

**Truth in Taxation Hearing**

**November 19, 2014 – 6:50 p.m. – Conference Room**

- A. Call to Order and Statement of Purpose (to provide opportunity for public comment on the proposed property tax levy increase). Page 4
- B. Public Questions/Comments
- C. Closing of Hearing

**Board of Trustees Regular Meeting**

**November 19, 2014 – 7 p.m. – Conference Room**

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call  
Donald Damon, Beena Deshmukh, Marian Krupicka,  
Julia Lacayo, Diane Ruscitti, Victoria Suriano
- B. Trustee Oath of Office
- C. Mission Statement: We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.  
  
Vision Statement: Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.
- D. Public Comment
- E. Communications and Announcements
  - 1. Tedrowe to Bukovac re: Arthur E. Distasio Bequest Page 5
  - 2. Ruddy to Ryan re: Darien Woman's Club Ad Page 6
  - 3. Darien School District 61 to Youth Services Department re: Thank You Page 8
  - 4. Gust to Bukovac re: Chick-Fil-A Gift Cards Page 9
  - 5. Bukovac to Gust re: Chick-Fil-A Gift Cards Page 10
  - 6. College Application Essay by Mika Deshmukh Page 11
- F. Omnibus Consent Agenda
  - 1. Minutes of Regular Board Meeting, October 15, 2014 Page 13 Action
  - 2. Treasurer's Report Page 16
  - 3. Action on Bill/Additional Bills Page 20
  - 4. 2015 Days Closed Page 24
  - 5. Ordinance #2014-7 Directing County Clerk as to PTELL Reduction Page 25
- G. Items Deleted from Omnibus Consent Agenda Action

Board Meeting – November 19, 2014 – page 2

- H. Library Director’s Report Page 27 Information
- I. Staff Report  
None
- J. Reports
  - 1. WB/BR Chamber of Commerce Meeting (Ryan) Page 56 Information
  - 2. Darien Chamber of Commerce (Ryan) Page 56 Information
  - 3. RAILS Page 57 Information
  - 4. Building and Grounds Committee (no report)
  - 5. Finance Committee (no report)
  - 6. Planning/Outreach Committee (no report)
  - 7. Policy Committee (no report)
- K. Unfinished Business
  - 1. Ordinance #2014-8 Levying and Assessing Taxes Page 67 Action
- L. New Business
  - 1. Board Strategic Plan Focus Group Discussion
  - 2. Development of Questions to Ask Community Stakeholders Discussion
- M. Meetings Scheduled  
Board Retreats Saturday, January 10 and Saturday, January 24
- N. Community Events
- O. Library Events

Computers for Beginners: Part 1 & 2	11/19/2014	10:00 AM
Introduction to Word: Part 1 & 2	11/19/2014	1:00 PM
Storytellers Studio	11/19/2014	4:00 PM
Genealogy Group	11/20/2014	1:00 PM
K-RoT - WonderStruck	11/20/2014	4:00 PM
Family Reading Night	11/20/2014	6:00 PM
Crime Readers: The Daughter of Time by Josephine Tey	11/20/2014	6:00 PM
Easy Appetizers	11/20/2014	6:30 PM
Kids Club Fridays - Lego Club	11/21/2014	4:00 PM
Call of Duty: Advanced Warfare	11/21/2014	6:00 PM
Tutor in Service Workshop	11/22/2014	10:30 AM
Thanksgiving Harvest Design	11/23/2014	2:00 PM
Current Events Group	11/24/2014	7:00 PM
Introduction to Excel: Part 1 & 2	11/25/2014	12:00 PM
YouTube	11/25/2014	3:00 PM
Intermediate Excel	11/25/2014	6:00 PM
Family Movie Event- The LEGO Movie	11/28/2014	10:30 AM
StoryShare Interviews	11/28/2014	1:00 PM
StoryShare Interviews	11/29/2014	10:00 AM
Computer Class Registration Begins	12/1/2014	All Day

Library Events (continued)

Adult Chess Group	12/1/2014	6:00 PM
It's a Wrap	12/2/2014	7:00 PM
Pairing Wines with Holiday Foods	12/3/2014	7:00 PM
Thursday Afternoon Movie: Million Dollar Arm	12/4/2014	2:00 PM
ESL Conversation Group	12/6/2014	10:00 AM
Adult Chess Group	12/8/2014	6:00 PM
Current Events Group	12/8/2014	7:00 PM
Novel Idea- The Wind is Not a River by Brian Payton	12/10/2014	7:00 PM
ADD Just Doesn't Add Up!	12/11/2014	6:00 PM
Adult Chess Group	12/15/2014	6:00 PM

P. Adjournment

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**NOTICE OF PROPOSED PROPERTY TAX INCREASE**  
**FOR INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT**

1. A public hearing to approve a proposed property tax levy increase for the Indian Prairie Public Library District for 2014 (2014-15 fiscal year) will be held on November 19, 2014 at 6:50 p.m. at the Library, 401 Plainfield Road, Darien, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Jamie Bukovac, Library Director, 401 Plainfield Road, Darien, Illinois, phone 630/887-8760, ext. 242.

2. The corporate and special purpose property taxes extended or abated for 2013 were \$3,267,669.

The proposed corporate and special purpose property taxes to be levied for 2014 are \$3,521,460. This represents a 7.76% increase over the previous year.

3. The property taxes extended or abated for debt service and public building commission leases for 2013 were \$244,459.

The estimated property taxes to be levied for debt service and public building commission leases for 2014 are \$0. This represents a 100% decrease over the previous year.

4. The total property taxes extended or abated for 2013 were \$3,512,128.

The estimated total property taxes to be levied for 2014 are \$3,521,460. This represents a .026% increase over the previous year.

Ad # 868319

published 11/6/14

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**JUSTIN J. TEDROWE**

ATTORNEY AT LAW

November 7, 2014

VILLAGE LAW BUILDING  
5300 MAIN STREET  
DOWNS GROVE, ILLINOIS 60515  
(630) 969-1000  
FAX (630) 969-5555

Indian Prairie Public Library Foundation  
401 Plainfield Road  
Darien, IL 60561  
Attn: Jamie Bukovac, Library Director

Re: The Arthur E. Distasio Living Trust

Dear Ms. Bukovac:

Please be advised that I am the successor trustee of the above-referenced trust which was established by Arthur E. Distasio of Darien, Illinois.

Recently, Arthur E. Distasio passed away and we are completing administration of the trust, a copy of which is enclosed herewith. (Other beneficiaries are concealed for privacy)

As you will see your charity is one of the named institutions to receive a specific bequest of \$25,000.00. Accordingly, please find enclosed a check made payable to your institution in the amount of \$25,000.00 which represents said portion.

Please sign the enclosed receipt and return it to me as soon as possible for our files evidencing that this matter has been properly completed.

Sincerely,

  
Justin J. Tedrowe  
(JMT)

JJT/cam  
Enclosure

**Marianne Ryan**

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**From:** KayeRuddy <kayeruddy@aol.com>  
**Sent:** Friday, October 10, 2014 4:42 PM  
**To:** Marianne Ryan  
**Subject:** Re: DWC ad

Thank you. I love the ad. I am probably one of the few members who really remembers the beginning. DWC sincerely appreciates your support and we thank you for writing such a clever ad.....

-----Original Message-----

**From:** Marianne Ryan <[marianner@ippl.info](mailto:marianner@ippl.info)>  
**To:** kayeruddy <[kayeruddy@aol.com](mailto:kayeruddy@aol.com)>  
**Sent:** Fri, Oct 10, 2014 11:11 am  
**Subject:** FW: DWC ad

Hi Kaye –

Sorry it's taken so long, but here is our full-page ad for the Darien Woman's Club Member Directory. I filled out the paperwork for your check earlier this week, so you should be receiving it soon. Have a good weekend!

Marianne

**Marianne Ryan**

Marketing and Promotion Coordinator  
Indian Prairie Public Library  
401 Plainfield Rd. | Darien, IL 60561

(630) 887-8760 x246 | [marianner@ippl.info](mailto:marianner@ippl.info)



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**From:** Theresa Papaurelis  
**Sent:** Friday, October 10, 2014 11:02 AM  
**To:** Marianne Ryan  
**Subject:** Re: DWC ad

On Oct 10, 2014, at 10:59 AM, Theresa Papaurellis <[theresap@ippl.info](mailto:theresap@ippl.info)> wrote:

And again! -t

# Thank you

from the Indian Prairie  
Public Library

In 1978, the Darien  
Woman's Club started a  
volunteer library. It merged  
with the Willowbrook  
Library in 1988 to become  
the Indian Prairie Public  
Library District.



DWC has supported the  
library ever since. Today,  
we serve 42,000 residents  
in Darien, Willowbrook,  
Burr Ridge, and several  
unincorporated areas,  
providing a place to *explore,*  
*connect, and be inspired.*



401 Plainfield Rd., Darien, IL 60561  
630/887-8760 | TDD 711  
ippl.info | ippl@ippl.info

Thanks for taking  
the time to invest  
in the future  
generations!  
Darienbi





Willowbrook, FSU  
7101 Kingery Hwy  
Willowbrook, IL 60527

Indian Prairie Library  
c/o Library Director  
401 Plainfield Road  
Darien, IL 60561

Dear Jamie Bukovac

Chick-Fil-A of Willowbrook is approaching its eighth month in the Community. I wanted to extent an invitation to you as well as interested parties in your department{s} to try our featured Chick-fil-a Grilled sandwich. If it is at all appropriate the cards I have provided are Digital offer cards that are redeemable for the remainder of the year. However it would be our pleasure to serve you as soon as you wish. Please distribute these to interested parties. These cards conveniently can be used in our drive thru or you may come within our store's doors if you so desire. Also If there is ever an opportunity to serve you or your staff for breakfast on your way to work I have also provided cards redeemable for a featured breakfast item of your choice as well.

We would love the opportunity to have you as a guest and it will be a pleasure to serve you.

In Service,

A handwritten signature in black ink, appearing to read "Ryan M. Gust".

Ryan M. Gust

Manager-Chick-fil-A Willowbrook



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401 Plainfield Road | Darien, Illinois 60561-4207  
T 630/887-8760 F 630/887-1018 ippl.info

November 1, 2014

Ryan M. Gust  
Chick-Fil-A  
7101 Kingery Hwy  
Willowbrook, IL 60527

Dear Mr. Gust:

Thank you very much for the digital offer cards. Our staff members were thrilled to receive them. We have a number of staff who are already fans of Chick-Fil-A and others who have wanted to try your restaurant. We are very happy to have you as a neighbor and wish Chick-Fil-A every success in this location.

Sincerely,

A handwritten signature in cursive script that reads "Jamie Bukovac".

Jamie Bukovac  
Library Director

Written by Mika Deshmukh for a college application essay.

401 Plainfield Road, Darien, Illinois. An address for just one building, but to me, a gateway to the world. Indian Prairie Public Library is my oasis and my mecca. Throughout my eight-hour school day, my mind churns with worries and items to add to my endless to-do list. Then, I enter the library, stand among shelves of possibilities, and take a deep breath. *Pause.* My stress and swirling thoughts are put on hold as I recharge.

Since I was three years old, I have associated the library with an untainted happiness. I can recall eagerly anticipating “story time” with my parents and greedily snatching up as many glossy picture books as I could fit into my mother’s tote bag. I clearly remember the feeling of power and independence that came with getting my own library card when I was six. Here, I learned to assert myself, encouraged by my mother to ask librarians about book requests and locations.

What started out with “story time” transformed into an infatuation with books. While I am far from an intellectual recluse, I’ve always considered myself a bookworm. The crackling sound of a book’s stiff spine and the delicate flutter of turning a page are music to my ears. The crisp smell of new books and the inky aroma of weathered copies, along with the texture of soft pages and worn corners are synonymous to comfort food. I feel most satisfied when I leave the library hefting a bulky stack of books.

When I was younger, I thought of reading as an escape to a world of adventures and elusive mystery. As I’ve matured, reading has become a way to absorb more knowledge and experiences. There is something to be said about vividly reliving a writer’s memories through a memoir or becoming emotionally invested in a novel. It’s impossible not to become addicted to

the enlightenment that comes from a fascinating non-fiction book or the goose-bumps caused by a riveting thriller. Reading makes me happy, and I owe this passion to Indian Prairie Library.

Meandering through different sections of Indian Prairie Library, I peel off different layers of myself. Venturing, I advance to the left corner of the adult section and peruse the crammed shelves labeled, "New Subjects." Whenever I visit this section, I pick out engrossing books, like *The Athena Doctrine* or *The Deadly Sisterhood*. Hiking a few feet into the travel section, I stop to flip through sleek guides to various parts of the world. It is here that I plot my travels, from books like *One Hundred Small Towns in Italy*. Next, I wander to the fiction shelves, which tower over me like lush trees. These books, like *The Girl with the Dragon Tattoo* or *Pride and Prejudice*, pull me into thrilling, thought-provoking plots. Traversing the stairs, I sink into a comfy chair in the teen section, devouring books with relatable characters, like *Wintergirls* or *Deadline*. Ambling towards the back corner, I return to the section where my romance with books began. The children's section of Indian Prairie Library is magical, with brightly-colored murals, life-size picture books, and short shelves filled with puzzles. Ending my journey here, I recall being dazzled by Indian Prairie Library and the magic of reading as a little girl.

Indian Prairie Library is a place of comfort for me. It is where I can reflect upon my personal development and recall my past. After 14 years, this library is part of my identity, as much as the love for reading that sprouted from it. Without the library, I would be a shell of a person, without a passion for learning. Painted on one wall, in a sloping, elegant script is a quote by Thomas Jefferson: "I cannot live without books." After over a decade of soaking in the unbridled passion and sacredness that Indian Prairie Library exudes, I must say that I feel the same.

**Board of Trustees Regular Meeting  
October 15, 2014 – 7 p.m.**

A. Roll Call

President Suriano called the meeting to order at 7:03 p.m. Secretary Deshmukh called the roll.  
Present: Donald Damon, Beena Deshmukh, Julia Lacayo, Marian Krupicka, Diane Ruscitti, Victoria Suriano

Absent: none

Staff Present: Jamie Bukovac, Laura Birmingham, Maria Wlosinski, Nancy Roy, Joe Popowitch, Debbie Wordinger

Others: Joe Martin of Brian Zabel & Associates regarding K1 of New Business

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Deshmukh read the library mission statement. We enrich peoples' lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Deshmukh read the library vision statement. Our community depends upon the Indian Prairie Public Library District as a vital and trusted resource for achieving personal goals and enhancing quality of life. With welcoming, state-of-the-art service, the library is an essential center of learning, inspiration, and community pride.

C. Public Comment – none

At this point Joe Martin addressed the Board regarding FY2013-2014 Audit (item K1 of New Business). Martin left at 7:20 p.m. and the Board continued with the Staff Reports (Joe Popowitch and Debbie Wordinger). Popowitch left at 7:40 p.m. and Wordinger left at 8:10 p.m. The Board continued with Communications and Announcements and the rest of the agenda.

D. Communications and Announcements

1. Stricker to Bukovac re Burr Ridge Visit
2. Schardt to Bukovac re Trustee Position
3. Bukovac to Ringo re Donation
4. Bukovac to Bongiovanni re Parking Lot
5. Zalesiak to Bukovac re Tri-State Open House
6. Bukovac to Zalesiak re Tri-State Open House

E. Omnibus Consent Agenda

1. Minutes of Budget and Appropriations Hearing and Regular Board Meeting, September 17, 2014
2. Treasurer's Report
3. Action on Bill/Additional Bills
4. Minutes from Plan/Annexation Committee Meeting, October 6, 2014  
Krupicka moved, Lacayo seconded to set the Omnibus Consent Agenda. Motion carried unanimously. Deshmukh moved, Damon seconded to approve the Omnibus Consent Agenda. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

A memo was distributed tonight from Pequet of MPI Investment explaining how rising interest rates affect different types of bonds. This was in response to a Trustee's question last month. Birmingham reported that the library received \$787.50 for the shelving we recycled.

H. Staff Report -- Debbie Wordinger, Head of Adult Services

Wordinger reviewed her annual report with the Board. She reviewed key points including the work the adult staff has done to not only connect with one another but to also connect with the community. They continually strive to make the library a community center through local history and veteran interviews, citizenship programs, job programs/job fair, assistive technology and by being the place in the community to come to when you need something. Ongoing challenges include physical space/weeding of the collection and making technology easily available. Bukovac commended the staff on the great job they do keeping up to date on technology and assisting patrons with their equipment. The Board thanked Wordinger for her in-depth report.

Joe Popowitch, Adult Services Librarian spoke to the Board about a new program at the library called StoryShare in which people will share their experiences. Family members will interview each other and their stories will be recorded. These will be short, focused, theme-based interviews. The first theme will be on family. As an example, Popowitch showed the Board animated stories put together by StoryCorps, a non-profit organization that records, preserves and shares the stories of everyday people. Our kick-off will be the day after Thanksgiving (National Day of Listening).

I. Reports

1. Darien Committee for Intergovernmental Cooperation -- Krupicka reported that the committee was disappointed with the turnout for the Darien Town Meeting. They will continue to make adjustments in order to improve the event. Another Town Meeting was scheduled for September 24, 2015.
2. WB/BR Chamber of Commerce -- report is in the packet.
3. Darien Chamber of Commerce - report is in the packet. Marianne met with Tyler Works and Clare Bongiovanni regarding a Teen Job Fair. The library is also discussing hosting Lunch and Learn sessions with the Chamber here at the library.
4. RAILS -- backup is in the packet.
5. Building and Grounds Committee -- (no report)
6. Finance Committee -- (no report)
7. Plan/Annexation Committee - Deshmukh summarized the minutes from the October 6th meeting. The minutes were approved tonight under the Omnibus Consent Agenda.
8. Policy Committee -- (no report)

J. Unfinished Business

1. 2015 Trustee Election -- The Board reviewed the backup which was also part of last month's packet. All seven trustee terms expire in April 2015. Four positions are four-year terms that expire in 2019 and three positions are two-year terms that expire in 2017. Bukovac reiterated the fact that Trustees currently serving a four-year term can choose to run for one of the two-year terms and vice versa.

K. New Business

1. FY2013-2014 Audit – Joe Martin of Brian Zabel & Associates reviewed the audit report with the Board. With respect to the IMRF fund, Martin noted that next year the IMRF will create actuary reports in order to produce a net pension obligation for their members. Martin said the findings in our audit report are very positive and complimented the great job done by library staff. His overall recommendation is to continually monitor internal controls with respect to any new revenue streams generated from new library services.
2. Cleaning Company – A memo was distributed tonight regarding the theft committed at IPPL by one of the new cleaning people. Lacayo moved, Krupicka seconded to terminate the contract with Complete Cleaning Company. Motion carried unanimously. We have hired someone to clean on a temporary basis while we look for another cleaning company.
3. Conversion of Copier Room to Conference Room – Bukovac noted that the Building and Grounds Committee has discussed converting the copier room to a conference room for the public. Bukovac took the Trustees on a tour of the copier room in order to explain the plan. The copier equipment and supplies would be moved into the records room; boxes of records currently stored in the records room would be moved to the basement. The Board thought the conversion was a great idea.
4. Draft of Levy for FY 2014-2015 – There were no questions from the Trustees regarding the levy draft.
5. Resolution #2014-C To Determine Estimate of Funds Needed for 2014-2015 Fiscal Year – Krupicka moved, Damon seconded to approve Resolution #2014-C To Determine Estimate of Funds Needed for 2014-2015 Fiscal Year. Motion carried unanimously.
6. Notice of Proposed Property Tax Increase for Indian Prairie Public Library District – Damon moved, Lacayo seconded to approve the Notice of Proposed Property Tax Increase for Indian Prairie Public Library District. Motion carried unanimously.

