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Indian Prairie Public Library Board Agenda
August 20, 2025

Board of Trustees Regular Meeting
August 20, 2025 – 6:30 p.m.

All agenda items may be acted upon by the Board of Trustees

- A. Roll Call
Donald Damon, Marian Krupicka, Stacy Palmisano,
Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

- B. Mission Statement: We enrich our community by providing
opportunities to explore, connect, learn and create.

Vision Statement: People are inspired and empowered. Dreams
are developed and realized.

Values: We value and respect the individual.
We empower and guide each visitor.
We aspire to bring people together.

- C. Public Comment

- D. Communications and Announcements
- | | |
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| 1. Truman to Hinsdale South Community & Partners | Page 3 |
| 2. Giannoulas Legislation to Enhance Protections for
Illinois Libraries and Librarians Signed into Law | Page 5 |
| 3. ILA Noon Network, November 5, 2025 | Page 6 |
| 4. Ritzman Memo re: Payment of Nonresident Fees | Page 7 |

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| E. Omnibus Consent Agenda | | Action |
| 1. Minutes of Regular Board Meeting, July 16, 2025 | Page 8 | |
| 2. Action on Bills/Additional Bills | Page 10 | |

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| F. Items Deleted from Omnibus Consent Agenda | | Action |
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| G. Library Director's Report | Page 14 | Information |
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| H. Department Reports | | Information |
| 1. Deputy Director's Report | Page 18 | |
| 2. Marketing | Page 20 | |
| 3. Guest Services | Page 27 | |
| 4. Programming & Outreach | Page 29 | |
| 5. Resource Services | Page 35 | |
| 6. Technology & Maker Services | Page 38 | |

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| I. Staff Report - <i>Accessibility Improvements at IPPL</i>
Kristen Lawson, Deputy Director | | Information |
|--|--|-------------|

- J. Reports
1. Treasurer's Report Page 46 Information
 2. Building and Grounds Committee (no report)
 3. Finance Committee (no report)
 4. Planning/Outreach Committee (no report)
 5. Policy Committee (no report)
- K. Unfinished Business
None
- L. New Business
1. Review *Illinois Public Library Standards: Governance & Administration* Page 54 Discussion
 2. Non-Resident Library Card Law Change Discussion/Action
 3. Logo Rollout (Jill Yott) Information/Discussion
- M. Meetings To Be Scheduled
Planning & Outreach Committee - Week of 9/29 or 10/6
(Palmisano, Krupicka, Wahab)
- N. Closed Session as allowed by 5ILCS, Act 120/2 (c) (1)
The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
- O. Return to Open Session and Report of Any Action Taken
- P. Adjournment



A BIG THANK YOU!!!

From Ayesha Truman <atruman@hinsdale86.org>

Date Sun 8/3/2025 8:12 PM

Dear Hinsdale South Community and our Partners,

On behalf of our team and the families we serve, I want to extend a heartfelt thank you for your incredible support during our back-to-school event. Your generosity, time, and energy helped create a day that truly uplifted our kids and set them on the right track for the school year.

A special thank you to the **Darien Lions Club** for not only donating school supplies, but also for showing up with your time, skills, and service — feeding the entire community and embodying the true spirit of giving.

A huge shoutout to Costco, Pete's Fresh Market, Brookhaven Market, and Jewel for their generous food contributions — your support helped us nourish our families and create a joyful, welcoming environment for all.

To the D86Board, administrators, teachers and our dedicated **Community Action Team** — thank you for walking alongside me to bring this vision to life. Your leadership, creativity, and commitment made this event a reality.

We are also grateful to the many nonprofit organizations and countless volunteers who participated with open hearts, united in the mission to prepare our kids mentally and physically for the year ahead.

Thank you to the amazing barber from Platinum Cuts-Westmont and the A&O Braiding School for helping our kids look and feel like a million bucks.

To Sam's Specialty Clinic, thank you for offering physicals and sports exams with care and professionalism. And to Dr. Ade Lawrence and the Lawrence

Foundation along with Equity in Health Advisors Network, we appreciate your dedication in providing essential health screenings for our adults.

We're also deeply thankful to the VNA Mobile Clinic for delivering critical immunizations, helping ensure our students can start school on time and in good health.

From a smile to a service, a box of produce to a hot dog, or even a ride to the event — every act of kindness and support made a difference. You showed up for our kids, and it did not go unnoticed.

Together, we made something beautiful happen — a community united to lift up its children. I hope you felt the love today!

PS. If you have pictures from today, please share them with me. 😊

With deepest gratitude,

Ayesha Truman, M.A., Ed.

(she, her, hers)

Student Support Coordinator

630-468-4582

Hinsdale South High School

7401 S. Clarendon Hills Road

Darien, Illinois 60561





OFFICE of the SECRETARY of STATE

Alexi Giannoulias • Secretary of State

August 7, 2025

Giannoulias Legislation to Enhance Protections for Illinois Libraries and Librarians Signed into Law

Libraries Can Use State Funding Grants to Increase Safety

Bipartisan legislation drafted by Illinois Secretary of State Alexi Giannoulias designed to improve security at libraries and enhance safety for librarians was recently signed into law.

The measure, which was approved in the General Assembly this spring, allows the Secretary of State's office to issue funding grants to increase security measures at public, school and academic libraries.

"I firmly believe that libraries should serve as welcoming places for life-long learning and community engagement, but, unfortunately, they have faced increased threats of violence and acts of intimidation in recent years," Giannoulias said. "Meanwhile, the personal safety and welfare of many librarians has been placed at risk for simply doing their jobs. Their personal safety at work should not be their primary concern."

The legislation, which was signed into law last week by Governor JB Pritzker and takes effect on Jan. 1, 2026, was sponsored by State Senator Laura Murphy (28th District-Des Plaines) and State Representative Michael Coffey Jr. (95th District-Springfield) and had strong support from the Illinois Library Association and the Illinois Municipal League.

The legislation comes after several libraries across the state received bomb threats in recent years, including the Illinois State Library. There have been more than 25 bomb threats with multiple libraries responding to repeat threats during the past two years.

While state law contains penalties for threats targeting schools, public officials and human services providers, it does not include the same protections for all libraries and librarians.

Under the legislation, state library grant applicants will have the ability to use funding to install things like security cameras, silent alarms, or security check points, for which funding is not always available and until now grants were not authorized to support.

Be the BEST Trustee You Can Be



Be the BEST Trustee You Can Be

Wednesday, November 5, 2025

12:00 - 1:00 p.m.

Zoom

This webinar is designed for both new and experienced trustees in Illinois. We'll cover a range of important topics, including ethics statements, open and closed meetings, the Freedom of Information Act, anti-sexual harassment training, best practices for running effective board meetings, intellectual freedom and censorship, Illinois' Anti-Book Banning Legislation, privacy and confidentiality policies, and more.

Register for this webinar

All ILA Noon Network webinars are free. Registration for all live webinars is limited to Illinois libraries. Recordings of webinars will be available to ILA personal and institutional members in the Noon Network Archive 1-3 days after the live event.

About the Speaker

Leanne Furby, Ph.D., is an experienced educator and learning systems expert specializing in instructional design and educational technology. With a background in Early Childhood Education and advanced degrees in Instructional Design and Learning System Design and Development, Leanne focuses on leveraging emerging technologies, such as AI and data analytics, to create personalized, engaging learning experiences.

She passionately advocates for lifelong learning and educational equity, mentoring aspiring educators and supporting initiatives in underserved communities.

EVENTS

Calendar

Events Registration
Process

Statement of
Appropriate Conduct

Library Trustee Forum
Spring Webinars

Directors University

Annual Conference

ILA Noon Network

- ILA Noon Network Archive
- Be the BEST Trustee You Can Be
- Grant Writing for Libraries: A Basic Overview
- HR Documentation: Best Practices
- Illinois Public Library Standards

Webinar Archive

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***Law Offices of
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ROGER A. RITZMAN
MARK A. RITZMAN

PAYMENT OF NONRESIDENT FEES

TO: Public Library Clients
FROM: Roger Ritzman/Mark Ritzman
DATE: August 12, 2025

This Memorandum advises of recent amendments to the Library District Act and the Local Library Act relevant to payment of nonresident fees.

Specifically, the amendments provide discretion to Boards of Library Trustees to allow payment of non-resident fees quarterly or biannually.

The amendment to the Local Library Act provides:

“Costs paid by persons residing outside of the city, incorporated town, village, or township may be paid quarterly or biannually if permitted by board regulations.”

The amendment to the Library District Act provides:

“Costs paid by persons residing outside of the district may be paid quarterly or biannually if permitted by board regulations.”

Note use of the word “may” in both amendments. This affords discretion to Boards as to payment.

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Indian Prairie Public Library
Board of Trustees Minutes
Regular Meeting of July 16, 2025

**Board of Trustees Regular Meeting
July 16, 2025 – 6:45 p.m.**

A. Roll Call

President Suriano called the meeting to order at 6:45 p.m. Secretary Palmisano called the roll.

Present: Donald Damon, Marian Krupicka, Stacy Palmisano, Themis Raftis, Christina Rodriguez, Victoria Suriano, Samia Wahab

Absent: none

Staff Present: Laura Birmingham, Kristen Lawson, Maria Wlosinski

Others: Willowbrook residents, Megan Lawrence, Clio Lawrence, Katherine Trujillo

President Suriano asked for additions and/or corrections to the agenda. There were none.

- B. Mission Statement: Secretary Palmisano read the library mission statement. We enrich our community by providing opportunities to explore, connect, learn and create.

Vision Statement: Secretary Palmisano read the library vision statement. People are inspired. and empowered. Dreams are developed and realized.

Values Statement: Secretary Palmisano read the library values statement. We value and respect the individual. We empower and guide each visitor. We aspire to bring people together.

C. Public Comment

Willowbrook residents Megan Lawrence, Clio Lawrence, and Katherine Trujillo addressed the Board regarding staff turnover and programming.

D. Communications and Announcements

1. Giannoulis to Birmingham re: Per Capita Grant

E. Omnibus Consent Agenda

1. Minutes of Regular Board Meeting, June 18, 2025

2. Action on Bills/Additional Bills

Damon moved, Palmisano seconded to approve the Omnibus Consent Agenda. Ayes:

Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

F. Items Deleted from Omnibus Consent Agenda - none

G. Library Director's Report

Birmingham and Suriano attended the Willowbrook/Burr Ridge Chamber of Commerce meeting on July 9. They will be attending next month's meeting - Representative La Ha will be the speaker. Suriano and Krupicka were contacted by Niki Conforti. Conforti is planning to run for office and is meeting with local officials to discuss issues.

H. Department Reports

Lawson recapped her written report from the packet. The tenant migration is complete. With respect to the boiler project, a valve that needs to be replaced is on order. The State Inspector will be back out to reinspect after the valve is installed.

I. Staff Report - noneJ. Reports

1. Treasurer's Report - backup in packet.
2. Building and Grounds Committee – no report
3. Finance Committee – no report
4. Planning/Outreach Committee – no report
5. Policy Committee – no report

K. Unfinished Business - noneL. New Business

1. Adopt Tentative Budget & Appropriations - Damon moved, Raftis seconded to adopt the Tentative Budget & Appropriations. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
2. Ordinance #2025-4 Determining to Levy an Additional Tax of .02% – Raftis moved, Palmisano seconded to approve Ordinance #2025-4 Determining to Levy an Additional Tax of .02%. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.
3. Audit of Secretary's Minutes & Review of Closed Session Minutes – Palmisano and Suriano conducted the audit and review. They reported that everything was in order. Rodriguez moved, Damon seconded to keep all closed session minutes closed. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

M. Meetings Scheduled - noneN. Adjournment

At 7:11 p.m. Damon moved, Krupicka seconded to adjourn the meeting. Ayes: Damon, Krupicka, Palmisano, Raftis, Rodriguez, Suriano, Wahab. Nays: none. Absent: none. Motion carried unanimously.

