
Adult Computers	1,779	1,156	6,904	6,244	10.57%
Kids Computers	536	351	2,724	2,707	0.63%
Teen Laptop	9	12	17	22	-22.73%
Adult Laptop	5	32	29	78	-62.82%
TOTAL PATRON USE	2,329	1,551	9,674	9,051	6.88%
<u>Hours Used</u>					
Adult Computers	1,526	838	5,718	4,927	16.05%
Kids Computers	269	167	1,412	1,287	9.71%
Teen Laptop	8	10	10	18	-44.44%
Adult Laptop	5	27	32	82	-60.98%
TOTAL HOURS USED	1,808	1,042	7,172	6,314	13.59%
Wireless Total Connections	9,356	8,063	31,341	30,303	3.43%
IPPL Total Web Site Access	12,191	12,613	50,494	52,424	-3.68%
IPPL Total Page Views	46,875	45,731	186,245	196,638	-5.29%
Subscription Database Logins	4,972	3,477	20,969	10,324	103.11%
<u>Outreach-Homebound</u>					
Items Delivered	125	200	527	770	-31.56%
<u>Volunteers</u>					
Number Active	17				
Hours Worked	55	118	489	381	28.35%
Staff Training Hours	134	149	813	297	173.74%
<u>Room Use</u>					
Conference Rooms	990	922	3,384	3,060	10.59%
Meeting Rooms					
Library	79	68	195	199	-2.01%
Non-Library	22	13	69	69	0.00%
Board Room					
Library	20	21	92	84	9.52%
Non-Library	26	24	79	88	-10.23%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - October 2024

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	112	0	0	112
Non-Fiction	29,875	179	642	29,412
Fiction	28,187	308	103	28,392
ADULT TOTALS	58,174	487	745	57,916
KIDS				
Non-Fiction	12,615	56	21	12,650
Fiction	23,283	252	100	23,435
Books + Audio (Vox, WonderBooks)	199	2	1	200
KIDS TOTALS	36,097	310	122	36,285
TEEN				
Non-Fiction	731	2	0	733
Fiction	3,518	58	7	3,569
TEEN TOTALS	4,249	60	7	4,302
BOOK TOTALS	98,520	857	874	98,503

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	6,010	22	22	6,010
Music CDs	4,291	21	3	4,309
Vinyl Records	20	6	0	26
Playaway	299	11	0	310
ADULT TOTALS	10,620	60	25	10,655
KIDS				
Audiobooks on CD	337	1	0	338
Music CDs	264	0	53	211
Playaway	133	1	2	132
KIDS TOTALS	734	2	55	681
TEEN				
Audiobooks on CD	108	0	0	108
Playaway	23	0	0	23
TEEN TOTALS	131	0	0	131
AUDIO TOTALS	11,485	62	80	11,467

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	19,110	86	113	19,083
ADULT TOTALS	19,110	86	113	19,083
KIDS				
DVD & Blu-ray	3,790	20	13	3,797
KIDS TOTALS	3,790	20	13	3,797
TEEN				
DVD & Blu-ray	0	0	0	0
TEEN TOTALS	0	0	0	0
VIDEO TOTALS	22,900	106	126	22,880

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Kits (Book Club to Go)	14	0	0	14
Library of Things	110	0	1	109
Devices (Rokus, iPods, Kindles, Record Players)	62	0	0	62
Console Games	614	3	7	610
CD-ROMs	12	0	12	0
ADULT TOTALS	812	3	20	795
KIDS				
Kits (STEM, Book bundles, etc.)	200	1	1	200
Puzzles	24	0	1	23
Tablets (Fire HD, Launchpads)	24	0	0	24
Console Games	326	5	5	326
Board Games - Juvenile	22	0	0	22
KIDS TOTALS	596	6	7	595
TEEN				
Equipment (CD Players, etc.)	25	0	0	25
Console Games	0	0	0	0
Board Games	77	0	2	75
TEEN TOTALS	102	0	2	100
OTHER TOTALS	1,510	9	29	1,490
COLLECTION TOTALS	134,415	1,034	1,109	134,340

MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - Oct 2024

eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	1,090,445	21,858	1,112,303
eMedia (OverDrive Consortium)	20,016	-38	19,978
eMedia (OverDrive Advantage)	7,610	131	7,741
Preloaded Adult eReaders	209	0	209
eBook Totals	1,118,280	21,951	1,140,231
AUDIO	Previous Month Totals	Added Items	Current Totals
Audiobooks			
Hoopla	254,676	11,625	266,301
eMedia (Overdrive Consortium)	7,113	61	7,174
eMedia (OverDrive Advantage)	2,340	15	2,355
Preloaded Audiobook Tablets	175	1	176
Music			
Hoopla	482,507	-5,527	476,980
Audio Total	746,811	6,175	752,986
VISUAL	Previous Month Totals	Added Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	30,314	1,589	31,903
Kanopy	33,341	577	33,918
Preloaded Adult Roku Titles	1,603	13	1,616
Preloaded Family Roku Titles	237	3	240
Visual Totals	65,495	2,182	67,677
Total Audio/Visual	812,306	8,357	820,663
Collection Totals	1,930,586	30,308	1,960,894

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 10/31/2024

Balance on hand as of September 30, 2024.....	4,847,922.37
Cash Receipts for October.....	91,877.73
Cash Disbursements for October.....	522,670.50
Cash on hand as of October 31, 2024.....	4,417,129.60

Investments

Illinois Funds (Money Market) - Average Monthly Rate 4.957%

General.....	1,120,336.95
MPI Investment (Corporate Fund).....	1,422,792.05

Republic Bank - Savings - Rate 3.47%.....	1,850,588.66
Republic Bank - Checking General.....	10,813.25
Republic Bank - Payroll Account.....	5,149.41
Republic Bank - License Sticker Account.....	6,845.28
Petty Cash/Circulation.....	604.00
Balances as of October 31, 2024.....	4,417,129.60

FUND BALANCES AS OF 10/31/2024

Corporate Fund.....	2,883,111.57
Building & Maintenance Fund.....	(16,093.26)
I.M.R.F. Fund.....	(13,002.35)
Liability Fund.....	(10,718.48)
Social Security Fund.....	(15,588.53)
Special Reserve Fund.....	-
Current Liabilites.....	1,589,420.65
Grand Total All Funds.....	4,417,129.60

Indian Prairie Public Library District Consolidated Revenue Report for October 2024

Percent of Year: 33.33

	RECEIVED Oct 2024	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	55,420.29	4,288,241.95	98.72%	4,343,827.00	55,585.05
41150 · Non-current Property Taxes	463.01	463.01	0.00%	800.00	336.99
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	55,883.30	4,288,704.96	98.71%	4,344,627.00	55,922.04
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	65,179.62	100.00%	65,180.00	0.38
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	65,179.62	100.00%	65,180.00	0.38
INTEREST					
43500 · Interest - Investment	10,673.36	38,736.16	64.56%	60,000.00	21,263.84
TOTAL INTEREST	10,673.36	38,736.16	64.56%	60,000.00	21,263.84
DESK MONIES					
45100 · Copier	174.85	894.85	42.61%	2,100.00	1,205.15
45120 · Computer Copies	1,355.30	6,052.27	50.44%	12,000.00	5,947.73
45130 · Fax	239.62	1,265.90	25.32%	5,000.00	3,734.10
45200 · Fines/Fees	380.26	1,542.42	38.56%	4,000.00	2,457.58
45250 · Gifts/Donations	0.00	28.00	28.00%	100.00	72.00
45300 · Lost Materials	559.57	2,220.46	40.37%	5,500.00	3,279.54
45350 · Non-Resident Fees	10,765.60	45,047.92	48.97%	92,000.00	46,952.08
45550 · Meeting Room Rental	87.50	1,637.50	109.17%	1,500.00	-137.50
45600 · ILL Fees	10.00	86.86	24.82%	350.00	263.14
45650 · Maker Studio	897.80	3,738.70	49.85%	7,500.00	3,761.30
45700 · Passport Fees	2,485.00	10,885.00	36.28%	30,000.00	19,115.00
45800 · License Stickers	349.60	1,216.00	48.64%	2,500.00	1,284.00
TOTAL DESK MONIES	17,305.10	74,615.88	45.90%	162,550.00	87,934.12
OTHER INCOME					
46500 · OCLC Refund	0.00	545.00	0.00%	500.00	-45.00
46700 · Miscellaneous	0.00	0.00	0.00%	1,500.00	1,500.00
46800 · Collection Agency Fee	20.00	145.32	145.32%	100.00	-45.32
TOTAL OTHER INCOME	20.00	690.32	32.87%	2,100.00	1,409.68
TOTAL	83,881.76	4,467,926.94	96.41%	4,634,457.00	166,530.06
49000 · Operating Transfer In	0.00	200.00			
GRAND TOTAL	83,881.76	4,468,126.94	96.41%	4,634,457.00	166,330.06

Operating Transfer In reflects \$200.00 from Corporate Reserves

70000 · Operating Transfer Purchases - Mighty Moving & Storage \$200.00

44

Indian Prairie Public Library District Consolidated Expenditures Report for October 2024

