Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of January 15, 2025

Board of Trustees Regular Meeting
January 15, 2025 – 6:45 p.m.

A. Roll Call
Vice-President Damon called the meeting to order at 6:48 p.m. Secretary Krupicka called the roll. Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano (attended by phone) Samia Wahab
Absent: none
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Jordan Calabrese, Sarah Zagotta, Jill Yott
Others: none

Vice-President Damon asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Krupicka read the library mission statement. We enrich people's lives by providing opportunities to explore, connect, and be inspired.

Vision Statement: Secretary Krupicka read the library vision statement. Lives are enriched and dreams are realized.

Values Statement: Secretary Krupicka read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements
1. Thank You from Darien Historical Society
2. Thank You from People's Resource Center
3. Thank You from The Gift of Carl Foundation re: Write-On
4. Thank You from The Way Forward Art Group
5. Thank You from Gale Dyskie
6. Thank You from Julaine Creed
7. Thank You from Senator Curran re: Traveling Office Program
8. Thank You from Darien Woman's Club re: Holiday Soap Collection

E. Omnibus Consent Agenda
1. Minutes of Truth in Taxation and Regular Board Meeting, November 20, 2024
2. Action on Bills/Additional Bills
3. Policy 608 Library Property, Parking Lot, and Grounds
   Palmisano moved, Wahab seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

At this point Zagotta and Calabrese gave the staff report. Then Yott spoke to the Board regarding the Logo Refresh under New Business. When they finished the Board continued with the rest of the agenda.

G. Library Director's Report
Birmingham reported that we will be posting the Head of Technology & Maker Services positon. Lawson is the Interim Head.

H. Department Reports
Lawson recapped her written report from the packet. She has four capital needs assessment proposals to review. Staff are feeling good about the GS/RS workroom reorganization. The last few pieces are arriving tomorrow. The Building & Grounds Committee will tour the completed space at their next meeting. The main issues with the faulty fire sensors have been resolved but there is more work that needs to be done. Birmingham noted that the fire system is 30 years old. She wants to be proactive and instructed Lawson to get quotes to have the entire system updated. The quote came in at $16,000. Birmingham will determine whether it can come out of the current budget or if it will need to come out of capital reserves. Palmisano noted that PopCon looks like it will be a great program. Birmingham said the committee has done a phenomenal job planning the event. Palmisano also noted the library's outreach presence at community holiday events.

I. Staff Report
Teen & Young Adult Librarian, Sarah Zagotta, and Resource Services Librarian, Jordan Calabrese, spoke to the Board about IPPL's Passive Programming. Passive Programming refers to activities that are set up for the patron to engage with independently. This requires minimal staff involvement, allows patrons to engage at their own convenience, and promotes exploration and discovery. Activities in the Youth Services Department include Little Town, Little Makers, Activity Table, Sticker Challenge, Scavenger Hunt, Nintendo Switch Gaming Console, and board games. Our collection based passive programming includes reading challenges and curated book bags. The Board loves the staff creativity that goes into all our programming!

J. Reports
1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business
None

L. New Business
1. Review of Serving our Public 4.0: *Standards for Illinois Public Libraries* - The State requires libraries to review these standards every year. Birmingham noted that the library meets all of the core standards and we do all the items on the Governance and Administration Checklist.
2. Car Charging Stations – Birmingham explained that the City of Darien would like to partner with the library and The Darien Park District by installing two pay-as-you-go charging stations at each location. The Board discussed the matter and agreed that the project is not a good allocation of library funds nor is it in our mission to provide this service. They were concerned about the liability issue, the cost of digging up the parking lot, the length of time

it would take to recoup the funds, the maintenance issue, and the amount of staff time spent policing the service. It was noted that our patrons have not asked the library for this service. Birmingham will follow up with the City of Darien.

3. Logo Refresh – Yott explained that our designer created a worksheet for the Trustees to fill out in order to give her a starting point. The designer will take the Board's input and develop logos for the Board to review at their February meeting.

M. <u>Meetings Scheduled</u> – none

N. At 8:10 p.m. Rodriguez moved, Palmisano seconded to go into Closed Session as allowed by 5ILCS, Act 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: None. Absent: none. Motion carried unanimously.

O. <u>Return to Open Session</u>
At 8:12 p.m. Raftis moved, Krupicka seconded to go back into open session. Roll call vote. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: none. Absent: none. Motion carried unanimously.

1. Closed Session Minutes, 11/15/23, 1/17/24, 10/16/24 – Raftis moved, Palmisano seconded to approve the closed session minutes dated 11/15/23, 1/17/24, 10/16/24. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: none. Absent: none. Motion carried unanimously.
2. Open or Close All Closed Session Minutes - Raftis moved, Rodriguez seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: none. Absent: none. Motion carried unanimously.

P. <u>Adjournment</u>
At 8:13 p.m. Krupicka moved, Raftis seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Wahab. Nayes: none. Absent: none. Motion carried unanimously.

____

Marian Krupicka, Secretary