L. Scheduled Meetings - none

M. Community Events

N. Library Events

O. Adjournment

At 9:15 p.m. Deshmukh moved, Lacayo seconded to adjourn the meeting. All ayes. Motion carried unanimously.

\_\_\_\_\_  
Beena Deshmukh, Secretary

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT 10/31/2014

Balance on hand as of September, 2014.....	3,788,240.31
Cash Receipts for October.....	128,416.74
Cash Disbursements for October.....	246,639.96
Cash on hand as October 31, 2014.....	3,670,017.09

Investments

Illinois Funds (Money Market) - Average Monthly Rate 0.012%

General.....	724,032.44
Special Reserve.....	20,952.23
Working Cash.....	315.06
Bond.....	7,451.32
Children's Endowment.....	2,886.19
Endowment.....	11,172.01
MPI Investment (Corporate Fund).....	1,166,990.82
MPI Investment (Working Cash Fund).....	396,719.90

JP Morgan Chase - Checking

General.....	18,223.18
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Hinsdale Bank & Trust - Checking.....	3,300.91
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JP Morgan Chase - Savings - Rate .03%

General.....	1,317,369.03
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Petty Cash.....	200.00
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Petty Cash/Circulation.....	404.00
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Balances as of October 31, 2014.....	3,670,017.09
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FUND BALANCES AS OF 10/31/2014

Corporate Fund.....	2,945,266.78
Building & Maintenance Fund.....	116,738.18
I.M.R.F. Fund.....	5,910.80
Liability Fund.....	3,787.96
Social Security Fund.....	7,072.33
Special Reserve Fund.....	22,076.13
Working Cash Fund.....	397,122.25
Bond Fund.....	84,817.31
Current Liabilites.....	87,225.35
Grand Total All Funds.....	3,670,017.09



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**Indian Prairie Public Library District  
Consolidated Revenue Report for October 2014**

Percent of Year: 33.33

	RECEIVED October 14	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
<b>PROPERTY TAX &amp; LEVY INTEREST</b>					
41100 · Property Taxes	105,393.83	3,179,222.29	96.04%	3,310,248.00	131,025.71
41150 · Non-current Property Taxes	0.00	183.14	18.31%	1,000.00	816.86
43100 · Interest-Tax Levy	13.72	43.39	0.00%	0.00	-43.39
<b>TOTAL PROPERTY TAX &amp; LEVY INTEREST</b>	<b>105,407.55</b>	<b>3,179,448.82</b>	<b>96.02%</b>	<b>3,311,248.00</b>	<b>131,799.18</b>
<b>INTERGOVERNMENTAL</b>					
42100 · Book Bundles Grant	0.00	2,000.00	0.00%	0.00	-2,000.00
42200 · Per Capita Grant	0.00	0.00	0.00%	43,500.00	43,500.00
<b>TOTAL INTERGOVERNMENTAL</b>	<b>0.00</b>	<b>2,000.00</b>	<b>4.60%</b>	<b>43,500.00</b>	<b>41,500.00</b>
<b>INTEREST</b>					
43500 · Interest - Investment	40.45	121.26	24.25%	500.00	378.74
<b>TOTAL INTEREST</b>	<b>40.45</b>	<b>121.26</b>	<b>24.25%</b>	<b>500.00</b>	<b>378.74</b>
<b>DESK MONIES</b>					
45100 · Copier	386.43	1,552.99	32.35%	4,800.00	3,247.01
45120 · Computer Copies	938.29	3,823.50	31.86%	12,000.00	8,176.50
45200 · Fines/Fees	4,035.91	17,698.72	32.78%	54,000.00	36,301.28
45250 · Gifts/Donations	-1,014.40	515.60	25.78%	2,000.00	1,484.40
45300 · Lost Materials	1,180.60	5,611.72	46.76%	12,000.00	6,388.28
45350 · Non-Resident Fees	6,138.00	31,265.50	41.69%	75,000.00	43,734.50
45400 · DVD Fines	559.10	3,094.10	30.94%	10,000.00	6,905.90
45450 · Book Rental	153.65	682.69	31.03%	2,200.00	1,517.31
45550 · Meeting Room Rental	0.00	25.00	12.50%	200.00	175.00
45600 · ILL Fees	35.00	965.00	241.25%	400.00	-565.00
45650 · 3D Printing	89.95	122.48	0.00%	0.00	-122.48
<b>TOTAL DESK MONIES</b>	<b>12,502.53</b>	<b>65,357.30</b>	<b>37.87%</b>	<b>172,600.00</b>	<b>107,242.70</b>
<b>OTHER INCOME</b>					
46700 · Miscellaneous	787.50	960.83	96.08%	1,000.00	39.17
46800 · Collection Agency Fee	30.00	120.00	40.00%	300.00	180.00
* 49000 · Operating Transfer In	7,749.00	7,749.00	0.00%	0.00	-7,749.00
<b>TOTAL OTHER INCOME</b>	<b>8,566.50</b>	<b>8,829.83</b>	<b>0.00%</b>	<b>1,300.00</b>	<b>219.17</b>
<b>GRAND TOTAL</b>	<b>126,517.03</b>	<b>3,255,757.21</b>	<b>92.25%</b>	<b>3,529,148.00</b>	<b>281,139.79</b>

\* Operating Transfer In reflects transfer from Building Fund Reserves.

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**Indian Prairie Public Library District  
Consolidated Expenditures Report for October 2014**

Percent of Year: 33.33

	October 14	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
<b>PERSONNEL</b>							
61100 - Salaries	155,450.04	600,604.03	29.33%	2,048,067.00	1,447,462.97	2,109,500.00	28.47%
61310 - Benefits - Medical / Life Ins.	6,902.19	27,646.76	25.84%	107,000.00	79,353.24	132,000.00	20.94%
61320 - Employee Assistance Program	0.00	0.00	0.00%	2,500.00	2,500.00	2,600.00	0.00%
61330 - Benefits - IMRF	14,885.21	58,883.02	31.90%	184,577.00	125,693.98	188,200.00	31.29%
61340 - Benefits - FICA	11,737.10	46,474.55	30.28%	153,484.00	107,009.45	156,200.00	29.75%
61400 - Staff Development	757.10	4,354.02	21.77%	20,000.00	15,645.98	25,000.00	17.42%
61500 - Recruitment	0.00	0.00	0.00%	0.00	0.00	1,000.00	0.00%
61600 - Board Development	0.00	0.00	0.00%	1,500.00	1,500.00	3,000.00	0.00%
61710 - Workers Compensation	-817.00	10,403.00	92.06%	11,300.00	897.00	15,000.00	69.35%
61720 - Unemployment Insurance	177.69	962.17	21.38%	4,500.00	3,537.83	7,000.00	13.75%
<b>TOTAL PERSONNEL</b>	<b>189,092.33</b>	<b>749,327.55</b>	<b>29.58%</b>	<b>2,532,928.00</b>	<b>1,783,600.45</b>	<b>2,639,500.00</b>	<b>28.39%</b>
<b>MATERIALS</b>							
62100 - Books	10,246.61	51,013.32	20.85%	244,675.00	193,661.68	250,000.00	20.41%
62200 - Periodicals	784.78	10,617.37	33.13%	32,050.00	21,432.63	35,000.00	30.34%
62300 - Audio	3,102.88	10,633.23	21.37%	49,750.00	39,116.77	52,000.00	20.45%
62400 - Video	5,819.66	12,619.84	21.87%	57,700.00	45,080.16	60,000.00	21.03%
62500 - Multi-Media	400.37	879.96	25.14%	3,500.00	2,620.04	4,000.00	22.00%
62600 - Electronic Reference Resources	1,265.03	47,483.90	66.88%	71,000.00	23,516.10	75,000.00	63.31%
62800 - Processing Supplies	1,778.24	8,399.46	33.60%	25,000.00	16,600.54	30,000.00	28.00%
<b>TOTAL MATERIALS</b>	<b>23,197.57</b>	<b>141,647.08</b>	<b>29.29%</b>	<b>483,675.00</b>	<b>342,027.92</b>	<b>506,000.00</b>	<b>27.99%</b>
<b>BUILDING</b>							
63200 - Cleaning Service	800.30	7,106.05	10.30%	69,000.00	61,893.95	75,000.00	9.47%
63300 - Utilities (1-8-11 - Gas)	549.93	3,787.76	29.14%	13,000.00	9,212.24	30,000.00	12.63%
63300 - Utilities (1-8-12 - Electric)	5,632.61	21,558.56	39.92%	54,000.00	32,441.44	98,000.00	22.00%
63300 - Utilities (1-8-13 - Telephone)	0.00	2,976.24	33.07%	9,000.00	6,023.76	30,000.00	9.92%
63300 - Utilities (1-8-14 - Water/Sewer)	0.00	2,116.13	32.06%	6,600.00	4,483.87	25,000.00	8.46%
63300 - Utilities (1-8-15 - Garbage Disposal)	236.27	947.10	31.57%	3,000.00	2,052.90	13,000.00	7.29%
63400 - Maintenance Supplies	1,675.27	7,630.38	47.69%	16,000.00	8,369.62	20,000.00	38.15%
63500 - Security System Monitoring	0.00	299.00	19.93%	1,500.00	1,201.00	4,000.00	7.48%
63600 - Property Maintenance	950.88	15,557.68	70.72%	22,000.00	6,442.32	30,000.00	51.86%
63800 - Building Maintenance/Repairs	984.83	14,552.89	33.84%	43,000.00	28,447.31	55,000.00	26.46%
<b>TOTAL BUILDING</b>	<b>10,829.69</b>	<b>76,531.59</b>	<b>32.28%</b>	<b>237,100.00</b>	<b>160,568.41</b>	<b>380,000.00</b>	<b>20.14%</b>
<b>OPERATIONS</b>							
64200 - Supplies - Office	804.75	4,946.82	36.11%	13,700.00	8,753.18	16,000.00	30.92%
64300 - Photocopy Supplies	347.23	1,437.79	28.76%	5,000.00	3,562.21	6,000.00	23.96%
64400 - Patron Card Supplies	0.00	0.00	0.00%	1,000.00	1,000.00	1,500.00	0.00%
64500 - Postage	185.68	610.51	8.72%	7,000.00	6,389.49	15,000.00	4.07%
64600 - Non-Payment Reimbursement	0.00	461.49	13.19%	3,500.00	3,038.51	6,000.00	7.69%
64700 - Travel	64.40	253.04	38.93%	650.00	396.96	1,000.00	25.30%
64800 - Organizational Memberships	0.00	9.00	0.50%	1,800.00	1,791.00	2,200.00	0.41%
64900 - Bank Fees	232.60	905.72	36.23%	2,500.00	1,594.28	3,000.00	30.19%
<b>TOTAL OPERATION</b>	<b>1,634.66</b>	<b>8,624.37</b>	<b>24.54%</b>	<b>35,150.00</b>	<b>26,525.63</b>	<b>50,700.00</b>	<b>17.01%</b>
<b>AUTOMATION</b>							
65100 - Supplies-Public Toner	514.88	2,823.04	47.05%	6,000.00	3,176.96	8,000.00	35.29%
65150 - Supplies-Staff Toner	70.92	2,556.23	38.15%	6,700.00	6,700.00	8,000.00	31.95%
65200 - Automation-Prof Services	0.00	2,612.50	52.25%	5,000.00	2,387.50	10,000.00	26.13%
65300 - Purchase of Equipment	896.02	13,159.94	59.55%	22,100.00	8,940.06	26,000.00	50.62%
65400 - Automation Equip Mnt/Repair	323.27	1,165.02	58.25%	2,000.00	834.98	4,000.00	29.13%
65500 - Software	1,515.89	3,436.36	14.78%	23,250.00	19,813.64	27,000.00	12.73%
65600 - SWAN	0.00	13,248.00	25.28%	52,400.00	39,152.00	55,000.00	24.09%
65700 - Telecommunications	530.97	2,117.88	33.35%	6,350.00	4,232.12	8,000.00	26.47%
<b>TOTAL AUTOMATION</b>	<b>3,851.95</b>	<b>41,118.97</b>	<b>33.21%</b>	<b>123,800.00</b>	<b>85,237.26</b>	<b>146,000.00</b>	<b>28.16%</b>

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Indian Prairie Public Library District  
Consolidated Expenditures Report for October 2014

Percent of Year: 33.33

	October 14	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
<b>CONTRACTUAL SERVICES</b>							
66100 · General Professional Services	24.00	192.00	1.32%	14,500.00	14,308.00	36,000.00	0.53%
66200 · Credit Bureau	26.85	324.50	21.63%	1,500.00	1,175.50	2,000.00	16.23%
66300 · Equipment-Maintenance Repair	772.41	1,777.91	25.40%	7,000.00	5,222.09	9,500.00	18.71%
66900 · Fees - Bond Registrar	0.00	42.00	42.00%	100.00	58.00	0.00	0.00%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>823.26</b>	<b>2,336.41</b>	<b>10.11%</b>	<b>23,100.00</b>	<b>20,763.59</b>	<b>47,500.00</b>	<b>4.92%</b>
<b>INSURANCE</b>							
67100 · Multi Peril-Physical Assets	0.00	8,416.00	100.00%	8,416.00	0.00	10,000.00	84.16%
67200 · Bonding	1,380.00	1,380.00	102.22%	1,350.00	-30.00	1,500.00	92.00%
67300 · Officers & Directors Liability	0.00	2,842.00	90.22%	3,150.00	308.00	4,000.00	71.05%
67400 · Umbrella Liability	0.00	3,283.00	100.00%	3,283.00	0.00	4,000.00	82.08%
<b>TOTAL INSURANCE</b>	<b>1,380.00</b>	<b>15,921.00</b>	<b>98.28%</b>	<b>16,199.00</b>	<b>278.00</b>	<b>19,500.00</b>	<b>81.65%</b>
<b>MARKETING</b>							
68110 · Marketing Newsletter	0.00	6,260.88	27.60%	22,685.00	16,424.12	25,800.00	24.27%
68111 · eNewsletter	0.00	0.00	0.00%	1,500.00	1,500.00	2,000.00	0.00%
68210 · Marketing Advertising	175.00	220.00	7.33%	3,000.00	2,780.00	5,000.00	4.40%
68310 · Marketing Supplies	0.00	1,078.44	43.14%	2,500.00	1,421.56	4,000.00	26.98%
68410 · Marketing-Information Printing	168.22	673.53	13.47%	5,000.00	4,326.47	10,000.00	6.74%
68500 · Legal Notices	633.60	795.20	66.27%	1,200.00	404.80	2,000.00	39.76%
68600 · Special Events	1,526.94	8,077.19	32.05%	25,200.00	17,122.81	40,000.00	20.19%
<b>TOTAL PUBLIC INFORMATION</b>	<b>2,503.76</b>	<b>17,105.24</b>	<b>28.00%</b>	<b>61,085.00</b>	<b>43,979.76</b>	<b>86,800.00</b>	<b>19.26%</b>
<b>CAPITAL OUTLAY &amp; CONTINGENCY</b>							
69200 · Special Reserve Fund	0.00	0.00	0.00%	0.00	0.00	100,000.00	0.00%
69900 · Contingency	805.04	3,123.36	19.39%	16,111.00	12,987.64	50,000.00	6.25%
69920 · 3D Printer	246.20	486.56	0.00%	0.00	-486.56	0.00	0.00%
* 70000 · Operating Transfer Purchases	7,749.00	7,749.00	0.00%	0.00	-7,749.00	0.00	0.00%
<b>GRAND TOTAL</b>	<b>242,113.46</b>	<b>1,063,971.13</b>	<b>30.15%</b>	<b>3,529,148.00</b>	<b>2,467,733.10</b>	<b>4,028,000.00</b>	<b>26.41%</b>

\* Operating Transfer Purchases reflects purchases from Building Fund Reserves.