Percent of Year: 33.33

	Oct 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	192,356.49	875,886.84	33.90%	2,583,941.00	1,708,054.16		
61310 · Benefits - Medical / Life Ins.	17,735.67	74,905.03	29.14%	257,063.00	182,157.97		
61330 · Benefits - IMRF	20,233.57	92,442.21	32.60%	283,555.00	191,112.79		
61340 · Benefits - FICA	14,265.61	65,071.00	32.92%	197,671.00	132,600.00		
61400 · Staff Development	2,305.46	7,421.34	40.33%	18,400.00	10,978.66		
61600 · Board Development	0.00	0.00	0.00%	1,000.00	1,000.00		
61710 · Workers Compensation	220.00	4,433.00	105.22%	4,213.00	-220.00		
61720 · Unemployment Insurance	0.00	941.45	31.38%	3,000.00	2,058.55		
TOTAL PERSONNEL	247,116.80	1,121,100.87	33.48%	3,348,843.00	2,227,742.13	3,400,000.00	32.97%
MATERIALS							
62100 · Books	11,602.90	36,195.08	21.93%	165,040.00	128,844.92		
62200 · Periodicals	208.44	6,543.07	35.75%	18,300.00	11,756.93		
62300 · Audio	2,171.22	5,396.13	21.98%	24,550.00	19,153.87		
62400 · Video	1,897.44	7,259.28	22.00%	33,000.00	25,740.72		
62500 · Multi-Media	160.81	386.61	7.03%	5,500.00	5,113.39		
62600 · eMaterials	15,189.42	119,685.78	49.85%	240,090.00	120,404.22		
62700 · Console Games	341.54	1,943.97	32.40%	6,000.00	4,056.03		
62800 · Damaged Item Replacement	460.41	2,366.35	39.44%	6,000.00	3,633.65		
62900 · Materials Supplies	1,157.61	6,747.22	31.38%	21,500.00	14,752.78		
TOTAL MATERIALS	33,189.79	186,523.49	35.87%	519,980.00	333,456.51	530,000.00	35.19%
BUILDING							
63200 · Cleaning Service	6,432.26	19,561.30	23.57%	83,000.00	63,438.70		
63300 · Utilities (1-8-11 · Gas)	808.10	2,288.84	8.17%	28,000.00	25,711.16		
63300 · Utilities (1-8-12 · Electric)	7,940.74	31,606.75	44.52%	71,000.00	39,393.25		
63300 · Utilities (1-8-13 · Telephone)	242.18	861.54	34.46%	2,500.00	1,638.46		
63300 · Utilities (1-8-14 · Water/Sewer)	0.00	4,771.75	47.72%	10,000.00	5,228.25		
63300 · Utilities (1-8-15 · Garbage Disposal)	285.00	1,140.00	22.80%	5,000.00	3,860.00		
63350 · Building Supplies	967.90	3,701.25	24.68%	15,000.00	11,298.75		
63400 · Maintenance Supplies	2,186.78	2,948.85	24.57%	12,000.00	9,051.15		
63500 · Security System Monitoring	0.00	662.50	66.25%	1,000.00	337.50		
63600 · Property Maintenance	2,100.00	10,726.82	35.06%	30,600.00	19,873.18		
63800 · Building Maintenance/Repair	16,609.00	42,173.34	64.29%	65,600.00	23,426.66		
TOTAL BUILDING	37,571.96	120,442.94	37.21%	323,700.00	203,257.06	225,000.00	53.53%
OPERATIONS							
64100 · Payroll Service	675.00	2,700.00	33.75%	8,000.00	5,300.00		
64200 · Supplies - Office	132.51	1,195.36	23.91%	5,000.00	3,804.64		
64300 · Photocopy Supplies	621.12	1,069.32	35.64%	3,000.00	1,930.68		
64400 · Guest Services Supplies	1.75	163.93	20.49%	800.00	636.07		
64500 · Postage	-155.42	-1,152.17	-23.04%	5,000.00	6,152.17		
64550 · Passport Postage	331.40	1,345.95	26.92%	5,000.00	3,654.05		
64600 · Non-Payment Reimbursement	0.00	0.00	0.00%	500.00	500.00		
64700 · Travel	57.08	397.14	26.48%	1,500.00	1,102.86		
64800 · Organizational Memberships	0.00	576.40	19.21%	3,000.00	2,423.60		
64900 · Bank Fees	296.61	1,287.01	36.77%	3,500.00	2,212.99		
TOTAL OPERATION	1,960.05	7,582.94	21.48%	35,300.00	27,717.06	45,000.00	16.85%
TECHNOLOGY							
65100 · Supplies-Toner	1,679.94	5,988.18	33.27%	18,000.00	12,011.82		
65160 · Supplies-Technology Services	0.00	0.00	0.00%	200.00	200.00		
65170 · Supplies-Maker Studio	1,264.52	3,174.37	45.35%	7,000.00	3,825.63		
65200 · Technology-Prof Services	0.00	10,172.50	46.24%	22,000.00	11,827.50		
65300 · Purchase of Equipment	276.99	4,136.07	38.48%	10,750.00	6,613.93		

45

**Indian Prairie Public Library District
Consolidated Expenditures Report for October 2024**

Percent of Year: 33.33

	Oct 24	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65350 · STEM Kits	45.41	498.31	24.92%	2,000.00	1,501.69		
65400 · Technology Equip Mnt/Repair	387.00	2,194.51	13.89%	15,800.00	13,605.49		
65500 · Software	6,352.67	13,834.42	36.18%	38,235.00	24,400.58		
65600 · SWAN	11,450.24	22,980.87	50.41%	45,584.00	22,603.13		
65700 · Telecommunications	840.15	3,602.19	27.59%	13,056.00	9,453.81		
TOTAL TECHNOLOGY	22,296.92	66,581.42	38.57%	172,625.00	106,043.58	195,000.00	34.14%
CONTRACTUAL SERVICES							
66100 · General Professional Services	2,858.97	12,771.47	24.80%	51,500.00	38,728.53		
66200 · Credit Bureau	137.90	354.60	35.46%	1,000.00	645.40		
66300 · Copier	205.59	848.87	28.30%	3,000.00	2,151.13		
66400 · Copier Maintenance Contract	139.17	407.70	20.39%	2,000.00	1,592.30		
66900 · Fees - Bond Registrar	0.00	0.00	0.00%	200.00	200.00		
TOTAL CONTRACTUAL SERVICES	3,341.63	14,382.64	24.93%	57,700.00	43,317.36	62,000.00	23.20%
INSURANCE							
67100 · Multi Peril-Physical Assets	0.00	16,924.00	100.00%	16,924.00	0.00		
67200 · Bonding	0.00	1,367.00	100.00%	1,367.00	0.00		
67300 · Officers & Directors Liability	0.00	2,358.00	100.00%	2,358.00	0.00		
67400 · Umbrella Liability	0.00	3,025.00	100.00%	3,025.00	0.00		
TOTAL INSURANCE	0.00	23,674.00	100.00%	23,674.00	0.00	26,000.00	91.05%
COMMUNICATIONS							
68110 · Marketing Newsletter	0.00	11,627.10	23.40%	49,680.00	38,052.90		
68111 · eNewsletter	12.00	102.67	1.11%	9,260.00	9,157.33		
68210 · Marketing Advertising	0.00	252.00	25.20%	1,000.00	748.00		
68310 · Marketing Supplies	169.21	181.20	7.55%	2,400.00	2,218.80		
68410 · Marketing-Information Printing	0.00	335.10	3.53%	9,500.00	9,164.90		
68500 · Legal Notices	252.00	474.68	47.47%	1,000.00	525.32		
TOTAL COMMUNICATIONS	433.21	12,972.75	17.81%	72,840.00	59,867.25	78,000.00	16.63%
PROGRAMMING							
68600 · Programming	4,139.06	8,862.94	23.32%	38,000.00	29,137.06		
TOTAL PROGRAMMING	4,139.06	8,862.94	23.32%	38,000.00	29,137.06	42,000.00	21.10%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	200.00	0.00%		-200.00		
69900 · Contingency	0.00	5,684.98	63.17%	9,000.00	3,315.02		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	350,049.42	1,568,208.97	34.08%	4,601,662.00	3,033,453.03		
70000 · Operating Transfer Purchases	0.00	200.00	0.00%				
GRAND TOTAL	350,049.42	1,568,408.97	34.08%	4,601,662.00	3,033,253.03	4,603,000.00	34.07%

Operating Transfer Out reflects \$200.00 from Corporate Reserves
70000 · Operating Transfer Purchases - Mighty Moving & Storage \$200.00