Stacy Palmisano, Secretary

ACTION ON BILLS JULY, 2025

<u>Account</u>	<u>Check #'s</u>	<u>Total</u>
Republic Bank-Bills for Approval	4076 - 4131	\$ 189,912.15
Republic Paper Pay Checks		\$ -
Republic Direct Deposits		\$ 218,049.11
MONTH'S TOTAL:		\$ 407,961.26

Indian Prairie Public Library District
Bill Payment List
July 2025

Date	Num	Vendor	Amount
10127 Republic Bank Operating Account			
07/07/2025	4076	AT&T	365.15
07/07/2025	4077	Canon U.S.A. Inc.	84.78
07/07/2025	4078	U.S. Postal Service (Postage-By-Phone)	7,000.00
07/11/2025	4079	Case Lots Inc.	840.90
07/25/2025	4080	High-Definition Genealogy LLC	150.00
07/30/2025	4081	AtoZ Databases	2,500.00
07/30/2025	4082	Blackstone Publishing, Inc.	195.68
07/30/2025	4083	Blue Cross Blue Shield of Illinois	23,906.03
07/30/2025	4084	Brainfuse, Inc.	4,660.00
07/30/2025	4085	Canon U.S.A. Inc.	72.00
07/30/2025	4086	Cengage Learning, Inc.	2,982.99
07/30/2025	4087	Center for Internet Security, Inc.	995.00
07/30/2025	4088	Center Point Large Print	128.84
07/30/2025	4089	Chicago Tribune	994.47
07/30/2025	4090	Cigna Health & Life Insurance Company	1,582.54
07/30/2025	4091	Colley Elevator Co.	465.00
07/30/2025	4092	CONSTELLATION NEWENERGY, INC.	9,514.35
07/30/2025	4093	Dearborn Life Insurance Company	91.81
07/30/2025	4094	DuPage County Public Works	890.64
07/30/2025	4095	Engberg Anderson, Inc.	1,683.30
07/30/2025	4096	FedEx	35.65
07/30/2025	4097	Groot Industries, Inc.	60.04
07/30/2025	4098	Hagg Press, Inc.	2,836.49
07/30/2025	4099	Hayes Mechanical LLC	2,700.00
07/30/2025	4100	Illinois Office of the State Fire Marshal	200.00
07/30/2025	4101	Ingram Library Services	1,141.97
07/30/2025	4102	Kamm Insurance Group	28,137.00
07/30/2025	4103	kristinZkreations	550.00
07/30/2025	4104	Lauterbach & Amen, LLP	695.00
07/30/2025	4105	Midwest Tape	653.64
07/30/2025	4106	Morningstar Inc.	5,305.00
07/30/2025	4107	NCPERS Group Life Insurance	64.00
07/30/2025	4108	News Bank, Inc.	6,603.00
07/30/2025	4109	Niche Academy	1,606.50
07/30/2025	4110	NobleTec LLC	7,845.48
07/30/2025	4111	OverDrive, Inc.	4,024.06
07/30/2025	4112	Playaway Products LLC	225.90
07/30/2025	4113	Premier Landscape Contractors	5,464.00
07/30/2025	4114	ProQuest LLC	9,171.21
07/30/2025	4115	RAILS	15,506.00

Indian Prairie Public Library District
Bill Payment List
July 2025

Date	Num	Vendor	Amount
07/30/2025	4116	Record Information Services, Inc.	769.00
07/30/2025	4117	Rivistas Subscription Services	4,837.38
07/30/2025	4118	Scholastic Inc.	1,259.00
07/30/2025	4119	Specialty Mat Service	203.97
07/30/2025	4120	SWAN	11,918.95
07/30/2025	4121	The Board of Trustees of the University of Illinois	595.00
07/30/2025	4122	Thomas Klise/Crimson Multimedia	470.78
07/30/2025	4123	Transparent Language, Inc.	2,016.00
07/30/2025	4124	Unique Management Services, Inc.	49.25
07/30/2025	4125	Value Line Publishing, Inc.	4,825.00
07/30/2025	4126	Village of Willowbrook	6,066.90
07/30/2025	4127	Bank of America	135.00
07/30/2025	4128	Bank of America	622.66
	4129	VOIDED	0.00
07/30/2025	4130	Bank of America	47.74
07/30/2025	4131	Bank of America	4,167.10
Total for 10127 Republic Bank Operating Account			\$ 189,912.15

Bills for approval – Electronic Payments & Automatic Withdrawals

JULY 2025

Vendor	Purpose	Date Paid	Amount Paid
Federal & IL	Payroll taxes	7/1/2025	25,304.79
Federal & IL	Payroll taxes	7/16/2025	25,707.68
Federal & IL	Payroll taxes	7/30/2025	25,178.21
IMRF	Payroll Pension	7/17/2025	30,478.68
Mission Square	457 Plan	7/7/2025	50.00
Mission Square	457 Plan	7/18/2025	50.00
Nationwide	457 Plan	7/3/2025	50.00
Nationwide	457 Plan	7/17/2025	50.00
Nationwide	457 Plan	7/31/2025	50.00
DAC	Deposit to HRA	7/1/2025	512.30
DAC	Deposit to HRA	7/8/2025	457.50
DAC	Deposit to HRA	7/9/2025	230.44
DAC	Deposit to HRA	7/16/2025	853.49
DAC	Deposit to HRA	7/23/2025	431.92
DAC	Deposit to HRA	7/29/2025	455.96
Nicor	Gas	7/17/2025	1,219.25
ELS	License Stickers		9,106.00
ELS	ELS Fee (Junc)	7/3/2025	77.90
INB & Republic	Cr Card & Bank Fees	7/16/2025	329.26

Executive Director's Report

August 2025

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IPLAR:

I am currently working on the IPLAR (Illinois Public Library Annual Report) as it is due September 1st to the Illinois State Library. The final report will be included in next month's board meeting packet.

Patch Article:

I was contacted by David Guliani, a local Patch reporter who had a few questions about the unserved areas of Burr Ridge, which led to a discussion about the portion of Darien that is also not in the library district. A copy of the article is attached to my report.

Representative Casten Visit:

Congressman Sean Casten along with Greg McCormick, Director of the Illinois State Library, visited the library on August 6th. Casten's office has contacted me and requested a tour of the library. Amy Merda gave an overview of the 2nd floor, programming and outreach; Gail highlighted the Marketplace and special collections; Cindy talked about all the special services available at the Guest Services Desk; Kristen gave a tour of the Maker Studio and Technology areas. The visit was filmed, and portions will be part of Casten's end-of-year highlight reel. The visit was a great opportunity to share concerns about federal budget cuts, the lack of library service in many surrounding areas and other topics.

New Illinois Laws:

Governor Pritzker signed a few bills into law on Friday, August 1st, including the following that affect public libraries:

- **HB0042:** Authorizes library boards to charge nonresident fees on a quarterly or biannual basis, rather than in one lump sum. (Effective immediately)
- **HB1910:** Requires libraries to maintain a supply of opioid antagonists (NARCAN) and have at least one employee trained to identify the signs of opioid overdose present during operating hours to administer the antagonist. (Effective January 2026)

Illinois Public Library Standards:

The standards have been revised as of July 1st and replace the old *Serving Our Public* text. Instead of checklists, there is now a flexible framework of core, intermediate and advanced rankings. New sections on Finance, Human Resources, and Advocacy and Community Engagement have been added. The standards are now available online via the Illinois Public Library Association's website. The standards are used by staff and Trustees as benchmarks to address areas that need growth as well as highlight where we are above average. Reviewing all the new standards over the course of the year is required by the Per Capita Grant. To get started, I've included the section on Governance and Administration for discussion under New Business.

Personnel:

Ayah Kudaimi was promoted to Tech and Maker Specialist on August 4th.

IPPL Foundation & Friends:

The miscellaneous revenue for July:

Book Sale: \$337.17; Movie donations \$20.00; Better World Books \$249.26

Continuing Education:

Webinar: *The Heart of Collaboration: Family Services Partnerships and Outreach* (1 hr.)

Webinar: *Hiring Better: Building Smarter Recruitment Practices in Your Library* (1 hr.)

Webinar: *Practical Strategies for Speaking to Power* (1.5 hrs.)

Meetings:

7/23 ILA Webinar on the revised Illinois Public Library Standards

7/24 Department Head Meeting

7/29 SWAN Fireside Chat

8/6 Representative Casten/Director McCormick Visit and Tour

8/5 WBBR Chamber: Representative Nicole Laha

8/12 Willowbrook Corner Coalition Meeting

8/20 Library Board Meeting

In July, I had 42 one-on-ones with staff.

Submitted by:



Laura Birmingham

No Library Service For Part Of Darien

"If the residents wanted it, it could happen," an area official said.



David Giuliani, Patch Staff

Posted Tue, Jul 29, 2025 at 11:25 am CT|Updated Tue, Jul 29, 2025 at 11:35 am CT

DARIEN, IL – Indian Prairie Public Library is in Darien, but it does not serve the entire town.

[Indian Prairie Public Library](#)'s district covers all of Willowbrook, nearly all of Darien and one-third of Burr Ridge. It also includes unincorporated neighborhoods near Clarendon Hills and Westmont.

In 1988, the Darien and Willowbrook library districts merged, forming Indian Prairie. The current library building in Darien was built in the early 1990s.

In Darien, the Farmingdale neighborhood decided against joining the merged district, so it has no public library service. A few other isolated Darien streets have no library service, mainly those that were built after the consolidation.

The district could annex other areas in an election referendum.

Some years ago, Indian Prairie sent postcards to Farmingdale residents to see whether they wanted to join the district, the library's executive director, Laura Birmingham, said Tuesday. The result indicated that a referendum would not be worth it, she said.

Birmingham said she was unaware of a similar survey in Burr Ridge.

"If the residents wanted it, it could happen," she said in an interview.

Towns such as Indian Head Park, Willow Springs and Countryside have no public library services.

"We're surrounded by unserved areas," Birmingham said. "One million people in Illinois don't have library service."

Non-residents can pay fees to become library members. At Indian Prairie, the annual cost is \$246 per household.

For a \$1.4 million house in Burr Ridge, last year's library tax amounted to about \$800. Compared with the taxes, Birmingham said, the non-resident fee is a bargain.

Recently, Burr Ridge resident Betsy Levy brought her concern about the lack of a library in her area to Mayor Gary Grasso.

Grasso responded that the library district includes enough of Burr Ridge, including extending into Cook County, that the village would have to break away and Springfield would be required to approve a new library district. The state would unlikely give a green light because Indian Prairie and Hinsdale are so close, he said.

"Even then, the cost of building and maintaining a library would far exceed in annual taxes to all in (Burr Ridge) by multiples the cost of a membership at (Indian Prairie) or Hinsdale," the mayor said. "It would be fiscally irresponsible."

Asked about his message, Grasso said the matter could be researched, but "I suspect the state formed the library district well before Burr Ridge expanded."

Burr Ridge, Willowbrook and Darien are newer towns, having been incorporated in the 1950s and 1960s. By contrast, Hinsdale, Western Springs and La Grange, all founded in the 1870s and 1880s, have long-established libraries.