ACTION ON BILLS October 2014

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Chase Bank-Bills for Approval	46127 thru 46207	\$ 69,275.66
Chase Bank-Salaries for October	35933 thru 35962	\$ 9,392.17
Hinsdale Bank-Direct Deposits	& 18559 thru 18723	\$ 102,046.60

MONTH'S TOTAL: \$ 180,714.43

## Indian Prairie Public Library District Account QuickReport

Type	Date	As of October 31, 2014		Amount
		Num	Name	
Bill Pmt Check	10/06/2014	46127	Bank of America	3,413.70
Liability Check	10/09/2014	46128	Adler & Associates	35.22
Liability Check	10/09/2014	46129	Nationwide Retirement	660.00
Liability Check	10/09/2014	46130	Vantagepoint	1,081.39
Bill Pmt Check	10/09/2014	46131	Armstrong, Mike	259.98
Bill Pmt Check	10/09/2014	46132	Canon Business Solutions	772.41
Bill Pmt Check	10/09/2014	46133	DAC	129.50
Bill Pmt Check	10/09/2014	46134	Darien Woman's Club	75.00
Bill Pmt Check	10/09/2014	46135	Fidelity Monitor & Insight	159.00
Bill Pmt Check	10/09/2014	46136	Garvey's Office Products	32.95
Bill Pmt Check	10/09/2014	46137	Hinsdale South Theatre	100.00
Bill Pmt Check	10/09/2014	46138	Inkwell	82.33
Bill Pmt Check	10/09/2014	46139	Investor's Business Daily	329.00
Bill Pmt Check	10/09/2014	46140	Kamm Insurance Group	563.00
Bill Pmt Check	10/09/2014	46141	Kroeschell Service	984.63
Bill Pmt Check	10/09/2014	46142	Library Furniture International	7,749.00
Bill Pmt Check	10/09/2014	46143	LIMRICC	784.12
Bill Pmt Check	10/09/2014	46144	Michalak, Ellen	134.00
Bill Pmt Check	10/09/2014	46145	Palmisano, Stacy	67.13
Bill Pmt Check	10/09/2014	46146	Phillip's Interior Plants	215.00
Bill Pmt Check	10/09/2014	46147	Pierce, Nicole	68.69
Bill Pmt Check	10/09/2014	46148	Quill	46.66
Bill Pmt Check	10/09/2014	46149	RAILS	792.00
Bill Pmt Check	10/09/2014	46150	Rogers Vending	75.00
Bill Pmt Check	10/09/2014	46151	Runco	85.41
Bill Pmt Check	10/09/2014	46152	Salo, Kathryn	237.95
Bill Pmt Check	10/09/2014	46153	Sebert Landscaping	897.00
Bill Pmt Check	10/09/2014	46154	Stovall, Ann	29.00
Bill Pmt Check	10/09/2014	46155	SunTimes Media	633.60
Bill Pmt Check	10/09/2014	46156	Trapp, Sandra	134.00
Bill Pmt Check	10/09/2014	46157	Vernon Library Supplies, Inc.	1,562.16
Bill Pmt Check	10/09/2014	46158	Wulf., Suzanne	33.00
Bill Pmt Check	10/14/2014	46159	Bannerville USA, Inc.	60.00
Bill Pmt Check	10/14/2014	46160	Constellation	5,632.61
Bill Pmt Check	10/14/2014	46161	Gibbons, Jim, Historical Presentation	200.00
Bill Pmt Check	10/14/2014	46162	PitneyBowes	135.98
Bill Pmt Check	10/15/2014	46163	Bear Report	44.95
Bill Pmt Check	10/15/2014	46164	Case Lots Inc.	441.50
Bill Pmt Check	10/15/2014	46165	Friends of IPPL	142.00
Bill Pmt Check	10/15/2014	46166	Inkwell	95.23
Bill Pmt Check	10/15/2014	46167	Innovation Experts	55.00
Bill Pmt Check	10/15/2014	46168	JavaSmart USA LLC	108.63
Bill Pmt Check	10/15/2014	46169	Wolper Information Services	187.95
Bill Pmt Check	10/22/2014	46170	Afable, Adalbert	150.00
Bill Pmt Check	10/22/2014	46171	Aurico	15.00

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12:44 PM  
10/09/14  
Accrual Basis

### Indian Prairie Public Library District Account QuickReport

Type	Date	As of October 31, 2014 Num	Name	Amount
Bill Pmt Check	10/22/2014	46172	Baker & Taylor	6,590.63
Bill Pmt Check	10/22/2014	46173	Baker & Taylor (video)	11.07
Bill Pmt Check	10/22/2014	46174	Bank of America	8,086.20
Bill Pmt Check	10/22/2014	46175	BCBS	8,343.15
Bill Pmt Check	10/22/2014	46176	Blackstone Audio, Inc.	50.00
Bill Pmt Check	10/22/2014	46177	Case Lots Inc.	255.90
Bill Pmt Check	10/22/2014	46178	CDW Government	2,785.28
Bill Pmt Check	10/22/2014	46179	Comcast	232.85
Bill Pmt Check	10/22/2014	46180	Consumers' Checkbook	450.00
Bill Pmt Check	10/22/2014	46181	Current Technologies	229.00
Bill Pmt Check	10/22/2014	46182	Deliciously Yours	250.00
Bill Pmt Check	10/22/2014	46183	Diaz, Ana	275.00
Bill Pmt Check	10/22/2014	46184	Faronics Technologies USA Inc.	1,137.00
Bill Pmt Check	10/22/2014	46185	Gale/CENGAGE Learning	81.57
Bill Pmt Check	10/22/2014	46186	Groot Industries, Inc.	236.27
Bill Pmt Check	10/22/2014	46187	Lincoln National Life	102.60
Bill Pmt Check	10/22/2014	46188	Midwest Tape	4,609.09
Bill Pmt Check	10/22/2014	46189	OverDrive	1,649.98
Bill Pmt Check	10/22/2014	46190	Quill	586.58
Bill Pmt Check	10/22/2014	46191	Rivistas Subscription Services	154.09
Bill Pmt Check	10/22/2014	46192	Runco	252.83
Bill Pmt Check	10/22/2014	46193	ScotPress Printing	168.22
Bill Pmt Check	10/22/2014	46194	Speciality Mat Service	90.30
Bill Pmt Check	10/22/2014	46195	Suburban Door Check & Lock Service	92.80
Bill Pmt Check	10/22/2014	46196	Unique Management	26.85
Bill Pmt Check	10/22/2014	46197	Williams., Natalie	462.93
Liability Check	10/23/2014	46198	Adler & Associates	35.22
Liability Check	10/23/2014	46199	Nationwide Retirement	660.00
Liability Check	10/23/2014	46200	Vantagepoint	1,081.39
Bill Pmt Check	10/29/2014	46201	Asimakopoulos, Jennifer	28.08
Bill Pmt Check	10/29/2014	46202	Cibas, Rita	495.00
Bill Pmt Check	10/29/2014	46203	Home Depot	119.49
Bill Pmt Check	10/29/2014	46204	Palmisano, Stacy.	38.73
Bill Pmt Check	10/29/2014	46205	Streett, Cathy	53.68
Bill Pmt Check	10/29/2014	46206	Vatev, Dahail	52.00
Bill Pmt Check	10/29/2014	46207	Wlosinski, Maria	11.20
Total 10121 - Checking JP Morgan Chase				69,275.66
<b>TOTAL</b>				<b>69,275.66</b>

Bills for approval – Electronic Payments & Automatic Withdrawals

**October 2014**

<b>Vendor</b>	<b>Purpose</b>	<b>Date Paid</b>	<b>Amount Paid</b>
EFTPS-Federal	Payroll taxes	10/10/2014	18,938.88
ILDOR-State	Payroll taxes	10/10/2014	3,378.20
EFTPS-Federal	Payroll taxes	10/24/2014	19,412.32
ILDOR-State	Payroll taxes	10/24/2014	3,445.75
IMRF	Payroll Pension	10/30/2014	19,669.73
AT&T	Telecommunications	10/13/2014	298.12
Nicor	Gas	10/16/2014	549.93
US Bank	Credit Card Fee	10/02/2014	212.60
Hinsdale Bank	Fee-Direct Deposit	10/02/2014	20.00

**2015 Days Closed**

New Year's Day	Thursday, January 1, 2015
Staff Institute	Friday, March 20, 2015
Easter	Sunday, April 5, 2015
Memorial Day Sunday	Sunday, May 24, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Saturday, July 4, 2015
Labor Day Sunday	Sunday, September 6, 2015
Labor Day	Monday, September 7, 2015
DarienFest	Friday, September 11, 2015 (closed from 6 p.m. to 9 p.m.)
DarienFest	Saturday, September 12, 2015 (closed from 1 p.m. to 5 p.m.)
DarienFest	Sunday, September 13, 2015
Thanksgiving	Thursday, November 26, 2015
Christmas Eve	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015
New Year's Eve	Thursday, December 31, 2015

Approved \_\_\_\_\_



Ordinance No. 2014-7

INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT

ORDINANCE DIRECTING COUNTY CLERK AS TO PTELL REDUCTION  
(Tax Cap Allocation)

WHEREAS, the Indian Prairie Public Library District (Library District) must file on or before December 30, 2014 its Levy Ordinance for the 2014-2015 fiscal year (Levy); and

WHEREAS, the Library District's Levy may be subject to the Property Tax Extension Limitation Law (PTELL) (tax cap); and

WHEREAS, the Cook County Clerk has advised the Library District that, in the event the Library District's Levy is subject to reduction pursuant to PTELL, the reduction will be accomplished in one of two ways, i.e.:

- Option 1. The County Clerk will reduce each Preliminary Tax Rate proportionally, i.e., by applying the same reduction percentage to each Levy category;
- Option 2. The County Clerk will reduce the Levy amounts as directed by the Library District pursuant to Library District Ordinance;

WHEREAS, if the Library District selects Option 2, the County Clerk requests that the Library District file its Ordinance with its Levy thereby enabling the County Clerk to process the Library District's reduction request at the time of preparation of the County Clerk's Levy Edit Report/Agency Tax Rate Report.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Indian Prairie Public Library District as follows:

Section 1: The Cook County Clerk shall allocate the amount of any reduction in the Levy (the reduction resulting from PTELL) proportionally to the I.M.R.F., Social Security, Liability Insurance and Library Building and Sites Funds.

Section 2: The Board Secretary shall timely file a certified copy of this Ordinance with the Cook County Clerk.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

Adopted this 19th day of November, 2014.

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
Victoria Suriano, President

ATTEST:

\_\_\_\_\_  
Beena Deshmukh, Secretary

**Director's Report  
November 2014**

**Agenda**

**Omnibus:**

The trustees approve the days the library is closed each year. All the holidays are listed in policy as the library being closed. Traditionally the library has also closed the Sundays before Memorial Day and before Labor Day as a perk to the staff who work Sundays all year. Darien Fest creates problems in that visitors to the fest use our parking lot and historically we didn't have people actually using the library except for the bathroom facilities so years ago the library shortened its hours on this weekend. We hold one all day staff institute each year.

The Ordinance regarding the PTELL (Property Tax Extension Limitation Law) Reduction is required to direct Cook County how to proportion any reduction that occurs when they apply the tax cap formula. DuPage County does not require this notification.

**New Business:**

Dan Wiseman will be joining us to facilitate the strategic plan focus group discussion and development of the stakeholder interview questions. Attached to my report are the questions that were asked in 2011.

**Cleaning Service**

Laura's report states that she would bring a recommendation to the board Wednesday night. However, I've decided to wait until December to make the recommendation. Laura had written her report Thursday and as I'm writing my report on Friday, she has the day off. But we had a telephone discussion Friday morning about the various proposals and we both feel there is more research and discussion needed with the companies and that will be difficult to accomplish by Wednesday. Mike, our Building Services Associate, and the woman we hired are doing a fine job of cleaning in the meantime.

**Community Survey**

The survey has been available to the public since November 6. As of Friday afternoon 630 people have taken the survey. We will continue to promote it weekly in the enewsletter, through book marks, plus Laura is setting up volunteers with laptops in the library at different times in the next two weeks. Postcards were sent to 2500 random households. Those households have been directed to a different url for the survey in the hopes of determining how effective the postcards are.

**Staff Health Insurance**

Good news again this year regarding our premiums. We offer two plans to the staff. One plan went up slightly under 3%. Currently 11 staff are on that plan. The other plan went down about 5% and seven staff are on that plan. Blue Cross Blue Shield averages it out at a 1.85% reduction in premium.

**Meeting with Burr Ridge Schools**

As you know, Burr Ridge Village Manager Steve Stricker invited me to attend his annual meeting with schools that serve Burr Ridge students. District 180, Gower, Our Lady of Peace, and Hinsdale South were there. Also the Pleasantdale school districts and two schools in Hinsdale. I had the opportunity to share some of the services and programs we provide to schools and students. I also explained the in-district and out-of-district membership cards. The superintendent from Pleasantdale said he would be happy to distribute information

about our non-resident card since none of his students are served by a public library. I've attached the handouts that I gave to them. The letter had gone out to all the schools in the library district and the second handout was created for this meeting.

### **Investments**

Based on the discussion at the October board meeting about our investments I asked for clarification from MPI regarding the bond investments and the length of their terms. Many of them are mortgaged-backed and Dave provides an explanation of mortgaged-back bonds and how the date shown is not the true date for the bonds. I've attached his explanation along with the portfolio sheets that he has marked with information. Also, just 13 – 14% of our investments with MPI are in cash.

### **Community Involvement**

As usual, the library is partnering with two local food pantries, Our Lady of Peace and Our Lady of Mt. Carmel, for Food for Fines. We're hosting a Christmas tree to support the Willowbrook/Burr Ridge Chamber's Holiday Tree Giving program which supports local charities. We're also a collection point for soap for the Darien Woman's Club drive which supports the Lions food drive.

### **Staff**

Natalie Williams attended the annual Illinois Library Association Conference in Springfield. In addition, Natalie was part of a program that showcased library "maker" programming. She shared information about development of the Summer Reading Challenge Make Some Noise and the maker space that staff created for the summer.

Circulation Services Page Zenah Khawaja resigned effective November 5.

Jamie Bukovac, Director

### Stakeholder Interviews Fall 2011

1. What do you think are the top needs of our greater community?
2. How has your specific service community changed in the last few years?
3. What are the greatest challenges or barriers to the fulfillment of your organization's mission?
4. In light of the previous questions, how have you adapted or changed your services?
5. What are the future plans for the organization? What will be the focus for the future?
6. How do you view the role of the library within the community and how can the library support your needs and efforts?

# Indian Prairie **visit** **four** iPads 3D printer technology **SCHOOL BOOKS library success eBooks**

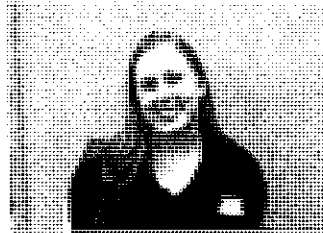
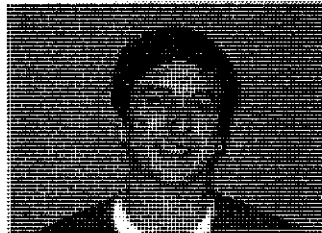
September 9, 2014

Hello teachers and staff,

Welcome back! We hope that you all had an enjoyable summer and that you're excited about this new academic school year! As you begin, we want to reach out and offer our support. Have you stopped to wonder what Indian Prairie can do for you and your classroom yet this year? We are here to serve students in this community, just like you. We have incredible staff and countless resources to help!

We are happy to participate in events, family reading nights, or ELL events. We love reading to classrooms, giving tours of our library, and sharing our resources or information on services and technologies—we've got NEW books, computers, iPads, iMacs, e-readers, 3D printer, digital media lab, and so much more!

Contact us today and let's work together to make this year a GREAT year!



**Katie Salo**

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630-887-8760 x259

**Monica Dzierzbicki**

*Mid-Kid Specialist*  
Grades 1—6  
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**Tyler Works**

*Teen Specialist*  
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**Natalie Williams**

*Head of Youth Services*  
nataliew@ippl.info  
630-887-8760 x262

Sincerely,

*Natalie Williams*  
*Head of Youth Services*  
Indian Prairie Public Library District  
401 Plainfield Road  
Darien, IL 60561  
www.ippl.info





Supporting children and teens in their interests and educational needs.

## STUDENTS WITH A MEMBERSHIP CARD MAY

- Check out, reserve, and interlibrary loan books, movies, video games, audiobooks and more
- Download ebooks and emagazines
- Stream movies and music
- Check out a Roku for popular movies
- Check out a Nook with books downloaded on it
- Checkout Leap Tablets and Lego sets
- Use iPads and laptops in the library
- Use a 3D Printer to create something
- Use the digital media lab to create videos or sound recordings
- Use research databases from home or school
- **Plus all the things you can do without a card!**

## STUDENTS WITHOUT A MEMBERSHIP CARD MAY

- Read books and magazines
- Do research plus we have school textbooks
- Find books on your AR or Lexile list
- Study at the library
- Use our computers
- Volunteer
- Participate in the Write-On Festival
- Be part of the Monarch, Bluestem and Caudill Challenges
- Hang out with friends
- Listen to music and watch DVDs
- Play board games, chess and other fun activities
- Participate in the Summer Reading Challenge
- Attend programs
  - ◊ Kids Reading on Thursdays
  - ◊ Kids Club Fridays
  - ◊ Storytellers Studio
  - ◊ DIY Teens Making and Exploring
  - ◊ Hacking Electronics
  - ◊ ACT, SAT, etc. Practice Tests
  - ◊ Chess
  - ◊ Gaming Tournaments
  - ◊ And so much more!

## TEACHERS

BRING YOUR CLASS TO THE LIBRARY FOR:

- Storytime
- Library tours
- In-house bibliographic instruction and research—Lessons on how to find resources, build information literacy, use databases and more

OR LET US COME TO YOU FOR:

- Booktalks—Quick chats on new titles or books on a specific theme
- Research database and Bibliographic instruction—guiding students through the research process
- Storytime—Our storytellers visit your class to enhance your curriculum

We can make arrangements for classes to easily access our research databases

Our staff will gather materials on a topic that can be used in the library or in the classroom

**Jamie Bukovac**

---

**From:** Dave Pequet <dave@mpi-invest.com>  
**Sent:** Monday, October 20, 2014 4:55 PM  
**To:** Jamie Bukovac  
**Cc:** brad@mpi-invest.com; info@mpi-invest.com  
**Subject:** Long dated bonds  
**Attachments:** Indian Prairie Mgt Backs 10-20-14.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Jamie:  
Attached is a Bloomberg Duration report for your 2 accounts  
The last column on the right of the report is "Duration to Worst" which is the most conservative "life" metric for a mortgage back security  
You will see that the durations on the two portfolios (last page) are 2.7 and 2.8  
These durations do not include cash  
As we discussed the maturity in the description of a mortgage back is the date upon the original issue of the pool  
Generally 15 or 30 years  
That date stays on the description for the entire life of the security  
However the actual maturity of a mgt pool is significantly less the first day it is issued  
This is because people sell their homes for all the various reasons in life and they also refinance  
A new 30 year mgt pool has an average life of 12 years  
The older the pool the more predictable the life of that pool becomes  
Mgt pools "pay down" a certain amount of principle each month based on mgts being paid off because of property sales or refi's  
Bloomberg tracks all this data and that is what Wall Street uses as gospel  
We call this "Seasoned" with older pools being more "Seasoned"  
We like seasoned pools  
For sake of example look at page 2 of the "Corporate Account"  
The security shows a par value of \$3,245,000 but its adjusted cost is \$28,701  
This means that 88% of the original pool of \$3.245m has been paid off  
This security, even though it has a stated maturity of 2031 it has an average life of less than 4 years.  
I know this is complicated and I would be happy to have a call to discuss further  
The duration on both accounts is approximately 2.8 which is very conservative  
The portfolios are well positioned for higher interest rates  
Best Regards  
Dave

David W. Pequet  
President/CEO  
MPI Investment Management, Inc.  
15 Salt Creek Lane, Suite 404  
Hinsdale, IL 60521