46

46



MPI Wealth Management, LLC.
15 Salt Creek Lane, Suite 404
Hinsdale, IL 60521

Client Update Report

Account

Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

9/30/2024

47

47

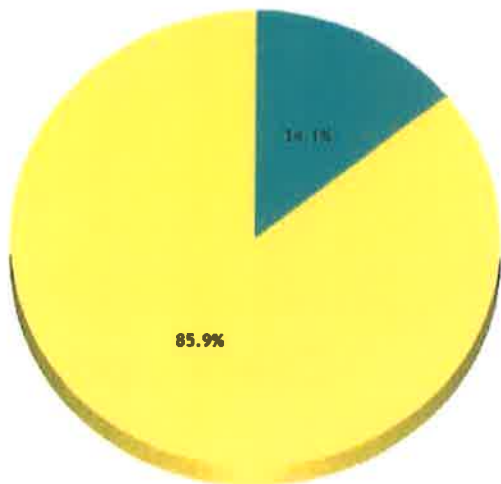


Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Holdings Overview

US Dollar
9/30/2024

Portfolio Allocation as of 9/30/2024

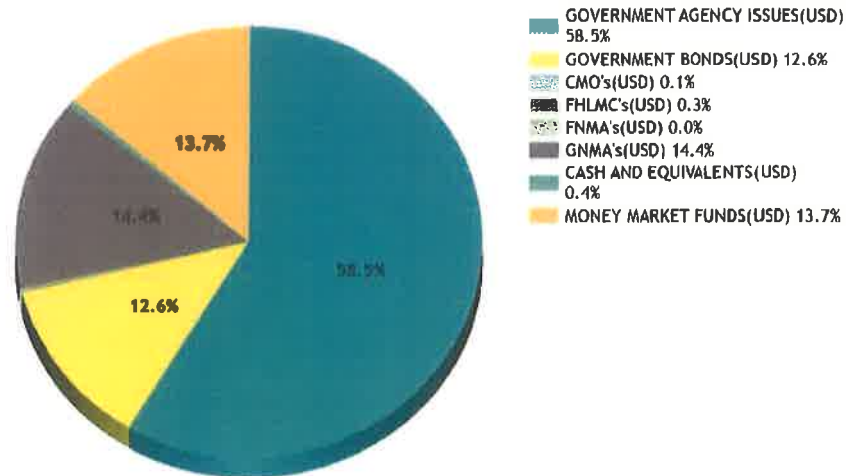


Asset Class	Market Value	% Equity	% Assets
Cash and Equivalents	199,091.48	14.1	14.1
Fixed Income	1,212,217.74	85.9	85.9
Equity Total	1,411,309.22	100.0	100.0

Top 10 Holdings

Symbol	Security	Market Value	% Assets
snoxx	Schwab Charles Family Fund Treas Oblig Inv	193,165.71	13.7
3133ef5e3	Federal Farm Credit Banks 2.250% Due 4/27/2027	146,439.27	10.4
3134gwuq7	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	140,433.38	10.0
3130ak6v3	Federal Home Loan Banks 0.730% Due 9/22/2027	137,057.61	9.7
3130al4c5	Federal Home Loan Banks 0.950% Due 2/25/2028	136,703.86	9.7
3134gwp67	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	134,614.31	9.5
3133embg6	Federal Farm Credit Banks 1.120% Due 9/28/2029	130,879.28	9.3
91282chd6	United States Treas Notes 4.250% Due 5/31/2025	101,438.54	7.2
36179vvhg8	GNMA Pass-Thru M Jumbo FHA 3.000% Due 3/20/2050	99,223.37	7.0
3622acsk7	GNMA Pass-Thru C Plus/Prime 30 Year 5.500% Due 9/20/2053	92,689.82	6.6
Top 10 Holdings Total		1,312,645.15	93.0

Equity Allocation by Security Type



48

48



Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Performance by Asset Class

Net of Fees | US Dollar
 12/31/2023 - 9/30/2024

Time Period	Cash and Equivalents	Equity	Fixed Income	Other	Total Portfolio
Market Value on 12/31/2023	57,178.82	0.00	1,293,851.62	0.00	1,351,030.44
Accrued Interest	0.00	0.00	4,816.26	0.00	4,816.26
Purchases/Contributions	243,333.63	0.00	101,526.25	0.00	0.00
Sales/Withdrawals	-101,526.25	0.00	-243,333.63	0.00	0.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	0.00
Realized Gains	0.00	0.00	1,761.77	0.00	1,761.77
Unrealized Gains	0.00	0.00	31,607.13	0.00	31,607.13
Interest Income	33.17	0.00	22,611.65	0.00	22,644.82
Dividend Income	3,129.85	0.00	0.00	0.00	3,129.85
Change in Accrued Interest	0.00	0.00	-623.31	0.00	-623.31
Management Fees	-3,057.74	0.00	0.00	0.00	-3,057.74
Portfolio Fees	0.00	0.00	0.00	0.00	0.00
Market Value on 9/30/2024	199,091.48	0.00	1,208,024.79	0.00	1,407,116.27
Accrued Interest	0.00	0.00	4,192.95	0.00	4,192.95
Average Capital Base	100,167.89	0.00	1,255,678.81	0.00	1,355,846.70
Total Fees	-3,057.74	0.00	0.00	0.00	-3,057.74
Total Gain after Fees	105.28	0.00	55,357.24	0.00	55,462.52
IRR for 0.75 Years	0.11%	0.00%	4.41%	0.00%	4.09%



Indian Prairie Public Library District
 Corporate Account
 Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
 9/30/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
GOVERNMENT AGENCY ISSUES(USD)							
150,000	Federal Home Loan Mtg Corp 0.700% Due 12/30/2026	99.99	149,983.58	93.62	140,433.38	10.0	3.7
150,000	Federal Farm Credit Banks 2.250% Due 4/27/2027	103.76	155,647.24	96.67	145,004.90	10.3	3.6
150,000	Federal Home Loan Banks 0.730% Due 9/22/2027	99.98	149,964.29	91.36	137,033.27	9.7	3.8
150,000	Federal Home Loan Banks 0.950% Due 2/25/2028	99.78	149,664.29	91.04	136,565.31	9.7	3.8
150,000	Federal Home Loan Mtg Corp 1.000% Due 9/14/2028	100.00	150,000.00	89.70	134,547.65	9.5	3.8
150,000	Federal Farm Credit Banks 1.120% Due 9/28/2029	99.97	149,953.16	87.25	130,869.95	9.3	4.0
	Accrued Interest				1,673.25	0.1	
			905,212.56		826,127.71	58.5	3.8
GOVERNMENT BONDS(USD)							
100,000	United States Treas Notes 4.250% Due 5/31/2025	99.57	99,566.09	100.02	100,021.88	7.1	4.2
75,000	United States Treas Notes 3.875% Due 8/15/2033	93.00	69,750.77	100.71	75,530.27	5.4	3.8
	Accrued Interest				1,779.95	0.1	
			169,316.87		177,332.10	12.6	4.0
CMO's(USD)							
1,415,000	FNMA REMIC Trust 2003-27 4.000% Due 4/25/2033	108.00	353.61	99.37	325.37	0.0	2.2
32,000	FHLMC REMIC Series 3325 5.500% Due 6/15/2037	108.11	669.47	105.85	655.51	0.0	3.0
	Accrued Interest				3.80	0.0	
			1,023.08		984.68	0.1	2.7
FHLMC's(USD)							
81,000	FHLMC PC Gold 15 Yr 3.500% Due 11/1/2025	104.53	564.36	99.22	535.67	0.0	0.9
280,000	FHLMC PC Gold 15 Yr 4.000% Due 3/1/2026	107.31	2,969.43	99.38	2,750.04	0.2	4.2



Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
9/30/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
240,000	FHLMC PC Gold Comb 15 4.500% Due 9/1/2026 Accrued Interest	107.19	271.52	100.31	254.08 11.36	0.0 0.0	1.7
			3,805.31		3,551.16	0.3	3.5
FNMA's(USD)							
50,000	FNMA Pass-Thru Int 15 Year 4.000% Due 11/1/2028 Accrued Interest	106.63	578.64	99.30	538.91 1.75	0.0 0.0	4.2
			578.64		540.66	0.0	4.2
GNMA's(USD)							
100,000	GNMA Pass-Thru M Single Family 4.500% Due 1/20/2025	108.00	132.20	99.69	122.03	0.0	2.6
3,245,000	GNMA Pass-Thru X Single Family 7.000% Due 6/15/2031	111.93	4,941.67	100.55	4,439.11	0.3	3.1
125,000	GNMA Pass-Thru X Single Family 5.500% Due 12/15/2032	108.98	2,515.71	102.18	2,358.56	0.2	2.1
175,000	GNMA Pass-Thru X Platinum 30 Year 5.500% Due 4/15/2033	108.99	1,304.91	103.20	1,235.58	0.1	1.6
100,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.01	2,046.15	103.50	1,942.86	0.1	2.2
38,000	GNMA Pass-Thru X Single Family 5.500% Due 11/15/2033	109.14	747.05	103.98	711.73	0.1	1.8
111,289	GNMA Pass-Thru X Single Family 6.000% Due 6/15/2037	107.23	614.78	104.94	601.64	0.0	2.3
53,114	GNMA Pass-Thru X Single Family 6.000% Due 10/15/2038	108.93	310.76	105.29	300.37	0.0	2.5
1,000,000	GNMA Pass-Thru M Jumbo FHA 3.000% Due 3/20/2050	87.72	95,839.24	90.58	98,959.35	7.0	3.9
100,000	GNMA Pass-Thru C Platinum 30 Year 5.500% Due 9/20/2053 Accrued Interest	96.46	87,622.86	101.60	92,287.37 722.85	6.5 0.1	5.4
			196,075.33		203,681.44	14.4	4.5

51

51



Indian Prairie Public Library District
Corporate Account
Schwab Account #6415-7790