Deputy Director's Report: July 2025

Building & Grounds:

The boiler replacement project is complete. The inspector from the State of Illinois found a few minor issues, which were quickly resolved by PMI and Joe Eskew. Our boilers are now fully inspected, certified, and insured, and final payments have been sent to PMI and ReThink.

In July we experienced several weather-related building issues. On Thursday July 24 we lost power to the building after a severe storm hit in the afternoon. We stayed open for over an hour, hoping that the power would come back on, but the heat on the second floor was rising rapidly and guests were leaving on their own due to not being able to keep their laptops charged or take advantage of most of our services. We were able to reopen the following day as normal, but the outage created some minor issues with our chiller and our staff keycard entry system, which are now fixed.

Further, on Friday July 25 we experienced more storms and rain, which caused the basement to flood because the ground was so saturated. This was an issue throughout Darien. Our sump pumps continued to work throughout the flooding and thanks to Joe Eskew's foresight, and quick actions from Laura, Tony, and Amy, we did not suffer any losses.

Additionally, Joe closed 50 building tickets in July. Highlights include: 1) Fixed the toilet in the 2nd floor public accessible restroom, 2) Fixed the flooring in the GS/RS Workroom, and 3) Changed the lights in the study rooms so they are turned on and off with the other building lights.

Staff Training:

In July I finished Person-in-Charge training with Monet.

Meetings:

Teen Success Strategies meeting with Laura and Amy M, July 15

Library Board meeting, July 16

Department Head meetings: July 10 and 24

Regular check-in meetings with Joe, twice/week (ongoing)

Regular check-in meetings with Tony, once/week (ongoing)

Technology Highlights:

We've entered a new fiscal year so we've been working on ordering computers and other equipment we will need, in addition to working with NobleTec to start planning our upcoming server migration.

Tony closed 23 technology tickets in July. Highlights include: 1) Fixed the RS color printer, 2) Set up MFA for the public desks so staff could log into LibCal (a new requirement this month), and 3) Updated the bookmarks for the Tech Desk staff computer. Tony has also been working on updating full time staff to Windows 11 and migrating them to Microsoft 365 so all their Microsoft tools work seamlessly after the tenant migration.

The WorkNet DuPage Kiosk stats for July were 17 sessions.

Report Submitted by: Kristen Lawson

**Jill Yott, Communications Coordinator, Report for Board of Trustees
July 2025**

In the Gallery—July

1st Floor Gallery: Jamie Hansen

2nd Floor Gallery & Display Cases: Inklude Studios

Notable Projects/Meetings/Workshops

- Met with Gail regarding upcoming projects.
- Met with Sharon about Maker Studio needs.
- Met with Amy regarding summer reading.
- Met with Jordan about signs.
- Had regular 1-1 meetings with Laura.
- Had regular 1-1 meetings with Fernanda.
- Worked on summer reading emails with Fernanda.
- Did other signs as requested by the P & O team and Resource Services.

Newsletter

The September/October/November 2025 newsletter was sent to the printer on July 29. Thanks again to Gail, Amy, Erin, and Jordan for being our extra eyes. The newsletter is due to the post office around August 20.

Outreach

Started working on the fliers for back to school season. Fliers attached include . . .

- Write-On
- Teens at IPPL
- Back to School Teachers
- Back to School Parents
- Ride Share for Willowbrook Corner

Website

- Did minor updates to the site as requested by Laura, Kristen, Gail, Sharon, and Jordan.
- Updated the home page to reflect the current happenings in the library.
- Updated the databases to remove old ones and add new ones.

Yelp & Google

People are using Yelp and Google to access the library.

July Google website clicks: 3,021

July Google directions: 996

July Google phone calls: 409

July Yelp calls: 25

General Enews Subscribers

June 30	21,344
July 31	21,401
Loss/Gain in subscribers	+57

Enews Open Rate

Both the regular enews and regular campaigns had steady opening rates.

Date	Open Rate
July 3	39 percent
July 10	37 percent
July 17	40 percent
July 24	37 percent
Emergency Power Outage Closing	44 percent
July 31	41 percent
Recommends	47 percent
Birthday Campaign Open Rate	52 percent
Anniversary Campaign Open Rate	48 percent
Library Welcome Emails	
Welcome one	74 percent
Welcome two	61 percent
Welcome three	56 percent

Summer Reading Emails

The summer reading emails continue to have a great open rate by our summer reading registrants. One interesting thing is that the only 80 percent of the people who register for summer actually open the email to get the details to begin the program. However, as I've noted in the past, due to filters, the opening rates are reported lower than actual opens. I do find the open rate for the bi-weekly emails dropping as the program goes on. That was the same trend last year.

Date	Open Rate
Summer all general email	79 percent
July 14 Kids	56 percent
July 14 Adults	63 percent
July 28 Kids	54 percent
July 28 Adults	59 percent

Social Media

Social Media continues to grow on our active channels. We recently had a surge in followers on BlueSky and Facebook.

Likes/Follows

Social Channel	Likes/Followers	+/- (June)
Facebook (follows)	2,909	+21
Instagram	1,309	+12
X	1,125	+4
LinkedIn	260	+1
YouTube	220	-1
Threads	236	+2
BlueSky	128	+31

Popular Facebook and Instagram Posts

This month the most popular Facebook and Instagram posts were the announcement promoting the travel science center, the library power outage closure, the post feature Bree and Sky for National Postage Stamp Day, a recap of Summer Reading (so far) with the pom poms, and the winner of the June prize drawing for summer reading. In addition, the reel that Fernanda did about the sounds in the Gardens of IPPL performed well.

- ☐

Join us for Travel Science Cent... ...
 Published • Jul 12 at 6:45 AM
- ☐

The library is closing early tod... ...
 Published • Jul 24 at 3:59 PM
- ☐

It's National U.S. Postage Stam... ...
 Published • Jul 1 at 7:45 AM
- ☐

The Summer Reading celebrati... ...
 Published • Jul 27 at 7:45 AM
- ☐

Our friend Luke G. is the winn... ...
 Published • Jul 10 at 1:45 PM



USE RIDE SHARE TO VISIT THE LIBRARY!

Use library computers.

Plus, print
and copy
documents.

Check out materials.

Browse books, DVDs,
Roku devices with streaming
services (like Netflix
and Hulu), puzzles,
STEM kits,
and more.

Try our Maker Studio.

Make gifts, add to
school projects, and
be creative.

Use our free wi-fi.

Connect your
phone, tablet, or
laptop to
our network.

Attend library programs.

Something for everyone
including storytimes &
STEM and art
classes.

Hang out with us.

We have everything from
a little kid play area
to quiet spaces to
work and study.

Indian Prairie
Public Library



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Darien, IL 60561
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100 BOOKS

Before Graduation

A reading program for high schoolers! Enter
and write down every book you read—graphic
novels, books for a class, and audiobooks all
count—and get a prize every 20 books. You can
even backdate everything you've read to fall of
your freshmen year. Sign up at the Kids & Teens
Desk on the second floor of the library.

20th ANNIVERSARY

WRITE-ON

Sponsored by the Gift of Carl Foundation

Our annual writing competition,
sponsored by the Gift of
Carl Foundation, is in its
20th year. Cash prizes.



Teen Book Bags

Tell us what you like to
read and we'll curate
a bag with two
books and other
goodies.



VOLUNTEER

Volunteer & Join TASC

Applications to join our Teen Advisory
& Service Committee are open Sept. 1
through the end of October.
TASC members serve as
our volunteers during the
school year.



Teen Programs

Check out our Events
Calendar for programs
specifically for teens



Indian Prairie
Public Library



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20TH ANNIVERSARY

25

WRVTE-ON

Sponsored by the Gift of Carl Foundation

Writing Competition for students in Grades 4–12.

Submissions open Monday, Oct. 6 and close Thursday, Oct. 30.

Learn more at writeon.ippl.info or scan the QR code.

Three levels of competition: Grades 4–6, 7–8, & 9–12.

Two categories: Short Stories & Poetry

Cash prizes for first, second, and third place

Students must attend a school or live in the IPPL district



YOU'RE INVITED!

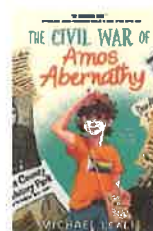


An Evening with Michael Leali

Tuesday, Nov. 18, 7–8 p.m.

A night for kids in grades 4–12 and adults. Even if you didn't enter the contest, you're invited to attend. We'd love to have you!

Michael Leali is an author and educator born and raised in the Chicago suburbs and currently living in the San Francisco Bay Area. His debut novel, *The Civil War of Amos Abernathy*, won the Golden Kite Award for Middle Grade Fiction and was a finalist for a Lambda Literary Award and the Jane Addams Award. When Michael isn't writing, he enjoys reading, playing board games, and a nice long walk.



About Write-On

Write-On is sponsored by the Gift of Carl Foundation, which was established in the memory of Carl Vuillaume, who passed away in 2005 at the age of 16. Among his interests was his love of reading and writing. His family wanted to honor Carl with something that would leave a lasting impact, and Write-On was born. This year is the contest's 20th anniversary. Thousands of young writers have been part of Write-On since its inception.

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BACK TO SCHOOL



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supportingstudents.ippl.info

We support IPPL families and their students' learning. 26
Our Programming & Outreach team communicate regularly with local schools. We are partners in your child's education and continually strive to offer resources, spaces, and programs that support learning, exploring, and the sparking of creativity and inspiration.



Essentials from YOUR library

- ☒ **Get a library card.**
The best school supply is an IPPL library card. It gives exclusive access to our programs, services, Maker Studio, and databases. Apply now at getacard.ippl.info.
- ☒ **Don't Google. Ask us.**
Our friendly, expert team is ready to help. Drop by the desk on the second floor or chat with us online at ippl.info.
- ☒ **Use our computers or printers.**
Send assignments from your home computer through our eprint service print out at IPPL. Visit ippl.info.
- ☒ **Get tutoring.**
Free online tutoring help is available through Brainfuse HelpNow with an IPPL card. Visit databases.ippl.info.
- ☒ **Study here.**
Need to find a quiet spot to study or a place to collaborate with others? From individual rooms to tables in our cafe, we have something for everyone.
- ☒ **Find reliable, age-appropriate resources.**
Research databases are electronic resources that are easy to search—and we have them. Visit databases.ippl.info.
- ☒ **Make your project special.**
Working on a project? Use our Maker Studio. The Maker Studio is an IPPL cardholder exclusive for ages 8 and up. Children who are age 8-12 must be accompanied by someone who is age 13 or older. Learn more at makerstudio.ippl.info.

Guest Services

July 2025

Circulation

The total checkouts and renewals for July were 64,484.

71% of our checkouts and renewals were done by self-service; 25% were done at the desk, and 4% at the drive-up.

683 people used the drive-up. Staff checked out or renewed 2,168 items at the drive-up. 1,018 holds were placed for pickup at the drive-up.

The library had 38,401 in-person visitors.

Community

Passports: Staff accepted 45 passports

License plate sticker renewals: Staff sold 54 License plate stickers

Library Cards: Staff issued a total of 288 library cards; 177 resident and 111 non-resident. 22 cards were initiated remotely.