630-325-7090  
800-237-0930 Toll Free



**FIXED INCOME PORTFOLIO**  
**Indian Prairie Public Library District**

*Corporate Account*

**Schwab Acct# 6415-7790**

September 30, 2014



Par Value	Security	Adj Unit Cost	Adjusted Total Cost	Price	Market Value	Accrued Interest	Market Value +Accr.Int.	Pct. Assets	Yield To Mat.	Duration	Yield to Worst	Duration to Worst	Next Call Date
<b>GOVERNMENT AGENCY ISSUES(USD)</b>													
100,000	Federal Home Loan Mig Corp 0.800% Due 03-21-17	100.02	100,015.37	99.75	99,747.20	20.00	99,767.20	8.5	0.90	2.4	0.90	2.4	12-21-14
50,000	Federal Farm Credit Banks 1.875% Due 10-02-18	100.41	50,206.95	100.02	50,009.95	463.54	50,473.49	4.3	1.87	3.8	-1.69	0.0	10-02-14
85,000	Federal Natl Mig Assn 1.500% Due 02-21-19	100.23	85,194.45	98.64	83,842.38	138.12	83,980.51	7.1	1.82	4.2	1.82	4.2	
85,000	Federal Farm Credit Banks 1.690% Due 02-13-20	100.23	85,192.50	97.97	83,271.78	187.54	83,459.32	7.1	2.09	5.1	2.09	5.1	
	<b>GOVERNMENT AGENCY ISSU Total</b>		<b>320,609.27</b>		<b>316,871.31</b>	<b>809.21</b>	<b>317,680.52</b>	<b>26.9</b>	<b>1.61</b>	<b>3.8</b>	<b>1.05</b>	<b>3.2</b>	
<b>GOVERNMENT BONDS - VARIABLE RATE(USD)</b>													
50,000	Federal Natl Mig Assn 0.360% Due 01-27-15	100.00	50,001.18	100.07	50,036.10	30.90	50,067.00	4.2	0.14	0.3	0.14	0.3	
50,000	Federal Home Loan Banks 0.149% Due 02-03-17	99.88	49,940.68	99.94	49,969.35	11.60	49,980.95	4.2	0.18	2.3	0.18	2.3	
	<b>GOVERNMENT BONDS - VAR Total</b>		<b>99,941.86</b>		<b>100,005.45</b>	<b>42.50</b>	<b>100,047.95</b>	<b>8.5</b>	<b>0.16</b>	<b>1.3</b>	<b>0.16</b>	<b>1.3</b>	
<b>CMO's(USD)</b>													
70,000	FNMA REMIC Trust 2010-117 3.000% Due 05-25-25	105.63	33,627.64	105.09	33,458.11	76.94	33,535.05	2.8	0.68	2.3	0.68	2.3	
1,415,000	FNMA REMIC Trust 2003-27 4.000% Due 04-25-33	108.00	38,595.81	103.98	37,158.37	115.15	37,273.52	3.2	2.60	3.0	2.60	3.0	
95,000	GNMA REMIC Trust 2012-57 3.000% Due 03-20-39	105.66	81,401.06	103.29	79,578.48	186.19	79,764.66	6.8	2.13	4.0	2.13	4.0	
	<b>CMO's(USD) Total</b>		<b>153,624.51</b>		<b>150,194.95</b>	<b>378.28</b>	<b>150,573.23</b>	<b>12.8</b>	<b>1.93</b>	<b>3.4</b>	<b>1.93</b>	<b>3.4</b>	
<b>FHLMC's(USD)</b>													
1,000,000	FHLMC PC Gold Comb 15 6.500% Due 04-01-18	107.75	18,740.45	104.46	18,168.03	91.07	18,259.10	1.5	1.86	1.0	1.86	1.0	
305,000	FHLMC PC Gold Guar 15 5.000% Due 05-01-18	107.65	11,102.84	105.56	10,887.52	41.54	10,929.07	0.9	1.00	1.4	1.00	1.4	
975,000	FHLMC PC Gold Cash 15 5.000% Due 10-01-18	106.69	62,637.93	105.58	61,990.24	236.48	62,226.71	5.3	1.43	1.6	1.43	1.6	
375,000	FHLMC PC Gold Comb 15 5.500% Due 05-01-20	108.96	37,271.79	108.56	37,134.15	151.55	37,285.70	3.2	1.22	2.0	1.22	2.0	
210,000	FHLMC PC Gold Comb 15 5.500% Due 06-01-20	108.13	17,219.60	106.89	17,023.56	70.56	17,094.11	1.5	1.65	1.8	1.65	1.8	
340,000	FHLMC PC Gold 15 Yr 5.000% Due 07-01-23	107.94	21,179.17	108.17	21,223.97	79.03	21,303.01	1.8	2.24	2.7	2.24	2.7	
520,000	FHLMC PC Gold Cash 20 5.500% Due 08-01-24	109.50	40,629.20	111.67	41,432.83	164.39	41,597.23	3.5	1.83	3.1	1.83	3.1	

**FIXED INCOME PORTFOLIO**  
**Indian Prairie Public Library District**  
**Corporate Account**  
**Schwab Acct# 6415-7790**  
 September 30, 2014

Par Value	Security	Adj Unit Cost	Adjusted Total Cost	Price	Market Value	Accrued Interest	Market Value +Accr.Int.	Pct. Assets	Yield To Mat.	Duration	Yield to Worst	Duration to Worst	Next Call Date
51,000	FHLMC PC Gold 15 Yr 3.500% Due 11-01-25	104.52	26,049.37	105.31	26,245.99	70.27	26,316.26	2.2	1.63	2.9	1.63	2.9	2.9
200,000	FHLMC PC Gold Comb 15 4.500% Due 09-01-26	107.19	104,230.07	106.66	103,717.69	352.50	104,070.19	8.8	1.64	2.4	1.64	2.4	2.4
	<b>FHLMC's(USD) Total</b>		<b>339,060.42</b>		<b>337,823.99</b>	<b>1,257.39</b>	<b>339,081.38</b>	<b>28.8</b>	<b>1.61</b>	<b>2.2</b>	<b>1.61</b>	<b>2.2</b>	<b>2.2</b>
<b>FNMA's(USD)</b>													
95,000	FNMA Pass-Thru Short 10 Year	105.86	11,306.75	105.63	11,282.45	38.72	11,321.17	1.0	1.16	1.8	1.16	1.8	1.8
125,000	4.500% Due 04-01-19 FNMA Pass-Thru Short 10 Year	106.28	19,855.75	105.67	19,742.70	67.73	19,810.43	1.7	1.27	1.8	1.27	1.8	1.8
140,000	4.500% Due 08-01-19 FNMA Pass-Thru Short 10 Year	105.88	24,092.62	105.90	24,096.87	73.32	24,170.19	2.1	0.79	1.9	0.79	1.9	1.9
20,000	4.000% Due 12-01-19 FNMA Pass-Thru Short 10 Year	104.00	9,300.11	102.50	9,166.03	18.01	9,184.04	0.8	1.40	2.5	1.40	2.5	2.5
350,000	2.500% Due 02-01-22 FNMA Pass-Thru Int 15 Year	109.00	36,786.16	109.36	36,908.57	149.53	37,058.10	3.1	1.84	2.6	1.84	2.6	2.6
210,000	5.500% Due 01-01-23 FNMA Pass-Thru Long 30 Year	111.50	17,068.17	111.85	17,121.71	86.32	17,208.03	1.5	4.02	4.1	4.02	4.1	4.1
	7.000% Due 03-01-37 FNMA's(USD) Total		<b>118,409.56</b>		<b>118,318.34</b>	<b>433.62</b>	<b>118,751.96</b>	<b>10.1</b>	<b>1.75</b>	<b>2.5</b>	<b>1.75</b>	<b>2.5</b>	<b>2.5</b>
<b>GNMA's(USD)</b>													
75,000	GNMA Pass-Thru X Single Family	110.97	10,738.06	110.44	10,686.72	54.56	10,741.28	0.9	3.73	3.2	3.73	3.2	3.2
50,000	7.000% Due 11-15-24 GNMA Pass-Thru M Single Family	103.99	21,035.91	105.85	21,412.05	73.33	21,485.38	1.8	2.47	2.9	2.47	2.9	2.9
3,245,000	4.500% Due 01-20-25 GNMA Pass-Thru X Single Family	111.93	<b>28,701.31</b>	114.53	29,367.23	144.59	29,511.82	2.5	2.85	3.6	2.85	3.6	3.6
150,000	7.000% Due 06-15-31 GNMA Pass-Thru X Single Family	105.78	16,489.66	111.87	17,438.84	69.06	17,507.91	1.5	2.74	4.3	2.74	4.3	4.3
111,289	5.500% Due 11-15-35 GNMA Pass-Thru X Single Family	107.23	13,018.76	112.80	13,695.06	58.68	13,753.74	1.2	2.91	4.1	2.91	4.1	4.1
	6.000% Due 06-15-37												

**A**

FIXED INCOME PORTFOLIO  
 Indian Prairie Public Library District

Corporate Account

Schwab Acct# 6415-7790

September 30, 2014

Par Value	Security	Adj Unit Cost	Adjusted Total Cost	Price	Market Value	Accrued Interest	Market Value + Accr. Int.	Pct. Assets	Yield To Mat.	Duration	Yield to Worst	Duration to Worst	Next Call Date
53,114	GNMA Pass-Thru X Single Family 6.000% Due 10-15-38	108.93	3,409.00	112.78	3,529.32	15.13	3,544.44	0.3	2.97	4.2	2.97	4.2	
45,000	GNMA Pass-Thru X Single Family 6.000% Due 10-15-38	107.29	6,833.56	112.78	7,183.42	30.79	7,214.21	0.6	2.74	3.9	2.74	3.9	
85,000	GNMA Pass-Thru X Single Family 6.000% Due 02-15-39	107.32	5,959.12	112.80	6,263.80	26.84	6,290.64	0.5	3.13	4.5	3.13	4.5	
	GNMA's(USD) Total		106,185.37		109,576.44	472.98	110,049.42	9.3	2.86	3.7	2.86	3.7	
CASH AND EQUIVALENTS(USD)													
	Cash Account Balance		42,718.66		42,718.66		42,718.66	3.6					
	CASH AND EQUIVALENTS(U Total		42,718.66		42,718.66		42,718.66	3.6					
	TOTAL PORTFOLIO		1,180,549.65		1,175,509.15	3,393.97	1,178,903.12	100.0	1.66	2.9	1.50	2.7	

1.50%  
2.7 DURATION

1.50%

2.7 DURATION



**FIXED INCOME PORTFOLIO**  
**Indian Prairie Public Library District**  
**Working Cash Account**  
**Schwab Acct# 3934-7640**  
 September 30, 2014

Par Value	Security	Adj Unit Cost	Adjusted Total Cost	Price	Market Value	Accrued Interest	Market Value +Accr.Int.	Pct. Assets	Yield To Mat.	Duration	Yield to Worst	Duration to Worst	Next Call Date
50,000	FNMA Pass-Thru Short 10 Year	105.95	5,956.31	105.63	5,938.12	20.38	5,958.50	1.5	1.16	1.8	1.16	1.8	1.8
40,000	4.500% Due 04-01-19 FNMA Pass-Thru Short 10 Year	106.33	6,357.25	105.67	6,317.66	21.67	6,339.33	1.6	1.27	1.8	1.27	1.8	1.8
30,000	4.500% Due 08-01-19 FNMA Pass-Thru Short 10 Year	105.97	5,166.87	105.90	5,163.64	15.71	5,179.35	1.3	0.79	1.9	0.79	1.9	1.9
60,000	4.000% Due 12-01-19 FNMA Pass-Thru Int 15 Year	107.36	7,572.70	106.39	7,504.05	25.57	7,529.62	1.9	1.45	2.2	1.45	2.2	2.2
20,000	4.500% Due 03-01-21 FNMA Pass-Thru Short 10 Year	104.00	9,300.11	102.50	9,166.03	18.01	9,184.04	2.3	1.40	2.5	1.40	2.5	2.5
200,000	2.500% Due 02-01-22 FNMA Pass-Thru Int 15 Year	109.00	21,020.66	109.36	21,090.61	85.44	21,176.05	5.3	1.84	2.6	1.84	2.6	2.6
210,000	5.500% Due 01-01-23 FNMA Pass-Thru Long 30 Year	111.50	17,068.17	111.85	17,121.71	86.32	17,208.03	4.3	4.02	4.1	4.02	4.1	4.1
	7.000% Due 03-01-37 FNMA's(USD) Total		79,172.91		78,861.23	303.47	79,164.70	19.8	2.05	2.6	2.05	2.6	2.6
<b>GNMA's(USD)</b>													
50,000	GNMA Pass-Thru M Single Family	103.99	21,035.91	105.85	21,412.05	73.33	21,485.38	5.4	2.47	2.9	2.47	2.9	2.9
125,000	4.500% Due 01-20-25 GNMA Pass-Thru X Single Family	108.98	11,179.32	111.31	11,417.39	45.45	11,462.84	2.9	2.77	4.1	2.77	4.1	4.1
175,000	5.500% Due 12-15-32 GNMA Pass-Thru X Platinum 30 Year	108.99	11,045.20	112.01	11,351.20	44.90	11,396.10	2.8	2.55	4.1	2.55	4.1	4.1
100,000	5.500% Due 04-15-33 GNMA Pass-Thru X Single Family	109.01	8,755.51	112.14	9,007.44	35.59	9,043.03	2.3	2.68	4.3	2.68	4.3	4.3
38,000	5.500% Due 11-15-33 GNMA Pass-Thru X Single Family	109.14	5,142.98	112.38	5,295.51	20.88	5,316.39	1.3	2.51	4.1	2.51	4.1	4.1
37,300	5.500% Due 11-15-33 GNMA Pass-Thru X Single Family	105.88	4,104.27	111.87	4,336.44	17.17	4,353.62	1.1	2.74	4.3	2.74	4.3	4.3
30,000	5.500% Due 11-15-35 GNMA Pass-Thru X Single Family	107.34	4,557.80	112.78	4,788.94	20.52	4,809.46	1.2	2.74	3.9	2.74	3.9	3.9
	6.000% Due 10-15-38 GNMA's(USD) Total		65,820.98		67,608.97	257.84	67,866.81	16.9	2.60	3.7	2.60	3.7	3.7

**FIXED INCOME PORTFOLIO**  
**Indian Prairie Public Library District**  
**Working Cash Account**  
**Schwab Acct# 3934-7640**  
 September 30, 2014

Par Value	Security	Adj Unit Cost	Adjusted Total Cost	Price	Market Value	Accrued Interest	Market Value + Accr. Int.	Pct. Assets	Yield To Mat.	Duration	Yield to Worst	Duration to Worst	Next Call Date
	CASH AND EQUIVALENTS(USD)												
	Cash Account Balance		18,334.82		18,334.82		18,334.82	4.6					
	CASH AND EQUIVALENTS(U Total)		18,334.82		18,334.82		18,334.82	4.6					
	<b>TOTAL PORTFOLIO</b>		400,064.68		399,314.39	1,245.73	400,560.13	100.0	1.80	3.0	1.56	2.8	

1.56%

2.8 DURATION

## Assistant Director's Report

November 2014

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### Building and Grounds:

Since we do not have a nightly cleaning crew at this time, Mike Armstrong and our temporary cleaning person, Rita, have been working very hard to keep our building clean. Mike cleans the staff areas and takes care of all the trash and recycling, while Rita takes care of the public spaces. If Rita is unable to come, Mike does it all himself. I can't say enough how appreciative I am of his extra effort during this time!

Since he has been taking care of the trash, Mike has also been making suggestions to departments to consolidate trash and recycling containers in their workrooms. Staff has gotten rid of many individual desk receptacles and now share containers. This simple efficiency will ultimately save the library money in time spent cleaning and also in supply expenditures.

You may notice that the Property Maintenance line is running high. I would like to explain why. First, the Japanese Knotweed came back strong in the landscaping beds in the Reading Garden area and needed to be removed. Last year, when we began dealing with this horrible, very hearty weed, the landscape supervisor told me that it may take 2-3 years to completely get rid of this plant. When I submitted the property maintenance budget for 2014-2015 to Jamie, I neglected to include funds for any additional treatments. This summer, we spent \$1,620 for crews to dig up the plants and add a soil sterilizer (where possible). In next year's budget, I will include funds for additional weed removal in case another round is needed. Secondly, I obtained the original parking lot sealcoating and striping quotes prior to winter. Because of the harsh cold and snow, additional repair and patching was needed at an additional cost of \$780. As we approach winter, I will be carefully monitoring expenses in this budget line.

### Cleaning Services Update:

I have been working hard to obtain quotes from cleaning companies, but things did not come together in time for me to have a report ready for the packet. The hire of a new cleaning service is on the agenda and I will have a complete report and recommendation at the board meeting.

### Gas Quotes:

Heating demand last winter was 50% higher than normal which created a strong demand for gas, driving the price up. The library was not under any contract for gas. In March, our rates went up as high as \$.68 per therm and did not drop down again until September. (The average we have paid per therm in 2014 is \$.615.) Therefore, it was important to lock in a low rate before winter as even in a "normal" winter, gas rates typically spike. I have been monitoring quotes on gas rates from three different vendors for the past couple of months. In late October, we accepted a contract with Constellation for a rate of \$.479 per therm for 36 months. (Constellation Energy is also the company who we currently pay for electric.)

### 2014 Recycling Extravaganza:

This year's event on October 25<sup>th</sup> had a much lower turnout than last year. Last year over 600 cars came through the event. This year, the event brought in only 133 cars. I am not sure if this is due to the fact that

there are more frequent recycling event opportunities in our area or the fact we could not offer electronic recycling. The event did not cost the library any money thanks to the City of Darien who sponsored the shredding. All of the organizations we were with this year were great – the Darien Lions Club, SCARCE, Working Bikes, and Goodwill all received donations.

**Misc:**

I hosted the “Greening Your Home” program given by Kay McKeen, Founder of SCARCE. Kay gave an overview of conservation of natural resources, techniques to green a home, and lots of energy saving tips. Although only 6 people came to the program, the people that attended enjoyed the program.

**Marketing Report:**

Marianne Ryan’s monthly report is attached.

Submitted by:

Laura Birmingham



**Marketing Department Report – October 2014**

**Promotional Support**

The Marketing Department supported and promoted several library events and programs, including the Myfavbook promotion (including Congressman Bill Foster’s submission), the Library Card Sign-Up Month Kindle Fire HD 7 winner, Cool Compositions Contest, Genealogy programs, Greening Your Home program, Recycling Extravaganza event, Reference USA Lunch and Learn, the database of the month (Reference USA), as well as continued promotional support of The Junction.

**E-news**

The Marketing Department continues to send the library’s weekly e-news, and the mailing list has grown to 14,320 contacts. The two links generating the most clicks in October were the links to the eLibrary page, one from the “Family Rokus Available for Checkout” article the in the Oct. 28 e-news (94), and the other from the “Hoopla – Movies & Music On Demand” article the in the Oct. 21 e-news (82). In addition, a special Junction e-news was sent to past participants of Junction programming and it received a 56% open rate (132/263), which far surpasses the national average for government and non-for-profit agencies, which hovers between 25-30%.

**Newsletter**

Production of the winter newsletter began in late October, and it will be delivered to resident mailboxes by Saturday, Nov 22.

**Website Committee**

The library’s website committee met on Oct. 23. Topics of discussion included tutorials on the best practices for making test pages and using accessibility image tags presented by Theresa, discussion on renaming the eLibrary landing page, a review of homepage redesign ideas, and continued discussion of a future redesign of the website.

**Nonresident Card Promotion**

I met with Janet Kowal, the events coordinator of the Village of Burr Ridge, to discuss a marketing plan and begin promotion of our nonresident membership card this fall and winter.

**Advertising**

Ads were created for the Darien Woman’s Club Annual Member Directory and the Hinsdale South High School Stinger (student newspaper) November issue.

**My New Neighbor**

IPPL is now participating in the Darien My New Neighbor program, in which a representative personally visits new homeowners to welcome them to the area. IPPL items in the package include our recent seasonal newsletter and an IPPL stylus pen. There were 16 home visits in October.

**Graphics/Website**

In addition to day-to-day publications and website updates, Theresa created new buttons – eLibrary and Donate – for the website homepage, and began work on logo design concepts for the new Wouldshop in Kids & Teens.