Portfolio Appraisal

US Dollar
9/30/2024

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	% Assets	Yield
CASH AND EQUIVALENTS(USD)							
	Cash Account Balance		5,925.77		5,925.77	0.4	0.0
			5,925.77		5,925.77	0.4	0.0
MONEY MARKET FUNDS(USD)							
193,165.71	Schwab Charles Family Fund Treas Oblig Inv	1.00	193,165.71	1.00	193,165.71	13.7	5.2
			193,165.71		193,165.71	13.7	5.2
Total Portfolio			1,475,103.26		1,411,309.22	100.0	4.1



Disclaimer & Terms

9/30/2024

A Note About This Report

The information and market values contained in this report are based on data received from your custodian(s), outside pricing services, and other sources that MPI Wealth Management, LLC. ("MPI") believes to be reliable. These market values are net of fees and also include accrued interest (if applicable). Valuations can be inherently imprecise, particularly regarding less liquid assets, and the valuations shown may be greater or less than the price at which the assets can be sold. Performance and market values for the assets in your account(s) obtained from another source may differ from the information in this report because the performance calculations and values may have been based on different sources of pricing information, accounting or calculation methodology and analysis. We urge you to advise us immediately if you have not received your custodian or brokerage statement which is required to be delivered to you no less frequently than quarterly. In addition, please compare any account information provided by us with account statements from your broker-dealer or custodian and to advise us of any discrepancies. The official record of your account is maintained by your broker-dealer or custodian. If your management fee is automatically deducted from your account(s) please note that the account custodian does not verify the accuracy of the advisory fee calculation.

Performance

Portfolio performance is calculated utilizing a total return methodology. The total rate of return for the time periods shown is equal to the change in the value of the portfolio, including capital appreciation, depreciation and income as a percentage of the beginning market value of the portfolio adjusted for all contributions and withdrawals. The total return is expressed as a percentage gain or loss in the investment's value. All cash flows are weighted from the actual date of the contribution or withdrawal in order to minimize the effect of cash flows on the investment performance of your account(s). Total returns for your account(s) are presented net of fees (money manager fees, MPI's advisory fees, and custodian fees) and other expenses (where applicable) paid from your account(s). It should also be noted that, certain security types and other assets are excluded from this report. These assets may include, among others, real estate, notes and mortgages, insurance policies, personal property, receivables, and partnerships interests. The performance results have been compiled solely by MPI and have not been independently verified. Please keep in mind that past performance may not be indicative of future results and does not guarantee future positive returns. This report includes information as of the date indicated based on trades that have been executed in the account(s). To the extent that your regular account statements report information based on settlement date rather than trade date, there is a possibility that trades executed but not settled before the end of a reporting period may be reflected in this report but not on your regular account statements.

Keeping MPI Wealth Management, LLC. Up-to-Date

If you wish to impose reasonable restrictions or modify existing restrictions concerning the management of your account or if your financial situation, investment objectives, or risk tolerance have changed, please contact your MPI Investment Advisor Representative at (630)325-6900. We will contact you at least annually to determine if your investment goals, objectives and risk tolerance have changed.

ADV & Privacy Policy Offering

If you would like to obtain copies of ADV Part 2 or the Privacy Policy for MPI please send a written request to the attention of: Matthew Pequet, MPI Wealth Management, LLC., 15 Salt Creek Lane, Suite 404, Hinsdale, IL 60521. Copies will be provided to you free of charge.

Indian Prairie Public Library District
Committee of the Whole Minutes
November 5, 2024 – 6 p.m.

Present: Damon, Krupicka, Palmisano, Birmingham

Damon called the meeting to order at 6 p.m.

The committee discussed revisions of the mission and vision and agreed on the following:

Mission: We enrich our community by providing opportunities to explore, share, learn and create.

Vision: People are inspired and empowered. Dreams are developed and realized.

The meeting adjourned at 6:32 p.m.

Mission:

We enrich our community by providing opportunities to explore, share, learn and create.

OR

We enrich our community by providing opportunities to explore, connect, learn and create.

Vision:

People are inspired and empowered. Dreams are developed and realized.

TAX LEVY ORDINANCE

ORDINANCE NO. 2024-6

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 TO JUNE 30, 2025

WHEREAS, applicable statutes authorize the Board of Library Trustees to levy taxes for library purposes.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District as follows:

Section 1: Ordinance No. 2024-4 (Budget and Appropriation Ordinance) previously passed by the Board is incorporated by reference.

Section 2: A tax in the sum of \$4,836,800 is levied upon all taxable property within the District, said tax levied to defray expenses and liabilities of the District for the fiscal year beginning July 1, 2024 ending June 30, 2025 for the specific objects and purposes indicated as follows:

CORPORATE FUND

	<u>Appropriation</u>	<u>Levy</u>
Personnel	\$3,400,000	\$3,400,000
Materials	530,000	525,000
Building Operations	225,000	225,000
Office Operations	45,000	40,000
Technology & Maker	195,000	185,000
Contractual Services	62,000	60,000
Insurance	26,000	25,000

	<u>Appropriation</u>	<u>Levy</u>
Communications/Publicity	78,000	76,400
Programs	<u>42,000</u>	<u>40,400</u>
	\$4,603,000	\$4,576,800
TOTAL CORPORATE FUND LEVY		<u>\$4,576,800</u>

SPECIAL TAX FUNDS

Audit	\$ -0-	\$ -0-
IMRF	60,000	60,000
Social Security	55,000	55,000
Liability Insurance	20,000	20,000
Building and Equipment (.02% Special Tax)	<u>\$ 125,000</u>	<u>\$ 125,000</u>
	\$ 260,000	\$ 260,000
TOTAL SPECIAL TAX FUNDS LEVIES		\$ 260,000

LEVY RECAP

Corporate Fund Levy	\$4,576,800
Special Tax Funds Levies	\$ 260,000
Total Levy	\$4,836,800

Section 3: The Secretary is authorized and directed to file a certified copy of this Ordinance with the County Clerks of Cook County and DuPage County within the time specified by law.

Section 4: This Ordinance is in full force and effect from and after its passage.

ADOPTED November 20, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Victoria Suriano, President
Board of Library Trustees
Indian Prairie Public Library District

Marian Krupicka, Secretary
Board of Library Trustees
Indian Prairie Public Library District

FY24

LITERACY

FALL
2024

ILLINOIS

Alexi Giannoulis
Secretary of State
& State Librarian

I am very proud of the work being done in our adult literacy grant programs throughout Illinois. Last year, over 8,970 adult learners and nearly 850 children used services to help them improve their literacy skills. In this issue, we highlight some of those individuals and families striving to improve their lives by gaining knowledge and learning to read. As you will see, my office is awarding over \$5.7 million again this year to agencies in Illinois to produce even more success stories.



It is important to meet the needs of those newly arrived immigrants who come to our great country hoping for a better life. I'm pleased to have passed legislation allowing immigrants the ability to receive an Illinois driver's license, which will make roads in the state safer.

My office has also made the Illinois Commercial Driver's License (CDL) written examination available in Spanish, along with the study guide for the test. For those who struggle to read English, this clears the way for more opportunities to secure employment to support themselves and, in many cases, their families.

Finally, on Thursday, November 21, I encourage all families to spend time reading together to celebrate Family Reading Night. Special life-long memories can be created when families spend quality time together.

Alexi Giannoulis
Secretary of State & State Librarian

Secretary Giannoulis awards over \$5.7 million in adult literacy grants

In continued support of education and lifelong learning, Secretary Giannoulis awarded over \$5.7 million for FY2025 in adult literacy grants for local literacy programs across the state. More than 8,300 adult learners will receive literacy instruction from over 4,500 volunteer tutors. Nearly 500 families and over 660 children will participate in the Penny Severns Family Literacy Program.

"Over 1.9 million Illinois residents lack sufficient literacy and English language skills that keep them from reaching their utmost potential. I am proud to be able to assist agencies across the state that address the educational needs of adult learners and their families," said Giannoulis. "These grants have the ability to position individuals for success and change lives."

The following are descriptions of the awards distributed:

Adult Volunteer Literacy – \$4,563,482 was awarded to 67 projects to provide training for more than 4,500 volunteers who tutor adults



Secretary Giannoulis addresses adult literacy practitioners.

reading below the ninth-grade level or speaking English at a beginning level to improve their reading, writing, math, or use of English as a new language.