Total number of IPPL Library cards: 25,073

Birthday gift: Staff handed out 29 birthday gifts

Cindy Maiello Gluecklich
Head of Guest Services

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Programming and Outreach Department – July 2025

Community

Staff continued its summer visits to Community House's Summer Day Camp program hosted at Burr Ridge Middle School and Anne M. Jeans School to provide engaging activities to all participants entering Kindergarten thru 8th grade, a camp which some weeks hosted up to 85 campers. On July 16, Amy Merda, Dept. Head, and Monet Welsh, Teen Liaison, facilitated a team-building Egg Drop activity. On July 23, Laura Warner, Mid-Kids Liaison, and Beth Skolba, Specialist, shared a hands-on robot experience with campers. On July 30, Laura Warner and Beth Skolba brought books that campers enjoyed choosing to bring home along with open-ended building activities using Keva planks, Duplos, and Magnatiles.

On July 8, Jean Carroll, Adult Librarian, and Kate Kresek, Specialist, provided mobile library service at Harvester Place Senior Living to 9 residents, resulting in 13 checkouts.



The Illinois Natural History Science Center Drop-In event was enjoyed by 245 guests on July 14. Guests of all ages enjoyed this special opportunity to learn about local biodiversity and habitats through hands-on exhibits. This exhibit was discovered and booked by Kate Kresek.

Jean Carroll and Kate Kresek provided mobile library service on July 15 at Eden Vista Burr Ridge and interacted with 7 residents. Those interactions included 6 holds placed, and 13 checkouts. In addition, 30 DVDs were delivered that had been requested by the facility.

On July 18, Kate Kresek and Jean Carroll provided mobile library service at Burr Ridge Senior Living to 7 residents. During that time, residents placed 8 holds, checked out 12 items, and one resident benefitted from an intensive 30-minute Hoopla training.

Nine teens from a Community House summer camp donated valuable volunteer time in the completion of various Programming & Outreach Dept. projects on July 31 with Monet Welsh, Teen Liaison, curating and supervising the projects.

One hundred forty-seven packets were taken for use by guests from the Seed Library, which is maintained by Betty Cornfield, Support Associate.

The Gardens at IPPL are in full bloom with many pollinators flying and buzzing about and beautiful colors everywhere. Guests and staff visit the garden to enjoy viewing the flowers, vegetables, and plants growing and, occasionally, even harvest produce. Guests and staff have picked many cherry tomatoes and several peppers. The eggplants are still growing, and we hope for more to ripen later in August. The garden is maintained and watered by IPPL community volunteers and staff; it has been the setting of multiple summer programs.



Summer Reading

The Summer Reading Program, which began on June 5, showed strong participation this year. Guests again enjoyed multiple options this year including the choice of logging their reading on paper or through an app, and the choice of counting the number of books read or the number of hours read. New this year: guests of all ages submitted two logs over the course of the summer to complete the program and receive all prizes. Over 2,646 guests registered for the program (including 484 ReaderZone participants) with a total of 1,185 guests turning in at least one log and 1,036 guests turning in two or more logs. Many guests chose to turn in multiple logs to help fill the reading celebration box and increase their chances at winning the grand prize drawings. The four grand prize winners have already picked up their prizes. The grand prizes this year included a Nintendo Switchlite, a LEGO Wave build set, a \$50 Anderson's Bookshop gift card, and a DuPage Children's Museum membership.



The **Family Nights**, which were moved to Tuesday nights this year, proved to again be a popular choice for families. Like every year, staff is very grateful to the Volunteers that donate their time to help support these programs.

Tie Dye Night on June 10 was enjoyed outdoors by 111 eager guests who each brought their own items to tie dye in the garden. Under the close supervision of Erin Fergus, Senior Librarian, and Laura Warner, families were each able to bring home a colorful item to dry and admire.

Despite the heat, 85 thrilled guests enjoyed the **Animal Quest** program facilitated by Beth Skolba and Amy Merda. The presenters brought several live animals, including a goat and a snake, to the delight of the crowd. Multiple guests were able to gently touch the animals during the show.

On June 24, the **Concert in the Park with Justin Roberts** was enjoyed by 49 guests despite being moved indoors due to the heat. Justin's rockin' music wowed the crowd! This program was facilitated by Monet Welsh and Beth Skolba.



Shark Night, on July 8, was a scary good time indoors with 77 guests participating in the multiple activity stations. Through the planning of Monet Welsh and Amy Merda, guests could fish, get their faces painting like a shark, hunt for sharks, enjoy a live webcam view from Monterrey Bay Aquarium's shark tank, and more.

The weather was beautiful the evening of the **Construction Zone**. In addition to the multiple interesting vehicles available for guests to view, which included a bulldozer, there was a game, temporary tattoos, buttons to assemble, and more. In total, 82 people attended this event facilitated by Laura Warner and Beth Skolba.

The entertaining **Hula Celebration** was the final Family Night of the summer with Erin Fergus facilitating. Multiple dancers of all ages dazzled a crowd of 77!

We are grateful for the many Volunteens who generously donated their time to serve the IPPL community in helping support the many youth programs we offer each summer. Some of the programs they support include: Family Nights, Reading Buddies, Mission Math Drop-Ins, Summer Reading Program table facilitation, STEAM Lab in Keshav's Garden, Mid-Kids Chess Club, and more. This year, 63 teens took steps to participate in all or part of the volunteer onboarding process with 50 teens in June and 43 teens in July earning a total of 751.8 hours. Monet Welsh, facilitator of the Volunteen program, tracks the teen hours and supplies "proof of hours" or recommendations to the teens as requested throughout the year.



In July, we had 74 programs attended by 3,301 guests.

Early Literacy/Families

7/7	Family Storytime	Erin	30
7/8	Family Night: Shark Night	Amy, Monet	77
7/9	Mini Music Makers	Erin	65
7/12	Little Builders Drop-In	Erin	24
7/14	Family Storytime	Erin	24
7/14	Traveling Science Center	Kate	245
7/15	Family Night: Construction Zone	Beth, Laura W.	82
7/18	Sunflower Storycraft	Erin	31
7/22	Hula Celebration	Erin	77
7/22	Mini Music Makers	Erin	66

Mid-Kids

7/9	Read to a Pet	Monet	10
7/10	Reading Buddies	Laura	5
7/10	Mission Math Drop-In	Laura	0
7/10	Mid-Kids Chess Club	Amy, Monet	34
7/11	STEAM Lab in Keshav's Garden: Water Cycle	Laura	12
7/17	Mid-Kids Chess Club	Amy	20
7/17	Reading Buddies	Laura	5
7/17	Mission Math Drop-In	Laura	3
7/18	STEAM Lab in Keshav's Garden: Specialty Crops	Laura	10
7/24	Mid-Kids Chess Club	Amy	27
7/24	Mission Math Drop-In	Laura	1
7/24	Reading Buddies	Laura	5
7/25	STEAM Lab in Keshav's Garden: Celebration	Laura	8
7/31	Reading Buddies	Laura	3
7/31	Mission Math Drop-In	Laura	0
7/31	Mid-Kids Chess Club	Amy, Monet	30

Teens

7/7	Middle School Craft: Junk Journaling	Laura	6
7/21	Middle School Craft: Beading Workshop	Monet	7

Adults

7/3	Online: Chair Yoga	Kate	23
7/3	Thursday Afternoon Movie: My Fellow Americans	T.J.	19
7/17	Thursday Afternoon Movie: Conclave	T.J.	26
7/17	Explore Illinois State Parks	Kate	25
7/23	Online: Chair Yoga	Kate	25
7/26	Puzzle Competition	Jean	49
7/30	Online: Chair Yoga	Kate	20



The new Puzzle Competition program, facilitated by Jean Carroll, was well received by the community. 12 teams of 4 showcased their puzzle completing prowess with the 1st place team finishing within an impressive 45 minutes! The puzzles were generously granted to IPPL by Ravensburger, and the three gift card prizes for 1st, 2nd, and 3rd place finishers were generously donated by Zazzo's in Darien.

Groups

7/2	Nonfiction at Night Book Discussion	Joe	6
7/5	In-Person: ESL Conversation Group	Joe	3
7/7	Adult Chess Group Drop-In	Jean	10
7/10	Crime Readers	Tori	12
7/14	Adult Chess Group Drop-In	Jean	12
7/19	In-Person: ESL Conversation Group	Joe	2
7/21	Adult Chess Group Drop-In	Jean	12
7/21	Novel Idea	Jen	22
7/21	Genealogy Meeting	Joe	22
7/21	Genealogy Group: The Best Free Websites	Joe	16

Passive, Pick-Up, and Pop-Up Programs**Early Literacy/Mid-Kids**

7/1-7/31	Baby Book Bees registrations	Jordan	2
7/1-7/31	Baby Book Bees completions	Jordan	1
7/1-7/31	1,000 Books Before Kindergarten registrations	Jordan	1
7/1-7/31	Animal Scavenger Hunt	Beth	32
7/1-7/31	Mid-Kids Book Bag requests	Jordan	1
7/1-7/31	Mission Math page completions	Laura	195
7/1-7/31	Mid-Kids Lounge Activity	Laura	25
7/1-7/9	Little Makers @ Home: Fireworks Tracing	Erin	170
7/1-7/9	Shark Coloring	Erin	230
7/1-7/5	Activity Table: Fireworks	Beth	50
7/5-7/17	Activity Table: 3D Sharks	Beth	300
7/10-7/20	Ice Cream Truck Coloring	Erin	150
7/13-7/20	Little Makers @ Home: Beach Tracing	Erin	20
7/14	Birth to Five Illinois Table Drop-In	Amy	8
7/18-7/31	Activity Table: Ice Cream Cones	Beth	278
7/21-7/31	Camping Coloring	Erin	120
7/21-7/31	Little Makers @ Home: Bouncing Balls	Erin	55
7/31	Pop-Up: Chalk the Library	Beth	3

Teen

7/1-7/31	100 Books Before Graduation registrations	Jordan	1
7/1-7/31	Teen Bookbag Requests	Monet	4
7/1-7/15	Teen Post: Musicians	Monet	95
7/1-7/31	Teen Coloring Pages	Monet	50

7/19	TASC Teen Project	Monet	5
7/30	TASC Teen Project	Monet	5

Adult

7/1-7/31	Adult Puzzles in Café	Kate	37
7/1	Pick-up Program: Spice of the Month: Cajun Seasoning	Kate	20

Submitted by:

Amy Merda, P & O Dept. Head

8/15/25

Resource Services July 2025 Report
Submitted by Gail Graziani, Head of Resource Services

Collection Updates

- Jordan Calabrese, Youth and Teen Resource Services Librarian, introduced new pre-loaded Teen eReaders and Teen audiobook tablets that are now ready for check out in the Teen area.
- Jeanine Clinton and Tori Castro, Resource Services Librarians, developed a plan to implement new subcategories to separate DC and Marvel titles within the adult Graphic Novel collection.
- Joe Popowitch, Resource Services Librarian, facilitated a veteran interview for the Veterans History Project. Joe also trained a new volunteer transcriber to help prepare veteran interviews for submission to the Library of Congress.
- Jen Ripka, Resource Services Librarian, worked with Diane Nickolaou, Resource Services Associate II, to create a report of the Novels collection as part of a project to identify titles that may be better suited to the Mystery or Science Fiction / Fantasy areas.
- T.J. Szafranski, Senior Resource Services Librarian, added the new console game format, Nintendo Switch 2, to the collection.