Marianne Ryan, Marketing Coordinator  
Nov. 12, 2014

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Circulation Services

October 2014

As noted in my September report, I was unable to provide a synopsis of the September circulation statistics. They are as follows:

We circulated 64,172 items as compared to 65,873 in September 2013 (-3%).

Electronic circulation was up 24% (3,730 this year as compared to 3,000 last year).

Holds placed were down slightly (-3%) and ILLs processed were also slightly less than last year (-4%)

In October:

We circulated 65,823 as compared to 70,857 in October 2013 (-7%).

Electronic circulation was up 6% (3,190 from 3,011 last year).

Holds placed in October were down 11% and ILLs processed were also down 7%.

In the month of October, our patrons used a form of self-service to check out, renew or download 39,174 items. This was almost 60% of our circulation for the month.

Training for the migration to SirsiDynix is beginning. I met with the Circulation Staff on October 30 and introduced them to the new software which is called "Workflows". Staff will start with self-paced online modules and in January will have an opportunity to use a live test environment.

Zenah Khawaja, a Circulation Page, has resigned. We have had two associates off on medical leaves. The staff have been wonderful about pitching in and working extra shifts to accommodate these schedule changes.

Circulation staff attended the following YOLO classes in October

Library Budget	4 staff attended
On Line Readers Advisory	4 staff attended
Circulation	4 staff attended

Debbie Sheehan

Head of Circulation Services

Circ Stats												
Month	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
July	69,760	68,182	69,450	70,056	79,189	84,907	84,936	86,301	87,216	87,602	79,959	
Aug.	66,710	66,665	67,898	64,625	72,584	80,592	77,314	84,118	80,915	77,621	72,742	
Sept.	55,769	55,283	53,975	55,798	62,798	69,066	71,475	70,089	67,864	65,873	64,172	
Oct.	61,117	55,646	58,620	63,670	66,511	75,131	42,400	71,702	74,123	70,857	65,823	
Nov.	60,497*	55,000	55,020	59,559	66,395	71,373	53,470	67,626	71,019	68,912		
Dec.	53,593	46,961	50,059	51,403	59,953	64,351	67,699	67,864	66,499	62,642		
Jan.	60,631	60,336	60,832	64,730	72,058	76,341	77,035	74,604	78,554	71,590		
Feb.	60,160	57,337	54,435	62,086	69,661	71,385	69,341	73,132	70,512	65,225		
Mar.	68,128	67,087	65,230	70,477	80,579	81,058	83,103	79,502	78,612	74,816		
Apr.	61,606	55,281	57,505	64,763	73,007	72,010	68,953	73,470	71,161	68,376		
May	58,429	54,656	54,410	62,724	68,994	67,337	72,416	69,927	67,429	61,687		
June	69,281	69,165	67,386	74,029	84,888	87,748	87,635	83,339	79,392	74,986		
Renewals through the webpack not included before April					1,284							
					Electronic Circulation	3,852						
Yearly												
Total	745,681	711,599	714,820	763,920	857,901	905,151	855,777	901,674	893,296	850,187	282,696	
*Missing data--used an average number to get a total												
Indicates highest number for that month												
Indicates library was closed partial months for construction												

Adult Services Monthly Report  
September 2014

Our best attended program in October was Fall Style Night with Jill J. with 56 in attendance. The cooking programs are always popular and we had two in October. The hands on class for making a perfect pie crust was limited to twelve and we did have to turn some people away. The other class we had was not hands on. It was a Wednesday afternoon program on simple meals with 45 in attendance. Jennifer had a representative from Reference USA give a lunchtime program on using the database; they provided the lunch. Fifteen people attended.

We wrapped up our WWI programming with one last program, World Gone Mad with 45 in attendance, the Crime Readers book discussion of *River of Darkness* by Renie Airth with 16 in attendance and last three movies for the discussion group: *Sergeant York* with thirteen in attendance, *All Quiet on the Western Front* with ten in attendance and *The Big Parade* with eleven. One woman who has been coming to the book and movie discussions was at the World Gone Mad lecture. She told me she was so glad we had seen *All Quiet on the Western Front* because when the lecturer was talking about trench warfare she could really imagine what it was like because of having seen the movie. Someone else at the same movie discussion didn't say anything during the discussion but, as his wife later told me, discussed it with her in the car afterwards, and that he had found it very moving. I had a few trepidations about showing *The Big Parade* because it is a silent movie, but the group really embraced it and several people commented on what a good movie series it had been.

Jennifer and Mary with help from members of the Genealogy Club, held their annual Genealogy After Hours event during Family History Month. Seventeen people took advantage of the uninterrupted computer time and expert assistance to research their family history.

Enroll DuPage was in the lobby on two occasions to assist patrons with information about the Affordable Care Act as open enrollment begins. A total of thirty three people stopped by.

Our request for patrons to send us a selfie of themselves with a favorite book was not as popular as we would have hoped. Only four people either sent us pictures or stopped by to have us take their picture. One of those who sent us a picture was Congressman Bill Foster. You can see the pictures of both the public and the staff on Twitter.

Our Thursday afternoon movies, which were exceedingly popular last late winter and early spring, have not been well attended. This could be a combination of the types of movies released at the two different times of the year. In the fall we are getting the summer action movies and in the late winter you get the serious Academy Award nominated movies. The buzz about what has been nominated helps us with our publicity. At least one of the local park districts has also been showing recent releases, so perhaps we are in competition. Dunkin Donuts in Willowbrook has been donating coffee and donut holes for movie refreshments.

Jennifer and Jez gave their Yolo class on Readers Advisory. Adult Services people attended Yolo classes on the budget, readers advisory, circulation and the Digital Media Lab. Suzy and Jennifer watched a webinar on book talking and were so energized they scheduled a book talking program for the public in the new year.

Shirley began looking into new Zinio subscriptions for 2015. Publisher Conde Nast made several popular titles available as e-magazines; however, they cost about 3 to 4 times as much as other subscriptions.

For accessibility purposes, Brett added "Ease of Access" icons to the public computers. Clicking on the icon will take patrons to options for accessibility such as an on-screen keyboard and a magnifier.

Debbie Wordinger

## TECHNOLOGY & TECHNICAL SERVICES BOARD REPORT OCTOBER 2014

### Strategic Plan Goals

- Host programs that allow residents to use different types of technology.
  - Partnered with our local Home Depot store to present a program on home automation. Smart home devices and other home automation products were demonstrated.
  - Offered new hands-on Skype class. Skype is a telecommunication software that members can use to video chat and make voice calls from computers via the Internet.
- Develop a continuous learning/laboratory environment to increase and support staff knowledge and creativity.
  - Additional YOLO classes were developed and offered to increase staff knowledge about Technical and Technology Services.
  - Resources and online training tools on Microsoft Office 2013 and Social Media Security were added to the staff Training Blog.
- Provide computer classes that assist residents in updating their work skills.
  - Self-paced Microsoft Office class was offered using Learning Express Library Database. This database provides opportunities for members to improve their workforce skills by taking intermediate and advanced level self-paced courses on Microsoft Word, Excel and PowerPoint.

### Improvements for Public Service

- **Family Rokus-** There are five new Roku streaming devices with preloaded content selected for families with mid-kid age children and younger. Currently there are 35 popular movies available including Frozen, Mr. Peabody and Charlotte's Web and access to education programming including PBS Kids, Travel with Kids, Autism Channel and more.
- **New public laptops** – Kids & Teens public laptops were replaced with six new HP models. The new laptops utilize new technologies for faster operating system startup and application loading times, LED-backlit screens for power-saving, and support the new Wi-Fi standards for future network environments.

### 3D Printing

- Received 32 print requests which 27 of them successfully printed
- Most popular object printed: Jack-o-lantern
- Most Interesting object printed: Darth Vader Cookie Cutter
- Most memorable story: Four different iteration print requests for what may have been a patron's own design of a lamp.

### Yolo Training Presented

- 10/1- Dave presented a session on Digital Media Lab
- 11/5- Brett presented two mandatory sessions on Troubleshooting Computers 101.
- 11/3- I created and presented two mandatory sessions on Book Processing: from ordering to on-shelf.

**Yolo Training Attended**

- Computer troubleshooting 101 (Technology Mandatory): Natalya, Sue
- Budget (Administration Mandatory): Geri, Jane
- Book Processing (Technical Services Mandatory): Dave, Brett
- Online Readers Advisory (Adult Services Mandatory): Ann, Anna, Brett
- Checkout the Heart of the Library (Circulation Mandatory): Ann

**Public Technology Classes & Programs for October**

<u>Date</u>	<u>Class/Program</u>	<u>Instructor/Presenter</u>	<u>Attendance</u>
10/4	Home Automation	Ann/Dave	12
10/7	Tech Talk : Data Privacy	Ann/Dave	10
10/9	3D Printing	Patti/Brett	8
10/9	Intro to PowerPoint Part 1	Ann	11
10/17	Learn It! Microsoft Office	Patti	10
10/21	Digital Video Production	Dave	8
10/27	iPad 101	Dave	23
10/30	Intro to PowerPoint Part 2	Ann	6
10/30	Skype 101	Ed	14

Tech Tutor Requests (One on One assistance): 0

Ann M. Stovall, Head of Technical & Computer Services, November 14, 2014

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**Youth Services  
Monthly Report to the Board  
October 2014**

**Overview**

Fall programming has begun! This month we provided 65 original programs and had 1,166 people in attendance. We are already planning for spring and summer, including seeking out potential partnerships and grant opportunities. We are also working on several big collection development projects and creating a new makerspace called the Wouldshop.

**Partnerships**

**Holmes Elementary Tour**

On October 3 and 6, Monica Dzierzbicki provided a tour of the Kids & Teens department to 108 first grade students and teachers from Holmes Elementary. Because of the large number of students in attendance, Monica worked with staff so that while some of the students went on the tour, the others enjoyed a special storytime with Natalie Williams or Katie Salo. Our visitors showed a lot of enthusiasm and appreciation for the things they learned at IPPL and the teachers tweeted their thanks as well.

*(Supporting Strategic Plan: Form partnerships to further develop community services.)*

**Working with our High Schools**

Since he joined our team, Tyler Works has been building strong relationships with the high schools in our district. On October 1, Tyler attended a "New YA Fiction" presentation for local high school staff at Lyons Township High School in order to learn from the presentation and to build meet new potential partners. He visited Hinsdale South to participate in their Book Club on October 7 and again to take part in an event with author Joelle Charbonneau on October 16. Tyler also visited Downers Grove High School on October 16 in order to meet staff and discuss partnership possibilities. *(Supporting Strategic Plan: Form partnerships to further develop community services. Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

**Teens 4 Xcellence**

Krista Kountz presented the October Teens4Xcellence Burr Ridge Middle School book club. This month they read Zombie Baseball Beatdown by Paolo Bacigalupi. They began the meeting by discussing the book and then talked about next month's author visit. Krista gave a preview of the book selections for next month. The second half of the meeting consisted of the creation of T4X Book Club t-shirts using stencils and paint. The students could then choose between crossword puzzles or informational packets about the meat industry, both of which fit the theme of the October book selection. Krista ended the meeting by handing out Cool Compositions applications to the 7th and 8th grade students so that they could participate in the Write On! competition. *(Supporting Strategic Plan: Form partnerships to further develop community services. Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

**The Letter Writing Project**

As part of our Kids Club Friday series of events, we partnered with Natalie Bell and the Letters Project ([www.lettersproject.org](http://www.lettersproject.org)). The Letters Project shares stories of local families whose children are terminally ill or developmentally disabled. The organization encourages people to read these stories and send letters of support. On October 17, our Associate, Nicole Pierce, hosted a letter writing workshop for kids who then wrote letters to the kids at the Letters Project. The letters were delivered by the organization and we like to think that this was a special project for all who participated. *(Supporting Strategic Plan: Form partnerships to further develop community services. Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*



### Working with Darien Chamber of Commerce

Tyler Works and Marianne Ryan met with the president of the Darien Chamber of Commerce. They discussed creating a Teen Summer Job/Internship/Volunteer fair on March 21. The president of the Darien Chamber responded enthusiastically. They are now beginning the process of recruiting businesses and organizations to participate. They also discussed collaborating on another potential program for Money Smart Week in April. *(Supporting Strategic Plan: Form partnerships to further develop community services. Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

### Programs

#### Little U

Little U is in session! This fall we are offering weekly storytimes for babies, toddlers, and preschoolers. We are also offering new exploratory program for 3-6 year olds called Discovery! This non-traditional program has rotating themes and activities like science, art, music, and more. Our Early Literacy Librarian, Katie Salo, brilliantly creates each week's props, puppets, and learning tools. Because Katie is such a leading expert in her field (she presents at conferences, and workshops around the country and has a very popular blog) this gives her an opportunity to learn and try new things to share with children's librarians everywhere. *(Supporting Strategic Plan: Develop more programming and activities that provide the opportunity for people to interact.)*

#### Storytimes for All Ages

This fall, in addition to our early literacy storytimes, we are offering more open storytimes for all ages, including weekend and evening events. Our Associate, Caitlin Myers, has been presenting a weekly Spanish program on Thursday evenings. Katie Salo presents an all ages storytime on Thursday mornings. Jane Hartney has been presenting a fun program based on books written by Mo Willems called Mo Mondays. Despite the requests for more evening and weekend programs, attendance for these storytimes is much lower than programs that happen on weekday mornings. We generally have 45 people in attendance for our weekday morning all ages program and only about 10 people for evening or weekend programs. We will continue to evaluate the demand for these programs. *(Supporting Strategic Plan: Develop more programming and activities that provide the opportunity for people to interact.)*

#### DIYT

The teens continue to create cool things at DIYT (Do-It-Yourself-Teens) with Tyler Works and Krista Kountz. This month teens played with Arduinos, made buttons, and learned how to use the 3D printer and the green screens in the Digital Media Lab. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools. Develop more programming and activities that provide the opportunity for people to interact.)*

#### Kids Club Fridays

Back by popular demand! We have created an opportunity for kids to once again enjoy each of the clubs they loved so much in the summer. This month we offered Minecraft Club, Chess Club, a special Dia de los Muertos Doodle Club. *(Supporting Strategic Plan: Develop more programming and activities that provide the opportunity for people to interact.)*

#### Station KROT.fm

This month Monica Dzierzbicki presented four Station KROT programs. Some of the activities from the first four weeks were based on Caudill and Bluestem 2015 nominees and included gorilla finger painting with the book *The One & Only Ivan*, discussing the dystopian genre and playing online parkour games with the book *Legend*, choosing the winter session books and movies, watching the movie *Astroboy* and playing dictionary word games.

Arduinos in the Lobby

Tyler Works hosted another successful Arduino Pop-Up demo in the lobby. He spoke with interested patrons about Arduinos and demonstrated how they work. Based on the feedback from adults, Tyler proposed doing an Arduino program for adults during the winter programming session. They will be collaborating on Micro-Computing Tech Talk.

TrainingsStorytime Intervention

On October 1, two of our Associates, Nicole Pierce and Caitlin Myers, attended the Storytelling Intervention workshop at Prairie Trails Library. The workshop introduced the fundamentals of presenting storytimes to new staff and gave attendees the opportunity to learn songs, rhymes, and to be inspired. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

ILA

On October 14-16, Natalie Williams attended the Illinois Library Conference in Springfield, IL. In addition to attending trainings, she also presented at the Maker Exhibit. She was able to share with hundreds of library professionals the successes of our 2014 maker-themed summer program, *Make Some Noise*, the makerspace that we built for the summer, and the new makerspace, called The Wouldshop, which we are building now. *(Supporting Strategic Plan: Provide opportunities for hands-on learning, inventing, and sharing of skills and tools.)*

New Services for Kids and TeensFamily Rokus

Katie Salo and Monica Dzierzbicki have been working with Tech Services and Marketing to introduce five new Family Rokus. The Rokus have been loaded with family and kid-friendly movies, shows, and channels, so that our patrons can enjoy streaming these things from home. The Rokus are now available for check-out.

Mid-Kid Cubes

Monica Dzierzbicki has been working with staff on a complete the re-design of the Mid-Kid "Hangout" space. The space now has seating for fifteen, including the very popular Mid-Kid Cubes that Mike Armstrong built and installed. The new tech-bar, decorative pictures, skateboard shelving and bike wheel art have also been installed. The Hangout sign has been created and will be hung up in the space soon. We have also ordered new stools for the tech-bar and will also be installing the Samsung sound stations in the Cubes within the next few weeks.

SurveysFor Teens

Tyler Works created a Survey Methods questionnaire for teens. The survey was available online through our website and in paper copy in the Kids & Teens department. The survey asked important questions about how teens use the library, what they need for study and hangout space, if and why they attend programs or participate in the Summer Reading Challenge, and more. We received 121 responses which we will certainly consider as we continue to serve teens.

For Summer Programming

The Kids & Teens staff worked with our Director, Jamie Bukovac, to create a thorough evaluation of our 2014 Summer Reading Challenge, *Make Some Noise*. With Jamie's help we were able to email the Survey Methods questionnaire directly to families with children. We already have over one hundred responses.

The survey will be open until mid-November. The information we gather will help direct us in planning for next year.

**IEEE Grant**

Tyler Works has written and submitted a grant to Institute of Electrical and Electronics Engineers (IEEE). If awarded, we intend to use the grant money to create circulating Arduino themed kits to promote computer science and electrical engineering exploration. These kits would be used in programming and by our schools. In particular, we have already established a partnership with Gower Schools.

*Submitted by Natalie Williams 11/5/2014*

# Library Maker Showcase

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**Thursday, October 16**

**12:15 - 2:00 P.M.**

**Location:** Exhibit Hall

Don't miss the second annual Library Maker Showcase. Explore the world of making through numerous hands-on activities. From crafting to robotics, there will be something for everyone. Meet makers, librarians, and experts from local institutions, who house a maker space or offer maker programs.

## Champaign-Urbana Community Fab Lab

Check out the largest Fab Lab operation in the central Illinois area:  
<http://cucfablab.org/>

More on the scope of our curriculum can be found at:  
<http://fablabworkshops.weebly.com/>

## Gail Borden Public Library District

Examples of paper toys that librarians can use in programs with kids, teens, and adults will be displayed. Attendees may choose to make their own papercraft to take home. The table will have handouts with information on where to find paper toys like Cubees online, copyright implications, STEM/STEAM connections, and construction tips/pitfalls.

## Hinsdale Public Library

Come see the MakerBot Replicator 2 3D printer at work and find out how simple it is to sign up for and start creating using the free web-based program TinkerCad we to teach kids how to design with as part of our 'Fab Lab' programming. No funds for a 3D printer? No problem! Get your STEAM on by creating an LED 'Bug' to take home- a project that teaches circuits and magnetism and costs less than \$1 to make and can delight for hours.

## Indian Prairie Public Library



This year we created an original Summer Reading Challenge called "Make Some Noise!" which included the creation of a makerspace and a digital media lab. Our makerspace included a special collection of books, basic craft supplies, and a more complex weekly theme, like 'cool circuits' or 'edible buildables.'

