Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of June 18, 2025

Board of Trustees Regular Meeting
June 18, 2025 – 6:30 p.m.

A. Roll Call
President Suriano called the meeting to order at 6:30 p.m. Secretary Palmisano called the roll.
Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano
Absent: Samia Wahab
Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski, Mary Dames
Others: none

President Suriano asked for additions and/or corrections to the agenda. There were none.

B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired. and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

D. Communications and Announcements
1. Ritzman Memo re: Opioid Medication and Trained Staff

E. Omnibus Consent Agenda
1. Minutes of Regular Board Meeting, May 21, 2025
2. Action on Bills/Additional Bills
3. Ordinance #2025-3 Establishing a Regular Meeting Date
4. 635 Art Exhibits Policy
5. 802.5 Breaks – Personnel Policy
6. 900 Financial Policy
Damon moved, Rodriguez seconded to approve the Omnibus Consent Agenda. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report
The Summer Reading kickoff party was a great success – to date we have 1805 registrations.

H. Department Reports
Lawson recapped her written report from the packet. We're very close to the boiler project being finished. We're resolving the last of the unexpected issues that arose from the tenant migration. Birmingham said the boiler project and tenant migration made it an especially tough month and Lawson managed it wonderfully with a great attitude.

I. Staff Report - none

J. Reports
1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – The committee met on May 28. Krupicka highlighted the minutes of the meeting.
3. Building and Grounds Committee Meeting Minutes, 5/28/25 – Krupicka moved, Palmisano seconded to approve Building and Grounds Committee Meeting Minutes, 5/28/25. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.
4. Finance Committee – The committee met on June 3. Krupicka noted it's wise that we always include a substantial contingency. Birmingham said the architects were out yesterday to start their Capital Needs Assessment. She noted that we may have to shift some of our priorities once we receive the assessment.
5. Finance Committee Meeting Minutes, 6/3/25 – Raftis moved, Damon seconded to approve Finance Committee Meeting Minutes, 6/3/25. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.
6. Planning/Outreach Committee – no report
7. Policy Committee – no report

K. Unfinished Business - none

L. New Business
1. Financial Forecast and Capital Projects – The packet contains a financial forecast and list of capital projects to the year 2031. Birmingham noted that she was conservative on the revenues. She hopes the Per Capita Grant will continue.
2. Operating Budget 2025/2026 – Birmingham increased the annual percentage increase for the Technology line. Our insurance agent is estimating a 20-25% increase for staff insurance. Birmingham budgeted for 25%. Damon moved, Rodriguez seconded to approve Operating Budget 2025/2026. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.
3. FY25/26 Salary Schedule - The proposed salary schedule contains a 2% increase. Krupicka moved, Damon seconded to approve FY25/26 Salary Schedule. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.
4. Appoint Committee to Review Closed Session Minutes and Complete Secretary's Audit – Palmisano and Suriano will be on the committee.
5. Ordinance #2025-B Honoring Marian Krupicka – Suriano read the ordinance aloud. Rodriguez moved, Palmisano seconded to approve Ordinance #2025-B Honoring Marian Krupicka. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.
6. Ordinance #2025-C Honoring Donald Damon – Suriano read the ordinance aloud. Raftis moved, Krupicka seconded to approve Ordinance #2025-C Honoring Donald Damon. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.

7. Ordinance #2025-D Honoring Laura Birmingham – Suriano read the ordinance aloud. Raftis moved, Rodriguez seconded to approve Ordinance #2025-D Honoring Laura Birmingham. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.

M. <u>Meetings Scheduled</u> - none

N. <u>Adjournment</u>
At 7:23 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano. Nayes: none. Absent: Wahab. Motion carried unanimously.

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Stacy Palmisano, Secretary