Resource Totals

Print Books	101,043
A/V Materials	34,207
Other Materials (Kits, Devices, Games, Puzzles)	1,459
Total Physical Formats	136,709
eBooks (eMediaLibrary & Hoopla)	1,118,627
eAudio & eMusic (eMediaLibrary & Hoopla)	868,969
Digital Video (Hoopla & Kanopy)	72,207
Total Electronic Formats	2,059,803
TOTAL Physical & Electronic Materials	2,196,512

Displays

1st Floor

- Beach Reads; Beat the Heat; Hidden Gems

2nd Floor

- Summer Reads; Shark Week; Soak Up a Good Book

Monthly Highlights

- T.J. Szafranski, Senior Resource Services Librarian, collaborated with the Communications Department to update the library's A-Z Databases page with tutorials for newly added resources.
- Jen Ripka, Resource Services Librarian, contacted the library's Hoopla representative to discuss a discrepancy found in the usage statistics, and was able to resolve the issue successfully.
- Joe Popowitch, Resource Services Librarian, facilitated the July meeting of the Genealogy Group with professional genealogist, Thomas MacEntee, who presented on, "AI and Genealogy: Trouble Ahead," with 22 people in attendance.

- Jeanine Clinton, Resource Services Librarian, received notification of a change to the catalog that affected the Library of Things page on the library's website. Jeanine figured out a solution and worked with the Associates to update each Library of Things record.
- Tori Castro, Resource Services Librarian, reviewed the wayfinding magnets located on the adult nonfiction shelves, and requested replacements for any missing magnets from Melanie Alcantara, Acquisitions Specialist.
- Jordan Calabrese, Youth and Teen Resource Services Librarian, is developing an Audio Corner area on the Kids & Teens floor, beginning with the recent addition of new shelving provided by IPPL's Foundation & Friends for the read-along picture books.

Resource Services Librarian Interactions / July 2025

Assistance	109	46 phone / 55 in-person / 8 chat
Reference	123	38 phone / 66 in-person / 10 chat / 9 email
One-to-One Training	14	1 phone / 13 in-person
Readers' Advisory	13	4 phone / 9 in-person
Directional	9	8 phone / 1 in-person

Community

- Tori Castro, Resource Services Librarian, checked out 67 items for the Homebound program deliveries, and prepared discussion questions for 3 outside book groups.
- Joe Popowitch, Resource Services Librarian, coordinated 38.5 volunteer hours for the Veterans History Project and 2.5 general volunteer hours.

Programs

Date	Name	Program	Attendance
7/02/25	Joe	Nonfiction at Night Book Group	6
7/03/25	T.J.	Thursday Afternoon Movie	19
7/05/25	Joe	ESL Conversation Group	3
7/10/25	Tori	Crime Readers Book Group	12
7/17/25	T.J.	Thursday Afternoon Movie	26
7/19/25	Joe	ESL Conversation Group	2
7/21/25	Jen	Novel Idea Book Group	22
7/24/25	Joe	Genealogy Group Afternoon Program	22
7/31/25	Joe	Genealogy Group Evening Program	16

Youth Passive Programs

Program	Engagement
Monarch Challenge	n/a
Bluestem Challenge	n/a
Caudill Challenge	n/a
1,000 Books Before Kindergarten	2 registrations
Baby Book Bees	1 completion / 1 registration
100 Books Before Graduation	1 registration
Mid-Kid Book Bags	1 request

Continuing Education & Contributing to the Profession

- T.J. Szafranski attended the following webinars/meetings:
 - How to Use the U.S. Census (U.S. Census Bureau)
- Jen Ripka attended the following webinars/meetings:
 - Let's Discuss Book Discussions (RAILS Learning Lab)
 - Ethics of Generative AI in Libraries (RAILS)
- Joe Popowitch attended the following webinars/meetings:
 - How to Use the U.S. Census (U.S. Census Bureau)
- Jeanine Clinton attended the following webinars/meetings:
 - How to Use the U.S. Census (U.S. Census Bureau)
- Tori Castro attended the following webinars/meetings:
 - Book Club Study (Adult Reading Round Table)
- Jordan Calabrese attended the following webinars/meetings:
 - Children's Publishing Fall Preview (Simon & Schuster)
 - Children's Books Fall 2025 Librarian Preview (HarperCollins)
 - Children's Books Fall 2025 Preview (Random House)
 - 2025 Fall Youth Preview (Booklist)
 - School & Library Fall 2025 (Penguin Young Readers)

Technology & Maker Services Board Report

July 2025

Classes/Programs

Number of Classes: 10

Total Attendance: 96

Maker Programs

Date	Time	Class	Audience	Instructor	Attendance
7/7	9:30am-11am	Sublimation Tumblers	8-12 y/o	Luke	7
7/14	9:30am-11am	Sublimation Tumblers	8-12 y/o	Lucas	4
7/19	9:30am-11am	Sublimation Photographic Prints on Aluminum	Adults, Teens	Luke	5
7/21	9:30am-11am	3D Printed Designs	8-12 y/o	Luke, Lucas	10
7/24	9:30am-11am	Sublimation Photographic Prints on Aluminum	Adults, Teens	Luke	9
7/26	9:30am-11am	Dinosaur Laser Cutting	8-12 y/o	Luke	8
7/30	9:30am-11am	Dinosaur Laser Cutting	8-12 y/o	Lucas	9

Technology Programs

Date	Time	Class	Audience	Instructor	Attendance
7/1	6pm-8pm	Basic Computer Maintenance	Adults	Ann	21
7/15	9:30am-11am	Google Suite	Adults	Ann	11
7/22	6:30pm-8:30pm	MS Office Basics	Adults	Ann	12

Statistics

- Wireless Usage- Total Unique Access: 9,951
- Computer Usage
 - o Adult Users: 1,809 Hours: 1,514
 - o Adult laptop: 11 Hours: 11
 - o K&T Users: 968 Hours: 433
 - o K&T Laptops: 10 Hours: 10
- Technology Desk
 - o Assistance- 1,042
 - o Directional – 45
 - o 1-on-1 Training- 14
- Maker Studio
 - o Assistance: 44
 - o Maker 1-on-1 Training: 54
 - o Equipment Bookings: 187

Maker Services/Maker Studio

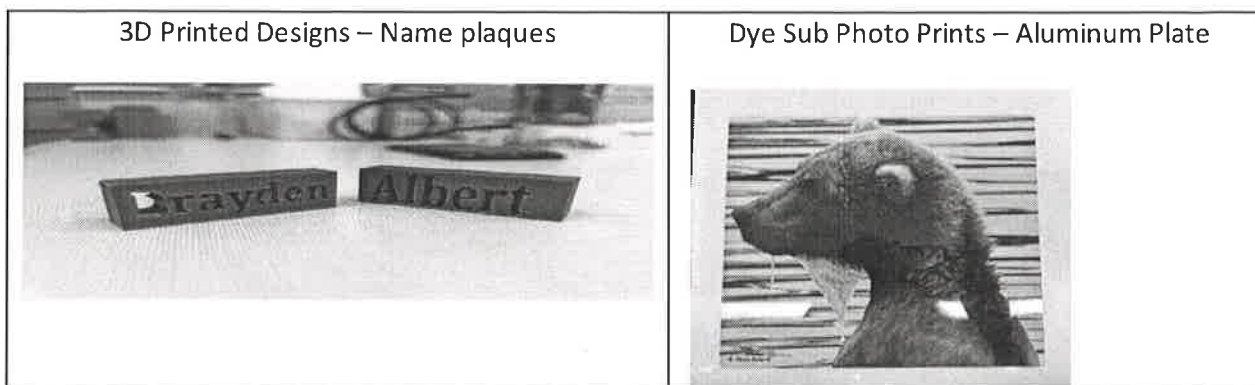
Outreach & Projects

Sharon, Luke and Lucas remain focused on improving and creating new content for programming. Luke and Lucas use SharePoint to create and save this content so that it can be used by anyone in the future.

Luke refreshed sublimation displays in the Studio with his own photography.

Lucas keeps up with Stem Kits and LOTs with concerns brought by GS to prepare them for circulation again.

Made in a class



Dinosaur Laser Cutting – Building the dinosaur



Sublimation Tumblers – Peeling the printing paper off tumblers

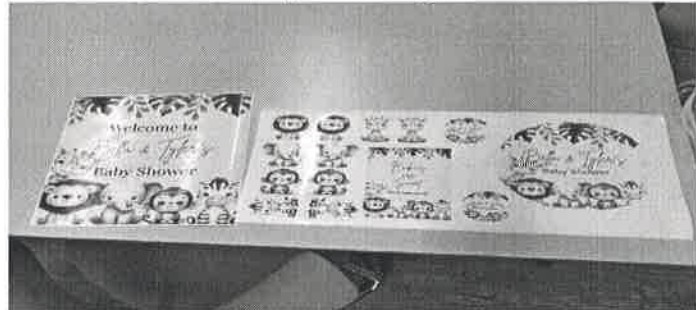


Made Using Equipment

3D Printer – Spring Cat



Poster Printer – Baby shower signs and accessories



White toner printer – transfer to tee



Dye sub printer + craft oven – tumbler



STATISTICS FOR	Jul-25	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Circulation</u>					
Adult	25,812	25,560	25,812	25,560	0.99%
Teen	1,812	1,534	1,812	1,534	18.12%
Kids	20,796	20,764	20,796	20,764	0.15%
ILLS Sent	2,998	2,924	2,998	2,924	2.53%
TOTAL	51,418	50,782	51,418	50,782	1.25%
Electronic Circulation	13,066	11,848	13,066	11,848	10.28%
GRAND TOTAL CIRC.	64,484	62,630	64,484	62,630	2.96%
% Reciprocal Borrowing	10%	10%	10%	10%	
Patron Visits	38,401	36,593	38,401	36,593	4.94%
<u>Current Cards</u>					
Resident	177	145	22,828	25,128	-9.15%
Non-Resident	111	118	2,245	2,311	-2.86%
TOTAL	288	263	25,073	27,439	-8.62%
<u>Patron Assistance</u>					
Adult - Reference	2,047	2,394	2,047	2,394	-14.49%
Kids - Reference	1,551	1,294	1,551	1,294	19.86%
Technology - Reference	1,086	1,253	1,086	1,253	-13.33%
TOTAL REFERENCE	4,684	4,941	4,684	4,941	-5.20%
Adult - Other	59	64	59	64	-7.81%
Kids - Other	45	22	45	22	104.55%
Technology - Other	45	75	45	75	-40.00%
TOTAL OTHER	149	161	149	161	-7.45%
GRAND TOTAL ASST.	4,833	5,102	4,833	5,102	-5.27%
<u>ILL/Reserves</u>					
Holds	8,782	7,834	8,782	7,834	12.10%
ILLs Sent	2,998	2,924	2,998	2,924	2.53%
ILLs Checked Out	4,268	2,922	4,268	2,922	46.06%
ILLS Received	4,097	4,464	4,097	4,464	-8.22%
<u>Programs - Adult</u>					
# Programs	7	9	7	9	-22.22%
Attendance	187	248	187	248	-24.60%
<u>Programs - Tech & Maker</u>					
# Programs	10	11	10	11	-9.09%
Attendance	96	98	96	98	-2.04%
<u>Individual Technology Training</u>					
# of Patrons	64	61	64	61	4.92%
<u>Groups</u>					
# Programs	10	12	10	12	-16.67%
Attendance	117	128	117	128	-8.59%
<u>Others</u>					
#Programs	0	0	0	0	
Attendance	0	0	0	0	
<u>Programs - Teen</u>					
# Programs	2	5	2	5	-60.00%
Attendance	13	47	13	47	-72.34%
<u>Programs - Kids</u>					
# Programs	29	29	29	29	0.00%
Attendance	1,126	902	1,126	902	24.83%
GRAND TOTAL ATT.	1,603	1,484	1,603	1,484	8.02%