## Sycamore Public Library

More Than Books Community Garden was funded through grants and donations and developed by staff, volunteers, and a partnership with the DeKalb County Community Gardens Group. An opportunity for people of all ages to learn about and interact in the garden, this maker space provides common core curriculum opportunities, teaches healthy living, and prepares people of all ages to develop their own gardens.

## The Living Letter Press

The Living Letter Press was established with funding from the LetterMpress Kickstarter project (<http://kck.st/fSeL3B>). Many of the vintage wood typefaces used in LetterMpress app are available to use for hands-on letterpress projects.

We give demonstrations and provide hands-on experiences of traditional typesetting and printing from our restored vintage letterpress machines. We also provide hands-on experience of creating a letterpress print on our virtual letterpress iPad app, LetterMpress. You can visit our Facebook page for more information: <https://www.facebook.com/LivingLetterPress>

## Tinker

Organizers and members of Tinker, a networking group for library staff who work with children, teens, and technology, will show off some of the technology tools and maker projects we've demonstrated at our meetings.

## The Urbana Free Library

The Teen Openlab at The Urbana Free Library utilizes limited/non-dedicated space to create a community-based collaborative makerspace/fablab for teens. Discussed will be community led development of the program and the importance of partnerships to build a space that truly reflects community need. Hands-on activities include 3D printing, vinyl cutting, and sewing.

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Creating Tools to Connect with Today's Young Community

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GETTING TO KNOW Python

SPACE

COLLECT AND DOCUMENT DATA

STATISTICS FOR	Oct-14	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<b><u>Circulation</u></b>					
Adult	39,279	43,283	167,534	184,564	-9.23%
Teen	3,432	2,691	15,941	14,324	11.29%
Kids	19,922	21,872	85,249	91,247	-6.57%
TOTAL	62,633	67,846	268,724	290,135	-7.38%
Electronic Circulation	3,261	3,011	14,257	11,818	20.64%
GRAND TOTAL CIRC.	65,894	70,857	282,981	301,953	-6.28%
% Reciprocal Borrowing	14%	15%	13%	15%	
Patron Visits	38,448	40,665	162,886	168,714	-3.45%
<b><u>Current Cards</u></b>					
Resident	274	233	22,613	23,017	-1.76%
Non-Resident	67	104	905	1,083	-16.44%
TOTAL	341	337	23,518	24,100	-2.41%
<b><u>Patron Assistance</u></b>					
Adult - Reference	3,395	4,855	13,275	15,444	-14.04%
Kids - Reference	1,265	2,953	5,240	7,806	-32.87%
TOTAL REFERENCE	4,660	7,808	18,515	23,250	-20.37%
Adult - Other	2,009	2,049	7,879	6,536	20.55%
Kids - Other	1,590	1,754	6,764	6,230	8.57%
TOTAL OTHER	3,599	3,803	14,643	12,766	14.70%
GRAND TOTAL ASST.	8,259	11,611	33,158	36,016	-7.94%
<b><u>ILL/Reserves</u></b>					
Holds	7,657	8,651	32,118	34,780	-7.65%
ILLs Sent	4,582	4,987	18,243	20,542	-11.19%
ILLs Checked Out	4,803	5,089	19,882	23,031	-13.67%
ILLs Received	5,222	5,571	21,745	24,998	-13.01%
<b><u>Programs - Adult</u></b>					
# Programs	11	13	29	26	11.54%
Attendance	238	343	801	798	0.38%
<b><u>Computer Classes</u></b>					
# Programs	7	9	47	27	74.07%
Attendance	80	86	477	293	62.80%
<b><u>Individual Technology Training</u></b>					
# of Patrons	102	82	475	351	35.33%
<b><u>Groups</u></b>					
# Programs	18	15	50	51	-1.96%
Attendance	194	207	564	730	-22.74%
<b><u>Others</u></b>					
#Programs	3	0	3	6	-50.00%
Attendance	166	0	166	102	62.75%
<b><u>Programs - Teen</u></b>					
# Programs	10	8	34	16	112.50%
Attendance	85	134	546	296	84.46%
<b><u>Programs - Kids</u></b>					
# Programs	51	31	127	79	60.76%
Attendance	1,073	1,521	4,116	3,071	34.03%
GRAND TOTAL ATT.	1,938	2,373	7,145	5,641	26.66%

STATISTICS FOR	Oct-14	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<b>Computers -</b>					
<b>Patron Use</b>					
Adult Computers	4,313	4,661	14,936	17,954	-16.81%
Kids Computers	1,711	1,552	7,304	6,291	16.10%
Teen Laptop	374	221	1,362	678	100.88%
Adult Laptop	320	202	1,320	759	73.91%
<b>TOTAL PATRON USE</b>	<b>6,718</b>	<b>6,636</b>	<b>24,922</b>	<b>25,682</b>	<b>-2.96%</b>
<b>Hours Used</b>					
Adult Computers	2,831	3,028	10,978	11,853	-7.38%
Kids Computers	954	909	4,179	3,516	18.86%
Teen Laptop	652	284	2,558	981	160.75%
Adult Laptop	806	380	3,119	1,441	116.45%
<b>TOTAL HOURS USED</b>	<b>5,243</b>	<b>4,601</b>	<b>20,834</b>	<b>17,791</b>	<b>17.10%</b>
<b>IPPL Total Web Site Access</b>	<b>27,360</b>	<b>2,189</b>	<b>102,259</b>	<b>8,863</b>	<b>1053.77%</b>
<b>IPPL Total Page Views</b>	<b>52,803</b>	<b>5,308</b>	<b>198,271</b>	<b>21,675</b>	<b>814.75%</b>
<b>Subscription Database Logins</b>	<b>2,954</b>	<b>3,451</b>	<b>10,832</b>	<b>11,455</b>	<b>-5.44%</b>
<b>Outreach-Homebound</b>					
Items Delivered	169	191	476	647	-26.43%
<b>Volunteers</b>					
Number Active	50	65			
Hours Worked	302.75	426	1,781.25	1,934.25	-7.91%
<b>Staff Training Hours</b>	<b>135.25</b>	<b>118</b>	<b>487.50</b>	<b>376.25</b>	<b>29.57%</b>
<b>Room Use</b>					
Multi-Purpose Room	41	23	86	48	79.17%
Meeting Room					
Library	48	45	170	135	25.93%
Non-Library	27	35	111	114	-2.63%
Group Study Room	186	268	785	1,034	-24.08%
Lobby Programs	4	3	14	7	100.00%
Conference Room	25	18	74	64	15.63%
<b>Clavinova</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	

MATERIALS COLLECTION STATISTICS- OCTOBER 2014

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
<b>BOOKS--ADULT</b>								
Reference	1628	10	3	1635	395	232	405	235
Non-Fiction	51516	337	382	51471	5381	7610	5718	7992
Fiction	39116	525	343	39298	6770	5929	7295	6272
<b>TOTAL</b>	<b>92260</b>	<b>872</b>	<b>728</b>	<b>92404</b>	<b>12546</b>	<b>13771</b>	<b>13418</b>	<b>14499</b>
<b>BOOKS-- CHILDRENS</b>								
Reference	275	0	90	185	1	616	1	706
Non-Fiction	18071	124	869	17326	1261	3224	1385	4093
Fiction	27811	401	11	28201	3088	3313	3489	3324
<b>TOTAL</b>	<b>46157</b>	<b>525</b>	<b>970</b>	<b>45712</b>	<b>4350</b>	<b>7153</b>	<b>4875</b>	<b>8123</b>
<b>BOOKS - TEEN</b>								
Non-Fiction	819	4	111	712	129	258	133	369
Fiction	4152	81	4	4229	1011	353	1092	357
<b>TOTAL</b>	<b>4971</b>	<b>85</b>	<b>115</b>	<b>4941</b>	<b>1140</b>	<b>611</b>	<b>1225</b>	<b>726</b>
<b>GRAND TOTAL</b>	<b>143388</b>	<b>1482</b>	<b>1813</b>	<b>143057</b>	<b>18036</b>	<b>21535</b>	<b>19518</b>	<b>23348</b>

CATEGORY	Previous Month Totals	Added Items	Withdrawn Items	Current Total	Prev. Mo. YTD		YEAR TO DATE	
					A	W	Added	Withdrawn
<b>AUDIOVISUAL-ADULT</b>								
Audio Books on CD	5244	78	1	5321	942	323	1020	324
Music CD	10138	59	1	10196	921	847	980	848
Playaway	435	0	0	435	64	26	64	26
Video (VHS & DVD)	17107	159	1	17265	2413	556	2572	557
CD-ROMs	154	0	0	154	0	9	0	9
<b>TOTAL</b>	<b>33078</b>	<b>296</b>	<b>3</b>	<b>33371</b>	<b>4340</b>	<b>1761</b>	<b>4636</b>	<b>1764</b>
<b>AUDIOVISUAL-CHILDRENS</b>								
Audio Books	766	0	0	766	101	21	101	21
Childrens Music CD	920	0	0	920	75	15	75	15
Junior Music CD	195	0	0	195	67	27	67	27
Playaway	65	0	0	65	3	0	3	0
Video	4451	57	5	4503	668	315	725	320
<b>TOTAL</b>	<b>6397</b>	<b>57</b>	<b>5</b>	<b>6449</b>	<b>914</b>	<b>378</b>	<b>971</b>	<b>383</b>
<b>AUDIOVISUAL-TEEN</b>								
Audio Books on CD	274	5	0	279	57	18	62	18
Music CD	28	0	0	28	0	291	0	291
Playaway	66	0	0	66	2	3	2	3
Video	631	17	1	647	176	16	193	17
Console Games	451	21	2	470	38	40	59	42
<b>PC-GAMES (formally CD-ROMS)</b>	<b>-29</b>	<b>0</b>	<b>0</b>	<b>-29</b>	<b>0</b>	<b>17</b>	<b>0</b>	<b>17</b>
<b>TOTAL</b>	<b>1421</b>	<b>43</b>	<b>3</b>	<b>1461</b>	<b>273</b>	<b>385</b>	<b>316</b>	<b>388</b>
<b>GRAND TOTAL</b>	<b>40896</b>	<b>396</b>	<b>11</b>	<b>41281</b>	<b>5527</b>	<b>2524</b>	<b>5923</b>	<b>2535</b>

CATEGORY	Previous Month Totals	Added Items	Current Total	Prev. Mo YTD		Year to Date	
				A	W	Added	Withdrawn
<b>Digital Collections</b>							
Adults ebooks	1630	0	1630	387		387	
Kids and Teens ebooks	385	0	385	27		27	
Reference ebooks	329	0	329	0		0	
Emedia Library (ebooks & audiobooks)	14169	38	14207	1212		1250	
eRead Illinois	10973	965	11938	7396		8361	

**Willowbrook/Burr Ridge Chamber of Commerce and Industry Report**

I attended the Nov. 5 Willowbrook/Burr Ridge Chamber of Commerce and Industry general meeting at the Holiday Inn - Countryside. There was no presentation during the meeting, but rather a performance by the Hinsdale South High School Madrigal Singers. I was seated at a table with Willowbrook Mayor Frank Trilla, Willowbrook Trustees Michael Mistele and Paul Oggerino, Willowbrook Police Chief Mark Shelton, local CPA Brad Kmetz, and two members of the sales and special events staff of the Holiday inn – Countryside. I also spoke with Ruth Banas, the My New Neighbor representative for Darien, and Debbie Hamilton of Rock Valley Publishing, who coordinates the Willowbrook/Burr Ridge Community Directory in which we recently placed an ad.

**Darien Chamber of Commerce Report**

On Oct. 15, I met with Darien Chamber of Commerce President & CEO Clare Bongiovanni and Teen Librarian Tyler Works to discuss co-hosting a Teen Summer Jobs Fair in Spring 2015. The fair, for teens seeking summer employment, internships, and/or volunteer opportunities, will take place the afternoon of Saturday, March 21, at the library. The library has also asked the Willowbrook/Burr Ridge Chamber of Commerce and Industry to co-host as well, and their board will review the request at their Nov. 19 meeting. We will then begin seeking employers interested in participating – we estimate we have room for approximately 30.

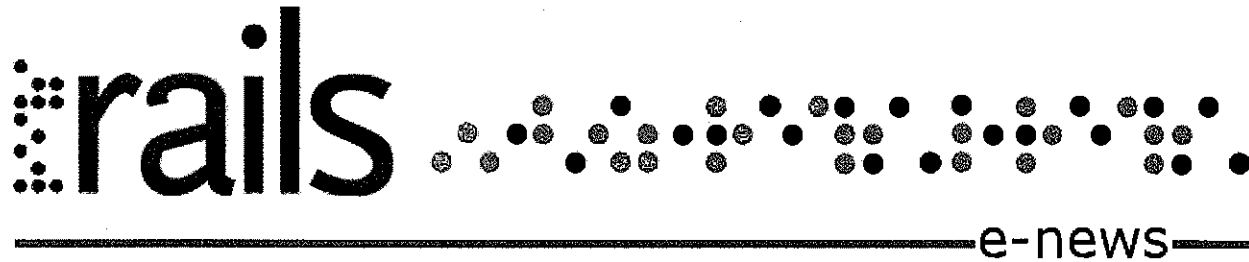
Marianne Ryan, Marketing Coordinator  
Nov. 12, 2014



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News from the Reaching Across Illinois Library System.



### RAILS Member Libraries Must Count Outgoing Delivery Items Week of November 17

As reported previously in [RAILS E-News](#), all RAILS members, except for those receiving delivery through Continental Transportation Solutions (CTS), will need to count all outgoing items being picked up for delivery between November 17-21, 2014. Outgoing delivery items are those items that are being delivered from your library to another location, including items from your collection that are being sent to fill interlibrary loan requests, as well as items you are returning to other libraries. Beginning this Friday, November 14, after RAILS Delivery has picked up your outgoing materials for that day, please count all of the items in each of your delivery containers, complete [this form](#), and place it on top of the items in each container. Please count outgoing items using this same procedure through Friday, November 21.

This is one of four annual delivery count periods designated by the Illinois State Library's Delivery Advisory Committee. The first count occurred in September. Remaining count periods for FY2015 are February 2 – 6, 2015 and May 11 – 15, 2015. (RAILS will send information to all our member libraries prior to those count periods.) All of this information is also being sent to the RAILS delivery route mailing lists. RAILS Delivery Service Managers will be providing the libraries they serve with paper copies of the count form as well.

Libraries receiving delivery service through CTS will not need to count outgoing items in November, but will be expected to do so for the remaining two FY2015 count periods.

Thank you in advance for participating. Your assistance will help RAILS continue to offer high-quality delivery service and will ensure that we are providing accurate delivery statistics to the Illinois State Library. If you have questions, please contact your [RAILS Delivery Service Manager](#) or Mark Hatch, RAILS Delivery and Facilities Director, at [mark.hatch@railslibraries.info](mailto:mark.hatch@railslibraries.info) or 630.734.5125.

### RAILS Member Networking Program November 14

Have an interest in marketing and promoting your library? Join your colleagues at a free networking program on Friday, November 14, from 1:30 p.m. - 3:30 p.m., at the University of Illinois at Chicago - Daley Library. Pattie Piotrowski, from Illinois Institute of Technology, and Kim Hale, from Columbia College Chicago will share some of the marketing and outreach tips that have worked for them. They will also discuss how partnering and collaborating with others has made a huge difference in their marketing efforts.

RAILS staff will be on hand to share the latest RAILS news and to answer your questions. Attendees will also have plenty of time to network and share ideas. Contact Debbie Baaske, RAILS Member Engagement Manager, at [debbie.baaske@railslibraries.info](mailto:debbie.baaske@railslibraries.info) with any questions. Register on L2 at: [www.librarylearning.info/events/?eventID=18870](http://www.librarylearning.info/events/?eventID=18870).

### November 12, 2014

[RAILS Links](#)  
[RAILS Website](#)  
[Member Directory](#)  
[Contact RAILS](#)  
[RAILS Facebook Page](#)  
[RAILS YouTube Channel](#)

### Member Resources

[RAILS Community Forums](#)  
[RAILS Regions](#)  
[Library News](#)  
[Continuing Education](#)  
[Jobs](#)  
[Free/For Sale](#)

### Upcoming Meetings

[November 14 RAILS Member Networking Meeting](#)

[November 21 RAILS Board Meeting](#)

[December 2 RAILS Board Delivery Committee](#)

[December 3 Overlay Project Meeting](#)

[December 11 RAILS Member Update](#)

[December 15 RAILS Member Networking Meeting](#)

[January 23 RAILS Board Meeting](#)

[February 23 Member Advisory Group](#)

[All board and committee meetings](#)

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RAILS received a payment this week of \$274,223, the first payment of our FY2015 (July 2014 - June 2015) Area and Per Capita Grant. RAILS also received a payment of \$328,111, representing the first two payments for the Talking Books grant for FY2015. RAILS would like to thank Secretary of State and State Librarian Jesse White, Illinois State Library Director Anne Craig, and colleagues at the Illinois State Library for helping to make this possible.

#### All RAILS Members Invited to Help Improve the RAILS Website

We're redesigning the RAILS website to make it easier for our members to use and to ensure that it has the information you're looking for. We need your help! Please visit <http://bit.ly/railsbutton> and click the "big blue button" to take a quick quiz about our site's menus and organizational structure. (You'll also be able to click on the blue button at the top of the RAILS website at [www.railslibraries.info](http://www.railslibraries.info).) The quiz will only take a few minutes to complete - and there are no wrong answers. Your feedback will be of great help as we continue with our website redesign during FY2015. If you have any questions about the RAILS website redesign, please contact Mary Witt, RAILS Communications Director, at [mary.witt@railslibraries.info](mailto:mary.witt@railslibraries.info).

#### RAILS Closed on Thanksgiving

RAILS will be closed on Thursday, November 27, for Thanksgiving. Delivery and Talking Book Services will not be provided. (RAILS will be open on Friday, November 28, the day after Thanksgiving.) A [list of RAILS observed holidays](#) can be found on the RAILS website by clicking on the About tab, then on Holidays/Closings.

RAILS E-News will not be published the week of Thanksgiving and will resume publication on December 3.

#### December 11 RAILS Member Update Features Topics of Interest to All RAILS Libraries

The next RAILS Member Update will be held on Thursday, December 11, from 9:30 – 11:30 a.m. RAILS Executive Director Dee Brennan will host the meeting at the Aurora Public Library – West Branch. Members may also attend at a variety of other videoconference locations or participate via streaming video. The update session will feature three main topics that members have told us are very important to them. (See [agenda](#).)

A delivery update will include the status of the Burr Ridge outsourcing pilot project and potential future RAILS plans for outsourcing; a report on the implementation of statewide delivery recommendations from the Illinois State Library; the latest developments with the computerized delivery label pilot project and other upcoming delivery projects; and information on the Illinois Library Delivery Service (ILDS). We'll also update you on RAILS' plans to expand our cooperative purchasing program to help your library save money!