Secretary Giannoulas awards over \$5.7 million (cont. from pg. 1)

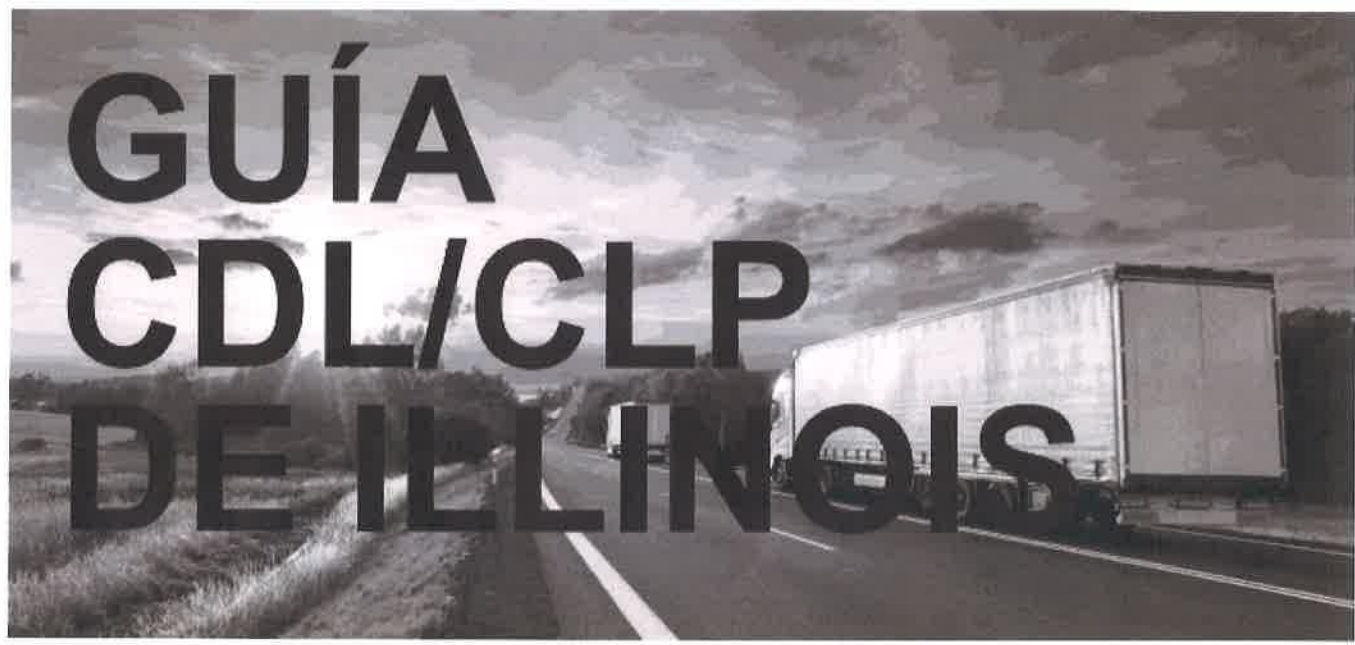
Penny Severns Family Literacy – \$946,192 was awarded to 20 projects that provide parents and children – both individually and together – instructional services to enhance their basic reading, writing, math, or English language skills. Grants are awarded to partnerships with an adult literacy provider, a public library, and a child-at-risk agency.

that will offer employees onsite instructional services to enhance their basic reading, writing, math, or English language skills; maintain employment; and increase their eligibility for promotion. Grants are matched dollar-for-dollar by the participating business.

Workplace Skills Enhancement – \$110,558 was awarded to eight educational agencies and business partnerships

Three additional grants totaling \$175,000 were awarded to three agencies supporting literacy projects throughout the state.

Secretary of State’s Office now offering written CDL test and study guide in Spanish



Illinois residents applying for Commercial Driver’s Licenses (CDL) can now take their written test in Spanish thanks to a new initiative to increase accessibility and address truck and school bus driver shortages.

become licensed drivers and will help us address school bus and truck driver shortages across the state while maintaining stringent testing standards.”

Illinois joins more than 20 states, including Maryland, Virginia, Pennsylvania, and Texas, in offering this test in Spanish.

A Spanish translation of the written test will assist with accessibility and is part of a larger effort to address a shortage of CDL drivers, including school bus drivers and agricultural producers who rely on temporary workers.

In addition to the test, the Secretary of State’s office has also translated CDL study guide materials, making them available in Spanish.

While the translation does not alter the information in the written test, it makes it easier for individuals who do not speak English as their primary language to understand the detailed technical information included on the test. Testing standards and CDL requirements are not altered by the translation. In addition, applicants must meet all other criteria, including permitting and training requirements, before a CDL is issued.

“Offering the CDL test in Spanish is one of the many steps our office is taking to ensure our services are as accessible and inclusive as possible,” says Secretary of State Alexi Giannoulas. “This change will help qualified individuals whose primary language is Spanish to

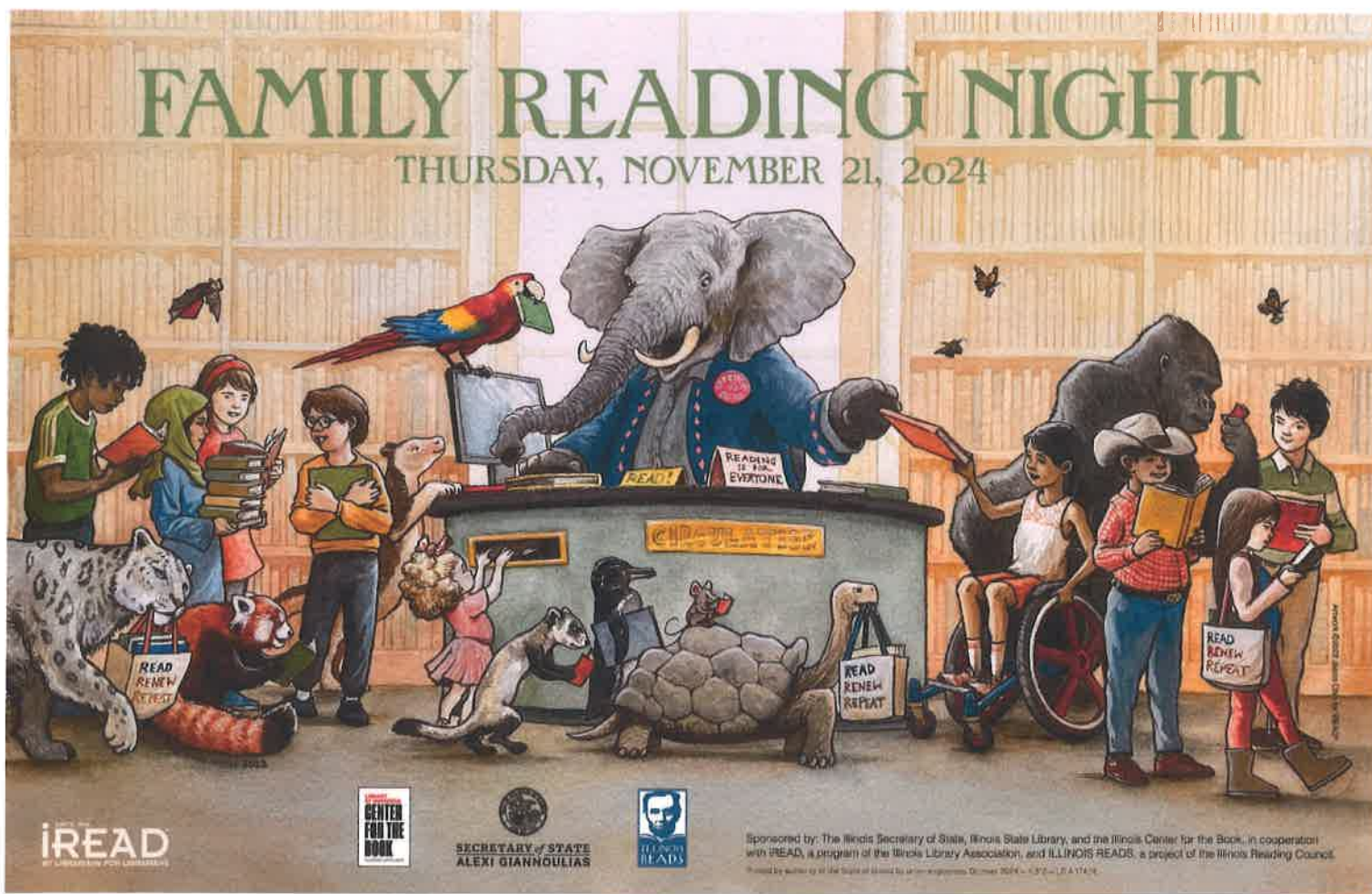
Secretary of State's Office now offering written CDL test (cont. from pg. 2)

Applicants must still complete their road test and pre-trip inspection in English, as applicants must understand basic verbal instructions to comply with federal guidelines from the Federal Motor Carrier Safety Administration.

As of July 2024, more than 378,500 drivers have a valid CDL in Illinois, with new licenses issued each week. Applicants can go online or call 217-785-3013 to make an appointment.

All CDL applicants must have U.S. citizenship, legal permanent residency status, or be a non-domiciled driver.

Family Reading Night November 21



Secretary of State and State Librarian Alexi Giannoulias is encouraging Illinois families to set aside time during the evening of November 21 to read together as part of the Secretary of State's annual Family Reading Night (FRN). The Illinois State Library will distribute thousands of colorful posters and bookmarks to libraries, schools, and literacy programs across the state to promote FRN.

"Research has proven that when families read together, it has an undeniably positive impact on a child's early literacy and future educational attainment," says Giannoulias. "Spending time together reading strengthens the family unit, creates a positive environment for learning, and fosters a love for reading in our children."

Information and materials for the event are available for download from the Secretary of State's website at ilsos.gov/departments/library/center_for_the_book/frn.html. The website also provides examples of possible ideas and activities that libraries and literacy projects can use for their upcoming event.

This is the 33rd year the Secretary of State's office has sponsored FRN. All events are free and open to the public. Contact your local library for events taking place in your community.