STATISTICS FOR	Jul-25	SAME MONTH PREV. YEAR	FYTD	LAST FYTD	FYTD % CHANGE
<u>Passive Programs - Adult</u>					
#Programs	2	4	2	4	-50.00%
Attendance	57	599	57	599	-90.48%
<u>Passive Programs - Teen</u>					
# Programs	6	3	6	3	100.00%
Attendance	160	59	160	59	171.19%
<u>Passive Programs - Kids</u>					
# Programs	18	17	18	17	5.88%
Attendance	1,641	1,972	1,641	1,972	-16.78%
<u>Computers - Patron Use</u>					
Adult Computers	1,809	1,873	1,809	1,873	-3.42%
Kids Computers	968	897	968	897	7.92%
Teen Laptop	10	0	10	0	
Adult Laptop	11	4	11	4	175.00%
TOTAL PATRON USE	2,798	2,774	2,798	2,774	0.87%
<u>Hours Used</u>					
Adult Computers	1,514	1,599	1,514	1,599	-5.32%
Kids Computers	433	478	433	478	-9.41%
Teen Laptop	10	0	10	0	
Adult Laptop	11	3	11	3	266.67%
TOTAL HOURS USED	1,968	2,080	1,968	2,080	-5.38%
Wireless Total Connections	9,951	7,952	9,951	7,952	25.14%
IPPL Total Web Site Access	14,742	13,506	14,742	13,506	9.15%
IPPL Total Page Views	49,283	46,073	49,283	46,073	6.97%
Subscription Database Logins	5,278	6,984	5,278	6,984	-24.43%
<u>Outreach-Homebound</u>					
Items Delivered	67	123	67	123	-45.53%
<u>Volunteers</u>					
Number Active	61	57	61	57	
Hours Worked	462	354	462	354	30.51%
Staff Training Hours	39	50	39	50	-22.00%
<u>Room Use</u>					
Conference Rooms	782	821	782	821	-4.75%
Meeting Rooms					
Library	32	40	32	40	-20.00%
Non-Library	19	11	19	11	72.73%
Board Room					
Library	24	22	24	22	9.09%
Non-Library	13	16	13	16	-18.75%

MATERIALS COLLECTION TOTALS FOR PHYSICAL FORMATS - July 2025

BOOKS	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Reference	113	0	0	113
Non-Fiction	29,496	156	193	29,459
Fiction	30,227	310	668	29,869
ADULT TOTALS	59,836	466	861	59,441
KIDS				
Non-Fiction	12,926	59	36	12,949
Fiction	24,036	153	117	24,072
Books + Audio (Vox, WonderBooks)	210	9	2	217
KIDS TOTALS	37,172	221	155	37,238
TEEN				
Non-Fiction	765	0	77	688
Fiction	3,663	27	14	3,676
TEEN TOTALS	4,428	27	91	4,364
BOOK TOTALS	101,436	714	1,107	101,043

AUDIO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Audiobooks on CD	5,655	11	6	5,660
Music CDs	4,365	3	13	4,355
Vinyl Records	32	0	0	32
Playaway	334	3	0	337
ADULT TOTALS	10,386	17	19	10,384
KIDS				
Audiobooks on CD	351	1	10	342
Music CDs	206	0	6	200
Playaway	160	0	2	158
KIDS TOTALS	717	1	18	700
TEEN				
Audiobooks on CD	108	0	30	78
Playaway	23	0	3	20
TEEN TOTALS	131	0	33	98
AUDIO TOTALS	11,234	18	70	11,182

VIDEO	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
DVD & Blu-ray	19,248	67	49	19,266
ADULT TOTALS	19,248	67	49	19,266
KIDS				
DVD & Blu-ray	3,768	1	10	3,759
KIDS TOTALS	3,768	1	10	3,759
VIDEO TOTALS	23,016	68	59	23,025

OTHER	Previous Month Totals	Added Items	Discarded Items	Current Totals
ADULT				
Book Club to Go	15	0	0	15
Library of Things	101	0	0	101
Devices (Rokus, Tablets, Kindles, Record Players)	60	0	0	60
Console Games	586	5	3	588
ADULT TOTALS	762	5	3	764
KIDS				
Kits (STEM, Book Bundles, etc.)	201	0	1	200
Puzzles	24	0	0	24
Launchpads	17	1	0	18
Kindles	4	0	0	4
Console Games	341	2	0	343
Board Games - Juvenile	17	0	1	16
Equipment (CD Players, headphones, aux cords)	12	0	0	12
KIDS TOTALS	616	3	2	617
TEEN				
Kindles	0	2	0	2
Tablets	0	2	0	2
Board Games	74	0	0	74
TEEN TOTALS	74	4	0	78
OTHER TOTALS	1,452	12	5	1,459

COLLECTION TOTALS	137,138	812	1,241	136,709
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MATERIALS COLLECTION TOTALS FOR ELECTRONIC FORMATS - July 2025

eBOOKS	Previous Month Totals	+/- Items	Current Totals
Hoopla (ebooks & comics)	1,073,939	16,394	1,090,333
eMedia (OverDrive Consortium)	19,756	-76	19,680
eMedia (OverDrive Advantage)	8,474	-87	8,387
Preloaded Adult eReaders	227	0	227
eBook Totals	1,102,396	16,231	1,118,627
AUDIO	Previous Month Totals	+/- Items	Current Totals
Audiobooks			
Hoopla	329,181	19,084	348,265
eMedia (Overdrive Consortium)	7,385	-4	7,381
eMedia (OverDrive Advantage)	2,556	-8	2,548
Preloaded Audiobook Tablets	185	1	186
Music			
Hoopla	503,417	7,172	510,589
Audio Total	842,724	26,245	868,969
VISUAL	Previous Month Totals	+/- Items	Current Totals
Videos			
Hoopla (includes TV Episodes)	34,088	576	34,664
Kanopy	35,211	402	35,613
Preloaded Adult Roku Titles	1,680	4	1,684
Preloaded Family Roku Titles	246	0	246
Visual Totals	71,225	982	72,207
Total Audio/Visual	913,949	27,227	941,176
Collection Totals	2,016,345	43,458	2,059,803

INDIAN PRAIRIE PUBLIC LIBRARY TREASURER'S REPORT

7/31/2025

Balance on hand as of June 30, 2025.....	4,016,214.54
Cash Receipts for July.....	81,229.23
Cash Disbursements for July.....	528,586.74
Cash on hand as of July 31, 2025.....	3,568,857.03

Investments

Illinois Funds (Money Market) - Average Monthly Rate 4.443%	
General.....	769,823.50
MPI Investment (Corporate Fund).....	1,422,792.05
Republic Bank - Savings - Rate 3.11%.....	1,494,255.89
Republic Bank - Checking General.....	(131,404.05)
Republic Bank - Payroll Account.....	3,191.06
Republic Bank - License Sticker Account.....	9,594.58
Petty Cash/Circulation.....	604.00
Balances as of July 31, 2025.....	3,568,857.03

FUND BALANCES AS OF 7/31/2025

Corporate Fund.....	3,343,212.86
Building & Maintenance Fund.....	38,742.63
I.M.R.F. Fund.....	(2,598.25)
Liability Fund.....	(13,455.76)
Social Security Fund.....	6,451.35
Special Reserve Fund.....	-
Current Liabilites.....	196,504.20
Grand Total All Funds.....	3,568,857.03

Indian Prairie Public Library District
Consolidated Revenue Report for July 2025

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Percent of Year: 8.33

	RECEIVED July 2025	RECEIVED THIS YEAR	PRCT COLL	BUDGET RECEIPTS	UNCOLLECTED RECEIPTS
PROPERTY TAX & LEVY INTEREST					
41100 · Property Taxes	2,444,398.41	2,444,398.41	54.27%	4,504,300.00	2,059,901.59
41150 · Non-current Property Taxes	0.00	0.00	0.00%	800.00	800.00
43100 · Interest-Tax Levy	0.00	0.00	0.00%	0.00	0.00
TOTAL PROPERTY TAX & LEVY INTEREST	2,444,398.41	2,444,398.41	54.26%	4,505,100.00	2,060,701.59
INTERGOVERNMENTAL					
42200 · Per Capita Grant	0.00	0.00	0.00%	65,000.00	65,000.00
42300 · LIMRICC	0.00	0.00	0.00%	0.00	0.00
TOTAL INTERGOVERNMENTAL	0.00	0.00	0.00%	65,000.00	65,000.00
INTEREST					
43500 · Interest - Investment	7,058.86	7,058.86	10.08%	70,000.00	62,941.14
TOTAL INTEREST	7,058.86	7,058.86	10.08%	70,000.00	62,941.14
DESK MONIES					
45100 · Copier	216.70	216.70	10.32%	2,100.00	1,883.30
45120 · Computer Copies	1,648.69	1,648.69	11.78%	14,000.00	12,351.31
45130 · Fax	255.05	255.05	7.29%	3,500.00	3,244.95
45200 · Fines/Fees	329.49	329.49	8.24%	4,000.00	3,670.51
45250 · Gifts/Donations	0.00	0.00	0.00%	50.00	50.00
45300 · Lost Materials	680.56	680.56	13.61%	5,000.00	4,319.44
45350 · Non-Resident Fees	11,779.15	11,779.15	12.40%	95,000.00	83,220.85
45550 · Meeting Room Rental	425.00	425.00	28.33%	1,500.00	1,075.00
45600 · ILL Fees	56.00	56.00	22.40%	250.00	194.00
45650 · Maker Studio	1,066.07	1,066.07	13.33%	8,000.00	6,933.93
45700 · Passport Fees	1,890.00	1,890.00	63.00%	3,000.00	1,110.00
45800 · License Stickers	434.20	434.20	1.55%	28,000.00	27,565.80
TOTAL DESK MONIES	18,780.91	18,780.91	11.42%	164,400.00	145,619.09
OTHER INCOME					
46500 · OCLC Refund	608.98	608.98	0.00%	500.00	-108.98
46700 · Miscellaneous	100.00	100.00	100.00%	100.00	0.00
46800 · Collection Agency Fee	40.00	40.00	13.33%	300.00	260.00
TOTAL OTHER INCOME	748.96	748.96	83.22%	900.00	151.04
TOTAL	2,470,987.14	2,470,987.14	51.42%	4,805,400.00	2,334,412.86
49000 · Operating Transfer In					
GRAND TOTAL	2,470,987.14	2,470,987.14	51.42%	4,805,400.00	2,334,412.86

Indian Prairie Public Library District Consolidated Expenditures Report for July 2025