For a list of available videoconference locations and to register, see:

[www.librarylearning.info/events/?eventID=18586](http://www.librarylearning.info/events/?eventID=18586). If you have any questions about the member update, please contact Mary Witt, RAILS Communications Director, at [mary.witt@railslibraries.info](mailto:mary.witt@railslibraries.info).

#### Illinois School Library Media Association Conference Recap

Thanks to our school library members that stopped by the RAILS booth at last week's Illinois School Library Media Association's (ISLMA) conference. If you didn't have a chance to stop by the booth, check out our flyer on the [Benefits of RAILS Membership for Schools](#) and our [What's New at RAILS](#) handout for a brief overview of what's happening at RAILS. Watch *RAILS E-News* to learn of upcoming networking opportunities for school library members and other ways RAILS can help your school library.

#### Upcoming RAILS CE

[November 19 Interview as Recruitment Tool](#)

[December 2 MARC21 in Your Library](#)

[December 10 What Libraries Need to Know about Grants](#)

#### Archives

[RAILS E-News Archives](#)

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Curious to learn more about the [eRead Illinois Axis 360](#) platform? Have questions about the different compatible devices? Stop by an eRead Illinois Petting Zoo to have your questions answered and to check out the collection of devices. Petting Zoo events are open to library staff as well as the public. Attend at Palos Heights Public Library on [Saturday, November 15, 10 a.m. - 1 p.m.](#), or at Maywood Public Library District on [Wednesday, November 19, 5 - 6 p.m.](#)

#### eRead Illinois Live Chat Sessions

Do you have questions about [eRead Illinois](#)? Wondering how other libraries are promoting e-books and training staff members? Have technical questions regarding Axis 360? Join Natalie DeJonghe, E-book Trainer/Coordinator, to chat about all things related to the Axis 360 shared collection and eRead Illinois. Register at [www.librarylearning.info/events/?eventID=18936](http://www.librarylearning.info/events/?eventID=18936) for the session on Tuesday, November 18, from 1 - 2 p.m., or at [www.librarylearning.info/events/?eventID=18938](http://www.librarylearning.info/events/?eventID=18938) for the session on Tuesday, December 16, from 1 - 2 p.m. For more information on joining eRead Illinois, see: [www.ereadillinois.com/become-member-library](http://www.ereadillinois.com/become-member-library).

#### Opportunity for RAILS LLSAP Membership Grants

RAILS recently began offering grants to help fund startup costs for membership in RAILS' system-supported [online catalogs](#) or LLSAPs (Local Library System Automation Program) or to those who want to upgrade from a union listing membership. As reported previously in [RAILS E-News](#), in the first round of offerings, RAILS awarded funding to seven libraries, totaling approximately \$95,000.

A second round of grants is now available. The grants are for FY2015 (July 1, 2014 – June 30, 2015) projects. [This flyer](#) outlines some of the benefits of joining a shared online catalog. For instructions and the grant application, see: [www.railslibraries.info/catalogs/llsap-grant](http://www.railslibraries.info/catalogs/llsap-grant). The application deadline for the second round is December 15, 2014.

#### "Using the Interview as a Recruitment Tool" November 19

RAILS has arranged for group viewings of "Using the Interview as a Recruitment Tool," a webinar sponsored by LLAMA (Library Leadership and Management Association) on Wednesday, November 19, from 1:30 - 3:00 p.m. Attend at the RAILS Burr Ridge service center, College of DuPage, Columbia College (Chicago), or Illinois State University (Normal). The content will be geared toward academic library managers, human resources professionals, and search committee members. Learn how to redesign librarian interviews and set up in-house training programs in order to motivate top candidates to want to work for your institution. More viewing locations may be added. For more information and registration, see: [www.librarylearning.info/events/?eventID=18924](http://www.librarylearning.info/events/?eventID=18924).

#### In-Depth Training on MARC21

Everything you need to know about MARC21 (Machine Readable Cataloging) is available with this in-depth training opportunity. Deborah Fritz from [MARC of Quality](#), will present a webinar on "MARC21 in Your Library" on Tuesday, December 2, from 9 a.m. - 4 p.m. Fritz will provide an introduction to MARC21 and how it works in a library automation system, as well as an explanation of MARC standards and how they tie in with current cataloging rules. Attend a group viewing of this all-day webinar at Indian Prairie Public Library District, LaSalle Public Library, McHenry Public Library, Oak Brook Public Library, or Washington District Library.

As a prerequisite, attendees must view a series of self-paced training modules, available to watch online at their convenience. The modules cover the fundamentals of MARC and bibliographic information. Due to registration limitations, only one staff person per library should register. For more information and to register, see [www.librarylearning.info/events/?eventID=18847](http://www.librarylearning.info/events/?eventID=18847).

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**ATLAS Annual In-Service Day Program December 5**

ATLAS (Area Training for Librarians & Staff) will hold its annual in-service day on Friday, December 5, 9 a.m. - noon, at the Glenwoodie Country Club. Dr. Linda Sasser will speak on "Working with Your Brain." This program is partially funded by a RAILS [networking/continuing education group grant](#). For more information, see: [www.railslibraries.info/members/announce/20141103/80256](http://www.railslibraries.info/members/announce/20141103/80256).

**Q & A with Attorney Phil Lenzini December 10**

Attorney Phil Lenzini, of Kavanagh, Scully, Sudow, White & Frederick, P.C., will offer his expertise to the library community at this question and answer session sponsored by the Mississippi Valley Small Public Libraries Group. The program will be held at the Geneseo Public Library District on Wednesday, December 10, from 10 a.m. - 2:30 p.m. with a one hour break for lunch. (Please note that lunch will not be provided.) This program is partially funded by a RAILS [networking/continuing education group grant](#). For more information and registration, see: [www.librarylearning.info/events/?eventID=18956](http://www.librarylearning.info/events/?eventID=18956).

**Webinar on Grants December 10**

If you would like to secure grant funds for your library, the "What Libraries Need to Know about Grants" webinar on Wednesday, December 10, from 2:00 p.m. - 3:30 p.m., will help put you on the path to success. Topics include identifying funding opportunities, developing winning proposals, collaborating with partners on grant opportunities, and more. For more information and registration, log into L2 and see: [www.librarylearning.info/events/?eventID=18888](http://www.librarylearning.info/events/?eventID=18888).

**RAILS Member Networking Event in Quincy December 15**

Join RAILS Member Engagement Manager, Debbie Baaske at this networking event hosted by Blessing Health Professions Library at Blessing-Rieman College of Nursing and Allied Health in Quincy. The meeting will be held on Monday, December 15, from 1:30 - 3:30 p.m. Debbie will share the latest RAILS news and answer your questions. You will also have plenty of time to talk with colleagues from other RAILS libraries. After the meeting, there will be an optional tour of the Simulation Center (located a few blocks off campus). All library staff - working in all types of libraries - are invited to attend. For more information and registration, see: [www.librarylearning.info/events/?eventID=18910](http://www.librarylearning.info/events/?eventID=18910).

**Grant Opportunity for New 3D Printers**

3D Systems, in collaboration with the Young Adult Library Services Association and the Association of Science and Technology Centers, will donate up to 4,000 new 3D printers to museums and libraries that join the MakerLab Club and establish access to 3D printing and design opportunities for their communities. Apply by November 17, 2014. More information is available at: <http://railslib.us/e>.

**School District Library Grant Applications Now Online**

Applications are now being accepted for the FY2015 School District Library Grant. Applications are due by November 21. For more information, see: [www.cyberdriveillinois.com/departments/library/grants/schoolpercapgrant.html](http://www.cyberdriveillinois.com/departments/library/grants/schoolpercapgrant.html).

**Illinois State Library's Synergy Leadership Training Program**

Applications for the Illinois State Library's 2015 Synergy leadership training program are due December 15, 2014. Participants will need to attend all three of the following in-person leadership sessions: April 21-23, 2015, Burr Ridge – Quality Inn Hotel and Conference Center; July 28-30, 2015, Decatur – Decatur Conference Center; and September 1-3, 2015, Utica – Starved Rock Lodge and Conference Center. Applications are open to librarians with a master's degree in library science who are seeking to advance their leadership skills. For more

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### **New Free WebJunction Courses Now Available**

The Illinois State Library announced high-quality courses created by WebJunction and Infopeople in last week's *ISL E-News*. Courses are available to anyone in the library field at no cost. Topics include social media, early literacy, customer service, and more. Simply go to the WebJunction course catalog, create an account, and start learning. Visit [learn.webjunction.org](http://learn.webjunction.org) to sign up.

### **Autism Blog for Illinois Libraries**

The Illinois State Library encourages libraries to visit the new [Targeting Autism](#) blog for information on programs and services offered throughout Illinois. The blog was developed to provide an online discussion platform to support librarians who serve the Autism Spectrum Disorders community, and to offer information about activities relating to the "[Targeting Autism](#)" grant received by the Illinois State Library. Please send content for the blog to Suzanne Schriar at [sschriar@ilsos.net](mailto:sschriar@ilsos.net).

### **Try-It! Illinois - Great Opportunity for Libraries**

The Illinois State Library is offering *Try-It! Illinois*, the popular free annual statewide electronic database trial program that offers ILLINET member libraries an opportunity to evaluate a variety of electronic resources. (All RAILS member libraries are ILLINET libraries.) Thanks to a collaboration between the State Library and participating electronic resource vendors, accessing these databases is free of charge until November 30. To obtain the login and password, visit [Try-It! Illinois](#). For more information contact Gwen Harrison at [gharrison@ilsos.net](mailto:gharrison@ilsos.net) or 217.785.7334.

### **IRS Updates Libraries on Tax Form Program**

The American Library Association's "District Dispatch" of November 5 provides an update on the Internal Revenue Service's availability of tax forms for the upcoming tax season. Read more at: [www.districtdispatch.org/2014/11/irs-provides-update-libraries-tax-form-program](http://www.districtdispatch.org/2014/11/irs-provides-update-libraries-tax-form-program).

### **Speakers Available on Farming**

Illinois Farm Families, a coalition of Illinois Farmers and Farm Organizations, has farmers available to speak on farming at library events. If you are interested in learning more, please contact [Tonia McBride](#) or visit [www.illinoisfarmfamilies.org](http://www.illinoisfarmfamilies.org).

### **RAILS Library Director News**

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors so we can officially welcome new directors to the RAILS community.

### **Member News**

(The following include items posted to the [Library News](#) section of the RAILS website and other articles featured in the media.)

[Schaumburg Township District Library Receives Five-Star Rating](#)

[Friends of the Green Hills Library Partners with Better World Books](#)

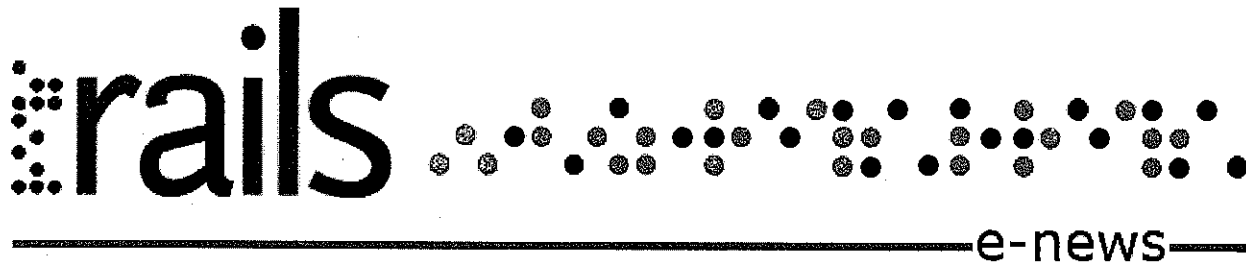
[Law Library Helps with Launch of JusticeCorps Program in Waukegan](#)

[Law Library and JusticeCorps \(Chicago Tribune\)](#)

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News from the Reaching Across Illinois Library System.



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Thank you in advance for participating in this itemized count. Your assistance will help RAILS continue to offer high-quality delivery service and will also ensure that we are providing accurate delivery statistics to the Illinois State Library. If you have any questions, please contact your [RAILS Delivery Service Manager](#) or Mark Hatch, RAILS Delivery and Facilities Director, at [mark.hatch@railslibraries.info](mailto:mark.hatch@railslibraries.info) or 630.734.5125.

#### **See You in Tinley Park at the ISLMA "Leading Change" Conference!**

If you're attending this week's Illinois School Library Media Association's (ISLMA) "Leading Change" conference from November 6 - 8 in Tinley Park, be sure to stop by the RAILS booth (#505) when the exhibit hall is open. RAILS staff will explain the benefits of RAILS membership for school libraries. We'll also share what's new at RAILS and ask our members to take a quick quiz that will help us as we redesign our website.

If you're interested in e-books, don't miss "eRead Illinois: Get the Scoop on Scoping and Much, Much More" on Saturday, November 8, from 1:45 – 2:45 p.m., in North Pavilion 1. Presenters will be Veronda Pitchford, RAILS Director of Membership Development and Resource Sharing and eRead Illinois Project Director; Natalie DeJonghe, RAILS E-book Trainer/Coordinator (Axis 360); and Lesley Zavediuk, Illinois Heartland Library System (IHLS) E-Book Trainer/Coordinator (3M Cloud). Topics will include the scoping feature on the Baker & Taylor Axis 360 eRead Illinois

**November 5, 2014****RAILS Links**

[RAILS Website](#)  
[Member Directory](#)  
[Contact RAILS](#)  
[RAILS Facebook Page](#)  
[RAILS YouTube Channel](#)

**Member Resources**

[RAILS Community Forums](#)  
[RAILS Regions](#)  
[Library News](#)  
[Continuing Education](#)  
[Jobs](#)  
[Free/For Sale](#)

**Upcoming Meetings**

[November 14 RAILS Member Networking Meeting](#)

[November 21 RAILS Board Meeting](#)

[December 11 RAILS Member Update](#)

[December 15 RAILS Member Networking Meeting](#)

[All board and committee meetings](#)

**Upcoming RAILS CE**

[November 12 Copyright for Digitization](#)

[November 19 Interview as Recruitment Tool](#)

[December 2 MARC21 in Your](#)

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adult content.

Baker & Taylor is sponsoring a dessert reception after the business luncheon on Friday, November 7, from 11:30 a.m. - 1:00 p.m. in the exhibit hall to thank the Illinois school library community for their role in the development of the scoping feature for the Axis 360 collection.

#### RAILS Closed on Thanksgiving

RAILS will be closed on Thursday, November 27, for Thanksgiving. Delivery and Talking Book Services will not be provided. (RAILS will be open on Friday, November 28, the day after Thanksgiving.) A list of RAILS observed holidays can be found on the RAILS website by clicking on the About tab, then on Holidays/Closings.

#### December 11 RAILS Member Update Features Topics of Interest to All RAILS Libraries

The next RAILS Member Update will be held on Thursday, December 11, from 9:30 – 11:30 a.m. RAILS Executive Director Dee Brennan will host the meeting at the Aurora Public Library – West Branch. Members may also attend at a variety of other videoconference locations or participate via streaming video. There will be three major topics of discussion:

- Delivery Update – including the status of the Burr Ridge outsourcing pilot project and potential future RAILS plans for outsourcing; a report on the implementation of statewide delivery recommendations; the computerized delivery label pilot project and other upcoming delivery projects; and information on the Illinois Library Delivery Service (ILDS), including what it is, who uses it, and how it works with system delivery service.
- Cooperation and networking between all types of RAILS libraries (academic, public, school, and special) – including RAILS efforts at facilitating networking between all library types; real life examples of how different types of RAILS members are cooperating with each other; and information about the 2015 Library State of Mind multitype conference and how members can get involved.
- RAILS cooperative purchasing plans – including how RAILS plans on expanding our cooperative purchasing efforts.

For a list of videoconference locations and to register, see: [www.librarylearning.info/events/?eventID=18586](http://www.librarylearning.info/events/?eventID=18586). If you have any questions about the member update, please contact Mary Witt, RAILS Communications Director, at [mary.witt@railslibraries.info](mailto:mary.witt@railslibraries.info).

#### Opportunity for RAILS LLSAP Membership Grants

RAILS recently began offering grants to help fund startup costs for membership in RAILS' system-supported online catalogs or LLSAPs (Local Library System Automation Program) or to those who want to upgrade from a union listing membership. As reported previously in RAILS E-News, in the first round of offerings, RAILS awarded funding to seven libraries, totaling approximately \$95,000.

A second round of grants is now available. The grants are for FY2015 (July 1, 2014 – June 30, 2015) projects. This flyer outlines some of the benefits of joining a shared online catalog. For instructions and the grant application, see: [www.railslibraries.info/catalogs/llsap-grant](http://www.railslibraries.info/catalogs/llsap-grant). The application deadline for the second round is December 15, 2014.

#### RAILS Member Networking Program November 14

Learn how you can more effectively promote your academic or special library at this free networking program on Friday, November 14, from 1:30 p.m. - 3:30 p.m., at the University of Illinois at Chicago - Daley Library. Pattie Piotrowski, from Illinois Institute of Technology, and Kim Hale, from Columbia College Chicago will share some of the marketing and outreach tips that

[December 10 What Libraries Need to Know about Grants](#)

#### Archives

[RAILS E-News Archives](#)

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made a huge difference in their marketing efforts.

RAILS staff will be on hand to share the latest RAILS news and to answer your questions. Attendees will also have plenty of time to network with colleagues and share ideas. Contact Debbie Baaske, RAILS Member Engagement Manager at [debbie.baaske@railslibraries.info](mailto:debbie.baaske@railslibraries.info) with any questions. Register on L2 at: [www.librarylearning.info/events/?eventID=18870](http://www.librarylearning.info/events/?eventID=18870).

#### **RAILS Member Networking Event in Quincy December 15**

Join RAILS Member Engagement Manager, Debbie Baaske at this networking event hosted by Blessing Health Professions Library at Blessing-Rieman College of Nursing and Allied Health in Quincy. The meeting will be held on Monday, December 15, from 1:30 - 3:30 p.m. Debbie will share the latest RAILS news and answer your questions. You will also have plenty of time to talk with colleagues from other RAILS libraries. After the meeting, there will be an optional tour of the [Simulation Center](#) (located a few blocks off campus). All library staff - working in all types of libraries - are invited to attend. For more information and registration, see: [www.librarylearning.info/events/?eventID=18910](http://www.librarylearning.info/events/?eventID=18910).

#### **eRead Illinois Live Chat Sessions**

Do you have questions about [eRead Illinois](#)? Wondering how other libraries are promoting e-books and training staff members? Have technical questions regarding Axis 360? Join Natalie DeJonghe, E-book Trainer/Coordinator, to chat about all things related to the Axis 360 shared collection and eRead Illinois. Register at [www.librarylearning.info/events/?eventID=18936](http://www.librarylearning.info/events/?eventID=18936) for the session on Tuesday, November 18, from 1 - 2 p.m., or at [www.librarylearning.info/events/?eventID=18938](http://www.librarylearning.info/events/?eventID=18938) for the session on Tuesday, December 16, from 1 - 2 p.m. For more information on joining eRead Illinois, see: [www.ereadillinois.com/become-member-library](http://www.ereadillinois.com/become-member-library).