For more information about FRN, contact Bonnie Matheis, coordinator of the Illinois Center for the Book, at bmatheis@ilsos.gov.



Final reports submitted by programs funded through the Illinois State Library Literacy Office in FY2024 revealed the following statistics. Success stories from each program follow.

Adult Volunteer Literacy

- 8,319 adults served
- Average age of adult learners was 41
- 67% of adults served were English language learners
- 3,524 volunteer tutors provided services to adult learners
- Average age of volunteer tutors was 50
- At \$33.76 per volunteer hour for Illinois, the total value volunteer tutors contributed was \$8,295,271, according to the charitable community group Independent Sector

Success Story: Hanul Family Alliance, Chicago

An adult learner was struggling with even the most basic aspects of English when she first joined Hanul's Adult Volunteer Literacy program. Her fear of communicating caused her to avoid situations where she had to speak or understand English, greatly limiting her ability to participate in her community and affecting her self-esteem. Through the supportive and structured environment provided by the program, she gradually began to improve her English skills. Her practical use of language and her tutor's understanding of the difficulties she faced improved her confidence and language skills.

An important milestone in her journey was when she began talking to other parents at her child's school. Before, she felt isolated and disconnected and could not understand what other parents or teachers said. As her English is improving, she feels more comfortable attending school functions. She can now understand announcements, participate in discussions, and even engage in casual conversations with others.

Hanul's Adult Literacy program made a huge difference in the life of this adult learner. The program helped her overcome her fears, fit into her community, and become an active participant in her child's educational and social life by providing her with the language skills she needed and the confidence to use English. This highlights the transformative power of adult literacy programs and their important role in promoting individual growth and community integration.

Penny Severns Family Literacy

- 564 adult learners served
- 90% of the adults were female
- 81% were English language learners
- Average age of adult learners was 35

- 364 participants obtained a library card
- 845 children served
- Average age of children served was 6

Success Story: Universidad Popular, Chicago

A family from Oaxaca, Mexico, has proudly called Chicago home for the last seven years. With her husband working, mom enrolled herself and the children in family literacy in January 2023, as she was looking to improve her English language skills to become a U.S. citizen and equip their children for school success.

Throughout her time in the program, she showed consistent test gains, and by the end of this last fiscal year, she made an exceptional gain, demonstrating her perseverance in overcoming test taking fears.

By participating in the family literacy program, she has overcome the fears and anxieties in applying for citizenship. The added confidence in her English language skills allowed her to successfully navigate the legal process. She and her classmates have gained strength by supporting each other through similar struggles toward their goals. Her perfect attendance record really emphasizes her dedication and determination to achieve her goals.

In December 2023, she achieved the significant milestone of becoming a U.S. citizen. This achievement represents more than just a legal status; it embodies her determination to actively participate in her adopted country. Motivated by her desire to vote and pursue greater opportunities, she has dedicated herself to mastering English through the family literacy program at Universidad Popular. The program has not only equipped her with language skills but has also empowered her to engage confidently with others in English. Her journey to citizenship is a testament to her resilience and commitment to creating a brighter future for herself and her family.

Workplace Skills Enhancement

- 89 employees received instruction
- 54% of the students were female
- Average age of employees was 43
- 100% of the employees were English language learners

Success Story: Trim-Tex Inc., Lincolnwood – Oakton College, Skokie

Trim-Tex was founded in 1969 by a displaced immigrant from Yugoslavia who dreamed of becoming an American citizen and successful entrepreneur. The Trim-Tex story is a true example of achieving the American dream. The family-owned

company invented the vinyl J bead used in the drywall industry and produces one of the most complete lines of commercial and residential drywall products. The company believes in providing its employees with opportunities to improve themselves as a part of its Learning Culture initiative.

Trim-Tex is partnering with Oakton College to provide English language classes for employees. The company recently created a library in the lunchroom for their staff, which includes books in English as a resource for learning.

Employees participating in the literacy program have demonstrated improved job skills, received promotions, taken on more responsibility, and have begun using English more when conversing with managers. One employee recently passed the citizenship exam and attributes their success to the literacy training.

Trim-Tex states that the partnership with Oakton College and the training provided supports one of the company’s core values: learning. The training has allowed employees to strengthen their speaking, reading, and writing skills in English. This, in turn, gives them more confidence in their work and contributes to the company’s success.

Correctional Facilities

Offering literacy tutoring in correctional facilities provides incarcerated individuals with educational opportunities. For some, it is a chance to train their fellow inmates by becoming a tutor. Participants in the program must meet the eligibility criteria of the Adult Literacy Grant program.

- Three literacy programs provided adult basic education or English instruction in local correctional facilities; four programs provided literacy instruction at state facilities
- 350 adult learners qualified and became students
- 90 inmates whose skills exceeded high school levels became peer tutors
- Nine citizens from local communities tutored in correctional facilities

Adult Literacy, Public Library Partnerships

Local public libraries serve as an essential partner in educating adult learners. Literacy programs rely on libraries throughout Illinois for various services, and many libraries provide these services to more than one literacy project. In FY2024, partnerships between libraries and literacy projects led to the achievement of the following results:

- 52 adult literacy projects assisted 1,735 adult learners in obtaining library cards
- 98 libraries provided overhead support to Illinois State Library-funded literacy projects
- 157 libraries offered special collections for adult learners
- 404 libraries provided tutoring space for literacy volunteers to work with adult learners
- 337 libraries provided recruitment and referral of adult learners to literacy projects around the state

New legislation improves license process for immigrant drivers

Undocumented immigrants living in Illinois can now apply for standard driver’s licenses thanks to a new law championed by Secretary of State Alexi Giannoulias aimed at making Illinois roads safer and eliminating instances of discrimination.

Illinois lawmakers passed legislation in 2023, which took effect on July 1, 2024, replacing Temporary Visitor Driver’s Licenses (TVDLs) with four-year standard driver’s licenses that have the wording “Federal Limits Apply” printed on them.

Immigrants who have current TVDLs cannot use them for identification, making it difficult to perform routine tasks like filling prescriptions, opening a bank account, or applying for an apartment. In addition, TVDLs include the wording “Not Valid for Identification” and a purple-colored banner signaling that the holder is undocumented – even though many have lawful status – which can lead to discrimination. As a result, many motorists have

opted not to obtain a license and drive illegally without insurance.

“This is an important step forward in reducing the stigma that our immigrant population is forced to face,” Giannoulias said. “It will also make our roads safer by ensuring that more motorists can legally drive – having to pass written and behind-the-wheel driving tests and show proof of insurance – like all other licensed Illinois drivers.”

House Bill 3882 was sponsored by State Representative Barbara Hernandez (50th District – Aurora) and State Senator Ram Villivalam (8th District – Chicago).

Giannoulias is encouraging current TVDL cardholders to “Be the First” to make the switch to a standard driver’s license. Applicants seeking to renew or replace their existing TVDLs can apply online at www.ilsos.gov/TVDL or visit a DMV facility. First-time

New legislation improves license process (cont. from page 5)

applicants must visit a DMV facility to present the required documents.

Applicants must follow the same process as applying for a TVDL. Those eligible for a standard driver’s license must have lived in Illinois for more than a year and provide a passport or a consular card, proof of residency, and proof of insurance. Applicants must also pass vision, written, and behind-the-wheel driving tests.

The legislation also restricts the sharing of driver information by prohibiting the use of data for immigration enforcement purposes. Immigration agents must provide a court-issued warrant, order, or subpoena to request the personally identifying information. Giannoulas’ office has implemented additional safeguards to ensure that immigrant motorists cannot obtain a REAL ID or be added to the voting rolls.

Additional staff training has been conducted to allow the office to offer applications for this new standard license at all of its non-express DMV facilities statewide. Application processing was previously limited to just 10 facilities.

Illinois was one of the first states to begin issuing TVDLs in 2013 to ensure that all drivers on state roads have passed a stringent behind-the-wheel driving test and provided proof of vehicle insurance regardless of their citizenship. Since then, the office has issued more than 300,000 TVDLs, making Illinois roads safer.

Digital Resources

Wonder is the foundation of all learning. Help learners of all ages engage their curiosity, imagination, exploration, and discovery. Daydream away at <https://wonderopolis.org/>.

Family nights are a great way to create a sense of community. They help parents connect to the school and show kids that school can be fun. The best topics excite and engage students as well as their parents. Explore the following link and start a fun family night: <https://www.ptotoday.com/pto-today-articles/article/1183-how-to-run-a-successful-family-night>.

Bridging Refugee Youth & Children’s Services (BRYCS) recognizes the unique health needs of refugees. BRYCS is dedicated to improving the well-being of refugee youth and families by providing tools, resources, and support for providers to better meet the needs of refugees in resettlement. To learn more, visit <https://brycs.org/blog/health-mental-health/>.