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Percent of Year: 8.33

	July 25	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
PERSONNEL							
61100 · Salaries	295,414.32	295,414.32	11.33%	2,607,784.00	2,312,369.68		
61310 · Benefits - Medical / Life Ins.	21,438.05	21,438.05	7.25%	295,587.00	274,148.95		
61330 · Benefits - IMRF	33,469.38	33,469.38	11.41%	293,302.00	259,832.62		
61340 · Benefits - FICA	21,864.97	21,864.97	10.96%	199,495.00	177,630.03		
61400 · Staff Development	360.00	360.00	1.80%	20,000.00	19,640.00		
61600 · Board Development	0.00	0.00	0.00%	500.00	500.00		
61710 · Workers Compensation	4,391.00	4,391.00	100.00%	4,391.00	0.00		
61720 · Unemployment Insurance	0.00	0.00	0.00%	3,000.00	3,000.00		
TOTAL PERSONNEL	376,937.72	376,937.72	11.01%	3,424,059.00	3,047,121.28	3,400,000.00	11.09%
MATERIALS							
62100 · Books	1,716.69	1,716.69	1.03%	167,542.00	165,825.31		
62200 · Periodicals	5,831.85	5,831.85	31.24%	18,668.00	12,836.15		
62300 · Audio	189.43	189.43	0.84%	22,550.00	22,360.57		
62400 · Video	0.00	0.00	0.00%	33,000.00	33,000.00		
62500 · Multi-Media	7.49	7.49	0.10%	7,300.00	7,292.51		
62600 · eResources	61,397.49	61,397.49	25.71%	238,850.00	177,452.51		
62700 · Console Games	470.78	470.78	7.85%	6,000.00	5,529.22		
62800 · Damaged Item Replacement	0.00	0.00	0.00%	6,500.00	6,500.00		
62900 · Resources Supplies	375.33	375.33	1.67%	22,500.00	22,124.67		
TOTAL MATERIALS	69,989.06	69,989.06	13.39%	522,910.00	452,920.94	530,000.00	13.21%
BUILDING							
63200 · Cleaning Service	6,270.87	6,270.87	7.17%	87,500.00	81,229.13		
63300 · Utilities (1-8-11 · Gas)	1,219.25	1,219.25	5.81%	21,000.00	19,780.75		
63300 · Utilities (1-8-12 · Electric)	9,514.35	9,514.35	9.56%	99,500.00	89,985.65		
63300 · Utilities (1-8-13 · Telephone)	0.00	0.00	0.00%	3,000.00	3,000.00		
63300 · Utilities (1-8-14 · Water/Sewer)	890.64	890.64	9.90%	9,000.00	8,109.36		
63300 · Utilities (1-8-15 · Garbage Disposal)	60.04	60.04	1.26%	4,750.00	4,689.96		
63350 · Building Supplies	840.90	840.90	7.01%	12,000.00	11,159.10		
63400 · Maintenance Supplies	0.00	0.00	0.00%	11,000.00	11,000.00		
63500 · Security System Monitoring	0.00	0.00	0.00%	1,200.00	1,200.00		
63600 · Property Maintenance	5,464.00	5,464.00	10.93%	50,000.00	44,536.00		
63800 · Building Maintenance/Repair	3,165.00	3,165.00	4.22%	75,000.00	71,835.00		
TOTAL BUILDING	27,425.05	27,425.05	7.33%	373,950.00	346,524.95	225,000.00	12.19%
OPERATIONS							
64100 · Payroll Service	695.00	695.00	8.18%	8,500.00	7,805.00		
64200 · Supplies - Office	23.00	23.00	0.38%	6,000.00	5,977.00		
64300 · Photocopy Supplies	0.00	0.00	0.00%	3,300.00	3,300.00		
64500 · Postage	6,711.85	6,711.85	111.86%	6,000.00	-711.85		
64550 · Passport Postage	290.70	290.70	5.81%	5,000.00	4,709.30		
64700 · Travel	0.00	0.00	0.00%	1,500.00	1,500.00		
64800 · Organizational Memberships	554.00	554.00	15.83%	3,500.00	2,946.00		
64900 · Bank Fees	329.26	329.26	9.41%	3,500.00	3,170.74		
TOTAL OPERATION	8,603.81	8,603.81	23.07%	37,300.00	28,695.19	45,000.00	19.12%
TECHNOLOGY							
65100 · Supplies-Toner	0.00	0.00	0.00%	18,000.00	18,000.00		
65160 · Supplies-Technology Services	0.00	0.00	0.00%	200.00	200.00		
65170 · Supplies-Maker Studio	475.29	475.29	5.80%	8,200.00	7,724.71		
65200 · Technology-Prof Services	0.00	0.00	0.00%	28,800.00	28,800.00		
65300 · Purchase of Equipment	0.00	0.00	0.00%	40,000.00	40,000.00		
65400 · Technology Equip Mnt/Repair	0.00	0.00	0.00%	25,800.00	25,800.00		
65500 · Software	0.00	0.00	0.00%	44,260.00	44,260.00		
65600 · SWAN	11,918.95	11,918.95	24.34%	48,979.00	37,060.05		

**Indian Prairie Public Library District
Consolidated Expenditures Report for July 2025**

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Percent of Year: 8.33

	July 25	YTD ACTIVITY	PRCT USED	WORKING BUDGET	REMAINING BUDGET	APPROPRIATION	PRCT APPROPRIATION
65700 · Telecommunications	365.15	365.15	2.69%	13,556.00	13,190.85		
TOTAL TECHNOLOGY	12,759.39	12,759.39	5.60%	227,795.00	215,035.61	195,000.00	6.54%
CONTRACTUAL SERVICES							
66100 · General Professional Services	550.00	550.00	1.17%	47,000.00	46,450.00		
66200 · Credit Bureau	49.25	49.25	4.93%	1,000.00	950.75		
66300 · Copier	-40.27	-40.27	-1.34%	3,000.00	3,040.27		
66400 · Copier Maintenance Contract	156.78	156.78	7.04%	2,000.00	1,843.22		
TOTAL CONTRACTUAL SERVICES	715.76	715.76	1.35%	53,000.00	52,284.24	62,000.00	1.15%
INSURANCE							
67100 · Multi Peril-Physical Assets	19,340.00	19,340.00	100.00%	19,340.00	0.00		
67200 · Bonding	1,381.00	1,381.00	100.00%	1,381.00	0.00		
67300 · Officers & Directors Liability	2,358.00	2,358.00	100.00%	2,358.00	0.00		
67400 · Umbrella Liability	3,025.00	3,025.00	100.00%	3,025.00	0.00		
TOTAL INSURANCE	26,104.00	26,104.00	100.00%	26,104.00	0.00	26,000.00	100.40%
COMMUNICATIONS							
68110 · Marketing Newsletter	2,836.49	2,836.49	5.46%	52,000.00	49,163.51		
68111 · eNewsletter	0.00	0.00	0.00%	9,330.00	9,330.00		
68210 · Marketing Advertising	0.00	0.00	0.00%	1,000.00	1,000.00		
68310 · Marketing Supplies	0.00	0.00	0.00%	400.00	400.00		
68410 · Marketing-Information Printing	0.00	0.00	0.00%	15,000.00	15,000.00		
68500 · Legal Notices	0.00	0.00	0.00%	1,000.00	1,000.00		
TOTAL COMMUNICATIONS	2,836.49	2,836.49	3.60%	78,730.00	75,893.51	78,000.00	3.64%
PROGRAMMING							
68600 · Programming	1,013.25	1,013.25	2.61%	38,900.00	37,886.75		
TOTAL PROGRAMMING	1,013.25	1,013.25	2.61%	38,900.00	37,886.75	42,000.00	2.41%
CAPITAL OUTLAY & CONTINGENCY							
69200 · Special Reserve Fund	0.00	0.00	0.00%		0.00		
69250 · Equipment/Furnishings	0.00	0.00	0.00%		0.00		
69800 · Operating Transfer Out	0.00	0.00	0.00%		0.00		
69900 · Contingency	1,195.00	1,195.00	7.97%	15,000.00	13,805.00		
69920 · Gift/Donation Purchases	0.00	0.00	0.00%		0.00		
TOTAL	537,108.31	537,108.31	11.20%	4,797,748.00	4,260,639.69		
70000 · Operating Transfer Purchases	9,528.78	9,528.78	0.00%				
GRAND TOTAL	546,637.09	546,637.09	11.39%	4,797,748.00	4,251,110.91	4,603,000.00	11.86%



INDIAN PRAIRIE PUBLIC LIBRARY

Accounts

64157790 INDIAN PRAIRIE PUBLIC LIBRARY

As of 6/30/2025

QUARTERLY REPORT

Contact Info

Your financial advisor(s)

David W. Pequet

President, Sr. Portfolio Manager

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Matthew D. Pequet

Senior Vice President, Portfolio Manager

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**INDIAN PRAIRIE PUBLIC LIBRARY -
64157790**
As of 6/30/2025

Quarterly Report
Portfolio Page
Page 1 of 6

Key Numbers

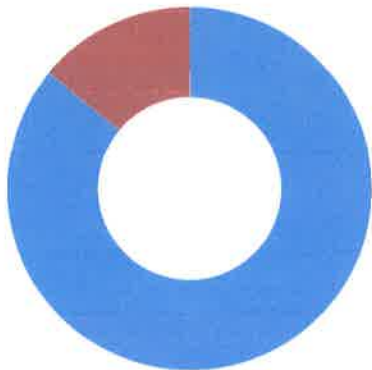
	Year To Date	
	Beginning Value	Ending Value
64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	1,396,352	1,446,954

Activity Summary

	Month To Date	Year To Date
Beginning Value	1,434,801	1,396,352
Contributions	0	0
Withdrawals	0	0
Other Activity	0	0
Income	3,253	17,717
Fees	0	-2,118
Market Change	8,900	35,002
Ending Value	1,446,954	1,446,954
Return	0.8%	3.6%

Current Allocations

■ Fixed Income 1,244,245 (86.0%)
 ■ Cash & Equivalents 202,709 (14.0%)



Performance

	Year To Date
	Return
64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	
Fixed Income	4.0%
Cash & Equivalents	1.8%
Total 64157790 - INDIAN PRAIRIE PUBLIC LIBRARY	3.6%



INDIAN PRAIRIE PUBLIC LIBRARY
As of 6/30/2025

Quarterly Report
Investments
Page 2 of 6

Investments

	Symbol	Units	Price	Ending Value	Cost Basis	Total UGL
64157790 - INDIAN PRAIRIE PUBLIC LIBRARY						
■ Fixed Income						
FEDERAL FARM CR BKS 1.12% 09/28/2029	3133EMBG6	150,000	89	133,901	149,918	-16,017
FEDERAL FARM CR BKS 2.25% 04/27/2027	3133EF5E3	150,000	97	146,435	154,403	-7,967
FEDERAL HOME LN MTG CORP 0.7% 12/30/2026	3134GWUQ7	150,000	95	143,076	149,955	-6,879
FEDERAL HOME LN MTG CORP 1% 09/14/2028	3134GWP67	150,000	92	137,717	150,000	-12,283
FEDERAL HOME LOAN BANKS 0.73% 09/22/2027	3130AK6V3	150,000	93	140,276	149,918	-9,642
FEDERAL HOME LOAN BANKS 0.95% 02/25/2028	3130AL4C5	150,000	93	139,654	149,320	-9,666
FHLMC GIANT MBS GOLD COMB 15 4.5% 09/01/2026	3128MDMZ3	240,000	100	36	87	-51
FHLMC MBS GOLD 15 YR 3.5% 11/01/2025	3128PS6V4	81,000	100	131	257	-126
FHLMC MBS GOLD 15 YR 4% 03/01/2026	3128PUDA7	280,000	100	810	1,514	-704
FHLMC REMIC SERIES 3325 20370615 5.50000	31397JE75	32,000	103	577	597	-20
FNMA SUPER INT 15 YEAR 4% 11/01/2028	3138EPV68	50,000	99	151	251	-100
GNMA PASS-THRU C PLATINUM 30YR 5.5% 09/20/2053	3622ACSK7	100,000	101	79,629	76,032	3,597
GNMA PASS-THRU M JUMBO FHA 3% 03/20/2050	36179VHG8	1,000,000	88	87,454	91,725	-4,271
GNMA PASS-THRU X PLATINUM 30YR 5.5% 04/15/2033	36225BXT0	175,000	102	1,047	1,117	-70
GNMA PASS-THRU X SINGLE FAMILY 5.5% 11/15/2033	36202UDL4	100,000	102	1,802	1,959	-157
GNMA PASS-THRU X SINGLE FAMILY 5.5% 11/15/2033	36202XJM0	38,000	102	590	655	-64
GNMA PASS-THRU X SINGLE FAMILY 5.5% 12/15/2032	36200DSV1	125,000	102	2,183	2,388	-204
GNMA PASS-THRU X SINGLE FAMILY 6% 06/15/2037	36290UCC8	111,289	103	409	509	-100
GNMA PASS-THRU X SINGLE FAMILY 6% 10/15/2038	36295QRA0	53,114	102	254	274	-20
GNMA PASS-THRU X SINGLE FAMILY 7% 06/15/2031	36213UH45	3,245,000	104	4,181	4,643	-461
UNITED STATES TREAS NTS 3.5% 04/30/2030	91282CGZ8	150,000	99	148,970	144,145	4,825
UNITED STATES TREAS NTS 3.875% 08/15/2033	91282CHT1	75,000	99	74,961	69,308	5,653
■ Total Fixed Income				1,244,245	1,298,972	-54,728
■ Cash & Equivalents						
CASH	CASH	7,864	1	7,864	7,864	0