#### **"Using the Interview as a Recruitment Tool" November 19**

RAILS has arranged for group viewings of "Using the Interview as a Recruitment Tool," a webinar sponsored by LLAMA (Library Leadership and Management Association) on Wednesday, November 19, from 1:30 - 3:00 p.m. Attend at the RAILS Burr Ridge service center, College of DuPage, Columbia University (Chicago), or Illinois State University (Normal). The content will be geared toward academic library managers, human resources professionals, and search committee members. Learn how to redesign librarian interviews and set up in-house training programs in order to motivate top candidates to want to work for your institution. More viewing locations may be added. For more information and registration, see: [www.librarylearning.info/events/?eventID=18924](http://www.librarylearning.info/events/?eventID=18924).

#### **ATLAS Annual In-Service Day Program December 5**

[ATLAS](#) (Area Training for Librarians & Staff) will hold its annual in-service day on Friday, December 5, 9:00 a.m. - noon, at the Glenwoodie Country Club. Dr. Linda Sasser will speak on "Working with Your Brain." This program is partially funded by a RAILS [networking/continuing education group grant](#). For more information, see: [www.railslibraries.info/members/announce/20141103/80256](http://www.railslibraries.info/members/announce/20141103/80256).

#### **Q & A with Attorney Phil Lenzini December 10**

Attorney Phil Lenzini, of Kavanagh, Scully, Sudow, White & Frederick, P.C., will offer his expertise to the library community at this question and answer session sponsored by the Mississippi Valley Small Public Libraries Group. The program will be held at the Geneseo Public Library District on Wednesday, December 10, from 10 a.m. - 2:30 p.m. with a one hour break for lunch. (Please note that lunch will not be provided.) Attendees may send their questions for Lenzini to Claire Crawford, Director of the Geneseo Public Library District, at [ccrawford@geneseo.lib.il.us](mailto:ccrawford@geneseo.lib.il.us). This program is partially funded by a RAILS [networking/continuing](#)



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[www.librarylearning.info/events/?eventID=18956](http://www.librarylearning.info/events/?eventID=18956)**CE Grants to RAILS Networking Groups**

RAILS is offering competitive Continuing Education (CE) Grants to RAILS networking groups to help support their CE offerings that are open to other RAILS members. For more information, see the [grant considerations](#) and application form at: [www.railslibraries.info/ce/ce-grant-form](http://www.railslibraries.info/ce/ce-grant-form).

Contact Joe Filapek, RAILS Consulting and Continuing Education Manager at [joseph.filapek@railslibraries.info](mailto:joseph.filapek@railslibraries.info) if you have any questions.

**In-Depth Training on MARC21**

Everything you need to know about MARC21 (Machine Readable Cataloging) is available with this in-depth training opportunity. Deborah Fritz from [MARC of Quality](#), will present a webinar on "MARC21 in Your Library" on Tuesday, December 2, from 9 a.m. - 4 p.m. Fritz will provide an introduction to MARC21 and how it works in a library automation system, as well as an explanation of MARC standards and how they tie in with current cataloging rules. Attend a group viewing of this all-day webinar at Indian Prairie Public Library District, LaSalle Public Library, McHenry Public Library, Oak Brook Public Library, or Washington District Library.

As a prerequisite, attendees must view a series of self-paced training modules, available to watch online at their convenience. The modules cover the fundamentals of MARC and bibliographic information. Due to registration limitations, only one staff person per library should register. For more information and to register, see [www.librarylearning.info/events/?eventID=18847](http://www.librarylearning.info/events/?eventID=18847).

**Webinar on Grants December 10**

If you would like to secure grant funds for your library, the "What Libraries Need to Know about Grants" webinar on Wednesday, December 10, from 2:00 p.m. - 3:30 p.m., will help put you on the path to success. Topics include identifying funding opportunities, developing winning proposals, collaborating with partners on grant opportunities, and more. For more information and registration, log into L2 and see: [www.librarylearning.info/events/?eventID=18888](http://www.librarylearning.info/events/?eventID=18888).

**Library Journal Names Star Libraries**

Congratulations to the RAILS member libraries named 2014 Star Libraries by *Library Journal*:

- Algonquin Area Public Library District
- Arlington Heights Memorial Library
- Coal City Public Library District
- Cook Memorial Public Library District
- Cordova District Library
- Ela Area Public Library District
- Elmhurst Public Library
- Hodgkins Public Library District
- Lake Forest Library
- Naperville Public Library
- Niles Public Library District
- Northbrook Public Library
- Oak Park Public Library
- Schaumburg Township District Library
- Skokie Public Library
- Vernon Area Public Library District

For more information, see: <http://lj.libraryjournal.com/2014/11/managing-libraries/lj-index/class->

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[Subscribe](#)[Share ▾](#)[Past Issues](#)[Translate ▾](#)[RSS](#)**Proposals Invited for Great Lakes Resource Sharing Conference**

The Great Lakes Resource Sharing Conference's Program Committee invites proposals for the June 5, 2015 conference in Kalamazoo, Michigan until January 16, 2015. This conference is a great opportunity for individuals working in resource sharing to gather information and communicate with other colleagues. Proposals can be submitted via the [GLRSC website](#). For more information, see: [www.railslibraries.info/members/announce/20141031/80092](http://www.railslibraries.info/members/announce/20141031/80092).

**Interlibrary Loan Workshop at ALA Conference January 30, 2015**

RUSA (Reference and User Services Association) STARS announces a free "Everything You Always Wanted to Know about ILL" workshop at the American Library Association's Midwinter conference in Chicago, 8:30 a.m. - 12:30 p.m. on Friday, January 30, 2015. The workshop will be held at the University of Chicago's Regenstein Library. There is no charge to attend and you do not need to be an ALA member or registered for the ALA Midwinter conference in order to attend. The workshop will cover best practices in resource sharing, address ways you can best serve your users, and provide an overview of the resources and support available. For more information, see: [www.railslibraries.info/members/announce/20141104/80318](http://www.railslibraries.info/members/announce/20141104/80318).

**Proposals Invited for 2015 All for One Conference**

Academic, public, school, and special libraries will come together for the first combined annual conference of the Illinois Library Association and Illinois School Library Media Association, in collaboration with the Illinois Association of College and Research Libraries and the Special Libraries Association Illinois Chapter. The "All for One Conference: A Library State of Mind," will be held on October 22 - 24, 2015 at the Peoria Civic Center. The conference committee is now seeking program proposals. For more information and to submit a proposal, see: <http://librariesillinois.org>.

**School District Library Grant Applications Now Online**

Applications are now being accepted for the FY2015 School District Library Grant. Applications are due by November 21. For more information, see: [www.cyberdriveillinois.com/departments/library/grants/schoolpercappgrant.html](http://www.cyberdriveillinois.com/departments/library/grants/schoolpercappgrant.html).

**Try-It! Illinois - Great Opportunity for Libraries**

The Illinois State Library is offering *Try-It! Illinois*, the popular free annual statewide electronic database trial program that offers ILLINET member libraries an opportunity to evaluate a variety of electronic resources. (All RAILS member libraries are ILLINET libraries.) Thanks to a collaboration between the State Library and participating electronic resource vendors, accessing these databases during *Try-It! Illinois* is free of charge until November 30. To obtain the login and password, visit [Try-It! Illinois](#). For more information contact Gwen Harrison at [gharrison@ilsos.net](mailto:gharrison@ilsos.net) or 217.785.7334.

**RAILS Library Director News**

Lynn Elam is the Interim Director of the LaGrange Park Public Library.

Do you have library director changes to share? Let RAILS [Communications](#) know of changes in library directors so we can officially welcome new directors to the RAILS community.

**Member News**

(The following include items posted to the [Library News](#) section of the RAILS website and other articles featured in the media.)

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**ORDINANCE #2014-8**

ORDINANCE LEVYING AND ASSESSING TAXES OF THE INDIAN PRAIRIE  
PUBLIC LIBRARY DISTRICT, DU PAGE & COOK COUNTIES, ILLINOIS FOR  
FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015

BE IT ORDAINED by the Board of Trustees of the Indian Prairie Public Library District as follows:

**Section 1:** That the sum Three Million, Five Hundred Twenty-One Thousand, Four Hundred Sixty and No/100 Dollars be and the same is hereby assessed and levied from and against all taxable property within the limits of said Indian Prairie Public Library District as the same is assessed and equalized for State and County purposes for the current year 2014. Said taxes are hereby levied for the current fiscal year of said Library District commencing July 1, 2014 and ending June 30, 2015 and are to be applied in liquidation of the appropriations heretofore made by Ordinance adopted by the Board of Trustees of the Indian Prairie Public Library District at a regular meeting held September 17, 2014 said Ordinance, having been duly published as provided by law, is hereby incorporated herein by reference; the various objects and purposes for which said appropriations were made are set forth under the column entitled "Amount Appropriated" and the specific amount hereby levied for each object and purpose is as set forth under the column entitled "Amount to be Raised by Tax Levy," as follows:

**CORPORATE FUND**

A. PERSONNEL	Amount Appropriated	Amount to Be Raised by Tax Levy
Salaries	2,109,500	2,013,000
Medical/Life Insurance	132,000	108,000
Staff Development	25,000	21,000
Recruitment	1,000	0
Board Development	3,000	1,600
Employee Assistance Program	2,600	2,600
Workers Compensation	15,000	12,000
Unemployment Compensation	7,000	4,600
IMRF	123,200	123,200
FICA	96,200	96,200
<b>B. MATERIALS</b>		
Books	250,000	248,000
Periodicals	35,000	32,300
Audio	52,000	50,000
Video	60,000	58,200
Electronic Reference Resources	67,000	67,000
Processing Supplies	30,000	25,500
Software/Games	8,000	8,000
Life Skills/ESL	4,000	3,700
<b>C. BUILDING</b>		
Cleaning Service	75,000	70,000
Water/Sewer	0	0
Maintenance Supplies	20,000	16,160
Telephone	0	0
Gas	0	0
Electric	0	0
Security System Monitoring	0	0
Garbage Disposal	0	0

Building Maintenance Repairs	55,000	43,400
Property Maintenance	30,000	22,200
<b>D. AUTOMATION</b>		
Supplies - Public Toner	8,000	6,600
Supplies - Staff Toner	8,000	7,000
Automation-Professional Services	10,000	5,500
Purchase of Equipment	26,000	23,000
Automation-Equipment Repairs	4,000	2,200
Software	27,000	25,000
System Wide Automated Network (SWAN)	55,000	53,000
Telecommunications	8,000	7,000
<b>E. OPERATIONS</b>		
Office Supplies	16,000	14,000
Photocopy Supplies	6,000	5,500
Patron Cards	1,500	1,000
Non-Payment Reciprocal Reimbursement	6,000	3,500
Postage	15,000	7,700
Travel	1,000	700
Organizational Memberships	2,200	2,000
Bank Fees	3,000	2,600
<b>F. CONTRACTUAL SERVICES</b>		
Professional Services	22,000	8,800
Legal Services	10,000	4,000
Audit	4,000	3,300
Credit Bureau	2,000	1,500
Equipment Maintenance/Repairs	2,500	1,500
Equipment Maintenance Contracts	2,000	2,000
Photocopier Maintenance Contracts	5,000	3,700
<b>G. INSURANCE</b>		
Insurance	0	0
Bond	1,500	100
<b>H. PUBLIC INFORMATION</b>		
Marketing Supplies	4,000	2,700
Legal Notices	2,000	1,300
Marketing Newsletter	25,800	23,000
Enewsletter	2,000	1,500
Advertising	5,000	3,300
Informational Printing	10,000	5,500
Special Events	40,000	25,500
<b>I. CAPITAL OUTLAY</b>		
Equipment/Furnishings		0
<b>J. CONTINGENCY</b>		
	50,000	17,000
<b>TOAL CORPORATE FUND EXPENDITURES</b>	<b>3,585,000</b>	<b>3,297,660</b>

The foregoing appropriations are appropriated from the general property tax for corporate purposes. Said appropriations, less estimated amount receivable from other sources, are hereby levied from the tax for general corporate purposes.

**PART II**

AUDIT FUND	0	0
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Levied for the foregoing expense of the Annual Audit from a SPECIAL TAX in addition to all other taxes levied by the District.

**PART III**

.02% BUILDING/MAINTENANCE FUND	200,000	92,000
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Levied for the foregoing expense of Building and Maintenance from SPECIAL TAX in addition to all other taxes levied by the District.

**PART IV**

ILLINOIS MUNICIPAL RETIREMENT FUND	65,000	60,600
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Levied for the foregoing expense of Illinois Municipal Retirement Fund from SPECIAL TAX in addition to all other taxes levied by the District.

**PART V**

LIABILITY INSURANCE FUND	18,000	17,200
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Levied for the foregoing expense of Liability Insurance from a SPECIAL TAX in addition to all other taxes levied by the District.

**PART VI**

SOCIAL SECURITY FUND	60,000	54,000
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Levied for the foregoing expense of Federal Insurance Contributions from SPECIAL TAX in addition to all other taxes levied by the District.

**PART VII**

SPECIAL RESERVE FUND	100,000	0
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Appropriated from sources other than a current tax levy. Said amount to be used in accordance with applicable law.

**PART VIII**

BOND RETIREMENT FUND	0	0
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Levied for the foregoing expense of bond retirement from a special tax in addition to all other taxes levied by the district. (See Ordinance 1993-9 "An Ordinance Providing for the Issue of \$4,950,000 Library Bonds of the Indian Prairie Public Library District, DuPage County, Illinois, and for the Levy and Collection of a Direct Annual Tax for the Payment of the Principal of and Interest on Said Bonds" - Filed with the County Clerk on December 30, 1993 as supplemented by direction for abatement of taxes per issuance in 2003 of \$3,840,000 General Obligation Refunding Bonds, Series 2003.)

**PART IX**

**WORKING CASH FUND**

0

0

This Board of Library Trustees hereby identifies the library working cash fund which now has a balance, prior to receipts in the 2014/2015 fiscal year, of \$389,847.70. Said amount shall not be deemed a current asset available for library purposes. Neither an appropriation nor levy will be made from the working cash fund this year.

<b>SUMMARY:</b>		
CORPORATE FUND EXPENDITURES	3,585,000	3,297,660
AUDIT EXPENDITURES	0	0
BUILDING/MAINTENANCE FUND	200,000	92,000
ILLINOIS MUNICIPAL RETIREMENT FUND	65,000	60,600
LIABILITY INSURANCE	18,000	17,200
SOCIAL SECURITY	60,000	54,000
SPECIAL RESERVE FUND	100,000	0
BOND RETIREMENT FUND	0	0
WORKING CASH FUND	0	0
<b>GRAND TOTAL</b>	<b>4,028,000</b>	<b>3,521,460</b>

Section 2: That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage & Cook Counties within the time specified by law.

Section 3: The Indian Prairie Public Library District Secretary shall publicly post and keep this ordinance available for inspection by any interested party in the main office of the Indian Prairie Public Library District.

Section 4: That this Ordinance shall be in full force and effect from and after its passage and approval as required by law.

ADOPTED this 19th day of November, 2014, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED by me this 19th day of November, 2014.

ATTEST:

\_\_\_\_\_  
Victoria Suriano, President

\_\_\_\_\_  
Beena Deshmukh, Secretary

Kids & Teens

Upon reading the sign for the new Mid-Kid cubes a kid told his mom, "Whoa, I must be one of the "Cool People." (Sign says for Cool 1-6 Kids). Mom then came to the desk and asked if we are planning on making cubes for the parents as well.

Member came to the desk to compliment the kids and teen's department staff who all pitched in to help her pick some read alouds for an elementary classroom. Everyone loved the books and she wanted to thank us after having such a terrific experience all the way around. Way to go Kids and Teens :)

I overheard a young boy pleading with his mom saying, "Mom, can we please get books? I promise I'll read them all! I'll read all day and night!"

After attending a story time and picking out picture books, I heard a two-year-old sigh and say, "What a wonderful day at the library!" to his mother.

Circulation

A woman coming for today's movie commented on our programs, movies and are work in the gallery. She said, "We are doing some wonderful things."

Non-resident IP patron complimented our "Administration" for cleverly setting aside funds for the renovation and planning ahead!

Person was talking to husband and approached circulation desk. "I don't like self-check out and it doesn't like me, I like people, especially library people." (She smiled over at circulation) "I asked a reference librarian for a particular soccer movie and she just got it, it was great!"

Patron from another library said she just met our director and now she realizes why she comes to our library. "It trickles down to the others." Meaning she was very pleasant as are the rest of the employees.

Hinsdale patron checking out 2 rental books, "I just love our rentals. I wish my library offered this."

A DGS patron says – this library is so inviting! I want to belong here. Downers Grove is so bland and unappealing.

It must have been a great genealogy presentation today. Three attendees stopped by to express disappointment that they could not use our resources because they were members of other libraries.

## October 2014 Listening Posts

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Patron was very excited about all we offer. Said, "I love that you're open late. Chicago library's closed at 7 pm. This is great. I love that you have video games. This is going to save me lots of money, so many games have a rating but you don't know if they'll be too hard or work out. This is fantastic!"

Patron came in to pick-up her holds and said, "This is the greatest library!"

### Adult & Computer Help Desk

Patron was very disappointed to learn that we did not have a section for books in Spanish.

"I come to learn and you never disappoint, thank you!"

"I am learning so many different things at the library, it is time well spent!"

"Thank you, you made my day." (After locating and writing down Job websites from the library website.)

"Thank you so much, this is a great service, I didn't realize this was available. I have been up since 5 a.m. worried about calling Poland." I helped her print out a form for victims of Oppression in Poland. She had no computer skills and I told her I could help with the computer if she could read me the Polish. We worked as a team. She insisted on giving the change to the library so I put it in the blue bag.

"We haven't been to a movie theater in three (3) years. Why do we need? You have current movies within three (3) months. Why pay \$20?" said a patron.

Patron who attended Genealogy Research after Hours thanked us for having this program. Volunteers helped so much.

A young woman stopped me as I roamed the department and asked how long I had worked here; when I said many years she went on and said that she remembered me helping her with reference questions when she was a young student. She also commented that when she comes to the library now she feels like she's coming home. The entire conversation left me feeling great that day.

"This is such a nice place. It does a bang up job and you should know that."

"You people are fantastic. You have found me every book I have requested and some are very obscure. Thank you."

Patron had to pay for a damaged book and Barb B helped her. "She was so nice about it I didn't mind paying for it."

Patron said, "The Frankenstein pumpkin is cute."



October 2014 Listening Posts

73

"The Genealogy program after library hours is a great research opportunity. Please keep it in you program."

A patron was very excited to discover the brand new Nora Roberts book on the rental shelf. She loved that we have a rental collection.

Technology

Administration

"I come to a lot of programs here and this one was one of the best I've ever been to!"

"Thank you so much for this program. It was interesting and I learned a lot. Have more like this!"