ON THE HORIZON

October – Domestic Violence Awareness Month,
<https://domesticviolence.org/domestic-violence-awareness-month/>

October 29–November 1 – American Association for Adult and Continuing Education Conference, Reno, NV,
<https://www.aaace.org/page/conference>

November 21 – Family Reading Night,
https://ilsos.gov/departments/library/center_for_the_book/frn.html

January 22–24 – Annual Illinois Comprehensive Literacy and Reading Recovery Conference, Chicago, IL,
<https://nl.edu/national-college-of-education/reading-recovery-center/events/>

February 27–March 1 – Learning Disabilities Association Annual International Conference, Orlando, FL, <https://ldacon.org/>

More literacy event information is available at: ilsos.gov/departments/library/literacy/home.html (click Calendar of Literacy Events)

To subscribe to Illinois Literacy, call 217-785-6921 or 800-665-5576 #3 (Illinois only).

**Illinois Literacy is a publication of the Secretary of State, Illinois State Library Literacy Office.
Alexi Giannoulas, Secretary of State and State Librarian • Greg McCormick, Director, Illinois State Library
Produced by the Communications Department.**



DEPARTMENT OF DATA

Who uses public libraries the most? There's a divide by religion, and politics.

The top library users all have one thing in common. But the Americans least likely to use libraries fall into two groups, each of which share some surprising traits.

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Column by [Andrew Van Dam](#)

October 4, 2024 at 6:01 a.m. EDT

When we took a look at the nation's [declining reading habits](#), [our struggling bookstores](#) and the prodigious number of books consumed by [America's top 1 percent of readers](#), scores of you wrote in with a singular question: What about the libraries?!

You people sure do love libraries! You wanted to know everything. Who are the biggest library users? How many of our books do we get from libraries? What else do we use libraries for?

We scoured all the government sources we could think of before turning to the cabal of polling prodigies over at YouGov to see what they could gin up.

As usual, YouGov exceeded our expectations, [asking at least 50 library-related questions of 2,429 U.S. adults in April](#). The pollsters touched on just about everything: librarian approval ratings, restrictions on drag queen story times, number of books read. They also asked about the library services we actually use, up to and including how many of us avail ourselves of the library restrooms.

The answer to that last question: Apparently, retirement-age folks and Republicans are the least likely to use the library "facilities." Those of us with advanced degrees are among the most likely to use the restrooms, as are followers of major non-Christian religions.

Why in the world might that be true? Well, for once the answer turns out to be straightforward. The folks most likely to use the loos are simply the top overall library users.

If you think about it, this makes abundant sense. With the occasional exception — shout-out to the lovely Central Branch of the Greater Victoria Public Library in British Columbia, with its convenient downtown location — you're not visiting the library just to go to the bathroom.

Other top library users — those most likely to visit at least monthly — include adults under age 30, folks who attend religious services at least once a month and Democrats.

Religion is a surprisingly large influence on library use

How often you visit a public library, by demographic or other characteristic

	Daily, weekly or monthly	A few times a year	Rarely	Never
All	23%	24	32	18
GENDER				
Female	25	26	30	17
Male	22	23	34	19
INCOME				
\$100K or more	30	26	29	16
\$50-100K	24	26	32	17
Under \$50K	20	24	33	19
PARTY				
Democratic	30	26	28	12
Republican	17	23	37	22
RELIGION				
Hindu, Muslim, Jewish, Buddhist	41	19	24	8
Catholic or Orthodox	31	23	26	18
Atheist or agnostic	28	27	27	16
Protestant	19	25	37	17
Something else	17	24	37	22
Nothing in particular	16	26	33	21

Note: The remainder are folks who aren't sure how often they go to the library; political parties include independents who lean in either direction. Protestants include followers of the Church of Jesus Christ of the Latter-day Saints.

Source: YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points

What brings these folks to the library? Well, younger adults are more likely than anyone else to go to the library to socialize or browse media other than books. Non-Christian religious folks are more likely than anyone else to go to the library to vote. For the churchgoers, it's to use library resources: computers, workspaces and archives. Educated Americans gravitate toward the fun stuff: books, classes and children's programs and help from the librarians.

The top uses of public libraries

In the past five years, have you used a public library to do the following? Select all that apply.

FEATURE	SHARE WHO USE THIS FEATURE	CHARACTERISTIC OF FOLKS THAT USE THIS FEATURE THE MOST
Browse or borrow books	47%	Postgraduate degree
Use computers or the internet	27%	Attend religious services once or twice a month
Use the bathroom	19%	Hindu, Muslim, Jewish, Buddhist
Browse or borrow magazines, films, or other media	18%	Age under 30
Access research materials and archives	17%	Attend religious services once or twice a month
Seek assistance from librarians	16%	Postgraduate degree
Use workspaces	16%	Attend religious services once or twice a month
Access digital resources	15%	Postgraduate degree
Participate in or host community events	11%	Bachelor's degree
Socialize or meet up with friends	10%	Age under 30
Vote in an election	10%	Hindu, Muslim, Jewish, Buddhist
Attend children's programs	8%	Postgraduate degree
Attend a class or lecture	8%	Postgraduate degree
None of the above	29%	Hardly at all follow politics in the news

Source: YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points

One thing that doesn't seem to drive most people to libraries? Financial hardship. In fact, the higher your income, the more regularly you avail yourself of their free books, spaces and services.

And while we can't say for sure, it seems bookstores and libraries complement each other more than they compete. A near-unanimous 92 percent of Americans with a favorable attitude toward bookstores also have a favorable attitude toward libraries. About 58 percent of U.S. readers get at least some of their books from libraries, and the more you read, the more you rely on libraries.

Of the 17 percent of Americans who read fewer than five books (but not zero) over the past three years, only 22 percent relied on libraries for at least half of their books. On the other hand, 7 percent of you have read more than 100 books since 2021, and you all were about twice as likely to get at least half of them from the library.

The top readers are library frequent fliers

How many books did you read in the past three years, and where did you get them?

NUMBER OF BOOKS	SHARE WHO READ THAT MANY IN THE PAST 3 YEARS	SHARE WHO GOT AT LEAST HALF OF THOSE FROM THE LIBRARY
0 books	30%	0%
1 to 4	17%	22%
5 to 10	17%	32%
11 to 20	11%	34%
21 to 50	10%	40%
51 to 100	5%	39%
More than 100	7%	40%

Source: YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points

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Pinpointing the folks who use libraries the most, then, doesn't beg for advanced data analysis. The people who use libraries just like books. Only 10 percent of non-readers go to the library at least once a month, while almost half of those in the 100-plus-book club do the same.

But what about the folks who use libraries the least? The more we ran the numbers, the more they fell into two loose categories.

The first seemed quickly evident: conservatives. Democrats are almost twice as likely to be monthly library visitors as their Republican friends — 30 percent vs. 17 percent. Southerners, folks 45 or older, Protestants and rural Americans all fall near the bottom of the rankings, and all lean right.

Groups that lean conservative spend less time in public libraries

68

How often you visit a public library, by demographic or other characteristic

Visit the library daily, weekly or monthly A few times a year Rarely Never

AGE

Age Group	Visit the library daily, weekly or monthly	A few times a year	Rarely	Never
Under 30	35%	21	20	18
30-44	30	26	26	17
45-64	16	24	39	19
65+	15	26	40	18

EDUCATION

Education Level	Visit the library daily, weekly or monthly	A few times a year	Rarely	Never
Postgrad	34	27	28	9
College grad	30	26	31	13
Some college	19	25	35	17
HS or less	18	22	31	25

REGION

Region	Visit the library daily, weekly or monthly	A few times a year	Rarely	Never
Northeast	28	19	32	18
West	27	23	29	18
Midwest	25	27	31	16
South	18	27	33	19

RURALITY

Rurality	Visit the library daily, weekly or monthly	A few times a year	Rarely	Never
City	30	25	26	15
Suburb	24	25	30	20
Town	17	22	40	19
Rural area	14	24	40	20

Note: The remainder are folks who aren't sure how often they go to the library

Source: [YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points](#)