INDIAN PRAIRIE PUBLIC LIBRARY
As of 6/30/2025

Investments

	Symbol	Units	Price	Ending Value	Cost Basis	Total UGL
SCHWAB CHARLES FAMILY FD TREAS OB MNY INV	SNOXX	194,845	1	194,845	194,845	0
Total Cash & Equivalents				202,709	202,709	0
Total 64157790 - INDIAN PRAIRIE PUBLIC LIBRARY				1,446,954	1,501,681	-54,728

Illinois Public Library Standards: Governance and Administration – Discussion

Standard 6: Some trustees serve on local committees, such as the Darien Action Committee or belong to community groups like the Darien Women's Club.

S6 Discussion: What are other committees or local organizations that Trustees participate in that bridge the community and the library?

Standard 11: Occasionally, Trustees participate ILA's Trustee Day and other workshops, but it is not "ongoing" so this is ranked as "Core".

S11 Discussion: What are some ideas to include more continuing education activities for the entire board?

Standard 13: Trustees regularly advocate for the library with a variety of local stakeholders, so this is ranked as "Intermediate". The Board does take advantage of any advocacy opportunities with state and federal stakeholders as they arise, but it is not a regular activity.

S13 Discussion: Are there ways to increase communication/advocacy with state and federal stakeholders?

Standard 15: All staff (not just the Director) are encouraged and given the time to serve on committees for ILA, ALA, RAILS, and other library organizations. They are also encouraged to join library organizations, present at conferences and give workshops as well as to be active in SWAN and RAILS Groups.

S15 Discussion: Are there professional committees or activities that the Board would like the Executive Director to focus on or to seek more opportunities in a certain area? What about other staff?

Illinois Public Library Standards: Governance & Administration

Illinois public libraries are governed by locally elected or appointed boards, which operate under the Illinois Local Library Act (75 ILCS 5) or the Illinois Public Library District Act (75 ILCS 16). The library board sets policies, oversees budgets and hires a director to manage day to day operations. Libraries may be municipal, district, or part of other government entities, and they receive funding through local property taxes, state grants and other sources. The Illinois State Library, under the Secretary of State, provides oversight with guidance and funding support. Additionally, regional library systems assist with resource sharing and professional development.

The library director serves as the chief administrator responsible for managing daily operations, maintaining building and grounds, implementing board policies, and ensuring the library meets community needs. They oversee staff, budgeting, strategic planning and compliance with state and local regulations. The director works closely with the board by providing reports and recommendations and advocates for funding and community partnerships. Additionally, they facilitate programming, collection development, and technology initiatives to enhance public services.

STANDARD	CORE	INTERMEDIATE	ADVANCED
1	The board has an approved set of bylaws that outline its rules and procedures.	The board bylaws are reviewed at least every 3-5 years.	An attorney reviews the board bylaws periodically.
2	The library complies with local, state and federal laws. This includes the Illinois Open Meetings Act [5 ILCS 120] and the Freedom of Information Act. Per these statutes, the library has an OMA designee and one or more FOIA officers.		

3	The board meets regularly to conduct the business of the library in accordance with the Illinois Compiled Statutes.		
4	At each regular meeting, the board reviews and approves minutes and financial reports.	At each regular meeting, the library director presents to the board a report of library activities and statistics.	At each regular meeting, the library director presents supplemental materials to the board (e.g., departmental reports, analysis of statistics).
5	The library has a board-approved mission statement.	The mission statement is reviewed periodically by the board, director, and staff.	The library creates a vision or values statement.
6	Trustees represent the needs, interests, and aspirations of the community.	Trustees solicit input on library activities from the community.	Trustees serve on other local committees and forums acting as a bridge from the library to the community.
7	The library prepares and submits the Illinois Public Library Annual Report (IPLAR), as required by statute. [75 ILCS 16/30-65]	The IPLAR is prepared by administration and presented to the board of trustees at a public meeting.	

8	The library has public and internal policies that are approved by the board.	The director regularly includes relevant staff in the drafting and review of policies. The board reviews these policies on a regular rotation.	Library policies are regularly reviewed by an attorney or expert on the relevant topic.
9	The library has a strategic plan that is developed by the board, director, and staff.	The strategic plan is reviewed regularly by the board, director and staff.	The library includes members of the community in strategic plan development.
10	The library has a succession plan for the director.	The library has a succession plan for the director and key staff.	The succession plan is reviewed with the board and administration and updated as needed.
11	The board and director develop an orientation program for new trustees.	The board actively participates in ongoing continuing education activities.	
12	The library maintains insurance coverage for property damage, general liability, professional liability, cyber liability, workers' compensation, treasurer's bond/government crime, and directors and officers. Coverage needs may vary based on library size, location, and services provided.		

13	The board, as an advocate for the library, identifies community priorities, ensures proper funding, and plans for the future.	The board advocates for the library with local stakeholders.	The board advocates for the library with state and federal stakeholders.
14	The library board, director, and staff are aware of the services offered by the regional library systems, the Illinois State Library and the Illinois Library Association.	The library board, director, and staff are engaged with the regional library systems, the Illinois State Library and the Illinois Library Association (e.g., attend workshops, meetings, and conferences, and subscribe to library system e-news, <i>ILA Reporter</i>).	The library board, director, and staff participate as members of professional boards, committees, task forces, advisory councils of the regional library system, the Illinois State Library and the Illinois Library Association.
15	The director participates in professional development activities, including Directors University for first-time Illinois directors.	The library provides financial support for the director's membership in professional organizations.	The director contributes to the profession by committee service, presentations, and authorship.

Illinois Public Library Standards – Governance & Administration: Action Plan

Library Name

Date

Completed by

Job Title

The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Illinois Public Library Standards. It is important that library directors, boards and staff recognize that public libraries are always evolving due to new trends, changing societal norms and cultural influences. In order for a library to stay sustainable and viable, the library directors should regularly review the core standards with both board and staff.

STANDARD	CORE	INTERMEDIATE	ADVANCED	ACTION/PROGRESS
1	☐ The board has an approved set of bylaws that outline its rules and procedures.	☐ The board bylaws are reviewed at least every 3-5 years.	☒ An attorney reviews the board bylaws periodically.	The library attorney reviews the bylaws when revisions are made.
2	☒ The library complies with local, state and federal laws. This includes the Illinois Open Meetings Act [5 ILCS 120] and the Freedom of Information Act. Per these statutes, the library has an OMA designee and one or more FOIA officers.			

3	☒ The board meets regularly to conduct the business of the library in accordance with the Illinois Compiled Statutes.			
4	☐ At each regular meeting, the board reviews and approves minutes and financial reports.	☐ At each regular meeting, the library director presents to the board a report of library activities and statistics.	☒ At each regular meeting, the library director presents supplemental materials to the board (e.g., departmental reports, analysis of statistics).	
5	☐ The library has a board-approved mission statement.	☐ The mission statement is reviewed periodically by the board, director, and staff.	☒ The library creates a vision or values statement.	

6	☐ Trustees represent the needs, interests, and aspirations of the community.	☐ Trustees solicit input on library activities from the community.	☒ Trustees serve on other local committees and forums acting as a bridge from the library to the community.	Darien Action Committee RAILS Darien Women's Club FOR DISCUSSION AT AUGUST MEETING
7	☐ The library prepares and submits the Illinois Public Library Annual Report (IPLAR), as required by statute. [75 ILCS 16/30-65]	☒ The IPLAR is prepared by administration and presented to the board of trustees at a public meeting.		Final report will be in the September 2025 board packet.
8	☐ The library has public and internal policies that are approved by the board.	☐ The director regularly includes relevant staff in the drafting and review of policies. The board reviews these policies on a regular rotation.	☒ Library policies are regularly reviewed by an attorney or expert on the relevant topic.	New or revised policies are either reviewed by the library attorney or by attorneys at the Management Association
9	☐ The library has a strategic plan that is developed by the board, director, and staff.	☐ The strategic plan is reviewed regularly by the board, director and staff.	☒ The library includes members of the community in strategic plan development.	

10	☐ The library has a succession plan for the director.	☐ The library has a succession plan for the director and key staff.	☒ The succession plan is reviewed with the board and administration and updated as needed.	
11	☒ The board and director develop an orientation program for new trustees.	☐ The board actively participates in ongoing continuing education activities.		FOR DISCUSSION AT AUGUST MEETING
12	☒ The library maintains insurance coverage for property damage, general liability, professional liability, cyber liability, workers' compensation, treasurer's bond/government crime, and directors and officers. Coverage needs may vary based on library size, location, and services provided.			

13	☐ The board, as an advocate for the library, identifies community priorities, ensures proper funding, and plans for the future.	☒ The board advocates for the library with local stakeholders.	☐ The board advocates for the library with state and federal stakeholders.	FOR DISCUSSION AT AUGUST MEETING
14	☐ The library board, director, and staff are aware of the services offered by the regional library systems, the Illinois State Library and the Illinois Library Association.	☒ The library board, director, and staff are engaged with the regional library systems, the Illinois State Library and the Illinois Library Association (e.g., attend workshops, meetings, and conferences, and subscribe to library system e-news, <i>ILA Reporter</i>).	☐ The library board, director, and staff participate as members of professional boards, committees, task forces, advisory councils of the regional library system, the Illinois State Library and the Illinois Library Association.	All Trustees are members of ILA and receive the ILA Reporter.
15	☐ The director participates in professional development activities, including Directors University for first-time Illinois directors.	☒ The library provides financial support for the director's membership in professional organizations.	☐ The director contributes to the profession by committee service, presentations, and authorship.	FOR DISCUSSION AT AUGUST MEETING



Meeting Ground Rules

- Respect other people, their ideas and opinions.
- Do not interrupt others.
- Try to say it in 25 words or less.
- Speak only to the topic at hand.
- No side conversations.
- When an idea has been stated previously and you agree, only speak when you have something new to add.
- Everyone gets a chance to share their opinion before someone speaks again.
- Speaking briefly and staying focused is everyone's responsibility. This will make the meeting run smoothly.
- Respond to people in a non-dismissive, respectful manner.
- Insure everyone has an equal voice.
- These are everybody's rules and everyone is responsible for seeing that they are followed.