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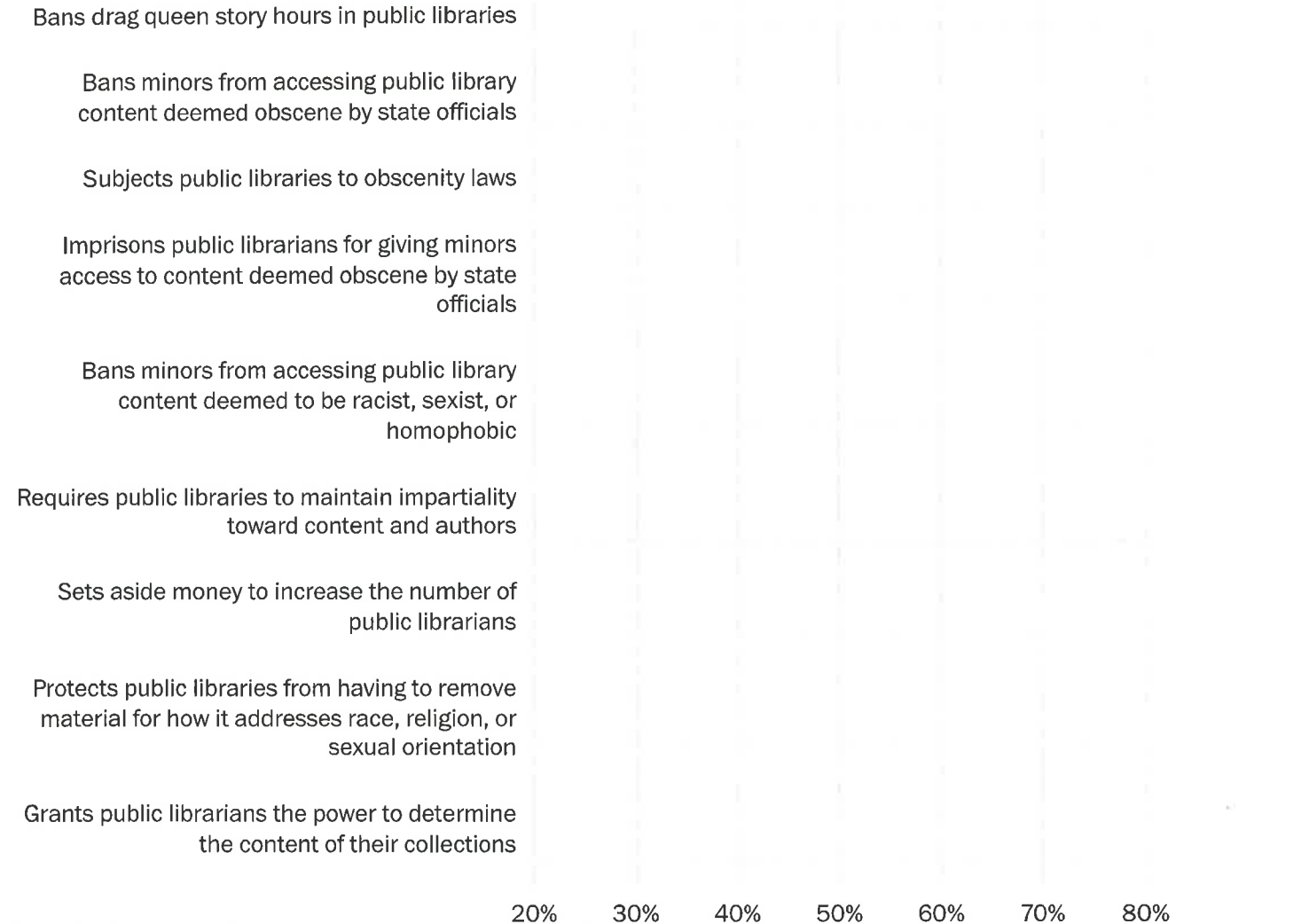
Part of their anti-library stance appears to be ideological. The biggest partisan gaps in the survey come in library funding (31 percent of Republicans want to increase it, compared with 64 percent of Democrats) and ideology. Republicans are twice as likely to say library restrictions are motivated by sincere concerns about harmful material and much less likely to say such restrictions are politically motivated.

Republicans push library limits; Democrats support protections

69

Would you support or oppose a law in your state that did the following?

Democratic Republican



Note: Parties include independents who lean in either direction

Source: [YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points](#)

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They are also much less likely to view librarians very favorably or to consider them politically moderate — though they don't seem to agree on which way librarians actually lean, pegging them as either more liberal or more conservative.

Everybody likes public libraries, but one group likes them more

70

Do you have a favorable or an unfavorable opinion of the following?

Very favorable Somewhat favorable Don't know Somewhat unfavorable Very unfavorable

LIBRARIANS

	Very favorable	Somewhat favorable	Don't know	Somewhat unfavorable	Very unfavorable
Democratic	61%			26	6 5
Republican	35		41		10 9 6

PUBLIC LIBRARIES

	Very favorable	Somewhat favorable	Don't know	Somewhat unfavorable	Very unfavorable
Democratic	67			23	5
Republican	46		39		5 7 4

YOUR NEAREST PUBLIC LIBRARY

	Very favorable	Somewhat favorable	Don't know	Somewhat unfavorable	Very unfavorable
Democratic	57			27	7 5
Republican	42		37		10 9

BOOKSTORES

	Very favorable	Somewhat favorable	Don't know	Somewhat unfavorable	Very unfavorable
Democratic	56			31	6 5
Republican	38		48		7 4

YOUR NEAREST BOOKSTORE

	Very favorable	Somewhat favorable	Don't know	Somewhat unfavorable	Very unfavorable
Democratic	41		33		18 6
Republican	30		41		20 7

Note: Parties include independents who lean in either direction.

Source: YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points

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But then we found a much simpler explanation for the party gaps in library use. They shrink right up when we account for just one variable: the urban-rural divide. About 30 percent of city Republicans visited libraries in the past month vs. 35 percent of city Democrats, a difference that is within the margin of error. For rural folks, the blue-red library gap was 16 percent vs. 9 percent.

Democrats, packed into urban areas, may simply have access to more and better libraries. Rural libraries and bookmobiles are doing secular-saintly work out there with limited budgets. But Iowa's South English Public Library and North Dakota's Bowbells Public Library, which serve a few hundred people and measure their budgets in the single-digit thousands, simply can't provide the exhaustive collection and endless and esoteric services you'll find at the New York Public Library, which had \$332 million to throw around in 2022.

We get those figures from the federal Institute of Museum and Library Services — and we're only scratching the surface of what they provide. Every year since 1988, the institute, or its predecessors, has worked with state and territorial library agencies to collect data from all the nation's libraries, a vast network that encompasses about 9,000 public libraries with 17,000 individual outlets.

America's largest (and smallest) public libraries

72

For the 2022 fiscal year

Search in table

Page 1 of 903 >

LIBRARY	CITY	EXPENDITURES	POPULATION SERVED	NUMBER OF LIBRARIES	PHYSICAL CIRCULATION	ELECTRO CIRCULATION
New York Public Library	New York	331,963,412	3,620,451	94	9,452,358	4,074,1
Los Angeles Public Library	Los Angeles	203,070,540	3,819,538	73	6,435,926	12,439,0
LA County Library	Downey, Calif.	157,437,195	3,273,354	83	5,334,779	6,800,4
San Francisco Public Library	San Francisco	145,163,242	842,754	28	5,893,751	5,538,9
Brooklyn Public Library	Brooklyn, N.Y.	144,263,730	2,704,549	57	5,719,247	3,975,8
Queens Borough Public Library	Jamaica, N.Y.	133,966,178	2,377,748	61	4,978,002	1,161,3
King County Library System	Issaquah, Wash.	116,166,165	1,581,815	49	10,392,184	8,475,3
Chicago Public Library	Chicago	104,066,129	2,746,388	81	10,172,502	2,316,5
Free Library Of Philadelphia	Philadelphia	98,466,610	1,603,797	52	3,541,263	2,042,0
Seattle						

Public	Seattle	87,477,406	762,500	27	5,981,529	5,077,7
Library						

73

Source: [Institute of Museum and Library Services](#)

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Even more obviously, Republicans dominate in far-flung rural areas where libraries are just plain harder to get to — 25 percent of Democrats live within a mile of a library, compared with just 14 percent of Republicans, according to YouGov. (Though YouGov’s Carl Bialik points out that could be because Republicans prioritize library proximity less when choosing where to live.)

The second group of library evaders, while more squirrely to pin down, appear to have something in common. Or, more accurately, they have nothing in common. That is to say, they’re the none-of-the-aboves, united in their embrace of nothing. They “seldom” or “never” go to church. Or their religion is “something else” or “nothing in particular.” Or they follow political news “hardly at all.” Or they’re unemployed. Or they don’t affiliate, even loosely, with a major party. Or they didn’t vote in the last election.

Or all of the above.

Disengaged or marginalized folks don't visit libraries as much

How often you visit a public library, by demographic or other characteristic

Visit the library daily, weekly or monthly A few times a year Rarely Never

EMPLOYMENT

Part-time	33%		26		29		11
Full-time	28		26		29		16
Unemployed	17	16	35			25	
Retired	14	23	41				20
Permanently disabled	9	27	35			26	

FOLLOW POLITICAL NEWS

Most of the time	26		25		33		14
Some of the time	25		26		31		17
Only now and then	21	24		30			21
Hardly at all	17	21		31		26	

DID YOU VOTE IN 2022?

Yes	24		25		34		15
No	21		23		28		24

HOW OFTEN DO YOU ATTEND RELIGIOUS SERVICES?

Once or twice a month	40			25		20		9
Once a week	32			23		32		11
More than once a week	31			23		33		12
A few times a year	22		30			35		13
Seldom	19		27			35		16
Never	17		23		32		27	

Note: The remainder are folks who aren't sure how often they go to the library

Source: YouGov online survey of 2,429 U.S. adult citizens conducted April 17 to 23, with a full-sample margin of error of +/- 2.5 percentage points

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Most of those categories overlap, and they seem to build on one another. The more of them you fall into, the less likely you are to go to the library. In contrast with the other library dodgers, many of these groups lean Democratic, sometimes heavily so.



Meeting Ground Rules

- **Respect other people, their ideas and opinions.**
- **Do not interrupt others.**
- **Try to say it in 25 words or less.**
- **Speak only to the topic at hand.**
- **No side conversations.**
- **When an idea has been stated previously and you agree, only speak when you have something new to add.**
- **Everyone gets a chance to share their opinion before someone speaks again.**
- **Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.**
- **Respond to people in a non-dismissive, respectful manner.**
- **Insure everyone has an equal voice.**
- **These are everybody's rules and everyone is responsible for seeing that they are followed.**